



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778
www.wayland.ma.us

WAYLAND COMMUNITY PRESERVATION COMMITTEE

Since adopting the Community Preservation Act (CPA) in 2002, the Town of Wayland has collected a 1.5% surcharge on Wayland real estate tax bills. Those monies are deposited in the Wayland Community Preservation Act Fund (CPF). The Wayland CPF also receives contributions from the Commonwealth of Massachusetts and earns interest on deposited funds.

The Wayland Community Preservation Committee (CPC) administers the CPA Fund by seeking and evaluating proposals and making recommendations to Town Meeting for the expenditure of CPA funds. The CPC welcomes requests for funding from Town departments, boards, committees, and commissions, as well as organizations, for projects in Wayland. Please review this information and refer to the 2021 Wayland Community Preservation Plan (on the Community Preservation Committee webpage at wayland.ma.us) to learn about eligibility, timelines, and the process.

Mission Statement (adopted by CPC April 2002)

The mission of the Wayland Community Preservation Committee is to create, maintain, and implement a Community Preservation Plan to preserve, expand, and enhance open space, historic resources, community housing, and specified recreational uses. The Plan serves as the basis for the Committee's recommendations to Town Meeting for the disposition of Community Preservation Funds.

Eligible Uses (per the Community Preservation Act, M.G.L. c. 44B, as amended July 2012)

The Wayland CPC can only consider proposals that are eligible for CPA funding according to the use and purpose requirements described in the CPA legislation. These are limited to

- acquisition, creation, and preservation of open space
- acquisition, preservation, rehabilitation, and restoration of historic resources
- acquisition, creation, preservation, rehabilitation, and restoration of land for recreational use
- acquisition, creation, preservation, and support of community housing
- rehabilitation or restoration of open space and community housing that is acquired or created using monies from the fund.

Application for Funding (adopted by CPC September 2014)

The Wayland Town Meeting determines the use of CPA funds. To be considered at Town Meeting, an application for an eligible project or use must be submitted to the CPC along with supporting information, such as surveys, estimates, plans, etc. After deliberation, if the CPC approves the project for consideration by Town Meeting, the CPC must approve an article that recommends funding for the proposed activity. Please provide as much information as possible so that the CPC is able to make an informed decision on funding requests.

The CPC highly recommends that applicants meet with the Community Preservation Committee to discuss potential proposals. The CPC generally meets once a month from September through April. Please submit your application and supporting information at least one week prior to the CPC meeting at which the application will be considered.

If you are using this fillable Word form, please save with a file name referencing your board or committee and the project (e.g., HistComm_OldBarn_2022). Submit your **signed** application and supporting information and materials to the CPC mail slot at Town Building by hand or mail; or by email to BOTH the CPC Chair at sweinstein@wayland.ma.us and the CPC Vice-Chair at dstotz@wayland.ma.us. **The deadline for submissions is 5:00pm ET on Thursday, November 30, 2023.**

WAYLAND COMMUNITY PRESERVATION ACT PROJECT APPLICATION FORM

Note: The form fields will expand as you type. Use tab or your cursor to advance to the next field. If you prefer, you can download a .pdf version of this Project Application Form to complete by hand from the Community Preservation Committee page on the Town's website (<https://www.wayland.ma.us/community-preservation-committee>).

Please provide all applicable information to help the CPC evaluate your proposal. If you are using this fillable Word form, please save with a file name referencing your board or committee and the project (e.g., HistComm_OldBarn_2022). Submit your signed application and supporting information and materials to the Community Preservation Committee mail slot at Town Building by hand or mail; or by email to BOTH the CPC Chair at sweinstein@wayland.ma.us and the CPC Vice-Chair at dstotz@wayland.ma.us. The deadline for submissions is 5:00pm ET on Thursday, November 30, 2023.

SECTION 1: PROJECT INFORMATION

Project Title: Historical Preservation Supplies for the Wayland Archaeology Lab and Historical Commission Office

Project Summary: Preserve and protect historical archaeological artifacts and documentation in the Archaeology Lab and the Historical Commission office.

Map # and **Parcel #** **Estimated completion date:**

CPA Program Area (check all that apply):

Open Space
 Historic Preservation

Community Housing
 Recreation

SECTION 2: APPLICANT/DEVELOPER INFORMATION

Contact Person and/or Primary Applicant: Historical Commission: Amanda Ciaccio, Katherine Gardner-Westcott

Property Owner (if applicable):

Organization (if applicable): Wayland Historical Commission

Mailing Address: 41 Cochituate Road, Wayland

Daytime phone #: 267-307-4490 **Other phone #:**

E-mail address: aciaccio@hotmail.com; kgardner-westcott@wayland.ma.us

Website (if applicable): www.wayland.ma.us/historical-commission

SECTION 3: BUDGET SUMMARY

A. Total budget for project: \$2,673 **B. CPA funding request:** \$2,673

CPA request as percentage of total budget: 100% (Calculate as (B/A)*100)

Applicant Signature: 

Date Submitted: Nov. 30, 2023

Your application is not complete unless you provide the information requested on the following page. Please make sure you address each of the issues.

PLEASE ATTACH PAGES TO PROVIDE THE REQUESTED INFORMATION, IN ORDER.

You are welcome to use this form but may address any or all of the issues in one or more separate document(s)

PROJECT DESCRIPTION

1. Scope or concept of project: Be specific about the scope of work. Provide photographs of existing conditions and proposed plans, if applicable.

Wayland's history has only recently, in the frame of time, been explored. Artifacts from the Woodland Period (3,000 BC to 1000 AD) to the Historic Period (1670 AD to present) -- including projectile points, portions of stone tools, and other items -- have been discovered in Wayland, collected, and stored in the Archaeology Lab in the Town Building. Presently, the Archaeology Lab houses an estimated 10,000 individual artifacts. But the storage techniques and materials -- not state-of-the-art to begin with -- have deteriorated over time, putting all the artifacts in jeopardy. If immediate attention is not given, the threat of losing critical information about each object is imminent.

Through the Commonwealth's "roving archivist" program, and the volunteer efforts of several professional archaeologists, Wayland has received professional guidance on current standards for storage and documentation of historic records and artifacts. Volunteers have been working steadily for more than two years to re-package and catalog the lab's artifacts, and to organize the office's records, but there is much work still to do, and we are running out of appropriate storage materials. Our volunteers are currently available to continue working on this project to preserve Wayland's historical stories through these objects. This request is to fund the purchase of additional storage materials to continue this important work. To sustain the availability of these artifacts in the future, professional archaeologists are participating and monitoring the storage of the collections to ensure adherence to appropriate archaeological standards.

See attached photos for details.

2. Projected action plan and timeline: List the steps needed to complete the project along with an estimated timeline. The CPC will rely on this information, plus your periodic updates, to prepare its annual Project Status Report to the Town Meeting.

Each individual specimen has to be repackaged, documented on the new package, catalogued on the computer, and rehoused in an archival collection container. One archaeological site alone produced more than 40 containers of artifacts, with approximately 7,000 artifacts in total. Currently, volunteers are working on a similar project that includes more than 30 containers. Up to three archaeologists are currently involved with this project.

The Historical Commission would like to continue on to preserve items from another registered archaeological site while there is (wo)man power to complete the rehousing using proper archival standards. If the volunteers continue to offer their services at the pace they are achieving on the current project, we estimate that the next project could be finished in two to three years.

FINANCES

3. Anticipated project cost: Provide a budget with line itemization (e.g., real property

acquisition, preservation consultant, etc.). Also indicate why each type of expense is needed. *This is an example of how it might look. You are encouraged to attach your own spreadsheet.*

Expense category/description	Justification/explanation	Budgeted amount
1) see attached spreadsheet		\$
2)		\$
3)		\$
4)		\$

4. Other funding sources: Include private, public, in-kind, and other, and the anticipated amounts and/or percent of the total cost.

In-kind hours provided by the volunteers and the two or three professional archaeologists.

5. CPA funding request amount (should be the same as application 3-B): \$2,673

PURPOSE OF PROJECT

6. Relevance to community: Indicate how the project is relevant to the current and/or future needs of Wayland. Does it serve multiple needs?

The Historical Commission's mission is to maintain an inventory of historic assets, to protect the assets from neglect, and to provide educational opportunities to understand local history and the historic context of important assets. Preserving and protecting the artifacts and items in our Lab and office are critically important parts of our mission, so that both current and future generations can learn what they have to teach us about the history of our area.

7. Support of CPC category: Explain how the project will meet goals and objectives of the category (or categories) under which you are applying (at least one of these: Community Housing, Historic Preservation, Open Space, and Recreation):

The older collections have not been maintained to archival standards, and new artifacts have continued to accumulate. Protective containers are no longer protecting their contents, and as they break and disintegrate, the contents are vulnerable to deterioration and separation from information about their source and context. Repackaging and cataloging the existing artifacts -- a daunting but critical task -- and using appropriate intake protocols for new artifacts, preserves unique and irreplaceable objects that tell important stories about Wayland's history.

8. Supporting documents: Applicants are strongly encouraged to seek support from relevant Town entities (e.g., commissions, boards, committees). Report the outcome of such efforts. Provide supporting letters, references, studies, Town plans, maps, and statistics.

Wayland Community Preservation Committee

Budget Details for Historical Commission CPA application

1	Description	Number of items	Explanation	Budget
2				
3	Archival Boxes Slide Holder	1	Currently have none	15
4	Archival Boxes	5	Currently have none	315
5	Archival storage box (pkg. of 5)	7	Currently have none	490
6	Archival flip-top box	10	Currently have none	160
7	Archival large boxes	5	Currently have none	125
8	Archival Hanging File Folders (pkg. of 25)	8	Replacement for historical files	376
9	Archival Bags		Replacement for deteriorating bags	
10	4x4 (pkg. of 1000)	2		75
11	6x6 (pkg. of 1000)	2		160
12	Archival Binders	45	Replacement for deteriorating notebooks	450
13	Archival Folders (pkg. of 100)	4	Preservation of historical documents	192
14	Document sheet protectors (pkg. of 100)	4	Preservation of historical documents	68
15	Archival Pens Sakura Pigma Micron Black Pen (Pkg. of 3)	20	Used to document artifacts	230
16	Print File 8 mil Polypropylene Album Pages (Pkg. of 25)	1	Currently no protection for photographs	17

TOTAL REQUEST: \$2,673.00

Archaeology Lab



Half of the room



One small desk



Two person desk



Crowded space



Closet floor



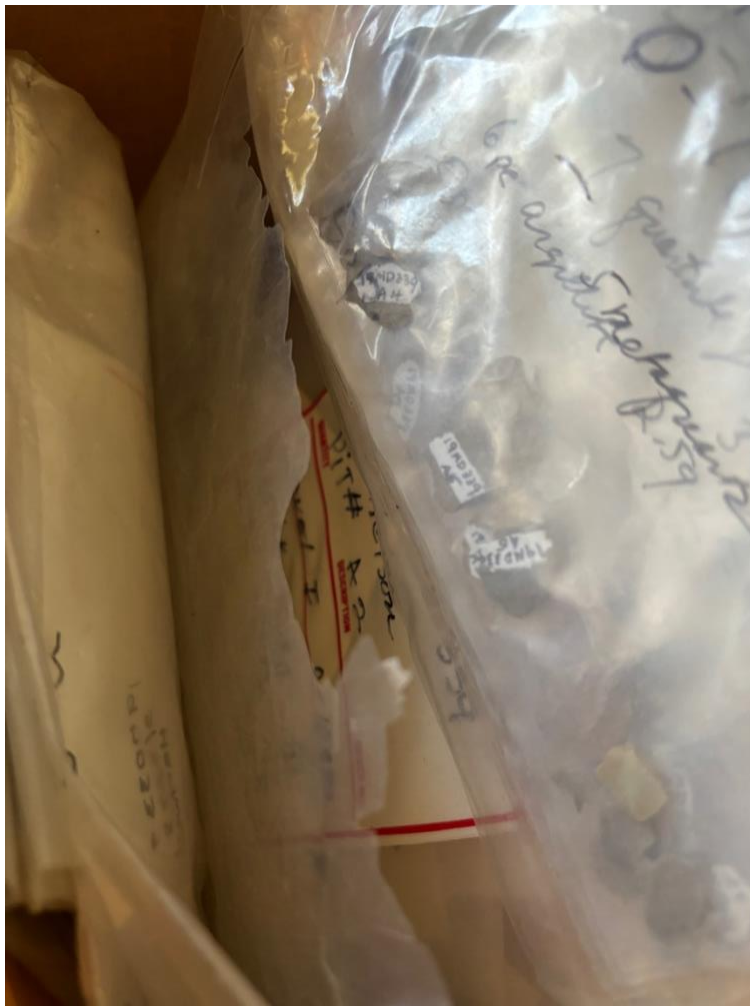
Closet shelves



Old binders



Careful maneuvering



Disintegrating artifact bags

MISSING

Photos of the boxes in the attic of the building

November 28, 2023

Community Preservation Committee
Town of Wayland
41 Cochituate Road
Wayland, MA 01778

Dear Community Preservation Committee,

Archaeological resources curated at the Wayland Archaeology Laboratory contribute to regional interpretations of past behaviors, natural resources, migrations, lifeways, and cultural connections. Many items have proven to be integral to understanding past lifeways on a much larger scale.

These interpretations, however, hinge on comparisons between the archaeological materials, which were recovered from unique locations and stratified contexts. They are then curated within these unique proveniences for future study. Bags used during the 1990s have become brittle and crumble when in use, which could lead to loss of context. Non-archival boxes degrade and are more acidic, which particularly endangers curated animal bone and shell materials.

Affirming their continued goal of responsible stewardship of these resources, I fully support the use of Community Preservation Act funding for the update of storage materials.

Kind regards,



Kathryn J. McGrath, M.A.
Register of Professional Archaeologists

Affiliations:
Society for Historical Archaeology
Society for American Archaeology
Massachusetts Archaeological Society
Sudbury Historical Commission
Sudbury Historical Society