

**MEETING NOTICE**  
**TOWN OF WAYLAND**

*(As required by MGL Chapter 30A, sections 18-25)*

***Please email all meeting notices to [townclerk@wayland.ma.us](mailto:townclerk@wayland.ma.us)***

**Town Clerk Date Stamp**

**Board/Committee Name:** Personnel Board

**Day/Date:** Monday, March 6, 2023

**Time of Meeting:** 4:00pm

**Location:** virtual via Zoom

One may watch or may participate remotely with the meeting link that can be found at <https://www.wayland.ma.us/public-body-meeting-information-virtual-inperson-and-hybrid>

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

**AGENDA**

4:00 pm	1. Call to Order
4:01 pm	2. Announcement and Public Comment
4:10 pm	3. Executive Session
	I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a)(3), to discuss a grievance with the New England Police Benevolent Association Local 176.
	II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a)(3) to review and approve the executive session minutes from February 7, 2023 with the intent to hold said minutes.
5:10 pm	4. Discussion and possible vote to approve the Zoom Meeting Coordinator position.
5:20 pm	5. 2023 Annual Town Meeting Article G. Personnel Bylaws and Wage & Classification Plan: Discuss and potential vote on article including salary & salary tables for Non-union, AFSCME, Library, Teamsters DPW and Fire for FY 2024.
5:40 pm	6. 2023 Annual Town Meeting Article G. Personnel Bylaws and Wage & Classification Plan: Discuss and potential vote on article including salary & salary table for Police for FY 2024.
5:50 pm	7. Discussion of proposed Town Meeting Articles X and Y on updating the Town's Personnel Handbook, policies, procedures and Chapter 43 of the Town Code.
6:00 pm	8. Discussion of Department Assistant for the Planning Department.
6:05 pm	9. Discussion and approval of meeting minutes: February 7, 2023 if available.
6:10 pm	10. Topics not reasonably anticipated 48 hours in advance, if any.
6:15 pm	11. Next meeting date
6:20 pm	12. Adjourn