



# Town of Wayland Massachusetts

## Members:

Mark Foreman, Co-Chair  
Carol Glick  
Frank Krasin  
Wendy Levine  
Jean Milburn, Co-Chair  
William Sterling, Co chair

Council on Aging /Community Center Advisory Committee (“CoA/CCAC”)  
Minutes: January 18, 2018 7:00 PM

In attendance: Frank Krasin, Wendy Levine and William Sterling

Also in attendance was Julie Secord, CoA Director, Katherine Brenna, Recreation Director, Steve Correia, ex officio member.

Absent: Carol Glick, committee member, Mark Foreman, co-chair of the committee, Jean Milburn co-chair of the committee and Ben Keefe, ex officio.

The meeting was called to order at 7:20 PM in the School Committee Meeting Room in the Town Building. However, no votes were taken, as there was no quorum.

I. Public Comment- None.

II. Review meeting notes- None reviewed.

III. Report on Programming of space needs- Ms. Secord and Ms. Brenna plan to meet next week to coordinate their activities with the revised floor plan and chart the results on a revised spread sheet of a typical weekly schedule.

IV. Schedule and work plan were reviewed- Mr. Sterling reported that a presentation to the Wayland Business Association had been scheduled for 1/24/18 dinner meeting. Ms. Brenna suggested the CCAC report at the Recreation Department Field Advisory Group meeting on Monday 1/29/18 from 7 PM to 8 PM. Other boards to contact include: ConCom, BoH, Planning Board, Energy Committee, Historical Commission, etc.

Others to contact for letters of support include: Zurich(owners of Town Center), Russell’s, WCPA, various athletic boards.

V. Frequently Asked Questions were reviewed- The FAQs sheet from 2016 was reviewed and suggested that Mr. Sterling attempt a first revised draft to reflect the changes in building size, etc.

VI. Other Topics- No other topics were brought up.

VII. Next Meeting -was tentatively set for Wednesday, 1/31/2018, 7 PM.

VIII. Adjournment-At 8:56 PM, Ms. Levine moved to adjourn. Mr. Sterling seconded the motion. The vote in favor was 3-0-0.

Handouts:

Meeting notes(two meetings) from 1.08.18.

Respectfully submitted

William A. Sterling, Co-Chair