



NAN BALMER
TOWN ADMINISTRATOR
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN
LEA T. ANDERSON
MARY M. ANTES
LOUIS M. JURIST
CHERRY C. KARLSON
DOUGLAS A. LEVINE

BOARD OF SELECTMEN

Monday, June 4, 2018

7:00 p.m.

**Wayland Town Building
Selectmen's Meeting Room
41 Cochituate Road**

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- | | | |
|---------|------|--|
| 7:00 pm | 1.) | Call to order by Chair <ul style="list-style-type: none">• Review agenda for the public |
| 7:02 pm | 2.) | Announcements and public comment |
| 7:10 pm | 3.) | Swear in Fire Fighter: Andrew Welch |
| 7:20 pm | 4.) | Proclaim Race Amity Day on June 10, 2018 |
| 7:30 pm | 5.) | Meet with Public Buildings Director: Review status of Town and School capital projects; Response from Raytheon to letter |
| 7:40 pm | 6.) | Line Item Transfers - Vote to approve line item transfers and refer to Finance Committee for concurrence |
| 7:50 pm | 7.) | Private Roads: Discuss appeal process |
| 8:00 pm | 8.) | Town Organization – Review next steps: <ul style="list-style-type: none">1) FY 20 Budget Process2) Special Act on Town Manager |
| 8:20 pm | 9.) | Town Administrator search update |
| 8:30 pm | 10.) | Review suggested changes in board procedure: 1) Authorize Chair to sign accounts payable and payroll warrants, 2) BOS approval or ratification of Town contracts over \$5,000, 3) Votes taken on consent would be listed on meeting minutes, 4) Correspondence will be a separate packet available to the public after the meeting, 5) Board packet will be posted to the website on Monday rather than Friday before a Monday meeting |
| 8:50 pm | 11.) | Annual Town Meeting: Vote dates |
| 9:00 pm | 12.) | Town Administrator Report <ul style="list-style-type: none">1) Correspondence2) Review Summer Meeting Schedule |
| 9:10 pm | 13.) | Minutes: Review and vote to approve the minutes of May 16, 2018 |

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Proposed Agenda Page Two

- 9:15 pm 14.) Consent Calendar: Review and vote to approve (*see separate sheet*)
- 9:20 pm 15.) Correspondence: Review
- 9:25 pm 16.) Selectmen's reports and concerns
- 9:30 pm 17.) Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting, if any
- 9:35 pm 18.) Adjourn

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CONSENT CALENDAR

1. Vote the question of approving and signing the weekly payroll and expense warrants
2. Vote to approve request of Garden Club for Native Plant Demonstration Garden at Depot
3. Vote to authorize the Chair to execute Annual Contributions Amendment for 2018 Capital Fund Program Funding for Wayland Housing Authority
4. Vote the question of approving the invoice for KP Law, dated May 23, 2018, Invoice No. 116196, for legal services rendered through April 30, 2018: \$518.20
5. Vote the question of approving the invoice for KP Law, dated May 24, 2018, Invoice No. 116226, for legal services rendered through April 30, 2018: \$7,365.71