

Select Board/Town Manager Act
Suggested future change of existing Town Code Chapter 43 Personnel

Wayland Town Code
Chapter 43 Personnel

43-2 Personnel Board

B. The Personnel Board shall have the following powers and duties:

(1) To develop and administer this chapter and the Wage and Salary Classification Plan (hereinafter called "this chapter" and "the plan") and personnel policies and procedures in cooperation with the Town boards and departments affected.

(2) To approve all pay or classification changes of Town employees, including all hiring rates and classifications.

(3) To advise the Town Manager and Select Board in analyzing ~~negotiate~~ collective bargaining agreements for the Town, after having met in advance with the Select Board ~~of Selectmen~~ and the Finance Committee to discuss the forthcoming negotiations.

(4) To establish such central personnel files for all employees as it deems useful in the administration of this chapter and the plan.

(5) To review the operation of the plan annually, including minimum and maximum wage and salary brackets, and to recommend to the Town any appropriate changes.