

Audit Committee
Monday, February 22, 2021
5:00 p.m.
Wayland Town Building
Council on Aging Room
41 Cochituate Road, Wayland, MA

Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

*In compliance with the revised Open Meeting Law requirements, we will be holding the meeting on Zoom and will simultaneously live stream the meeting on WayCAM. Those wishing to join the meeting directly via Zoom may do so using the following link:

<https://zoom.us/j/92665716222?pwd=ZVcwdmlpM0VNRm84NWorbzY2bGZsZz09>

PW: 943975

Public Comment will be received via Zoom. Zoom participants can “raise their hand” in Zoom during the public comment portion of the meeting to indicate their desire to comment. Instructions for participating via Zoom can be found here: <https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-In-a-webinar>. Thank you in advance for your patience; we intend to address all requests that come in during the Public Comment period.

*** In compliance with the revised Open Meeting Law the following members are present and participating remotely:

- Randall Moore – Audit Committee
- Klaus Shigley – Audit Committee
- Debbie Vogt – Audit Committee
- Steve Curtin – Audit Committee
- Alina Korsak from Melanson
- Brian Keveny – Finance Director, Town of Wayland

Agenda

1. Call to order; review agenda for the public
2. Assign minute taker
3. Welcome and introduce Steve Curtin
4. Meet with Alina Korsak (Melanson) and Brian Keveny to review the FINAL version of the 2020 CAFR and Management Letter, and PowerPoint presentation
5. Audit Committee discussion of FINAL version of the 2020 CAFR and Management Letter
6. Discuss outline of the Audit Committee’s Final Report for 2020 to the Board of Selectmen
7. 6:30pm recess to join Board of Selectmen to discuss Fiscal year 2020 Management letter with Town Administrator and Finance Director; vote to approve Management Letter

8. Review and approval of minutes from the last Audit Committee meeting on November 30, 2020
9. Public comment
10. Discuss topics for the next Audit Committee meeting, date to be determined
11. Adjourn