



TOWN OF WAYLAND Annual Reports



*Two Hundred and Twenty-fifth Year
July 1, 2004 Through June 30, 2005*

**COVER PHOTO:
WAYLAND VETERANS MEMORIAL
Dedicated July 3, 2005**

When was the last time you thought about the freedoms you enjoy, how they came about, and how they have made your life better? Now you have a serene place to do so. Plan to visit the monument soon and reflect upon its messages. You just might have an inspirational experience!

"A CELEBRATION OF FREEDOM," the new Wayland Veterans Memorial monument, was dedicated on July 3, 2005. The monument, conceived by artist George Dergalis and engineered by Dante Montuori, RPE, (both veterans and long time residents) is located to the left of the front entrance of the Wayland Town Building. The monument may also be viewed on the town website (www.wayland.ma.us, click on Veterans Memorial). For more information on the dedication ceremony, see the Report of the Veterans Memorial Committee on page 72.

The Wayland Veterans Memorial Committee thanks all who offered their ideas and thoughts that influenced its concept, and those who contributed their money, materials, time and effort to the physical realization of a CELEBRATION OF FREEDOM. Without you, our efforts might have been endless. Together we have created a landmark that will serve the Town and its residents for generations to come. Ours has been a labor of love.



**ANNUAL REPORTS FOR THE
TOWN OF WAYLAND**
FOR ITS TWO HUNDRED AND
TWENTY- FIFTH MUNICIPAL YEAR
JULY 1, 2004 TO JUNE 30, 2005

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BOARD OF SELECTMEN

Accomplishments during the fiscal year ended June 30, 2005, included implementation of the transition plan from Executive Secretary to Town Administrator; agreement on a proposed settlement of the litigation involving the siting of wireless telecommunications facilities; and progress on the goal of increasing affordable housing opportunities. The Board also spent considerable time working to improve the Town's financial situation, resolve other litigation, and offer a solution to building needs at the high school.

Town Administrator transition from Executive Secretary

Besides having increased authority and accountability over functions previously overseen by the Selectmen, the Town Administrator will have increased authority and accountability over functions across Town government and ensuring that services are coordinated between departments and with good communication across boards, committees, and department heads and with residents. Developing an implementation plan to ensure a successful transition from the Executive Secretary to Town Administrator was an important priority of the Board.

After receiving approval for the new position of Town Administrator from residents at annual town meeting in April 2004 and from the state legislature in June 2004, the Board of Selectmen began a selection process to choose the first administrator. After screening resumes and considering more than two dozen applicants, the Board declined to name either of two finalists in December 2004, instead re-opening the search to identify some new candidates.

The Board engaged the services of an executive search firm (Bennett Yarger Associates) to develop a community profile and to assist with the search. In addition, the Board named a six-member panel to perform an initial screening interview of seven candidates recommended by the consultant. In June 2005, the panel recommended three candidates for public interviews by the Board of Selectmen. On July 11, 2005, the Board named Frederic E. Turkington, Jr., chief administrator officer of Canton, Connecticut, as Town Administrator. Mr. Turkington assumed his duties on September 19, 2005.

Executive Secretary Jeff Ritter completed his service to the town with the change to a town administrator on June 30, 2005. We thank him for his efforts during his ten years with the Town and wish him well.

Additional focus was devoted to considering ways to further streamline the operations of Town government. In March 2005, the Board established a nine-member temporary study committee to consider the feasibility and desirability of creating a department of public works encompassing the services now provided by separate highway, water, and parks departments. The committee consists for representatives of oversight boards and two residents; a report will be issued in 2006.

Financial Matters

The Selectmen, Finance Committee, and School Committee work diligently to maintain the overall financial health of the Town. After considerable public input and hours of thoughtful discussion, the boards forwarded a proposed current services budget for FY 06 budget that required a \$2.3 million Proposition 2 ½ override and the use of \$800,000 in cash reserves to meet a current services budget. Reductions in state aid, contractual wage and salary increases, spiraling costs for employee health insurance and retirement plan contributions, and rising utility costs contributed to the need for additional tax levy capacity. Without the override, significant reductions in personnel and services would have occurred.

Anticipating a similar structural budget problem in FY 07, the Board is participating in a coordinated effort of all town boards and commissions led by the Finance Committee to identify potential cost savings to reduce the need for an override. In June 2005, the Board created an *ad hoc* FY 07 Budget Advisory Committee (consisting of the chairs of the Selectmen, School and Finance Committees) charged with studying the suggestions of citizens, commissioners and employees for potential implementation and cost savings to be reflected in the FY 07 budget.

A special election and town meeting were held in January 2005 to consider the recommendation of the High School Building Committee to renovate and expand Wayland High School. Residents withheld their support for an appropriation of \$4.2 million for design work on the estimated \$57.3 million project at the special election. Questions over the scope of the project, need for the additional space, and the uncertainty of state school construction aid contributed to the defeat of the proposal. Alternative measures to provide adequate educational space are being implemented while the School Committee reevaluates the long-term solution to the space needs issues at the high school.

The Board of Selectmen and the Planning Board heard presentations of a concept for Town Center mixed use (municipal, retail, housing and office) on the former Raytheon corporate office site on Route 20 in May 2005. The two boards began a process of developing a zoning by-law that would create a mixed use overlay district to be applied to the parcel and negotiating a development agreement that would culminate in a special town meeting in the fall of 2005. The proposed project has the potential to provide a true “town center” and community gathering space, additional diversity in housing, and expands the commercial tax base.

Other Matters

The Board, working with special town counsel, reached a proposed settlement of litigation brought by New Cingular/Horizon Towers against the Town regarding the denial of an application for locating a wireless communications facility at 137 Boston Post Road. After considerable negotiation, the Board endorsed a settlement that would establish a wireless telecommunications zone on town-owned property on Reeves Hill. The proposed zone would include stringent conditions under which such facilities would be permitted to locate, subject to a lease agreement with the Town. The proposal will be brought before residents at a special town meeting in the fall of 2005.

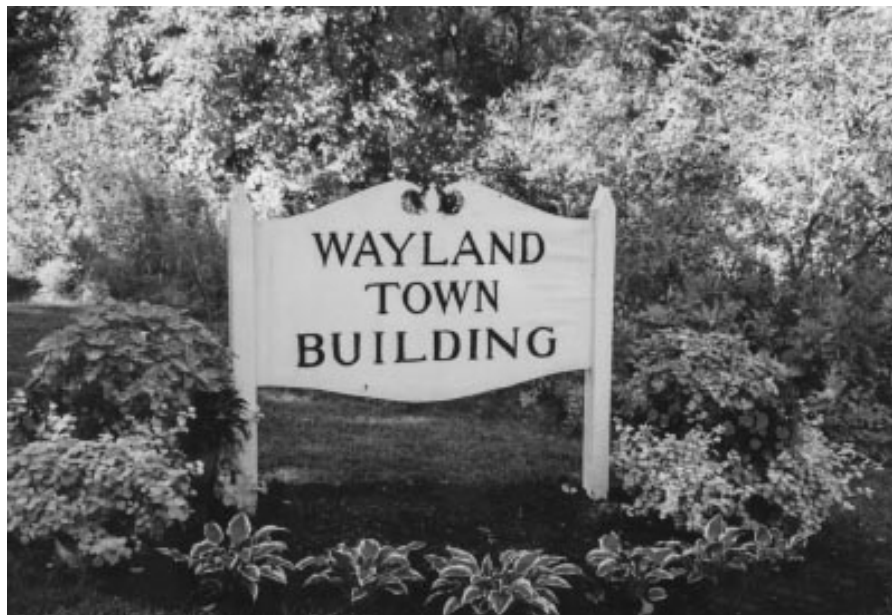
Michael DiPietro was hired in November 2004 to replace long-time Finance Director Robert Hilliard and Nancy McShea was hired in April 2005 to

replace long-time Parks & Recreation Director William Kilcoyne. We thank Mr. Hilliard and Mr. Kilcoyne for their many years of dedicated service to the citizens of Wayland and our best wishes in their retirements.

After six years and three years of service, respectively, Selectman Brian O’Herlihy and Selectman Betsy Connolly decided not to seek re-election to the Board. Residents elected Joseph Nolan and Alan Reiss to fill the vacancies in the April election.

The Board worked closely with the Nike Site Reuse Advisory Committee to support the implementation of the article authorizing the purchase and clean-up of the former missile test site. Proposals to secure site demolition contractor and a land planning consultant to design a site plan for 16 units of affordable housing and the adjacent 10 acre active and passive recreation area were prepared.

Finally, the Veteran’s Memorial was dedicated during the Independence Day holiday in 2005. Located at the Cochituate Road entrance to the Town Building, the black granite monument and surrounding gardens recognize the sacrifice of each Wayland resident that gave their lives in defense of the liberties we enjoy. The Board wishes to thank the members of the Veteran’s Memorial Committee for their commitment to honoring those who gave, in the words of President Abraham Lincoln, “the last full measure of devotion” in service to their country.



General Information

Form of Government	Open Town Meeting	
Town Website	www.wayland.ma.us	
Population (6/05)	13,800	
Number of Households	4,956	
Polling Hours	7:00 A.M. – 8:00 P.M.	
Polling Locations	Wayland Town Building (Precincts 1 and 4) Wayland Middle School (Precincts 2 and 3)	
Current Tax Rate	\$12.58	
School Enrollment	Claypit Hill Elementary	570
	Happy Hollow Elementary	361
	Loker Elementary	352
	Wayland Middle School	721
	Wayland High School	912
	TOTAL ENROLLMENT	2,916 (September 2005)
Land Area - Town of Wayland	15.28 Square Miles	
Landfill Hours: (Except Holidays)	Tuesday	7:00 am – 4:00 pm
	Thursday	7:00 am – 4:00 pm
	Saturday	7:00 am – 4:00 pm
Library Hours: (School Year)	Monday – Thursday	9:00 am – 9:00 pm
	Friday	9:00 am – 6:00 pm
	Saturday	10:00 am – 5:00 pm
	Sunday	2:00 pm – 5:00 pm
Town Building Office Hours:	Monday	8:00 am – 7:00 pm
	Tuesday – Friday	8:00 am – 4:30 pm

(Please check with individual departments as the hours may vary.)

FEDERAL AND STATE OFFICIALS REPRESENTING WAYLAND

United States Senators in Congress:	Edward M. Kennedy - D 2400 John F. Kennedy Federal Building Boston, MA 02203(617) 565-3170 E-mail: senator@kennedy.senate.gov	John F. Kerry – D 1 Bowdoin Square 10 th Floor Boston, MA 02114 (617) 565-8519 E-mail: john_kerry@kerry.senate.gov
Representative in Congress, Precinct 2 7th Congressional District:	Edward J. Markey – D 188 Concord Street Framingham MA 01702 (508) 875-2900	
Representative in Congress, Precincts 1, 3 and 4, 5th Congressional District:	Martin T. Meehan – D 11 Kearney Street Lowell, MA 01852 (978) 459-0101 E-mail: martin.meehan@mail.house.gov	
State Senator, 5th Middlesex District:	Scott P. Brown - R State House Room 520 Boston, MA 02133 (617) 722-1555 E-mail: Sbrown@senate.state.ma.us	
Representative in General Court, 13th Middlesex District:	Susan W. Pope - R State House Room 237 Boston, MA 02133 (617) 722-2305 E-mail: Rep.SusanPope@hou.state.ma.us	

ELECTED TOWN OFFICIALS	NAME	TERM EXPIRES
MODERATOR	C. Peter R. Gossels	2008
TOWN CLERK	Judith L. St. Croix	2007
SELECTMEN	Joseph F. Nolan	2008
	Douglas J. Leard	2006
	Alan J. Reiss	2008
	Michael L. Tichnor	2007
	William D. Whitney	2006
SCHOOL COMMITTEE	Barbara J. Fletcher	2008
	Heather A. Pineault	2006
	Jeffrey Dieffenbach	2006
	Louis M. Jurist	2008
	Robert B. Gordon	2007
ASSESSORS	Jayson S. Brodie	2006
	Susan M. Rufo	2007
	Thomas V. Maglione	2006

ROAD COMMISSIONERS	Stewart A. Millerd	2007
	Anthony Timperio	2007
	Mark A. Santangelo	2008
	Vacancy	
	Anette S. Lewis	2006
PLANNING BOARD	Albert I. Montague, Jr.	2008
	Rebecca L. Regan	2006
	Lawrence A. Stabile	2007
	Christopher W. Seveney	2009
	Lynne A. Dunbrack	2010
PLANNING BOARD Associate Member	Anette S. Lewis	2009
WATER COMMISSIONERS	Joel Goodmonson	2007
	Robert L. Duffy, Jr.	2006
	W. Edward Lewis	2008
BOARD OF HEALTH	Marie M. Durant	2006
	Philip Pattison	2008
	Constance A. Bean	2006
	Anna M. Ludwig	2008
	Michelle Wolf	2007
TRUST FUND COMMISSIONERS	Jerrold I.W. Mitchell	2007
	John B. Wilson	2008
	Michael Patterson	2006
LIBRARY TRUSTEES	Perry R. Hagenstein	2007
	John B. Wilson	2006
	Rosamond Swain	2006
	Anne B. Heller	2007
	Aida A. Gennis	2008
	Lynne J. Lipcon	2008
PARK & RECREATION COMMISSION	Stas Gayshan	2006
	James K. Forti	2006
	Anna Meliones	2008
	Mary Ellen Litter	2007
	William J. Bowhers	2007
HOUSING AUTHORITY	Mary Ann Wohlfarth	2008
	Mary M. Antes	2007
	Susan Weinstein	2010
	Charles Raskin	2009
	Martin Nichols	2008

APPOINTED TOWN OFFICIALS	NAME	TERM EXPIRES
Ad Hoc Budget Advisory Committee	Michael L. Tichnor	2006
	G. Christopher Riley	2006
	Jeffrey Dieffenbach	2006
Advanced Life Support Comm	Beth A. Zeeman	2007
	Vincent J. Smith	2007
	Douglas J. Leard	2007
	Elizabeth C. Sweitzer	2007
	Michael B. Patterson	2007
Trustees Of Allen Fund (3)	Michael B. Patterson	2006
	Benjamin W. Johnson III	2006
	Sema M. Faigen	2006
Animal Inspector (Livestock)	Bruce S. Sweeney	2006
Animal Officer (Dead Animals)	David R. Poirier	2006
Assessor, Assistant	Molly K. Reed	Permanent
Assessor, Administrative	Joseph Malay	Permanent
Assistant Town Administrator	John Senchyshyn	Permanent
Assistant Town Clerk	Lois M. Toombs	2008
Assistant Treasurer	Helen K. Lewis	2007
Building Commissioner	Daniel F. Bennett	2006
Local Inspector	Jay T. Abelli	2006
Gas Inspector	Allan Sherman	2006
Gas Inspector, Deputy	William Rheaume	2006
Plumbing Inspector	Allan Sherman	2006
Plumbing Inspector, Deputy	William Rheaume	2006
Wiring Inspector	Ward Keller	2006
Wiring Inspector, Deputy	Arthur J. Richard	2006
Cable TV (8)	Richard P. Turner	2006
	Robert W. Hanlon	2006
	Russell A. Ashton	2006
	Maurice H. Stauffer	2006
	(Four Vacancies)	2006
Central MA Advisory Rail Trail	David C. D'Orlando	2006
Civil Defense Director	Robert Irving	Permanent
Cochituate State Park Advisory	Harold Meyer	2007
Community Preservation Committee (7)	Stephen Curtin	2007
	Charles Raskin	2008
	Rebecca Regan	2007
	Anna Meliones	2006
	Michael B. Patterson	2006
	Jerome Heller	2007
(Vacancy)	2008	
Conservation Administrator	Brian Monahan	Permanent

Conservation Commission (7)	Frank R. Antonell	2007
	Ellen R. Tohn	2006
	Barbara Howell	2006
	J. Andrew Irwin	2008
	John R. Sullivan	2008
	Megan M. Lucier	2008
	Roger A. Backman	2007
Constables	William E. Pickett	2007
	Louis V. Gaglini	2007
	Nelson H. Goldin	2008
Council on Aging (9)	Clement Sansone	2008
	Betsy Soule (non-voting)	2006
	Martha E. Bustin	2007
	Julie Secord	2007
	Denise N. Yurofsky	2007
	George Blood	2007
	Harriet H. Onello	2007
	Geoffrey E. Smith	2006
	Mitchell J. Marcus	2007
Council on Aging-Co-Directors	William Morris	Permanent
	JoAnn Kunz	Permanent
Cultural Council	Kathryn Welter	2006
	Carole M. Felz	2006
	Barbara J. Carter	2006
	Margret B. Krakauer	2006
	Allen J. Kaplan	2007
	Anna Laura Rosow	2006
Dog Control Appeals Board	Susan Sherwood	2007
	Jeffrey S. Baron	2008
	Susan Koffman	2006
	Daniel Brown	2007
Dog Control Officer /Animal Inspector	Leslie E. Boardman	2006
Department of Public Works Assessment Committee	Michelle Wolf	2006
	Joseph F. Nolan	2006
	Robert Lentz	2006
	Anette Lewis	2006
	James K. Forti	2006
	Eugene C. Roberts	2006
	Robert L. Duffy Jr.	2006
	Maryanne Peabody	2006
Dennis J. Berry	2006	
Dudley Pond Area Planning Committee	Christopher Foster	2007
	Deborah Portyrata (Seven Vacancies)	2006
Emergency Planning Committee	Mark Santangelo	
	Mary M. Antes	
	Michael Tichnor	
	Robert Loomer	
	Robert Irving	
Fence Viewers	Board of Selectmen	2006

Field Drivers	Constables	2006
Finance Committee (7)	George Christopher Riley	2007
	Charles D'Ambrosio	2007
	Robert L. Lentz	2006
	Cherry C. Karlson	2008
	Sam H. Peper	2007
	Richard M. Stack	2006
	Karl A. Geiger	2008
Finance Director/Town Accountant	Michael DiPietro	2007
Fire Chief	Robert Loomer	Permanent
Health Director	Steven Calichman	2006
	Sanitarian, Inspector Julia M. Junghanns	2006
	Inspector of Milk Steven Calichman	2006
	Burial Agent Cynthia F. Bryant	2006
Highway Operations Director	Stephen F. Kadlik, III	2006
Historical Commission (7)	Paul Gardescu	2006
	Mary C. Reed	2007
	Bonnie S. Nash	2006
	John B. Langan	2008
	R. Richard Conard	2006
	Stephen J. Curtin	2008
	Howard L. Schultz	2007
Historic District Commission (7)	Christopher F. Nash	2008
	Christopher L. Hagger	2007
	Diana Warren	2007
	Margery F. Baston	2007
	Desmond J. McAuley	2006
	Gretchen G. Schuler	2008
	Edward H. Culver (Ned)	2006
Historic District Commission Alternate	Meaghan Winokur	2007
Housing Authority Director	Brian E. Boggia	Permanent
Housing Partnership Comm (9)	Betty J. Salzberg	2007
	Jonathan F. Saxton	2008
	Martin S. Nichols	2008
	Mary M. Antes	2008
	Rachel G. Bratt	2008
	Daniel Brown	2008
	Father Frank J. Silva (Two Vacancies)	2008
Human Resources Director/ Assistant Town Administrator	John Senchyshyn	Permanent
Information Technology Manager	Gwen Sams-Lynch	2006
Library Director	Ann F. Knight	Permanent
MAPC	Mary M. Antes	2006
MCAB	Mary M. Antes	Permanent
Master Plan Advisory Task Force	Regina Snow Mandl	2005
MBTA Advisory Board	Marcia P. Crowley	2006

Measurers of Wood & Bark	Paul Doerr	2006
	Lewis S. Russell, Jr.	2006
	Harry F. Sweitzer	2006
Metrowest Growth Mgmt Comm	Mary M. Antes	2006
Metrowest Open Space Task Force	(Vacancy)	2005
Minuteman Voc Tech School	Mary Ellen Castagno	2008
Nike Site Reuse Advisory Committee	Ira Montague	2007
	Constance N. Pitt	2007
	William Sterling	2007
	Michael Gitten	2007
	Paul Abramson	2007
	Olga Pitel	2007
	Brian Boggia	2007
	Brian T. O'Herlihy	2007
	Gretchen Schuler	2007
	Michael Staiti	2007
Rebecca Regan	2007	
Park & Recreation Superintendent	Nancy McShea	Permanent
Personnel Board (5)	Maryanne Peabody	2007
	Nicholas Willard	2009
	Nancy McCarthy	2008
	Jane A. Evans	2008
	Philip C. Schneider	2010
Planner, Town	Joseph Laydon	Permanent
Police Chief	Robert Irving	Permanent
Public Ceremonies Committee (5)	Christopher Hoy (non-voting)	2006
	John C. Dyer	2006
	Alessandra Kingsford	2007
	Karen K. Kiefer	2008
	Richard P. Turner	2008
Records Manager	Judith L. St. Croix	2006
Records Management Committee	Judith L. St. Croix	2006
	Lois Toombs	2006
	MaryAnn DiNapoli	2006
	Norma Badger	2006
	Dale Sicotte	2006
Regional Transportation Advisory Comm	Marcia P. Crowley	2006
Board of Registrars (4)	Georgia K. Gillespie	2006
	Judith H. Ide	2007
	Elizabeth A. Salerno	2008
	Judith L. St. Croix	2007
Assistant Registrar	Lois M. Toombs	2006
River Stewardship Council	Thomas Sciacca	2005
	Mary M. Antes (Alternate)	Permanent
Route 20 Corridor Committee (5)	David A. Roberts	2007
	Stephen B. Turner	2007
	(Two Vacancies)	
	Thomas H. McEnany	2006

Route 30 Corridor Committee (5)	Paul A. Rufo (Four Vacancies)	2007
School Superintendent	Gary Burton	Permanent
Sealer of Weights & Measures	Courtney Atkinson	2006
Senior Tax Relief Committee	Geoffrey P. Smith	2006
	Robert B. Hatton	2006
	Mitchell J. Marcus	2006
	Stephen J. Colella	2006
	Patricia Nelson	2006
	Clement V. Sansone	2006
	Madeline O. Foley	2006
	Lillian I. Mills	2006
Septage Committee (8)	George H. Bernard	2007
Appointed by	Philip Pattison	2007
(4) Wayland (4) Sudbury	R. Blair Davies Jr.	2006
	John Dyer	2007
SMOC	Lawrence N. Scult	2006
Surface Water Quality Committee (5)	Michael Gitten	2006
	Wayne Kelley	2006
	Lili Griffin	2006
	Thomas J. Largy	2006
	Charles W. Moores	2008
	(Vacancy)	2006
	Jackson Madnick	2008
Surveyors of Lumber	Jean B. Pratt	2006
	Marcia P. Crowley	2006
	Harry F. Sweitzer	2006
Taxation Aid Committee (Town Meeting)	Markey P. Burke	2007
	Paul Keating	Permanent
	Thomas V. Maglione	Permanent
	Kenneth Sawyer	2006
	Mary S. Morss	2008
Town Administrator	Frederic E. Turkington Jr.	2008
Town Center Committee (Subcommittee of Planning Board)	(Vacancy)	2006
	Daniel B. Mesnick	2006
	Harvey R. Montague	2006
	Lewis S. Russell, Jr	2006
	Marisa G. Serafini	2006
	John R. Sullivan	2006
	Gretchen G. Schuler	2006
Town Counsel	Mark J. Lanza	Permanent
Town Surveyor	Alfred (Alf) Berry	2006
Transportation Committee	George Blood	
	Kevin Goodwin	
	Lorraine Greiff	
	John Thomas	
Transportation Improvement Program Coordinator	Joseph Laydon	Permanent

Treasurer/Collector	Paul Keating, Jr.	2006
Deputy Tax Collector	Kelley & Ryan Associates, Inc.	2005
Trinity Mental Health Rep	Karen Braunwald	Permanent
Veteran's Agent	John Turchinetz	2006
Veteran's Memorial Committee	John C. Dyer	2007
	Richard Hoyt	2007
	James H. Burkley	2006
Wastewater Management Commission	Lana Carlsson-Irwin	2006
	Eugene C. Roberts	2007
	R. Blair Davies Jr.	2008
Water Superintendent (Acting)	David Fields	
Wayland High School Bldg Comm	Mary L. Lentz	2009
	Lea T. Anderson	2009
	Joshua Bekenstein	2009
	Dianne H. Bladon	2009
	Stephen R. Breit	2009
	Brian J. Chase	2009
	James H. Howard Jr.	2009
	Stephen E. Tise	2009
	Joseph R. Lewin	2009
	Celia L. Lombardo	2009
	Eric Sheffels	2009
Youth & Adolescent Director	Paul R. Neustadt	Permanent
Youth Advisory Committee (7)	Mary Elizabeth Wright Groden	Permanent
	Lynne M. Cavanaugh	2007
	Elizabeth Butler	2006
	Doris E. Goldthwaite	2008
	Jeffrey Johnson	2004
Elected by student body	(Vacancy)	
Elected by student body	(Vacancy)	
	James K. Forti	
Youth Officer	James K. Forti	
Zoning Board of Appeals (5)	Jerry L. Boos	2008
	James E. Grumbach	2008
	Eric B. Goldberg	2006
	Steven Fugarazzo	2007
	E. Michael Thomas	2006
ZBA Associate Members (3)	Aida A. Gennis	2007
	Shaunt Sarian	2008
	Linda L. Segal	2006

GENERAL GOVERNMENT

TOWN CLERK

The following town meetings and elections were held during FY05:

State Primary	September 14, 2004
State Election	November 2, 2004
Special Town Election	January 25, 2005
Special Town Meeting	January 27, 2005
Annual Town Election	April 26, 2005
Annual Town Meeting	April 28, 2005
Special Town Meeting	May 4, 2005

(Please consult the Table of Contents for election results and town meeting minutes)

Board of Registrars

Elizabeth A. Salerno, Chair	4/08
Georgia Gillespie	4/06
Judith Ide	4/07
Judith L. St. Croix, Clerk	4/07
Lois M. Toombs, Assistant Registrar ..	4/08

Registered voters (June 30, 2005):

Precinct 1	2139
Precinct 2	2175
Precinct 3	2066
Precinct 4	2370
	8750

Population (Census January 1, 2005)... 13,800

Vital Records

Births Recorded	122
Deaths Recorded	142
Marriages Recorded	31

Financial Report

Dog Licenses	\$ 21,386.00
Miscellaneous	16,947.75
Total	\$ 38,333.75

Dog Licenses Issued

Dog Licenses	1606
Kennels	5



Judy St. Croix, Wayland Town Clerk, sworn in as President of Massachusetts Town Clerks Association, June 16, 2005

TOWN COUNSEL

During FY'05 Town Counsel performed general legal services for all Town departments, boards, committees, and commissions and for the School Department. Most Town employment relations law services were performed by the firm Deutsch, Williams, Brooks, DeRensis, Holland & Drachman P.C. Insurance defense counsel designated by the Town's liability insurance carrier provided defense of tort claims (negligence). Defense of workers' compensation claims was provided by counsel designated by the Town's insurance group's claims management service. Bond Counsel services were provided by the law firm of Palmer and Dodge. Special counsel is utilized on an as-needed basis to supplement or supplant Town Counsel's services when appropriate, especially in the area of employment relations law. Other special counsel is used on a case-by-case basis.

A considerable amount of time was spent during FY'05 on resolving the Danforth Farm PUD Special Permit appeal litigation, one special permit modification denial appeal, two zoning variance

denial appeals, one Open Meeting Law violation case, the Mill Pond river determination appeal, one betterment assessment abatement denial appeal and the Wayland Business Center abatement denial appeals. Town Counsel kept regular office hours in Wayland Town Building on Thursday afternoons. Town Counsel met with various boards and committees on an as-needed basis. Town Counsel also attended all sessions of the Annual Town Meeting and the Special Town Meetings.

Town Counsel represented the Town in various legal proceedings in the Massachusetts Appeals Court, Middlesex County Superior Court, the Land Court, Framingham District Court, the Appellate Tax Board. No monetary judgments were awarded against the Town in any case or proceeding during FY '05.

INFORMATION TECHNOLOGY

An integral part of Town Hall, the Information Technology needs and expectations of our constituents continue to grow dramatically. The Technology Review Committee (TRC) has identified major trends and directions; the Committee seeks to guide changes within the Information Technology Department to effectively monitor, evaluate, implement and operationalize appropriate resources in strengthening the Town's Information Technology services to the community.

The Information Technology Department strives to adopt new trends and capabilities to enhance and empower Town Hall administrative staff in improving services to the community. Significant resources are devoted to technology and the Information Technology Department manages and coordinates projects and services in order to obtain the most from these investments.

The goals of the Information Technology Department includes providing local and remote access to Town's resources and services; providing, improving and maintaining centralized administrative functions, such as VADAR system for abatements and auto excising between the Treasurer and Assessors' office, the GIS systems, and the Accounting & Payroll system between the Town and School department. This year, the Manager of the Information Technology Department assisted the Project Manager for the new Police Department/Fire Department in the computerized dispatching system and the network infrastructure.

The Information Technology Department continually strives to monitor emerging technologies and to effectively evaluate opportunities to improve current Town operations by incorporating or migrating viable new hardware, software and technology implementations.

PERSONNEL BOARD

Chapter 43 of the Code of the Town of Wayland defines the role of the Personnel Board to be the development and administration of the Wage and Salary Classification Plan and personnel policies and procedures in cooperation with the affected town boards and departments. In addition, the Board is charged with approving all payor classification changes of town employees; negotiating collective bargaining agreements for the town; establishing and maintaining central personnel files for all employees; reviewing the operation of the Wage and Salary Classification Plan and recommending appropriate changes to town meeting.

The Board operated for a portion of the year with only four members. The Board of Selectmen appointed Nicholas Willard to a vacant seat in December 2004. Maryanne Peabody continued to serve as Chair. After many years of service Wally Jobs, Vice-chair resigned from the Board. The Board thanks Wally for his dedicated service and will miss the expertise that he brought to the Board. Other members of the Board include Jane Evans and Philip Schneider. One seat remained vacant at the close of the fiscal year.

At Annual Town Meeting an article was approved that created a new form of Town government by establishing the position of Town Administrator. The Personnel Board worked closely with the Board of Selectmen in crafting language for the article and preparing the job description.

As a result of a classification study begun the previous year, the Board completed revising job descriptions for positions associated with the AFSCME and SEIU bargaining units. In addition, the Board recommended to Annual Town Meeting a new wage scale for non-union employees. It consolidated multiple non-union scales into a single wage scale. The recommendation was approved.

The Personnel Board is charged with negotiating the union contracts. Town employees affiliated with collective bargaining units represent a vast majority

of the Town's regular workforce. On June 30, 2004 collective bargaining agreements with the 8 unions representing Town employees expired. The Personnel Board's primary focus for the year has been negotiating successor agreements. By the end of the year, 6 of the 8 contracts had been settled and ratified.

In addition to contract negotiations the Board has dealt with a variety of employment issues affecting employees through the contractual grievance process. The Board continues to maintain a posture of strict interpretation of the collective bargaining language.

The Personnel Board would like to thank all boards, committees, officials and employees for their cooperation and input during the past year. The Board welcomes attendance at its meetings and would also like to remind all employees and officials that the Personnel Board is available to assist on a wide variety of personnel matters.

HISTORICAL COMMISSION

The Historical Commission requests that the Town recognize the contributions of James H. Flanagan, a long-time member of the Historical Commission who passed away in May, 2005.

The Wayland Historical Commission, a seven-member town agency, meets once a month, September through June, to plan the identification, evaluation, and protection of Wayland's historical, cultural, and archaeological resources. During FY2005, its scope of work included the administration of ongoing programs, as well as significant involvement in several large projects:

Historic Gravestone Restoration Project:

In August of 2004, work began on the restoration and preservation of Wayland's endangered historic gravestones in the North and South Cemeteries. Funding for the project came from a 2003 Town Meeting Warrant article co-sponsored by the Historical Commission and the Community Preservation Committee, which appropriated \$65,000 of CPA funds to make repairs.

Nationally recognized Monument Conservation Collaborative (MCC), LLC of Colebrook, CT., was chosen by the Historical Commission as the conservator for this project after a thorough vendor selection process. As of September 2005, MCC had

treated and repaired all 249 headstones in North Cemetery that were identified in the project's scope of work. Conservation work involved the cleaning of all headstones, as well as intensive repair procedures such as headstone excavation and resetting, crack sealing, and stabilization. In addition, 23 headstones and footstones outside the original scope of work were treated by MCC at no additional cost to the town.

In the South Cemetery, all 110 headstones identified as needing treatment have been cleaned and the target completion date for marker repairs is the end of October 2005.

Historic Railroad Preservation:

In April 2005, the Historical Commission presented to the town the "Wayland Railroad Interpretive Site Study" report. This study was commissioned to develop a vision and recommendations for the preservation and future use of Wayland's historic railroad site and associated artifacts, located in the town center. The \$15,000 project was funded under the Community Preservation Act and authorized at the April 2003 Town Meeting. The Historical Commission chose the landscape architecture firm Hines Wasser & Associates LLC, of Brookline, MA., to draft the report, which included input from a number of different organizations including Town Center Committee, the Historic District Commission, the Library Feasibility Study Committee, the Wayland Depot nonprofit handicraft shop, as well as local train enthusiasts and site abutters. Key objectives for the study included historic preservation of the buildings, structures and artifacts, educational/interpretive programming, active/passive recreational use, and accessibility to the site. The report is available for viewing at the Public Library, online via the Wayland Historical Commission Web Site (<http://www.wayland.ma.us/histcommission/index.htm>), and by request through the Historical Commission.

Historic Marker Preservation Program:

In spring 2004, the town voted to appropriate \$5,000 of CPA funds to be used to repair and restore Wayland's most endangered historic markers and monuments (50 years or older) that commemorate important events, sites and people in the Town's history. The repairs will be coordinated through the Park and Recreation Department, based on assessment and recommendations provided by the Historical Commission. The assessment process is completed and the Historical Commission plans to

provide a final report to the Park and Recreation Dept by the end of 2005.

Archaeology Program

The Wayland Archaeology Group, a subcommittee of the Historical Commission, continued its data recovery work and educational programs, as well as an archaeological evaluation of several areas at Greenways in anticipation of canoe access there.

HISTORIC DISTRICT COMMISSION

During this last year, the Historic District Commission (WHDC) has been busy. The WHDC held a public hearing and sponsored a warrant article at last year's Spring Town Meeting to codify the two existing local historic districts and WHDC procedures. It was successfully passed.

The WHDC also held additional public hearings prior to June 30, 2005. There were public hearings on applications for reconstruction of a wraparound porch and porch gutter system at 21 Bow Road, replacement of an exterior door with a new window at 40 Bow Road, installation of a fence at 10 Old Sudbury Road, modification of an existing fence at 11 Cochituate Road, removal of aluminum siding and replacement with wood clapboards at 24 Cochituate Road, and installation of signs at 47 Old Sudbury Road and on the Mellen Law Office common. The WHDC also met several times to discuss the status of unapproved Public Safety Building exterior features and held public hearings on many of these unapproved features, including the installation of bulletproof glass on one window.

The Historic District Commission welcomes support from members of the community who share our interest in the preservation and enhancement of the significant historic resources in the Wayland Center and Bow Road Historic Districts.

PUBLIC CEREMONIES COMMITTEE

The Public Ceremonies Committee (PCC) coordinates Wayland's observance of Memorial Day, and recognizes events, persons, and projects of importance to the town. Veterans Agent John Turchinetz served as chairman for the 2004-2005 year. Other members included Wayland High School senior Caroline Meliones, Veterans Committee

members John Dyer and Richard Turner, and secretary Alessandra Kingsford.

Town Meeting, April 28, 2005: For Article One at Town Meeting, the PCC honored Town Moderator Peter Gossels for his 23 years of exemplary volunteer service. This motion elicited a standing ovation from more than one thousand residents in attendance, as gifts were presented to Mr. Gossels and to his wife, Nancy. In Mr. Gossels' words, "It is our volunteer town government that persuades our elected and appointed officials to respond to the wishes of the public and makes Wayland such an interesting community and such a special place to live."



Wayland Veteran Dave Allen and Wayland High School Senior Jonah Bamel discuss the Gettysburg Address, which Jonah delivered from memory at the 2005 Memorial Day Ceremony.

Memorial Day, Monday, May 30, 2005: Early ceremonies were held at the North and South Cemeteries, St. Zepherin's Cemetery, and at the World War II memorial next to the Villa. The Girl Scouts, coordinated by Miriam Andrews and John Turchinetz, placed flags on veterans' graves prior to the ceremonies.

The Parade stepped off from Wayland Middle School at 11:00 AM, for memorial services at Lakeview Cemetery, beginning at 11:30 AM. There, all were welcomed by Mr. Turchinetz, Selectman William Whitney, and State Representative Susan W. Pope. The Reverend Kenneth Sawyer, Senior Pastor of First Parish, gave the invocation. Keynote speaker Gerald Halterman, a Navy veteran and Pearl Harbor survivor, paid stirring tribute to "those who have sacrificed their lives in defense of our country and

our freedoms". Wayland High School senior Jonah Bamel delivered the Gettysburg Address from memory, with an eloquence that brought Lincoln's words to vivid life.

Officer William Bradford and Officer Mark Wilkins of the Wayland Police were honored at this ceremony. Music was provided by the Wayland High School band, conducted by Joseph Oneschuk; the Middle School band, conducted by Diane Muffitt; and the Elementary Band, conducted by Tristie Keenan and Eric Reynolds.

Included throughout the day were town guests and participants from the Wayland VFW and the American Legion Post, with Arthur Strafuss giving the closing prayer. Escorts from the Police and Fire Departments ensured a safe event. Refreshments were provided at the Middle School by the Girl Scouts and Spread the Bread.

The PCC is deeply grateful to all who made the 2005 parade and ceremony such a success.

FINANCE

BOARD OF ASSESSORS

The principal duty of the assessors is to locate and value all taxable property within a community so that the taxpayers will share the cost of services in proportion to the value of their property. It is also the assessor's responsibility to seek not only market value but also equalization or uniform treatment of taxable property.

The property tax in Wayland Massachusetts is an AD VALOREM tax, which means that it is based on the value of the property rather than the ability of the homeowner to pay.

Market price is sometimes confused with market value. Market price refers to the amount actually paid in a transaction and is a fact. Market value is an estimate of what a price should be when there are no special circumstances influencing the sale.

Certified assessors Susan Rufo and Tom Maglione operated as a two-member board from December 2004 through the April 26, 2005 election after long-time assessor Frank Aurelio resigned in December 2004. Marcia Malmfeldt was elected as the third assessor on April 26, 2005.

FY2005 would have been the fourth phase of the 10-year cyclical internal and external inspections of residences as policy by the Commonwealth's Department of Revenue (DOR). The cyclical

inspections in Wayland were not conducted for the following reasons:

1. The in-process efforts to change software vendors during Spring 2005
2. The workload due to 275 abatement requests for FY 2005
3. The extra effort for this year's triennial certification revaluation.

Next year's cyclical inspection program will be planned to perform twice the usual inspections to make up for the loss of inspections this year. Next year's inspections will cover areas numbered 8 and 9 in Northern Wayland. These areas are north of Glezen Lane, Training Field, Claypit Hill Road and Plain Road.

There are approximately 1000 parcels in these two phases. A letter is sent notifying homeowners that we will be in the area. An inspector will go to a property, and if the homeowner is not home, the inspector will measure the outside of the house and leave a card for the homeowner to make an appointment for a defined time. A second letter will be sent stating that if an appointment is not made within a two to four week period, the requested inspection will be recorded as denied. The Assessors rely on the cooperation of all property owners for this process to succeed. Three notifications or attempts are made to gain access to each residence.

Experienced data collectors are contracted specifically for this task and perform all inspections

using town-approved photo identification badges. Any property owner suspecting a fraudulent inspector should not allow access to their home until after contacting the Wayland Police department and Wayland Board of Assessors to confirm the person's identity.

This year the Board took advantage of a streamlined Community Preservation Act (CPA) and Circuit Breaker (CB) application process in order to ensure a complete and timely review and response. This was the fourth year of the administration of these forms, and the Board had already developed a check-off sheet to assist in their processing. The Board extends special gratitude to Susan Rufo for all her time and effort devoted to this and the COA meetings she attends frequently.

This year the board processed the following:

#CB APPLICATIONS:	106
#CB GRANTED:	99
#CPA APPLICATIONS:	88
#CPA GRANTED:	85

FY 2006 is a triennial certification revaluation year according to State Department of Revenue guidelines. Every three years the DOR provides more detailed review and auditing of Wayland's assessment process. This requires oversight from the DOR to meet standard assessment benchmarks; there is extra effort this year compared to the interim assessment update done last year. Our present vendor Tyler/CLT (Cole, Layer, Trumble) is performing the revaluation using their *Univers* software.

Once the sales are analyzed, new models are created and tested by using the models to predict the value of the actual arms-length sales. This methodology is repeated until the statistics fall within state DOR limits. Wayland then submits the model to the state for approval. Once the model and coefficients are approved by the DOR, the statistics are applied to every property in Wayland. The vendor also performs drive-by exterior inspections of all properties in town as part of this year's review.

In addition, the Board will be holding presentations in fall 2005 to address taxpayer concerns about the proposed FY2006 property assessments.

The abatement application process takes place during the month of January, or a homeowner has thirty days from the date of mailing of the third quarter tax bill to request abatement in writing to the assessors if they

disagree with their assessment for any reasons including mistakes in recorded data.

The latest statistics for Wayland are as follows:

# Residential properties	4889
Total res. valuation	\$ 2,896,113,172
Average (mean) res. valuation	\$ 592,400
Median res. valuation	\$ 531,500
Average res. value change (in %)	10%
# Commercial	141

One year ago in 2004 the Board spent time reviewing presentations by nearly every company providing municipal assessment services in Massachusetts. This year in 2005 the Board prepared a Request For Proposal (RFP) for information and services with guidelines stating what the Board wanted its software to do. After reviewing the vendor proposal responses to the RFP, the Board received four responses to their request. The Board then rated the proposals and found that Vision Appraisal Technology best met their specifications. At the end of June 2005 the Board signed the contract for the Town's data to be converted to Vision software format after Tyler/CLT finalizes the FY 2006 assessments. The targeted start time for this process is January 2006.

The Board is continuing to gather data on office personnel tasking and workload as part of a study to improve our efficiency and determine future staffing levels.

In August 2004 the Attorney General's office approved the passage of Wayland Town Meeting article 40 that provides additional information to the taxpayers. The Board has been diligently working to implement this as fully as possible, although not all data may be available for the present FY 2006 revaluation due to limitations in the present computer system, excess workload burden on the present limited staff, and switchover to a new computer system.

In accordance with the code of Wayland, Section 19-7 the Board of Assessors makes the following Report:

Supplemental billing totals

FY 02	\$50,200
FY 03	\$9,600
FY 04	\$16,468
FY 05	\$15,238

A. A report for the previous six calendar years of abatement history follows: 2 (a, b, c)

FISCAL YEAR	# RECD	# GRANTED	# DENIED	AVG ABMT
2000*	226	138	88	\$ 803.75
2001	81	37	42	\$ 2,372.38
Supplemental	4	3	1	\$ 661.64
52/72A Exempt**	1	1	0	\$ 818.83
2002	27	16	11	\$2,037.60
Supplemental	1	1	0	\$ 222.62
2003*	295	211	118	\$ 840.06
Supplemental	0	0	0	\$ 0.00
2004	72	45	20	\$1,259.75
Supplemental	0	0	0	\$ 0
2005	269	169	98	\$1,518.11
Supplemental	1	1	0	\$2,909.00

***Revaluation Year**

2 (d, e)

(d) ATB filing last six years:

YEAR	
2000	23
2001	7
2002	2
2003	26
2004	13
2005	30

ATB decisions denied, by address, per year:

ADDRESS	YEAR
55 Hillside Drive	2000
22 Oak Hill Road	2000
81 Plain Road	2000
2 Plainview Road	2000
113 Dudley Road	2001
6 Aqueduct	2004
4 Cutting Cross	2004
54 Old Connecticut Path	2004
58 Old Connecticut Path	2004
29 Rice Rd	2000

(e.) dollar change granted by ATB

#	PROPERTY	OWNER	ATB ASSMNT	TAX ABATE	CPA ABATE
15	SEDGEMEADOW RD FY04	Curtis	\$547,300.00	\$381.86	\$5.73
57	MOORE RD FY04	Scott	\$470,000.00	\$290.46	\$4.35

3.
Cyclical Data Inspections
Postponed until 2006

C.
The public meeting was held on November 16, 2004 for the Board to listen to taxpayers express their concerns. A dozen taxpayers participated.

B.
The Board has supplied reports to the Board of Selectmen.

D.
To comply with this section will require additional financial support and personnel.

Shown below are fiscal year 2005 assessed values for the separate classes of properties as well as the number of parcels in each class and their share of the tax levy.

CLASS	PARCEL COUNT	VALUATION	PERCENTAGE OF LEVY
Residential	4889	2,896,113,172	95.76
Com/Industrial	141	106,876,928	3.53
Personal	242	21,256,660	.70

The single tax rate for FY 2005 was \$12.58 per \$1,000 of value. The maximum allowable levy limit was \$38,080,135; the Town levied \$38,045,024 with New Growth contributing \$378,035.

The Statutory Exemptions granted for the period of July 2002 to June 2003.

Exemption Type	Amount (not to exceed)	Count	Tax Amount
Clause 17D (Widow/Widower)	\$350.00	9	\$ 2,975.00
Clause 18 (Hardship)		2	\$ 2,800.00
Clause 22 (Disabled Veterans)	\$500.00	49	\$22,552.72
Clause 22A (10% Disabled)	\$ 850.00	3	\$ 2,550.00
Clause 22E (100% Disabled)	\$1,200.00	3	\$3,150.00
Clause 37 (Blind)	\$ 875.00	12	\$ 10,062.50
Clause 41C (Elderly)	\$1,000.00	39	\$28,700.52
Paraplegic (Vet)	Full	2	\$ 10,281.63
Circuit Breaker (CB)		99	\$65,909.88
Community Preservation Act (CPA)		85	\$ 7,720.60

For the period of July 2004 to June 2005, the total number of excise bills issued for this period was 12,217 that generated \$1,772,675.49 in levies. There were 294 abatements granted in the amount of \$28,707.73. The Registry of Motor Vehicles sends commitments throughout the year. The above figures represent 2004 and 2005. Taxpayers should not ignore an excise bill. If an excise bill remains unpaid, the Registry will mark the owners license number and all unpaid balances will need to be paid before a car registration or license can be renewed.

TREASURER/COLLECTOR

The Treasurer's office is responsible for collecting all monies due to the Town of Wayland. This includes real estate taxes, personal property taxes, excise taxes, water bills, departmental turn-ins such as building permits, health permits, and park and recreation fees. We are also responsible for collecting the money received from the Community Preservation Act that now shows up on each quarter's Real Estate bill. These receipts must be reported to the Town Accountant on a timely basis. Unspent money must be invested in high yield, insured accounts.

July 1, 2004	CASH BALANCE	\$ 9,043,160.16
Fiscal Year 2005	RECEIPTS	\$164,181,566.50
		\$173,224,726.66
Fiscal Year 2005	EXPENDITURES	\$162,388,284.38
June 30, 2005	CASH BALANCE	\$ 10,836,442.28
		\$173,224,726.66
June 30, 2005	TAX TITLE - 37 PARCELS	\$ 559,204.00

BOND ANTICIPATION NOTES TEMPORARY NOTES

Project	Type	Sold	Rate	Amount	Payoff	Interest	Buyer
School Building	BAN		1.09%	\$10,745,000.00	11/18/2004	\$213,109.17	
Highway Project	SAAN		1.60%	\$ 41,945.00	11/18/2004	\$ 259.25	
Middle School	BAN		2.02%	\$10,745,000.00	9/15/2005		Eastern Bank
Omnibus Budget	BAN		2.02%	\$ 3,007,000.00	9/15/2005		Eastern Bank

MATURING DEBT AND INTEREST

	BALANCE JULY 1, 2004	PRINCIPAL FY 2005	INTEREST FY 2005	BALANCE JUNE 30, 2005
High School Remodel \$6,180,000.00	\$ 2,355,000.00	\$ 355,000.00	\$ 96,125.00	\$ 2,000,000.00
School - 1993 \$4,146,000.00	\$ 1,935,000.00	\$ 215,000.00	\$ 86,322.50	\$ 1,720,000.00
Multi-Purpose - 1996 \$6,158,000.00	\$ 2,260,000.00	\$ 355,000.00	\$ 107,520.00	\$ 1,905,000.00
Multi-Purpose - 1997 \$3,830,000.00	\$ 1,070,000.00	\$ 375,000.00	\$ 48,629.63	\$ 695,000.00
Multi-Purpose - 1998 \$8,722,000.00	\$ 4,955,000.00	\$ 425,000.00	\$ 200,957.50	\$ 4,530,000.00
Multi-Purpose - 2000 \$3,613,000.00	\$ 1,875,000.00	\$ 420,000.00	\$ 94,957.52	\$ 1,455,000.00
Multi-Purpose - 2001 \$3,425,000.00	\$ 2,335,000.00	\$ 355,000.00	\$ 97,638.76	\$ 1,980,000.00
Multi-Purpose - 2002 3,420,000.00	\$ 2,825,000.00	\$ 275,000.00	\$ 125,640.00	\$ 2,550,000.00
Multi-Purpose - 2004 2,550,000.00	\$ 2,550,000.00	\$ 330,000.00	\$ 115,321.89	\$ 2,220,000.00
			\$	
MWPAT	\$ 585,904.88	\$ 22,149.28	5,633.49	\$ 563,755.60
MWPAT	\$ 168,389.00	\$ 16,708.00	\$ -	\$ 151,681.00
	\$ 22,914,293.88	\$ 3,143,857.28	\$ 978,746.29	\$ 19,770,436.60

TAXATION AID COMMITTEE

The committee's mission is to aid Wayland Disabled and Elderly with their property taxes. Contributions to the Fund are voluntary and may be made by anyone, in any amount. Applications are available after the first of the year and the Committee usually disburses the funds in time for the May tax payment. This past year six applicants received help with their taxes. You may direct any questions to the Treasurer's Office.

	Collected	Disbursed
Carryover Balance FY 01	\$4,151.58	
FY 02	\$2,071.37	\$1,900.00
FY 03	\$1,693.65	\$2,700.00
FY 04	\$3,296.76	\$3,000.00
Year End Balance	\$3,613.36	

COMMISSIONERS OF TRUST FUNDS

The goal of the Commissioners is to invest Wayland's trust funds to realize the best possible gain while maintaining a balance between risk and return appropriate to a public trust. The following are the fund's balances at the end of selected years:

2005	\$ 2,007,387
2004	\$ 1,876,786
2003	\$ 1,684,155
2002	\$ 1,609,578
2001	\$ 1,764,659
1998	\$ 1,325,784
1995	\$ 681,655

For a Statement of Investment Policy, please refer to prior Town Reports or contact the Commissioners of Trust Funds.

TOWN OF WAYLAND TRUST FUNDS

Short-Term Investments

Vanguard – Prime Money Market Fund	\$ 14,624
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Bonds

Vanguard Intermediate – Term Bond Index Fund	\$ 505,400
Vanguard Bond Market Index Fund	\$ 72,857

Stocks

Vanguard Extended Market Index Fund	\$ 332,319
Vanguard Growth Index Fund	\$ 361,657
Vanguard 500 Index Fund	\$ 317,163
Vanguard Value Index Fund	\$ 403,364

Total Investments	\$2,007,387
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Individual Funds**Distribution Taken
FY '05**

Cemetery Funds	\$ 55,772
Library Funds	187
Library Endowment	1,240
Allen Fund	450
Greaves/Croft Funds	4,087
J. Leavitt Fund	- 0 -
S. Leavitt (Wayland Charitable) Fund	12,000
Gossels Fund (Library)	1,250
Gossels Fund (School)	1,498

Total distribution taken	\$76,484
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TRUSTEES OF THE ALLEN FUND

The Allen Fund was established in 1854 through a gift from Miss Debby Allen and Mrs. Nabby (Allen) Draper. The permanent fund was intended for “beneficent objects”. The Allen fund was later combined with the “Donation Funds” which date back to 1678. Over the years several additional gifts were contributed to the Fund. Although the Allen Fund was virtually depleted by 1990 it has recently grown so that it can now provide annual gifts. In the past year, three gifts were given to deserving Wayland citizens.

FINANCE DIRECTOR/ACCOUNTANT

Town of Wayland Combined Balance Sheet
June 30, 2005

	General Fund	Special Revenue	Community Preservation	Capital Projects	Water Fund	Septage Fund	Wastewater Fund	Trust & Agency	Total
<u>Assets</u>									
Cash and Investments:									
Cash	(1,858,731)	4,094,640	2,445,597	1,056,582	1,503,605	351,341	243,201	455,287	8,291,523
Temporary Investments	7,351,847							2,007,387	9,359,234
Total	5,493,116	4,094,640	2,445,597	1,056,582	1,503,605	351,341	243,201	2,462,674	17,650,757
Receivables:									
Property Taxes	633,045								633,045
Motor Vehicle Excise	116,955								116,955
User Charges					306,149	68,978	85,952		461,079
Tax Title	559,204								559,204
Due from Other Governments						68,329			68,329
Due to/Due from other funds									0
Total	1,309,203	0	0	0	306,149	137,307	85,952	0	1,838,611
Total Assets	6,802,319	4,094,640	2,445,597	1,056,582	1,809,754	488,648	329,152	2,462,674	19,489,367
<u>Liabilities & Fund Balances</u>									
Liabilities:									
Warrants Payable	942,378	201,904		35,396	138,358	8,746		20,103	1,346,884
Teacher Summer Salaries	1,153,041								1,153,041
Reserve for Abatements	153,315								153,315
Deferred Revenues	1,155,889								1,155,889
Deposits & Other Liabilities	738,899								738,899
Total Liabilities	4,143,521	201,904	0	35,396	138,358	8,746	0	20,103	4,548,028
Fund Balances:									
Retained Earnings						256,845	297,652		554,497
Retained Earnings Appropriated						223,056	31,500		254,556
Fund Balances:									0
Unreserved	1,290,931	3,892,737	2,445,597	1,021,186	1,031,228			2,442,571	12,124,249
Reserved for Expenditures	1,367,867				640,169				2,008,036
Total Fund Balances	2,658,798	3,892,737	2,445,597	1,021,186	1,671,397	479,901	329,152	2,442,571	14,941,339
Total Liabilities & Fund Balances	6,802,319	4,094,640	2,445,597	1,056,582	1,809,754	488,648	329,152	2,462,674	19,489,367

REVENUE FY05**RECEIPTS FY05****GENERAL FUND**

REAL ESTATE TAXES	\$37,566,898
PERSONAL PROPERTY TAXES	\$262,966
MOTOR VEHICLE EXCISE	\$2,133,248
TAX LIENS/REDEMP. TAX TITLE	\$147,488
REVENUE/REFUNDS	\$14,566
INTEREST ON TAXES	\$365,268
PREMIUMS TEMPORARY	\$138,437
IN LIEU OF TAX PAYMENT	\$44,389
FEES	\$48,056
SCHOOL REVENUES	\$9,009
LIBRARY FINES	\$21,021
CEMETARIES	\$20,615
RECREATION FEES	\$758,791
LICENSES AND PERMITS	\$1,186,701
FINES AND FORFEITS	\$43,087
HIGHWAY UTILITY PERMITS/APPLICATIONS	\$23,932
DOG LICENSES	\$24,499
TOTAL REVENUES G.F.	\$42,808,971

GENERAL FUND AGENCY

INVESTMENT G.F. CASH	\$92,208,846
BETTERMENTS	\$27,539
PROJECT REVENUE - STATE AID	\$3,776,637
INSURANCE 32B	\$658,666
TOWN DEFERRED COMPENSATION	\$13,047
POLICE DETAILS	\$243,783
UNCLAIMED ITEMS	\$1,423
GUARANTEED DEPOSITS	\$162,426
SUBDIVISION FEES	\$1,114
BOARD OF HEALTH LANDFILL/CAPPING	\$50,000
REFUNDS	\$509,104
TOTAL G.F. AGENCY	\$97,652,585

SPECIAL REVENUE

RAYTHEON ENVIR TECHNICAL	\$1,087
SCHOOL ATHLETICS	\$115,039
ADULT EDUCATION	-\$2,328
OTHER SCHOOL	\$1,686,197
REIMBURSEMENT UNDER 5000	\$30,198
PEGASUS	\$230,838

WAYLAND HIGH HOCKEY	\$32,091
BOH TITLE 5 BETTERMENT & INTEREST	\$34,301
SCHOOLS 2000/2001/2002	\$541,146
SCHOOL CABLE STUDIO	\$30,000
METCO AFTER SCHOOL PROGRAM	\$41,770
TITLE V, METCO, COMM. PRTRNSHP, SPED EC 2004	\$58,833
VETERAN'S MEMORIAL DONATIONS	\$11,535
SCHOOL GRANT ACCOUNTS	\$1,162,379
REIMBURSEMENT OVER 5000	\$18,804
SALE OF CEMETARY LOTS	\$7,942
CONSERVATION RECEIPTS	\$25,503
AMBULANCE RECEIPTS	\$335,900
COUNCIL ON AGING PROGRAM	\$23,159
ZONING PLANNING CHAPTER 44 SECTION 53G	\$21,795
SCHOOL LUNCH	\$906,774
LIBRARY BOOK FUND	\$2,913
ELDER AFFAIRS GRANT	\$15,398
PARK & RECREATION GIFT FUND	\$400
ELECTION REIMBURSEMENT	\$2,292
CULTURAL COUNCIL - ARTS	\$2,023
LEPC GRANT - MEMA	\$7,221
HANNAH WILLIAMS PLAYGROUND	\$1,239
POLICE FID PERMITS	\$7,925
POLICE GIFT & DONATIONS	\$475
TITLE V APPROPRIATION PAYOFF BOH	\$6,000
STORM REIMBURSEMENT	\$88,192
BOH - MDPH INTERN PROJECT	\$1,500
CHILDRENS WAY	\$1,000
LIBRARY NON RESIDENT LIB FUND	\$4,885
LIBRARY AUTOMATION & GRANT	\$3,209
HEALTH SUB FEES	\$3,761
LIBRARY GRANT	\$8,565
HOMELAND SECURITY ITEMS	\$12,816
FIRE - S A F E ACCOUNT	\$104,459
SPEC ED REVOLVING ACCOUNT	\$103,025
FIRE SAFETY EQUIPMENT	\$21,000
EMERGENCY PREPAREDNESS	\$6,000
TOTAL SPECIAL REVENUE	\$5,717,261

CAPITAL PROJECTS

EQUIPMENT & SCHOOL PROJECT REVENUE	\$215
EQUIPMENT/REPAIRS - BOND ANTICIPATION NOTES	\$1,951,500
HIGHWAY PROJECT REVENUE	\$540,668

WATER SYSTEM IMPROVEMENT	\$1,055,500
MIDDLE SCHOOL ADDITIONS	\$10,745,000
COMMUNITY PRESERVATION & INTEREST	\$941,119
TOTAL CAPITAL PROJECT	\$15,234,002
WATER FUND	
USER CHARGES	\$1,552,707
OTHER CHARGES	\$49,378
LIENS	\$81,058
REFUNDS	\$880
TOTAL WATER REVENUE	\$1,684,023
SEPTAGE FUND	
LIENS	\$174
REIMBURSEMENT SUDBURY	\$498,529
REFUNDS	\$2,490
OPERATING ACCT - INTEREST	\$23,831
TOTAL SEPTAGE REVENUE	\$525,024
WASTE WATER	
RECEIPTS	\$87,292
REFUNDS	\$12,439
BETTERMENTS INT./APPORIONED/UNAPPORIONED	\$94,191
MANAGEMENT INTEREST	\$4,819
TOTAL SEPTAGE REVENUE	\$198,741
TRUST AND AGENCY	
LIBRARY INCOME	\$187
LIBRARY ENDOWMENT FUND	\$43,732
STABILIZATION INCOME	\$3,287
KERTZMAN FUND INCOME	\$191
RETIREMENT FUNDING	\$280
CHARITY/PERPET/SWAIN/CROFT/ACADEMIC INCOME	\$111,805
FRANCIS J. SMITH DIGNITAS AWARD	\$3,667
GOSELS HUMAN DIGNITY LIBRARY & SCHOOL	\$16,127
PERPETUAL CARE TRUST/GREAVES FUND/ JANET DOLAN MEMORIAL	\$39,003
SUSAN LEAVITT INCOME	\$18,029
ROBSHAM CEMETARY TRUST	\$1,985
JOHN LEAVITT INCOME	\$6,988
TRUST FUND REVENUE	\$245,281
GRAND TOTAL REVENUE FY05	\$164,065,888

EXPENDITURES FY05**EXPENDED FY 05****AGENCY EXPENDITURES**

GENERAL FUND CASH	\$89,620,703
REAL ESTATE TAXES	\$256,831
MOTOR VEHICLE EXCISE	\$37,064
PERSONAL PROPERTY TAXES	\$22,833
PAYROLL WITHHOLDING	\$12,894,466
PARK & REC DUES	\$13,414
POLICE DETAILS	\$224,423
INSURANCE 32B	\$132
COMM MBTA ASSESSMENT	\$120,193
AIR POLLUTION	\$4,876
MAPC	\$3,493
RENEWAL MOTOR VEHICLE EXCISE	\$4,560
SPECIAL ED	\$219
COUNTY RETIREMENT	\$1,748,835
UNCLAIMED ITEMS	-\$439
REVENUE REFUNDS	\$7,792
MISC EXPENSE	\$1,114
SUMMER SALARIES	\$1,189,937
TOWN POOL	\$487
POLICE FID PERMITS	\$7,757
COUNTY-DOG LICENSES	\$500

TOTAL G. F. AGENCY**\$106,159,190****SPECIAL REVENUE**

RAYTHEON ENVIR TECH	\$12,328
SCHOOL ATHLETIC	\$120,747
BASE/CHILDREN'S WAY/FIELD TRIPS	
FOUNDATION GRANTS/HOCKEY	\$1,517,009
INS REM UNDER 5000	-\$924
PEGASUS	\$248,089
BOH TITLE 5 BETTERMENT	\$10,000
SCHOOL	\$1,754,533
SCHOOL CABLE STUDIO	\$36,500
METCO AFTERSCHOOL PROGRAM	\$20,394
VETERAN'S MEMORIAL	\$19,556
COUNCIL ON AGING	\$25,748
HIST COMM MAKER PROGRAM/CHAP44 SEC53G	\$27,777
SCHOOL LUNCH	\$830,966

LIBRARY GIFTS	-\$1,152
ELDER AFFAIRS GRANT	\$12,337
STATE AID TO LIBRARIES	-\$51,315
SWQ DUDLEY POND	\$29,493
HIGHWAY UTILITY PERMITS	\$10,151
PARK & REC GIFT ACCT	\$3,445
COMMUNITY POLICING GRANT	\$10,324
PUBLIC SAFETY VESTS	-\$40
CRIMINAL JUSTICE INFO SYSTEM	-\$25
HANNAH WILLIAMS PLAYGROUND	\$959
MWRA DUDLEY POND MONITOR	\$10,463
POLICE SAFETY EQUIP GRANT	-\$1,748
CULTURAL COUNCIL	\$1,331
POLICE GIFT FUND	\$355
STORM REIMBURSEMENT	\$88,192
AMBULANCE REFUND	\$42,181
LIBRARY CONSTRUCTION GIFT	\$3
LIBRARY NON RESIDENT	\$17,551
LIBRARY GRANT	\$50,421
LIBRARY AUTOMATION ACCT	\$2,000
LSCA TITLE 1	\$135
COUNCIL AGING ELDERLY DONATION	\$283
HOMELAND SECURITY ITEMS	\$12,816
S A F E ACCOUNT	\$97,046
BOARD OF HEALTH TITLE 5	\$17,808
BOARD OF HEALTH SUB DIV	\$6,171
AMBULANCE GIFT ACCOUNT	-\$150
FIRE SAFETY EQUIPMENT	\$776
EMERGENCY MEDICAL TRAINING	\$2,000
COMM PRESERVATION ACT	\$7,323
REFUND OTHER CHARGES (WATER)	\$3,340
TOTAL SPECIAL REVENUE	\$4,995,197

CAPITAL PROJECTS

BAN HIGHWAY PROJECTS	\$49,561
PUBLIC SAFETY BLDG	\$39,662
MIDDLE SCHOOL BAN	\$10,745,000
HISTORICAL PROJECT	\$1,416
TOTAL CAPITAL PROJECTS	\$10,835,639

TRUST AND AGENCY

INVESTMENTS	\$46,340
CHARITY INCOME	\$450

GREAVES TRUST FUND	\$4,087
LIBRARY INCOME	\$9,518
LIBRARY BARKER FOUNDATION	\$29
KELTON/MCLEAN MEMORIAL	\$85
JANET DOLAN MEMORIAL	\$34
GOSSOLS HUMAN DIGNITY LIBRARY/SCHOOL	\$1,730
SUSAN LEAVITT TRUST	\$15,300
TOTAL TRUST AND AGENCY	\$77,573

GRAND TOTAL EXPENDED FY05**\$122,067,599****SEPTAGE EXPENDITURES FY05****EXPENDED FY 05**

1	SALARIES	\$273,691
	EXPENSE	
2	EXPENSE UTILITY	\$39,308
3	EXPENSE CHEMICAL	\$19,621
4	MISC. & OTHER EXPENSE	\$1,849
5	AUDIT	\$2,225
6	PROFESSIONAL SERVICES	\$15,900
	EQUIPMENT	
7	PURCHASE/RENTAL	\$2,812
8	EQUIPMENT MAINTENANCE	\$26,009
9	MATERIAL/SUPPLIES	\$1,703
	BUILDING/MAINT EXPENSE	
10	BUILDING UTILITY	\$530
11	BUILDING/EQUIPMENT ENERGY	\$4,586
12	CAPITAL REPAIRS	\$148
	SPECIAL BUDGET ITEMS	
13	DEBT SERVICE	\$65,340
14	SLUDGE DISPOSAL	\$119,493
	INDIRECT EXPENSES	
15	LAB	\$7,648
16	ADMINISTRATION	\$30,000
17	GREASE DISPOSAL	\$894
18	LEGAL SERVICES	\$5,727
	TOTAL SEPTAGE BUDGET FY05	\$617,484

EXPENDITURES FY05**EXPENDED FY05****SELECTMEN**

1	EXPENSE: DUES/POSTAGE/MISC/METRO WEST	\$28,563
2	BEAUTIFICATION PROP	\$6,569
3	ENVIRONMENTAL AUDIT	\$5,804
4	IMPROVEMENT PROPERTIES & BUILDINGS	\$1,303
5	REPRINT PURITAN VILLAGE	\$5,000
6	NIKE SITE	\$395,000

TOTAL SELECTMEN

\$442,239

EMERGENCY MANAGEMENT

7	EMERGENCY MANAGEMENT	\$12,845
8	DIRECTOR AUX POLICE SALARY	\$4,417

TOTAL EMERGENCY MANAGEMENT

\$17,262

TOWN OFFICE

SALARIES:

	EXECUTIVE SECRETARY	\$93,600
	PERSONNEL DIRECTOR	\$73,869
	FINANCE DIRECTOR / TOWN ACCOUNTANT	\$110,804
	OFFICE ADMIN	\$44,010
	S. SCHEDULE	\$41,159
	CLERICAL	\$107,080
	OVERTIME/LONGEVITY/SICK LEAVE	\$18,904
9	TOTAL SALARIES	\$489,426

10	EXPENSE	\$70,449
11	EQUIPMENT	\$4,600
12	TELEPHONES	\$59,499
13	PROFESSIONAL/CONTRACT SERVICES	\$20,500

TOTAL TOWN OFFICE

\$644,474

WAYLAND TOWN BUILDING

14	SALARIES	\$86,586
15	BUILDING UTILITIES	\$132,404
16	EXPENSE	\$26,800
17	BUILDING REPAIR	\$108,589

	TOTAL TOWN BUILDING	\$354,379
	COCHITUATE TOWN BUILDING	
18	EXPENSES	\$20,114
	INFORMATION TECHNOLOGY	
19	SALARY	\$67,405
	EXPENSES	
20	FORMS, SUPPLIES	\$20,575
21	EDUCATION/TRAVEL	\$2,500
	EQUIPMENT	
22	NEW EQUIPMENT & PROGRAMS	\$6,500
23	RENTAL AND REPAIRS	\$4,812
24	TECHNOLOGY	\$22,300
25	PROFESSIONAL SERVICES	\$40,925
	TOTAL INFORMATION TECHNOLOGY	\$165,017
	TREASURER/COLLECTOR	
	TREASURER/COLLECTOR SALARY	\$73,471
	CLERICAL SALARY	\$96,416
	TREASURER CERTIFICATION	\$1,000
26	TOTAL SALARIES	\$170,887
	EXPENSES:	
27	OPERATING EXPENSE	\$3,078
28	TAX TITLE EXPENSE	\$1,662
29	EXCISE TAX PROGRAM	\$960
30	BANKING SERVICES	\$5,986
31	LOCK BOX SERVICES	\$12,733
	TOTAL TREASURER/COLLECTOR	\$195,306
	ASSESSORS	
32	SALARIES	\$4,497
33	PROF/CLERICAL	\$148,874

34	EXPENSE	\$7,459
35	OTHER EXPENSE	\$6,000
36	PROF SERVICES	\$34,266
37	APPRAISALS	-\$71
	TOTAL ASSESSORS	\$201,025
38	FINANCE COMMITTEE	\$160
	PERSONNEL BOARD	
39	EXPENSE	\$9,620
40	ADJUSTMENT FD	\$4,020
	TOTAL PERSONNEL BOARD	\$13,640
	TOWN COUNSEL	
	PROFESSIONAL SERVICES	
	TOWN COUNSEL	\$99,139
	ASSOC. TOWN COUNSEL	\$265,181
41	TOTAL PROFESSIONAL SERVICES	\$364,320
42	BOARD OF HEALTH	\$5,000
43	MISCELLANEOUS	\$2,438
	TOTAL TOWN COUNSEL	\$371,758
	REGISTRARS	
44	SALARY	\$675
45	LISTING	\$3,327
	TOTAL REGISTRARS	\$4,002
	TOWN CLERK	
46	TOWN CLERK SALARY	\$61,682
47	TOWN CLERK ADDED COMPENSATION	\$400
48	CLERICAL	\$41,554
49	EXPENSE	\$5,093
50	CODIFICATION BY LAWS	\$4,000
51	TOWN CLERK CERTIFICATION	\$1,000
	TOTAL TOWN CLERK	\$113,729

	ELECTIONS	
52	OFFICERS SALARY	\$8,916
53	EXPENSE	\$14,478
	TOTAL ELECTIONS	\$23,394
	PLANNING BOARD	
54	PLANNING ADMINISTRATOR SALARY	\$61,840
55	PLANNING ADMINISTRATIVE ASST.	\$26,340
56	EXPENSE	\$4,240
57	TOWN MASTER PLAN	\$7,316
	TOTAL PLANNING BOARD	\$99,736
	TOWN SURVEYOR	
	TOWN SURVEYOR SALARY	\$67,405
	SURVEY/COMP SPEC SALARY	\$55,775
58	TOTAL SALARIES	\$123,180
59	EXPENSE	\$5,675
60	VEHICLE GAS EXPENSE	\$160
61	COMPUTER SYSTEM	\$5,461
62	IMPLEMENTATION ASST.	\$4,426
	TOTAL TOWN SURVEYOR	\$138,902
	CONSERVATION	
63	SALARIES	\$104,480
64	EXPENSE	\$8,495
65	PROFESSIONAL SERVICES	\$4,942
66	STORMWATER DRAINAGE	\$5,778
	TOTAL CONSERVATION	\$123,695
	HISTORICAL COMMISSION	
67	EXPENSE	\$600
68	GRAVESTONES PRESERVATION	\$49,211
	TOTAL HISTORICAL COMMISSION	\$49,811

SURFACE WATER QUALITY COMMISSION		
69	SURFACE WATER QUALITY	\$4,188
70	HURD POND	\$700
	TOTAL SURFACE WATER QUALITY	\$4,888
HISTORIC DISTRICT COMMISSION		
71		\$115
COUNCIL ON AGING		
72	SALARIES	\$108,076
73	OPERATING EXPENSE	\$5,483
74	TAX WORK-OFF PROGRAM	\$22,000
75	TRANSPORTATION	\$51,452
76	NEWSLETTER	\$3,394
	TOTAL COUNCIL ON AGING	\$190,405
	TOTAL GENERAL GOVERNMENT	\$3,174,051
POLICE		
1	SALARIES	\$1,696,009
	EXPENSE:	
2	ANNUAL PHYSICALS	\$3,710
3	OPERATING EXPENSE	\$17,943
4	UNIFORM EXPENSE	\$22,705
5	TRAINING EXPENSE	\$55,927
6	SPECIAL SERVICES	\$3,386
7	YOUTH OFFICER SAFETY	\$1,393
8	PARTS SUPPLIES	\$16,475
9	LINE PAINTING/STREET SIGNS	\$35,696
10	PUBLIC SAFETY COMPUTER	\$9,910
	EQUIPMENT	
11	POLICE CARS PURCHASED	\$92,129
12	NEW EQUIPMENT, MISC, SUPPLIES	\$2,601
13	EQUIPMENT MAINTENANCE & REPAIR	\$9,012
14	VEHICLE GASOLINE	\$29,698

	TOTAL POLICE DEPT.	\$1,996,594
	FIRE	
15	SALARIES	\$1,650,287
16	OPERATING EXPENSE	\$10,322
17	AMBULANCE EXPENSE	\$9,335
18	FIRE ALARM SYSTEM EXPENSE	\$4,563
19	TRAINING AND EDUCATION	\$9,951
20	UNIFORM EXPENSE	\$19,702
21	POLE REPLACEMENT	\$411
22	VEHICLE EXHAUST SYSTEM & GENERATOR	\$35,750
23	CAR/AMBULANCE/FIRE TRUCK/LADDER/PUMPER TRUCK	\$246,851
24	COCHITUATE BUILDING PEPAIRS	\$21,096
25	FEDERAL FUNDS	\$11,080
	EQUIPMENT	
26	COMPUTER MAINTENANCE	\$4,675
27	MISC. EQUIPMENT & HOSE	\$11,390
28	EQUIPMENT MAINTENANCE	\$12,261
29	EQUIPMENT RENTAL	\$575
30	VEHICLE GASOLINE	\$14,521
	TOTAL FIRE DEPT.	\$2,062,770
	INSPECTION/BUILDING	
	SALARIES	
	BLDG.& ZONING INSP. SAL	\$72,689
	DEPUTY BLDG INSPECTOR	\$51,272
	SUB INSPECTOR SALARY	\$1,764
	WIRING INSPECTOR	\$22,886
	OVERTIME	\$2,944
	PLUMBING/GAS INSPECTOR	\$23,524
	CLERICAL	\$78,251
	SEALER OF WEIGHTS & MEAS., SALARY	\$676
31	TOTAL SALARIES	\$254,006
	EXPENSE:	
32	BUILDING & ZONING EXPENSE	\$6,985

33	INSPECTORS EXPENSE	\$3,984
34	ZONING BOARD EXPENSE	\$2,680
	EQUIPMENT	
35	VEHICLE GASOLINE	\$781
36	VEHICLE EXPENSE	\$1,326
37	COPY MACHINE	\$473
	TOTAL INSPECTION	\$270,235
	DOG OFFICER:	
38	DOG OFFICER SALARY	\$13,306
39	DOG OFFICER EXPENSE	\$979
	TOTAL DOG OFFICER	\$14,285
	JOINT COMMUNICATIONS	
40	DISPATCHERS SALARY	\$370,858
41	OPERATING EXPENSE	\$26,172
42	BUILDING EXPENSE MAINTENANCE	\$12,539
43	BUIDLING EXPENSE UTILITIES	\$100,164
44	SERVICE CONTACTS	\$4,722
45	BUILDING REPAIRS	\$3,814
46	UNIFORM ALLOWANCE	\$1,531
	TOTAL JOINT COMMUNICATIONS	\$519,800
	TOTAL PROTECTION	\$4,863,684
	BOARD OF HEALTH	
	SALARIES:	
	BOARD MEMBERS	\$250
	HEALTH DIRECTOR	\$73,471
	ADMINISTRATIVE ASSISTANT	\$42,026
	ADMINISTRATIVE ASSISTANT OT	\$0
	PART-TIME CLERICAL	\$16,823
	SCHOOL NURSES	\$202,921
	HEALTH AGENT/ SANITARIAN	\$52,119
	ANIMAL INSPECTOR	\$450
	ANIMAL CONTROL OFFICER	\$9,000
1	TOTAL SALARIES	\$397,060

	EXPENSES:	
2	NURSING SUPPLIES	\$2,985
3	NURSING TRAVEL	\$685
4	FRINGE BENEFITS	\$946
5	OFFICE EXPENSE	\$6,634
6	IN STATE TRAVEL EXPENSE	\$847

	CONTRACT/PROF SERVICES:	
7	PUBLIC HEALTH NURSING	\$40,060
8	PROFESSIONAL SERVICES	\$560
9	VEHICLE OPERATION/MAINT	\$1,199
10	ENVIRONMENTAL PROFESSIONAL SERVCIES	\$6,990
11	MENTAL HEALTH CLINICS	\$47,400
12	MOSQUITO CONTROL	\$31,419

	SPECIAL BUDGET ITEMS:	
13	WATER QUALITY TESTING	\$1,370
14	HEARING & EYESIGHT TESTING	\$5,185
15	HAZARDOUS WASTE MGT	\$14,197

TOTAL BOARD OF HEALTH	\$557,537
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HIGHWAY

	SALARIES:	
	DIRECTOR OF HIGHWAY	\$67,185
	CLERKS SALARIES	\$69,349
	HIGHWAY LABOR SALARY	\$530,835
1	TOTAL SALARIES	\$667,369

	MAINTENANCE:	
2	UNIFORMS/OTHER FRINGE	\$11,890
3	MAINTENANCE OF ROADS	\$247,500
4	MAINTENANCE OF PRIVATE ROADS	\$2,630
5	MAINTENANCE OF EQUIPMENT	\$66,476
6	SNOW REMOVAL	\$176,773
7	SIDEWALKS & BICYCLE	\$2,156

	CONTRACT/PROFESSIONAL SERVICES	
8	ROAD RESURFACING	\$336,727
9	CONTRACT BASIN CLEANING	\$20,827

EQUIPMENT

10	HIGHWAY FUEL	\$47,708
11	EQUIPMENT MISC.	\$11,000
12	GVM 15000 DUMP TRUCK	\$52,360
13	MATERIALS & SUPPLIES	\$14,411
14	SALT STORAGE FACILITY	\$900
	BUILDING MAINTENANCE:	
15	WASTEWATER DISPOSAL	\$9,010
16	HIGHWAY GARAGE UTILITIES	\$35,411
17	OFFICE EXPENSE	\$6,273
	TOTAL HIGHWAY	\$1,709,421
	BOARD OF HEALTH-LANDFILL	
1	SALARIES:	\$207,405
	EXPENSE:	
2	LEACHATE COLLECTION	\$50,045
3	DISPOSAL OF WOOD	\$29,993
4	FUEL	\$20,794
	PROFESSIONAL SERVICES	
5	MISC. ENGINEERING	\$39,599
	BUILDING:	
6	REPAIRS	\$9,245
7	UTILITIES	\$15,248
8	OTHER EXPENSE	\$11,623
9	BANNED WASTE DISPOSAL	\$32,168
10	MAINTENANCE REPAIRS	\$34,580
11	MISC. EQUIPMENT	\$8,241
12	OTHER EXPENSE: COVER	\$14,632
13	LEASE EQUIPMENT	\$6,840
14	SNOW PLOW/REFURBISH COMPACTOR UNIT	\$13,050
15	CAP & CLOSURE/TRACTOR/ROLL OFF TRUCK/PAK RAT BODY/ REPLACE WALL/ GAS MITIGATION	\$25,373
	TOTAL LANDFILL	\$518,836
	WASTE WATER	

1	OPERATING EXPENSE	\$46,947
2	PROFESSIONAL SERVICES	\$63,373
3	MAINTENANCE & REPAIR	\$10,627
4	DEBT SERVICES	\$28,641
5	CAPITAL	\$5,274
	TOTAL WASTE WATER	\$154,862
	VETERANS BENEFITS	
1	SALARIES	\$3,833
2	MISCELLANEOUS	\$149
	TOTAL VETERANS BENEFITS	\$3,982
	SCHOOLS	
	REGULAR INSTRUCTION 1	\$12,449,736
	SPECIAL INSTRUCTION 2	\$4,885,965
	INSTRUCTIONAL SERVICES 3	\$4,109,359
	OPERATIONS SERVICES 4	\$2,694,015
	POLICY ADMIN. SERVICES. 5	\$747,338
	OUT OF STATE TRAVEL 6	\$3,774
	CLAYPIT HILL ROOF	\$773,218
	HIGH SCHOOL DESIGN	\$229,119
	TECHNOLOGY	\$195,600
	BUILDING REPAIRS	\$120,822
	MIDDLE SCHOOL CONSTRUCTION	\$6,309
1	TOTAL SCHOOLS	\$26,215,255
2	REGIONAL VOCATIONAL SCHOOL	\$133,588
	YOUTH SERVICES	
	DIRECTOR YOUTH SERVICES	\$67,405
	ASSOC DIRECTOR YOUTH SER	\$68,344
1	TOTAL YOUTH SERVICES SALARIES	\$135,749
2	EXPENSE	\$3,980
3	AUTOMOBILE EXPENSE	\$750
	TOTAL YOUTH SERVICES	\$140,479

LIBRARY

	SALARIES	
	LIBRARY DIRECTOR	\$66,085
	ADMIN. ASSISTANT	\$49,135
	REFERENCE LIBRARIAN	\$61,174
	ASSISTANT DIRECTOR	\$52,297
	CHILDREN'S LIBRARIAN	\$43,910
	ASST. CHILDREN'S LIBRARIAN	\$44,876
	LIBRARY ASSISTANTS	\$108,849
	COMPUTER SPECIALIST/PART TIME	\$13,587
	NEW POSITIONS	\$28,514
	PAGES SALARY	\$13,702
	CLERKS SALARY	\$67,456
	CUSTODIAN SALARY	\$35,916
	HEAD OF CIRCULATION	\$39,704
1	TOTAL SALARIES	\$625,205
2	OPERATING EXPENSE	\$47,389
3	OUT OF STATE TRAVEL	\$130
4	TUITION REIMBURSEMENT	\$788
5	MATERIALS PURCHASE	\$134,600
6	LIBRARY TO TOWN SEWER	\$11,950
7	COMPUTERS	\$8,500
8	EXPANSION PLANNING	\$38,188
9	LIBRARY AUTOMATION	\$32,000
	TOTAL LIBRARY	\$898,750

PARK & RECREATION

	SALARIES:	
	SUPERINTENDENT	\$63,151
	LABOR	\$398,858
	CLERICAL REGULAR	\$42,484
1	TOTAL SALARIES	\$504,493
	EXPENSE	
2	REPAIRS & MISC.	\$45,827
3	LANDSCAPE, MATERIAL & SUPPLIES	\$33,786
4	UNIFORM EXPENSE	\$4,280

5	TREE PLANTING	\$1,282
6	TRAVEL & DUES IN STATE	-\$120
7	TRAVEL OUT OF STATE	\$1,675
8	GROUNDS IMPROVEMENT	\$20,819
	EQUIPMENT	
9	MISC SMALL EQUIPMENT	\$1,000
10	REPAIR SUPPLY & EQUIPMENT	\$3,456
11	ONE TON DUMP/PLOW	\$89,578
12	MOWER/COMPACT MOWER	\$80,984
	BUILDING REPAIRS	
13	LIGHTING COCHITUATE FIELD	\$3,650
	CONTRACT/PROF SERVICES	
14	TREE TRIMMING	\$78,743
15	PUBLIC WORKS EXPENSE	\$1,965
	TOTAL PARK & RECREATION	\$871,418
16	FEE SUPPORTED PROGRAMS	\$550,000
	PARK/RECREATION: POOL OPERATION	
	SALARIES	\$165,011
	UTILITIES	\$56,128
	ADMIN MATERIALS, SUPPLIES	\$7,139
	PROGRAMS	\$5,512
	MAINTENANCE MATERIALS, SUPPLY	\$47,201
17	TOTAL POOL OPERATION	\$280,991
	UNCLASSIFIED	
1	INSURANCE GENERAL	\$373,412
2	INSURANCE 32B	\$3,840,929
3	UNEMPLOYMENT COMPENSATION	\$62,753
4	STREET LIGHTING	\$109,722
5	TOWN MEETING WARRANT	\$35,149
6	PUBLIC CEREMONIES	\$609
7	TOWN CLOCKS	\$150
8	MEDICAL CONTRIBUTION	\$350,000
9	NON CONTRIBUTORY PENSION	\$11,824

10	PENSION DISABILITY ACCOUNT	\$10,000
11	OCCUPATIONAL HEALTH NURSE	\$7,299
12	EMPLOYEE ASSISTANCE PROGRAM	\$4,800
	TOTAL UNCLASSIFIED	<u>\$4,806,647</u>

DEBT AND INTEREST

	INTEREST	
1	BOND ANTICIPATION NOTES EX	\$259
2	MULTI PURP EX 91 HIGH SCHOOL	\$96,125
3	MULTI PURP EXEMPT SCHOOL 1993	\$86,323
4	LAND ACQUISITION EXEMPT	\$93,970
5	MULTI PURPOSE 1996	\$1,980
6	MULTI PURPOSE 1997	\$19,874
7	MULTI PURPOSE EXEMPT 1997	\$20,475
8	PUBLIC SAFETY BLDG. EXEMPT	\$177,458
9	FIELD HOUSE ROOF	\$578
10	LAND ACQUISITION	\$36,510
11	MODULAR CLASSROOMS/GYM	\$30,425
12	POOL REMODEL	\$10,133
13	STREET REMODEL	\$7,126
14	SIDEWALK/BIKE	\$1,000
15	TEMP BORROWING MIDDLE SCHOOL	\$213,109
16	DEPARTMENT EQUIPMENT	\$5,000
17	LAND ACQUISITION 2001	\$61,364
18	DEPT EQUIPMENT 2001	\$10,400
19	SCHOOL TECH 2001	\$4,000
20	TOWN BLDG/FIRE REPAIRS	\$4,215
21	SIDEWALK 2001	\$800
22	LANDFILL 2001	\$7,025
23	BUILDING REPAIR	\$979
24	RADIO REHAB 2002	\$560
25	TELEPHONES 2002	\$260
26	COMPACTOR UNIT 2002	\$1,067
27	CONTAINERS 2002	\$284
28	ASPHALT REPAIR UNIT 2002	\$593
29	PICKUP TRUCK 2002	\$1,020
30	SCHOOL TECH 2002	\$9,580
31	SCHOOL FURNITURE 2002	\$1,944
32	SCHOOL BLDG REPAIR 2002	\$4,176
33	SCHOOL VEHICLES 2002	\$1,233

34	PUBLIC SAFETY 2002	\$66,160
35	TOWN POOL REPAIRS 2002	\$6,700
36	LAND PURCHASE CAZANAS	\$1,675
37	CANOE LAUNCH	\$1,675
38	PUBLIC WAY 2002	\$2,275
39	SURFACE DRAIN 2002	\$2,910
40	SEWER 2002	\$200
41	REMODELING 2003	\$48,041
42	DEPARTMENTAL EQUIPMENT 2003	\$31,148
43	COMPUTERS 2003	\$17,455
44	PLANNING 2003	\$3,384
45	STORMWATER MAP 2003	\$2,070
	MATURING DEBT	
46	MULTI PURP EX 91 HIGH SCHOOL	\$355,000
47	MULTI PURP EXEMPT SCHOOL 1993	\$215,000
48	LAND ACQUISITION EXEMPT 1996	\$180,000
49	MULTI PURPOSE 1996	\$45,000
50	BOND SALE EXPENSE	\$6,875
51	FINANCIAL DISCLOSURE	\$1,250
52	MULTI PURPOSE 1997	\$147,300
53	MULTI PURPOSE EXEMPT 1997	\$150,000
54	PUBLIC SAFETY BLDG.	\$290,000
55	FIELD HOUSE REMODEL	\$1,361
56	DEPARTMENTAL EQUIPMENT	\$100,000
57	LAND ACQUISITION	\$120,000
58	MODULAR CLASSROOMS/GYM	\$100,000
59	STREET REMODEL	\$28,000
60	POOL REMODEL	\$35,000
61	SIDEWALK/BIKE	\$20,000
62	LAND ACQUISITION 2001	\$90,000
63	DEPT EQUIPMENT 2001	\$130,000
64	SCHOOL TECH 2001	\$50,000
65	TOWN BLDG/FIRE REPAIRS	\$15,000
66	SIDEWALK 2001	\$10,000
67	LANDFILL 2001	\$25,000
68	BUILDING REPAIR	\$3,800
69	RADIO REHAB 2002	\$5,000
70	TELEPHONES 2002	\$2,238
71	COMPACTOR UNIT 2002	\$9,168
72	CONTAINERS 2002	\$2,442
73	ASPHALT REPAIR 2002	\$5,093
74	PICKUP TRUCK 2002	\$8,761

75	SCHOOL TECH 2002	\$35,000
76	SCHOOL FURNITURE 2002	\$16,704
77	SCHOOL BLDG REPAIR 2002	\$16,200
78	SCHOOL VEHICLES 2002	\$10,593
79	PUBLIC SAFETY 2002	\$80,000
80	TOWN POOL REP 2002	\$20,000
81	LAND PURCHASE CAZANES	\$5,000
82	CANOE LAUNCH 2002	\$5,000
83	PUBLIC WAY 2002	\$10,000
84	SURFACE DRAINS 2002	\$5,000
85	SEWER 2002	\$5,000
86	REMODELING 2003	\$72,300
87	DEPARTMENTAL EQUIPMENT 2003	\$122,400
88	COMPUTERS 2003	\$65,400
89	PLANNING 2003	\$25,000
90	STORMWATER MAP 2003	\$14,000

TOTAL DEBT & INTEREST

\$3,752,423

GRAND TOTAL BUDGET

\$48,631,924

WATER DEPARTMENT

SALARIES:

COMMISSIONERS	\$225
SUPERINTENDENT	\$68,938
LABOR	\$344,560
CLERICAL	\$41,219

1	TOTAL SALARIES	\$454,942
2	DRAPER/HAZELBROOK PROJECT	\$991,997
3	OPERATING EXPENSE	\$707,758
4	PROFESSIONAL SWERVICES	\$2,081
5	POLICE DETAILS	\$1,638
6	BORROWING COSTS	\$401,983

TOTAL WATER

\$2,560,399

EDUCATION AND LIBRARY

WAYLAND PUBLIC SCHOOLS

www.wayland.k12.ma.us
www.waylandschoolcommittee.org

This report summarizes notable elements of the 2004-2005 school year.

A detailed report by the Superintendent of the Wayland Schools is available online:

www.wayland.k12.ma.us/admin/super/index.htm

SCHOOL COMMITTEE

Overview

The Massachusetts Education Reform Act of 1993 stipulates that the responsibilities of a school committee include formulating policy, approving a budget, and overseeing the superintendent. In 2004-2005, the committee conducted 35 regular business and other open meetings. The superintendent leads the school district in carrying out its mission of educating the town's children.

Recognition and Accomplishments

The Wayland Public Schools are in excellent academic health as demonstrated by a number of quantitative and qualitative measures including classroom observation, activity participation, attendance rates, rankings, test scores, awards, college and university acceptances, and student/parent feedback.

Representative Recognition

- All three elementary schools in top 13 of 9/2005 Boston Magazine ranking
- Mean SAT scores of 622 in math (1st in MA) and 597 verbal (state average 520)
- 90% of 257 AP test scores in 3-5 range
- Comparative MCAS results not yet available, but individual student scores indicative of strong performance
- 1 of 29 districts in MA deemed an "Outperformer" by Standard & Poor's

Notable Accomplishments

- Completion of K-5 math audit
- Alignment of socials studies curriculum
- Third year of K-12 literacy program
- Focused Middle School professional development
- Hosting of New England Association of Schools and Colleges (NEASC) accreditation tour

Student Enrollment and Class Size

An enrollment decrease occurred for the first time in fifteen years. Predicted future enrollments indicate a stable K-12 population for the next five years.

- 1998-1999: 2,723
- 1999-2000: 2,795
- 2000-2001: 2,887
- 2001-2002: 2,922
- 2002-2003: 2,927
- 2003-2004: 2,965
- 2004-2005: 2,924

In almost all cases, class sizes for 2004-2005 met the committee's policy of 20 at grades K-1, 23 at grades 2-3, and 25 at grades 4+.

Policies

As a whole and through its Policy Manual Subcommittee, the committee continually reviews the appropriateness of its policies.

Budget

The 2004-2005 budget totaled \$25,909,202. For 2005-2006, \$27,379,743 was appropriated. Overall, the district's fiscal health remains solid, but is challenged by a looming town-wide budget shortfall.

Private Contributions

The schools are particularly pleased that community-based groups such as the Wayland Public Schools Foundation, the Wayland High School Scholarship Committee, and Arts/Wayland, along with our many parent-led school-based groups (PTOs, CAPA, Boosters), continue to support our school programs with enthusiasm and generous financial assistance. In total, more than \$450,000 was donated or given to the schools this past year to assist special programs or enrich the general learning environments within our schools.

Facilities

The moratorium on state building reimbursement coupled with the substantial cost of the proposed renovation and modernization led to the defeat of the funds needed to plan a new Wayland High School.

The High School Building Committee is in the process of evaluating responses to a survey to better understand the reasons behind the vote and to assess alternatives for meeting the still pressing needs of the High School. On the positive side, voters approved a request for a modular building that will house two fully furnished science laboratories. These instructional spaces were determined to be amongst our most pressing teaching space needs. Residents should know, however, that the condition of the high school is becoming a serious detriment to our educational program.

Future Directions

In looking forward, there are numerous challenges that confront our schools. This is not unusual. In the face of continual general and educational advancements, school districts cannot stand still regarding their daily operation or specific educational offerings. Specific initiatives on the near-term radar screen include the following.

- Elementary math program
- Wellness
- High school history
- School start times

Conclusion

Wayland rightfully takes great pride in its schools. They are staffed by superb educators who sincerely appreciate the support of parents and other residents who have contact with the schools. Our students arrive each day prepared for their classes and while displaying all the youthful characteristics of young scholars are remarkably focused on their lessons and well behaved. We thank the community for its continued support of the schools by providing the staff with the resources needed not only for basic instruction but programs and extra-curricular opportunities that over the years have come to define the Wayland Public Schools. Wayland residents can rightfully boast of a school system that is truly exceptional.

BOARD OF LIBRARY TRUSTEES

During FY2005 the Wayland Public Library continued to enhance the services it offers to residents. The year was again devoted to typical library activities, such as enriching our existing collections, offering cultural programming and art exhibits, filling staff vacancies, upgrading library technology, and planning for the future.

TECHNOLOGY: The vendor of the automation system the Minuteman Library Network (MLN) installed two years ago continues to release improvements to make our automation system more efficient. We offer public Internet access in both the adult area and in the Youth Services department. Also, this year the Trustees funded the installation of a wireless network at the library using funds from the Millennium Endowment Fund, allowing patrons with wireless network cards to gain access to the Internet in the library using their own laptops. Library staff is vigilantly keeping our computer network safe by applying the latest security patches to our software and hardware. We continue to replace computers for our users and staff on a regular but conservative replacement schedule.

BUILDING AND GROUNDS: The Library Building Feasibility Study Committee completed its work in the spring of 2005. The findings of the Feasibility Study Committee are detailed in their report, which is published separately in this annual Town Report. In summary, the conclusion of the Committee and its architect, Lerner | Ladds + Bartels, was that it would not be possible to expand the library building in any significant way without the purchase of the adjacent lot to the north of the library, which is currently privately owned. The Committee worked with the architect to devise a possible plan for an expanded library encompassing the current land and the adjacent land. Even with additional land, however, the current location is problematic for many reasons, and the Committee recommended that the Trustees evaluate alternative sites for less costly options. The infrastructure of the 1980s addition to the library is starting to show its age, and this year we have experienced increasing building maintenance and repair costs. Our current facility continues to serve the community despite growing inadequacies in space available for collections, staff, and programs.

LONG-RANGE PLANNING: This fall the Trustees will establish a Long-Range Planning Committee to assist in developing a plan for library

service for the next five years. Working with such a committee, composed of Trustees, staff, and a cross-section of residents, the Trustees hope to be able to adopt a new long-range plan in FY 2006 to submit to the Massachusetts Board of Library Commissioners.

PERSONNEL: This year staff members attended professional conferences and also participated in training programs offered by national, state, and regional organizations. The library participated in the town tax work-off program for seniors who performed many helpful services for the library. A number of people volunteered at the library, greatly assisting the library staff. Their help is much appreciated.

COLLECTION: Circulation (including network transfers) of library materials grew to 276,259 in FY2005, up slightly over last year. We are including items transferred to other MLN libraries in our circulation figures this year because, due to our network membership, each year we see a larger portion of our collection circulate outside our local library. Our own patrons, in turn, are making more and more requests for items held by other MLN libraries. The Wayland Library provided 38,521 of our items to patrons of other MLN libraries and secured 23,365 items from other MLN libraries for our patrons. Non-print items remain very popular, particularly audiobooks. We continue to have trouble finding space to house non-print materials. The library is pleased to be able to offer our patrons in-library and home access to a number of general and specialized online subscription databases. A chart of collection and other statistics for FY2005 follows this narrative.

PROGRAMS: The Library presented its fourth annual program funded by the Gossels Fund for Human Dignity, *The Trial of Anthony Burns* by Theatre Espresso. The library was awarded a competitive grant for a series on Jewish literature, sponsored by the ALA and Nextbook. The Friends supported a series of art lectures by Judy Schurgin. The Wayland Cultural Council provided support for the 16th annual spring Shakespeare Festival with Professor Helen Whall. Continuing library programs include the semimonthly Poetry Workshops, monthly blood pressure clinics, the monthly Friday lunchtime book discussion group, the Library's ESOL program, and the Great Decisions Group. We also hosted many other cultural, informational, and entertainment programs in the Raytheon Room. Our Youth Services Department continues to present many programs. In addition to regularly scheduled

storytimes, their programming included storytellers, puppet shows, a magician, musicians, book groups, movie screenings, arts and crafts workshops, and the summer reading program.

FRIENDS: Support from our hard-working and committed Friends group continues to be outstanding. The proceeds of its fundraising activities maintain many popular library programs, including museum passes, audio and video acquisitions, cultural programming, the summer reading program, and other expenses that exceed the library budget. We are indebted to them for their dedication to the library.

MILLENNIUM ENDOWMENT FUND: The Trustees are pleased to report that the endowment fund continues to grow through donations, bequests, and sound investment strategy on the part of the Commissioners of Trust Funds. This fund was established to sustain excellence in library service and to provide a stable supplementary source of support for the library. In addition to funding the wireless network, the Millennium Fund also underwrote a lecture on learning styles and emerging literacy by Kalyani Krishnan.

EXHIBITS: The library continues to host a variety of art exhibits in the Raytheon Room, the library foyer, and the display case.

We would like to express our thanks to the committed and talented library staff, our many loyal and hardworking volunteers, and the helpful members of other town departments. Our deepest gratitude once again goes to the citizens of Wayland whose continuing financial support has allowed us to continue to provide them with excellent library service this year.



SUMMARY OF FISCAL YEAR 2005 LIBRARY STATISTICS

	FISCAL YEAR 2004	FISCAL YEAR 2005
	<u>CIRCULATION</u>	
ADULT		
PRINT	80,904	77,638
NON-PRINT	73,081	70,583
JUVENILE		
PRINT	69,586	66,923
NON-PRINT	23,096	21,997
TRANSFERS TO MINUTEMAN LIBRARIES	28,517	39,118
TOTAL CIRCULATION	275,184	276,259
PRINT	5,521	6,418
NON-PRINT	2,144	1,910
TOTAL ITEMS ADDED	7,665	8,328
	<u>OTHER</u>	
REGISTERED BORROWERS	8,879	8,717
MLN Interlibrary Loans Filled for other Libraries	28,517	39,118
MLN Interlibrary Loans Filled for Wayland Patrons	20,269	23,599
REFERENCE QUESTIONS	28,345	26,235
PROGRAMS HELD	264	266
Total Attendance	6,977	5,054
FINES COLLECTED	\$21,548	\$21,194
TRUST FUND BALANCE		
ENDOWMENT FUND	\$419,825	\$451,219
OTHER TRUST FUNDS	\$140,295	\$150,524
TOTAL	\$560,120	\$601,743

PLANNING AND NATURAL RESOURCES

CONSERVATION COMMISSION

The Conservation Commission holds the statutory responsibility for “the promotion and development of the natural resources and for the protection of watershed resources” of Wayland (MGL Chapter 40, Section 8C) and is responsible for the administration of the Wetlands Protection Act (“WPA”) MGL, Chap.131, Section 40. Wayland’s Wetlands and Water Resources Bylaw (“Chapter 194”) complements the Commission’s responsibilities under the WPA.

The administration and enforcement of the WPA and the Chapter 194 accounts for a major portion of the efforts of the Commission. Twenty-nine Requests for Determination of Applicability were received, (One under Chapter 194 only). There were twenty-seven negative findings that the work proposed would not alter areas subject to protection under MGL Ch.131, s.40 if performed as described in the submitted plans and subject to relevant conditions and therefore did not require the filing of a Notice of Intent. There were two positive findings, under both the WPA and Chapter 194, requiring filings of Notices of Intent.

Forty-five Public Hearings on Notices of Intent were held on projects impacting resource areas. (Two were under Chapter 194 only and one was under the WPA only.) Nine were to amend existing Orders of Conditions. One was an Abbreviated Notice and one was for resource area determination (ANRAD). The Commission held eighty-seven continued hearings, closed forty-six and issued forty-two findings. There were two denials of the projects, nine amendments, two ORADS and twenty-nine Orders of Conditions issued.

There were twenty-four requests for Certificate of Compliance. Eight partial were issued, six were denied and nine were deferred. Four Requests for Extensions were received. Three were issued, one denied. Two violations were discussed and one Emergency Certificate was issued. Other Public Hearings were held on Stormwater policy issues and Chapter 194 fees. Informal discussions were held on several projects.

The Conservation Commission also continued the various land management activities required to maintain almost 750 acres of land under the care and custody of the Commission. Efforts include significant volunteer support including organizing and overseeing of the June, 2005 Trail Day by MaryAnn Porecca, and an Eagle Boy Scout Project by Michael Kaye at the Dudley Brook Conservation Area where a trail was created and marked and signs designed, constructed, and installed. Unfortunately, vandals damaged some of the work of volunteers.

Another Eagle Scout project was lead by Jared Idels moving a trail at the Greenways Conservation Area. Volunteers spent a Saturday replacing a washed out bridge at the Castle Hill Conservation Area in June. This work was again important as the bridge had been gone for a period of time and the trail system was re-established upon the completion of the activity. Other volunteers assist in mowing trails, fields, and monitoring the Commission’s Conservation Areas. The Commission does have funding for some seasonal labor, which is critical to maintaining the character of the areas. Some areas have changed and become overgrown with invasive plant species which, to remove, increases the time and effort needed. Each Conservation Area has a general management theme and maintaining conditions is critical to that theme. Fields, for example, support a range of flora and fauna, which will be displaced and lost if not properly maintained. The same goes for all of the various ecosystems found in the Conservation Areas.

During the summer of 2004 Chris Kenyon and Heath Pendleton provided seasonal labor. David Mauer started at the end of May 2005 as the summer assistant.

COMMUNITY PRESERVATION COMMITTEE

The provisions of the Community Preservation Act (CPA) were approved at Annual Town Meeting 2001 and Wayland’s Community Preservation Committee was established with representatives from the Conservation Commission, Historic Commission,

Planning Board, Housing Authority, Park and Recreation Authority, and two members appointed by the Selectmen.

The Committee’s responsibilities are to identify and evaluate potential community preservation projects and, as appropriate, submit project recommendations in the form of articles at town meeting. These projects will focus on open space preservation, historic preservation, or community housing. Funds can also be used for acquisition, creation or preservation of land for recreational purposes.

Funding for community preservation projects is

The following CPA projects or expenditures have been approved at town meetings:

Repair of the town’s historic gravestones.	\$65,000
Planning study to create a railroad interpretive site.	15,000
Environmental testing at former Nike site	35,000
Make repairs and improvements to memorials and monuments.	5,000
Acquire land for affordable housing at former Nike site and fund clean up of site.	600,000
Administrative fees for the Community Preservation Committee	10,000
Acquire 89 Main Street	30,000
TOTAL	\$760,000

In addition, \$600,000 has been set aside for future open space acquisition, and each year 10 % of the annual revenue has been set aside for future expenditures for open land preservation, 10% set aside for historical preservation, and 10% set aside for affordable housing.

PLANNING BOARD

The mission and the responsibilities of the Planning Board are specified in the state laws known as “Improved Methods of Municipal Planning” and “The Subdivision Control Law,” and are described as follows: to undertake planning and land use studies, including needs studies and comprehensive plans; to prepare plans of the resources and future development scenarios for the Town; to report annually to the Town regarding the condition of the town; to prepare an official map of the public and private ways and public parks within the Town; to report on the layout, alteration, relocation, or discontinuance of public ways; and to adopt regulations for, and administer the processes of, dividing and subdividing land into building lots and other parcels.

Accomplishments and Activities

The Board met approximately 43 times during FY 2005 to review and approve applications for new

provided by a one-and-one half percent surcharge on property tax bills (after reductions). The State provides additional funds to supplement the town’s receipts. Since its inception, the Wayland CPA fund has received \$1,682,374 in tax revenues, \$66,123 in interest, and \$1,219,201 in State matching funds.

Wayland’s CPA funds are maintained by the Town Treasurer in a separate, interest bearing account. There is no requirement to spend a specific amount of money each year and the funds will remain in Wayland’s CPA account until expended.

building lots in residential subdivisions, applications for several new residential building lots not requiring subdivision approval (known as ANR lots), several site plans for non-residential development; to oversee the construction of various residential and non-residential developments for which approval had been granted, and to work on various planning studies and projects.

In FY 2005, the Board welcomed Lynne Dunbrack, who was elected to the Board in April 2005 and replaced Chairperson Maureen Cavanaugh, who served 6 years on the board and did not seek reelection. Larry Stabile and Becky Regan were elected Chairperson and Vice Chairperson respectively. Ira Montague continued in his role as Clerk.

On behalf of the Planning Board, the Master Plan Advisory Task Force, in conjunction with Daylor Consulting, completed the Town’s first Master Plan

since 1962. The final Master Plan, completed in August 2004, was accepted by the Planning Board, who reported its completion to Town Meeting. The Master Plan is posted on the Town Website at www.wayland.ma.us/planning.

The Planning Board submitted six articles to the 2005 Annual and Special Town Meetings, all of which were approved. The approved articles included amendments to the Conservation Cluster Bylaw, parking requirements in Article 5 entitled General Regulation, Article 7 regarding setback exemptions, the deletion of the Watershed Protection District within Article 17, and the adoption of an Inclusionary Zoning Bylaw. The Inclusionary Zoning Bylaw requires one out of every six new dwelling units be affordable. The bylaw is in accordance with the recommendations of the Master Plan and Comprehensive Housing Plan. It meets requirements outlined in the Town's Commonwealth Capital Application, and will allow the Town to meet affordable housing production goals under M.G.L. Chapter 40B, Executive Order 418, and the Comprehensive Housing Plan.

The Town was presented with a proposal for the redevelopment of the Wayland Business Center (former Raytheon Site) into a mixed use development. In response, the Planning Board began work on drafting a Mixed Use Overlay District Bylaw. The Board entered into a Memorandum of Agreement with the proponent of the project and was given funds to hire a legal consultant to assist in the analysis of the proposal. The Board's consultant retained additional professional services to analyze potential traffic, wastewater, water, and financial impacts of the proposed mixed use development. The Planning Board held three public meetings to present the project and solicit public comment on the proposed mixed use development on April 5, 2005, April 19, 2005, and June 22, 2005.

Special Activities

Ms. Regan serves as the Board's representative to the MetroWest Growth Management Committee and the Community Preservation Committee. Rebecca Regan and Ira Montague represent the Board on the Nike Site Reuse Advisory Committee.

BEAUTIFICATION COMMITTEE

Since its inception in 1998, Wayland Beautification has dedicated its efforts to beautifying highly visible areas of Wayland with garden spaces and trees. The garden spaces, which are primarily designed for low maintenance and multi-season interest, are routinely maintained April through October by a core group of volunteers. Twenty-eight barrels are also planted along the main roads and at the entrances to parks, the landfill and Town Building each June.

The sites for garden spaces were selected to provide enjoyment for both residents and visitors to Wayland. Hooker's Green, a large triangular garden located at the intersection of Rt. 20 and Old Conn. Path, welcomes visitors to Wayland from the east with its colorful combination of perennials and ornamental grasses. From the west, the entrance to the landfill is enjoyed throughout the year as the pink and white roses of summer give way to the ornamental grasses throughout the fall and winter. There are planted beds sited below the four sign areas in town as well as a red daylily garden near the Knox monument at Five Paths.

Over 46 shade and ornamental trees have been planted by Wayland Beautification, which monitors and waters them until established. Sites for trees include such highly visible areas as Hooker's Green, the landfill, Alpine Field, Adams Lane, the high school and the middle school.

This past year at Town Building we expanded the scope of our customary duties by planting a mixed shrub border as a companion to the recently installed evergreen holly border. Our intent is to create seasons of interest from March to November and beyond by introducing mostly native plant species with fragrance, fruit, and contrasting foliage. Since there is a strong educational component to Wayland Beautification's efforts, we have also begun an experimental drought tolerant garden at the landfill, with the hope that our concept will be useful to the public and encourage responsible use of our declining water resources.

The "Keep Wayland Tidy Campaign" was formed in response to the problem of litter in Wayland. Dedicated members of this subgroup of Wayland Beautification are organizing a multi-faceted approach to keeping the town's streets and public areas free of litter.

Wayland Beautification receives town funds as well as public donations to support its work. Major donations from the Wayland Business Association have been used for plant material and some installation of trees. Mahoney's, Russell's Garden Center, and Weir Meadow Nursery have been extremely generous in donating plant material for the barrels and gardens. Even with the selection of bulbs, annuals, perennials, shrubs and trees for sustainability, watering consumes a substantial part of the budget. The remainder of the work, which represents hundreds of hours of labor annually, is primarily done by volunteers, and a summertime intern. Wayland Beautification continues to plan future projects thoughtfully but conservatively. Membership in Wayland Beautification is by participation. Any resident with an interest in joining is invited to attend informal planning meetings held the first and third Wednesday each month at 8:00 a.m. in Town Building. Volunteers are always needed to help with spring, summer and fall planting or maintenance. Volunteers can call Diane Goodermote at (508) 358-7221.

Wayland Beautification is grateful for the tremendous cooperation and support it has received from numerous town departments. Wayland Beautification is proud of its accomplishments to date and looks forward to continuing to contribute in a meaningful way to the town's beautification efforts.

TOWN SURVEYOR



As in past years, this year has seen many areas of activity in the Town Surveyors' office. Requests for maps, surveys and GIS products continue to pour in on a daily basis. We have been busy with providing maps and surveys for the "Town Center" project, cell tower zoning, new cemetery extensions, Nike site redevelopment and various highway projects to name a few.

The Town Geographic Information System, (GIS) is now under new management. Rich Ames, our GIS Coordinator of five years has taken a similar position with the Town of Natick. His position has been filled by the ever capable Steve Howe. Please stop by to welcome him to Wayland.

The online version of the system may be accessed from the Town website or by typing the following address into your web browser (<http://www.wayland.ma.us/surveying/disclaimer.htm>). We now have a brief set of written instructions for the system which can be downloaded from our webpage or picked up in our office. Please take the time to visit this site and let us know what you think.

Updating the Town Atlas continues to be a challenge due to the large number of parcel and property line changes that occur in any given year. The most current version of the Atlas is available in our office.

Responding to requests for information from various committees and boards as well as the general public continues to occupy a significant portion of our time. This helps us keep our hand on the "pulse of the community."

Our office is also a repository for many historical, physical, and regulatory maps of the town. All of these maps are available to the general public.

Once again, we invite the general public to stop by and visit.

ZONING BOARD OF APPEALS

The Wayland Zoning Board of Appeals is composed of five members (Chairman Eric Goldberg, James Grumbach, Steve Fugarazzo, Michael Thomas, and Jerry Boos), and three associate members (Aida Gennis, Shaunt Sarian and Linda Segal), appointed by the Board of Selectmen. The ZBA conducts public hearings on all applications for zoning relief. The ZBA generally meets on the second and fourth Tuesday of each month at 8:00 p.m. when there are three or less hearings scheduled, and at 7:30 p.m. when there are more than three hearings scheduled. The meetings for each public hearing are held in the Town Building. Participation in the public hearings by interested citizens is always welcomed.

Lawrie Glick resigned from the Board on September 8, 2004. Susan Koffman's appointment to the Board concluded on June 30, 2005. We would like to recognize and thank them for their many years of dedication, expertise, professionalism and commitment to the Town.

The cases that are heard by the ZBA include: (1) applications for dimensional or use variances from the zoning bylaws, (2) applications for special

permits requested under the zoning bylaws, and (3) appeals from various decisions of the Building Commissioner. The ZBA also hears applications for site plan approval under certain circumstances. The ZBA has jurisdiction over comprehensive permit applications under Massachusetts General Laws Chapter 40B, in which a developer, under certain circumstances, is able to bypass local zoning laws if 25% of the proposed units are affordable. The ZBA has jurisdiction over cell tower applications which are governed by the Telecommunications Act of 1996, by virtue of which an applicant, under certain circumstances, is able to bypass local zoning laws if there is a “substantial gap in coverage” and there are no feasible alternatives.

The most common type of proceeding heard by the Board is a request to construct an addition to a home that is “grandfathered,” i.e., it does not comply with the current zoning bylaws, but did comply with the bylaws that were in effect at the time it was built. If such an addition will either increase the gross floor area of the dwelling by more than 20%, or deviate in any way from the current bylaws, a special permit is needed from the ZBA.

Notices of hearings before the ZBA are published in the legal notices section of the Wayland Town Crier at least fourteen days prior to the date of the hearing. In addition, abutters of the subject property are notified of a hearing by mail. Each applicant is charged a filing fee, which covers the cost of publication and other administrative expenses. ZBA application forms may be obtained from the Building Department in the Town Building during regular business hours. Decisions rendered by the Board are filed with the Town Clerk; notice of each decision is given to the applicant and others and, after an appeal period of twenty days has lapsed, the decision becomes final, unless an appeal is filed. In the event that the ZBA grants relief to an applicant, the special permit or variance is generally granted subject to explicit conditions.

The Building Commissioner, Daniel Bennett, is the Zoning Enforcement Officer for the Town. Citizens may report zoning violations and requests for zoning enforcement in writing to the Building Commissioner. The ZBA has jurisdiction to hear appeals relating to the Building Commissioner’s response to such requests.

There were 38 applications filed with the Zoning Board of Appeals during FY 2005. A total of 22

hearings were held. A total of \$6,750.00 in application fees was collected.

NIKE SITE ADVISORY COMMITTEE

The Board of Selectmen appointed eleven members to the NSRAC in November 2004 and charged them with advising the Board of Selectmen on developing a cost-effective plan and implementing that plan to reuse the Nike Site, located on Oxbow Road. The site comprises two parcels; one of approximately 10.71 acres (Lot 1) that is reserved for conservation and passive and active recreation; and the other consisting of approximately 2.75 acres (Lot 2) that is reserved for the construction of up to 16 residential units with a priority given to affordability as defined by the Commonwealth. The site plan is to include a 50’ naturally vegetated buffer around the entire property and a wheelchair accessible trail.

Ownership of the land was transferred to the Town by the Federal government, with the General Services Administration (“GSA”) acting as the agent for the government. Lot 1 was transferred to the Town, for no consideration, by the National Park Service as part of the Federal Parks-for-Lands program. The Town paid the GSA \$395,000 for Lot 2. The NSRAC followed the finalization of these transactions and prepared for the Town to assume ownership by secure the site until plans are adopted and construction begins. Repairs were made to the safety fence that surrounds the site and ‘No Trespassing’ signs were posted around the perimeter of the site.

The Committee is focusing on three areas: Property Management; Development & Finance; and Design. A long range time table has been made and includes all of the tasks set forth in the Committee’s charge, the undertakings set forth in the Town’s application submitted to the National Park Service and the commitments made when the Town Meeting approved the acquisition of the former Nike Site in Spring 2004. This time table also reflects the deadlines for various funding options that will be used to develop and implement plans.

Property Management includes plans for security of the site, for demolition of structures on the site, and management of environmental issues. Development & Finance includes investigating how the improvement of the property will be funded, applying for such funds, and following through with the

development of the site including permitting and managing technical assistance.

Design includes the physical features of the site and the construction that will take place in order to implement the plan. Not only will this include the housing, but also the roadway, the 50-foot buffer around the perimeter of the property, any trails including the wheelchair accessible trail through the site, the parkland lay-out, and the sign at the front of the property acknowledging the National Parks Service roll in the project.

One public meeting was held in Spring 2005. The NSRAC issued an Interim Report in June 2005 which outlined in detail much of the information noted above. Also in June 2005 the NSRAC applied for and received a \$30,000 grant from the Department of Housing and Community Development to assist in developing a site plan for the Lot 2. And the NSRAC began the process of writing Request for Proposals for asbestos removal, demolition of above ground structures and site design and engineering planning for the housing parcel (Lot 2).

The Nike Site Reuse Advisory Committee information is updated regularly at <http://www.wayland.ma.us/planning/nike/NikeSite.htm>.

METROWEST GROWTH MANAGEMENT COMMITTEE

MetroWest Growth Management Committee (MWGMC), which celebrated its 20th anniversary in January, includes leaders from Ashland, Framingham, Holliston, Marlborough, Natick, Southborough, Sudbury, Wayland, Weston and Wellesley. MWGMC helps local leaders meet significant growth management challenges by facilitating inter-local collaborative planning and problem solving to enhance the quality of life and economic competitiveness of the MetroWest region.

Growth management requires elected officials to balance new development, protect the environment, and provide funding for municipal services – all while maintaining a community’s unique quality of life. The Committee serves as a think tank and advocate for locally initiated regional solutions to policy and planning challenges shared by MetroWest communities. We regularly bring together elected

officials and planning staff from neighboring communities to address regional growth management issues. Some of the topics addressed at our monthly meeting this past year included:

- FY05 Strategic Plan for MWGMC;
- Formation of a MWGMC Legislative Advocacy Policy;
- Joint meeting with SWAP and MAGIC on the Community Preservation Act (CPA);
- Review and comment on the TIP priorities and UPWP projects.
- Regional Transit Authority legislation;
- Presentation on the Mass Land Use Reform Act
- Draft State 20-Year Transportation Plan and MPO Election Process
- Low Impact Development and All-Hazards Plans

One selectman/mayor or city council member and one planning board member represent each member community. MWGMC is funded by member assessments, grants and contracts. MWGMC maintains an office in Natick and employs a staff of two to deliver core services to member communities. Wayland’s representatives to the Committee are Selectman appointee Mary Antes and Planning Board Member Rebecca Regan..

Our ties with the MetroWest legislative delegation are strong. Our **Legislative Activities** in FY05 included our Annual Spring Legislative Caucus, and a Fall Legislative Breakfast. These events provide MetroWest local officials with a forum to exchange ideas directly with state legislators, and have proven to be a valuable event for both state and local officials.

Through the Committee’s **Regional Impact Review** program, we review proposed developments to assess regional impacts and to influence local and state permitting of development. We also organize a very popular monthly **Planners’ Roundtable** for local planners and planning board members. The Roundtable provides staff and officials with technical information and training on planning and growth issues. It also provides planners with the opportunity to share expertise, experience, and questions with their colleagues.

MWGMC held its first **Housing Task Force** meeting in mid-summer. As a result of the initial meeting, MWGMC has arranged for a series of discussions as

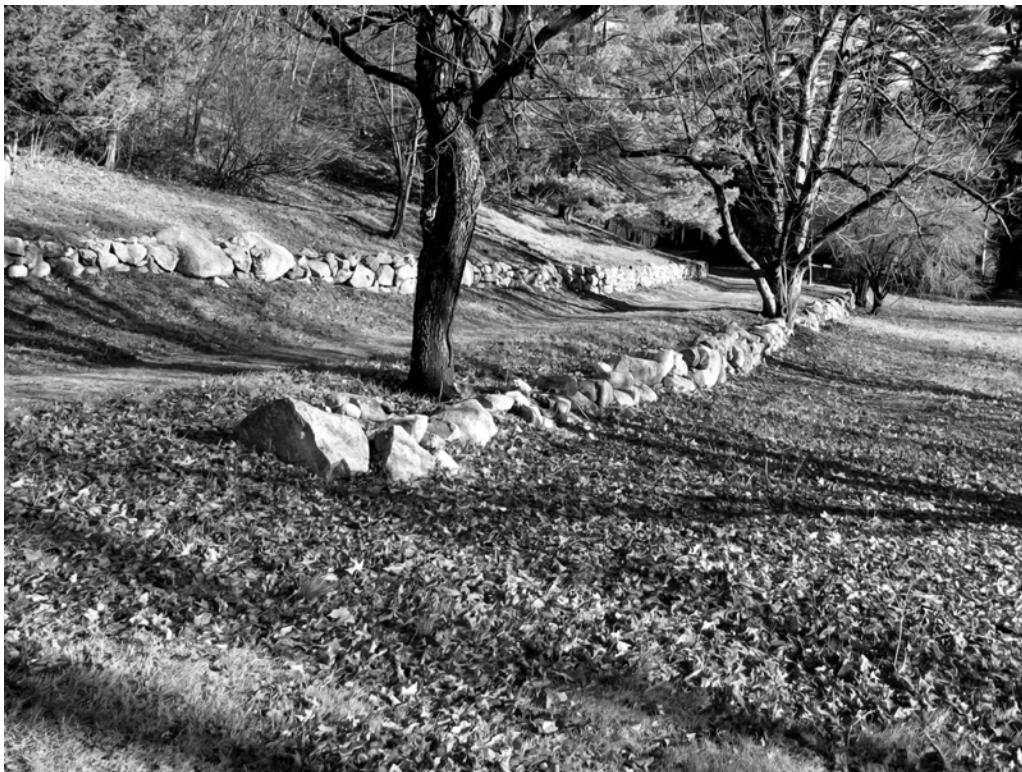
to how to derive the most benefit from the scarce dollars available for affordable housing.

MWGMC also provides **Technical Assistance** to our members. The Committee applied for and received a Smart Growth Technical Assistance Grant on behalf of Framingham and Southborough to develop Low Impact Development Bylaws which can be used by other member communities. In addition, our services include maintaining the only regional database that tracks current development. We also maintain extensive files documenting the history of significant development in the MetroWest area. MWGMC assisted the Planners in the communities of Wayland, Sudbury, Weston and Holliston with development of zoning bylaws for affordable housing, erosion control, earth removal, stormwater, and low impact development.

The **MetroWest Transportation Taskforce** focuses on analyzing and advocating for MWGMC communities on transportation matters. Chaired by former state legislator John Stasik, the Transportation Task Force advocates for improved transportation

services to the region, and strategizes to influence transportation planning and decision-making by the Boston MPO. The task force obtained a grant for a new LIFT 9 bus service under the **Suburban Mobility Program** on behalf of the Town of Framingham. MWGMC organized a collaborative effort for a Transportation Summit in late spring. The goal of this effort, “**You Can’t Grow if You Can’t Go**”, is to elevate the transportation discussion (adequacy of transportation infrastructure and adequate funding of transportation) to a higher level and connect it to the Smart Growth/Sustainable Development movement. A series of meetings have been established to continue this important dialogue.

FEMA has approved MAPC’s application for a project that will result in a **Regional All-Hazard Mitigation Plan** for the municipalities in the MetroWest and MAGIC subregions. Under the grant, MAPC and MetroWest staff will work with communities to identify areas at risk of damage from natural hazards, evaluate existing protection measures, and develop a multiple-hazard mitigations strategy to reduce future damages.



PUBLIC SERVICES

BOARD OF HEALTH

The Board of Health derives its authority through specific delegation of power from the state legislature. This authority includes both the powers that are expressly granted by state statutes and those powers that are necessarily implied from those statutes. The extent of the state's delegation of power varies from designating the Board of Health as the primary enforcement agent of the state's regulations to authorizing the Board of Health to draft its own regulations regarding public health matters (M.G.L. c.111 §31). Local regulations may be more stringent than existing state mandates, but in no case may they be inconsistent with state regulations.

The Board of Health wishes to gratefully acknowledge the major contribution, which Dr. Steve Locke and Dr. Arnold Soslow have made to the community and the Board during their tenure on the Board. In April, the Board welcomed new members Marie Durant and Anna Ludwig

The Town's Community Septic Management Program continues with the Title 5 Betterment Program where direct financial assistance up to \$10,000 is available to homeowners with failed septic systems at an interest rate of 5%. Three new betterments were given this past year. Interested residents who qualify should contact the Board of Health office for information.

As part of the MDPH Region 4A coalition for collaborative emergency preparedness, the Town is developing an emergency dispensing site and plan. Through a grant, the Board purchased a biological refrigeration unit for storing vaccine.

After thoughtful planning, Healthy Wayland 2010, a strategic planning session for improving the public health and community resilience of Wayland took place on Saturday, October 16, 2004. The retreat hosted 45 participants and produced seven working groups of various health interests for the Town. Lilli Rossi, a graduate student at the BU School of Public Health, serving as a summer intern for the Board under a grant from the MDPH, assisted the Board and staff in this effort.

Faced with the challenge of a serious national shortage of flu vaccine, the Board instituted a flu lottery according to MDPH guidelines. After many frustrating months, flu clinics continued into February, as the State availability and guidelines for vaccine changed frequently. The Board appreciates the patience and support of residents through this difficult time.

In May 2005, after months of research and discussion, the Board promulgated new Town regulations governing massage therapy, bodywork, and movement education, replacing March 1989 regulations.

The Board of Health serves as a document repository for the environmental assessment and remediation activities at the former Raytheon site at 430 Boston Post Road. The Board is continually updating information on the Board of Health website at www.wayland.ma.us/boh.

Inspectional Services

Compliance with Title 5 regulations continues to place demands on the Board of Health. The staff issued 171 septic system permits, including 49 new construction permits, 71 upgrades of septic systems, 3 revised permit and 48 alteration permits. In addition, 160 soil tests for repairs and new lots were witnessed and recorded by the staff. 255 building permit projects were reviewed and approved. The staff also reviewed a total number of 235 Title 5 inspection reports, of which 211 systems passed, 11 systems conditionally passed and 13 systems failed. A total of 114 Certificates of Compliance were issued during this period. The staff and the BOH consulting engineer also reviewed several new subdivisions, cell tower permits and 40B housing projects. The Board also witnessed soil testing for the former Nike site in anticipation of possible use for housing.

The Board of Health provided its routine inspectional services as required by State law and Town regulations relative to food establishments, public and semi-public swimming pools, Town beach, and recreational camps. State regulations required testing on a weekly basis at the Town Beach, where samples never exceeded State standards. Additionally, investigation and follow-up of complaints filed with the Board of Health relative to housing, public health nuisances and other environmental matters were also

conducted. Two such complaints became District and Superior Court matters.

Rabies Control

The risk of rabies continues to be a potential problem. Rabies has been found in the past in foxes, raccoons, skunks and bats in town. The Board of Health continues to provide information to the community in an effort to reduce the threat of rabies to the general public.

Routine Services

The department oversees the daily management of public health and environmental programs, collection of communicable disease statistics, issuance of burial permits, issuance of licenses as reported in the statistics section, review of subdivision plans and building permit applications, and monitoring the special services provided under contracts by Parmenter VNA and Community Care, Human Relations Services, and the East Middlesex Mosquito Control Project.

Mosquito Control

The Board of Health applied Altosid XR Briquets (150 days) in June 2005 for the prevention of mosquito breeding in the 2500 drainage catch basins in the roads and streets of the Town. Each application prevents or greatly curtails mosquito breeding for one hundred fifty plus days. The Board of Health completed treatment at the end of June 2005 with the assistance of the East Middlesex Mosquito Control Commission. There were no positive birds for WNV in Wayland confirmed by MDPH during the 2004 mosquito season.

Community Health Nursing

The Board of Health, under a memorandum of understanding with the School Committee, completed its first year of responsibility for the school nursing program providing health services with full-time R.N.s to the five public schools in Town. These Town employees provide emergency, routine and preventative health services to the schools, consult with school staff and parents concerning health concerns, provide some health education services and maintain student health records. In the 2004-2005 school year, 16,337 student visits to the health rooms were made and nurses administered 3,353 doses of medication. Additionally, they provide the required screening services to students and comply with relevant State regulations and reporting requirements.

Landfill Division

Wayland's Recycling Program was once again recognized by the State for the ninth year in a row for achieving one of the highest ratios of recycling solid waste in the Commonwealth at 62%. The Landfill hosted a successful Earth Day celebration on May 21, 2005.

In October 2004, landfill engineers from CDM submitted the certification report to DEP for the partial closure of three acres of the landfill, which was accomplished under a favorable contract with the Welch Corporation.

A Landfill Review Panel conducted an in-depth analysis of the Landfill after the Attorney General's Office informed Town representatives of new allegations that recyclable and other materials were improperly disposed of at the Landfill. The Panel concluded that the allegations of environmental violations were not credible. In a settlement, the Attorney General's office found the allegations did not warrant further enforcement. The Panel made a number of recommendations and the Board of Health is committed to working with other Town departments to implement these suggestions to ensure full environmental compliance at the landfill.

The Board and the Finance Committee looked closely at the detailed budgets for the Health Department and the Landfill. Given the Town's projected financial condition, the Finance Committee required the Board to develop cost reducing initiatives and consider an increase in fees for the next fiscal year.

The Landfill staff continues to pick up all trash from the Town's schools and public buildings. A good portion of this trash is also recycled. This program continues to save the Town a considerable amount of money. Additional containers were also provided for the School Department for several construction projects for additional savings to the Town.

The Landfill was pleased to assist the Surface Water Quality Committee in the Heard Pond Weed Recovery project by hauling and composting invasive water chestnut weeds, resulting in a substantial savings for the Town.

In compliance with DEP's financial assurance requirement, the Town has begun financial planning for post-closure. FY05 sticker fees for landfill services were held at \$195 for regular stickers and \$140 for senior citizen stickers:

Sticker sales	\$524,379	
Recycling sales	\$ 12,457	
Cost Avoidance to Landfill due to amount of solid waste recycled	\$281,944	
Material landfilled	2,126.64	tons
Material recycled	3,497.06	tons

Animal Inspector

The Animal Inspector provided annual inspections for animal keeping permits in the Town. The following is a summary of the animal inspections for FY05:

Cattle	59
Horses	18
Ponies	3
Sheep	13
Donkey	2
Goats	9
Swine	2
Llamas	2

Animal Control Officer

The Animal Control Officer responded to requests from the Police Department and the Board of Health regarding problem animals reported on public or private property and for the collection and disposal of dead animals on public property. The officer maintained a log of all dead animals collected and all locations attended for problem animal cases and submitted them monthly to the Board of Health.

Statistics as of June 30, 2005

The Board of Health issued the following licenses and permits:

Animal Keeping	21
Burial	102
Disposal Works Construction:	
New	49
Alteration	48
Repair	71
Review of Previously Approved Plan	3
Building Permit Approvals	255
Variance Requests	18
Disposal Works Installers	46
Food:	
Food Service Establishment	33
Limited Food Service	14
Milk and Cream	40
Retail Food Establishment	7
Limited Retail Food	9
Mobile Canteen	2
Ice Cream Truck	1
Funeral Director	2

Guest House	1
Massage Establishment	5
Massage Therapist	13
Operating Semi-public Pool	10
Pool Construction (private)	8
Pool Installer	5
Recreational Camp for Children	6
Refuse Collection	26
Septage Hauler	51
Tobacco Sales	13
Wastewater Treatment Plant	5
Wastewater Hookup	1
Private Well	9

Communicable Diseases reported to the Board of Health:

Babesiosis	1
Campylobacter	6
Cholera	1
Enterovirus	1
Giardia	1
Group B Strep	1
Hepatitis	6
Listeria	1
Lyme Disease	8
Meningitis	1
Pertussis	4
Salmonella	6
Shiga Toxin	1
Streptococcus Pneumonia	1
AIDS	<5 *

* *Number of cases living in Wayland when first diagnosed, as provided by the State Dept. of Public Health for the period of 1983 through September 1, 2005.*

In addition, 217 residents participated in the two Household Hazardous Waste Collection Days sponsored by the Board of Health.

PARMENTER HEALTH SERVICES

The Wayland Board of Health contract with Parmenter VNA and Community Care in FY04-05 was limited to Public Health Services. The Public Health Program covers a broad range of services to Wayland residents, which are preventative and supportive in nature. They include:

- A range of regularly scheduled clinics at Parmenter and at other sites where seniors gather in the town
- Ordering and distributing vaccines
- Tracking and reporting of communicable diseases

- Providing immunizations to at risk population
- Health education and community service programs
- Administering the Pantry Program
- Providing free home care services to residents without health insurance that qualify
- TB testing
- Flu and Pneumonia vaccination clinics

In 2004-2005, Parmenter provided 967 screenings (blood pressure and blood sugar) to Wayland residents, screened 43 people for TB, provided 873 flu shots and pneumonia shots. 397 homecare visits (nursing, social service, home health aide and nutritionist) were made to individuals without health insurance or other means of payment. Thirty-six communicable disease follow-up contacts were made.

HUMAN RELATIONS SERVICE, INC.

The Human Relations Service (HRS), a private, non-profit community mental health agency, has been the Town's provider of mental health services since FY97. HRS, located in Wellesley Hills, it is the nation's oldest community mental health agency.

As in past years, the majority of our services to residents in FY05 were school-related, primarily clinical counseling to students and their families, along with consultation to school staff to help them better serve students, particularly those with special needs. This combination of treatment and consultation is an ideal way to both meet students' needs and avoid the dislocation and expense of residential and other special programs. HRS also serves town residents who do not come to us through the schools and offers all Wayland residents a sliding fee scale.

During FY05, HRS delivered 1,270 total service hours. 1,120 of these hours were for direct clinical service to clients (diagnostic, testing, individual, group, or family therapy, psychopharmacology). Of these, 300 hours were provided to students and their families who were seen in connection with their special education plan, and 150 hours were for school consultation. HRS also provided 820 total hours to residents of the town outside of the special education program.

Total service hours to the Town in FY05 were slightly lower than in FY04. The general trend of service usage in recent years has been rising. Qualitatively, the severity of the presenting problems

for which families and the schools have sought help has been increasing in Wayland as in the other communities HRS serves. HRS anticipates continued strong demand for its services as a result of continuing stress on children and families, leading to emotional and behavioral problems at home and at school. There is little evidence that this trend is changing and HRS expects the coming year to be another very busy one. HRS's strong relationship with the Wayland Public Schools puts it in an excellent position to support local counselors and caregivers wherever possible, and to provide intervention and support sooner when necessary.

HRS' relationship with the Town has continued to deepen. Wayland residents who serve on HRS's Board of Trustees have been active and engaged, supporting the clinic with their time, energy, and insights. They also help remind HRS of the unique needs and issues facing Wayland. HRS staff will also support the community through lectures and workshops on a variety of topics of interest to parents and teachers.

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Wayland consisting of mosquito surveillance, larval mosquito control, and public education.

Frequent rains in the late summer of 2004 caused considerable mosquito activity and produced a risk of Eastern Equine Encephalitis (EEE). There were 4 residents from southeastern Massachusetts who contracted the disease including two fatalities. In Middlesex County, isolations of EEE from two horses, mosquitoes and an alpaca provided a local health concern. There were no human cases of West Nile Virus (WNV) in Massachusetts in 2004, although a regional risk was identified following isolations of WNV from mosquitoes.

The adult mosquito surveillance program used traps to collect mosquitoes from as many as three Wayland locations per night. From July 2004 through June 2005, information was used from 14 mosquito trap collections from 6 different nights. Selected mosquito pools tested negatively for WNV and EEE by MDPH.

The larval mosquito control program used the larvicides *Bacillus thuringiensis* var. *israelensis* (Bti), and methoprene, which are classified by the EPA as

relatively non-toxic. An April helicopter application of Bti controlled mosquito larvae at 103 wetland acres. Field crews using portable sprayers applied Bti in the spring and the summer to 58 wetland acres during 74 site visits when high densities of mosquito larvae were found breeding in stagnant water. In June 2005 Project personnel applied time release Altosid XR Briquets (methoprene) purchased by the Wayland Health Department to control Culex mosquito larvae at 2,337 roadside catch basins.

The Project maintains waterways as a preventative mosquito control service that reduces levels of stagnant water in wetlands caused by obstructions in waterways. In the spring of 2005, debris was removed from drainage channels at the Timberlane Conservation area.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases. A website:

www.town.sudbury.ma.us/services/health/emmcpc

provides residents with information on mosquitoes, control programs and related topics.

INSPECTION/BUILDING DEPARTMENT

The Building Department staff administers and enforces all applicable state and local regulations (Town By-laws, Zoning By-laws, Massachusetts General Laws, Massachusetts State Building Code, etc.), for all properties within the Town.

As mandated by Town By-laws and Massachusetts General Law the Building Department administers and enforces the following:

- The construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance, and revocation of permits or licenses, installation of equipment, classification, and definition of any building or structure, use and occupancy of all buildings and structures or parts thereof;
- The rehabilitation and maintenance of existing buildings;
- The standards or requirements for materials to be used in connection therewith, including but not

limited to, provisions for safety, ingress and egress, energy conservation, and sanitary conditions;

- Interpretation and enforcement of the Town of Wayland Zoning By-law; and enforcement of certain provisions of the Town of Wayland Town By-laws.
- Administrative liaison to the Zoning Board of Appeals;
- Administrator and keeper of all records, plans, etc. that pertain to the above responsibilities;
- Periodically inspect and certify buildings and structures or parts thereof with regard to use as required by the Commonwealth of Massachusetts.

On a daily basis, the Building Department serves the residents, business owners, and contractors within the community by processing numerous permit and zoning applications, issuing permits, performing periodic state inspections, conducting site visits, investigating complaints and granting certificates of use and occupancy. Department staff maintains communication with applicable land use departments to better serve its users and expedite the permit approval process.

We continue to perform the necessary on site inspections as required by state and local regulations, respond to and investigate complaints received with regard to zoning enforcement and building construction.

The following is a list of major projects within the Town of Wayland that are in process or have been completed over the past year:

Islamic Center – Ongoing renovations to the existing facility and construction of 15,000 square foot Community Center including new classrooms, prayer hall and function room.

Middlesex Savings Bank– Renovation to offices, conference room and relocation of teller lines completed.

19 Pelham Island Road - Performed interior and exterior renovations for day spa and salon

32 Pelham Island Road / 241 Boston Post Road – Demolished existing four family building to construct new three story office building.

Construction of 22 Single Family Dwellings.

The Building Department continues to insure the public safety, health and welfare of the residents of the Town of Wayland, as they are affected by building construction.

The following fees were collected for FY'05:

Building Permits:	
Number of Permits:	575
Value	\$31,290,692.00
Fees	\$ 433,784.00
Plumbing Permits:	
Number of Permits:	336
Fees	\$ 25,992.00
Gas Permits:	
Number of Permits	265
Fees	\$ 13,298.00
Electrical Permits:	
Number of Permits	486
Fees	\$ 58,879.00
Zoning Cases:	
Number of Decisions	38
Fees	\$ 6,750.00

BOARD OF ROAD COMMISSIONERS

The Board of Road Commissioners has exclusive jurisdiction over public ways and sidewalks. It is responsible for overseeing the operations of the Highway Department in: maintaining, repairing, and constructing all Town roads, sidewalks, bridges, and associated drainage facilities; snow and ice operations; fleet maintenance; and procurement of services for major projects and equipment.

In FY 2005, the Highway Department reconstructed 3.9 miles of roadway and associated drainage facilities on: Oxbow Road (Concord Road to Campbell Road), Hampshire Road, Waltham Road, Old Connecticut Path East (Rice Road to Route 20), Keith Road, Joyce Road and Draper Road. In addition, the Highway Department completed its annual program of sealing cracks on road surfaces to forestall roadway deterioration and cleaned catch basins throughout Town.

The Department received 85 permit applications for street/sidewalk openings and received 7 physical alteration permit applications for installation of or changes to curbs, sidewalks, driveway and road openings, and drainage. On most roadways, the Town owns land on either side of the road, well beyond the edge of the pavement. The Town retains this land so that it can be used to store snow that is cleared from the road surface, for placement of underground and above ground utilities, for storage of materials during roadway construction projects, for road widening, and for other municipal purposes. Placement of underground sprinklers, plantings, or structures (e.g., walls and fences) in the unpaved portion of the Town's roadway layout can interfere with municipal services and impair sight lines for vehicles exiting driveways and roadways. With increased development and traffic in Town, the Board of Road Commissioners and the Highway Department have more aggressively sought to curtail private use of the unpaved portion of the Town's roadway layout.

Prior to the opening of school, the Department painted crosswalks in all school zones. During a five-month period in the spring, it completed sweeping of public ways in the entire Town. And, the Department responded to 125 residents' requests for service for items such as repair of potholes, grading of private ways, additional snow clearing along the rights-of-way, clearing of brush at the sides of public ways, and maintenance of street signs. From monies specifically approved by Town Meeting, the Highway Department purchased a new 2005 15,000 GVW Dump Truck with plow.

In FY 2005, the Department responded to 20 winter storms and intermittent icing conditions and kept our roads clear and passable. The Highway Department was able to apply for and receive an \$88,192.32 reimbursement from the federal government for the January 22-24, 2005 blizzard.

In response to a federal mandate, in FY 2004, the Highway Department embarked on a multi-year, town-wide program to install all new street signs that have easily readable, reflective lettering. As a cost-containment measure, the Board scheduled the effort over a several year period and is using Highway Department workers rather than an outside vendor. As of June 30, 2005, the Department was ahead of schedule with 75% of the work completed.

The Board of Road Commissioners has obtained a consultant to assist in designing possible measures to

address increased traffic that will result from a major new housing development to be constructed in Framingham. The Board is awaiting funding from the project's developer.

In FY 2005, Town Meeting approved the transfer to the Board of Road Commissioners of town-owned land along River Road adjacent to the landfill. Town Meeting also approved a change in zoning for that land as well as the expenditure of \$424,000 for the construction of a new salt shed on the property. Town Meeting also authorized the expenditure of \$35,000 by the Board of Road Commissioners and the Park & Recreation Commission for the evaluation of possible locations for a new or expanded facility to house the operations of both departments.

The Highway Department continues to interface with the Massachusetts Highway Department (MHD) on MHD's completion of the construction phase of roadway improvements at the Route 20/126/27 intersection and the enhancement project in Wayland Town Center. As part of this project, in FY 2005, concrete sidewalks bordered with brick-like pavers were constructed in Wayland Center, granite curbing was installed, and turning lanes were constructed.

In addition, the Board of Road Commissioners continues to work with the Police Chief in establishing traffic safety measures to reduce speeding within local neighborhoods throughout Town and to reduce on-street parking of large commercial vehicles. The Board has also continued its efforts with the Planning Board to address drainage, curbing, safety, and roadway width in proposed new developments.

WATER COMMISSION

The Wayland Water Department was created by a vote of Town Meeting in April 1878 "to supply itself and its inhabitants with pure water". This mandate given by the Town includes complying with all federal and state regulations and maintaining a water system that includes 85 miles of water mains, 689 fire hydrants and two water storage tanks that together hold 2,500,000 gallons of water. The Board of Water Commissioners has also determined that the mandate requires the water department to begin filtering the water. At the 2005 Annual Town Meeting, the town approved the expenditure of \$300,000 to begin the process a building a filtration plant at Baldwin pond station. A second filtration

plant would be located at the Happy Hollow well site if needed.

The water distribution has been improved due to the completion of the Draper Road water main replacement. Over 1.5 miles of water main was replaced, improving water quality and distribution. The water department also completed a rehabilitation of a water storage tank at Reeves Hill. The water department continues to encourage its customers to conserve water. In the past year water consumption has decreased approximately 11%.

The Water Department's office manager, Helen Lewis accepted the position of Wayland Assistant Treasurer and we welcome Kim Karas as our new Office Manager. The water department was very fortunate to have Helen's many years of service and the Water Commissioners are very grateful to Helen for all that she has done on behalf of the water system and its customers. Don Hollender resigned as Superintendent, and was replaced by the water departments working Forman Dave Fields. Dave has agreed to the position of acting Superintendent until the process of appointing a Water Superintendent is completed. Dave Fields has initiated the following priorities, which have greatly benefited the Town of Wayland and the Water Department.

- ♣ Expanding and modifying the Flushing Program to increase the number of water mains that are cleaned using less water.
- ♣ Implementing a rating system to determine hydrant replacement needs.
- ♣ Weekly meetings held to include employees in the planning and preparation of current and future improvements and concerns regarding customer relations, pump stations and the distribution system.
- ♣ Working with all Town Departments to utilize equipment and man power in order to save time and money.
- ♣ Study of distribution system to isolate areas in need of improvement.
- ♣ Valve installation/exercise program to limit the amount of customer's effected by water main breaks or general emergency requiring areas of water mains to be shut off.
- ♣ New emphasis on customer care and addressing customer's concerns.

The Commissioners wish to thank the dedicated employees of the Water Department for their continued service to the residential and business customers of the Wayland Water Department.

SURFACE WATER QUALITY COMMITTEE

The Wayland Surface Water Quality Committee (SWQC) has been chartered by the Board of Selectmen to “oversee, monitor, maintain and improve the health and quality of bodies of water in the Town of Wayland... SWQC shall take appropriate action to maintain water quality, contain invasive weed growth, and seek and manage appropriate grants to improve the surface waters”.

Invasive Weeds and This Past Years Work: In spite of roadway, storm drain, septic and water quality improvements, invasive weeds plague the town’s waters and pose a human safety issue. During the period from June 2004 to September 2005, SWQC addressed and performed the continuation of the following multi-year projects and programs:

Dudley Pond: Wayland’s most populated and used surface water body. For management of the invasive weed called Eurasian Watermilfoil, in 2003, Dudley was tested with a Plantest to create a scientific baseline to determine the least, yet effective amount of Sonar Herbicide to knock down the weeds and two applications of Sonar were applied to gain control. However, repeat use of herbicides is expensive, can create herbicide resistant plants and there are environmental concerns for native plants, fish and wild life. Equally, there are health concerns for children, elderly and the effects on drinking water. Since our last application, the Conservation Commission also banned herbicides for a period due to these concerns. For these reasons, SWQC follows the state mandated IPM Program (Integrated Pest Management) to seek alternatives. A range of complimentary programs and research was implemented by SWQC with a goal is to try to eliminate herbicides in public surface waters, if possible, or seriously extend the period between future chemical treatments.

We have implemented a program of aggressive hand pulling the weeds with divers. for the past two years with good results. Several low to the bottom native plants are coming back that serve several purposes. At the same time, we researched weed control

methods used around the country and brought in experts to explore options:

A number of studies and alternative Programs were explored including - A rare but native beetle will be introduced in the spring of 2006 to see if the invasive weed-eating beetles will survive in the ecology of Dudley Pond. If successful, the beetles and native pond bottom vegetation should do the job of controlling invasive weeds after 4-5 years to get established. Meanwhile, Hand pulling is used. The beetles (or draw down method recommended by Dr. Ken Wagner, if feasible) in conjunction with hand pulling weeds could save the town millions of dollars over the long run, help maintain public safety, prevent downing and protect our water resources for future generations. These studies are essential research needed for informed future decisions.

In the spring of 2005, SWQC was informed of the success of a 319 grant filed by the Dudley Pond Association, that will be financially managed by SWQC. This grant will cover the introduction of the beetles, addressing a run off problem by the school, some public education and stenciling storm drains, etc.

Heard Pond: A harvesting vendor (ACT) continued the harvesting of the invasive Water Chestnut weed. SWQC devised a creative plan to compost the weeds at the Wayland landfill instead of using a private contractor to haul them away. We tested the weeds again to affirm acceptable quality and non-toxicology of the final compost. Tom Largie and Jackson Madnick worked with the Departments of Health, Highway, and landfill to use excess town resources to bring the cut water chestnut weeds to Wayland landfill. This saved the Town well over \$150,000 from 2003 – 2005 in private contractor hauling and incineration fees and Massachusetts from more air pollution. We are successfully lessening the weed mass with 1.2 million pounds of high grade weed compost from 2003 and 500,000 pounds from 2004 and now 192,000 pounds in 2005, which will be given back to the citizens of the town for free. Composted weeds not given out are traded for top soil saving the town money further. SWQC was successful in enticing Channel 4 TV News in the past to do a live remote, probably seen by over one million people, and print stories in 2005 to promote the environmental and cost savings activity at Heard Pond and bring positive P.R. to the Town.

Jackson Madnick and Lili Griffen did a research project of all the cost effective short term and long term weed treatment techniques for the Park

Department to be used at the town beach on Lake Cochituate and hand pulling was implemented. Toni Moores has been documenting and measuring various programs

WATER AND SOIL TESTING: During 2005 SWQC began comprehensive water and soil testing in three surface water bodies to create a scientific baseline and investigate sources of pollution and what can be done about it.

FUTURE PROGRAMS 2005/2006 (contingent on funding) include the following: Continue Heard Pond harvesting for the next one-two years to eradicate this weed exploring getting the Federal Government to partially cover 2006 future costs. SWQC hopes to assemble a joint meeting of town boards, departments and committees related to ground / surface waters; to discuss town water related internal issues and public education. Discussions will continue with the Towns of Natick, Wellesley and Newton to explore sharing of knowledge and resources, leading to our mutual benefits.

During 2006 SWQC will continue town wide surface water and soil testing (if there are funds) and remote scanning to investigate the sources of pollution and what can be done about it. SWQC will design / install new signage at boat launch areas to prevent spread of weeds and monitor the Danforth PUD, as it relates to surface waters.

Future actions for Dudley Pond: Ongoing Hand pulling of weeds covered in part by the Dudley Pond Association.. Proceed with next steps of draw down feasibility study. Meet with DEM & Fish & Wildlife to explore Carp pilot study. Introduce beetles into 3-4 pilot study areas. If funds are available we will do some restoration of native plant species and fast growing ground cover for erosion control on hills around Dudley Pond.

Public education and out reach will be furthered through mailings/e-mailings of existing relevant material related to lawn run off and septic systems to people in the watersheds and school children.

SWQC Research: Over the past five years, members of the SWQC attended many water related conferences, including 11 different conferences held by the Council On Lakes and Ponds (COLAP) and two sessions by the Clean Water Fund. These sessions went over common problems and potential solutions to address many of Wayland's water quality issues and save the town money. SWQC is researching different sources of State and Federal funding.

PARK & RECREATION COMMISSION

The Mission of the Wayland Parks and Recreation Department is to provide programs, facilities and services designed to enhance individual and community values of physical, social, creative, cultural and intellectual growth and development. Our contributions are measured by community participation.

The Wayland Parks & Recreation Department is organized into four divisions: Recreation, Parks, Cemetery, and Forestry. Each department is committed to customer service – creating and maintaining the highest quality of service within a framework of fiscal responsibility that relies on efficient utilization of community resources, citizen involvement and collaboration within the community.

Looking forward, the Parks and Recreation Department is dedicated to the preservation of resources and anticipation of community needs to insure the opportunity for high quality leisure experiences for generations to come.

Change is good, and there have been some changes within the department of late. Bill Kilcoyne retired at the end of December after 27 years, and the Parks and Recreation Commissioners spent many months in search of his replacement. On June 1st, Nancy McShea was hired as the new Director of the Department. Nancy brings a broad knowledge of recreation programming, athletic facility maintenance, and aquatics from the Town of Acton. New ideas and input keep our department a positive and strong force within the Town of Wayland.

WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY

FY'05 was the eighth year of operations following the Wayland and Sudbury Town Meetings' adoption of the administrative changeover to a Committee structure. The eight member committee is composed of four members from Wayland and four members from Sudbury, appointed by various boards in each town. Camp Dresser & McKee (CDM) continues under contract to provide administrative and technical assistance to the facility.

The facility service area has continued to expand into a truly regional septage treatment facility. For FY

2005, the facility received and treated 8,194,413 gallons of septic waste, with 59.3% of the septage received coming from communities other than Wayland and Sudbury. The Town of Wayland residents contributed 20.8% of the volume and 16.0% originated from Sudbury. The septage volume decreased slightly from FY 2004 by 255,150 gallons or 0.3%. It should be noted that not all septage generated in Wayland and Sudbury is disposed of at the facility. Some septage haulers choose to use other wastewater treatment facilities. If all septage generated in Wayland and Sudbury was disposed of at the facility, the cost of disposal and treatment could be kept as low as possible for the citizens of the two towns.

Although the facility received and treated slightly less septage, revenues generated increased to \$608,238 as a result of a rate increase of one half cent per gallon along with strong growth in grease waste revenues. The total annual operating deficit was reduced to less than \$10,000 including debt repayment based on the final FY 2005 financial report. The operating deficit has been reduced for the fourth year in a row and is now projected to show a surplus for FY 2007 once the current debt service is retired. The facility staff, the Septage Committee and CDM continues to work on increasing efficiency, decreasing costs and maintaining the high level of septage treatment and effluent quality.

The quality of the water discharged from the facility currently continues to meet the requirements of the Massachusetts Department of Environmental Protection. The current five-year discharge permit expired in March 2005. A draft of a new permit has been received which requires an additional level of treatment be provided. This will provide additional long-term environmental benefits, but will require a capital investment. Discussion between the Septage Committee and DEP regarding these possible changes resulted in an agreement to allow the facility to try a plant-based study to determine the extent of modifications required to meet the new discharge limits.

The Wayland/Sudbury Septage Committee is committed to serving the communities and the local environment by exploring cost-saving alternatives while maintaining facility performance and improving service.

WASTEWATER MANAGEMENT DISTRICT COMMISSION

The Wayland Wastewater Management District Commission was approved at Town Meeting and established by the Massachusetts legislature in 1996. The Commission operates a sewer system along Route 20 from the intersection of Route 27 to a treatment plant located on the former Raytheon property. Approximately 36 business and residential properties are served by the system. The system is operated and maintained by an outside contractor.

The Commission operates as an Enterprise Fund. This means that operations are financed in a manner similar to the financing of a private business enterprise. The cost of operating and maintaining the system is financed by user charges consisting of betterment assessments, privilege fees, and user fees. User fees are based on winter water use. A minimum charge based on sewer capacity may be assessed if water usage falls below an established minimum. No tax money is used to finance the system. If a surplus is realized, it is retained by the enterprise. The surplus is needed for capital improvements and system maintenance.

For FY2005, income was \$198,741.12 while expenses were \$154,862.46 for a surplus of \$43,878.66. The surplus resulted from unexpected income from privilege fees and from the fact that some capital projects were not completed during the fiscal year. The cash balance at the end of FY2005 was \$315,762.14.

During FY2005, the Commission treated and discharged 3,199,323 gallons of wastewater for an average of 8,765 gallons per day with no effluent parameters in excess of Federal and State requirements. With a monthly daily average of 52,000 gallons per day permitted discharge, the system is seriously underutilized. This low discharge has a negative impact on the ability of the plant to treat wastewater. In addition, there is a negative impact on the financial performance of the system based on system usage. The low usage of the system is due mainly to the low occupancy of the former Raytheon facility. The Commission is working with the developers of Wayland Commons and the Wayland Town Center for possible connection to the system which would greatly increase the usage. The increase in usage will assist in lowering the user rates.

PUBLIC SAFETY

FIRE DEPARTMENT

Our department answered 3,284 calls for service in FY 2005. Medical emergencies accounted for the greatest number of 9-1-1 emergencies with 999 calls for service. Fifty-eight fires were reported in the community, eleven of which were listed as a serious structure fire. An estimated \$ 224,000 of real and personal property was destroyed by fire. Fortunately, there was no loss of life by fire in FY 2005.

As I reported to you last year, our department is striving to improve the availability and response time of paramedic services within our community. After the hospital-based unit at Leonard Morse was closed in 2003, most of the community was forced to rely on the availability of non-dedicated paramedic units. In some cases these units are dispatched from as far away as Newton or Waltham. Residents north of Route 20 are provided with paramedic service by a unit from Emerson Hospital, in that case, 13 communities share a single unit.

Unfortunately, a recent study of calls for emergency medical services in Wayland showed that paramedic services were not available approximately 14% of the time they were requested and in many cases their response time was too long to provide quality pre-hospital care. In November of 2004 Emerson Hospital agreed to station a team of paramedics at the public safety building. This team provided a second unit to the region meant to supplement the hospital-based team stationed at Concord in order to measure the improvement in response time and availability to Wayland, Sudbury, Weston and Lincoln. The results of this trial demonstrated the need for better coverage in our region. The Advanced Life Support Committee met with the Board of Selectmen in May of 2005 to report its findings and suggested a fire based regional approach to providing a better level of paramedic service.

Renovations and improvements were completed at the Cochituate fire station. The flat roofs were rebuilt, water damaged ceilings and walls were repaired, carpeting replaced and energy conservation improvements made. In addition an emergency

generator, formerly used at the town’s temporary fire station, was installed. In addition, a vehicle exhaust removal system was added. As a result of these actions both of our stations are in good repair.

Grants obtained this year included, \$21,000 from the Commonwealth for the purchase of firefighting and rescue equipment. The state also resumed funding of local fire safety education programs and \$ 4,700 was provided for our FY2006 programs. In April the U. S. Fish and Wildlife Service awarded a grant of \$5,500 to provide equipment for fire protection of the Great Meadows National Wildlife Refuge. A grant from the Tenet Foundation was used to purchase a public access defibrillator for use at the town hall.

In the past year our public education efforts expanded by the introduction of a curriculum on injury prevention for elementary and middle school children. We continued our efforts to train the public in CPR and began a program to teach laypersons the use of public access defibrillators. The Wayland Firefighters Association hosted its second Citizens Fire Academy this year, providing residents with a thorough understanding of the duties and mission of the community’s fire service.

PROPERTY DAMAGE 5 YEAR COMPARISON

2000/2001	\$ 907,500
2001/2002	\$ 450,000
2002/2003	\$225,000
2003/2004	\$5,706,865
2004/2005	\$224,000

TOTAL INCIDENTS (emergency and calls for service) 5 YEAR COMPARISON

2000/2001	3,333
2001/2002	3,326
2002/2003	2,936
2003/2004	3,232
2004/2005	3,284

INVENTORY OF ALL FIRE DEPARTMENT MOTOR VEHICLE APPARATUS

1,250 gallon per minute pumping engine	Engine 1	E-One	1997
1,250 gallon per minute pumping engine	Engine 2	E-One	2004
4-wheel drive brush truck	Engine 3	Ford	1997
1,000 gallon per minute pumping engine	Engine 4	E-One	1983
1,250 GPM pump with a 75-foot aerial	Ladder 1	E-One	1993
Ambulance, primary	A-1	Ford	2005
Ambulance, reserve	A-2	Ford	1999
Chief's car	Car 1	Ford	2004
Shift commanders vehicle	Car 2	Ford	2003
Pick-up truck w/ utility body	Car 3	Ford	1997
Fire Inspector's car	Car 4	Ford	2000
Fire alarm repair truck	M-1	Ford	2005

CLASSIFICATION OF INCIDENTS 2004/2005

Fire Emergencies	371
Medical Emergencies	999
Other Emergency services	470
Motor Vehicle Accident	97
Hazardous Materials Incidents	49
Fire Alarm System Work	292
Inspections	798
Public Education	54
Training Sessions	154
TOTAL INCIDENTS	3,284

POLICE DEPARTMENT

The Police Department experienced some staffing difficulties during the fiscal year, losing two officers to retirement, one through a transfer, and one by termination. This has caused the department to be short of its authorized strength of 22 for the first time in two years. Two specialty positions, Community Services Officer and Detective Sergeant have been left vacant as the department goes through the hiring process with Civil Service. On March 11th, 2005, Officer John Pitro was hired as a patrol officer following his transfer from the Provincetown Police Department. One dispatcher was hired during the fiscal year to replace one that resigned. Douglas Williams was hired on January 31st, 2005.

During the fiscal year the police department was again successful in obtaining funds through several grant opportunities, such as the Governor's Highway Safety Bureau's, "Click It or Ticket", "Road

Respect", and "You Drink, You Drive, You Lose" campaigns. In addition, the police department obtained a number of items and funds for several programs through the Executive Office of Public Safety's Community Policing Grant. This grant makes it possible for the police department to operate the Bicycle Patrol, conduct the Citizen Police Academy, and provide specialized Rape, Aggression,

Defense training to teenage girls. In June of 2005 the police department was awarded a thermal imaging device through the Direct Equipment Assistance Program of the Department of Homeland Security. An officer traveled to Washington D.C. to be trained in the use of the thermal imager, he then trained other local officers on his return. In conjunction with the Wayland Fire Department, a high intensity light stanchion was purchased through additional homeland security funds.

In the fall of 2004 the police department conducted an expanded version of the Citizens Police Academy. Two additional classes were added to the course making it a ten-week program. Interested residents are taught about the various jobs that are performed by Wayland police officers in the community. In addition to a tour of the new Public Safety Building, participants were exposed to topics such as; powers of arrest, sources of law, alcohol abuse, O.U.I. enforcement, motor vehicle law, accident investigation, domestic violence, the court process, detective services and patrol procedures. As part of the course each student experienced a "ride-along" for part of a shift with a Wayland police officer and was given the opportunity to fire some of our weapons at the police firing range. The course is designed to give interested citizens a better understanding of police operations in Wayland and the value of the investment made for public safety. It also provides an opportunity for police officers to hear the opinions and concerns of residents on matters of public safety and police services.

In fiscal year 2005 the police department continued its effort to reduce the traffic accident rate in our town by enforcing the motor vehicle laws and working with the Wayland Highway Department to insure that roads are well maintained and have appropriate regulatory and warning signs. In fiscal year 2004, there were 336 traffic crashes investigated by the Wayland Police Department. In fiscal year 2005 there were 301 investigations of accidents, a reduction of 10.4%.

The Wayland Police Department maintained a vigorous training program during fiscal year 2005. All officers received 12 hours of firearms training including a "Shoot, Don't Shoot" scenario. All officers also participated in Emergency Response Driving that featured a simulator that created real life types of police emergency responses. Individual officers attended specialized training in a variety of subjects such as; Survival Spanish for Law Enforcement, Advanced Interview Techniques, Basic Arson Investigation, Street Survival, Labor Relations, Employee Discipline, Motorcycle Crash Reconstruction, Narcotics Investigations, Computer Forensic Crime Scene Response, Internal Investigations, Motorcycle Gang Seminar, Firearms Law Symposium, Presenting a Drunk Driving Case, Municipal Finance and Budgeting, and Criminal Interviews and Interrogation.

During the fiscal year the Wayland Police Department continued its commitment to the

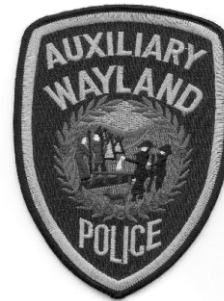
Metropolitan Law Enforcement Council. Officer Mark Wilkins is a member of the Cyber Crime Unit and Officer Bill Bradford recently was assigned as a member of the Special Weapons and Tactics Team. Officer Bradford has received extensive specialized training as a S.W.A.T. member and during the year participated in several activations of the unit, including the Red Sox celebrations and parade in October and November of 2004.

During the past fiscal year there were 10,955 total incidents recorded by the department.

AUXILIARY POLICE

⊕ Ride Along Program

This program is a continuing training program with the Wayland Police Department. An Auxiliary Officer voluntarily signs up to ride as a second officer in a Police Department Patrol Unit. During the patrol, the Auxiliary Officer learns how to put into practice the training they have received in



Monthly Training Meetings, In-service Training and from regular Officers. This provides the Town with a two-man patrol unit. On many occasions the presence of a second Officer in the initial responding unit has been extremely beneficial.

Also, as part of the Ride Along Program Auxiliary Officers participate in the GHSB YOU DRINK, YOU DRIVE, YOU LOSE Enforcement and Click-or-Ticket grant programs.

⊕ X-ray Unit

The X-ray unit is an element of the Auxiliary's used by the Police Department on special occasions, for patrolling the Town buildings as well as the schools, and as back up for Department Patrol Units, if requested. This allows the Town to have three marked cruisers and one marked two (2) Officer Auxiliary cruiser to provide more visibility to the public.

⊕ Training

The Wayland Auxiliary Police Department (WAPD) receives training through out the year to certify or recertify the Aux. Officers in First Responder, CPR/AED, collapsible baton, handcuffing, OC spray,

firearms and the Use of Force Continuum. Each year during January and February the Aux. Officers receive thirty (30) hours of In-service Training in concurrence with the Framingham Auxiliary Police Department. This training consists of Terrorism, defensive tactics, domestic violence, Law updates and Incident Command. The participation in this training is high and motivated. The training is to comply with MPTC, State, Town and Department policies. Also the WAPD has had guest instructors for different departments and has certified instructors within its own ranks.

⊕ Turn Over Rate

The Auxiliary Department has watched the following Aux. Officers realize their goal of becoming Police Officers: Off. Alana Santillo and Derek Koumpis are now Part-time Patrolmen for the Bolton Police Department, Off. Donald Babbin with the Hull Police Department, Special Agent James Cunningham is in Quantico training to become a member of the Federal Bureau of Investigation. The following Auxiliary Officer is on a Leave of Absents: Off. Sean Lando. Due to health reasons Aux. Officer Joe Chaves resigned. Aux. Officers Joe Grassi and Joe DelRaso also resigned. We wish all members that have moved on to seek other goals good luck in all their future endeavors.

⊕ Special Thanks

Thanks to Chief Robert Irving for the support and guidance in this program. Thanks to Officer Chris Hanlon, Auxiliary Police Commander, for volunteering his time to motivate, train and lead us. Thanks to all the regular officers of the Wayland Police Department that have participated in the Ride Along Program and have taken the time to enhance the Aux. Officer's knowledge by allowing Aux. Officers to ride along while they are on regular patrol. The Wayland Auxiliary Police Department (WAPD) would like to thank Cpt. Mark Speigle and the Framingham Auxiliary Police Department for inviting the Officers of the WAPD to take part in the annual In-service Training. This year Officer George Leurini of the Holliston Police Department trained the WAPD in OUI procedures and recognition. With this training the Aux. Officers can help and observe regular Officers during an OUI stop. Thank you for helping to make the roads in Wayland safer. Thank you to Sgt's Ralph and Joe Bibbo of the Middlesex Sheriff's Office, for giving their time to the WAPD in support of our firearms qualification. Thanks also to all the families and loved ones who have sacrificed

time and special days when the Auxiliary Police are called upon for duty.

Ride-a-long Duty	
49Tours of Duty	
Total Hours	280
X-ray Patrol	
30 Tours of Duty	
Total Hours	336
Special Assignments	
Memorial Day	30
Senior Holliday Viewing	40
Halloween/Cabbage Night	40
Special Patrol	122
Special	253
Training Assignments	
Monthly Meetings	430
Firearms Training	33
First Responder/CPR/AED	40
In-service Training	140
Total Donated Hours	1,744
Dollar value based on entry-level Police salary of \$19.81 per hour	\$34,548.64

DOG CONTROL OFFICER

TOTAL # CALLS	1,145
# COMPLAINT CALLS	199
# LOST DOG CALLS	95
# LOST CAT CALLS	31
# (*) MISCELLANEOUS	718
TOTAL # DOGS PICKED UP	30
TOTAL # DOGS "NOT CLAIMED" SENT TO SOCIETY	0
TOTAL # BITE CALLS	14
1 CAT BITE and 13 DOG BITES	
TOTAL # QUARANTINE ORDERS	31
TOTAL # CITATIONS/SUMMONS	107
# NO LICENSE CITATIONS	52
# LEASH LAW VIOLATION	8
# OTHER OFFENSE	47
# COURT SUMMONS PROCESSED	0

(*) Examples of miscellaneous calls are questions relative to animals, wildlife, license questions, stray cat calls, etc.

COMMUNITY SERVICES

COUNCIL ON AGING

The Council on Aging (COA) works to promote and enhance the quality of life for older citizens and their families. The COA seeks to provide a full range of services, including information and referral, transportation, socialization, nutrition, education, health promotion, and opportunities for creativity. The COA also provides outreach to elders who through physical and/or cognitive impairments are unable to participate in Senior Center programs.

Accomplishments: With funds appropriated at Town Meeting, the COA continued to provide a Taxi Ticket program. Over 300 rides for seniors and people with disabilities were provided in 2005. **New classes and programs:** This year we continued with outreach to residents of Wayland's two senior housing buildings, held presentations on Identity Theft and changes to Medicare. We also partnered with the Wayland Fire Department to offer free smoke detectors to seniors who need them. The COA continues to work with seniors and their families to ameliorate the impact of property taxes, and offered 44 seniors the chance to participate in the Property Tax Work Off program. Another committee-Senior Property Tax Relief Task Force- was created to address new and different strategies for tax relief.

Events and Services: The COA mails its newsletter, *The Wayland Senior*, to every senior household in town as well as to 150 seniors and senior centers out of town. The newsletter highlights events, activities, and information on health and aging. **Ongoing programs** include T'ai Chi, line dancing, crafts, movies, bridge, scrabble, exercise, genealogy classes, computer classes, art appreciation, men's breakfasts, Kids Holiday Shoppe, Holiday Lights Tour, billiards, state legislator office hours, intergenerational events, trips, and social events. **Services** include transportation, health clinics, podiatry clinics, free legal consultations, insurance benefits counseling, a meal site and home delivered meals, speakers, AARP tax assistance, handyman referrals, hotline reassurance calls, outreach, help with Fuel Assistance applications, assistance with completing property tax forms, and the Property Tax Work-Off Program. In addition, the COA offers ongoing support to the

Wayland Senior Club and the Golden Tones, both of which meet in the Senior Center.

Challenges: In 2005 the COA was challenged to maintain and improve services despite staff shortages which included the departure of one Co-Director in February and the state funded Volunteer Coordinator in June. In addition, space constraints at the Senior Center impact programming choices. Town appropriated funding for Transportation services was impacted due to rising gas prices. Service cutbacks were instituted in September.

Goals for FY '06

- Continue to provide and expand transportation services for seniors and those with disabilities
- Continue to advocate for property tax relief for senior residents
- Find practical ways to increase the amount of affordable housing in Wayland.
- Widen the scope of those served to include family caregivers, seniors of diverse ethnicities, people facing retirement, and elders at risk
- Improve and expand the COA information resources and outreach efforts
- Promote intergenerational programs that emphasize integration of community interests
- Address the needs of baby boomers
- Improve liaison communication with the police and fire to enhance services to at-risk elders
- Provide information seminars aimed at educating seniors on housing options, strategies for aging well and planning for aging, managing the health care system, and the use of legal tools for estate planning.

SENIOR PROPERTY TAX RELIEF COMMITTEE

Regular meetings were held during the year. Present members of the committee are, Steve Colella, Madeline Foley, Bob Hatton, Kris Kiesel, Mitchell Marcus, Lillian Mills, Patricia Nelson, Clem Sansone and Geoff Smith.

The committee met several times during the year. The State legislature continued to work on various bills to provide property tax relief for seniors with both the Governor and the leaders of the House and

Senate. By year's end no agreement had been made but we have been advised that it is quite likely that a bill will be passed before the end of the 04/05 legislative session. The Committee will continue to monitor activity by the Legislature.

Two members of the Committee participated in the efforts of the Senior Property Tax Task Force to identify any possible initiatives that could be taken by the town without the need for specific approval by the State, which typically takes 3 or more years to implement. It was suggested that the Town may be able to issue vouchers to qualifying seniors that could be used for services associated with home ownership. The Committee prepared a survey for seniors to determine the current need for such a program. The results of this survey will be available in November 2005.

Town meeting passed by unanimous vote an increase in funding for the Tax Work Off Program from \$17,500 to \$22,000. This provided for an increase from 30 to 40 participants.

SOUTH MIDDLESEX OPPORTUNITY COUNCIL

South Middlesex Opportunity Council, Inc. (SMOC) is a not-for-profit corporation providing social services, housing development and job training for 10 towns in the Metrowest region. As one of the towns in SMOC's service area, Wayland is able to appoint one representative to a 30-member board of directors. Nine of the other directors are selected from the other towns in the region; ten directors are selected from the groups served by SMOC; and the remaining ten are selected from the public at large, various community organizations and businesses.

Larry Scult is the appointed representative from Wayland to the SMOC Board.

The following list describes SMOC's major programs and services and the Wayland residents served during the past year:

The Meals on Wheels Program served a total of 5,760 meals to elderly residents. Of those meals, 4,240 were home delivered meals to 41 unduplicated individuals while 1,520 congregate meals were served to 167 unduplicated clients.

Voices Against Violence provided services to 25 Wayland residents for domestic violence services.

Fuel Assistance served 34 Wayland residents.

SMOC Behavioral Health Services provided services to 16 Wayland residents through the following programs: Adult Mental Health Outpatient, Child and Family Services, Community Rehab Support (CRS), Second Offender and Substance Abuse Services.

Energy Conservation Services were provided to 29 Wayland residents.

The Rental Assistance Program (Section 8) served one Wayland household.

The SEE Program (Services for Education and Employment), which provides client services to assist persons with severe mental disabilities to obtain and maintain education and employment, served two Wayland residents, and 2 Wayland residents were provided with general Career Center services.

SMOC Shelter Programs served one Wayland family through the Common Ground Overflow Shelter.

The Housing Assistance Program served 2 Wayland families and one Wayland household was served by the **Housing Consumer Education Center** by participating in a First Time Homebuyer Class.

CHARITABLE COMMITTEE

The Committee provides short-term, emergency help to people who have lived in Wayland for at least one year. Payment is made directly to vendors or the suppliers of services. Assistance has been provided for utilities, medicine, food, rent, clothing, medical service, special transportation connected with medical needs, and for other items.

The Wayland Charitable Committee (WCC) reports to the Commissioners of Trust Funds. The Committee's work is funded through a bequest from Suzanne A. Leavitt, which has been supplemented by gifts from Wayland residents, community organizations, and businesses.

In FY'05 the Charitable Committee provided \$22,801 in short-term help to Wayland residents. The largest areas of need were utility payments and rent payments. Since it was established in December 1997, the WCC has provided more than \$100,000 in assistance.

VETERANS' AGENT

The Veterans' Agent is responsible for the administration of assistance to eligible Armed Service Veterans, their spouses, and dependents pursuant to the provisions of MGL c.115.

During FY'05 only modest sums were expended. However, it is anticipated that expenditures for FY'06 year will be higher. Veterans returning from Afghanistan, Iraq, and other combat areas will require encouragement, guidance and help in their rehabilitation to civilian life. In addition, our aging veterans will require greater assistance with healthcare benefits and other needs.

Memorial Day

The Veterans' office, prior to Memorial Day, assisted by the Wayland Girl Scouts and Boy Scouts and students of Wayland High School, placed flags at our local cemeteries for our deceased veterans. Wayland is reimbursed seventy-five percent for the cost of the flags by the Department of Veterans Services (DVS).

A flowerbed display and accompanying sign, "IN MEMORY OF ALL VETERANS" was continued at the entrance of our three town cemeteries. This office coordinated the effort with two of our town citizens who will make this a permanent annual event. Each spring a new planting of flowers and its maintenance will continue to honor our deceased veterans at these cemeteries.



Veterans Day

During November the Wayland Public Library honored Veterans with a display of memorabilia, news articles, and photographs of our combat veterans sharing their experiences. Many favorable comments were noted. In addition, a service honoring all veterans was held on November 11, Veterans' Day, at the Trinitarian Congregational Church in which the Natick Army Laboratory

participated along with other decorated veterans. Following the service, a U.S. Air Force Pilot and Vietnam veteran who attended the ceremony said, "Today is the first time that anyone ever thanked me for my service to my country."

Patriotic Tribute

Wayland High School honored Wayland Veterans and Wayland Fire and Police in observance of September 11th at a home football game in October. The Veterans' office coordinated this effort by contacting and inviting its veterans and their family members to this game. The Veterans, Police and Fire Departments participated with the posting of the colors, assembling on the field at half time and the singing of Patriotic songs conducted by the Wayland High School Band.

Operation Recognition

This office coordinated a continuing effort with the History Class of Wayland High School in seeking Korean War Veterans and documenting their experiences. This War was known as "The Forgotten War." In addition, World War II Veterans were also invited to return and provide additional information regarding their experiences after returning home from the War.

Nursing Home Visitations

Veterans confined in our local nursing home in Wayland were visited on Valentines Day and during the Christmas season. Encouragement and a small token were given to each veteran, expressing our appreciation for their sacrifices. In addition, this office participated in the visitation of hospitalized veterans at the VA Hospital in Bedford and distributed Valentines provided by the Wayland Women's Club to each veteran.

Town Pole Flags

An inventory of our town pole flags was coordinated with this office and our Fire Chief. Our existing 35 flags were not salvageable. It was then decided to replace these worn flags and a few broken poles with new ones. In addition, permission was granted by NStar to add fifteen new flags and poles to new locations, which were placed by our Fire Department personnel. This office appreciates our Fire Chief and his department for their on-going, continuing efforts assuring that our flags are flown properly and proudly. The fifty town flags will be taken down following Veterans' Day and returned again prior to Patriot's Day, and their condition will continue to be monitored.

VETERANS' MEMORIAL COMMITTEE

The Wayland Veterans Memorial, when complete, will consist of 3 parts: a monument, a book of remembrance, and an annual scholastic award. The theme of each part is a "Celebration of Freedom", the enduring gift to each of us from all who served in the US military. As Americans, we learn: *Freedom is the opportunity to live in a constitutional democracy with liberty and justice for all.* That opportunity makes possible a fuller life potential for each of us.

FY 2005 has been a very busy and most productive year that began with the award of a contract for the acquisition, engraving and installation of the monument granite and ended with final preparations for the Dedication Ceremony. In between we had such milestones as a groundbreaking ceremony, completion of the foundation, installation of granite, eagle and bronze dedication tablets, laying of walkway and just-in-time landscaping.

During the year the committee met biweekly, a total of 25 times, including 3 workshops. The majority of our efforts were completion of the monument and planning its dedication. In parallel, we have been collecting materials for the Book of Remembrance and in conjunction with the Wayland High School Social Studies department refining concepts for the scholastic award, to be called the FREEDOM PRIZE.

The monument (see cover) was dedicated on July 3, 2005 with an audience of 300 or more. The dedication ceremony (a video will be placed at the library) began with a parade of colors (taking part were Wayland Police and Fire Departments, American Legion/VFW Posts, Middlesex County 4H Fife & Drums, and Sudbury Minutemen/Militia), followed by an invocation, unveiling, laying a wreath to fallen residents, patriotic music by WHS band, first day of issue postage and refreshments. Guest speakers included Gerald Halterman, Pearl Harbor survivor; Thomas Hudner, a Medal of Honor recipient from the Korean War; Rob Leary, Postmaster, veteran of Desert Storm; Werner Gossels, resident and refugee from Nazi Germany on the meaning of freedom, and John Michalczyk, resident, university professor orally toured the monuments in Washington D.C. as an essay on America's pursuit and defense of freedom. State Representative Susan W. Pope and State Senator Scott Brown gave some additional views. Selectman Joe Nolan accepted the monument on behalf of the town.

* Our fundraising efforts passed \$100,000. With the completion of the monument for about \$80,000 (thanks to several contractor donations) we are in sound financial condition. Our remaining expenses are for minor work related to the monument, publication of the Book of Remembrance, and hopefully to launch the Freedom Prize (scholastic award) with a large, self-sustaining endowment. Fundraising continues.

* We continue work on the Book of Remembrance in which we will relate some Wayland history uncovered in our research. The Book of Remembrance includes an honor roll of many who served in the U.S. military as well as a list of donors to the memorial. It also features the important roles and contributions of several prominent Wayland residents in US history and documents the many memorials and markers which are located about Wayland. *We ask each veteran to give to the Veterans Agent a brief recollection of his/her military service or its impact on later life for inclusion in the Book of Remembrance.*

* We plan to begin the Freedom Prize competition during the 2005/6 academic year to be awarded to a Wayland student who writes the best essay on *Freedom*. This award serves to remind each class of maturing students that the responsibility for their freedom is being passed to them and for them to pass it on to others undiminished. The Sophomore Social Studies curriculum has been revised and we anticipate it will result in student essays suitable for submission for this award. Because the message of freedom can be powerfully portrayed in many media, the award will be expanded over time to include other verbal arts (poetry and drama) as well as entries from the graphic arts (drawings and paintings) and performing arts (music, dance, etc.).

HOUSING AUTHORITY

The Wayland Housing Authority (WHA) was incorporated in 1970 under M.G.L. Chapter 121B as a public authority to provide safe and sanitary housing to the Town of Wayland. The WHA administers the following housing programs for the Town:

- Bent Park State Elderly Housing
- Cochituate Village Apartments Elderly Housing
- Family Scattered Site Federal Public Housing
- Section 8 Voucher Rental Assistance Programs

Information on other town-wide affordable housing programs can be obtained at the WHA office. These include: Soft Second Load Program (mortgage assistance for first-time homebuyers), Affordable Accessory Apartment Program, and First-time Homeownership Programs

The WHA is designated by HUD as a “High Performer” public housing agency. The rating is based on physical, financial, and management indicators as well as the results of a resident satisfaction survey. The WHA scored well above the national average on all indicators.

The WHA maintains a waiting list for all housing programs and provides preference for Wayland and Wayland-related residents. The elderly/disabled waiting lists are open to applicants. In April 2005, the WHA re-opened its family public housing waiting list, which will remain open indefinitely. The Section 8 Voucher Program waiting list is closed due to the high volume of applications and limited participant turnover.

An updated agency plan for federal housing programs describes the mission of the WHA, its long-range goals, objectives, and action plan. This plan is available at the WHA office. The WHA participated in developing the Town’s Comprehensive Affordable Housing Plan that has been approved by the state. This plan details activities that will preserve and increase the Town’s supply of affordable housing.

The Cochituate Village Apartments is getting a facelift. Windows on three sides of the building are being replaced with new energy-efficient windows with mullions. The windows on the Main Street side will have raised panels that revive the historical character of the original 1910 school building.

WHA representatives serve on the Wayland Housing Partnership, the Community Preservation Committee, and the Nike Site Reuse Advisory Committee.

The WHA is indebted to the community volunteers who provide outstanding service to the WHA and our residents. We appreciate the Town’s continued support of public and affordable housing.

FAIR HOUSING COMMITTEE

The Fair Housing Committee is charged with facilitating equal access to housing regardless of race, color, age, sex, religion, national origin, sexual orientation, veteran status, disability, welfare status, or children. To do this, the Fair Housing Committee must analyze the community and develop a plan to eliminate any barriers that may exist that hinder equal access to and the choice of housing. The committee is directly responsible to the Board of Selectmen and the Massachusetts Commission Against Discrimination (MCAD). It must adhere to guidelines set forth by MCAD to avoid jeopardizing Wayland’s applications for state grants. Complaints about housing discrimination may be made to the Fair Housing Committee through the Fair Housing Officer. There have been no complaints in recent years.

YOUTH ADVISORY COMMITTEE

Wayland Youth and Family Services provides five basic services to youth, families, and the community: 1) counseling, 2) community education and prevention, 3) consultation, 4) information and referral, and 5) crisis intervention (after hours we refer people to Advocates Psychiatric Emergency Services in Framingham).

Counseling is the primary focus of the program. The staff provides consultation and counseling for children, adolescents, parents and families for communication problems and family conflicts, stress management, substance abuse, and the impact of family disruption, such as separation, divorce, illness and death. We also address issues of depression, suicide, anxiety, eating disorders, concerns about sexuality, physical or sexual abuse, and peer relationships. These services are provided at no cost to Wayland residents and students. All counseling is strictly confidential.

Community education and prevention are our next priority. Last year we collaborated with the elementary school PTOs to bring psychologist Larry Cohen to speak about “Being the Parent You Want to Be”. We provide several monthly parent discussion groups which are organized by grade and led by parent educators. We collaborate with the high school in offering a group for parents of high school seniors on the college application process. In November we participated in a community forum sponsored by the

Wayland Police Department focused on police relationships with adolescents and parents.

We participate in the Wayland Substance Abuse Task Force and help to develop approaches and programs to educate about and prevent substance abuse among teenagers. We have worked with a parent subcommittee which initiated the hiring of a well known substance abuse prevention program named Freedom From Chemical Dependency to do an evaluation of Wayland's efforts. FCD's recommendations were discussed at a community forum in November. We also worked with a group of students who organized a student led community forum in March called "Speak Out". This forum gave students an opportunity to express their points of view on the issues of substance abuse and the role parents play in prevention. As part of the forum, students facilitated dialogue groups with parents.

WYFS sponsors the Single Parent Network which organizes programs for single parents and their children. The goal of this network is to provide opportunities for single parents to meet, socialize, and support each other in both emotional and practical ways, and to offer programs and speakers that address the needs and challenges of single parents. A single parent's discussion group has met monthly. The programs have included eating dinner together and childcare provided by students from the High School community service program.

We have worked with students in a variety of ways. We have continued to lead the Community Service Leadership Program at the High School which gives over 40 high school students the opportunity to do community service with Habitat for Humanity, Traditions, a local homeless shelter, the annual Fishing Derby, and other projects. This year the group put on a concert to raise money for Habitat for Humanity. This was the second year that we also had a very successful summer community service program. Every year one of our staff member gives presentations to high school biology classes about body image and eating disorders prevention.

After serving on the Youth Advisory Committee for five years, Trudy Zimmerman stepped down at the end of June. She is replaced by Beth Butler. Our intern, Jesse Isaak-Ross completed her two year internship at the end of June.

Current goals for WYFS include: working closely with the Substance Abuse Task Force in regard to substance abuse prevention; and maintaining the

quality of the counseling program and the numerous prevention and education programs that we offer.

TRANSPORTATION COMMITTEE

The Transportation Committee has been successful in its primary mission: to be awarded a van through the Executive Office of Transportation's Mobility Assistance Program.

This effort included researching and gathering data on the need for such a van, providing information that allowed Town Meeting members to vote to appropriate the 20% share needed to purchase the van, working to write the grant proposal, lobbying for the acceptance of the proposal, and working with the manufacturer to assure that the van would be equipped with appropriate optional safety equipment.

The Transportation Committee's secondary mission, following the success of the grant proposal, has been to structure conditions for its use, including outsourcing operation of the van to a professional transportation vendor during expanded business hours.

The third mission of the Transportation Committee was the development and structure of the Taxi Ticket program, including efforts to acquire program funding by Town Meeting members. This mission has been successfully accomplished.

The Council on Aging now has fiduciary and legal responsibility for the appropriate operation of the van in a safe and accessible manner. The Transportation Committee has made policy recommendations to the COA, including planning to allow the van to be made available for use by community groups after the regular van service hours. The Transportation Committee has prepared criteria for volunteer drivers, and a document for groups/drivers to sign off on before being allowed use of the vehicle. To be approved, all groups would need to include members of at least one of three target populations (seniors, people with disabilities, and people making a transition from Welfare to work).

CULTURAL COUNCIL

In 2005, the Massachusetts Cultural Council awarded the Wayland Cultural Council \$2,000 to be used to fund varied cultural programs and activities that would benefit the community.

After soliciting applications and interviewing the applicants, the Wayland Cultural Council awarded the following grants:

Golden tones Gala	\$ 450.00
Musicians of the Old Post Road: Music from Madrid	\$ 450.00
Sudbury Valley Nature Photographers	\$ 350.00
Wayland Free Public Library – Shakespeare	\$ 450.00
Wayland Park and Recreation Department – Top Secret Science	\$ 400.00

The Artspace in the Wayland Town Building featured the diverse culture, history and the exceptional talent of the community. Exhibits included cartography by Rich Ames, High School Prints and Ceramics, posters for the Martin Luther King dinner by K-5 grades, and a Police and Firefighters exhibit with the First Iron Claw and Billy Club! We also showcased Wayland Beautification and improvements, Wayland Then and Now (photos of the earliest historic sites and what has replaced them now), and of course, the Arts/Wayland exhibit!

The Wayland Cultural Council hosted a public reception for each exhibit. We hope to continue this successful formula in 2006!

CABLE TV COMMITTEE

The Cable Advisory Committee is a group of residents who advise the Selectmen on matters relating to the town's cable television and related cable services. The Selectmen are the official "issuing authority" for the Town's cable licenses. The town is currently served by Comcast. During the past year the membership of the Cable Advisory Committee has been 8 members with 7 currently appointed. Committee members are Maury Stauffer (chair), Russ Ashton, Bob Hanlon, Betsy Moyer, Richard Turner, Maris Joniec, and Bill Kaplan. Maris Joniec and Bill Kaplan resigned as of June, 2005 and Betsy Moyer resigned as of August, 2005 to focus her attention on WayCam.

The committee has addressed the current and future needs for our Institutional Network (I-Net), the deployment of cable drops in Wayland's public buildings and schools, the needs of the schools, the elderly, the town offices, and the public safety

services in town, as well as the needs of the general public. The Cable Advisory Committee and the Selectmen have been working with Wayland Community Access and Media, Inc. (WayCam) to upgrade studio equipment and to facilitate WayCam's broadcast of town events such as the weekly Selectmen's meetings. WayCam board members were Arnold Kahn, Joe Damplo, Tom Turner, Betsy Moyer and Maury Stauffer through August when Arnold Kahn resigned. Maury Stauffer also resigned from the WayCam board in August and was replaced by Richard Turner. Jane Stabile joined the board in August.

In January, 2005, the Superintendent of Schools notified WayCam that they would need the space occupied by WayCam at the High School. Both WayCam and the Cable Advisory Board believe that this space is uniquely suited to its current use as a cable access studio, and that keeping WayCam in its current location would be the most cost-effective choice for the town. Both boards have worked with the Selectmen and the School Department to obtain cost estimates for a move and to identify potentially suitable alternative space. At the recent town meeting, the School Department agreed to postpone its takeover of the WayCam space for 1 year. This is still an important issue for both boards and for the town. WayCam's funding level is not sufficient to pay market rates for equivalent space, so WayCam must rely on the town to furnish alternative space should WayCam ultimately need to be moved.

In September 17, 2001, WayCam assumed operation of the Wayland Channel and the studio, appointing Jim Mullane as studio director. Plans are continuing; first, to improve overall signal quality for Wayland Channel broadcasts; second, to re-equip the studio with state-of-the-art digital video technology; and third, to improve broadcasts of the Selectmen's meeting and other town events. WayCam has taped and broadcast various town committee meetings, High School sports events, locally produced programs such as "Sports Update" and "Now that's Art" as well as those of numerous town organizations. Jim Mullane also teaches video production courses for High School students. WayCam is a volunteer-run organization; volunteers of all ages are welcome. Interested citizens are needed to assist with all aspects of video and audio recording and production.

STATE PRIMARY – SEPTEMBER 14, 2004

DEMOCRATIC	NUMBER OF BALLOTS: 1316 (15%)				
	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>REPRESENTATIVE IN CONGRESS</u>					
Blanks	41		28	36	105
Martin T. Meehan	264		198	191	653
Write-Ins	2		1	1	4
TOTALS	307		227	228	762
<u>REPRESENTATIVE IN CONGRESS</u>					
Blanks		40			40
Edward J. Markey		230			230
Write-Ins		0			0
TOTALS	0	270	0	0	270
<u>COUNCILLOR</u>					
Blanks	104	95	73	90	362
Kelly A. Timilty	201	175	153	138	667
Write-Ins	2	0	1	0	3
TOTALS	307	270	227	228	1032
<u>SENATOR IN GENERAL COURT</u>					
Blanks	17	16	7	8	48
Angus G. McQuilken	219	185	168	158	730
Patricia B. Ross	22	14	18	15	69
Barbara A. Smith	5	12	5	7	29
Gerald A. Wasserman	44	43	29	40	156
Write-Ins	0	0	0	0	0
TOTALS	307	270	227	228	1032
<u>REPRESENTATIVE GENERAL COURT</u>					
Blanks	14	15	11	8	48
Stanislav V. Gayshan	136	73	72	106	387
John C. Thomas	156	182	144	114	596
Write-Ins	1	0	0	0	1
TOTALS	307	270	227	228	1032
<u>SHERIFF</u>					
Blanks	131	92	72	81	376
James V. Dipaola	103	123	104	87	417
Robert A. DeMoura	44	33	29	35	141
Brian M. Gillis	29	22	22	24	97
Write-Ins	0	0	0	1	1
TOTALS	307	270	227	228	1032

REPUBLICAN	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>REPRESENTATIVE IN CONGRESS</u>					
Blanks	7		7	10	24
Ilana Freedman	23		11	19	53
Thomas P. Tierney	50		47	33	130
Write-Ins	0		1	0	1
TOTALS	80		66	62	208
<u>REPRESENTATIVE IN CONGRESS</u>					
Blanks		9			9
Kenneth G. Chase		57			57
Write-Ins		2			2
TOTALS	0	68	0	0	68
<u>COUNCILLOR</u>					
Blanks	68	61	57	45	231
Write-Ins	8	7	9	13	37
Michael McCue	4	0	0	4	8
TOTALS	80	68	66	62	276
<u>SENATOR IN GENERAL COURT</u>					
Blanks	7	5	4	12	28
Scott P. Brown	73	63	62	50	248
Write-Ins	0	0	0	0	0
TOTALS	80	68	66	62	276
<u>REPRESENTATIVE GENERAL COURT</u>					
Blanks	1	3	3	3	10
Susan W. Pope	78	65	62	58	263
Write-Ins	1	0	1	1	3
TOTALS	80	68	66	62	276
<u>SHERIFF</u>					
Blanks	71	62	61	53	247
Write-Ins	9	6	5	9	29
TOTALS	80	68	66	62	276
LIBERTARIAN					
<u>SENATOR IN GENERAL COURT</u>					
Blanks	0	0	1	0	1
Louis Sinoff	1	1	2	2	6
Write-ins	0	0	0	0	0
TOTALS	1	1	3	2	7

 GENERAL ELECTION – NOVEMBER 2, 2004

Eligible Voters	9,001
Votes Cast	7,901
Percent of Voters	88%

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>PRESIDENT/VICE PRESIDENT</u>					
Blanks	14	5	6	10	35
Badnarik/Campagna	15	9	12	14	50
Bush/Cheney	625	580	589	801	2595
Cobb/LaMarche	6	7	3	6	22
Kerry/Edwards	1301	1313	1209	1334	5157
Write Ins	11	9	8	14	42
TOTALS	1972	1923	1827	2179	7901
<u>REP IN CONGRESS (5th District)</u>					
Blanks	112		74	77	263
Meehan	1253		1196	1293	3742
Tierney	605		555	808	1968
Write Ins	2		2	1	5
TOTALS	1972		1827	2179	5978
<u>REP IN CONGRESS (7th District)</u>					
Blanks		106			106
Markey		1278			1278
Chase		472			472
Hall		65			65
Write Ins		2			2
TOTALS		1923			1923
<u>COUNCILLOR</u>					
Blanks	723	676	647	841	2887
Timilty	1222	1233	1169	1316	4940
Write Ins	27	14	11	22	74
TOTALS	1972	1923	1827	2179	7901

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>SENATOR IN GENERAL COURT</u>					
Blanks	105	97	96	111	409
Brown	708	625	642	923	2898
McQuilken	1076	1089	1006	1037	4208
Sinoff	81	111	83	105	380
Write Ins	2	1	0	3	6
TOTALS	1972	1923	1827	2179	7901
<u>REP IN GENERAL COURT</u>					
Blanks	63	74	79	97	313
Pope	1016	839	895	1203	3953
Thomas	891	1008	849	879	3627
Write Ins	2	2	4	0	8
TOTALS	1972	1923	1827	2179	7901
<u>SHERIFF</u>					
Blanks	716	676	619	835	2846
DiPaola	1239	1231	1197	1324	4991
Write Ins	17	16	11	20	64
TOTALS	1972	1923	1827	2179	7901
<u>QUESTION NO. 1</u>					
Blanks	456	442	425	469	1792
Yes	1048	949	886	1134	4017
No	468	532	516	576	2092
TOTALS	1972	1923	1827	2179	7901

 SPECIAL TOWN ELECTION - JANUARY 25, 2005

Eligible Voters	8,898
Votes Cast	4,650
Percent of Voters	53%

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>QUESTION NO. 1</u>					
Blanks	0	0	0	0	0
Yes	600	393	394	618	2005
No	553	817	638	637	2645
TOTALS	1153	1210	1032	1255	4650

 ANNUAL TOWN ELECTION - APRIL 26, 2005

Eligible Voters	8,801
Votes Cast	4,722
Percent of Voters	54%

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>MODERATOR</u>					
Blanks	294	368	305	353	1320
C. Peter R. Gossels	845	814	769	924	3352
Write-Ins	15	15	7	13	50
TOTALS	1154	1197	1081	1290	4722
<u>BOARD OF SELECTMEN (2)</u>					
Blanks	1065	1118	993	1197	4373
Joseph F. Nolan	642	683	612	714	2651
Alan J. Reiss	588	583	554	648	2373
Write-Ins	13	10	3	21	47
TOTALS	2308	2394	2162	2580	9444
<u>SCHOOL COMMITTEE (2)</u>					
Blanks	1002	1194	1001	1073	4270
Barbara J. Fletcher	670	644	604	750	2668
Louis M. Jurist	631	552	550	745	2478
Write-Ins	5	4	7	12	28
TOTALS	2308	2394	2162	2580	9444

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>BOARD OF ASSESSORS</u>					
Blanks	479	498	446	553	1976
Marcia D. Malmfeldt	661	688	629	730	2708
Write-Ins	14	11	6	7	38
TOTALS	1154	1197	1081	1290	4722
<u>LIBRARY TRUSTEES (2)</u>					
Blanks	888	1041	893	1027	3849
Lynne J. Lipcon	635	606	537	691	2469
Aida A. Gennis	405	434	491	487	1817
Mimi Sohn Licht	376	310	239	370	1295
Write-Ins	4	3	2	5	14
TOTALS	2308	2394	2162	2580	9444
<u>BOARD OF HEALTH (1 YEAR)</u>					
Blanks	315	315	359	383	1372
William A. Currier	332	436	342	393	1503
Marie M. Durant	504	445	378	509	1836
Write-Ins	3	1	2	5	11
TOTALS	1154	1197	1081	1290	4722
<u>BOARD OF HEALTH (3 YEAR) (2)</u>					
Blanks	934	1021	888	1120	3963
Philip L. Pattison	354	414	414	446	1628
Anna M. Ludwig	563	611	529	558	2261
Arnold R. Soslow	454	343	328	451	1576
Write-Ins	3	5	3	5	16
TOTALS	2308	2394	2162	2580	9444
<u>ROAD COMMISSIONER</u>					
Blanks	474	439	392	535	1840
Mark A. Santangelo	668	749	681	739	2837
Write-Ins	12	9	8	16	45
TOTALS	1154	1197	1081	1290	4722
<u>PLANNING BOARD (5 YEAR)</u>					
Blanks	460	468	438	508	1874
Lynne A. Dunbrack	398	442	403	426	1669
Stephen E. Tise	293	284	237	352	1166
Write-Ins	3	3	3	4	13
TOTALS	1154	1197	1081	1290	4722

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>PARK & REC (1 YEAR)</u>					
Blanks	1014	1046	957	1124	4141
Write-Ins	69	107	78	100	354
Stas Gayshan	40	21	19	39	119
Deborah M. Portyrata	31	23	27	27	108
TOTALS	1154	1197	1081	1290	4722
<u>PARK & REC (3 YEAR)</u>					
Blanks	411	449	401	494	1755
Anna Meliones	732	735	675	787	2929
Write-Ins	11	13	5	9	38
TOTALS	1154	1197	1081	1290	4722
<u>WATER COMMISSIONER</u>					
Blanks	467	502	430	546	1945
W. Edward Lewis	677	689	643	737	2746
Write-Ins	10	6	8	7	31
TOTALS	1154	1197	1081	1290	4722
<u>TRUST FUND COMMISSIONER</u>					
Blanks	440	516	430	528	1914
John B. Wilson	707	673	646	755	2781
Write-Ins	7	8	5	7	27
TOTALS	1154	1197	1081	1290	4722
<u>HOUSING AUTHORITY (5 YEAR)</u>					
Blanks	449	494	418	519	1880
Susan Weinstein	696	693	660	760	2809
Write-Ins	9	10	3	11	33
TOTALS	1154	1197	1081	1290	4722
<u>QUESTION NO. 1 (OVERRIDE)</u>					
Blanks	7	7	7	5	26
Yes	753	559	566	745	2623
No	394	631	508	540	2073
TOTALS	1154	1197	1081	1290	4722

TOWN OF WAYLAND
SPECIAL TOWN MEETING JANUARY 27, 2005

DATE:

Thursday, January 27, 2005

ARTICLES DISPOSED OF:

1, 2, 3, 4, 5, 6

RETURN OF SERVICE**MIDDLESEX, s.s.****JANUARY 11, 2005**

I, Philip Hurton, duly qualified Police Officer of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Special Town Election to be held on Tuesday, January 25, 2005, together with the Warrant for the Special Town Meeting to be held on Thursday, January 27, 2005, by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Warrant for the Special Town Election and fourteen (14) days at least before the date appointed for the posting of the Warrant for the Special Town Meeting. Posting was done January 11, 2005.

VOTES ENACTED:**THURSDAY, JANUARY 27, 2005 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE****C. PETER R. GOSSELS, MODERATOR:**

Pursuant to the Warrant dated January 10, 2005 signed by Betsy E. Connolly, Michael L. Tichnor, Douglas J. Leard, William D. Whitney, and Brian T. O'Herlihy, Selectmen, served and return of service given by Philip Hurton, Police Officer of the Town, the inhabitants of the Town of Wayland qualified to vote at Special Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 1: FUND HIGH SCHOOL DESIGN FEES

*Proposed by: School Committee**Estimated Cost: \$4,232,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the School Committee for design services, including but not limited to site testing and analyses and other required services, to complete contract documents and receive bids for the new construction and renovation of the Wayland High School; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or Federal Government, by borrowing or otherwise.

MOTION:

Lori Frieling moved and was duly seconded that the Town pass over Article 1.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 2: MANAGE FINANCIAL RISKS TO THE TOWN'S TAXPAYERS

Proposed by: Petitioners

To determine whether the Town will vote to manage financial risk to the Town and its taxpayers by, effective immediately, freezing the expenditure of funds appropriated, or to be appropriated, for architectural design and project management services for the proposed renovation and expansion of the Wayland High School until such time as: (1) the new Massachusetts School Building Authority has completed its state-wide needs survey; (2) the new Massachusetts School Building Authority has issued its final standards and regulations for school project funding applications; and (3) the Finance Committee has presented to the taxpayers, at a public hearing, a comprehensive analysis of the financial position of the Town and, in conjunction with the Board of Selectmen, has determined the total dollar amount, including debt-related carrying costs, that the Town can afford to expend on the proposed High School project.

MOTION:

Lynda Rosenthal moved and was duly seconded that the Town vote to manage financial risk to the Town and its taxpayers by, effective immediately, freezing the expenditure of funds appropriated, or to be appropriated, for architectural design renovation and expansion of the Wayland High School until such time as: (1) the new Massachusetts School Building Authority has completed its state-wide survey; (2) the new Massachusetts School Building Authority has issued its final standards and regulations for school project funding applications; and (3) the Finance Committee has presented to taxpayers, at a public hearing, a comprehensive analysis of the financial position of the Town and, in conjunction with the Board of Selectmen, has determined that total dollar amount, including debt-related carrying costs, that the town can afford on the proposed High School project.

PROCEDURAL MOTION:

Robert Salsberg moved and was duly seconded that the vote on all main motions under this Article be taken by secret ballot.

VOTED ON PROCEDURAL MOTION: MOTION NOT CARRIED

AMENDMENT NO. 1:

Jeffrey Koechling moved and was duly seconded that the Town pass over Article 2.

VOTED ON AMENDMENT NO. 1:

1 ST VOICE VOTE:	UNDECIDED
STANDING COUNT BY MODERATOR:	MOTION NOT CARRIED

AMENDMENT NO. 2:

Edward Mendler moved and was duly seconded that the Town insert after the words: "freezing the expenditure of funds" the words "in excess of \$1,000,000".

VOTED ON AMENDMENT NO. 2: MOTION NOT CARRIED

AMENDMENT NO. 3:

Kimberly Sklar Reichelt moved and was duly seconded that the Town delete all language in (3) after the words "a comprehensive analysis of the financial position of the Town."

MOTION TO TERMINATE DEBATE:

Mark Santangelo moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT NO. 3: MOTION CARRIED

MOTION TO TERMINATE DEBATE:

Joyce Wilson moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

MAIN MOTION AS AMENDED:

That the Town vote to manage financial risk to the Town and its taxpayers by, effective immediately, freezing the expenditure of funds appropriated, or to be appropriated, for architectural design renovation and expansion of the Wayland High School until such time as: (1) the new Massachusetts School Building Authority has completed its state-wide survey; (2) the new Massachusetts School Building Authority has issued its final standards and regulations for school project funding applications; and (3) the Finance Committee has presented to taxpayers, at a public hearing, a comprehensive analysis of the financial position of the Town.

VOTED ON MAIN MOTION AS AMENDED:

1 ST VOICE VOTE:	UNDECIDED
2 ND VOICE VOTE:	UNDECIDED
STANDING COUNT BY MODERATOR:	UNDECIDED
STANDING COUNTED VOTE:	IN FAVOR: 503
	OPPOSED: 320 MOTION CARRIED

TELLERS:

Diana E. Warren	34 Decatur Ln
John C. Dyer	287 Cochituate Rd
Virginia G. Steel	22 Sylvan Way
Sonja T. Strong	25 Hillside Dr
Jonathan Strong	25 Hillside Dr
John B. Wilson	8 Lincoln Rd
Iryna Warvariv-Priester	102 Loker St
David Alan Kunen	42 York Rd
Jane S. Stabile	120 Commonwealth Rd West
David A. Neumeyer	4 Poets Path
William C. Moyer	36 Hampshire Rd
Joanne T. M. Berry	15 George St

ARTICLE 3: AMEND THE TOWN CODE BY RENUMBERING SECTION
--

Proposed by: Town Clerk

To determine whether the town will vote to amend the Code of the Town of Wayland by renumbering certain sections thereof as follows:

- a) changing §158 -13. Prompt Removal of Utility Poles to §158-14. Prompt Removal of Utility Poles, and by changing §158-14 Penalties for Violations to §158-15 Penalties for Violation.

- b) changing §196-101. Bow Road Historic District; establishment, boundaries to §196-102 Bow Road Historic District; establishment, boundaries.
- c) changing §19-8 Board of Assessors, to §19-7 Board of Assessors.

MOTION:

Brian O’Herlihy moved and was duly seconded that the Town amend the Code of the Town of Wayland by changing:

- a) changing §158 -13. Prompt Removal of Utility Poles to §158-14. Prompt Removal of Utility Poles, and by changing §158-14 Penalties for Violations to §158-15 Penalties for Violation.
- b) changing §196-101. Bow Road Historic District; establishment, boundaries to §196-102 Bow Road Historic District; establishment, boundaries.

VOTED: MOTION CARRIED

ARTICLE 4: FUND A TRAFFIC STUDY FOR WAYLAND TOWN CENTER
--

Proposed by: Planning Board

Cost: \$50,000

To determine whether the Town will vote to appropriate a sum of money, up to \$50,000, to be expended by the Planning Board for professional services, to conduct a traffic study of the Town Center taking into consideration present condition and future build-out of the area; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Maureen Cavanaugh moved and was duly seconded that the Town appropriate \$25,000 to be expended by the Planning Board for professional services, to conduct a traffic study of the Town Center taking into consideration present condition and future build-out of the area; and provide for said appropriation by transferring \$25,000 from the General Fund – Unreserved Fund Balance.

MOTION TO TERMINATE DEBATE:

Judy Bennett moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: MOTION NOT CARRIED

PROCEDURAL MOTION:

Robert Lentz moved and was duly seconded that the Town extend the adjournment time until all articles in the Warrant have been disposed of.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 5: CURRENT YEAR TRANSFERS
--

Proposed by: Board of Selectmen

Estimated Cost: \$200,000

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various town departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, by increase in fee, or otherwise; and to determine which town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

CURRENT YEAR TRANSFERS FY 2005	
SPECIAL TOWN MEETING	\$25,000
TOWN COUNSEL	\$75,000
RESERVE FUND	\$100,000
TOTAL CURRENT YEAR TRANSFERS	
	\$200,000
FUNDING SOURCE:	
UNRESERVED FUND BALANCE	\$200,000
TOTAL FUNDING SOURCE	
	\$200,000

MOTION:

Brian O'Herlihy moved and was duly seconded that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2005 for the following purposes:

<u>PURPOSE</u>	<u>AMOUNT</u>	<u>BOARD/COMMITTEE</u>
Town Counsel	\$75,000	Selectmen
Special Town Meeting	\$25,000	Selectmen
Reserve Fund	\$100,000	Finance Committee

and that said appropriations be provided by transferring \$200,000.00 from the General Fund-Unreserved Fund Balance.

AMENDMENT:

William Carrier moved and was duly seconded that the Town delete \$25,000, Special Town Meeting, from the main motion.

VOTED ON AMENDMENT: MOTION NOT CARRIED

VOTED: MOTION CARRIED

ARTICLE 6: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Proposed by: Board of Selectmen

Estimated Cost: \$5,873.78

To determine whether the Town will vote to:

(a) pay the following bills of Fiscal Year 2004:

<u>Vendor</u>	<u>Amount</u>	<u>Board</u>
Choate, Hall & Stewart	\$3,313.55	Board of Selectmen
Bowditch & Dewey LLP	2,560.23	Board of Selectmen

(b) appropriate the sum of money for the payment of the foregoing bills of a prior fiscal year; and

(c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

William Whitney moved and was duly second that the Town:

(a) pay the following bills of Fiscal Year 2004:

<u>Vendor</u>	<u>Amount</u>	<u>Board</u>
Choate, Hall & Stewart	\$3,313.55	Board of Selectmen
Bowditch & Dewey LLP	2,560.23	Board of Selectmen

(b) appropriate the sum of money for the payment of the foregoing bills of a prior fiscal year; and

(c) provide for such appropriation by transferring \$5,873.78 from the General Fund-Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

MOTION TO RECONSIDER:

Jeffrey Koechling moved and was duly seconded that the Town reconsider Article 2.

MOTION TO TERMINATE DEBATE:

Judy Bennett moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON MOTION TO RECONSIDER: MOTION NOT CARRIED

The Moderator thanked the following video, audio and lighting crews:

Capron Sound & Lighting, Jay Arthur & Crew

WAYCAM Studio & Crew

Albie Cincotti

Jeff Wadsworth

Joshua Wise

Kevin Racine

The Meeting adjourned at 10:40 P.M. sine die.

Attendance: 892

**TOWN OF WAYLAND
ANNUAL TOWN MEETING 2005**

DATE:

April 28, 2005
May 2, 2005
May 4, 2005
May 5, 2005

ARTICLES DISPOSED OF:

1 – 5
11, 6, 7, 8, 12, 13
14
10, 15 – 33

RETURN OF SERVICE

MIDDLESEX, s.s.**APRIL 12, 2005**

I, William E. Pickett, Jr., duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 26, 2005, together with the Warrant for the Annual Town Meeting to be held on Thursday, April 28, 2005 and the Special Town Meeting to be held on Wednesday, May 4, 2005, by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting and fourteen (14) days at least before the date appointed for the posting of the Warrant for the Special Town Meeting. Posting was done April 12, 2005.

VOTES ENACTED:

THURSDAY, APRIL 28, 2005 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 11, 2005 signed by Betsy E. Connolly, Michael L. Tichnor, Douglas J. Leard, William D. Whitney, and Brian T. O’Herlihy, Selectmen, served and return of service given by William E. Pickett, Jr., Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA:

Pages 120 through 123, Appendix C

Remove the wage scales for the groups Teamsters – Highway, Teamsters - Water, Fire, AFSCME and SEIU, and insert the attached wage scales:

GROUP: TEAMSTERS - HIGHWAY

Effective: January 1, 2005 (2% Adjustment)

Grade	Step 1	Step 2	Step 3	Step 4
H-5	16.67	17.16	17.74	18.26
H-6	17.16	17.74	18.26	18.94
H-7	17.74	18.26	18.94	19.49
H-8	18.26	18.94	19.49	20.19
H-9	18.94	19.49	20.19	20.86
H-10	19.49	20.19	20.86	21.54
H-11	20.19	20.86	21.54	22.29

Effective: July 1, 2005 (3.5% Adjustment)

Grade	Step 1	Step 2	Step 3	Step 4
H-5	17.25	17.76	18.36	18.90
H-6	17.76	18.36	18.90	19.60
H-7	18.36	18.90	19.60	20.17
H-8	18.90	19.60	20.17	20.90
H-9	19.60	20.17	20.90	21.59
H-10	20.17	20.90	21.59	22.29
H-11	20.89	21.59	22.30	23.07

H-6 - Medium Equipment Operator

H-7 - Heavy Equipment Operator

H-8 - Grader Operator

H-8 - Special Equipment Operator

H-10 - Working Foreman

H-10 - Mechanic/Welder

H-11 - Assistant Chief Operator

H-11 - Master Mechanic/Fleet Maintenance

H-11 - Mechanic/Operator

H-11 - General Foreman

GROUP: TEAMSTERS - WATER**Effective: January 1, 2005 (2% Adjustment)**

	Step	Grade	Step 1	Step 2	Step 3	Step 4
Watercraftsman 1		WC1	35,254	36,752	38,030	39,449
Watercraftsman 2		WC2	40,852	42,193	43,945	45,566
Watercraftsman 2/Equip Operator		WC3	41,362	42,693	44,445	46,066
Working Foreman		WC4	44,899	47,036	49,033	51,030
Water Foreman		WC5	47,050	49,300	51,550	53,804

Effective: July 1, 2005 (3.5% Adjustment)

Step	Grade	Step 1	Step 2	Step 3	Step 4
Watercraftsman 1	WC1	36,488	38,038	39,361	40,830
Watercraftsman 2	WC2	42,282	43,670	45,483	47,161
Watercraftsman 2/Equip Operator	WC3	42,782	44,170	45,983	47,661
Working Foreman	WC4	46,470	48,682	50,749	52,816
Water Foreman	WC5	48,697	51,026	53,354	55,687

GROUP: FIRE

Effective: January 1, 2005 (2% adjustment)

	Step 1	Step 2	Step 3	Step 4
F-1E	42,895	44,317	45,789	47,313
F-2E	45,790	47,277	49,685	50,423
F-3E	47,212	48,644	50,412	52,109
F-4E	49,764	51,327	53,031	54,801
F-5	49,698	51,417	53,212	55,076
F-5E	51,525	53,243	55,038	56,901
F-6E	--	--	--	62,961

Effective: July 1, 2005 (3.5% adjustment)

	Step 1	Step 2	Step 3	Step 4
F-1E	44,396	45,868	47,392	48,969
F-2E	47,393	48,932	51,424	52,188
F-3E	48,864	50,347	52,176	53,933
F-4E	51,406	53,123	54,887	56,719
F-5	51,437	53,217	55,074	57,004
F-5E	53,328	55,107	56,964	58,892
F-6E	--	--	--	65,164

F-1E - Firefighter/EMT

F-2E - Prevention Inspector/EMT

F-3E - Lieutenant/EMT

F-3E - Elec/Mech/EMT

F-4E

F-5 - Captain/Non-EMT

F-5E - Captain/EMT

F-6E - Deputy/EMT

GROUP: AFSCME

Effective: January 1, 2005 (2% Adjustment)

Step	1	2	3	4	5	6	7	8	9	10
G-1	29,808	30,703	31,624	32,573	33,550	34,557	35,593	36,661	37,760	38,902
G-2	32,191	33,157	34,153	35,177	36,232	37,319	38,439	39,591	40,780	42,013
G-3	34,769	35,811	36,885	37,992	39,132	40,306	41,515	42,760	44,044	45,375
G-4	37,549	38,676	39,836	41,032	42,263	43,530	44,836	46,182	47,567	49,005
G-5	40,552	41,769	43,022	44,313	45,642	47,011	48,421	49,877	51,370	52,923
G-6	43,798	45,113	46,465	47,859	49,296	50,775	52,297	53,866	55,482	57,159
G-7	47,878	49,314	50,794	52,318	53,887	55,503	57,169	58,884	60,650	62,483
G-8	52,189	53,755	55,367	57,028	58,739	60,501	62,317	64,186	66,111	68,111
G-9	56,885	58,593	60,350	62,161	64,025	65,946	67,925	69,963	72,061	74,240
G-10	62,007	63,866	65,783	67,756	69,788	71,882	74,039	76,260	78,548	80,922

Effective: July 1, 2005 (3.5% Adjustment)

Step	1	2	3	4	5	6	7	8	9	10
G-1	30,851	31,778	32,731	33,713	34,724	35,766	36,839	37,944	39,082	40,264
G-2	33,318	34,317	35,348	36,408	37,500	38,625	39,784	40,977	42,207	43,483
G-3	35,986	37,064	38,176	39,322	40,502	41,717	42,968	44,257	45,586	46,963
G-4	38,863	40,030	41,230	42,468	43,742	45,054	46,405	47,798	49,232	50,720
G-5	41,971	43,231	44,528	45,864	47,239	48,656	50,116	51,623	53,168	54,775
G-6	45,331	46,692	48,091	49,534	51,021	52,552	54,127	55,751	57,424	59,160
G-7	49,554	51,040	52,572	54,149	55,773	57,446	59,170	60,945	62,773	64,670
G-8	54,016	55,636	57,305	59,024	60,795	62,619	64,498	66,433	68,425	70,495
G-9	58,876	60,644	62,462	64,337	66,266	68,254	70,302	72,412	74,583	76,838
G-10	64,177	66,101	68,085	70,127	72,231	74,398	76,630	78,929	81,297	83,754

G-2 – Animal Control

G-4 - Administrative Assessor

G-5 - Assistant Youth Director

G-5 - Sanitarian/Health Agent

G-6 – Local Building Inspector

G-6 - Pool Director

G-6 - Recreation Program Director

G-6 - Solid Waste Facility Supt

G-7 - Council on Aging Director

G-7 – GIS Analyst

G-8 - Conservation Administrator

G-8 – Information Technology Manager

G-8 - Town Planner

G-8 – Town Surveyor

G-8 - Youth and Family Services Director

G-9 – Assistant Assessor

G-8 - Building Commissioner

G-9 – Public Health Director

G-9 - Treasurer/Collector

GROUP: SEIU

Effective January 1, 2005 (2% Adjustment)

Step	1	2	3	4	5	6	7	8	9	10
C-10	25,792	26,565	27,363	28,183	29,028	29,899	30,796	31,720	32,672	33,652
C-12	27,855	28,691	29,551	30,438	31,351	32,291	33,260	34,258	35,286	36,345
C-13	28,978	29,847	30,743	31,665	32,616	33,594	34,601	35,640	36,709	37,810
C-14	30,145	31,050	31,981	32,941	33,928	34,946	35,995	37,075	38,187	39,333
C-15	31,309	32,247	33,215	34,212	35,238	36,295	37,384	38,506	39,661	40,851
CD	31,043	32,477	33,911	35,344	36,778	38,212	39,646			

Effective July 1, 2005 (3.5% Adjustment)

Step	1	2	3	4	5	6	7	8	9	10
C-10	26,695	27,495	28,321	29,169	30,044	30,945	31,874	32,830	33,816	34,830
C-12	28,830	29,695	30,585	31,503	32,448	33,421	34,424	35,457	36,521	37,617
C-13	29,992	30,892	31,819	32,773	33,758	34,770	35,812	36,887	37,994	39,133
C-14	31,200	32,137	33,100	34,094	35,115	36,169	37,255	38,373	39,524	40,710
C-15	32,405	33,376	34,378	35,409	36,471	37,565	38,692	39,854	41,049	42,281
CD	32,130	33,614	35,098	36,581	38,065	39,549	41,034			

C-12 - Sr Clerk

C-13 - Principal Clerk

C-14 – Department Assistant

C-15 – Financial Assistant

C-15 – Assistant Town Clerk

CD - JCC Dispatcher

Page 71

Remove the title: ARTICLE 32: PERSONNEL BY-LAWS AND WAGE AND CLASSIFICATION STUDY

And insert: ARTICLE 32: PERSONNEL BY-LAWS AND WAGE AND CLASSIFICATION PLAN

Pages 125, Appendix E

Remove the description: SPECIAL TOWN MEETING ARTICLE 10
ACQUIRE 89 MAIN STREET

And insert: SPECIAL TOWN MEETING ARTICLE 7
ACQUIRE 89 MAIN STREET

Pages 126, Appendix F

Remove the description: SPECIAL TOWN MEETING ARTICLE 11
ACQUIRE 36 BAYFIELD ROAD

And insert: SPECIAL TOWN MEETING ARTICLE 8
ACQUIRE 36 BAYFIELD ROAD

ARTICLE 1: RECOGNIZE CITIZENS AND EMPLOYEES FOR EXTENSIVE SERVICE TO THE TOWN

Proposed by: Board of Selectmen

To determine whether the Town will vote to recognize certain citizens and employees for their extensive service to the Town of Wayland.

MOTION NO. 1:

William D. Whitney moved and was duly seconded that the Town observe a moment of silence in remembrance of the following citizens who served the Town and have passed away:

Lyman F. Sheats, Sr. Data Processing Committee Information Systems Committee Septage Facility Committee Cable TV Committee	November 5, 2004
Irene S. Gainsboro Library Trustee	November 9, 2004
Lucas "John" Harbachuck, Jr. Wayland Police Officer	November 9, 2004
Dr. Eva M. Pereli Board of Health	November 28, 2004
William B. Gagnebin Road Construction Committee Operational Review Committee Conservation Commission Road Policy Committee	March 13, 2005

Septage Committee
Dudley Pond Planning Committee

The Moderator declared that the motion passed unanimously by observing a moment of silence.

MOTION NO. 2:

William D. Whitney moved and was duly seconded that the Town recognize the following employees who have retired this year or are planning to retire before the next annual town meeting:

- ❖ Frank MacKenzie-Lamb 32 years
Police Department
School Department
- ❖ William Kilcoyne 27 years
Park and Recreation Commissioner

The Moderator declared that the motion passed after a round of applause in recognition.

MOTION NO. 3:

William D. Whitney moved and was duly seconded that the Town recognize the following citizens for their extensive service to the Town:

Patricia W. Abramson	
Arts Council	1981-1988
Charter Commission	1989
Personnel Board	1994-1996
Road Commissioner	1996-2001
Growth Policy Committee	1997-1999
Board of Selectmen	1999-2002
MAPC	2001-2002
Nike Site Advisory Committee	2003-2004
Nike Site Reuse Committee	2004-Present
Susan W. Pope	
School Committee	1985-1994
Board of Selectmen	1994-2003
MetroWest Growth Committee	1995-2004
Gretchen Schuler	
Historical Commission	1983-1996
Planning Board	1991-2004
Historic District Study Commission	1988-1989
Growth Policy Committee	1995-2001
Paine Estate Committee	1995-2000
Wireless Committee	1998-2000
Zoning Bylaw Study Committee	1998
Community Preservation Committee	2001-2004
Historic District Commission	2002-2005
Town Center Committee	2003-2004

Nike Site Reuse Committee	2004-present
Elizabeth Sweitzer	
Library Trustee	1974-1992
Library Millennium Committee	1998-2001
Station Two Committee	2001-2005
Library Planning Committee	2001
Advanced Life Support Committee	2003-2005
S. Russell Sylva	
Planning Board	1981-1987
Wastewater Management Committee	1994-1997
Electric Industry Deregulation	1997-1998
Surface Water Quality Committee	2001-2004
Board of Health	2001-2004

VOTED: UNANIMOUSLY IN FAVOR

MOTION NO. 4:

Heather Pineault moved and was duly seconded that the Town recognize the following citizen for her extensive service to the Town:

Dr. Karen Back School Physician	1984-2004
------------------------------------	-----------

VOTED: UNANIMOUSLY IN FAVOR

MOTION NO. 5:

John Turchinetz moved and was duly seconded that the Town recognize C. Peter R. Gossels, Moderator, for his extensive service and outstanding contributions to the Town.

VOTED: UNANIMOUSLY IN FAVOR

MOTION NO. 6:

George Harris moved and was duly seconded that the Town recognize Richard P. Turner, WayCam, for his extensive service to the Town.

VOTED: UNANIMOUSLY IN FAVOR

MOTION NO. 7:

Tom Maglione moved and was duly seconded that the Town recognize Francis P. Aurelio, former Town Assessor, for his extensive service to the Town.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 2: HEAR REPORTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

MOTION:

Michael L. Tichnor moved and was duly seconded that the Town vote to accept the 2004 Wayland Annual Report, and that the Town accept those reports included in Appendices B and G, and the following:

- Veterans' Memorial Committee (John Dyer)
- High School Building Committee (Lea T. Anderson)
- Park & Recreation Report (William J. Bowhers)

AMENDMENT NO. 1:

Linda Segal moved and was duly seconded that the Town vote to add the words "of the Town Meeting Warrant" after the words "Appendices B and G."

VOTED ON AMENDMENT NO. 1: UNANIMOUSLY IN FAVOR

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 3: CHOOSE TOWN OFFICERS
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Proposed by: Board of Selectmen

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot.

MOTION:

William D. Whitney moved and was duly seconded that the following persons be nominated for the following offices:

As Trustees of the Allen Fund:
Sema Faigen
Benjamin W. Johnson III
Michael B. Patterson

As Fence Viewers:
The Selectmen

As Field Drivers:
The Constables

As Measurers of Wood and Bark:
Paul Doerr

Lewis S. Russell Jr.
Harry F. Sweitzer

As Surveyors of Lumber:
Marcia P. Crowley
Jean B. Pratt
Harry F. Sweitzer

and that there being no further nominations, the Town Clerk be instructed to cast one ballot for the same.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 4: CURRENT YEAR TRANSFERS

Proposed by: Finance Committee

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which Town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

CURRENT YEAR TRANSFERS FY 2005		
1	SNOW REMOVAL	55,000
2	LABOR	170,000
3	TOWN OFFICE-TELEPHONE	15,000
4	INSURANCE GENERAL	50,000
5	UNEMPLOYMENT	49,000
TOTAL CURRENT YEAR TRANSFERS		339,000

FUNDING SOURCES:
UNRESERVED FUND BALANCE 339,000

MOTION:

Robert Lentz moved and was duly seconded that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2005 for the following purposes:

<u>PURPOSE</u>	<u>AMOUNT</u>	<u>BOARD OR COMMITTEE</u>
Highway Snow Removal	\$120,000	Road Commissioners
Highway Labor Overtime	\$180,000	Road Commissioners
Town Office Telephone	\$ 15,000	Selectmen
Insurance General	\$ 50,000	Selectmen
Unemployment	\$ 49,000	Selectmen

Services and Staff will receive administrative support from the School Department.”

MOTION NO. 1:

Robert Lentz moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2006 Budget be accepted; and that each and every numbered item set forth in the Finance Committee’s Budget for Fiscal Year 2006 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$48,936,453. which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$47,568,473. shall be raised by taxation, \$200,000. shall be provided by transfer from Ambulance Receipts, \$250,000. shall be provided by transfer from the sale of Town-owned Land Account for payment of debt, \$10,000. shall be provided by transfer from the Conservation Receipt Account, \$500,000. shall be provided by transfer from Water Retained Earnings, \$107,980. shall be provided by transfer from Premium on Bonds Account, and \$300,000. shall be transferred from the General Fund - Unreserved Fund Balance; and for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as printed in the Warrant on Page 20 and by reducing Line Item #2, Selectmen, Expense, by \$5,000.; and by increasing Line Item #3, Selectmen, Environmental Audit, by \$5,000.

BUDGET FISCAL YEAR 2006		EXPENDED <u>FY 2004</u>	APPROPRIATED <u>FY 2005</u>	REQUESTED <u>FY 2006</u>
SELECTMEN				
1	SALARIES	\$0	\$0	\$0
2	EXPENSE	\$16,350	\$24,427	\$21,844
3	ENVIRONMENTAL AUDIT	\$0	\$9,500	\$5,000
4	BEAUTIFICATION PROP	\$7,008	\$5,000	\$7,000
TOTAL SELECTMEN		\$23,358	\$38,927	\$33,844
EMERGENCY MANAGEMENT				
5	OPERATIONS	\$399	\$5,000	\$5,000
6	TRAINING	\$0	\$2,000	\$2,000
7	EMERGENCY MANAGEMENT CERT	\$6,949	\$16,000	\$16,000
TOTAL EMERGENCY MANAGEMENT		\$7,348	\$23,000	\$23,000
TOWN OFFICE				
SALARIES:				
	EXECUTIVE SECRETARY	\$93,531	\$93,600	\$125,000
	PERSONNEL DIRECTOR	\$71,744	\$73,000	\$74,157
	FIN. DIR./TOWN ACCT.	\$97,838	\$97,838	\$88,798
	OFFICE ADMIN	\$42,880	\$43,684	\$44,230

	S. SCHEDULE	\$40,805	\$40,805	\$40,805
	CLERICAL	\$106,237	\$107,216	\$105,176
	OVERTIME/LONGEVITY/SICK LEAVE	\$15,928	\$17,526	\$11,500
8	TOTAL SALARIES	\$468,963	\$473,669	\$489,666
9	EXPENSE	\$73,494	\$63,000	\$73,500
10	EQUIPMENT	\$3,650	\$4,600	\$4,600
11	TELEPHONES	\$63,359	\$40,000	\$60,000
12	CONTRACT SERVICES	\$26,500	\$16,500	\$24,503
13	PERSONNEL BOARD EXPENSE	\$0	\$10,000	\$10,000
14	PERSONNEL BOARD ADJUSTMENT FUND	\$0	\$6,750	\$6,750
	TOTAL TOWN OFFICE	\$635,966	\$614,519	\$669,019
	WAYLAND TOWN BUILDING			
15	SALARIES	\$93,795	\$86,586	\$90,258
16	BUILDING UTILITIES	\$126,955	\$119,029	\$115,481
17	EXPENSE	\$27,450	\$26,800	\$34,650
18	WASTE WATER MANAGEMENT USER CHARGES	\$0	\$10,775	\$11,000
	TOTAL TOWN BUILDING	\$248,200	\$243,190	\$251,389
	COCHITUATE TOWN BUILDING			
19	EXPENSES	\$20,685	\$17,000	\$17,000
	INFORMATION TECHNOLOGY			
	MANAGER	\$66,775	\$66,775	\$66,775
	COMPUTER OUTREACH TECHNICIAN	\$23,080	\$0	\$0
20	TOTAL SALARIES	\$89,855	\$66,775	\$66,775
	EXPENSES			
21	FORMS, SUPPLIES	\$24,022	\$20,575	\$24,500
22	EDUCATION/TRAVEL	\$2,500	\$2,500	\$2,500
	EQUIPMENT			
23	RENTAL AND REPAIRS	\$1,136	\$11,200	\$7,000
24	NEW APPLICATIONS/EQUIPMENT	\$7,691	\$6,500	\$8,000
25	COMPUTER EQUIPMENT/UPDATE	\$6,178	\$0	\$0
26	PROFESSIONAL SERVICES	\$36,451	\$40,925	\$60,995
	TOTAL INFORMATION TECHNOLOGY	\$167,833	\$148,475	\$169,770

TREASURER/COLLECTOR				
	TREASURER/COLLECTOR SALARY	\$72,784	\$72,784	\$72,784
	CLERICAL SALARY	\$89,204	\$102,099	\$102,112
	TREASURER CERTIFICATION	\$1,000	\$1,000	\$1,000
27	TOTAL SALARIES	\$162,988	\$175,883	\$175,896
EXPENSES:				
28	OPERATING EXPENSE	\$3,528	\$6,959	\$8,926
29	TAX TITLE EXPENSE	\$2,516	\$2,980	\$3,000
30	EXCISE TAX PROGRAM	\$1,045	\$1,775	\$1,775
31	BANKING SERVICES	\$9,645	\$16,600	\$16,600
32	LOCK BOX SERVICES	\$11,301	\$14,000	\$14,000
	TOTAL TREASURER/COLLECTOR	\$191,023	\$218,197	\$220,197

ASSESSORS				
33	SALARIES	\$4,355	\$4,600	\$0
34	PROF/CLERICAL	\$142,912	\$141,732	\$141,732
35	EXPENSE	\$5,645	\$8,239	\$7,239
36	PROF SERVICES	\$24,546	\$33,400	\$33,400
37	OTHER EXPENSE	\$1,000	\$6,000	\$6,000
38	EQUIPMENT, MAINTENANCE, SOFTWARE	\$6,000	\$0	\$0
39	SPEC BUDGET ITEM-PROPERTY REASSESSMENT	\$0	\$40,000	\$40,000
	TOTAL ASSESSORS	\$184,458	\$233,971	\$228,371

	FINANCE COMMITTEE	\$0	\$160	\$0
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TOWN COUNSEL				
PROFESSIONAL SERVICES				
	SPECIAL COUNSEL	\$0	\$0	\$0
	PROFESSIONAL SERVICES	\$0	\$0	\$0
	TOWN COUNSEL	\$100,618	\$118,600	\$143,600
	ASSOC. TOWN COUNSEL	\$62,251	\$0	\$0
	TOTAL PROFESSIONAL SERVICES	\$162,869	\$118,600	\$143,600

	LEGAL EXPENSES	\$0	\$6,400	\$2,100
40	TOTAL TOWN COUNSEL	\$162,869	\$125,000	\$145,700
	REGISTRARS			
	SALARY	\$625	\$675	\$675
	LISTING	\$3,406	\$3,650	\$3,650
41	TOTAL REGISTRARS	\$4,031	\$4,325	\$4,325
	TOWN CLERK			
42	TOWN CLERK SALARY	\$61,681	\$61,681	\$64,148
43	TOWN CLERK ADDED COMPENSATION	\$400	\$400	\$400
44	CLERICAL	\$39,057	\$38,562	\$38,562
45	CODIFICATION BY LAWS	\$2,976	\$4,000	\$4,000
46	EXPENSE	\$3,194	\$5,100	\$4,100
47	TOWN CLERK CERTIFICATION	\$1,000	\$1,000	\$1,000
	TOTAL TOWN CLERK	\$108,308	\$110,743	\$112,210
	ELECTIONS			
	OFFICERS SALARIES	\$16,902	\$11,436	\$6,936
	EXPENSE	\$7,530	\$7,575	\$2,920
48	TOTAL ELECTIONS	\$24,432	\$19,011	\$9,856
	PLANNING BOARD			
49	EXPENSE	\$5,324	\$6,000	\$6,000
50	PLANNING ADMINISTRATOR SAL	\$59,315	\$61,342	\$63,145
51	PLANNING ADMINISTRATIVE ASST.	\$25,591	\$25,419	\$25,419
52	EQUIPMENT MAINTENANCE	\$0	\$250	\$250
53	SPECIAL ITEMS	\$27	\$0	\$0
	TOTAL PLANNING BOARD	\$90,257	\$93,011	\$94,814
	TOWN SURVEYOR			
	TOWN SURVEYOR SAL	\$66,775	\$66,775	\$66,775
	SURVEY/COMP SPEC SAL	\$57,729	\$59,461	\$61,258
54	TOTAL SALARIES	\$124,504	\$126,236	\$128,033

55	EXPENSE	\$4,429	\$4,500	\$4,500
56	VEHICLE EXPENSE	\$90	\$400	\$450
57	COMPUTER/COPIER MAINTENANCE.	\$5,474	\$5,500	\$6,000
58	IMPLEMENTATION. ASST.	\$4,405	\$0	\$0
59	GPS SYSTEM	\$0	\$0	\$0
60	SERVICES	\$0	\$4,500	\$4,500

TOTAL TOWN SURVEYOR

\$138,902	\$141,136	\$143,483
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CONSERVATION

61	EXPENSE	\$10,195	\$9,000	\$14,000
62	PROFESSIONAL SERVICES/MISC	\$2,935	\$6,100	\$6,100
63	SALARIES	\$99,579	\$106,493	\$104,208

TOTAL CONSERVATION

\$112,709	\$121,593	\$124,308
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HISTORICAL COMMISSION

64	EXPENSE	\$192	\$1,114	\$200
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TOTAL HISTORICAL COMMISSION

\$192	\$1,114	\$200
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SURFACE WATER QUALITY COMMISSION

65	SURFACE WATER QUALITY	\$405	\$4,900	\$4,900
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TOTAL SURFACE WATER QUALITY

\$405	\$4,900	\$4,900
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66	HISTORIC DISTRICT COMMISSION	\$355	\$275	\$275
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COUNCIL ON AGING

67	SALARIES	\$108,496	\$117,472	\$116,190
68	OPERATING EXPENSE	\$5,500	\$5,500	\$5,500
69	TAX WORK-OFF PROGRAM	\$19,410	\$22,000	\$22,000
70	EQUIPMENT	\$895	\$417	\$500
71	NEWSLETTER	\$4,106	\$3,802	\$3,800
72	TRANSPORTATION	\$37,170	\$42,550	\$45,951

TOTAL COUNCIL ON AGING

\$175,577	\$191,741	\$193,941
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TOTAL GENERAL GOVERNMENT

\$2,296,908	\$2,350,288	\$2,446,602
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POLICE				
1	SALARY	\$1,724,338	\$1,689,429	\$1,705,658
	EXPENSE:			
2	OPERATING EXPENSE	\$18,280	\$18,500	\$18,500
3	UNIFORM EXPENSE	\$24,205	\$23,025	\$23,025
4	TRAINING EXPENSE	\$68,237	\$68,963	\$68,983
5	SPECIAL SERVICES	\$1,081	\$5,100	\$5,100
6	ANNUAL PHYSICALS	\$3,772	\$4,500	\$4,700
7	OUT-OF-STATE TRAVEL	\$759	\$1,500	\$0
8	PUBLIC SAFETY COMPUTER	\$10,114	\$0	\$0
9	TRAFFIC CONTROL EXPENSE	\$0	\$25,000	\$25,000
	EQUIPMENT			
10	POLICE CARS PURCHASED	\$79,543	\$92,129	\$78,328
11	VEHICLE OPERATION EXPENSE	\$0	\$21,100	\$21,100
12	NEW EQUIPMENT, MISC, OFFICE	\$3,536	\$3,000	\$1,000
13	EQUIPMENT MAINTENANCE & REPAIR	\$5,827	\$7,400	\$9,680
14	VEHICLE GASOLINE	\$29,979	\$29,700	\$38,000
15	COMPUTER MAINTENANCE	\$0	\$9,500	\$13,612
16	EQUIPMENT RENTAL	\$0	\$800	\$800
17	RETIREMENT EXPENSE	\$9,253	\$0	\$13,655
	TOTAL POLICE DEPT.	\$1,978,924	\$1,999,646	\$2,027,141

FIRE				
18	SALARY	\$1,664,484	\$1,654,405	\$1,649,862
19	OPERATING EXPENSE	\$9,976	\$10,000	\$10,000
20	AMBULANCE EXPENSE	\$11,265	\$11,000	\$11,000
21	FIRE ALARM SYSTEM EXPENSE	\$7,323	\$8,000	\$8,000
22	TRAINING AND EDUCATION	\$5,109	\$10,000	\$8,000
23	UNIFORM EXPENSE	\$18,310	\$18,500	\$18,500
24	PHYSICAL EXAMS	\$3,962	\$5,000	\$5,000
25	POLE REPLACEMENT		\$2,684	\$0
	EQUIPMENT			
26	MISC. EQUIPMENT & HOSE	\$13,039	\$13,000	\$13,000
27	EQUIPMENT MAINTENANCE	\$13,598	\$15,000	\$15,000
28	EQUIPMENT RENTAL	\$825	\$700	\$700
29	VEHICLE GASOLINE	\$13,939	\$10,000	\$14,000
30	COMPUTER MAINTENANCE	\$4,996	\$5,000	\$5,000
	TOTAL FIRE DEPT.	\$1,766,826	\$1,763,289	\$1,758,062

INSPECTION/BUILDING

SALARIES				
	BLDG.& ZONING INSP. SAL	\$68,059	\$67,075	\$67,075
	DEPUTY BLDG INSPECTOR	\$48,920	\$48,344	\$48,344
	SUB INSPECTOR SALARY	\$1,664	\$0	\$0
	WIRING INSPECTOR	\$19,631	\$22,846	\$22,846
	OVERTIME	\$4,418	\$4,160	\$1,960
	PLUMBING/GAS INSPECTOR	\$22,846	\$22,846	\$22,846
	CLERICAL	\$77,725	\$77,524	\$77,524
	DEPUTY PLUMBING/GAS	\$0	\$882	\$900
	DEPUTY WIRING	\$0	\$882	\$900
	SEALER OF WEIGHTS & MEAS., SALARY	\$618	\$832	\$895
31	TOTAL SALARIES	\$243,881	\$245,391	\$243,290
EXPENSE:				
32	BUILDING & ZONING EXPENSE	\$7,488	\$7,600	\$8,500
33	INSPECTORS EXPENSE	\$3,711	\$4,000	\$4,200
34	ZONING BOARD EXPENSE	\$2,167	\$2,850	\$2,850
EQUIPMENT				
35	VEHICLE EXPENSE	\$2,140	\$1,500	\$2,300
36	VEHICLE GASOLINE	\$788	\$800	\$0
37	COPIER	\$400	\$500	\$500
	TOTAL INSPECTION	\$260,575	\$262,641	\$261,640

DOG OFFICER:

38	DOG OFFICER SALARY	\$51,966	\$20,594	\$18,482
39	DOG OFFICER EXPENSE	\$2,732	\$2,500	\$3,000
40	BOARD & VET FEES	\$1,136	\$3,000	\$0
41	VEHICLE GASOLINE	\$1,919	\$400	\$0
	TOTAL DOG OFFICER	\$57,753	\$26,494	\$21,482

JOINT COMMUNICATIONS

42	DISPATCHERS SALARY	\$364,447	\$372,321	\$369,370
43	OPERATING EXPENSE	\$21,500	\$18,711	\$18,711
44	BLDG. EXPENSE, MAINT, REPAIR	\$13,038	\$12,600	\$21,600
45	BLDG. EXP UTILITIES	\$80,240	\$128,000	\$106,000
46	COMPUTER LICENSE	\$0	\$5,000	\$9,532
47	UNIFORM ALLOWANCE	\$2,555	\$1,600	\$1,600
48	BUILDING REPAIRS	\$0	\$5,000	\$4,000

49	SPECIAL ITEMS: WASTE WATER MANAGEMENT FEES	\$641	\$0	\$2,000
50	SERVICE CONTRACTS	\$0	\$5,300	\$7,990

TOTAL JOINT COMMUNICATIONS

\$482,421	\$548,532	\$540,803
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TOTAL PROTECTION

\$4,546,499	\$4,600,602	\$4,609,128
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BOARD OF HEALTH

SALARIES:

	BOARD MEMBERS	\$250	\$250	\$0
	ADMINISTRATIVE ASSISTANT	\$38,762	\$38,562	\$38,562
	ADMINISTRATIVE ASSISTANT OT	\$3,441	\$2,542	\$0
	ANIMAL INSPECTOR	\$450	\$450	\$450
	HEALTH DIRECTOR	\$75,583	\$72,784	\$72,784
	ANIMAL CONTROL OFFICER	\$9,000	\$9,000	\$9,000
	HEALTH AGENT/ SANITARIAN	\$48,321	\$49,788	\$51,300
	PART-TIME CLERICAL	\$15,978	\$17,463	\$17,463
	SCHOOL NURSES (4)		\$151,109	\$155,642
	HEAD NURSE (1)		\$46,620	\$48,019
	SUBSTITUTE NURSES		\$10,465	\$12,380
1	TOTAL SALARIES	\$191,785	\$399,033	\$405,600

EXPENSES:

2	OFFICE EXPENSE	\$9,643	\$7,500	\$7,500
3	SCHOOL NURSING SUPPLIES	\$0	\$3,000	\$3,000
4	SCHOOL NURSING SUPPLIES/EQUIP	\$0	\$1,000	\$4,900
5	SCHOOL NURSING TRAVEL	\$0	\$500	\$500
6	SCHOOL NURSING PROFESSIONAL MEMBERSHIP	\$0	\$1,250	\$1,450
7	IN STATE TRAVEL EXPENSE	\$984	\$1,000	\$1,000
8	FRINGE BENEFITS	\$1,101	\$1,980	\$1,980

CONTRACT/PROF SERVICES:

9	MENTAL HEALTH CLINICS	\$47,400	\$47,400	\$47,400
10	COMMUNITY NURSING CARE	\$300,836	\$0	\$0
11	PUBLIC HEALTH NURSING	\$0	\$40,060	\$40,060
12	MOSQUITO CONTROL	\$31,972	\$19,909	\$9,385
13	PROFESSIONAL SERVICES/MOSQ	\$720	\$14,364	\$13,524
14	VEHICLE OPERATION/MAINT/PURCHASE	\$1,178	\$1,200	\$1,200

SPECIAL BUDGET ITEMS:

15	WATER QUALITY TESTING	\$1,287	\$3,000	\$3,000
16	HAZARDOUS WASTE MGT	\$15,000	\$15,000	\$15,000
17	CONSULTING ENGINEER	\$0	\$2,000	\$2,000
18	FOOD INSPECTOR	\$0	\$7,000	\$7,000
19	VISION AND HEARING TESTING EQUIP.	\$0	\$0	\$0

TOTAL BOARD OF HEALTH

\$601,906	\$565,196	\$564,499
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HIGHWAY

SALARIES:

	DIRECTOR OF HIGHWAY	\$65,265	\$66,581	\$67,888
	CLERKS' SALARIES	\$74,562	\$74,179	\$74,194
	HIGHWAY LABOR SALARY	\$504,625	\$528,219	\$533,987
	OVERTIME LABOR	\$0	\$40,000	\$40,000
1	TOTAL SALARIES	\$644,452	\$708,979	\$716,069

MAINTENANCE:

2	MAINTENANCE OF ROADS	\$144,584	\$40,000	\$40,000
3	MAINTENANCE OF PRIVATE ROADS	\$2,630	\$2,630	\$2,630
4	MAINTENANCE OF EQUIPMENT	\$64,750	\$66,523	\$66,523
5	SNOW REMOVAL	\$157,134	\$51,000	\$51,000
6	SNOW REMOVAL/PRIVATE WAYS	\$0	\$7,000	\$7,000
7	UNIFORMS/OTHER FRINGE	\$14,542	\$17,000	\$17,000

CONTRACT/PROFESSIONAL SERVICES

8	CONTRACT BASIN CLEANING	\$20,007	\$22,000	\$22,000
9	ROAD RESURFACING	\$9,308	\$160,000	\$160,000

EQUIPMENT

10	EQUIPMENT MISC.	\$10,971	\$11,000	\$11,000
11	HIGHWAY FUEL	\$33,807	\$25,000	\$34,000

BUILDING MAINTENANCE:

12	HIGHWAY GARAGE REPAIR	\$15,968	\$16,301	\$16,301
13	WASTEWATER DISPOSAL		\$10,000	\$10,000
14	HIGHWAY GARAGE UTILITIES	\$32,369	\$27,500	\$32,500
15	OFFICE EXPENSE	\$6,964	\$7,000	\$7,000

TOTAL HIGHWAY

\$1,157,486	\$1,171,933	\$1,193,023
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BOARD OF HEALTH-LANDFILL				
1	SALARIES:	\$192,159	\$206,725	\$216,373
	EXPENSE:			
2	LEACHATE COLLECTION	\$59,969	\$50,000	\$50,000
3	DISPOSAL OF WOOD	\$30,006	\$30,000	\$18,500
4	FUEL	\$12,891	\$13,000	\$14,000
	PROFESSIONAL SERVICES			
5	MISC. ENGINEERING	\$16,876	\$33,200	\$33,200
	BUILDING:			
6	REPAIRS	\$9,129	\$9,500	\$9,500
7	UTILITIES	\$14,984	\$15,000	\$16,800
8	OTHER EXPENSE	\$13,386	\$13,500	\$25,900
9	MAINTENANCE REPAIRS	\$28,985	\$29,600	\$29,600
10	LEASE EQUIPMENT	\$6,007	\$6,973	\$6,973
11	OTHER EXPENSE: COVER	\$14,629	\$14,650	\$19,850
12	MISC. EQUIPMENT	\$8,192	\$8,400	\$8,400
13	BANNED WASTE DISPOSAL	\$30,000	\$30,000	\$18,500
14	SECURITY SYSTEM	\$5,813	\$0	\$6,000
	TOTAL LANDFILL	\$443,026	\$460,548	\$473,596
VETERANS BENEFITS				
	VET BENEFIT APPROPRIATION	\$4,373	\$3,645	\$3,645
	MISCELLANEOUS	\$145	\$215	\$180
	SALARIES	\$3,802	\$3,833	\$3,868
1	TOTAL VETERANS BENEFITS	\$8,320	\$7,693	\$7,693
SCHOOLS				
1	SCHOOLS	\$24,304,355	\$25,909,202	\$27,379,743
2	REGIONAL VOCATIONAL SCHOOL	\$178,450	\$158,049	\$186,000
YOUTH SERVICES				
	DIRECTOR YOUTH SERVICES	\$68,059	\$66,775	\$66,775
	ASSOC DIRECTOR YOUTH SER	\$63,271	\$62,258	\$62,266
	CLERICAL	\$0	\$3,866	\$5,866
1	TOTAL YOUTH SERVICES SAL	\$131,330	\$132,899	\$134,907
2	EXPENSE	\$4,017	\$3,980	\$3,930
3	AUTOMOBILE EXPENSE	\$710	\$400	\$450

4	VEHICLE PURCHASE	\$0	\$0	\$0
5	AUTOMOBILE REPAIR	\$0	\$350	\$350

TOTAL YOUTH SERVICES

\$136,057	\$137,629	\$139,637
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LIBRARY

SALARIES

	LIBRARY DIRECTOR	\$64,043	\$66,023	\$66,740
	ADM ASSISTANT	\$47,942	\$48,216	\$48,216
	CHILDREN'S LIBRARIAN	\$42,159	\$43,095	\$44,444
	ASST. CHILDREN'S LIBRARIAN	\$43,085	\$44,251	\$44,476
	LIBRARY ASSISTANTS	\$112,947	\$158,635	\$158,818
	PAGES SALARY	\$12,348	\$12,883	\$13,270
	CLERKS SALARY	\$73,422	\$33,175	\$39,400
	CUSTODIAN SALARY	\$31,746	\$33,825	\$35,325
	REFERENCE LIBRARIAN	\$53,231	\$56,803	\$58,700
	ASSISTANT DIRECTOR	\$50,251	\$51,289	\$52,824
	HEAD OF CIRCULATION	\$49,153	\$48,382	\$41,601
	SATURDAY DIFFERENTIAL	\$0	\$1,700	\$1,700
	EVEN DIFFERENTIAL	\$0	\$2,050	\$2,300
	CHILDREN'S ROOM PART TIME	\$0	\$0	\$0
	COMPUTER SPECIALIST/PART TIME	\$14,866	\$28,429	\$29,536
1	TOTAL SALARIES	\$595,193	\$628,756	\$637,350
2	OPERATING EXPENSE	\$43,000	\$43,000	\$47,000
3	OUT OF STATE TRAVEL	\$0	\$550	\$0
4	TUITION REIMBURSEMENT	\$1,223	\$2,500	\$2,500
5	MATERIALS PURCHASE	\$133,001	\$134,600	\$137,100
6	LIBRARY AUTOMATION	\$32,000	\$32,000	\$32,000

TOTAL LIBRARY

\$804,417	\$841,406	\$855,950
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PARK & RECREATION

SALARIES:

	SUPERINTENDENT	\$78,074	\$78,074	\$78,074
	LABOR	\$428,592	\$308,153	\$311,954
	CLERICAL REGULAR	\$41,005	\$38,562	\$38,562
1	TOTAL SALARIES	\$547,671	\$424,789	\$428,590

EXPENSE:				
2	REPAIRS & MISC.	\$50,801	\$45,835	\$47,835
3	LANDSCAPE, MATERIAL & SUPPLIES	\$29,817	\$31,527	\$31,527
4	UNIFORM EXPENSE	\$4,280	\$4,280	\$4,280
5	TREE PLANTING	\$3,740	\$1,500	\$1,500
6	PLAYGROUND SUPPLY	\$0	\$0	\$0
7	TRAVEL & DUES IN STATE	\$355	\$500	\$500
8	TRAVEL OUT OF STATE	\$620	\$1,050	\$0
EQUIPMENT				
9	MISC SMALL EQUIPMENT	\$824	\$1,000	\$1,000
10	REPAIR SUPPLY & EQUIP	\$2,811	\$5,000	\$5,000
BUILDING REPAIRS				
11	LIGHTING, ETC.	-\$995	\$3,650	\$3,650
CONTRACT/PROF SERVICES				
12	TREE TRIMMING	\$29,062	\$30,800	\$30,800
13	PUBLIC WORKS EXPENSE	\$1,983	\$2,000	\$2,000
14	TREE TRIMMING BACKLOG	\$0	\$30,000	\$0
15	DEV. CEMETERY LAND	\$0	\$0	\$0
TOTAL PARK & RECREATION		\$670,969	\$581,931	\$556,682
16	FEE SUPPORTED PROGRAMS	\$461,338	\$550,000	\$550,000
PARK/RECREATION: POOL OPERATION				
	SALARIES	\$163,437	\$170,000	\$135,000
	UTILITIES	\$53,648	\$40,000	\$55,000
	ADMIN MATERIALS, SUPPLIES	\$13,986	\$9,000	\$9,000
	MAINTENANCE MATERIALS, SUPPLY	\$40,284	\$45,000	\$38,000
	PROGRAMS	\$6,013	\$11,000	\$8,000
17	TOTAL POOL OPERATION	\$277,368	\$275,000	\$245,000
UNCLASSIFIED				
1	INSURANCE GENERAL	\$360,709	\$330,000	\$361,200
2	INSURANCE 32B	\$3,224,139	\$3,846,056	\$4,400,000
3	UNEMPLOYMENT COMPENSATION	\$15,599	\$25,000	\$55,000
4	STREET LIGHTING	\$95,988	\$113,000	\$113,000
5	HYDRANT RENTAL	\$0	\$18,000	\$0

7	RESERVE FUND	\$0	\$201,000	\$201,000
8	PUBLIC CEREMONIES	\$3,495	\$2,500	\$2,500
9	SURETY BONDS	\$0	\$1,200	\$0
10	TOWN CLOCKS	\$0	\$200	\$0
11	NON CONTRIBUTORY PENSION	\$12,986	\$12,000	\$12,000
12	PENSION DISABILITY ACCT	\$0	\$10,000	\$10,000
13	OCCUPATIONAL HEALTH NURSE	\$9,409	\$7,500	\$7,500
14	TOWN MEETING WARRANT	\$13,398	\$16,000	\$16,000
15	MEDICARE CONTRIBUTION	\$330,000	\$350,000	\$375,000
16	RESERVE FOR SAL SETTLEMENT	\$0	\$120,000	\$505,000
17	EMPLOYEE ASSISTANCE PROGRAM.	\$0	\$4,800	\$4,800

TOTAL UNCLASSIFIED

\$4,065,723

\$5,057,256

\$6,063,000

DEBT AND INTEREST

1 TOTAL DEBT & INTEREST

\$3,869,153

\$3,849,037

\$3,665,900

GRAND TOTAL BUDGET

\$43,821,975

\$46,515,770

\$48,936,453

PROCEDURAL MOTION:

Linda Segal moved and was duly seconded that the Town vote to extend Town Meeting time until 11:00 P.M.

VOTED: MOTION NOT CARRIED

AMENDMENT NO. 1:

Richard Waack moved and was duly seconded that the Town reduce Line Item #7, Unclassified, to \$1,000; and reduce Line Item #16, Unclassified, to \$205,000.

MOTION TO TERMINATE DEBATE:

Matthew Shear moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

MOTION CARRIED BY MORE THAN 2/3 MAJORITY

VOTED ON AMENDMENT NO. 1: MOTION NOT CARRIED

AMENDMENT NO. 2:

Holly Lapp moved and was duly seconded that the Town increase Line Item #3, Board of Health-Landfill, to \$30,000 and increase Line Item #13, Board of Health-Landfill, to \$30,000 and reduce Line Item #7, Unclassified, to \$178,000.

VOTED ON AMENDMENT NO. 2: MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:

Roderick Fletcher moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

MOTION CARRIED BY MORE THAN 2/3 MAJORITY

VOTED ON MOTION NO. 1: UNANIMOUSLY IN FAVOR

<u>CAPITAL BUDGET</u>		RECOMMENDED	
<u>SELECTMEN</u>			
1	Town Building Repairs	\$110,000	BORROW
<u>INFORMATION TECHNOLOGY</u>			
2	Integrated Financial Mgmt Software-Town/School	\$325,000	BORROW
3	Computer Equipment	\$20,000	BORROW
<u>JOINT COMMUNICATIONS</u>			
4	Voting Receivers(Equipment)	\$24,000	BORROW
<u>FIRE DEPARTMENT</u>			
5	Refurbish Fire Truck(Equipment)	\$105,000	BORROW
<u>HIGHWAY</u>			
6	Dump Truck	\$55,000	BORROW
7	Front End Loader	\$121,000	BORROW
<u>BOH-LANDFILL</u>			
8	Container (Equipment)	\$8,000	BORROW
<u>LIBRARY</u>			
9	Computer Equipment	\$9,000	BORROW
<u>PARK AND RECREATION</u>			
10	Gang Mower	\$70,000	BORROW
11	Dump Truck	\$50,000	BORROW
<u>SCHOOL DEPARTMENT</u>			
12	Technology	\$200,000	BORROW
13	Building Repairs	\$200,000	BORROW
GRAND TOTAL		\$1,297,000	

MOTION NO. 2

Robert Lentz moved and was duly seconded that the following amounts be appropriated for the following numbered equipment and vehicle acquisitions and projects for the following departments, each of which shall be a separate appropriation:

	<u>Equipment/Vehicle/Project</u>	<u>Department</u>	<u>Amount</u>
1	Town Building Repairs	Selectmen	\$110,000.00
2	Integrated Financial Management Software	Selectmen	\$325,000.00
3	Computer Equipment	Selectmen	\$ 20,000.00
4	Voting Receivers	Selectmen	\$ 24,000.00
5	Fire Truck Refurbishment	Fire	\$105,000.00
6	Dump Truck	Highway	\$ 55,000.00
7	Front End Loader	Highway	\$121,000.00
8	Container	Board of Health	\$ 8,000.00
9	Computer Equipment	Library	\$ 9,000.00
10	Gang Mower	Park and Recreation	\$ 70,000.00
11	Dump Truck	Park and Recreation	\$ 50,000.00
12	Technology	Schools	\$200,000.00
13	Building Repairs	Schools	\$200,000.00

and, to meet these appropriations, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,297,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7.

MOTION TO TERMINATE DEBATE:

Roderick Fletcher moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

MOTION CARRIED BY MORE THAN 2/3 MAJORITY

VOTED ON MOTION NO. 2:

1ST VOICE VOTE: UNDECIDED

STANDING COUNT BY MODERATOR: IN FAVOR: 839

OPPOSED: 6

MOTION CARRIED BY MORE THAN 2/3 MAJORITY

The Meeting adjourned at 11:00 P.M. until Monday, May 2, 2005 at 7:45 P.M.

Attendance: 1057

**VOTES ENACTED:
MONDAY, MAY 2, 2005 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE**

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 11, 2005 signed by Betsy E. Connolly, Michael L. Tichnor, Douglas J. Leard, William D. Whitney, and Brian T. O'Herlihy, Selectmen, served and return of service given by William E. Pickett, Jr., Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 11: SCIENCE CLASSROOM

Proposed by: School Committee

Estimated Cost: \$350,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the School Committee for the set up, furnishing, equipping and three (3)-year lease of a two classroom/lab modular science building for Wayland High School, or for the renovation, furnishing, and equipping of space at Wayland High School to create two (2) science labs; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing or otherwise.

MOTION:

Jeffrey Dieffenbach moved and was duly seconded that the Town appropriate \$402,000. to be expended by the School Committee for the purchase, set up, furnishing, and equipping of a two classroom/lab modular science building for Wayland High School, and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$402,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7.

VOTED: 1ST VOICE VOTE: UNDECIDED
 2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 6: WATER DEPARTMENT MAINTENANCE BUDGET

Proposed by: Board of Water Commissioners

Estimated Cost: \$2,683,908

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or Federal Government, by borrowing or otherwise.

WATER DEPARTMENT BUDGET FY 2006

	EXPENDED FY 2004	APPROPRIATED FY 2005	REQUESTED FY 2006
Operating Budget:			
Elected Wages	\$225	\$225	\$225
Regular Wages	\$500,492	\$618,700	\$664,488
Total Personal Services	\$500,717	\$618,925	\$664,713

Purchase of Services	\$151,483	\$201,500	\$236,500
Utilities	\$148,253	\$177,000	\$179,400
Supplies and Materials	\$299,282	\$274,500	\$272,000
Debt Service	\$370,026	\$401,983	\$520,851
Total Expenses	\$969,044	\$1,054,983	\$1,208,751
Total Water Department	\$1,469,761	\$1,673,908	\$1,873,464

MOTION:

Robert Duffy moved and was duly seconded that the Town appropriate the sum of \$1,873,464. to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department during Fiscal Year 2006 for the following purposes:

Operating Budget:	
Elected Wages	\$225
Regular Wages	\$664,488
Total Personal Services	\$664,713
Purchase of Services	\$236,500
Utilities	\$179,400
Supplies and Materials	\$272,000
Debt Service	\$520,851
Total Expenses	\$1,208,751
Total Water Operating Budget	\$1,873,464

and that said appropriation be provided by the use of \$1,873,464. from Water Revenues.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 7: WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY BUDGET

Proposed by: Septage Committee

Estimated Cost: \$702,546

To determine whether the Town will vote to appropriate a sum of money to be expended by the Septage Committee for the operation of the Wayland/Sudbury septage treatment facility; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Philip Pattison moved and was duly seconded that the Town appropriate the sum of \$702,546. to be expended by the Septage Committee for the operation of the Wayland/Sudbury Septage Treatment Facility during Fiscal Year 2006 for the following purposes:

	EXPENDED FY 2004	APPROVED FY 2005	RECOMMENDED FY 2006
OPERATING BUDGET			
REGULAR WAGES	\$117,482	\$127,100	\$131.034
TOTAL PERSONAL SERVICES	\$117,482	\$127,100	\$131.034

PURCHASE OF SERVICES	\$428,926	\$464,600	\$461,172
UTILITES	\$39,991	\$40,000	\$45,000
DEBT SERVICE	\$73,135	\$65,340	\$65,340
TOTAL EXPENSES	\$542,052	\$569,940	\$571,512
TOTAL SEPTAGE DEPARTMENT	\$659,534	\$697,040	\$702,546

and that said appropriation shall be provided by the use of \$546,490. from Septage Revenues and by transferring \$156,056. from Septage Retained Earnings.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 8: WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET

Proposed by: Wastewater Management District Commission

Estimated Cost: \$181,090

To determine whether the Town will vote to appropriate a sum of money to be expended by the Wastewater Management District Commission for the annual operating expenses of the Wayland Wastewater Management District; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds appropriated for another purpose, by borrowing or otherwise.

WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET FY 2006

	EXPENDED FY 2004	APPROPRIATED FY 2005	REQUESTED FY 2006
Operating Expense			
Purchase of Services	\$127,329	\$185,327	\$150,000
Debt Service	\$29,851	\$31,083	\$31,090
Total Expenses	\$157,180	\$216,410	\$181,090
Total Wastewater Mgmt Comm	\$157,180	\$216,410	\$181,090
Anticipated Revenue	\$220,700	\$216,410	\$149,590
Retained Earnings			\$31,500
Actual Revenues	\$202,591		
			<u>\$181,090</u>

MOTION:

Lana Carlsson Irwin moved and was duly seconded that the Town appropriate the sum of \$181,090. to be expended by the Wastewater Management District Commission for its annual operating expenses during Fiscal Year 2006 for the following purposes:

Operating Expense	\$ 150,000.
Debt Service	31,090.
Total Expenses	<u>\$181,090.</u>

and that said appropriation be provided by the use of \$149,590. from Wastewater Management Revenues and \$31,500. from Wastewater Retained Earnings.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 9: TRANSFER CONTROL AND OPERATION OF SANITARY LANDFILL

Proposed by: Petitioners

Estimated Cost: None

To determine whether the Town will vote to transfer, from the Board of Health to the Board of Road Commissioners, the care, custody, management and control of the present Wayland Sanitary Landfill and all of its land and improvements thereto, as well as all of its personnel, physical assets and equipment of every kind, financial assets and liabilities, including all unexpended appropriations for fiscal years 2005 and 2006 and all other funds of whatever description, whether presently available or to become available in the future, and to transfer a portion of the unexpended appropriation of the health director's salary related to managing the Landfill for fiscal years 2005 and 2006 to the salary of the highway operations director. The purpose for which the aforementioned land is held shall not change.

MOTION:

William A. Currier moved and was duly seconded that the Town vote to transfer, effective July 1, 2006, from the Board of Health to the Board of Road Commissioners, the care, custody, management and control of the present Wayland Sanitary Landfill and all of its land and improvements thereto, as well as all of its personnel, physical assets and equipment of every kind; financial assets and liabilities, including all unexpended appropriations for fiscal years 2005 and 2006 and all other funds of whatever description, whether presently available or to become available in the future and to increase the Director of Highway salary \$7000. by transfer from Unclassified-Reserve for Salary Settlement – Line 16 of the 2006 Budget. The purpose for which the aforementioned land is held shall not change.

POINT OF ORDER:

Robert Lentz – the motion includes a provision to take money out of the budget and the budget (Article 5) has been voted on and disposed of; therefore, the provision is out of order.

Moderator questioned whether the mover would delete the provision from the motion.

POINT OF ORDER:

George Harris – Town Meeting voted certain monies for salary adjustments. The money has been appropriated but not allocated and is to be made available July 1. Can this money be transferred by the motion?

Robert Lentz noted that the Personnel Board has jurisdiction to authorize the expenditure of money approved as of July 1.

Maryanne Peabody stated the Personnel Board has authority to determine classification of employees and to set salary based on the Wage and Classification Plan but that the Board of Selectmen has authority to sign off on the utilization of the fund.

The Moderator ruled that the motion of Mr. Currier was in order.

POINT OF ORDER:

Milton Bailey – The inclusion of the \$7000. in the motion, without going through the classification procedure, should be deleted.

The Moderator ruled that Town Meeting has the authority and jurisdiction to determine the nature of the Wage and Classification Plan and that the motion is in order.

POINT OF ORDER:

Lawrence Krakauer – Noted that the motion is outside the scope of the Article which states estimated cost none. The salary increase is an expenditure and is a cost and the Town was notified that there would be no cost.

The Moderator requested the presenter to amend the motion by deleting the \$7000.

POINT OF ORDER:

Daryl Vanderburgh – Warrant says nothing about a salary.
The Moderator ruled that the presenter delete the funds from the motion.

AMENDED MOTION:

William Currier moved and was duly seconded that the Town vote to transfer, effective July 1, 2006, from the Board of Health to the Board of Road Commissioners, the care, custody, management and control of the present Wayland Sanitary Landfill and all of its land and improvements thereto, as well as all of its personnel, physical assets and equipment of every kind; financial assets and liabilities, including all unexpended appropriations for fiscal years 2005 and 2006 and all other funds of whatever description, whether presently available or to become available in the future. The purpose for which the aforementioned land is held shall not change.

AMENDMENT NO. 1:

William Currier moved and was duly seconded that the motion be amended by changing the words for fiscal years 2005 and 2006 to 2006 and 2007 respectively.

The Moderator received unanimous consent of the Meeting to withdraw the amendment.

AMENDMENT NO. 2:

William Currier moved and was duly seconded that the motion be amended by changing the words effective July 1, 2006 to effective July 1, 2005 and by changing the words for fiscal years 2005 and 2006 to 2006 and 2007 respectively.

POINT OF ORDER:

James Karlson stated that Article 5 appropriated monies to the Board of Health and in order to transfer monies to the Highway Department we would have to reconsider Article 5.

The Moderator allowed the Point of Order and ruled that the motion was out of order as presented.

AMENDMENT NO 3:

William Currier moved and was duly seconded that the main motion be amended by deleting the same and substituting the words “that this Article be taken out of order until the end of the Warrant.”

VOTED ON AMENDMENT NO. 3:

1 ST VOICE VOTE:	UNDECIDED		
2 ND VOICE VOTE:	UNDECIDED		
STANDING COUNTED VOTE:		IN FAVOR:	198
		OPPOSED:	103 MOTION NOT CARRIED

TELLERS:

Paul Gardescu	135 Glezen Ln
Paul A. Lyons, Jr.	11 Lakeshore Dr
Barbara Pontecorvo	6 Green Way #201

Tsesan Shaw 47 Sherman's Bridge Rd
 James Pierce 21 Cameron Rd
 Pam Bonaguide 32 Stonebridge Rd

AMENDMENT NO. 4:

Charles Anderson moved and was duly seconded to pass over the Article.

VOTED: MOTION CARRIED BY 2/3 MAJORITY

PROCEDURAL MOTION:

Anna Meliones moved and was duly seconded that the Meeting vote to take Article 10 out of order until the conclusion of Special Town Meeting.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 12: BALDWIN POND WATER TREATMENT PLANT – DESIGN AND PERMITTING

Proposed by: Water Commissioners

Estimated Cost: \$300,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Water Commissioners for the design of a water treatment plant at the Baldwin Pond Wellfield; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or Federal Government, or otherwise.

MOTION:

Robert Duffy moved and was duly seconded that the Town appropriate \$300,000. to be expended by the Board of Water Commissioners for the design of a water treatment plant at the Baldwin Pond Wellfield; and that said appropriation be provided by transferring \$300,000. from Water Retained Earnings.

Robert Duffy received unanimous consent of the Meeting to withdraw the main motion.

MOTION:

Robert Duffy moved and was duly seconded that the Town appropriate \$300,000. to be expended by the Board of Water Commissioners for the design of a water treatment plant at the Baldwin Pond Wellfield; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$300,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8.

MOTION TO TERMINATE DEBATE:

Lana Carlsson Irwin moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED BY 2/3 MAJORITY

VOTED: 1ST VOICE VOTE: UNDECIDED
 2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 13: TOWN WIDE FULL LIST AND MEASURE OF PROPERTIES FOR FY 2006
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Proposed by: Board of Assessors

Estimated Cost: \$250,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Assessors for the purpose of analytical update and revaluation services for all real, exempt and personal properties in Wayland, and the implementation of upgraded software, according to the requirements of the Commonwealth of Massachusetts Department of Revenue; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing or otherwise.

MOTION:

Tom Maglione moved and was duly seconded that the Town appropriate \$190,000. to be expended by the Board of Assessors for the purpose of analytical update and revaluation services for all real, exempt and personal properties in Wayland, and the implementation of upgraded software, according to the requirements of the Commonwealth of Massachusetts Department of Revenue; and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$190,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7.

MOTION TO TERMINATE DEBATE:

Matthew Shear moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

<u>VOTED:</u>	1 ST VOICE VOTE:	UNDECIDED
	COUNT BY MODERATOR:	UNDECIDED
	STANDING COUNTED VOTE:	IN FAVOR: 97
		OPPOSED: 71 MOTION NOT CARRIED

TELLERS:

Paul Gardescu	135 Glezen Ln
Paul A. Lyons, Jr.	11 Lakeshore Dr
Barbara Pontecorvo	6 Green Way #201
Tsesan Shaw	47 Sherman's Bridge Rd
James Pierce	21 Cameron Rd
Pam Bonaguide	32 Stonebridge Rd

The Meeting adjourned at 11:00 P.M. until Wednesday, May 4, 2005 at 7:45 P.M.

Attendance: 456

WEDNESDAY, MAY 4, 2005 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE**C. PETER R. GOSSELS, MODERATOR:**

Pursuant to the Warrant dated April 11, 2005 signed by Betsy E. Connolly, Michael L. Tichnor, Douglas J. Leard, William D. Whitney, and Brian T. O'Herlihy, Selectmen, served and return of service given by William E. Pickett, Jr., Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 8:08 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 14: APPROPRIATION OF MONEY FOR THE BOARD OF ASSESSORS TO ANALYTICALLY UPDATE REVALUATION SERVICES AND INSTALL UPDATED SOFTWARE

Proposed by: Petitioners

Estimated Cost: \$250,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Assessors for the purpose of analytical update and revaluations services for all real, exempt and personal properties in Wayland, and installation of upgraded software, according to the requirements of the Commonwealth of Massachusetts Department of Revenue, and to determine whether such appropriation shall provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:

Barry Nystedt moved and was duly seconded that the Town appropriate \$190,000. to be expended by the Board of Assessors for the purpose of analytical update and revaluation services for all real, exempt and personal properties in Wayland, and the implementation of upgraded software, according to the requirements of the Commonwealth of Massachusetts Department of Revenue; and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$190,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7.

AMENDMENT NO. 1:

Tom Maglione moved and was duly seconded to amend the main motion by changing the amount to be appropriated from \$190,000. to \$185,000.

VOTED ON AMENDMENT NO. 1:

1ST VOICE VOTE: UNDECIDED

STANDING COUNT BY MODERATOR: MOTION CARRIED

AMENDMENT NO. 2:

Lawrence Krakauer moved and was duly seconded that the Town vote to table the motion until after the final article in the warrant has been disposed of.

The Moderator ruled that the motion was out of order.

MOTION TO TERMINATE DEBATE:

Karl Geiger moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

1ST VOICE VOTE: UNDECIDED
 STANDING COUNT BY MODERATOR: IN FAVOR: 102
 OPPOSED: 12 MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED:

1ST VOICE VOTE: UNDECIDED
 STANDING COUNTED VOTE: IN FAVOR: 95
 OPPOSED: 62 MOTION NOT CARRIED

TELLERS:

Donald Habelow	14 Astra
Louise Brown	30 Campbell Rd
John Dyer	287 Cochituate Rd
Mary Beth Hagen	8 Yeager Way
Judy Currier	22 Algonquin Path
Jack O'Donnell	41 Forty Acres Dr

The Meeting recessed on May 4, 2005 at 8:15 P.M. to commence the Special Town Meeting.

The Meeting reconvened on May 5, 2005 at 8:08 P.M.

PROCEDURAL MOTION:

Mark Santangelo moved and was duly seconded that the Town vote that Article 22 be considered before Article 21.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 10: FUNDING FOR GARAGE STUDY

Proposed by: Board of Road Commissioners

Estimated Cost: \$35,000

To determine whether the town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners and the Park and Recreation Commission to conduct a study to evaluate possible locations for a new or expanded joint Highway Department and Park and Recreation garage facility; and to determine whether such appropriation shall be provided by taxation, by transfer of unappropriated funds, by transfer of funds appropriated for another purpose, by funds received as grants from the Commonwealth or Federal Government, by borrowing, or otherwise.

MOTION:

Anna Meliones moved and was duly seconded that the Town appropriate a sum of money to be expended by the Board of Road Commissioners and the Park and Recreation Commission to conduct a study to evaluate possible locations for a new or expanded joint Highway Department and Park and Recreation garage facility; and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$35,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 15: ACQUIRE LAND OF GILBERTS ON BRACKETT ROAD
--

Proposed by: Conservation Commission

Estimated Cost: Unknown

To determine whether the Town will vote to:

1. authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain, or otherwise, for conservation purposes, the fee or any lesser interest in all or part of the parcel of land located on Brackett Road, Wayland Massachusetts, containing, in the aggregate, 94,865 square feet, more or less, shown as Parcel G (Parcels E and F) on a plan entitled "Plan of Land in Wayland, Massachusetts", dated September 19, 2000, prepared by Sullivan, Connors & Associates, and recorded with the Middlesex South Registry of Deeds as Plan No. 1214 of 2001, a copy of which plan is on file in the Office of the Town Clerk;
2. appropriate a sum of money to compensate the owner and/or acquire said parcel of land; and
3. provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from funds appropriated for other purposes, by borrowing or otherwise.

MOTION:

Marylynn Gentry moved and was duly seconded that the Town vote to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 16: COMPENSATION FOR ELECTED OFFICIALS

Proposed by: Board of Selectmen

To determine whether the Town will vote to fix the salaries and compensation of all elected officers of the Town effective July 1, 2005, which salaries and compensation are printed below.

SALARY SCHEDULE – ELECTED TOWN OFFICIALS

		<u>FY 2005</u>	<u>FY 2006</u>
Town Clerk		\$61,681	\$65,117 *
Assessors	(Chairman)	\$1,600	\$1,600
	(2 @ \$1,500)	\$3,000	\$3,000
Board of Health	(5 @ \$50)	\$250	\$250
Water Commissioners	(3 @ \$75)	\$225	\$225
TOTAL		\$66,756	\$70,192

* Salary for FY 2005 was unchanged from FY 2004. The amount shown for FY 2006 reflects a 2% increase as of 1/1/05 and a 3.5% increase as of 7/1/05 given, or expected to be given, to all non-union employees.

MOTION:

Michael Tichnor moved and was duly seconded that the Town vote to fix the salary and compensation of all elected officers of the Town to be effective July 1, 2005, as follows:

ELECTED TOWN OFFICERS

SALARY/COMPENSATION

	<u>PER PERSON FY2006</u>
Town Clerk	65,117.
Assessors (Chairman)	1,600.
(2 Members)	1,500.
Board of Health (5)	50.
Water Commissioners (3)	75.

AMENDMENT:

Anette Lewis moved and was duly seconded that the Town vote to remove the salary/compensation of the Assessors, Board of Health members, and Water Commissioners.

VOTED ON AMENDMENT:

1ST VOICE VOTE: UNDECIDED
 2ND VOICE VOTE: MOTION NOT CARRIED
 7 PERSONS QUESTIONED THE VOTE
 STANDING COUNTED VOTE: IN FAVOR: 69
 OPPOSED: 43 MOTION CARRIED

TELLERS:

Jack Langsdorf	17 Fuller Rd
Perry Smoot	65 Glezen Ln
Marcy Crowley	6 Wayland Hills Rd
Prescott Baston	11 Cochituate Rd
Steven Allen	7 Country Corners Rd
Jane Sanford Stabile	120 Commonwealth Rd

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 17: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Proposed by: Board of Selectmen

Estimated Cost: Unknown

To determine whether the Town will vote to:

- (a) pay the following bill(s) of prior Fiscal Years:
- (b) appropriate a sum of money for the payment of the foregoing bills of prior fiscal years; and
- (c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Robert Lentz moved and was duly seconded that the Town vote to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

<p>ARTICLE 18: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION AMOUNTS</p>

Proposed by: Board of Selectmen and Board of Assessors

To determine whether the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2006.

MOTION:

Joseph Nolan moved and was duly seconded that the Town accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2006.

VOTED: UNANIMOUSLY IN FAVOR

<p>ARTICLE 19: REVOLVING FUND FOR COUNCIL ON AGING</p>

Proposed by: Council on Aging

To determine whether the Town will vote to authorize the continuance of a revolving fund pursuant to Chapter 44, Section 53E ½ of the Massachusetts General Laws for the Council on Aging; and to determine: (1) the programs and purposes for which such revolving fund may be expended; (2) the departmental receipts which may be credited to such revolving fund; (3) the board or officer(s) authorized to expend monies from such fund; and (4) the total amount that may be expended from such fund in Fiscal Year 2006.

MOTION:

Douglas Leard moved and was duly seconded that (a) the Town continue the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the Council on Aging for education, cultural and entertainment programs and purposes; (b) that receipts from said programs may be credited to said revolving fund; (c) that the Co-Executive Directors of the Council on Aging are hereby authorized to expend monies from such fund for the aforementioned programs and purposes; and (d) that the sum of \$50,000. may be expended from such fund during Fiscal Year 2006.

VOTED: UNANIMOUSLY IN FAVOR

<p>ARTICLE 20: WATER DEPARTMENT ENTERPRISE FUND</p>
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Proposed by: Petitioners

To determine whether the Town will vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 53F ½ to establish an enterprise fund for the maintenance and operation of the Water Department.

MOTION:

W. Edward Lewis moved and was duly seconded that the Town accept the provisions of Massachusetts General Laws Chapter 44, Section 53F ½ to establish an enterprise fund for the operation, maintenance, and improvement of the water supply system of the Town, effective fiscal year 2006.

MOTION TO TERMINATE DEBATE:

Patricia Abramson moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

Moderator declared motion carried by 2/3 majority

<u>VOTED:</u>	STANDING COUNTED VOTE:	IN FAVOR:	63
		OPPOSED:	91 MOTION NOT CARRIED

ARTICLE 22: FULL PUBLIC DISCLOSURE OF DANFORTH LITIGATION SETTLEMENT

Proposed by: Petitioners

To determine whether the Town will vote to direct and instruct the Wayland Board of Selectmen, its representatives and/or any and all other persons, firms or other entities representing Wayland's interest, if and when the Town of Wayland settles its legal action against the Town of Framingham and any other persons, firms, or other entities associated with said settlement including, without limitation, the property owner and/or identified developer, further to Framingham's issuance of a special permit granting the property owner and/or developer permission to build a Planned Unit Development known as the Villages at Danforth Farm, to fully and completely disclose to the Public any and all settlements made to resolve the court action without further litigation as documented by fully executed agreements (and corresponding releases, if any) with any and all attachments by way of exhibits, addendums or otherwise, without any omissions or redactions whatsoever. Photocopies of the complete and unredacted final settlement documents as filed in Court (and corresponding releases, if any) shall be provided to the Public, free of charge, in hard-copy form at the Wayland Board of Selectmen's Office in the Town Building promptly upon full execution of the full and final settlement.

MOTION:

Rebecca Butler moved and was duly seconded that the Town vote to approve Article 22 exactly as printed in the Warrant on Page 55, and by deleting the words "free of charge" in the next-to-last line of the text.

<u>VOTED:</u>	1 ST VOICE VOTE:	SCATTERING OF NOES
	2 ND VOICE VOTE:	UNANIMOUSLY IN FAVOR

ARTICLE 21: ESTABLISH DESIGNATED ACCOUNT FOR DANFORTH PROJECT MITIGATION FUNDS

Proposed by: Petitioners

To determine whether the Town will vote to direct and instruct the Wayland Board of Selectmen, the Town Administrator, the Finance Committee and Finance Director {if and when the Town of Wayland settles its legal action against the Town of Framingham and any other persons, firms, or other entities associated with said settlement including, without limitation, the property owner and/or identified developer, further to Framingham's issuance of a special permit granting the property owner and/or developer permission to build a Planned Unit Development known as the Villages at Danforth Farm} to establish a separate and distinct designated bank account, pursuant to M.G.L. c. 44, section 53A, into which any and all monies received by the Town shall be deposited as a result of the full and final execution of settlement and corresponding agreement(s). The use of such monies shall be limited only to mitigating direct impacts to Wayland's roadways, abutting properties and drinking water quality as a result of the construction of the aforementioned Framingham PUD project. Any and all expenditures

from this designated bank account shall be made in accordance with the documents titled "Settlement Agreement" dated January 18, 2005 between the Town of Wayland and National Development Associates of New England, Inc. and the "Estimated Allocations Per Board of Selectmen Decision" dated February 7, 2005 and signed by the Wayland Board of Selectmen.

MOTION:

Linda Segal moved and was duly seconded that the Town vote to approve Article 21 exactly as printed in the Warrant on Page 53.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
 2ND VOICE VOTE: MOTION CARRIED

ARTICLE 23: SELL OR TRADE VEHICLES AND EQUIPMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

<u>Department</u>	<u>Vehicle/Equipment</u>	<u>Year</u>
Water	Case Tractor L/Backhoe	1986
Water	Ford Ranger Pickup	1995
Water	GMC Jimmy S1500 Utility Truck	1988
Highway	Ford F350 15,000 GVW Dump truck	1994
Highway	Trojan 200Z 3 yard front end loader	1988

MOTION:

Joseph Nolan moved and was duly seconded that the Town vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment or other personal property:

<u>Department</u>	<u>Vehicle/Equipment</u>	<u>Year</u>
Water	Case Tractor L/Backhoe	1986
Water	Ford Ranger Pickup	1995
Water	GMC Jimmy S1500 Utility Truck	1988
Highway	Ford F350 15,000 GVW Dump truck	1994
Highway	Trojan 200Z 3 yard front end loader	1988
School	Ford Taurus	1996
School	Chevrolet Celebrity Station Wagon	1989

VOTED: MOTION CARRIED

ARTICLE 24: ACCEPT GIFTS OF LAND

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, by devise, or otherwise.

MOTION:

Alan Reiss moved and was duly seconded that the Town vote to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 25: AUTHORIZE TREASURER TO BORROW

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2005, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

MOTION:

Alan Reiss moved and was duly seconded that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2005, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4, and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 26: AMEND SECTION 702.1 OF THE ZONING BY-LAWS

Proposed by: Planning Board

To determine whether the Town will vote to amend its Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, by making the following revisions to §198-702.1 thereof:

(deletions are indicated in ~~striketrough lettering~~, and insertions are indicated in underlined lettering.)

§198-702.1. Setbacks

All buildings or structures in any residence district shall comply with the setbacks in § 198.801 Table of Dimensional Requirements. The setbacks shall apply to any public or private street right-of-way whether accepted or not. The setbacks shall apply to whichever distance is greater, except as provided in § 198-702.2 and 702.3 below; except that any existing lot shown on a plan or described in a deed, recorded in the Registry of Deeds, that conformed or was considered to conform to the area and frontage requirements on, but not after, January 28, 1998, shall be considered to be in compliance with this Zoning

Bylaw; and any existing structure that was in compliance with regulations respecting location on, but not after, January 28, 1998, shall be considered to be in compliance with this Zoning Bylaw. Exempt from the setback requirement of this paragraph are roof eaves, stoops, stairs, bulkheads, chimneys and bay windows; and fences and walls up to six feet in height from the existing natural topography. [Amended 5-14-1998 ATM by Art. 51; 5-5-1999 STM by Art. 9; 5-5-1999 STM by Art 11: 4-29-2004 ATM; 5-6-2004 ATM by Art. 21]

MOTION:

Christopher Seveney moved and was duly seconded that the Town amend its Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, by making the following revisions to §198-702.1 thereof as printed in the Warrant on Pages 57 and 58.

PLANNING BOARD REPORT:

The Planning Board held its public hearing as required by law on February 8, 2005.

The purpose of the article is to determine whether the Town will vote to amend Chapter 198, Sections 702.1 of the Zoning Code of the Town of Wayland by adding language back to the Zoning Bylaw which was mistakenly deleted at the 2004 Annual Town Meeting.

The attending public at the hearing held on February 8, 2005 raised questions of how language was mistakenly deleted from the Zoning Bylaw. The Board explained that there was an error on the drafting of the warrant article that omitted a sentence segment for Section 702.1. The Board said that even though the omission was unintentional, that Town Counsel deemed that the bylaw was amended to reflect the omission and that the only way to correct the error is by a vote of Town Meeting to reintroduce the language.

The Planning Board recommends passage of the article.

VOTED: UNANIMOUSLY IN FAVOR

<p>ARTICLE 27: AMEND CONSERVATION CLUSTER PROVISION OF THE ZONING BY-LAWS</p>
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Proposed by: Planning Board

To determine whether the Town will vote to amend its Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, by making the following revisions to §198-1803.1.2 thereof:

(deletions are indicated in ~~striketrough lettering~~, and insertions are indicated in underlined lettering.)

ARTICLE 18, Conservation Cluster Development District [Amended 5-2-1983 ATM by Art. 12]

1803.1.2. The area of the tract of land is not less than ~~40~~ 5 acres.

MOTION:

Christopher Seveney moved and was duly seconded that the Town amend its Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, by making the following revisions to:

§198-1803.1.2 thereof:

(deletions are indicated in ~~strike through~~ lettering, and insertions are indicated in underlined lettering.)

ARTICLE 18, Conservation Cluster Development District [Amended 5-2-1983 ATM by Art. 12]

1803.1.2. The area of the tract of land is not less than ~~40~~ 5 acres.

PLANNING BOARD REPORT:

The Planning Board held its public hearing as required by law on February 8, 2005.

This article proposes to reduce the required area for the development of a Conservation Cluster from 10 acres to 5 acres.

The Conservation Cluster, last amended in 1983, is an important planning tool which is unfortunately rarely used. Few proposals come before the Planning Board which meet the 10 acre requirement; many more are in the 5-8 acre range. This amendment would make clusters viable in many more cases.

As the name implies, a cluster is a development whose buildings are more closely arranged than normally permitted in the zoning district in which they are proposed. They do not result in an increase in density, since no more units than are permitted by normal zoning may be constructed – they may simply be clustered together in one portion of the lot.

Clusters are attractive because they encourage the retention of open space, reduce the size of roads and paved areas, and lessen the need for clear-cutting wooded areas. Because of these benefits, the Planning Board hopes to encourage more developers to consider their use in place of the standard subdivision.

The attending public at the hearing held on February 8, 2005 raised questions of clarification. No other comments were received.

The Planning Board unanimously recommends passage of the article.

VOTED:

1ST VOICE VOTE: SCATTERING OF NOES

2ND VOICE VOTE: SCATTERING OF NOES

STANDING COUNT BY MDOERATOR:

IN FAVOR: 101

OPPOSED: 2 MOTION CARRIED BY 2/3 MAJORITY

<p>ARTICLE 28: AMEND OFF-STREET PARKING REQUIREMENTS OF ZONING BY-LAWS</p>

Proposed by: Planning Board

To determine whether the Town will vote to amend its Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, by making the following revisions to §198-506.8.2 thereof:

(deletions are indicated in ~~strike through~~ lettering, and insertions are indicated in underlined lettering.)

506.8.2. Within ~~the interior areas of~~ a parking lot, ~~an area equivalent to ten percent (10%) of the parking lot area shall be landscaped.~~ For the purpose of this Article, "parking area" shall mean the total

area of all parking spaces, including handicapped spaces.

MOTION:

Lawrence Stabile moved and was duly seconded that the Town amend its Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, by making the following revisions to §198-506.8.2 thereof as printed in the Warrant on Pages 59-60.

PLANNING BOARD REPORT:

The Planning Board held its public hearing as required by law on February 8, 2005.

The purpose of the article is to determine whether the Town will vote to amend Chapter 198, Sections 702.1 of the Zoning Code of the Town of Wayland by adding language back to the Zoning Bylaw which was mistakenly deleted at the 2004 Annual Town Meeting.

The attending public at the hearing held on February 8, 2005 raised questions of how language was mistakenly deleted from the Zoning Bylaw. The Board explained that there was an error on the drafting of the warrant article that omitted a sentence segment for Section 702.1. The Board said that even though the omission was unintentional, that Town Counsel deemed that the bylaw was amended to reflect the omission and that the only way to correct the error is by a vote of Town Meeting to reintroduce the language.

The Planning Board recommends passage of the article.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
 2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

<p>ARTICLE 29: AMEND ZONING BY-LAWS TO ALLOW ATTACHED DWELLING UNITS IN CONSERVATION CLUSTER DEVELOPMENT</p>
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Proposed by Planning Board

To determine whether the Town will vote to amend its Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, by making the following revisions to Article 18, Conservation Cluster Development District Sections 1803.1.3, 1803.1.7, 1803.1.10, 1803.1.11, 1803.1.12 thereof, and the Table of Permitted Principal Uses set forth therein:

(deletions are indicated in ~~striketrough lettering~~, and insertions are indicated in underlined lettering.)

ARTICLE 18, Conservation Cluster Development District [Amended 5-2-1983 ATM by Art. 12]

1803.1.3. The number of lots on which there is to be a single dwelling unit does not exceed the larger of the following:

1803.1.3.1. The number of building lots that could be created in the tract shown on such plan without a special permit hereunder, plus one lot for each 10 of such building lots that could otherwise be created; or

1803.1.3.2. The number of building lots obtained by dividing 90% of the total area of the tract, exclusive of land situated within the floodplain or designated as wetlands by the Conservation

Commission, by the minimum lot size permitted in the district within which the tract is located, plus one lot for each 10 lots so arrived at from such division.

1803.1.3.3. Within the Residence districts, the Planning Board shall permit by special permit structures to be constructed containing more than one (1) dwelling unit, but not more than four (4) dwelling units per structure. The number of dwelling units for attached buildings shall not exceed the total that is allowed under §198-1805.1.1.

1803.1.7. For Conservation Cluster Developments consisting of single family detached dwellings, aAt least 35% of the land area of the tract, exclusive of land set aside for road area, shall be open land, and the open land shall include all land not dedicated to roads or building lots. For Conservation Cluster Developments consisting of attached single family dwellings, at least 50% of the land area of the tract, exclusive of land set aside for road area, shall be open land, and the open land shall include all land not dedicated to roads or building lots. For the purpose of this article, “open land” is defined as a parcel or parcels of land, or an area of water, or a combination of land and water, not including roads or ways, whether public or private, to be used for open space, conservation, agriculture, outdoor recreation, park purposes or some combination of the foregoing.

~~1803.1.10. All dwelling units shall be in detached buildings, and there shall not be more than one dwelling unit in a building.~~

1803.1.~~10~~10. If the land shown on the plan includes land in two residence zones, all of the land shall, for all purposes of this article, be considered as lying entirely within the zone having the largest area and frontage requirements, except that if 75% or more of the total area shown as building lots lies within one residence zone, all of the land shall be considered as lying within that zone.

1803.1.~~11~~11. No lot shown on the plan for which a permit is granted under this article may be further subdivided, and a notation to this effect shall be shown on the plan.

Table of Permitted Principal Uses by District.

Uses	Single Residence	Roadside Residence	Business A	Business B	Light Manufacturing	Limited Commercial	Site Plan Approval
57. Multifamily dwelling	No SP ¹	No SP ¹	No	No	No	No	NA

Notes: ¹. Multifamily dwellings may only be allowed by special permit in accordance with Article 18 Conservation Cluster Development District

MOTION:

Lawrence Stabile moved and was duly seconded that the Town amend its Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, by making the following revisions to Article 18, Conservation Cluster Development District Sections 1803.1.3, 1803.1.7, 1803.1.10, 1803.1.11, 1803.1.12 thereof, and the Table of Permitted Principal Uses set forth therein as printed in the Warrant.

PLANNING BOARD REPORT:

The Planning Board held its public hearing as required by law on February 8, 2005.

This article proposes to permit attached housing in the Conservation Cluster District. Such housing would be limited to no more than four dwelling units per building.

The purposes of this proposal are (a) to encourage a greater variety of housing within the town and (b) to encourage more open space and limit disturbance of natural areas, above what a standard Conservation Cluster can attain.

The increase in the average size of single-family dwellings causes us to reexamine the town's housing needs. There is still a need for units of smaller size, and to encourage constructing them, attached housing permits their mixed use in an architecturally harmonious manner.

In addition, greater advantages in open space may be obtained. When considered along with the companion article, A, which reduces the minimum required area to 5 acres, even smaller parcels can retain much of their natural state with no loss of unit density to the developer. We thus also propose, in this article, to increase the required open space from 35% to 50%, if the attached housing alternative is pursued by a developer.

The Planning Board's goal, by these articles, is to produce alternatives to the standard subdivision which are attractive to both the developer, and to the town's open space and conservation goals, in all parts of the town.

The attending public at the hearing held on February 8, 2005 raised questions of clarification. No other comments were received.

The Planning Board voted unanimously to support the article.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
 2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

PROCEDURAL MOTION:

Richard Turner moved and was duly seconded that the Town continue the Meeting beyond the adjournment time of 10:30 P.M. or until all business in the Warrant has been disposed of.

VOTED: MOTION CARRIED

ARTICLE 30: ADOPT LOCAL HISTORIC DISTRICTS BY-LAWS

Proposed by: Wayland Historic District Commission

To determine whether the Town will vote to codify the existing local historic districts commission and its procedures established pursuant to Massachusetts General Laws Chapter 40C by making the following amendments to Chapter 196 of the Code of the Town of Wayland by:

- 1) Renumbering the existing ARTICLE I as ARTICLE II, §196-101 as §196-201 and §196-102 as §196-202; and
- 2) Adding thereto the following new ARTICLE I:

ARTICLE I.

Historic district; purpose, governance, appointments, officers.

§196-101. *Purpose.*

196-101.1. The purpose of this bylaw is to promote the preservation and protection of the distinctive characteristics of buildings and places significant in the history of the Town of Wayland, the maintenance and improvement of settings of such buildings and settings, and the encouragement of design compatible with the existing architecture.

§196-102. *Definitions.*

196-102.1. As used in this bylaw, the following terms shall have the following meanings, unless otherwise stated:

To alter, alteration: To rebuild, reconstruct, restore, remove, demolish or other similar activities, including a change in exterior color.

Building: A combination of materials forming a shelter for persons, animals or property.

Certificate: A Certificate of Appropriateness, a Certificate of Non-Applicability, or a Certificate of Hardship as set forth in this bylaw.

Chapter 40C: Chapter 40C of the Massachusetts General Laws.

Commission: The historic district commission as established by this bylaw.

To construct, construction: To build, erect, install, enlarge, move and other similar activities.

District: The historic districts established pursuant to Chapter 40C and this bylaw consisting of one or more district areas.

Exterior architectural features: Such portion of the exterior of a building or structure as is open to view from a public street, public way, public park or public body of water, including but not limited to the architectural style and general arrangement and setting thereof, the kind, color and texture of exterior building materials, the color of paint or other materials applied to exterior surfaces and the type and style of windows, doors, lights, signs and other appurtenant exterior fixtures.

Person aggrieved: The applicant, an owner of adjoining property, an owner of property within the same historic district as property within one hundred (100) feet of said property lines and any charitable corporation which has as one of its purposes the preservation of historic structures or districts.

Sign: Any symbol, design, or device used to identify or advertise any place of business, product, activity or person.

Structure: A combination of materials other than a building, including a sign, fence, wall, terrace, walk or driveway.

This bylaw: Chapter 196 of the Code of the Town of Wayland.

§196-103. *District.*

196-103.1. The district shall consist of one or more district areas as listed in §196-201 of this bylaw and as delineated in the map or maps identified in §196-201 of this bylaw.

196-103.2. Prior to the establishment of additional districts, an investigation and report on the historical and architectural significance of the buildings, structures or sites to be included in the proposed district

shall be made by the existing district commission(s) acting as an historic district study commission pursuant to the provisions of Chapter 40C, Sections 3 and 4. The buildings, structures or sites to be included in the proposed district may consist of one or more parcels or lots of land, or one or more buildings or structures on one or more parcels or lots of land. Copies of the report shall be transmitted to the planning board and to the Massachusetts Historical Commission for their respective consideration and recommendations. Not less than sixty (60) days after such transmittal, the study committee shall hold a public hearing on the report after due notice given at least fourteen days prior to the date thereof, which shall include a written notice mailed postage prepaid, to the owners as they appear on the most recent real estate tax list of the board of assessors of all properties to be included in such district or districts. The committee shall submit a final report with its recommendations, a map of the proposed district or districts and a draft of the proposed bylaw to the town meeting for its consideration. Adoption of such bylaw shall require a two-thirds (2/3) vote of the town meeting.

196-103.3. In the case of the enlargement or reduction of an existing district, the investigation, report and hearing shall be conducted by the historic district commission having jurisdiction over such district. In the case of a creation of an additional historic district, the investigation, report and hearing shall be conducted by the existing historic district commission or commissions acting jointly if there is more than one historic district commission, provided, however, that the existing historic district commission(s) may relinquish all power relative to the establishment of an additional district(s) as permitted by Chapter 40C, Section 3, in which event an historic district study committee shall be appointed by the Selectmen to perform all acts required of historic district commission(s) for the establishment of additional districts.

196-103.4. A district created pursuant to this bylaw or any amendment to the boundaries of an existing district shall not become effective until a map or maps setting forth the boundaries of the new district, or the change in the boundaries of an existing district has been filed with the Town Clerk and recorded in the Middlesex South Registry of Deeds.

§196-104. District Commissions.

196-104.1. The district(s) shall be administered by a commission consisting of seven (7) members, appointed by the Board of Selectmen. Initial terms shall be as follows: two (2) members shall be appointed for one (1) year; two (2) members shall be appointed for two (2) years and three (3) members shall be appointed for three (3) years. The Board of Selectmen shall fill the vacancies in membership arising from expired terms by appointments for a term of three (3) years. Appointments to membership shall be so arranged that the term of at least one member will expire each year, and their successors shall be appointed in the same manner as the original appointment. Any vacancy in the membership of the commission shall be filled for the unexpired portion of any member's term by the Board of Selectmen.

196-104.2. A commission shall include one (1) member from two (2) nominees submitted by the local chapter of the American Institute of Architects; one (1) realtor from two nominated by the Board of Realtors covering Wayland; one (1) member from two (2) nominees submitted by the Wayland Historical Society; and one (1) or more resident(s) or property owner(s) in an historic district administered by the commission. If within thirty (30) days after submission of a written request for nominees to any of the organizations herein named no such nominations have been made, the Selectmen may proceed to appoint members without nomination by such organization.

196-104.3. The Board of Selectmen may appoint up to two alternate members to the Commission. Alternate members need not be from nominees of organizations entitled to nominate members. In the event that a permanent member is absent or unable to act for any reason, the chairman of the commission shall designate an alternate member to act in place of a permanent member. The initial appointments of

alternate members shall be for terms of two (2) or three (3) years, with appointments thereafter being for three (3) year terms.

196-104.4. Each member and alternate member to a commission shall continue to serve in office after the expiration date of his or her term until a successor is duly appointed.

196-104.5. Meetings of a commission shall be held at the call of the chairman, at the request of two permanent members and in such other manner as the commission shall determine.

196-104.6. Four (4) members of a commission shall constitute a quorum.

§196-105. District Commission Powers and Duties.

196-105.1. The Commission shall regulate the construction and/or alteration of any building(s) or structure(s) within the district over which it has jurisdiction in accordance with the provisions of Chapter 40C and the procedures and criteria established by this bylaw. Except as otherwise provided in section 196-106 of this bylaw, no building or structure within a district shall be constructed or altered in any way that affects exterior architectural features unless the commission having jurisdiction over that district shall first have issued a certificate of appropriateness, a certificate of non-applicability or a certificate of hardship with respect to such construction or alteration.

196-105.2. The commission may adopt and/or amend reasonable rules and regulations which are consistent with the provisions of this bylaw and with Chapter 40C, and which set forth such procedures as it deems desirable and necessary for the regulation of and conduct of its business, including requirements for the contents and form of applications for certificates, fees, hearing procedures, and other matters. The commission shall file a copy of any such rules and regulations with the town clerk.

196-105.3. A commission shall at the beginning of each fiscal year hold an organizational meeting and elect a chairman, a vice chairman, and secretary from among the permanent members, and file notice of such election with the town clerk.

196-105.4. The commission shall keep a permanent record of its decisions, transactions, resolutions, and of the vote of each member participating therein.

§196-106. Procedures for Review of Applications for Certificates of Appropriateness, Non-Applicability and Hardship.

196-106.1. Any person who desires to obtain a certificate from the commission shall file an application with the commission. The application shall be accompanied by such plans, elevations, specifications, photographs, material and other information, including in the case of demolition or removal a statement of the proposed condition and appearance of the property thereafter, as may be reasonably deemed necessary by the commission to enable it to make a determination on the application. The date of the filing of an application shall be the date on which a copy of such application is received at the town building. The commission shall determine within fourteen (14) days after the filing of an application for a certificate whether the application involves any exterior architectural features which are subject to approval by the commission.

196-106.2. If the application involves any exterior architectural features which are subject to review and approval under this bylaw, the commission shall hold a public hearing within forty-five (45) days after the filing of a completed application for a certificate of appropriateness or a certificate of hardship unless additional time is agreed to by both the applicant and the commission or unless such hearing is dispensed with as provided in §196-106.3 of this bylaw. At least fourteen (14) days before said public hearing,

public notice shall be given by posting in the Town Building and in a newspaper of general circulation in Wayland. Such notice shall identify the time, place and purpose of the public hearing. Concurrently, a copy of said public notice shall be mailed to the applicant, to the owners of all adjoining properties and to other property owners deemed by the commission to be materially affected thereby, and to any person filing written request for notice of hearings and to such other persons as the commission shall deem entitled to notice.

196-106.3. A public hearing on an application for a certificate need not be held if such hearing is waived in writing by all persons entitled to notice thereof. In addition, a public hearing on an application for a certificate may be waived by the commission if the commission determines that the exterior architectural feature involved or its category, as the case may be, is so insubstantial in its effect on the district that it may be reviewed by the commission without public hearing on the application, provided, however, that if the commission dispenses with a public hearing on an application, notice of the application shall be given to the owners of all adjoining property and other property deemed by the commission to be materially affected thereby as above provided, and ten (10) days shall elapse after the mailing of such notice before the commission may act upon such application.

196-106.4. A commission shall render a decision within sixty (60) days after the filing of a completed application for a certificate of appropriateness unless further time for a decision is allowed, in writing, by the applicant. If the commission shall fail to make a determination within sixty (60) days, the commission shall thereupon issue a certificate of hardship.

196-106.5. In the case of a disapproval of an application for a certificate of appropriateness, the commission shall place upon its records the reasons for such determination and shall forthwith cause a notice of its determination, accompanied by a copy of the reasons therefore as set forth in the records of the commission, to be issued to the applicant, and the commission may make recommendations to the applicant with respect to appropriateness of design, arrangement, texture, materials, and similar features. Prior to the issuance of any disapproval, the commission may notify the applicant of its proposed action accompanied by recommendations of changes in the applicant's proposal which, if made, would make the application acceptable to the commission. If within fourteen (14) days of the receipt of such notice the applicant files a written modification of his application in conformity with the recommended changes of the commission, the commission shall cause a certificate of appropriateness to be issued to the applicant.

196-106.6. The concurring vote of a majority of the members of the commission shall be required to issue a certificate.

196-106.7. In issuing certificates, the commission may, as it deems appropriate, impose certain conditions and limitations, and may require architectural or plan modifications consistent with the intent and purpose of this bylaw.

196-106.8. If the commission determines that the construction or alteration for which an application for a certificate of appropriateness has been filed will be appropriate for or compatible with the preservation or protection of the district, the commission shall issue a certificate of appropriateness.

196-106.9. If a commission determines that an application for a certificate of appropriateness or for a certificate of non-applicability does not involve any exterior architectural feature, or involves an exterior architectural feature which is not subject to review by the commission, the commission shall cause a certificate of non-applicability to be issued to the applicant.

196-106.10. If the construction or alteration for which an application for a certificate of appropriateness has been filed shall be determined to be inappropriate and therefore disapproved, or in the event of an

application for a certificate of hardship, the commission shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the district generally, failure to approve an application will involve a substantial hardship, financial or otherwise, to the applicant and whether such application may be approved without substantial detriment to public welfare and without substantial derogation from the intent and purposes of this ordinance. If the commission determines that owing to such conditions failure to approve the application will involve substantial hardship to the applicant and approval thereof may be made without such substantial detriment or derogation, the commission shall issue a certificate of hardship.

196-106.11. Each certificate issued by the commission shall be dated and signed by the chairman or such other person designated by the commission to sign such certificates on its behalf.

196-106.12. The commission shall send a copy of certificates and disapprovals issued to the applicant and shall file a copy with the town clerk and the building commissioner.

196-106.13. Any person aggrieved by a determination of the commission, may, within twenty (20) days of the filing of the notice of such determination with the Town Clerk, file a written request with the commission for a review by a person or persons of competence and experience in such matters, designated by the Metropolitan Area Planning Council. The finding of the reviewers shall be filed with the Town Clerk within forty-five (45) days after the request, and shall be binding on the applicant and the commission, unless further appeal is sought by commencing an action in superior court as provided in Chapter 40C, section 12A. The filing of such further appeal shall occur within twenty (20) days after the finding of the reviewers has been filed with the Town Clerk.

§196-107. Criteria for Determinations.

196-107.1. In deliberating on applications for certificates, the commission shall consider, among other things, the historic and architectural value and significance of the site, building or structure, the general design, arrangement, texture, material and color of the features involved, and the relation of such features to similar features of buildings and structures in the surrounding area.

196-107.2. In the case of new construction or additions to existing buildings or structures, the commission shall consider the appropriateness of size and shape of the building or structure both in relation to the land area upon which the building or structure is situated and to buildings and structures in the vicinity, and the Commission may in appropriate cases impose dimensional and set-back requirements in addition to those required by applicable zoning bylaw.

196-107.3. The commission shall not consider interior arrangements or architectural features not subject to public view.

196-107.4. The commission shall not make any recommendation or requirement except for the purpose of preventing developments incongruous to the historic aspects or the architectural characteristics of the surroundings and of the district.

196-107.5. Nothing in this bylaw shall be construed to prevent the ordinary maintenance, repair or replacement of any exterior architectural feature within a district which does not involve a change in design, material or the outward appearance thereof, nor to prevent landscaping with plants, trees or shrubs, nor construed to prevent the meeting of requirements certified by a duly authorized public officer to be necessary for public safety because of an unsafe or dangerous condition, nor construed to prevent any construction or alteration under a permit duly issued prior to the effective date of any bylaw or amendment thereto listing a specified district.

196-107.6. The commission may determine from time to time after a public hearing, duly advertised and posted at least fourteen (14) days in advance in a conspicuous place in the Town Building and in a newspaper of general circulation in Wayland, that certain categories of exterior architectural features, colors, structures or signs, including, without limitation any of those enumerated under G.L. c.40C s.8, under certain conditions may be constructed or altered without review by the commission without causing substantial derogation from the intent and purpose of this bylaw.

§196-108. Exclusions.

196-108.1. This bylaw shall not adopt any items for exclusions from review as set forth in Chapter 40C Section 8.

§196-109. Enforcement.

196-109.1. The commission, as defined herein, is authorized to institute any and all actions and proceedings, in law or in equity, in any court of competent jurisdiction, pursuant to the provisions of Chapter 40C, Section 13, as amended, or its successor, as it deems necessary and appropriate to obtain compliance with the requirements of this bylaw and the determinations, rulings and regulations issued pursuant thereto. Whoever violates any of the provisions of this bylaw shall be punished by a fine not exceeding three hundred dollars (\$300.00) for each offense. Each day any violation of this bylaw shall continue shall constitute a separate offense.

§196-110. Severability.

196-110.1. The provisions of this bylaw shall be deemed to be severable. If any of its provisions shall be held to be invalid or unconstitutional by any court of competent jurisdiction the remaining provisions shall continue in full force and effect.

MOTION:

Christopher Hagger moved and was duly seconded that the Town vote to adopt the Historic District Bylaw as printed in the Warrant on Pages 62-68.

AMENDMENT:

Christopher Hagger moved and was duly seconded to replace “??” in Section 196-105.1 with “196-106.”

VOTED ON AMENDMENT: UNANIMOUSLY IN FAVOR

VOTED ON MOTION AS AMENDED:

1 ST VOICE VOTE:	SCATTERING OF NOES		
2 ND VOICE VOTE:	SCATTERING OF NOES		
STANDING COUNT:	IN FAVOR:	101	
	OPPOSED:	12	MOTION CARRIED BY 2/3 MAJORITY

PROCEDURAL MOTION:

Diana Warren moved and was duly seconded that the Town reconsider Article 9.

ARTICLE 31: DELETE WATERSHED PROTECTION DISTRICT FROM ZONING BY-LAWS

Proposed by: Planning Board

To determine whether the Town will vote to amend its Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, by 1.) deleting therefrom §198.302.1.2 and §198-1703 in their entirety; 2.) deleting the words “Floodplain, Flood and Watershed Protection” from the Table of Dimension Requirements set forth therein and replacing them with “Flood Plain and Federal Flood Protection Districts”; and 3.) making the following revisions to §198-302.1 thereof:

(deletions are indicated in ~~striketrough lettering~~, and insertions are indicated in underlined lettering.)

302.1.3 2. A Federal Flood Protection District, defined as the one-hundred-year floodplain, Zones A and A1-A30, that is shown, defined and bounded on maps published by the Federal Emergency Management Agency on file with the Town Clerk and entitled “FIRM – Flood Insurance Rate Map, Town of Wayland, Massachusetts, Middlesex County,” and “Floodway-Flood Boundary and Floodway Map, Town of Wayland, Massachusetts, Middlesex County,” dated June 1, 1982. [Amended 5-4-1982 ATM by Art. 17]

302.1.4 .3. A Southeast Wayland-Cochituate Planning district that includes all land to be placed in said district by a two-thirds vote of Town Meeting, but including only such land with an area not less than 25 acres, a substantial portion of which (herein defined as more than 30%) is wet areas, as defined in §198-1402 herein, and that is located in the area shown as Residence Zone 30,000 square feet-150 feet Front bordering on the Wayland-Natick town lines on the map entitled “Town of Wayland Zoning Overlay Districts,” Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated ~~January 29, 2002~~ December 5, 2003. [Amended 6-16-1987 STM by Art. 3; 4-30-2001 ATM by Art. 22; 4-30-2001 ATM by Art.23; 4-29-2002 STM by Art. 5]

302.1.5 4. An Aquifer Protection District that is shown on a map on file with the Town Clerk entitled “Town of Wayland Zoning Overlay Districts,” Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated ~~January 29, 2002~~ December 5, 2003. The district comprises areas in the Town of Wayland where liquids or water-soluble materials placed on or below the surface of the land will migrate to the Town’s municipal wells if pumping is sufficiently heavy and prolonged. For data, standards and procedures by which the boundary of the district was established and for other details, see a report on file with the Town Clerk entitled “Aquifer Mapping Project, Town of Wayland,” January 1988, by IEP, Inc., Consulting Environmental Scientists of Northborough, Massachusetts, and also a report on file with the Town Clerk entitled “Report on Conceptual Zone II Study of the Baldwin Pond Wellfield,” March 1994, by Anderson-Nichols & Company, Inc., Consulting Engineers, Boston, Massachusetts. [Added 5-1-1989 STM by Art. 7; amended 4-30-2001 ATM by Art. 23; 4-29-2002 ATM by Art. 5]

302.1.6 5. A Senior and Family Housing Overlay District which includes all of the following land: Parcels F and G as shown on a plan entitled “Town of Wayland Zoning Overlay Districts,” Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated January 29, 2002 December 5, 2003 and is available at the office of the Town Clerk for public inspection. [Added 4-28-1997 STM by Art. 5; amended 4-30-2001 ATM by Art.23; 4-29-2002 ATM by Art. 5]

302.1.8 6. A Wireless Communications Services District that includes the land owned by the Town of Wayland known as the “old landfill site” as shown in the Atlas of the Town of Wayland, Massachusetts, 1999, on Plates 22 and 23, Parcels 22-001 and 22-002, and known as the “new landfill site” as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21, and 22 inclusive, that portion

of parcel 17-018 that is south of the line that is the continuation of the northwestern property line of parcel 22-004, Parcels 21-010A, 22-003, 22-004, 22-006 and 22-007; and the land comprising the portion of the so-called Massachusetts Bay Transportation Authority (MBTA), "right-of-way" from its boundary with the southerly sideline of Boston Post Road (Route 20) westerly to its westernmost boundary with the Town of Sudbury as shown in the Atlas of the Town of Wayland, Massachusetts, 1999, on Plates 22, 26 and 27, inclusive, and as shown on the plan entitled "Town of Wayland Zoning Overlay Districts," Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated January 29, 2002 December 5, 2003, a copy of which is on file in the office of the Town Clerk. [Added 11-17-1999 STM by Art. 3; amended 4-30-2001 ATM by Art.23; 4-29-2002 STM by Art. 5]

MOTION:

Ira Montague moved and was duly seconded that the Town vote to that the Town amend its Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, by 1.) deleting therefrom §198.302.1.2 and §198-1703 in their entirety; 2.) deleting the words "Floodplain, Flood and Watershed Protection" from the Table of Dimensional Requirements set forth therein and replacing them with "Flood Plain and Federal Flood Protection Districts"; and 3.) making the following revisions to §198-302.1 thereof as printed on Pages 69 and 70 of the Warrant for the 2005 Annual Town Meeting.

PLANNING BOARD REPORT:

The Planning Board held its public hearing as required by law on February 8, 2005.

The article proposes to delete the Watershed Protection District from the Zoning By-Law, which is delineated in Article 3 Overlay District at Section 302.1.2 and found within Article 17 under Section 1703.

The Watershed Protection District by-law was first introduced in 1962 to protect Wayland's water resources. At the time, the article was innovative and was a precursor to the adoption of many federal, state, and local environmental laws and regulations, which now provide more extensive protection of natural resources. The by-law is now often in conflict with current federal, state, and local environmental rules and regulations and does not provide the level of protection originally intended. Furthermore, the original map for the district has not been updated since it was drafted in 1966 and does not accurately delineate water bodies such as streams, ponds, and wetlands, which have evolved over the past 38 years.

The Article also proposes renumbering sections of the Zoning Code to reflect the deletion of Section 302.1.2 Watershed Protection District.

The attending public at the hearing held on February 8, 2005 raised questions of why the article was not approved by the Attorney General. The Board explained that the denial of the article was based on a procedural error rather than the language of the article.

The Planning Board voted unanimously to support the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 32: PERSONNEL BY-LAWS AND WAGE AND CLASSIFICATION PLAN

Proposed by: Personnel Board

To determine whether the Town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan, previously adopted by the Town by making the following additions, deletions modifications thereto and as set forth in Appendix C to this Warrant, by establishing effective dates for such amendments.

Chapter 43 - PERSONNEL

Note: Additions are identified in bold type; deletions are identified by strikethroughs. Only changes are included. Numerical changes (script to numbers) are proposed for consistency.

§ 43-1. Definitions.

DEPARTMENT HEAD - The officer or employee, board or other body having immediate supervision and control of a department.

FULL-TIME EMPLOYMENT - ...not less than 7 seven hours per diem for 5 five days ...

JOB SHARING - The holding of one position by more than one incumbent who shares ~~do not perform~~ the duties and responsibilities of the position. ~~simultaneously.~~

PROBATIONARY EMPLOYEE - ... not exceeded 6 ~~six~~ months...

REGULAR POSITION - ... a period of more than 6 ~~six~~ calendar months...

TEMPORARY EMPLOYEE: D. Any employee hired on a temporary basis in a regular ~~permanent~~ position.

TEMPORARY POSITION - Any position in the town service which is not regular ~~permanent~~ but which requires the services of one incumbent for a period not exceeding 1 ~~one~~ of the 4 ~~four~~ seasons of the year.

§ 43-2. Personnel Board.

A. Personnel Board of 5 ~~five~~ members ... shall be for 5 ~~five~~ years...

§ 43-4. Wages and classification.

Non-union employees whose positions are classified on the G, SG, S, Nurse and Non-union Police wage scales will be transferred to a newly established Non-union N wage scale during Fiscal Year 2006, effective upon each non-union employee's employment or reclassification anniversary date.

§ 43-5. Hours of work. [Amended 5-1-2000 ATM by Art. 15]

B. more than 8 ~~eight~~ hours ... based on 1 ½ ~~one and one-half~~ times ... equal to 1 ½ ~~one and one-half~~ times ... time and ½ ~~one-half~~ for all ... equal to 1 ½ ~~one and one-half~~ times ...

C. Nothing in this section shall apply to ~~administrative and professional employees in the G and S-G Schedules or any other~~ exempt employees under the Fair Labor Standards Act.

§ 43-7. Reclassification.

- B.for at least 1 ~~one~~ week shall be ...
- C. Any employee who is promoted to a higher job classification will receive at least the equivalent of one periodic step increase under the previously assigned classification at the time of promotion.

§ 43-8. Increases within established rate ranges.

- A. ... to receive a 1 ~~one~~-step increase within...

§ 43-9. Annual leave.

- A. Paid annual leave.

- (1) (a) 0 ~~Zero~~ but less than 5 ~~five~~ years... (b) 5 ~~Five~~ ... (c) 15 ~~Fifteen~~ ...
- (2) Leave days will start accruing at the conclusion of the probationary period and be retroactive to the date of hire. ~~as soon as the employee is hired, but none can be taken until the employee has had six months' service.~~

- B. Schedule for earning leave days.

- (1) (a) ...1 ~~one~~... (b) ...1 ~~one~~... (c) ...1 ~~one~~...
- (2) ...and a 5 ~~five~~-day week.
- (4) While out of work on leave for more than ~~30~~ 20 consecutive working days due to, but not limited to, on-the-job injury for which the employee is collecting workers' compensation, long-term disability, sick leave, family medical leave or leave of absence, employees shall not be eligible to earn annual leave.

- C. Use of annual leave.

- (1) Annual leave may be taken as follows: Leave may be taken $\frac{1}{2}$ ~~one~~ day at a time, with permission of the supervisory authority, and may ~~will~~ be used for ~~all~~ personal business and family emergencies.
- (2) ...an additional carryover of 5 ~~five~~ leave days...
- (3) ... hours worked the 3 ~~three~~ months preceding ...

- E. Full-time employees on the G, SG, S and Non-union Police schedule shall receive 2 personal days each January 1st. Unused days will be forfeited each December 31st. Days are to be used in full day increments. Part-time employees in the above schedules shall earn personal days on a pro-rated basis.

§ 43-11. Sick leave.

- A. Each regular ~~permanent~~ employee in benefit status shall accumulate sick leave for personal illness at the rate of one day for each four weeks of service, unless other-wise provided in a collective bargaining agreement. Sick leave will not be accumulated by an employee when ~~for any calendar month in which he is absent~~ due to illness, injury or leave of absence for more than 20 consecutive working days. Sick leave is for the protection of employees against loss of pay because of illness and shall not be taken into account in figuring termination pay. Probationary employees are allowed to accrue sick leave from the first day of employment but are not permitted to utilize these leave days until the probationary employee status has been completed. Sick leave may be used in hourly increments with a minimum of 2 hours.
- B. ... for more than 5 ~~five~~ consecutive working days...
- C. Up to the limit of the dollar amount accrued, an employee may request that his/her sick leave and accrued annual leave be used to supplement worker's compensation payments in each pay period, as long as said payments do not exceed his/her regular after-tax income. ~~No sick leave shall accrue while the employee is out of work on leave for more than 30 days including, but not limited to, workers' compensation, long term disability, sick leave, family medical leave or leave of absence.~~
- D. ... benefits under workers' ~~workmen's~~ compensation...
- E. When a regular ~~permanent~~ employee retires or dies, he or his beneficiary shall receive severance pay equal to ...

§ 43-13. Bereavement leave.

- A. Each regular ~~permanent~~ employee in benefit status may be eligible to receive an absence with pay not to exceed 3 ~~three~~ days...
- B. ... up to 2 ~~two~~ additional days...

§ 43-15. Military leave.

..not to exceed 17 ~~seventeen~~ days in any year...for the entire 17 ~~seventeen~~ -day period...

§ 43-16. Maternity leave.

- A. ...granted an 8 ~~eight~~-week maternity leave ...give at least 2 ~~two~~ weeks' notice ...

§ 43-17. Physical examinations.

All new employees are required to have a physical examination completed after an employment offer has been made and prior to beginning work to ensure that they are capable of performing the essential functions of the job with or without a reasonable accommodation. Physical examinations shall be done by a physician designated by the town, at town expense. The town physician is responsible for making recommendations to the Human Resources Department and for maintaining confidential medical records on the individuals. ~~Full time active employees of the Police and Fire Departments are also required to have annual physical examinations.~~

§ 43-18. Grievance procedure.

C. ...settled within 2 ~~two~~ weeks after...

§ 43-19. Equal employment opportunity.

The Town of Wayland is an equal opportunity employer. This means that it pledges that all candidates for positions and all officials and employees of the town's agencies will be treated equally in all actions affecting them. It also means that the town has a policy of nondiscrimination which guarantees that all applicants for employment and all employees are not to be discriminated against because of race, color, age, sex, religion, ethnicity, national origin, sexual orientation, veteran status, political affiliation or disability ~~handicap~~.

MOTION:

Maryanne Peabody moved and was duly seconded that the Town amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan, previously adopted by the Town by making the additions, deletions and modifications thereto as printed on Pages 71 through 74 of the Warrant for the 2005 Annual Town Meeting and as set forth in Appendix C & Appendix D of this Warrant, and as revised and illustrated in handout, and by establishing an effective date of July 1, 2005 for such amendments, except for the non-union wage and salary rates for which an effective date of January 1, 2005 or May 1, 2005 is set forth in said Appendix C.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 33: AMEND CHAPTER 36 OF CURRENT BY-LAWS
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Proposed by: Petitioners

To determine whether the Town will vote to amend Chapter 36 of the Code of the Town of Wayland by:

- a) changing the title of the chapter to "Meetings and Elections" (underlining denotes added text);
- b) adding thereto the following new section:

"§36-1.1.

Scheduling of ballot questions and special town meetings involving capital expenditures or Proposition 2 ½ debt exclusions in excess of \$2,500,000.

- A. Referenda questions for capital expenditures or Proposition 2 ½ debt exclusions in excess of \$2,500,000 that are normally approved for placement on the election ballot by vote of the Board of Selectmen, shall only be placed on the ballot of U.S. Presidential election, state biennial election, annual Town election or a special election that coincides with a U.S. Presidential or state biennial election, except for instances when a different election date is required under the provisions of Massachusetts General Laws Chapter 59, Section 21C, paragraphs (i)(2) and (m)(3). This section shall not apply to ballot questions for funding requests related to the repair of Town-owned assets damaged or destroyed by natural causes or other involuntary causes;
- B. Special town meetings called by the Board of Selectmen for purposes of approving the appropriation of funds for capital expenditures in excess of \$2,500,000, contingent on the passage of a ballot question described in Subsection A above following such special town meeting, shall be scheduled

only on such dates that will permit compliance with the requirements of both Subsection A above and Massachusetts General Laws Chapter 59, Section 21C, paragraph (m)(3), except in instances, if any, when a different date is required for a special town meeting called by the Board of Selectmen pursuant to the request of at least two hundred registered voters of the Town pursuant to Massachusetts General Laws Chapter 39, Section 10; and

- C. In those instances where the Board of Selectmen determines that such a question must be placed on the ballot of a special election other than one that coincides with a U.S. Presidential or state biennial election, the Selectmen shall hold a public hearing at which the reasons for having to place the question on the ballot of a special election to be held on such other date will be presented.

MOTION:

Margo Melnicove moved and was duly seconded that the Town amend Chapter 36 of the Code of the Town of Wayland exactly as printed in the Warrant on Pages 75 and 76.

MOTION TO TERMINATE DEBATE:

Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

1ST VOICE VOTE: SCATTERING OF NOES
 COUNT BY MODERATOR: IN FAVOR: 103
 OPPOSED 10 MOTION CARRIED BY 2/3 MAJORITY

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
 COUNTED VOTE: IN FAVOR: 40
 OPPOSED: 67 MOTION NOT CARRIED

TELLERS:

Jack Langsdorf	17 Fuller Rd
Perry Smoot	65 Glezen Ln
Marcy Crowley	6 Wayland Hills Rd
Prescott Baston	11 Cochituate Rd
Steven Allen	7 Country Corners Rd
Jane Sanford Stabile	120 Commonwealth Rd

MOTION TO RECONSIDER ARTICLE 9:

George Harris moved and was duly seconded that the Town vote to reconsider Article 9.

ARTICLE 9: TRANSFER CONTROL AND OPERATION OF SANITARY LANDFILL

VOTED ON MOTION TO RECONSIDER:

1ST VOICE VOTE: UNDECIDED
 STANDING COUNT BY MODERATOR: MOTION CARRIED BY 2/3 MAJORITY

AMENDMENT ON MOTION TO RECONSIDER:

Charles Anderson moved and was duly seconded that the Town vote to pass over the reconsideration of Article 9.

VOTED ON AMENDMENT: MOTION CARRIED

The Moderator recognized the sound crew and WAYCAM volunteers:

WAYCAM

- Jim Mullane
- Thomas J. Turner
- Richard P. Turner
- Matthew Shear
- William J. Kaplan
- Maris Joniec

SOUND CREW

- Albie Cincotti
 - Jeff Wadsworth
 - Joshua Wise
 - Colin Foltun
 - Kevin Racine
-

Meeting adjourned at 11:20 P.M. sine die.

Attendance: 156



TOWN OF WAYLAND
SPECIAL TOWN MEETING 2005

DATE:

Wednesday, May 4, 2005
Thursday, May 5, 2005

ARTICLES DISPOSED OF:

1 – 10
11, 12, 13

RETURN OF SERVICE**MIDDLESEX, s.s.****APRIL 12, 2005**

I, William E. Pickett, Jr., duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 26, 2005, together with the Warrant for the Annual Town Meeting to be held on Thursday, April 28, 2005, and the Special Town Meeting to be held on May 4, 2005, by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting and fourteen (14) days at least before the date appointed for the posting of the Warrant for the Special Town Meeting. Posting was done April 12, 2005.

VOTES ENACTED:**WEDNESDAY, MAY 4, 2005 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE****C. PETER R. GOSSELS, MODERATOR:**

Pursuant to the Warrant dated April 12, 2004 signed by Betsy E. Connolly, Mary M. Antes, Douglas J. Leard, William D. Whitney, and Brian T. O’Herlihy, Selectmen, served and return of service given by William E. Pickett, Jr., Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 8:15 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 1:	ARTICLE 22: INCLUSIONARY ZONING BYLAW
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Proposed by: Planning Board

To determine whether the Town will vote to amend its Zoning By-Laws, Chapter 198, of the Code of the Town of Wayland, by amending Article 1, §104.2 thereof by adding the following definition and by adding thereto the following new Article 22.

§198-104.2. Definitions

Affordable Dwelling Unit (ADU) - A residential unit that is restricted in its sale, lease or rental to a qualified income-eligible household at specific price limits that qualify such residential unit for inclusion in the Chapter 40B Inventory of Subsidized Housing.

ARTICLE 22
INCLUSION OF AFFORDABLE HOUSING

22.1 Purpose and Intent

- 22.1.1. The purpose of this Bylaw is to increase the supply of housing in the Town of Wayland that is available to and affordable by low income and moderate income households who might otherwise have difficulty in finding homes in Wayland, and to ensure that such housing is affordable over the long-term and provided in accordance with the requirements of Massachusetts General Law Chapter 40B and its implementing regulations, the *Wayland Comprehensive Permit Policy*, the Wayland Master Plan, and other ongoing programs within the Town of Wayland. In those cases where the Inclusion of Affordable Housing may conflict or be inconsistent with other sections of the Town of Wayland Zoning Bylaw, except as otherwise expressly provided herein, the provisions of Inclusion of Affordable Housing shall be controlling.
- 22.1.2. It is intended that the AFFORDABLE DWELLING UNITS authorized under the provisions of this Bylaw be considered as Local Initiative Program (LIP) dwelling units in compliance with the requirements for the same as specified by the Department of Community Affairs, Massachusetts Department of Housing and Community Development (DHCD), or its successor, or such additional programs adopted by the Commonwealth or its agencies, and that said units count toward Wayland's requirements under Massachusetts General Law Chapter 40B, Sections 20-23, as amended.
- 22.2 Administration
- 22.2.1 The Planning Board shall be designated as the Special Permit Granting Authority (SPGA) under this bylaw.
- 22.2.2. The Planning Board shall adopt and maintain a set of regulations that contains the necessary policies, fee structures, procedures, and requirements to implement the provisions of this Section.
- 22.3 Applicability
- 22.3.1. Division of Land. The division of land into six (6) or more lots shall require a special permit from the Planning Board. A special permit shall be required for land divisions under G.L. c.40A sect. 9 as well as for "conventional" or "grid" divisions allowed by G.L. c.41 sect. 81-L and sect. 81-U, including those divisions of land that do not require subdivision approval.
- 22.3.2. Multiple Units. The construction of six (6) or more dwelling units, whether on one or more contiguous parcels, shall require a special permit from the Planning Board.
- 22.3.3. Developments shall not be segmented to avoid compliance with this Bylaw. Segmentation shall mean one or more divisions of land that cumulatively result in an increase by five or more residential lots or dwelling units above the number existing thirty-six months earlier on any parcel or on a set of contiguous parcels that were in common ownership on or after the effective date of this Bylaw.
- 22.4. Calculation of Affordable Dwelling Units
- 22.4.1 In any development subject to this Bylaw, a minimum of 16.7% of the units in the development shall be affordable. Nothing in this section shall preclude a developer from creating more affordable housing units than the minimum required under the provisions of this Bylaw.

- 22.4.2. If, when applying the percentage to the total number of units to determine the number of affordable units, the number of affordable dwelling units results in a fraction, said number shall be rounded to the nearest whole number.
- 22.5. Allowed types of Affordable Dwelling Units:
- 22.5.1. Single-family Dwellings;
- 22.5.2. Single-Family Dwellings with Accessory Apartments;
- 22.5.3. Multi-Family Dwellings which are designed to be consistent in character with the single-family dwellings in the same development. Such multi-family dwellings may be allowed provided:
- 22.5.3.1. in terms of exterior appearance, the building is compatible in design and, to the extent practicable, indistinguishable from the single-family dwellings in the same development; and
- 22.5.3.2. there shall be no more than four (4) attached dwelling units in any building.
- 22.5.4. Accessory uses and structures incidental to principal uses indicated above and approved by the Planning Board.
- 22.6. Eligibility Standard
- Affordable rental or ownership units developed under this bylaw shall serve low-income households. A low-income household is defined as having a total household or family income not more than eighty (80) percent of the median income for the Boston Standard Metropolitan Statistical Areas, as set forth in regulations promulgated from time to time by the U.S. Department of Housing and Urban Development, or by a similar federal agency created to replace it, as adopted by the Commonwealth of Massachusetts Department of Housing and Community Development. or its successors.
- 22.7. Affordability Requirements
- 22.7.1. Duration of affordability: Affordable dwelling units shall be subject to restrictions that shall preserve the permanent affordability to the extent legally possible: in perpetuity but in no case less than 50 years.
- 22.7.2. Maximum rental price: Rents for affordable units, excluding utilities (gas, heat, water, electricity, etc.) shall not exceed thirty (30) percent of the targeted annual gross household income, as determined by the Commonwealth of Massachusetts Department of Housing and Community Development. Specific prices shall be determined by the state or federal funding source, if applicable, and are subject to approval by the Wayland Housing Partnership or successor authority or agency.
- 22.7.3. Maximum sales price: Housing costs, including monthly housing payments, principal and interest payments, real estate taxes, and insurance, shall not exceed 30 percent of the targeted gross household income. Specific prices shall be determined by the state or federal funding source, if applicable, and are subject to approval by the Wayland Housing Partnership or successor authority or agency.

- 22.7.4. Resale prices: Subsequent resale prices shall be determined based on a percentage of the median income for the Boston Standard Metropolitan Statistical Area at the time of resale as determined by the federal Department of Housing and Urban Development and adopted by the Commonwealth of Massachusetts Department of Housing and Community Development. The formula for the resale price shall be defined in the Planning Board's rules and regulations for this bylaw and shall be set in order to assure that the target income groups' ability to purchase will be kept in line with the unit's market appreciation and to provide a proper return on equity to the seller.
- 22.7.5. Marketing plan: The affordable dwelling units must be rented or sold using marketing and selection guidelines approved by the Wayland Housing Partnership, or successor authority or agency, and in accordance with state guidelines.
- 22.7.6. Preference for Wayland-related residents and persons employed within the Town: Not fewer than 70 percent of the affordable dwelling units shall be initially offered to Wayland-related residents and persons employed within the Town of Wayland, unless prohibited by a federal or state agency under a financing or other subsidy program.
- 22.7.7. Right of first refusal to purchase: The purchaser of an affordable dwelling unit developed as a result of this bylaw shall agree to execute a deed rider prepared by the Town, consistent with model riders prepared by Department of Housing and Community Development, granting, among other things, the municipality's right of first refusal to purchase the property in the event that a subsequent qualified purchaser cannot be located.
- 22.8. Development Standards
- 22.8.1 Location of affordable dwelling units: Affordable dwelling units shall be provided onsite unless the Planning Board allows an alternative method of compliance (See Section 22.9.). Location of affordable dwelling units shall be approved by the Planning Board.
- 22.8.2. Comparability: Affordable dwelling units shall be externally indistinguishable from market rate units in the same development to the extent possible. Affordable dwelling units should be comparable to market rate units in terms of location, quality, and character.
- 22.8.3. Unit size: Affordable dwelling unit shall contain at least two bedrooms unless otherwise authorized by the Planning Board and Wayland Housing Partnership or successor authority or agency.
- 22.8.4. Rights and privileges: The owners or renters of affordable dwelling units shall have all rights, privileges, and responsibilities accorded to market-rate owners or renters, including access to all non-fee amenities within the development.
- 22.9. Alternative Methods of Compliance
- 22.9.1. In exceptional circumstances, the Planning Board may consider an alternative method of compliance. In granting such exception, the Planning Board must find that the developer has demonstrated that building the required affordable dwelling units on-site would create a significant hardship or that such alternate method of compliance is in the best interests of the Town. A significant hardship shall be defined as being of such significance that the property cannot physically accommodate the required affordable

dwelling units and/or related requirements, such as height, setbacks, or parking. Hardship shall not be considered due to financial or marketing consideration. The burden of proof shall be on the developer, who must make full disclosure to the Planning Board of all relevant information.

22.9.2. Except as set forth below, affordable dwelling units provided through an alternate method shall comply in all other respects with the requirements of this bylaw. The Planning Board may consider the following alternative methods of compliance or combination of methods, in order of preference by the Town:

22.9.2.1. Construction on a locus different than the one subject to the Special Permit that is (1) suitable for residential development within the Town of Wayland, (2) adds to the Town's stock of affordable housing, and (3) is comparable in quantity, quality, size, and type. Affordable off-site dwelling units may be located in an existing structure.

22.9.2.2. An applicant may offer, and the Planning Board, in concert with the Board of Selectmen, may accept donations of land in fee simple, on or off-site, that the Planning Board determines are suitable for the construction of an equivalent number of affordable dwelling units. The Planning Board may require, prior to acceptance of land by the Town, satisfaction of the requirements of this Bylaw, that the applicant submit appraisals of the land in question, as well as other data relevant to the determination of value.

22.9.2.3. Developers may make a cash payment to the Town to be used only for the purposes of providing housing affordable to low-income households as defined by this Bylaw.

22.9.2.3.1. For ownership developments, the financial contribution for each affordable dwelling unit shall be equal to the then current cost of construction of an affordable dwelling unit as further defined in the Planning Board rules and regulations for this bylaw. In order to include the value of the land, the financial contribution for each affordable dwelling unit shall also include an amount equal to the current year's assessed value of the land divided by the total number of units proposed, multiplied by the total number of affordable units.

22.9.2.3.2. For rental units, the financial contribution for each affordable unit shall be equal to the difference between the average market rental price for market-rate units in the subject development or the median market rate rent for the Boston Standard Metropolitan Statistical Area which ever is greater and the rent affordable to a four-person low-income household as defined by this Bylaw, calculated over a term of 10 years as further defined by the Planning Board rules and regulations for this bylaw. The financial contribution for each affordable dwelling unit shall also include an amount equal to the current year's assessed value of the land divided by the total number of units proposed, multiplied by the total number of affordable dwelling units or an amount sufficient to purchase a deed restriction on a comparable rental property, which ever is greater.

22.9.2.3.3. For fractional affordable dwelling units, the applicant shall round up to the next whole number of units or choose to pay equivalent fees-in-lieu of units (see Section 22.4) proportionate to the percentage of the unit required.

22.9.2.3.4. Preservation of existing dwelling units as affordable dwelling units through the purchase of deed restrictions.

22.9.2.4. Prior to the issuance of a final occupancy permit for any portion of the project, the contribution shall be payable in full, or a written agreement approved by the Planning Board and the Wayland Housing Partnership, or successor authority or agency, must be recorded and filed with the Town Treasurer.

22.10. Enforcement

22.10.1 Legal Restrictions: Affordable dwelling units shall be rented or sold subject to deed covenants, contractual agreements, and/or other mechanisms restricting the use and occupancy, rent levels, and sales prices of such units to assure their affordability. All restrictive instruments shall be subject to review and approval by the Wayland Housing Partnership, or successor authority or agency, the Planning Board and Town Counsel and shall be recorded prior to the commencement of construction. All condominium documents and fees shall be subject to review and approval by the Wayland Housing Partnership and Town Counsel.

22.10.2 Timing of Commitments: All contractual agreements with the Town and other documents necessary to ensure compliance with this Bylaw shall be executed prior to and as a condition of the issuance of any approval required to commence construction.

22.10.3 Timing of Construction: As a condition of the issuance of approval under this Bylaw, the Wayland Housing Partnership, or successor authority or agency, may set a time schedule for the construction of both affordable and market-rate units. No Certificate of Occupancy shall be issued for any market-rate units in a development subject to the requirements of this Bylaw until 25 percent of the affordable dwelling units required to be constructed have been issued a Certificate of Occupancy. No Certificate of Occupancy shall be issued to more than 75 percent of the market-rate units until 100 percent of the affordable dwelling units required to be constructed have obtained a Certificate of Occupancy.

22.11. Severability:

22.11.1 If any provision of this bylaw is held invalid by a court of competent jurisdiction, the remainder of the bylaw shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of this bylaw shall not affect the validity of the remainder of the Town of Wayland Zoning Bylaw.

MOTION:

Rebecca Regan moved and was duly seconded that the Town amend its Zoning By-Laws, Chapter 198, of the Code of the Town of Wayland, by amending Article 1, §104.2 thereof by adding the following definition and by adding thereto the following new Article 22:

§198-104.2. Definitions

Affordable Dwelling Unit (ADU) - A residential unit that is restricted in its sale, lease or rental to a qualified income-eligible household at specific price limits that qualify such residential unit for inclusion in the Chapter 40B Inventory of Subsidized Housing maintained by the Commonwealth of Massachusetts Department of Community Affairs, Department of Housing and Community Development .

ARTICLE 22
INCLUSION OF AFFORDABLE HOUSING

22.1 Purpose and Intent

22.1.1. The purpose of this article is to increase the supply of housing in the Town of Wayland that is available to and affordable by low income and moderate income households who might otherwise have difficulty in finding homes in Wayland, and to ensure that such housing is affordable over the long-term and provided in accordance with the requirements of Massachusetts General Laws Chapter 40B and its implementing regulations, the Wayland Comprehensive Permit Policy, the Wayland Master Plan, and other ongoing programs within the Town of Wayland. In those cases where this article may conflict or be inconsistent with other sections of the Town of Wayland's Zoning By-Laws, except as otherwise expressly provided herein, the provisions of this article shall be controlling.

22.1.2. It is intended that the AFFORDABLE DWELLING UNITS authorized under the provisions of this Bylaw be considered as Local Initiative Program (LIP) dwelling units in compliance with the requirements for the same established by the Commonwealth of Massachusetts Department of Community Affairs, Department of Housing and Community Development (DHCD), or its successor, or such additional programs adopted by the Commonwealth or its agencies, and that said units shall be included in the Town's Inventory of Subsidized Housing under Massachusetts General Laws Chapter 40B, Sections 20 through 23, as amended.

22.2 Administration

22.2.1 The Planning Board shall be designated as the Special Permit Granting Authority (SPGA) under this article.

22.2.2. The Planning Board shall adopt and maintain a set of regulations that contains the necessary policies, definitions, fee structures, procedures, and requirements to implement the provisions of this article.

22.3 Applicability

22.3.1. Multiple Units. The construction of six (6) or more dwelling units, whether on one or more contiguous parcels, shall require a special permit from the Planning Board, including the construction of six (6) or more dwelling units in a Conservation Cluster

Development District pursuant to a special permit issued by the Planning Board under Article 18 of the Town's Zoning By-Laws . Whenever a special permit is issued under this article for a development in a Conservation Cluster Development District, the Planning Board shall issue a single special permit pursuant to this article and said Article 18.

22.3.2. Developments shall not be segmented to avoid compliance with this article. Segmentation shall mean one or more divisions of land that cumulatively result in an increase by five or more residential lots or dwelling units above the number existing thirty-six months earlier on any parcel or on contiguous parcels of land that were in common ownership on or after the effective date of this article.

22.4. Calculation of Affordable Dwelling Units

22.4.1 In any development subject to this article, a minimum of 16.7% of the units in the development shall be affordable. Nothing in this section shall preclude a developer or landowner from creating more affordable housing units than the minimum required under the provisions of this article.

22.4.2. If, when applying the percentage to the total number of units to determine the number of affordable units, the number of affordable dwelling units results in a fraction, said number shall be rounded to the nearest whole number.

22.5. Allowed types of Affordable Dwelling Units:

22.5.1. Single-family Dwellings;

22.5.2. Single-Family Dwellings with Accessory Apartments;

22.5.3. Multi-Family Dwellings which are designed to be consistent in character with the single-family dwellings in the same development. Such multi-family dwellings may be allowed provided:

22.5.3.1. in terms of exterior appearance, the building is compatible in design and, to the extent practicable, indistinguishable from the single-family dwellings in the same development; and

22.5.3.2. there shall be no more than four (4) attached dwelling units in any building.

22.5.4. Accessory uses and structures incidental to principal uses indicated above and approved by the Planning Board.

22.6. Eligibility Standard

Affordable rental or ownership units developed under this article shall serve low-income households. A low-income household is defined as having a total household or family income of not more than eighty (80) percent of the median income for the Boston Standard Metropolitan Statistical Areas, as set forth in regulations promulgated from time to time by the U.S. Department of Housing and Urban Development, or by a similar federal agency created to replace it, as adopted by DHCD or its successor.

22.7 Affordability Requirements

- 22.7.1. Duration of affordability: Affordable dwelling units shall be subject to restrictions that shall preserve their affordability, in perpetuity, to the extent legally possible, but in no case less than 50 years.
- 22.7.2. Maximum rental price: Rents for affordable units, excluding utilities (gas, heat, water, electricity, etc.) shall not exceed thirty (30) percent of the targeted annual gross household income, as determined by DHCD. Specific prices shall be determined by the state or federal funding source, if applicable, and are subject to approval by the Wayland Housing Partnership or its successor authority or agency.
- 22.7.3. Maximum sales price: Housing costs, including monthly housing payments, principal and interest payments, real estate taxes, and insurance, shall not exceed 30 percent of the targeted gross household income. Specific prices shall be determined by the state or federal funding source, if applicable, and are subject to approval by the Wayland Housing Partnership or its successor authority or agency.
- 22.7.4. Resale prices: Subsequent resale prices shall be determined based on a percentage of the median income for the Boston Standard Metropolitan Statistical Area at the time of resale as determined by the U.S. Department of Housing and Urban Development and adopted by DHCD. The formula for the resale price shall be defined in the Planning Board's rules and regulations for the implementation of this article and shall be established in order to assure that the target income groups' ability to purchase will be commensurate with the unit's market appreciation and to provide a reasonable return on equity to the seller.
- 22.7.5. Marketing plan: The affordable dwelling units must be rented or sold using marketing and selection guidelines approved by the Wayland Housing Partnership, or its successor authority or agency, and in accordance with DHCD guidelines.
- 22.7.6. Preference for Wayland-related residents and Town Employees: Not fewer than 70 percent of the affordable dwelling units shall be initially offered to Wayland-related residents and employees of the Town of Wayland, unless prohibited by a federal or state agency under a financing or other subsidy program.
- 22.7.7. Right of first refusal to purchase: The purchaser of an affordable dwelling unit developed pursuant to this article shall agree to execute a deed rider prepared by the Town, consistent with affordable housing deed riders promulgated by DHDC granting, among other things, the Town a right of first refusal to purchase the property in the event that a subsequent qualified purchaser cannot be located.

22.8. Development Standards

- 22.8.1 Location of affordable dwelling units: Affordable dwelling units shall be provided on site unless the Planning Board allows an alternative method of compliance (See Section

22.9 below). Location of affordable dwelling units shall be approved by the Planning Board.

22.8.2. Comparability: Affordable dwelling units shall be externally indistinguishable from market rate units in the same development, to the extent possible. Affordable dwelling units should be comparable to market rate units in terms of location, quality, and character.

22.8.3. Unit size: It is preferable that affordable dwelling units contain at least two bedrooms.

22.8.4. Rights and privileges: The owners or renters of affordable dwelling units shall have all rights, privileges, and responsibilities accorded to market-rate owners or renters, including access to all non-fee amenities within the development.

22.9. Alternative Methods of Compliance

22.9.1. In exceptional circumstances, the Planning Board may consider an alternative method of compliance. In granting such exception, the Planning Board must find that the developer or landowner has demonstrated that building the required affordable dwelling units on-site would create a significant hardship or that such alternate method of compliance is in the best interests of the Town. A significant hardship shall be defined as being of such significance that the property cannot physically accommodate the required affordable dwelling units and/or related requirements, such as height, setbacks, or parking. Hardship shall not be considered due to financial or marketing considerations. The burden of proof shall be on the developer or landowner, who must make full disclosure to the Planning Board of all relevant information.

22.9.2. Except as set forth below, affordable dwelling units provided through an alternate method shall comply in all other respects with the requirements of this article. The Planning Board may consider the following alternative methods of compliance or combination of methods, in order of preference by the Town:

22.9.2.1. Construction on a site different than the one subject to the Special Permit that is (1) suitable for residential development within the Town of Wayland, (2) adds to the Town's stock of affordable housing, and (3) is comparable in quantity, quality, size, and type. Affordable off-site dwelling units may be located within an existing structure.

22.9.2.2. An applicant may offer, and the Town, with the approval of the Planning Board and, the Board of Selectmen, may accept donations of land in fee simple, on or off-site, that the Planning Board determines are suitable for the construction of an equivalent number of affordable dwelling units. The Planning Board may require, prior to acceptance of land by the Town, satisfaction of the requirements of this article, that the applicant submit appraisals of the land in question, as well as other data relevant to the determination of its value.

22.9.2.3. Developers and landowners may make a monetary payment to the Town to be used only for the purposes of providing housing affordable to low-income households, as defined by this article.

22.9.2.3.1. For ownership developments, the financial contribution for each affordable unit shall be equal to the then current cost of construction of an affordable dwelling unit as further defined in the Planning Board rules and regulations for this article. In order to include the value of the land, the financial contribution for each affordable dwelling unit shall also include an amount equal to the current year's assessed value of the land divided by the total number of units proposed, multiplied by the total number of affordable units.

22.9.2.3.2. For rental units, the financial contribution for each affordable unit shall be equal to the difference between the average market rental price for market-rate units in the subject development or the median market rate rent for the Boston Standard Metropolitan Statistical Area, whichever is greater, and the rent affordable to a four-person low-income household as defined by this article, calculated over a term of 10 years, as further defined by the Planning Board rules and regulations for this article. The financial contribution for each affordable dwelling unit shall also include an amount equal to the current year's assessed value of the land divided by the total number of units proposed, multiplied by the total number of affordable dwelling units or an amount sufficient to purchase an affordable housing deed restriction on a comparable rental property, whichever is greater.

22.9.2.3.3. For fractional affordable dwelling units, the applicant shall round up to the next whole number of units or choose to pay equivalent fees-in-lieu of units (see Section 22.4 above) proportionate to the percentage of the unit required.

22.9.2.3.4. Preservation of existing dwelling units as affordable dwelling units through the purchase of deed restrictions.

22.9.2.4. Prior to the issuance of a final certificate of occupancy for any portion of the project, the contribution shall be payable in full, or a written agreement approved by the Planning Board and the Wayland Housing Partnership, or successor authority or agency, must be recorded and filed with the Town Treasurer.

22.10. Enforcement

22.10.1 Legal Restrictions: Affordable dwelling units shall be rented or sold subject to deed restrictions, restrictive covenants, contractual agreements, and/or other mechanisms restricting the use and occupancy, rent levels, and sales prices of such units to assure their affordability. All restrictive instruments shall be subject to review and approval by the Wayland Housing Partnership, or successor authority or agency, the Planning Board and Town Counsel and shall be recorded with the Middlesex South Registry of Deeds prior to

the commencement of construction. All condominium documents and fees shall be subject to review and approval by the Wayland Housing Partnership and Town Counsel.

22.10.2 Timing of Commitments: All contractual agreements with the Town and other documents necessary to ensure compliance with this Bylaw shall be executed prior to and as a condition of the issuance of any approval required to commence construction.

22.10.3 Timing of Construction: As a condition of the issuance of a special permit under this article, the Wayland Housing Partnership, or successor authority or agency, may set a time schedule for the construction of both affordable and market-rate units. No certificate of occupancy shall be issued for any market-rate units in a development subject to the requirements of this article until 25 percent of the affordable dwelling units required to be constructed have been issued a certificate of occupancy. No certificate of occupancy shall be issued to more than 75 percent of the market-rate units until 100 percent of the affordable dwelling units required to be constructed have obtained a certificate of occupancy.

22.11. Severability:

22.11.1 If any provision of this article is held invalid by a court of competent jurisdiction, the remainder of this article shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of this bylaw shall not affect the validity of the remainder of the Town's Zoning By-Laws.

PLANNING BOARD REPORT:

The Planning Board held its public hearing as required by law on April 5, 2005.

The purpose of the article is to amend the Zoning Bylaws, Chapter 198 of the Code of the Town of Wayland, by: adding definitions to §198-104.2 and by inserting a new Article 22 entitled Inclusionary Zoning.

The purpose of this Article is to increase the supply of housing in the Town of Wayland that is available to and affordable by low income and moderate income households who might otherwise have difficulty in finding homes in Wayland. For developments consisting of six dwelling units and greater, the Bylaw would require one out of every six dwelling units that are constructed to be affordable. This bylaw will also allow the construction of multi-family structures, not greater than four dwelling units per structure, to be constructed in order to comply with the affordable housing requirement.

In order for dwelling units to count toward the Town's Chapter 40B affordable housing inventory, units must be affordable to families earning no more than 80 percent of the regional median income. The construction of affordable housing would allow for Town employees, recent graduates, or senior citizens on a fixed income to reside in Wayland. The Inclusionary Zoning Bylaw also requires that the affordable units have a deed restriction that runs with the property that limits resale price in order to ensure that the designated affordable units remain affordable for as long as is legally possible.

The Bylaw also includes a provision that allows for the payment of a fee in lieu of the construction of the affordable unit. The payment-in-lieu of construction fee was established in order to require the payment of a fee in situations where the construction of an affordable unit is not practical due to site conditions.

The fee is based on the construction cost of the affordable unit and the proportional value of the land. The fee will be used by the Town to provide affordable housing.

At the public hearing held on April 5, 2005 public comments pertained to the administration of the bylaw and whether affected residents were notified of the potential impact. The Board stated that the bylaw would be administered by the Planning Board and its Staff with the assistance of the Housing Partnership and Housing Authority. Answering the question about notification of affected residents and property owners, the Planning Board said that an analysis of impacted property owners was not conducted and therefore no notice was given.

Town Counsel reviewed the Article and found that the original drafting of the bylaw which referenced the "creation of lots" was not consistent with State Law. Town Counsel recommended a number of amendments to the Planning Board for their consideration. Specifically, Town Counsel recommended amending the bylaw to apply to the construction of units rather than the creation of lots. The Board voted to accept the recommended changes to the Bylaw. Following the acceptance of the amendments, Town Counsel determined that the Article was consistent with State Law. The Planning Board has prepared a revised Article (see Appendix A of this report) for Town Meeting, which highlights the changes made to the version printed in the Warrant.

The Planning Board voted unanimously to support the article.

MOTION TO TERMINATE DEBATE:

Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION CARRIED BY 2/3 MAJORITY

VOTED:

1ST VOICE VOTE: UNDECIDED
STANDING COUNTED VOTE:
IN FAVOR: 114
OPPOSED: 51 MOTION CARRIED BY 2/3 MAJORITY

TELLERS:

Marcia Habelow	14 Astra
Louise Brown	30 Campbell Rd
John Dyer	287 Cochituate Rd
Mary Beth Hagen	8 Yeager Way
Judy Currier	22 Algonquin Path
Jack O'Donnell	41 Forty Acres Dr

ARTICLE 2: ACCOMMODATE WAYCAM STUDIO NEEDS

Proposed by: Board of Selectmen

Estimated Cost: \$200,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen to resolve space needs relate to the WayCam Studio; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

William Whitney moved and was duly seconded that the Town vote to pass over the Article.

MOTION TO TERMINATE DEBATE:

Nathan Newbury moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED: MOTION CARRIED

ARTICLE 3: TRANSFER FORMER DICARLO LAND FROM BOARD OF HEALTH TO BOARD OF ROAD COMMISSIONERS
--

Proposed by: Board of Road Commissioners

To determine whether the Town will vote to transfer all or any part of the parcels of land shown as Lots 1 through 7, inclusive, and the roadway shown as Southward Drive on a plan entitled "Definitive Southward Subdivision of Land in Wayland, Mass.", Scale 1" = 40', dated October 2, 1980, by Ewald Engineering Co., Inc., recorded with the Middlesex South Registry of Deeds as Plan No. 1127 (A-3) of 1986 in Book 17322, Page 122, from the care, custody, management and control of the Board of Health to the care, custody, management and control of the Board of Road Commissioners for highway purposes.

MOTION:

Anette Lewis moved and was duly seconded that the Town transfer the parcels of land shown as Lots 1 through 7, inclusive, and the roadway shown as Southward Drive on a plan entitled "Definitive Southward Subdivision of Land in Wayland, Mass.", Scale 1" = 40', dated October 2, 1980, by Ewald Engineering Co., Inc., recorded with the Middlesex South Registry of Deeds as Plan No. 1127 (A-3) of 1986 in Book 17322, Page 122, from the care, custody, management and control of the Board of Health to the care, custody, management and control of the Board of Road Commissioners for highway purposes.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 4: AMEND AND EXPAND REFUSE DISPOSAL DISTRICT

Proposed by: Board of Selectmen at the Request of the Board of Road Commissioners

To determine whether the Town will vote to amend its Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, by:

- 1) revising the Town of Wayland Zoning Map referenced in §198-301.2 thereof by adding to and including in the Refuse Disposal District shown on said map and referenced in §198-301.1.8 the parcels of land shown as Lots 1 through 7, inclusive, and the roadway shown as Southward Drive on

a plan entitled "Definitive Southward Subdivision of Land in Wayland, Mass.", Scale 1" = 40', dated October 2, 1980, by Ewald Engineering Co., Inc., recorded with the Middlesex South Registry of Deeds as Plan No. 1127 (A-3) of 1986 in Book 17322, Page 122; and ;

- 2) adding to Article 12 (Refuse Disposal District), §198-1201. (Permitted Uses) thereof the following new subsection:

"1201.1.4. The storage of de-icing and earth materials."

MOTION:

Anette Lewis moved and was duly seconded that the Town vote to amend its Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland as in the words of the Article on Page 86 of the Warrant.

PLANNING BOARD REPORT:

The Planning Board held its public hearing as required by law on April 5, 2005.

The purpose of the article is to amend the Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, by: 1) revising the Town of Wayland Zoning Map referenced in §198-301.2 thereof by adding to and including in the Refuse Disposal District shown on said map and referenced in §198-301.1.8 the parcels of land shown as Lots 1 through 7, inclusive, and the roadway shown as Southward Drive on a plan entitled "Definitive Southward Subdivision of Land in Wayland, Mass.", Scale 1" = 40", dated October 2, 1980, by Ewald Engineering Co., Inc., recorded with the Middlesex South Registry of Deeds as Plan No. 1127 (A-3) of 1986 in Book 17322, Page 122; and; 2) adding to Article 12 (Refuse Disposal District), §198-1201. (Permitted Uses) thereof the following new subsection "1201.1.4. The storage of de-icing and earth materials." Excerpts for the above referenced sections are contained in Appendix B of this report.

In a 1997 eminent domain taking, the Town obtained title to the subject land for highway and landfill purposes. At the time of the taking, the land was zoned for residential use and, to date, it has not been re-zoned to accomplish the purpose of the taking.

This Zoning amendment would re-zone the land so that it can be used for its intended purposes. In addition, this Zoning amendment would authorize the storage of de-icing and earth materials in the Refuse Disposal District.

At the public hearing held on April 5, 2005 public comments pertained to whether the property could be used to expand the landfill. Members of the Board of Road Commissioners, the Board requesting the zoning change, stated that was not the intention of the requested zoning amendment. The Road Commissioners are proposing to use the land as the site for a salt storage shed.

The Planning Board voted unanimously to support the zoning amendment and the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 5: FUNDING FOR NEW SALT SHED CONSTRUCTION
--

Proposed by: Board of Road Commissioners

Estimated Cost: \$424,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners to construct a salt shed on the Town-owned property known as the “DiCarlo Property” and to determine whether such appropriation shall be provided by taxation, by transfer of unappropriated funds, by transfer of funds appropriated for another purpose, by funds received as grants from the Commonwealth or Federal Government, by borrowing, or otherwise.

MOTION:

Anette Lewis moved and was duly seconded that the Town appropriate \$424,000. to be expended by the Board of Road Commissioners to construct a salt shed on the Town-owned property known as the “DiCarlo Property”; and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$424,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7.

MOTION TO TERMINATE DEBATE:

Patricia Abramson moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

VOTED:

1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: UNDECIDED
STANDING COUNTED VOTE:
IN FAVOR: 94
OPPOSED: 45 MOTION CARRIED BY 2/3 MAJORITY

TELLERS:

Marcia Habelow	14 Astra
Louise Brown	30 Campbell Rd
John Dyer	287 Cochituate Rd
Mary Beth Hagen	8 Yeager Way
Judy Currier	22 Algonquin Path
Jack O’Donnell	41 Forty Acres Dr

PROCEDURAL MOTION:

Robert Lentz moved and was duly seconded that the Town vote to extend the adjournment time of the Meeting until 11:00 P.M.

VOTED: MOTION CARRIED

ARTICLE 6: PUBLIC SAFETY BUILDING: COMPLIANCE WITH WAYLAND HISTORIC DISTRICT COMMISSION DECISIONS
--

Proposed by: Board of Selectmen

Estimated Cost: \$10,750

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen to make certain physical alterations to the Public Safety Building needed to satisfy one or more decisions rendered by the Wayland Historic District Commission in connection with the original construction of the Public Safety Building.

MOTION:

Michael Tichnor moved and was duly seconded that the Town appropriate \$10,750. to be expended by the Board of Selectmen to make certain physical alterations to the Public Safety Building needed to satisfy one or more decisions rendered by the Wayland Historic District Commission in connection with the original construction of the Public Safety Building; that said appropriation be provided by transferring \$10,750. from the General Fund – Unreserved Fund Balance.

VOTED: 1ST VOICE VOTE: UNDECIDED
 2ND VOICE VOTE: MOTION CARRIED

ARTICLE 7: ACQUIRE 89 MAIN STREET
--

Proposed by: Board of Selectmen

Estimated Cost: Unknown

To determine whether the Town will vote to (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift or otherwise, for the development of affordable housing (within the meaning of the Commonwealth of Massachusetts – Department of Housing and Community Development’s affordability guidelines), the fee or any lesser interest in all or any part of the land with the improvements thereon, known and numbered as 89 Main Street, Wayland, Massachusetts, containing 0.20 acres, more or less, and shown as Lot 51D on Assessors Map 66, (b) appropriate a sum of money to compensate the owner(s) of said land and improvements and/or for the acquisition thereof; and (c) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise.

MOTION:

Michael Tichnor moved and was duly seconded that the Town vote to (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift or otherwise, for the development of affordable housing (within the meaning of the Commonwealth of Massachusetts – Department of Housing and Community Development’s affordability guidelines), the fee or any lesser interest in all or any part of the land with the improvements thereon, known and numbered as 89 Main Street, Wayland, Massachusetts, containing 0.20 acres, more or less, and shown as Lot 51D on Assessors Map 66; (b) appropriate \$30,000. to compensate the owner(s) of said land and improvements and/or for the acquisition thereof; and (c) provide for said appropriation by transfer from Community Preservation Funds.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 8: ACQUIRE 36 BAYFIELD ROAD*Proposed by: Board of Selectmen**Estimated Cost: \$32,500*

To determine whether the Town will vote to (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift or otherwise, for municipal purposes, the fee or any lesser interest in all or any part of the parcel of land, with the improvements thereon, known and numbered as 36 Bayfield Road, Wayland, Massachusetts, containing 0.459 acres of land, more or less, and described in a deed recorded with the Middlesex South Registry of Deeds in Book 18400, Page 599; (b) appropriate a sum of money to (i) compensate the owner(s) of said land and improvements and/or for the acquisition thereof and (ii) for the services of a professional engineer in an amount not to exceed \$2,500.00 to determine whether the Town can design a septic system that could service a single-family dwelling that could be constructed on said parcel of land; and (c) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise.

MOTION:

Michael Tichnor moved and was duly seconded that the Town pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 9: SURFACE WATER QUALITY BUDGET*Proposed by: Surface Water Quality Committee**Estimated Cost: \$86,200*

To determine whether the Town will vote to appropriate a sum of money to support the Surface Water Quality Committee's current and future environmental conservation programs to preserve and improve the Town's surface water in Dudley and Heard Ponds, the Town Beach on Lake Cochituate, and other surface waters; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for another purposes, by borrowing, or otherwise.

MOTION:

Jackson Madnick moved and was duly seconded that the Town appropriate \$27,000. to support the Surface Water Quality Committee's current and future environmental conservation programs to preserve and improve the Town's surface water in Heard Pond; and that said appropriation be provided by transferring \$27,000. from the General Fund – Unreserved Fund Balance.

MOTION TO TERMINATE DEBATE:

Anette Lewis moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 10: MAKING IT EASIER TO ATTEND TOWN MEETING*Proposed by: Petitioner*

To determine whether the Town will vote (1) to amend the first sentence of §36-1 of the Code of the Town of Wayland, entitled "Annual town meeting and election," by replacing it with the following new

sentence:

“The annual town meeting shall commence on a Sunday afternoon in April ordered by the Selectmen.”

and (2) to instruct the Moderator to appoint a committee to develop recommendations to improve the attendance at town meeting, including, but not limited to, such considerations as providing childcare and transportation during all sessions of town meeting for those voters who are in need thereof. Such committee shall (a) make its report to the town by means of one or more public, hearings, all of which shall be held within six months of the vote under this article, and (b) timely submit appropriate articles to the Board of Selectmen so that recommended changes may be adopted at the 2006 annual town meeting.

MOTION:

Michael Short moved and was duly seconded that the Town instruct the Moderator to appoint a committee to develop recommendations to improve the attendance at town meeting, including, but not limited to, such considerations as providing childcare and transportation during all sessions of town meeting for those voters who are in need thereof. Such committee shall (a) make its report to the town by means of one or more public, hearings, all of which shall be held within six months of the vote under this article, and (b) timely submit appropriate articles to the Board of Selectmen so that recommended changes may be adopted at the 2006 annual town meeting.

VOTED: MOTION CARRIED

The Meeting adjourned at 11:02 P.M. until May 5, 2005 at 7:45 P.M.

Attendance: 208

**VOTES ENACTED:
THURSDAY, MAY 5, 2005 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE**

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 12, 2004 signed by Betsy E. Connolly, Mary M. Antes, Douglas J. Leard, William D. Whitney, and Brian T. O'Herlihy, Selectmen, served and return of service given by William E. Pickett, Jr., Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:58 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 11: RESCIND BALANCE FROM BORROWING

Proposed by: Board of Selectmen

To determine whether the Town will vote to rescind the \$850.00 balance remaining from the borrowing authorized under Article 5 of the April 2003 Town Meeting Warrant for Departmental Equipment.

MOTION:

Alan Reiss moved and was duly seconded that the Town vote to rescind the \$850.00 balance remaining from the borrowing authorized under Article 5 of the 2003 Annual Town Meeting Warrant for Departmental Equipment.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 12: REGIONAL COOPERATION AGREEMENT

Proposed by: Board of Health

To determine whether the Town will vote to pursuant to General Laws Chapter 40, Section 4A, as amended, to authorize the Board of Health to enter into an agreement or agreements with other communities, which will, among other things, allow for inter-local municipal services and the sharing of resources to provide mutual aid and assistance to one another.

MOTION:

Michelle Wolf moved and was duly seconded that the Town authorize the Board of Health to enter into an agreement or agreements pursuant to Massachusetts General Laws Chapter 40, Section 4A, as amended, with other communities, which will, among other things, allow for inter-local municipal services and the sharing of resources to provide mutual aid and assistance to one another.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 13: SET ASIDE FUNDS WITHIN THE COMMUNITY PRESERVATION ACCOUNT

Proposed by: Community Preservation Committee

To determine whether the Town will vote pursuant to Massachusetts General Laws Chapter 44B, Section 6, to set aside for later spending \$160,000.00 on open space, but not including land for recreational use, \$160,000 for historic resources, and \$160,000.00 for community housing, all of which funds shall be derived from Fiscal Year 2006 revenues in the Community Preservation Fund.

MOTION:

Michael Patterson moved and was duly seconded that the Town, pursuant to Massachusetts General Laws Chapter 44B, Section 6, vote to set aside for later spending \$85,000. for open space, but not including land for recreational use, \$85,000. for historic resources, and \$85,000. for community housing, all of which funds shall be derived from Fiscal Year 2006 revenues in the Community Preservation Fund.

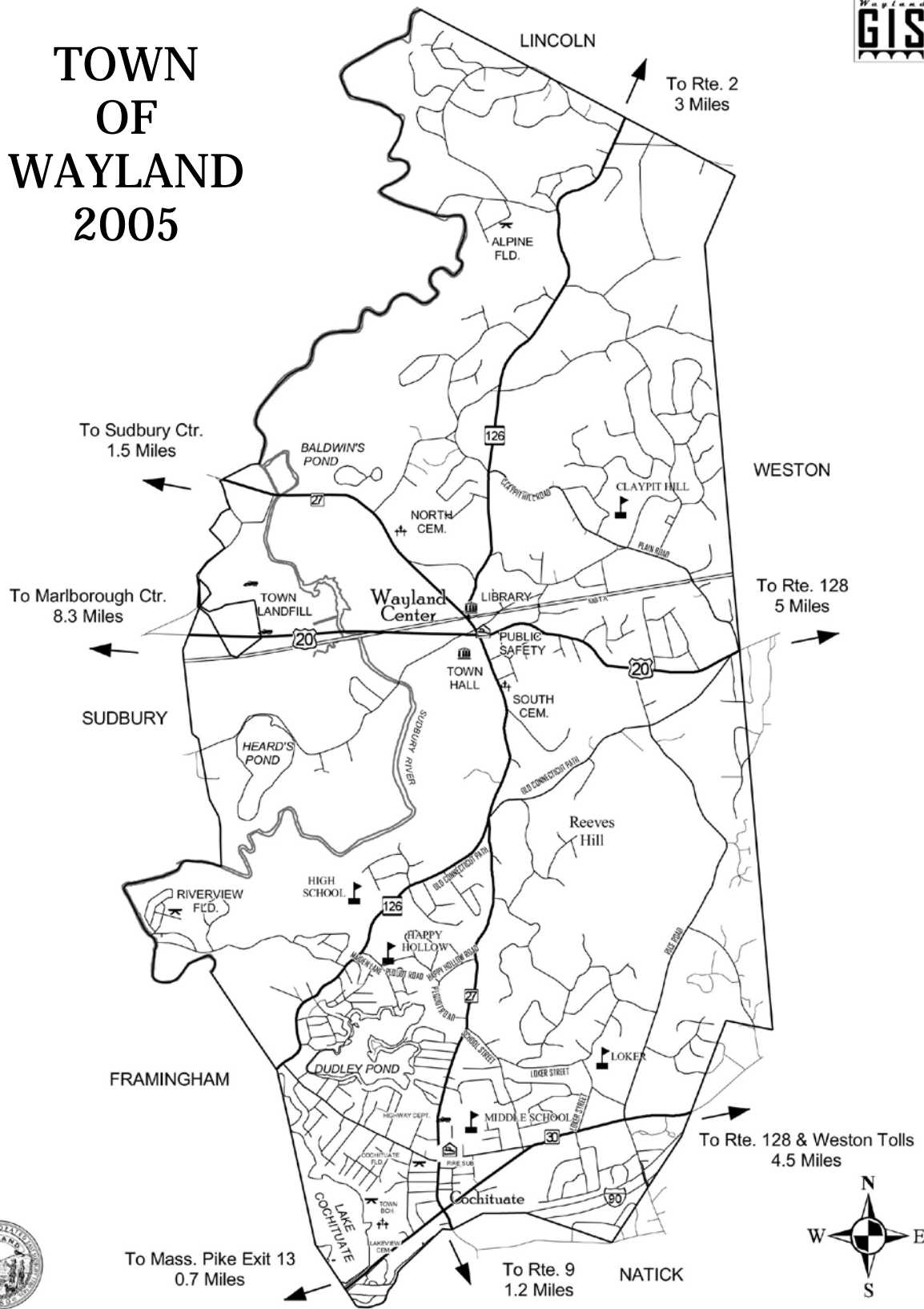
VOTED: UNANIMOUSLY IN FAVOR

The Meeting adjourned at 8:06 P.M. sine die.

Attendance: 156



TOWN OF WAYLAND 2005



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Special thanks to MaryAnn DiNapoli for her effort and hard work organizing this report.