

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
66 River Road
Wayland, MA 01778
July 10, 2018

MEETING MINUTES

Present: M. Lowery (Chair), C. Lewis, J. Mishara, M. Wegerbauer, T. Holder (DPW Director)

Absent: T. Abdella

DPW Staff in Attendance: Paul Brinkman (Town Engineer), Daniel Cabral (DPW Business Manager), Joe Doucette (DPW Superintendent), Don Millette (Water Division Superintendent)

Meeting opened at 7:00 PM

Public Comment

Anette Lewis of 33 Claypit Hill Road asked if Claypit Hill would be receiving a full-depth reclamation or just an overlay.

DPW Superintendent Joe Doucette responded that the road will be receiving a 5-inch full-depth reclamation.

Lowery noted that the Board received a letter from the Historical Commission thanking the staff of the Transfer Station for their assistance with disposing of materials during a recent historical site cleanup.

Public Hearing: Claypit Hill Traffic Calming

Lewis recused himself from the Board, as he is a resident of Claypit Hill Road.

Holder discussed the traffic calming request received for Claypit Hill Road, including potential traffic calming measures such as the installation of sidewalks and additional signage.

Holder noted that the Town Fire and Police Chiefs are not in support of speed bumps.

Nancy McNitt of 92 Claypit Hill appeared before the Board to express her concern for the speed of traffic on Claypit Hill Road, and expressed her desire for the installation of speed bumps and electronic speed signage.

Lowery reviewed the accident and ticketing data for Claypit Hill Road, noting that there were 3 accidents and 20 vehicle stops.

Reagan Beck of 81 Claypit Hill Road asked why the Police and Fire Department objected to the installation of speed bumps.

Police Chief Patrick Swanick noted that the installation of speed bumps would be detrimental to school busses.

Pam Lesser of 47 Claypit Hill Road expressed her concern for the noise generated by speed bumps.

Fire Chief David Houghton noted that speed bumps can cause damage to the suspension on Fire apparatus and adds significantly to emergency response time.

Lowery noted that Janet Delano, who oversees the company that operates the Town's school buses, submitted a letter stating her opposition to the installation of speed bumps on Claypit Hill Road.

Michael Patterson of 12 Claypit Hill Road discussed accidents he has nearly been involved in when attempting to pull out of his driveway.

Lauren Panzano of 24 Claypit Hill Road asked if there has been any study on the effectiveness of speed bumps on Glezen Lane.

Swanick replied that there have been fewer complaints of speeders on Glezen Lane since the installation of speed bumps.

Swanick urged residents contact the police department if they feel there is a problem with speeders on their road.

Bryan Canterbury of 10 Fiddlehead Lane asked if a stop sign could be installed at the intersection of Plain and Claypit Hill Roads.

Wegerbauer noted that he believes the installation of stop signs may be under the control of the State.

Katherine Eyre of 59 Claypit Hill Road noted the difficulty of getting out of her driveway during school arrival and departure.

Lowery suggested that the squaring off of the intersection of Claypit Hill Road and Adams Lane be considered.

Cliff Lewis of 33 Claypit Hill Road, speaking on his own behalf, requested that further investigation of the regulations dictating the installation of stop signs be investigated.

Anette Lewis of 33 Claypit Hill Road noted that she would be opposed to the installation of a speed bump in front of her house.

Lewis suggested that the school periodically place a notice in their newsletter informing parents of the speed limit on Claypit Hill Road.

Wegerbauer expressed his support of some form of traffic calming on Claypit Hill Road, favoring the squaring of the intersection at Adams Lane, the installation of a stop sign at the intersection Plain and Claypit Hill Roads, and electronic speed signage in an area not disruptive to residents.

Wegerbauer added that he feels that the sightlines on Claypit Hill Road are likely insufficient to install speed bumps.

Mishara agreed that the intersection of Adams Lane and Claypit Hill Road should be reconfigured and electronic speed signs should be installed, and also expressed his support for the potential installation of no more than two speed bumps in the vicinity of Claypit Hill School.

Lowery noted that speed bumps could be installed at a later date if they are ultimately deemed necessary, but electronic signage, the reconfiguration of Adams Lane and Claypit Hill Road, and the installation of a stop sign at the intersection of Plain and Claypit Hill Roads should be considered first.

Holder suggested the painting of fog lines on Claypit Hill Road.

Lowery requested that traffic and speed data be gathered in the fall after school is back in session.

Wegerbauer made a motion that various traffic calming options be investigated for Claypit Hill Road, including the painting of fog lines, the installation of electronic speed signs, the installation of a stop sign, and the reconfiguration of the intersection of Adams and Claypit Hill. Additionally, the Board requested that the Police Department gather speed and traffic data after school is back in session.

Lowery 2nd, all in favor.

Items Included in the Packet for Discussion:

- 5/21/18 Claypit Hill Road Traffic Calming Request from Nancy McNitt and Patrice Barton
- 6/13/18 email from Police Chief Swanick re: Claypit Hill Road accident and speed data.
- 6/14/18 memo from Fire Chief David Houghton re: Claypit Hill Road
- 6/21/18 letter from Megan Menner re: Claypit Hill Road Traffic Calming
- 6/26/18 letter from George and Wenda Gantz re: Claypit Hill Road Traffic Calming

Items Distributed for Review

- 7/6/18 email from Janet Delano of First Group re: Claypit Hill

Public Hearing: Water Rate Hearing

Lewis returned to his seat on the Board.

Lowery noted that the rates presented appear to be what was agreed upon by the Board at the previous meeting.

Wegerbauer made a motion to accept the adjusted rates, as presented in the packet, for Fiscal Year 2019.

Mishara 2nd, all in favor.

Brinkman noted that the impact on the average user will be \$28.00

Items Included in the Packet for Discussion:
- Wayland FY2019 Water Rate Schedule

Water Abatement Review: 9 Apache Trail

Vikas and Nitigwa Desai appeared before the Board to discuss their request for abatement.

N. Desai described her request for abatement, noting that she had an irrigation leak that was repaired in July 2017 and also watered trees on the edge of the property that had been planted by a developer.

The Board discussed the potential causes of the high usage billed on the 12/1/2017 water bill with the Desais.

Lowery requested that the Water Division confirm that no continued leak exists.

The Board discussed the application of past payments made on the account, noting that the DPW will provide the Desais with an account payment history indicating the payments that have been applied to the account in the past.

Holder proposed that, by July 13, the DPW will provide an updated payment history via email, and by Friday, July 20, will schedule a Water Division technician to visit the property to determine whether or not a leak is still present.

Holder noted that if the Water Division does not detect any indication of leaks, the presumption would be that the Desais would pay the outstanding account balance.

Holder added that if a leak is detected, the Desais request for abatement would be subject to further consideration.

Lewis noted that this appears to be the fourth abatement request for 9 Apache trail since 2012.

Items Included in the Packet for Discussion:
- 9 Apache Trail Abatement Request.

Water Asset Management Report Review

Millette and Brinkman provided a PowerPoint presentation “Water Infrastructure Assessment and Planning Grant” for approximately 20 minutes.

Lewis expressed his concern that every asset should have a tag on it.

Items Distributed for Review

- 7/10/18 PowerPoint presentation “Water Infrastructure Assessment and Planning Grant”

DPW Director’s Financial Report

Holder reviewed the DPW Financial Report.

Holder described a collapsed drainage structure at the intersection of Route 27 and Route 20.

Items Included in the Packet for Discussion:

- 7/1/2018 Budget Summary

Items Distributed for Review

- 7/9/18 Budget Summary

Discussion on the Potential Financial Benefit for Automated Meter Infrastructure Devices

Lewis described systems that assess water leaks on a real-time basis, noting that some insurance companies provide rebates for their use.

Lowery noted that it would be very difficult for Wayland to solely develop a system that integrates with the AMI system.

Lowery suggested that a 15-minute item be placed on the next agenda to discuss strategies for Fall Town Meeting.

Board Members’ Reports, Concerns, and Updates

Wegerbauer asked about the status of refinishing Main Street.

Doucette described the anticipated paving schedule for Main Street.

Lowery asked about the status of Route 27 and Route 30.

Holder described the remaining work to be done at the intersection.

Lewis noted that construction equipment is parked on Claypit Hill Road partially obstructing sightlines.

Holder described the status on drafting a recycling narrative for publication.

Lowery asked about the status of the High School and WWMDC treatment plants.

Brinkman noted that the High School plant is still offline and the WWMDC plant is operating as intended.

Lowery expressed his concern regarding the notification requirements of the water usage restrictions.

Holder noted that the notice was run in the 6/21/18 edition of the Town Crier, on a message board at five paths, on Facebook, and on the Town website.

Lowery suggested that the email addresses of all irrigation system owners be collected to send water use restriction notices.

The Board discussed possible notification strategies for water usage restrictions.

Review and Approve the Minutes of the 6/12/2018 Meeting

Wegerbauer made a motion to approve the minutes of the 6/12/2018 meeting as presented.

Mishara 2nd, all in favor.

Items Included in the Packet for Discussion
- 6/12/18 Meeting Minutes Draft

Executive Session to Review and Approve the Minutes of the 6/12/2018 Executive Session

Lowery made a motion that the Board of Public Works enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to review and approve the minutes of the 6/12/2018 executive session.

Lewis 2nd.

Roll Call Vote: Lewis – aye, Lowery – aye, Mishara – aye, Wegerbauer – aye.

Lowery invited attendance by DPW employees Paul Brinkman, Tom Holder, Joe Doucette, Dan Cabral, and Don Millette.

Lowery noted that the Board will reconvene in open session in approximately ten minutes for the purpose of adjourning.

Board entered into executive session at 9:30 PM

The Board reconvened in open session at 9:33 PM

Wegerbauer made a motion to adjourn.

Mishara 2nd, all in favor.

Meeting adjourned at 9:34 PM.

Respectfully submitted,
Daniel Cabral
Business Manager