## TOWN OF WAYLAND - TOWN CLERK'S OFFICE NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Wayland Housing Authority Board of Commissioners

FILED BY: <u>Brian Boggia, Executive Director</u>

DATE OF MEETING: 08/16/18

TIME OF MEETING: 7:00 PM

PLACE OF MEETING: Cochituate Village Apartments, 106 Main Street, Wayland, MA

<u>NOTE:</u>Notices and agendas are to be posted at least 48 hours in advance of the meetings <u>excluding</u> Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

7:00	1	Call to order Regular Meeting by Chair
		Review Agenda for the Public, Announcements
7:10	2	Public Comment
7:20	3	Tenant Comment
7:30	4	Minutes 7/12/18
7:40	5	Bill Warrant July 2018
7:50	6	Debit/Credit Card Warrant June and July 2018
8:00	7	Executive Director's Report
		Overview of Operations

Overview of Operations

**Public Housing** 

- Administration

**Operating Budget Comparatives** 

- Tenant Account Receivables
- Vacancy Ledger
- Evictions and Terminations
- Maintenance

Section Eight Housing Choice Voucher Program

- Administration
- Operating Budget Comparatives
- Voucher Utilization Rate and Funding

Family Self-Sufficiency Program

- 8:10 8 Management Plan Review
  - Grievance Procedure

- Income Targeting
- 8:20 9 Capital Fund Program Improvements
  - Bent Park Hallway Painting Contract Change Order #1
  - Bent Park Stair Hall Contract Award Phase II
  - HUD Capital Fund Program Grants and Work Items
- 8:30 10 Affordable Housing
  - Affordable Housing Update
  - Monthly Chapter 40B Monitoring Services Proposal/Contract for the Town
    - Town of Wayland, WHA, and RHSO
  - Municipal Affordable Housing Trust Housing
  - 11 Hammond Road Leasing Agreement
- 8:40 11 General Correspondence
- 8:50 12 Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
- 9:00 13 Next Meeting

<u>NOTE:</u> Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.