

Audit Committee
Wednesday, February 26, 2020
7:00 pm
Wayland Town Building
41 Cochituate Road, Wayland, MA

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting may be broadcast and videotaped for later broadcast by WayCAM.

Agenda

1. Call to order; review agenda for the public
2. Assign minute taker
3. Public comment
4. Nominate and vote a chair
5. Minutes: Review draft minutes from 2/3, vote approval
6. Draft CAFR (Comprehensive Annual Financial Report): Review Klaus' input / suggestions to Finance Director Brian Keveny
7. Meet with Louise Miller, Town Administrator, to hear additional context and background relating to findings in the Management Letter.
8. Audit Management Letter (draft): Discussion of letter; Discuss and draft a formal written response to the Board of Selectmen
9. Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting, if any
10. Adjourn