

REVISED AGENDA POSTED ON DECEMBER 9, 2021 AT 11:30 am

TOWN OF WAYLAND - TOWN CLERK'S OFFICE

NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

NAME OF BOARD/COMM: Personnel Board

FILED BY: Jordan Remy

DATE OF MEETING: Friday, December 10, 2021

TIME OF MEETING: 9:00 a.m.

PLACE OF MEETING: Wayland Town Building 41 Cochituate Rd

**Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.*

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted in person, in accordance with applicable law. This means that members of the public body as well as members of the public may access this meeting in person. In person attendance will be at the meeting location listed above and the public is welcome to attend. This meeting may be recorded which will be made available to the public on WayCAM as soon after the meeting as is practicable.

Everyone in attendance must adhere the Town of Wayland's new mask requirement dated August 11, 2021 <https://www.wayland.ma.us/home/news/august-11-2021-announcement-covid-19-update-and-new-mask-requirement-wayland-town>

AGENDA

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| 9:00 am | 1. Call to Order |
| 9:05 am | 2. Discussion and possible vote on employee accrued vacation carryover for Calendar Year 2021. |
| 9:10 am | 3. Discussion and possible vote for the salary of the Land Use Coordinator position. |
| | 4. Discussion and possible vote to assign the salary of Assistant Town Clerk position. |
| 9:20 am | 5. Discussion and possible vote of the Facilities Department Senior Project Manager position. |
| 9:30 am | 6. Discussion and possible vote of Assistant Recreation Director position. |
| 9:40 am | 7. Additional staff requests for the Conservation Department; Department of Public Works; Facilities Department – Senior Project Manager (new position). |
| 9:50 am | 8. Discussion and possible vote of Director of Capital Assets and Planning position. |
| 10:00 am | 9. Discussion and possible vote of Senior Foreman at Transfer Station position. |
| 10:15 am | 10. Review and possible vote to approve the meeting minutes of September 30, 2021; October 8, 2021. |
| 10:20 am | 11. Discussion of Chair position and possible vote to reorganize the board. |
| 10:30 am | 12. Vacancy/potential vacancies on the board |
| 10:40 am | 13. Topics not reasonably anticipated 48 hours in advance, if any. |

- 10:45 am 14. Next meeting date: December 15, 2021, at 6pm
- 10:50 am Enter into Executive Session.
- 10:53 am I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (3), to discuss strategy with Wayland Library Staff Association, MFT, AFT, AFL-CIO negotiation; International Association of Firefighters, AFL-CIO Local 1978 negotiation; and Local 690 Wayland American Federation of State, County and Municipal Employees (AFSCME) negotiations.
- 11:10 am II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (3), to discuss strategy with respect to New England Police Benevolent Association Local 176 Grievance #2021-0003, Step 2.
- 11:25 am III. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (3), to review and potential vote to approve, hold or release the executive session minutes of September 30, 2021.
- 11:40 am Adjourn from Executive Session.