

MEETING NOTICE
TOWN OF WAYLAND
(As required by MGL Chapter 30A, sections 18-25)

Please email all meeting notices to townclerk@wayland.ma.us

Town Clerk Date Stamp

Board/Committee Name: Personnel Board
Day/Date: Wednesday, January 17, 2024
Time of Meeting: 4:00pm
Location: virtual via Zoom

One may watch or may participate remotely with the meeting link that can be found at <https://www.wayland.ma.us/public-body-meeting-information-virtual-inperson-and-hybrid>

Pursuant to Chapter 2 of the Acts of 2023, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

AGENDA

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| 4:00 pm | 1. Call to Order |
| 4:01 pm | 2. Announcement and Public Comment. |
| 4:10 pm | 3. Discussion and possible vote to approve proposed changes and updates to the following Town Personnel: <ul style="list-style-type: none">• #A1-1.1 – Equal Employment Opportunity• #A1-2.1 – Americans with Disabilities• #A2-7.1 – Protection from Retaliation |
| 4:25 pm | 4. Discussion of review of Town Personnel Policies by Paul Morenberg, and discussion of next steps for updating policies. |
| 4:40 pm | 5. Discussion of proposed Warrant Article to amend Chapter 43 Personnel Bylaw. |
| 5:00 pm | 6. Discussion of Warrant Article – Wage & Classification Study for All Town Wage & Salary Scales. |
| 5:05 pm | 7. Discussion of proposed Warrant Article to review current Fire Department staffing levels. |
| 5:10 pm | 8. Discussion and approval of meeting minutes: December 19, 2023 if available. |
| 5:20 pm | 9. Discussion and possible vote to elect a new Chair of the Personnel Board for 2024 – 2025. |
| 5:30 pm | 10. Personnel Board members reports and concerns. |
| 5:40 pm | 11. Topics not reasonably anticipated 48 hours in advance, if any. |
| 5:45 pm | 12. Next meeting date |
| 5:50 pm | 13. Adjourn |