

**Addendum #2
TOWN OF WAYLAND
REQUEST FOR PROPOSALS
#20-1063-RFP**

PERMITTING SYSTEM SOFTWARE & IMPLEMENTATION SERVICES

Submission deadline for receipt of qualifications is unchanged and remains scheduled for
Friday, March 27, 2020 at 12:00 Noon

This addendum is issued to provide revised submission instructions and to respond to questions.

Revised submission instructions:

Submissions shall be addressed to the Town Administrator's Office, Wayland Town Building, 41 Cochituate Road, Wayland, MA 01778. The Town Building is closed to visitors, however, proposals can be delivered to the front foyer Mondays – Thursdays 8:00 am – 4:00 pm and Fridays 8:00 am – 12:30 pm. Upon delivery, please call the Town Administrator's office at (508) 358-7701 to receive the package.

Response to questions:

Please list those departments that contribute to the "processing over 2,500" and provide totals per year over the past 5 years by department. What is the using agency/department within the Town of Wayland for the Permitting System Software and Implementation Services?

RESPONSE: Currently, the town estimates 2,500 permits per year, though actual numbers mapped to permits that are planned for implementation are not available. The Town's Annual Reports provide detail on permits issued for each department however these may not necessarily be the permits that are initially implemented. The Town's Annual Reports can be viewed online at <https://www.wayland.ma.us/board-selectmen/pages/annual-reports>.

Issued: March 20, 2020