



# Town of Wayland Massachusetts

## Members:

Mark Foreman, Co-Chair  
Carol Glick  
Frank Krasin  
Jean Milburn, Co-Chair  
William Sterling, Co chair

Council on Aging /Community Center Advisory Committee (“CoA/CCAC”)  
Minutes: January 8, 2018 6:00 PM

In attendance: Frank Krasin, Jean Milburn, Carol Glick and William Sterling  
Also in attendance was CoA Director, Julie Secord, Recreation Director, Katherine Brenna, and Ben Keefe, ex officio, Wendy Levine, applicant to the Committee.  
Absent: Mark Foreman, co-chair and Mary Antes, Steve Correia, ex officio participants.

The meeting was called to order at 6:07 PM at the Planning Board Meeting Room in the Town Building.

I. Public Comment- Wendy Levine introduced herself and asked the committee members to do the same. After all the introductions were made, Wendy asked whether the committee knew of any CPC money available for the recreation portion of the project. She offered to review the legal possibility of that. Another attendee suggested that the CPC’s designated recreation funds may be limited to outdoor recreation projects. Since a tot lot and walking trails are contemplated for this site development, CPC should definitely be consulted on this matter. Wendy asked what the status of the river delineation was. The answer is that river delineation may not resume until after Town Meeting in April due to ConCom limitations.

II. Review of revised proposed ATM Article - William Sterling explained that the proposed Article for ATM in 2018 shall be to request funding for a minimized alteration to the existing building footprint with only minor additions of vestibules to add air locks to public spaces per Energy Code.

The committee made some final editing to the draft Article for Mr. Sterling to amend before the BoS meeting that was to follow on the same night.

Jean Milburn made a motion to approve the Article as amended. Frank Krasin seconded the motion. The committee voted to approve 4-0-0.

III. Topics not reasonably anticipated- Ben Keefe reported that the PCB report is in the Town offices and there are no surprises. Jean Milburn reported that she had met with David Porter regarding the web page and will prepare an approach that will allow the committee to post information for the public. She recommended adding a Frequently Asked Questions section. Ms. Milburn also had a recommendation for the operation of the Community Center building: that there be appointed a “Director of the Community Center” who will be given the task of scheduling and coordinating all activities within the building.

IV. Next Meeting -was tentatively set for Wednesday, 1/17/2018.

V. Adjournment-At 7:15 PM, Ms. Glick moved to adjourn. Ms. Milburn seconded the motion. The vote in favor was 3-0-0.

Handouts:

Agenda of tonight's meeting

Draft Article for ATM

Respectfully submitted

William A. Sterling, Co-Chair