

**Addendum #3**  
**TOWN OF WAYLAND**  
**REQUEST FOR PROPOSALS**  
**#21-1003-IFB**  
**SCHOOL AND EXTRA-CURRICULAR**  
**BUS TRANSPORTATION SERVICES**

**Submission deadline for receipt of sealed bids is revised to Friday, August 14, 2020 at 12:00 noon.**

Addendum #3 is issued by to respond to questions received and to revise the bid documents to reflect the Wayland School Committee's school model voted August 3, 2020.

Acknowledgement of receipt of this addendum is required in all submitted bids.

1. Section 1.12.E of the Bid Document is deleted in its entirety and replaced with the following:

Given the COVID-19 declared State and local public health emergency, the Town of Wayland, through its School Committee, **will award a one-year contract only** for school bus transportation. The term of the contract shall be for a period of one academic school years of approximately one hundred eighty (180) days, beginning August 27, 2020 and ending August 14, 2021.

2. The second paragraph of Section 1.13.C of the Bid Document is deleted in its entirety and replaced with the following:

The Wayland School Committee has voted that the first day of school will be September 14, 2020, with students returning to a full hybrid model on or before October 19, 2020. Half the students will attend school on Mondays and Tuesdays, with the other half attending school on Thursdays and Fridays. At this time, the Town does not know whether any buses will be needed prior to October 19.

Beginning October 19, for the purpose of this bid, the opening and closing hours of the public schools of the Town of Wayland are as follows:

- Wayland High School:  
8:35 a.m.–3:10 p.m. (except Wednesdays)
- Wayland Middle School:  
8:40 a.m.–3:15 p.m. (except Wednesdays)
- Claypit Hill, Happy Hollow and Loker Elementary Schools:  
7:55 a.m. – 2:25 p.m. (except Wednesdays)
- Traditional Day Kindergarten at Claypit Hill, Happy Hollow and Loker Elementary Schools:  
7:55 a.m. – 11:30 p.m. (except Wednesdays)
- Boston Buses – Morning pick up in Boston to arrive at schools 5 minutes before school start time. (modified need for buses on Wednesdays)

- Wednesdays – lunch deliveries to Boston and possibly Wayland as well. (fewer buses required)

3. Section 1.13.D of the Bid Document is deleted in its entirety and replaced with the following:

The Contractor shall furnish nine (9) seventy-one to seventy-seven (71-77) passenger school buses for Wayland services, five (5) seventy-one to seventy-seven (71-77) passenger buses for Boston service. Three (3) of the buses shall be used for mid-day Kindergarten Wayland service; however, changes to the number of buses may vary during the term of the contract based on student registrations and needs of the district. All buses shall have windows that open. In the event that additional or fewer buses are required, the Contractor shall adjust the quantity within 15 calendar days after receipt of a written request thereof at the same unit cost. Any such additional buses required shall be at least equal to the standards of age and condition as described in the specifications below. The School Committee reserves the right to adjust the number of buses any time during the contract upon written notice to the Contractor.

4. Section 1.13.F of the Bid Document is deleted in its entirety and replaced with the following:

Bidders shall base their proposed contract price on the estimate of an average mileage for in-town buses of fifty (50) miles per day per bus and an estimate of an average mileage for Boston service buses of ninety (90) miles per day per bus. The School Committee reserves the right to adjust the number of school days at any time during the contract upon written notice to the Contractor.

5. Section 1.13.H of the Bid Document is amended by adding the following first sentence:

Pursuant to the changing Governor's COVID-19 Executive Orders and the changing health and safety requirements in Wayland, all programs described in Section 1.13.H may or may not occur during this one-year contract.

6. Section 1.13.M of the Bid Document is deleted in its entirety.

7. Replace "seventy-seven (77) person buses" in section 1.13.O "seventy-one to seventy-seven (71-77) passenger buses."

8. The first sentence of Section 1.14.A.1 of the Bid Document is deleted in its entirety and replaced with the following:

Contractor will furnish nineteen (14) diesel-powered buses, with automatic transmissions, with a capacity of seventy-one to seventy-seven (71-77) passengers that meet the NHTSA Federal Motor Vehicle Safety Standards for school buses.

9. Section 1.14.A.6 of the Bid Document is deleted in its entirety and replaced with the following:  
No fueling, repairs or maintenance work on any bus shall be performed at a Town of Wayland provided parking facility.

10. Add a new Section 1.21 to the Bid Document as follows:

Due to the COVID-19 declared State of Emergency, the Contractor will be required to install a plexiglass germ barrier between the bus driver and the first row of seats. Drivers will be required to wear masks at all times. The drivers will also be required to follow CDC and Town of Wayland cleaning protocols. The Town will provide all cleaning products.

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**BASE BID – Regular Transportation**

School bus transportation includes buses as specified, maintenance, labor, insurance, etc. **The Town of Wayland will provide parking for buses under this Base Bid.** Indicate amount in dollars and cents for **one (1) contract year.**

**Unit Price Bid – Wayland will pay for buses used on a daily basis**

**REGULAR BUS SERVICE – IN TOWN SERVICE**

- Line 1 Price per bus per day for AM and PM routes \$ \_\_\_\_\_
- Line 2 Price per bus per day for mid-day Kindergarten \$ \_\_\_\_\_
- Line 3 Annual price, Regular Bus Service (In Town) \$ \_\_\_\_\_  
Assume 9 buses x 130 days x Line 1
- Line 4 Annual price, PM Kindergarten \$ \_\_\_\_\_  
Assume 3 buses x 130 days x Line 2
- Line 5 Price per mile (over 50 miles) x 1,000 miles \$ \_\_\_\_\_  
Price per Mile \$ \_\_\_\_\_

**REGULAR BUS SERVICE – BOSTON SERVICE**

- Line 6 Price per bus per day AM and PM routes \$ \_\_\_\_\_
- Line 7 Price per bus per day PM Late Run routes \$ \_\_\_\_\_
- Line 8 Price per mile (over 90 miles) x 1,000 miles \$ \_\_\_\_\_  
Price per Mile \$ \_\_\_\_\_
- Line 9 Annual price, Regular Bus Service (Boston) \$ \_\_\_\_\_  
Assume 3 buses x 130 days x Line 6
- Line 10 Annual price, Late Bus Service (Boston) \$ \_\_\_\_\_  
Assume 1 bus x 130 days x Line 7

Louise L.E. Miller, Town Administrator and Chief Procurement Officer

*Issued: August 10, 2020*