

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Wayland Housing Authority Board of Commissioners

FILED BY: Brian Boggia, Executive Director

DATE OF MEETING: 06/14/18

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Bent Park, 12 Bent Avenue, Wayland, MA

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

Annual Meeting Agenda

- 7:30 1 Call to order **Annual** Meeting by Chair
Review Agenda for the Public, Announcements
- 7:35 2 Public Comment/Tenant Comment
- 7:40 3 Election of Officers
- 7:45 4 Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting,
If Any
- 5 Adjourn to convene regular meeting

Regular Meeting Agenda

- 8:00 1 Call to order Regular Meeting by Chair
Review Agenda for the Public, Announcements
- 8:10 2 Public Comment
- 8:20 3 Tenant Comment
- 8:30 4 Minutes 5/17/18
- 8:40 5 Bill Warrant May 2017
- 8:50 6 Debit/Credit Card Warrant May 2018
- 9:00 7 Executive Director's Report
Overview of Operations
Public Housing

- Administration
- Operating Budget Comparatives
- Tenant Account Receivables
- Vacancy Ledger
- Evictions and Terminations
- Maintenance
- Section Eight Housing Choice Voucher Program
- Administration
- Operating Budget Comparatives
- Voucher Utilization Rate and Funding
- Family Self-Sufficiency Program
- 9:10 8 Public Housing Assessment System
- 9:20 9 Management Plan Review
 - Recreation Equipment Policy
 - Income Targeting Procedure
 - Fraud Policy
 - Code of Conduct
- 9:30 10 Capital Fund Program Improvements
 - HUD Capital Fund Program Grants
 - 2018 Annual Contributions Contract
- 9:40 11 NAHRO Board Member of the Year: Mary Antes
- 9:50 12 Town Organization-Town Manager Position
- 10:00 13 Affordable Housing
 - Chapter 40B Monitoring Services Proposal/Contract for the Town
 - Town of Wayland, WHA, and RHSO
 - Annual Homeowner Self Certifications
 - Municipal Affordable Housing Trust Housing
- 11 Hammond Road Leasing Agreement and Local Action Unit Application
- 2017 Annual Affordable Housing Monitoring Report
- 10:00 14 General Correspondence
- 10:10 15 Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
- 10:15 16 Next Meeting
- 10:20 17 Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.