



# TOWN OF WAYLAND Annual Reports

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***Two Hundred and Twenty-eighth Year  
July 1, 2007 Through June 30, 2008***

## **COVER PHOTO**

### **FIRST TOWN CENTER**

The North Cemetery is located on the site of the First Town Center, so marked by a Massachusetts Bay Colony Tercentenary Commission 1930 marker that stands in front of the stone retaining wall at the edge of Old Sudbury Road.

**For more information, go to**  
[www.wayland.ma.us/historical/north\\_cemetery.htm](http://www.wayland.ma.us/historical/north_cemetery.htm)

*Photograph by Diane Gorham*



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**ANNUAL REPORTS FOR THE  
TOWN OF WAYLAND  
FOR ITS TWO HUNDRED AND  
TWENTY- EIGHTH MUNICIPAL YEAR  
JULY 1, 2007 TO JUNE 30, 2008**

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## BOARD OF SELECTMEN

Accomplishments during the fiscal year ended June 30, 2008 under the leadership of Chairman William Whitney included: conduct of a collaborative public process with the Board of Road Commissioners to address traffic impacts from the Wayland Town Center retail/office/housing development and installation of a traffic signal on Old Connecticut Path at the high school entrance drive; establishment of a Department of Public Works; approval of a cable franchise license agreement with Verizon; and maintenance of municipal services within financial constraints of Proposition 2 ½ and a deteriorating economy.

The Selectmen, Finance Committee, and School Committee worked diligently to maintain the overall financial health of the Town. Anticipating a similar structural budget problem in FY09 as the Town experienced in recent years, the Board of Selectmen, School Committee and Finance Committee continued a coordinated effort to implement the key elements of the Town's financial plan – improving the commercial tax base; negotiating equitable collective bargaining agreements with all employee groups to control the growth of fringe benefit costs; consolidating certain town and school operations; and developing debt management and capital planning processes. The Board established the Ad Hoc FY10 Budget Advisory Committee to assure implementation of ideas resulting from this collaborative effort. Selectmen met with Sudbury's Board of Selectmen to establish a dialogue toward studying benefits of regionalizing certain services and equipment purchases.

After considerable public input and hours of thoughtful discussion, the boards forwarded a proposed budget for FY 09 that required an operational Proposition 2 ½ override of \$1,894,000, an amount sharply reduced from original projections. Residents supported by recommendation by 56%. The proposed budget was overwhelmingly approved at the Annual Town Meeting. Lastly, a formalized capital improvement planning process proposed by the Finance Committee was approved in June 2008.

The nine-member temporary study committee to consider the feasibility and desirability of creating a department of public works encompassing the services now provided by separate highway, water, landfill, cemetery and parks departments recommended the establishment of a public works department overseen by an elected Board of Public

Works. The committee consisted of representatives of oversight boards, Finance Committee, Personnel Board and was chaired by former selectman Dennis Berry. An article establishing a consolidated Department of Public Works, an elected policy-making oversight board, and a separate Recreation Commission was approved at the Annual Town Meeting.

The Board, together with the Town Administrator, spent considerable time monitoring and coordinating the permitting process to enable the development of the Wayland Town Center retail/office/housing project and working with community groups interested in establishing civic amenities at the Town Center such as public skating, boat launch, bicycle trail, and environmental learning exhibit. They also considered traffic concerns expressed by residents of Bow Road, Library Lane, Glezen Lane, Plain Road, and Claypit Hill Road related to Town Center.

After several months of negotiations, the Board approved a cable television franchise agreement with Verizon that allowed for a second provider to serve Wayland residents. The relationship between the Town and Wayland Community Media & Access (WayCAM), the public access corporation, was formalized as a result of the franchise license negotiations.

The Town initiated repairs to structural and design defects at the Public Safety Building and the Board pursued litigation against the architect and engineer to hold each accountable for the cost. The Board worked closely with citizens to finance, approve and construct a synthetic turf athletic field at Wayland High School. Selectmen established a designer selection process for town boards. The Board also led a collaborative effort among several town boards and the Dudley Pond Association to develop a solution to the infestation of milfoil algae.

Residents elected Steven J. Correia and re-elected Joseph F. Nolan to three-year terms as selectmen in the April 2008 election.

The Nike Site Reuse Advisory Committee selected a development team and was awarded state funding and grants to construct sixteen units of affordable housing on Oxbow Drive. Community Preservation Act funding will further subsidize the units to maintain an all-affordable project. The Board negotiated and approved a development agreement

with Oxbow Associates for the project. The committee also continued work on a park improvement plan for the open space portion of the site that will be constructed in the spring of 2009 shortly after the units are occupied.

In closing, the Board wishes to acknowledge and thank the many citizens of Wayland who volunteer countless hours of community service as members of appointed boards and commissions.



## General Information

<b>Form of Government</b>	Open Town Meeting												
<b>Town Website</b>	www.wayland.ma.us												
<b>Population (January 2008)</b>	13,643												
<b>Number of Households</b>	4,881												
<b>Polling Hours</b>	7:00 A.M. – 8:00 P.M.												
<b>Polling Locations</b>	Wayland Town Building (Precincts 1 and 4)  Wayland Middle School (Precincts 2 and 3)												
<b>Current Tax Rate</b>	\$14.98												
<b>School Enrollment</b>	<table border="0"> <tr> <td>Claypit Hill Elementary</td> <td>524</td> </tr> <tr> <td>Happy Hollow Elementary</td> <td>337</td> </tr> <tr> <td>Loker Elementary</td> <td>352</td> </tr> <tr> <td>Wayland Middle School</td> <td>680</td> </tr> <tr> <td>Wayland High School</td> <td>903</td> </tr> <tr> <td><b>TOTAL ENROLLMENT</b></td> <td><b>2,796 (June 2008)</b></td> </tr> </table>	Claypit Hill Elementary	524	Happy Hollow Elementary	337	Loker Elementary	352	Wayland Middle School	680	Wayland High School	903	<b>TOTAL ENROLLMENT</b>	<b>2,796 (June 2008)</b>
Claypit Hill Elementary	524												
Happy Hollow Elementary	337												
Loker Elementary	352												
Wayland Middle School	680												
Wayland High School	903												
<b>TOTAL ENROLLMENT</b>	<b>2,796 (June 2008)</b>												
<b>Land Area - Town of Wayland</b>	15.28 Square Miles												
<b>Landfill Hours: (Except Holidays)</b>	<table border="0"> <tr> <td>Tuesday</td> <td>7:00 am – 4:00 pm</td> </tr> <tr> <td>Thursday</td> <td>7:00 am – 4:00 pm</td> </tr> <tr> <td>Saturday</td> <td>7:00 am – 4:00 pm</td> </tr> </table>	Tuesday	7:00 am – 4:00 pm	Thursday	7:00 am – 4:00 pm	Saturday	7:00 am – 4:00 pm						
Tuesday	7:00 am – 4:00 pm												
Thursday	7:00 am – 4:00 pm												
Saturday	7:00 am – 4:00 pm												
<b>Library Hours: (School Year)</b>	<table border="0"> <tr> <td>Monday – Thursday</td> <td>9:00 am – 9:00 pm</td> </tr> <tr> <td>Friday</td> <td>9:00 am – 6:00 pm</td> </tr> <tr> <td>Saturday</td> <td>10:00 am – 5:00 pm</td> </tr> <tr> <td>Sunday</td> <td>2:00 pm – 5:00 pm</td> </tr> </table>	Monday – Thursday	9:00 am – 9:00 pm	Friday	9:00 am – 6:00 pm	Saturday	10:00 am – 5:00 pm	Sunday	2:00 pm – 5:00 pm				
Monday – Thursday	9:00 am – 9:00 pm												
Friday	9:00 am – 6:00 pm												
Saturday	10:00 am – 5:00 pm												
Sunday	2:00 pm – 5:00 pm												
<b>Town Building Office Hours:</b>	<table border="0"> <tr> <td>Monday</td> <td>8:00 am – 7:00 pm</td> </tr> <tr> <td>Tuesday – Friday</td> <td>8:00 am – 4:30 pm</td> </tr> </table>	Monday	8:00 am – 7:00 pm	Tuesday – Friday	8:00 am – 4:30 pm								
Monday	8:00 am – 7:00 pm												
Tuesday – Friday	8:00 am – 4:30 pm												

*(Please check with individual departments as the hours may vary.)*

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**FEDERAL AND STATE OFFICIALS REPRESENTING WAYLAND**


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United States Senators in Congress:	Edward M. Kennedy - D 2400 John F. Kennedy Federal Building Boston, MA 02203(617) 565-3170 E-mail: <a href="mailto:senator@kennedy.senate.gov">senator@kennedy.senate.gov</a>	John F. Kerry – D 1 Bowdoin Square 10 <sup>th</sup> Floor Boston, MA 02114 (617) 565-8519 E-mail: <a href="mailto:john_kerry@kerry.senate.gov">john_kerry@kerry.senate.gov</a>
Representative in Congress, Precinct 2 7th Congressional District:	Edward J. Markey – D 188 Concord Street Framingham MA 01702 (508) 875-2900	
Representative in Congress, Precincts 1, 3 and 4, 5th Congressional District:	Nicola S. Tsongas – D 11 Kearney Square, Third Floor Lowell, MA 01852 (978) 459-0101 FAX (978) 459-1907 Website: <a href="http://www.house.gov/tsongas">www.house.gov/tsongas</a>	
State Senator, 5th Middlesex District:	Scott P. Brown - R State House Room 520 Boston, MA 02133 (617) 722-1555 E-mail: <a href="mailto:Sbrown@senate.state.ma.us">Sbrown@senate.state.ma.us</a>	
Representative in General Court, 13th Middlesex District:	Thomas P. Conroy - D State House Room 443 Boston, MA 02133 (617) 722-2460 E-mail: <a href="mailto:Rep.ThomasConroy@hou.state.ma.us">Rep.ThomasConroy@hou.state.ma.us</a>	

<b>ELECTED TOWN OFFICIALS</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>MODERATOR</b>	C. Peter R. Gossels	2011
<b>TOWN CLERK</b>	Lois M. Toombs	2010
<b>SELECTMEN</b>	Joseph F. Nolan	2008
	Douglas J. Leard	2009
	Michael L. Tichnor	2010
	Alan J. Reiss	2008
	William D. Whitney	2009
<b>SCHOOL COMMITTEE</b>	Barbara J. Fletcher	2008
	Heather A. Pineault	2009
	Jeffrey Dieffenbach	2009
	Louis M. Jurist	2008
	Deborah Sue Cohen	2010
<b>ASSESSORS</b>	Jayson S. Brodie	2008
	Susan M. Rufo	2010
	Jeffrey Alan Cohen	2009
	John B. Wilson	2009
	Bruce Cummings	2008

<b>ROAD COMMISSIONERS</b>	Alan Jay Shubin	2010
	Eric E. Knapp	2010
	Mark A. Santangelo	2008
	Shawn P. Fennelly	2009
	Anette S. Lewis	2009
<b>PLANNING BOARD</b>	Albert I. Montague, Jr.	2008
	Daniel B. Mesnick	2011
	Kevin Francis Murphy	2012
	William Steinberg	2009
	Lynne A. Dunbrack	2010
<b>PLANNING BOARD Associate Member</b>	Anette S. Lewis	2009
<b>WATER COMMISSIONERS</b>	Joel Goodmonson	2010
	Michael W. Keegan	2009
	W. Edward Lewis	2008
<b>BOARD OF HEALTH</b>	Anna M. Ludwig	2008
	Constance A. Bean	2009
	David A. Todd	2009
	Arnold R. Soslow	2010
	Vacancy	
<b>TRUST FUND COMMISSIONERS</b>	Jerrold I.W. Mitchell	2010
	John B. Wilson	2008
	Michael Patterson	2009
<b>LIBRARY TRUSTEES</b>	Perry R. Hagenstein	2010
	Malcolm A. Astley	2009
	Rosamond Swain	2009
	Anne B. Heller	2010
	Aida A. Gennis	2008
	Lynne J. Lipcon	2008
<b>PARK &amp; RECREATION COMMISSION</b>	Stas Gayshan	2009
	Thruston Wright III	2009
	Anna Meliones	2008
	Phyllis R. Thomason	2010
	Robert Virzi	2010
<b>HOUSING AUTHORITY</b>	Mary Ann Wohlfarth	2008
	Mary M. Antes	2012
	Susan Weinstein	2010
	Charles Raskin	2009
	Martin Nichols	2008



<b>APPOINTED TOWN OFFICIALS</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
Advanced Life Support Comm	Beth A. Zeeman	2007
	Vincent J. Smith	2007
	Douglas J. Leard	2007
	Elizabeth C. Sweitzer	2007
	Michael B. Patterson	2007
Trustees Of Allen Fund (3)	Michael B. Patterson	2008
	Benjamin W. Johnson III	2008
	Sema M. Faigen	2008
Animal Inspector (Livestock)	Bruce S. Sweeney	2008
Animal Officer (Dead Animals)	David R. Poirier	2007
Assessor, Assistant	Molly K. Reed	Permanent
Assessor, Administrative	Joseph Malay	Permanent
Assistant Town Administrator	John Senchyshyn	Permanent
Assistant Town Clerk	Kathleen Siracusa	Permanent
Building Commissioner	Daniel F. Bennett	Permanent
Local Inspector	Jay T. Abelli	Permanent
Gas Inspector	Allan Sherman	Permanent
Gas Inspector, Deputy	William Rheaume	Permanent
Plumbing Inspector	Allan Sherman	2007
Plumbing Inspector, Deputy	William Rheaume	2007
Wiring Inspector	Ward Keller	Permanent
Wiring Inspector, Deputy	Arthur J. Richard	Permanent
Cable TV (8)	Richard P. Turner	2007
	Robert W. Hanlon	2007
	Russell A. Ashton	2007
	Maurice H. Stauffer	2007
	Kenneth A. Isaacson	2007
	Phillip L. Radoff	2007
	Mark A. Reiss (non-voting)	2007
Central MA Advisory Rail Trail	David C. D'Orlando	2007
Civil Defense Director	Robert Irving	Permanent
Cochituate State Park Advisory	Harold Meyer	2007
Community Preservation Committee (7)	Stephen Curtin	2007
	Lynne Dunbrack	2010
	Anna Meliones	2009
	Charles Raskin	2008
	John Sullivan	2008
	Betsy Connolly	2009
	Jerome Heller	2007
Conservation Administrator	Brian Monahan	Permanent

Conservation Commission (7)	Frank R. Antonell	2007
	Ellen R. Tohn	2009
	Barbara Howell	2009
	J. Andrew Irwin	2008
	John R. Sullivan	2008
	Vacancy	
	Roger A. Backman	2007
Constables	William E. Pickett	2007
	Nelson H. Goldin	2008
Council on Aging (9)	Clement Sansone	2008
	Betsy Soule (non-voting)	2006
	Martha E. Bustin	2007
	Elizabeth Willard	2007
	Denise N. Yurofsky	2007
	George Blood	2007
	Harriet H. Onello	2007
	Geoffrey E. Smith	2009
	Mitchell J. Marcus	2007
Council on Aging-Co-Directors	Julie C. Secord	Permanent
	JoAnn Kunz	Permanent
Cultural Council	Kathryn Welter	2008
	Carole M. Felz	2008
	Margret B. Krakauer	2008
	Anna Laura Rosow	2008
	Judith S. Scott	2009
	Dianne Zeskind	2009
	Evelyn M. Ekmejian	2008
Dog Control Appeals Board	Susan Sherwood	2007
	Jeffrey S. Baron	2008
	Susan Koffman	2009
	Daniel Brown	2007
Dog Control Officer /Animal Inspector	Leslie E. Boardman	2008
Department of Public Works Assessment Committee	Michelle Wolf	2007
	Joseph F. Nolan	2007
	Cherry Karlson	2007
	Anette Lewis	2007
	Anna Meliones	2007
	William Prendergast	2007
	Robert L. Duffy Jr.	2007
	Maryanne Peabody	2007
	Dennis J. Berry	2007
Emergency Planning Committee	Mark Santangelo	
	Mary M. Antes	
	Joseph F. Nolan	
	Robert Loomer	
	Robert Irving	
Fence Viewers	Board of Selectmen	2006
Field Drivers	Constables	2006

Finance Committee (7)	George Christopher Riley	2007
	Steven J. Correia	2007
	Robert L. Lentz	2009
	Cherry C. Karlson	2008
	Sam H. Peper	2007
	Richard M. Stack	2009
	Karl A. Geiger	2008
Finance Director/Town Accountant	Michael DiPietro	2007
Fire Chief	Robert Loomer	Permanent
Health Director	Steven Calichman	Permanent
Sanitarian, Inspector	Julia M. Junghanns	Permanent
Inspector of Milk	Steven Calichman	2008
Burial Agent	Cynthia F. Bryant	2007
Highway Operations Director	Stephen F. Kadlik, III	Permanent
High School Building Committee	Lea Anderson	
	Josh Bekenstein	
	Dianne Bladon	
	Steve Breit	
	Brian Chase	
	James Howard, Jr.	
	Fred Knight	
	David Lash	
	Mary Lentz	
	Joseph Lewin	
	Cindy Lombardo	
	Eric Sheffels	
	Jennifer Steel	
	Karen Talentino	
Stephen Tise		
Historical Commission (7)	Paul Gardescu	2009
	Mary C. Reed	2007
	Vacancy	
	John B. Langan	2008
	R. Richard Conard	2009
	Stephen J. Curtin	2008
	Howard L. Schultz	2007
Historic District Commission (7)	Christopher F. Nash	2008
	Christopher L. Hagger	2007
	Diana Warren	2007
	Margery F. Baston	2007
	Desmond J. McAuley	2009
	Gretchen G. Schuler	2008
Historic District Commission Alternate	Meaghan Winokur	2009
Housing Authority Director	Brian E. Boggia	Permanent
Housing Partnership Comm (9)	Betty J. Salzberg	2007
	Jonathan F. Saxton	2008
	Martin S. Nichols	2008
	Kathleen Boundy	2008
	Rachel G. Bratt	2008
	Mary M. Antes	2008
	Daniel Brown	2008
	(Two Vacancies)	

Human Resources Director/ Assistant Town Administrator	John Senchyshyn	Permanent
Information Technology Manager	Gwen Sams-Lynch	Permanent
Library Director	Ann F. Knight	Permanent
Library Planning Committee	Malcolm L. Astley	2006
	Anne B. Heller	2006
	Gretchen E. Dresens	2006
	Louise R. Brown	2006
	Aubrey Fletcher	2006
	A. George Gols	2006
	Neil H. Gordon	2006
	Nancy J. Jahnke	2006
	Jennifer C. Silberman	2006
	Susan Weinstein	2006
	Ann F. Knight	2006
	Aida A. GEnnis	2006
	Sally S. Lamprey	2006
	Pamela W. L. Sway	2006
MAPC	Mary M. Antes	2009
MBTA Advisory Board	Marcia P. Crowley	2007
MCAB	Mary M. Antes	Permanent
Master Plan Advisory Task Force	Regina Snow Mandl	2005
Measurers of Wood & Bark	Paul Doerr	2008
	Lewis S. Russell, Jr.	2008
	Harry F. Sweitzer	2008
Metrowest Growth Mgmnt Comm	Mary M. Antes	2007
Metrowest Open Space Task Force	(Vacancy)	
Minuteman Voc Tech School	Mary Ellen Castagno	2008
Nike Site Reuse Advisory Committee	Ira Montague	2007
	Constance N. Pitt	2007
	William Sterling	2007
	Michael Gitten	2007
	Paul Abramson	2007
	Olga Pitel	2007
	Brian Boggia	2007
	Brian T. O'Herlihy	2007
	Gretchen Schuler	2007
	Michael Staiti	2007
	Rebecca Regan	2007
Park & Recreation Superintendent	Nancy McShea	Permanent
Personnel Board (5)	Maryanne Peabody	2007
	Nicholas Willard	2009
	Nancy McCarthy	2008
	Jane A. Evans	2008
	Philip C. Schneider	2010
Planner, Town	Joseph Laydon	Permanent
Police Chief	Robert Irving	Permanent

Public Ceremonies Committee (5)	Robert Mainer	2009
	John C. Dyer	2009
	Carly Frieling	2007
	Karen K. Kiefer	2008
	Richard P. Turner	2008
Records Manager	Lois M. Toombs	2007
Records Management Committee	Lois Toombs	2007
	MaryAnn DiNapoli	2007
	Norma Badger	2007
	Dale Sicotte	2007
Regional Transportation Advisory Comm	Marcia P. Crowley	2007
Board of Registrars (4)	Catherine A. Radmer	2009
	Judith H. Ide	2010
	Elizabeth A. Salerno	2008
	Lois M. Toombs	2010
River Stewardship Council	Thomas Sciacca	2008
	Mary M. Antes (Alternate)	Permanent
School Superintendent	Gary Burton	Permanent
Sealer of Weights & Measures	Courtney Atkinson	2007
Senior Tax Relief Committee	Geoffrey P. Smith	2007
	Robert B. Hatton	2007
	Karl Geiger	2007
	Stephen J. Colella	2007
	Patricia Nelson	2007
	Clement V. Sansone	2007
	Madeline O. Foley	2007
	Lillian I. Mills	2007
Septage Committee (8) Appointed by (4) Wayland (4) Sudbury	George H. Bernard	2007
	Werner Gossels	2009
	R. Blair Davies Jr.	2009
	2007	2007
SMOC	Lawrence N. Scult	2007
Surface Water Quality Committee (5)	Elizabeth A. Newton	2009
	Thomas J. Largy	2009
	Charles W. Moores	2008
	Robert L. Goldsmith	2008
	Jackson Madnick	2008
Surveyors of Lumber	Jean B. Pratt	2008
	Marcia P. Crowley	2008
	Harry F. Sweitzer	2008
Taxation Aid Committee (Town Meeting)	Markey P. Burke	2007
	Paul Keating	Permanent
	Jeffrey A. Cohen	Permanent
	Kenneth Sawyer	2009
	Mary S. Morss	2008
Town Administrator	Frederic E. Turkington Jr.	2008
Town Counsel	Mark J. Lanza	Permanent
Town Surveyor	Alfred (Alf) Berry	Permanent

Transportation Committee	George Blood Kevin Goodwin Lorraine Greiff John Thomas	
Transportation Improvement Program Coordinator	Joseph Laydon	Permanent
Treasurer/Collector	Paul Keating, Jr.	2008
Deputy Tax Collector	Kelley & Ryan Associates, Inc.	2006
Trinity Mental Health Rep	Karen Braunwald	Permanent
Veteran's Agent	John Turchinetz	2007
Veteran's Memorial Committee	John C. Dyer Richard Hoyt James H. Burkley	2007 2007 2008
Wastewater Management Commission	David A. Schofield Eugene C. Roberts R. Blair Davies Jr.	2009 2007 2008
Water Superintendent	Water Commissioners	
Youth & Adolescent Director	Paul R. Neustadt	Permanent
Youth Advisory Committee (7)	Mary Elizabeth Wright Groden Lynne M. Cavanaugh Elizabeth Butler Doris E. Goldthwaite Rev. Erin Splaine	Permanent 2007 2008 2008 2009
Elected by student body	(Vacancy)	
Elected by student body	(Vacancy) James K. Forti	
Youth Officer	James K. Forti	
Zoning Board of Appeals (5)	Jerry L. Boos James E. Grumbach Eric B. Goldberg Steven Fugarazzo E. Michael Thomas	2008 2008 2009 2007 2009
ZBA Associate Members (3)	Aida A. Gennis Shaunt Sarian Linda L. Segal	2007 2008 2009

# GENERAL GOVERNMENT

## TOWN CLERK

Lois M. Toombs, CMC  
Town Clerk

Kathleen H. Siracusa  
Assistant Town Clerk

Population (Census January 1, 2008)..... 13,643  
Households..... 4,881

The Local Update of Census Addresses (LUCA) project began in preparation for the 2010 federal census. The Federal Census has a direct and tangible impact on each city and town throughout the Commonwealth. An accurate population count is vital for Massachusetts to insure that they receive the much-needed share of federal dollars and retain congressional representation.

Due to the resignation of US Representative Martin T. Meehan (5<sup>th</sup> District), a Special State Primary was held on September 4, 2007, followed by a Special State Election on October 16, 2007, in order to choose a successor. Precinct 2 is in the 7<sup>th</sup> District; therefore only precincts 1, 3 & 4 voted in these elections.

The Secretary of the Commonwealth changed the date of the Presidential Primary from March 4, 2008 to February 5, 2008. Out of the 8,778 eligible voters, a total of 5,505 ballots (63%) were cast, making it the town's largest Presidential Primary election.

The following Elections and Town Meetings were held during FY08:

Special State Primary..... September 4, 2007  
Special State Election..... October 16, 2007  
Special Town Meeting..... November 8, 2007  
Presidential Primary..... February 5, 2008  
Annual Town Election..... April 8, 2008  
Annual Town Meeting..... April 10, 2008

**Board of Registrars**

Judith H. Ide..... 4/2010  
Elizabeth A. Salerno..... 4/2011  
Catherine A. Radmer..... 4/2009  
Lois M. Toombs, Town Clerk..... 4/2010

**Registered Voters (June 30, 2008)**

Precinct 1..... 2,123  
Precinct 2..... 2,191  
Precinct 3..... 2,066  
Precinct 4..... 2,347  
Total ..... 8,727

**Vital Records**

Births Recorded..... 95  
Deaths Recorded..... 140  
Marriages Recorded..... 31

**Please consult the Table of Contents  
for Election results  
and Town Meeting minutes**

**Financial Report**

Miscellaneous (including dog fees)... \$ 49,721.46

**Dog Licenses Issued**

Dog Licenses..... 1,678  
Dog Kennels..... 4

## TOWN COUNSEL

During FY'08 Town Counsel performed general legal services for all Town departments, boards, committees, and commissions. Town employment relations law services were performed by the firm Deutsch, Williams, Brooks, DeRensis, Holland & Drachman P.C. Insurance defense counsel designated by the Town's liability insurance carrier provided defense of tort claims (negligence). Defense of workers' compensation claims was provided by counsel designated by the Town's insurance group's claims management service. Bond Counsel services were provided by the law firm of Palmer and Dodge. Other special counsel is used on a case-by-case basis.

A considerable amount of time was spent during FY'08 advising the Planning Board relative to the Town Center Project Master Special Permit application and assisting in drafting the Board's decision, drafting three comprehensive permit decisions issued by the Zoning Board of Appeals and representation in court relative to four Zoning Board of Appeals decision appeals cases, one comprehensive permit decision and shade tree

removal enforcement case, three Planning Board decision appeal cases, two Conservation Commission decision appeal cases, three tax collection cases and one Open Meeting Law violation case. Town Counsel kept regular office hours in Wayland Town Building on Thursday afternoons. Town Counsel met with various boards and committees on an as-needed basis. Town Counsel also attended the 2008 Annual Town Meeting and the Fall 2007 Special Town Meeting.

Town Counsel represented the Town in various legal proceedings in the United States District Court, the Massachusetts Appeals Court, Middlesex County Superior Court, the Land Court and the Appellate Tax Board. No monetary judgments were awarded against the Town in any case or proceeding during FY '08.

Respectfully submitted,

Mark J. Lanza  
Town Counsel

### **INFORMATION TECHNOLOGY**

The Information Technology department provides computer-based information technology solutions for the Town of Wayland employees with emphasis on financial accountability, continuity of service throughout the lifecycle of an application, responsiveness and commitment to citizen needs and their satisfaction. Information Technology department manages a local and wide area computer network in four central locations serving 85 computer workstations and ensuring that Town staff has access to these critical systems 99% of the time.

Information Technology department supports more than 100 users with electronic mail and internet services capabilities. The responsibilities are to provide quality service to the Wayland residents, respond to the priority needs of all Town Hall and Public Safety personnel, maintain a strong and secure Network infrastructure, promote effective and efficient cost control, and collaborate with other Town Information Technology departments. Although, the use and sophistication of available technology continues to increase with added responsibilities, the Information Technology Department staff remains the same.

The year of 2007/2008 proved to be another challenging, successful, and exciting year for the Information Technology department. Our mission is

to provide an information technology environment that delivers a seamless delivery of services to Town Hall staff and the community. Information Technology has a vision to maintain leadership in technology by teamwork, mutual respect, honesty, dedication and commitment with all constituents. The Information Technology department continues to use technology to deliver information, enhance Training lab experiences, support, and advance the reputation of our computing capabilities to COA residents, Town Hall and Public Safety building personnel.

### **INFORMATION TECHNOLOGY ACCOMPLISHMENTS FOR 2007/2008**

- Expanded Wireless Hotspots at Town Hall
- Expanded Use of VPN Remote Access
- Implemented Anti-Spam Solution for E-mail Users
- Created Server Asset Management database
- Performed Network Infrastructure Upgrades to the Local Area Network
- Updated Windows XP Computers to Service Pack 2
- Updated Microsoft Office 2000 to Microsoft Office 2003.
- Continued Support Daily Operations
- Continued Information Technology Infrastructure Upgrades
- Continued New Computer Installations
- Continued Implementing Disaster Recovery Plan
- Continued Provide Help Desk Support

### **GOALS FOR 2008/2009**

- Identify IT projects and priorities to support Town of Wayland Strategic Plan
- Maintain a robust and flexible IT infrastructure
- Manage within IT budgets, always looking for ways to decrease costs and seek out efficiencies
- Maintain excellent Help Desk services to Town Hall and Public Safety personnel
- Provide an Information Technology environment that will build and retain a strong IT infrastructure
- Improve the IT assessment process
- Collaborate on system-wide initiatives while representing the needs of Wayland Town Hall



## **PERSONNEL BOARD**

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Chapter 43 of the Code of the Town of Wayland defines the role of the Personnel Board to be the development and administration of the Wage and Salary Classification Plan and personnel policies and procedures in cooperation with the affected town boards and departments. In addition, the Board is charged with approving all pay or classification changes of town employees; negotiating collective bargaining agreements for the town; establishing and maintaining central personnel files for all employees; reviewing the operation of the Wage and Salary Classification Plan and recommending appropriate changes to town meeting.

Nancy McCarthy serves as Chair of the Board. Maryanne Peabody serves as Vice Chair. Also serving on the Board are Jane Evans, Philip Schneider and Nicholas Willard.

The Personnel Board is charged with negotiating union contracts. Town employees' terms and conditions of employment are defined by eight different collective bargaining agreements. These union employees represent the vast majority of the Town's regular workforce. All Town union contracts expired on June 30, 2007. Negotiations on all successor contracts are complete. New collective bargaining agreements are in place for all Town unions through June 30, 2010.

A variety of employment issues affecting employees were addressed. Topics included but were not limited to reviews of job descriptions, reviews of job classifications, wage rates for new employees and paid-time-off accrual balances. We are happy to report that no employee grievances were brought before the Board. We continue to maintain a posture of strict interpretation of the collective bargaining language.

DPW implementation issues have been and will continue to be challenges before the Board. Staffing, transition, job descriptions, wage rates and collective bargaining matters are a number of the implementation issues to be resolved.

The Town continued to support its Employee Assistance Program (EAP) for all employees requiring help with personal problems, work-related issues, legal or financial matters

Training for employees continues to be an area of importance. Wayland participates with neighboring communities in a training consortium. By pooling resources the Towns are able to stretch their training dollars. In addition to the consortium, the Massachusetts Interlocal Insurance Association (MIIA) has provided a variety of training opportunities through its insurance Rewards Program. Employees participated in programs that ranged from back-safety to public safety driver training to public officials liability training. Participation in the MIIA programs earned the Town credits towards its annual liability insurance premiums.

The Personnel Board would like to thank all boards, committees, officials and employees for their cooperation and input during the past year. The Board welcomes attendance at its meetings and would also like to remind all employees and officials that the Personnel Board is available to assist on a wide variety of personnel matters.

## **HISTORICAL COMMISSION**

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Members: Steve Curtin, Chair; Rick Conard, John Langan, Paul Gardescu, and Mary Reed, Dr. Siobhan Zane, John Hubbard, Elisa Scola (associate member)

The Wayland Historical Commission, a seven-member town agency, meets once a month, September through June, to plan the identification, evaluation, and protection of Wayland's historical, cultural, and archaeological resources. During FY2008, its scope of work included the management of ongoing programs, as well as continuing involvement in several large projects including the preservation of Wayland's Historic Railroad site and assets, the Wayland Archeology Group, and the Historic Seminars program.

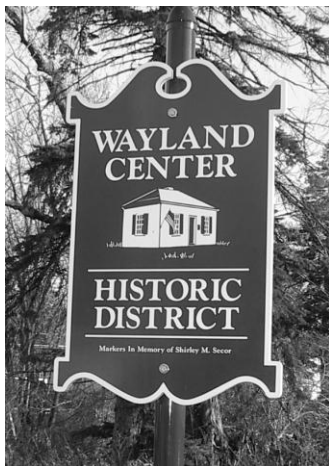
Details on the Commission's projects and activities can be found on their website:  
<http://www.wayland.ma.us/historical>

## **HISTORIC DISTRICT COMMISSION**

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The Wayland Historic District Commission (WHDC) is a seven-member commission with the potential for two alternate members, all appointed by the Board of Selectmen. There are two districts – Wayland Center

and Bow Road – that are under the jurisdiction of the WHDC for exterior alterations made to buildings and structures visible from a public way or park. During FY'08 the WHDC met nine times to respond to applications for changes to properties in the districts; and also to discuss traffic mitigation plans proposed for the new Town Center to be constructed at the former Raytheon site. The primary discussion during each meeting focused on the new Town Center development. While this project is outside of the boundaries of either district, traffic mitigation plans propose alterations to the Wayland Center Historic District. The WHDC was not included in formal discussions about traffic mitigation affecting the historic center of town; however members continued to attend meetings and to reiterate the WHDC jurisdiction for proposed changes in the historic districts. The WHDC also responded to all involved agencies – state and local – about each iteration of plans.



Historic District signs donated by the Secor Family in memory of longtime WHDC member, Shirley Secor, were installed at the edges of the district. A sign installation ceremony attended by members of Shirley's family was held in

November 2007. The WHDC developed a webpage accessed through the town website. Information includes notes about the WHDC, maps of the two districts, photographs of the Historic District signs in memory of Shirley Secor, and application forms. The Historic District Commission welcomes support from members of the community who share an interest in the preservation and enhancement of the rich cultural heritage of Wayland Center and Bow Road Historic Districts.

#### Committee Membership:

Gretchen Schuler, Chairman; Margery Baston, Chris Hagger, George Ives, Desmond McAuley, Diana Warren, Meaghan Winokur

## PUBLIC CEREMONIES COMMITTEE

The Public Ceremonies Committee (PCC) coordinates Wayland's observance of Memorial Day, and recognizes events, persons, and projects of



*Memorial Day parades, for generations, have been a traditional part of Wayland's respect for Veterans.*

importance to the town. Members of the 2008 committee were John Dyer, Hanna Jahanke, Karen Kiefer, Richard Brisk, Christopher Jenny and Richard Turner.

**Town Meeting, April 10 2008:** For Article One at Town Meeting, the PCC honored Patrick Conaway, a teacher at the Middle School, for his contributions to the alternative learning program and the soup kitchens and the outdoor learning program.

**Memorial Day, Monday, May 26 2008:** Early ceremonies were held at Saint Zepherin's Cemetery, the World War II memorial, South and North Cemeteries, and at the Wayland Veterans Memorial, where United States, Massachusetts, Armed Services, and POW flags were installed by the Veterans Memorial Committee. The Girl Scouts, coordinated by Kathy Hodge and Veterans Agent John Turchinetz, placed U.S. flags on veterans' graves prior to the ceremonies. The Flag Brigade, led by Madison Kiefer, placed U.S. flags at the Veterans Memorial.

The Parade stepped off from Wayland Middle School at 11:00 AM for the memorial service at Lakeview

Cemetery, beginning at 11:30 AM. There, all were welcomed by PCC Chair Richard P Turner, Selectman Chair William Whitney, State Representative Thomas Conroy, and Daniel Diorio, constituent Services director State Senator Scott Brown. Madeline Sifantus of the First Parish Church gave the invocation. Keynote speaker Chief Master Sergeant Karen R McCoy, USAF, spoke about "Recognizing Those Who Gave Their Lives." Maddie Kiefer, a Wayland fifth grade student, read the Gettysburg Address with clarity and vigor. James Burkley, chair of the Veterans Memorial Committee, awarded the third Freedom Prize to Wayland High School student Erica Van Sciver. John Dyer introduced the Grand Marshal, Wayland resident Sergeant Daniel Regan, who recently returned from duty in Iraq.

Music was provided by the Wayland High School band, conducted by Joseph Oneschuk, the Middle

school Band, conducted by Dianne Muffitt, and the elementary school band, conducted by Deana Saada.

The High School Band featured America the Beautiful and the Band's Drum and Bugle Corps played Echo Taps with distinction at the early services as well as the main ceremony.

Included throughout the day were town guests and participants from the Wayland VFW and American Legion, with Commander Reverend Arthur Straffus giving the closing prayer. Escorts from the Police and Fire Departments ensured a safe event. Refreshments were provided at the Middle School by the Girl Scouts.

The P.C.C. is deeply grateful to all who made the 2008 parade and ceremony such a success.

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# FINANCE

## BOARD OF ASSESSORS

At the April 2008 elections Jayson Brodie and Bruce Cummings were re-elected to three-year terms to the Board of Assessors. Bruce Cummings was elected to be Chair by the Board. The Board welcomes John Knapp to the Board who was elected to a one-year term.

The Board of Assessors Office is responsible for administering Massachusetts property tax laws effectively and equitably and to produce accurate and fair assessments for all taxable property.

The property tax in Wayland Massachusetts is an AD VALOREM tax, which means that it is based on the value of the property rather than the ability of the homeowner to pay.

Market price is sometimes confused with market value. Market price refers to the amount actually paid in a transaction and is a fact. Market value is an estimate of what a price should be when there are no special circumstances influencing the sale. Assessments are an estimate of value.

Shown are **fiscal year 2008 assessed** values for the separate classes of properties as well as the number of parcels in each class and their share of the tax levy. Date of value is January 1, 2007.

**Table A.**

CLASS	PARCEL COUNT	VALUATION	% OF LEVY
Residential (all 100 codes)	4875	\$3,040,965,458	95.34
Com/Industrial (all 300/400 codes)	124	126,786,120	3.98
Personal (all 500 codes)	236	21,877,900	.68
Exempt (all 900 codes)	467	253,681,800	
Mixed Use	19	Value above	

**Tax Rate History (Table B)**

In order to provide tracking to Department of Revenue published data, tax rate history represents Class 101 (single family residences)

FY	Notes	Parcel Count	Average Assessments		Median Assessments		Abatements received	ATB filings
			Average Assessment	Tax on Avg. Assessment	Median Assessment	Tax on Median Assessment	Note 3	Note 3
2003	1	3964	\$574,309	\$7,190	\$493,300	\$6,176	312	28
2004	2	3970	\$578,474	\$7,595	\$496,300	\$6,516	72	14
2005	2	3977	\$628,262	\$7,904	\$531,500	\$6,686	275	33
2006	1	3983	\$693,259	\$8,693	\$599,400	\$7,516	429	79
2007	2	3993	\$686,432	\$9,486	\$592,200	\$8,184	275	15
2008	2	4014	\$652,800	\$9,779	\$545,400	\$8,170	247	*

**Notes:**

- 1 certified revaluation year (required by DOR every third year)
- 2 interim adjustments (required by DOR since 2003 in years other than certified revaluation years)
- 3 Abatements and ATB are based on all classes
- \* Pending

The single tax rate for FY 2008 was \$14.98 per \$1,000 of value. The maximum allowable levy was \$47,802,845; the Town levied \$47,780,650 with new growth contributing \$702,404.

**Supplemental billing totals**

FY 03	\$9,600	FY 05	\$15,238	FY 07	\$14,795
FY 04	\$16,468	FY 06	\$21,212	FY 08	\$34,265

**State Exemptions** The Statutory Exemptions granted for the period of July 1, 2007 to June 30, 2008.

<b>Exemption Type</b>	<b>Sate Amnt</b>	<b>Count</b>	<b>Town Match *(not to exceed)</b>	<b>Tax Amount</b>
Clause 17D (Widow/Widower)	\$175	4	\$175	\$1,400.00
Clause 18 (Hardship)	BOA vote	2	BOA Vote	\$3,200.00
Clause 22 (Disabled Veterans)	\$400	38	\$400	\$23,501.37
Clause 22A (10% Disabled)	\$750	3	\$750	\$4,186.71
Clause 22E (100% Disabled)	\$1,000	5	\$1,000	\$9,200.47
Clause 37 (Blind)	\$437.50	13	\$437.50	\$10,270.52
Clause 41C (Elderly)	\$500	37	\$500	\$31,754.03
Clause 41A (deferral)	Up to all	10		\$56,017.77
Paraplegic (Vet)	All	2		\$12,412.43
<i>* Amount includes increase voted at Annual Town Meeting</i>				
<b>Abatement Type</b>				
Circuit Breaker (CB)		108	\$750.00	\$75,711.76
Community Preservation Act (CPA)		157		\$5,682.77

**Excise** - The Registry of Motor Vehicles sends commitments throughout the calendar year for different years. Abatements can be requested; an abatement application filled out, along with what happened to the plates (plate return receipt) and what happened to the car (bill of sale). We must have proof of what happened to the car itself and the plates. Please do not ignore an excise bill. If the bill goes unpaid the Registry will mark your records and payment will need to be made.

Excise for the period of July 1, 2007 through June 30, 2008

<b>Commitments</b>				<b>Abatements</b>			
<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
\$1,798,584.42	\$2,083,399.61	\$25,802.55	\$4,061.98	24,545.29	\$41,729.96	\$5,503.87	\$1,178.44

In accordance with the code of Wayland, Section 19-8 the Board of Assessors makes the following Report:

**A. Annual Report**

(1) The 2006 sales used in the determination of the FY08 assessed values were posted to the Assessors web page and provided at Town Meeting.

(2 a, b, c) A report for the previous six years of abatement history follows:

**TABLE C**

<b>FISCAL YEAR</b>	<b># RECD</b>	<b># GRANTED</b>	<b>AVG ABMT</b>
2003*	312	194	\$840.06
Supplemental	0	0	\$0.00
2004	72	45	\$1259.75
Supplemental	0	0	\$0.00
2005	275	165	\$1003.74
Supplemental	1	1	\$2,909.00
2006*	429	207	\$1056.05
Supplemental	1	1	\$295.37
2007	275	193	\$1362.39
Supplemental	0	0	\$0.00
2008	247	171	\$2,452.47
Supplemental	2	2	\$3,527.00

\* DOR Triennial Revaluation year  
All years are based on Board action.

(2 d, e)

d.) ATB filing last six years: see **TABLE B**

## e.) Dollar change granted by ATB

#	PROPERTY	Fiscal Yr	ATB ASSMNT	TAX ABATE	CPA ABATE
400	BOSTON POST RD	FY 03	26,900,000	\$11,928,000	\$0.00
15	SEDGEMEADOW RD	FY 03	547,300	\$381.86	\$5.73
57	MOORE RD	FY 03	470,000	\$290.46	\$4.35
29	RICE RD	FY 03	528,800	\$204.02	\$3.06
400	BOSTON POST	FY 04	20,530,000	\$18,298,000	\$0.00
29	RICE RD	FY04	430,000	\$214.02	\$3.21
25	HEARTHSTONE CIR	FY05	35,000	\$96.56	\$0.00
22	PARKLAND DR	FY05	340,000	\$402.53	\$45.14
29	RICE RD	FY05	443,000	\$294.69	\$64.52
265	CONCORD RD	FY05	518,000	\$2,044.02	\$78.63
15	SEDGEMEADOW RD	FY05	580,000	\$219.45	\$90.29
70	BOSTON POST RD	FY05	709,000	\$1,069.66	\$114.55
253	RICE RD	FY05	1,560,200	\$2,683.56	\$274.66
400	BOSTON POST RD	FY05	20,530,000	\$58,658.36	\$0.00
23	ALPINE RD	FY06	335,000	\$817.61	\$12.27
260	BOSTON POST RD	FY06	152,500	\$637.42	\$5.51
	CLAYPIT HILL RD	FY06	125,000	\$104.08	\$1.56
97	DRAPER RD	FY06	850,000	\$461.47	\$10.47
50	GLEZEN LN	FY06	3,350,000	\$10,286.57	\$154.29
55	HILLSIDE DR	FY06	615,000	\$773.72	\$13.66
14	INDIAN DAWN	FY06	449,000	\$584.36	\$8.76
59	LAKESHORE DR	FY06	232,700	\$699.73	\$10.50
116	LINCOLN RD	FY06	481,700	\$2,222.09	\$37.28
8	LODGE RD	FY06	285,000	\$514.14	\$7.71
29	MARSHALL TER	FY06	710,000	\$845.20	\$12.08
22	PARKLAND DR	FY06	400,000	\$210.67	\$3.16
269	PELHAM ISLAND RD	FY06	330,100	\$798.79	\$13.86
68	PLAIN RD	FY06	500,000	\$1,422.04	\$21.33
15	SEDGEMEADOW RD	FY06	615,000	\$395.01	\$5.93
60	SHAW DR	FY06	25,000	\$1,325.48	\$5.77
21	STEEPLETREE	FY06	490,000	\$389.99	\$5.85
62	THREE PONDS RD	FY06	900,100	\$618.22	\$9.27
25	TRAINING FIELD RD	FY06	568,700	\$235.75	\$3.54
240	WEST PLAIN ST	FY06	550,000	\$1,516.09	\$22.74
312	WILLOWBROOK DR	FY06	680,000	\$649.57	\$9.74
1404	WISTERIA WAY	FY06	722,600	\$191.86	\$3.37
26	PEQUOT RD	FY07	560,000	\$364.84	\$5.48

**(3). Inspections**

All Visits*	Exterior	Interior/Exterior	Refusal	
1789	1042	726	21	
Sales Visits	Exterior	Interior/Exterior	Refusal	No Visits
153	55	96	2	5

\*includes building permits and cyclical inspections.

C. The public meeting was held on November 19, 2007 for the Board to listen to taxpayers express their concerns.

Respectfully submitted:

Bruce Cummings, Chairman  
 Jayson Brodie  
 John Wilson  
 John Knapp

## TREASURER / COLLECTOR

The Treasurer's Office is responsible for collecting all monies due to the Town of Wayland. This includes real estate taxes, personal property taxes, excise taxes, water bills, departmental turn-ins such as building permits, health permits, and park and recreation fees. We are also responsible for collecting

the money received from the Community Preservation Act that now appears on each quarter's Real Estate bill. These receipts must be reported to the Town Accountant on a timely basis. Unspent money must be invested in high yield, insured accounts.

June 30, 2008		TAX TITLE - 32 PARCELS				\$ 510,469.52		
	DATE	O/S 7/1/07	NEW DEBT	RETIRED '08 CUMULATIVE	O/S 6/30/08	Int Pd FY 08 CUMULATIVE	INTEREST TO PAYOFF	PAYOFF DATE
BORROWING - 1992	1/15/1992	\$ 1,305,000.00		\$ 335,000.00	\$ 970,000.00	\$ 54,125.00	\$ 81,465.00	1/15/2011
				\$ 3,200,000.00		\$ 888,209.89		
BORROWING - 1993	12/15/1993	\$ 1,290,000.00		\$ 215,000.00	\$ 1,075,000.00	\$ 57,512.50	\$ 133,353.75	9/15/2012
				\$ 3,455,000.00		\$ 1,740,810.65		
BORROWING - 1996	1/15/1996	\$ 1,415,000.00		\$ 180,000.00	\$ 1,235,000.00	\$ 69,670.00	\$ 245,030.00	1/15/2015
				\$ 4,184,000.00		\$ 1,864,035.00		
BORROWING - 1998	12/15/1998	\$ 3,560,000.00		\$ 355,000.00	\$ 3,205,000.00	\$ 146,557.50	\$ 776,528.75	12/15/2018
				\$ 4,862,000.00		\$ 2,128,195.25		
BORROWING - 2000	2/15/2000	\$ 815,000.00		\$ 280,000.00	\$ 535,000.00	\$ 42,393.76	\$ 40,633.76	6/30/2010
				\$ 2,910,000.00		\$ 815,570.08		
BORROWING - 2001	2/15/2001	\$ 1,320,000.00		\$ 130,000.00	\$ 1,190,000.00	\$ 57,003.76	\$ 321,741.36	6/30/2020
				\$ 1,875,000.00		\$ 623,026.32		
BORROWING - 2002	4/1/2002	\$ 1,620,000.00		\$ 170,000.00	\$ 1,450,000.00	\$ 74,690.00	\$ 474,215.00	4/1/2022
				\$ 1,411,000.00		\$ 567,920.00		
BORROWING - 2003	11/1/2003	\$ 1,450,000.00		\$ 230,000.00	\$ 1,220,000.00	\$ 46,858.75	\$ 243,683.12	11/1/2022
				\$ 1,029,100.00		\$ 262,393.63		
BORROWING - 2005	9/15/2005	\$ 5,060,000.00		\$ 415,000.00	\$ 4,645,000.00	\$ 191,045.00	\$ 1,488,057.50	9/15/2025
				\$ 848,500.00		\$ 507,402.50		
BORROWING - 2006	7/1/2006	\$ 2,158,000.00		\$ 328,000.00	\$ 1,830,000.00	\$ 81,227.50	\$ 369,658.75	7/15/2025
				\$ 328,000.00		\$ 128,977.10		
BORROWING - 2007	1/15/2007	\$ 2,345,000.00		\$ 263,000.00	\$ 2,082,000.00	\$ 99,171.25	\$ 616,246.25	1/15/2027
				\$ 263,000.00		\$ 99,171.25		
BORROWING - 2008	2/15/2008	\$ -	\$ 2,450,000.00		\$ 2,450,000.00	\$ -	\$ 315,737.50	2/1/2028
						\$ -		
				\$ 2,901,000.00		\$ 920,255.02		
		\$ 22,338,000.00	\$ 2,450,000.00	\$ 24,365,600.00	\$ 21,887,000.00	\$ 9,625,711.67		

**COMMISSIONERS OF TRUST FUNDS**

The goal of the Commissioners is to invest Wayland’s trust funds to realize the best possible gain while maintaining a balance between risk and return appropriate to a public trust. The following are the fund’s balances at the end of selected years:

<b>2008</b>	<b>\$ 2,165,202</b>
2007	\$ 2,362,381
2006	\$ 2,086,604
2005	\$ 2,007,387
1995	\$ 681,655

**TRUSTEES OF THE ALLEN FUND**

The Allen Fund was established in 1854 through a gift from Miss Debby Allen and Mrs. Nabby (Allen) Draper. The permanent fund was intended for “beneficent objects.” The Allen fund was later combined with the “Donation Funds” which date back to 1678. Over the years several additional gifts were contributed to the Fund. Although the Allen Fund was virtually depleted by 1990 it has recently grown so that it can now provide annual gifts. In the past year, three gifts were given to deserving Wayland citizens.

For a Statement of Investment Policy please refer to prior Town Reports or contact the Commissioners of Trust Funds.

**TOWN OF WAYLAND TRUST FUNDS**

**Short-Term Investments**

Vanguard – Prime Money Market Fund \$ 7,845

**Bonds**

Vanguard Intermediate – Term Bond Index Fund – Admiral 669,127  
 Vanguard Total Bond Market Index Fund 62,006

**Stocks**

Vanguard Extended Market Index Fund – Admiral 338,074  
 Vanguard Growth Index Fund – Admiral 382,664  
 Vanguard 500 Index Fund – Admiral 302,986  
 Vanguard Value Index Fund – Admiral 382,499

Total Investments \$2,165,202

**Individual Funds**

**Distribution Taken FY ‘08**

Cemetery Funds	\$ 55,772
Library Funds	187
Library Endowment	6,021
Allen Fund	400
Greaves/Croft Funds	4,087
J. Leavitt Fund	- 0 -
S. Leavitt (Wayland Charitable) Fund	20,000
Gossels Fund (Library)	800
Gossels Fund (School)	-0-

**Total distribution taken \$87,267**



## FINANCE DIRECTOR/ACCOUNTANT

### Town of Wayland Combined Balance Sheet June 30, 2008

	General Fund	Special Revenue	Community Preservation	Capital Projects	Water Fund	Septage Fund	Wastewater Fund	Trust & Agency	Long-Term Debt Group	Total
<b>Assets</b>										
<b>Cash and Investments:</b>										
Cash	38,872,219									38,872,219
Investments										0
<b>Total</b>	<b>38,872,219</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38,872,219</b>
<b>Receivables:</b>										
Property Taxes	834,154									834,154
Tax Title	510,470									510,470
Motor Vehicle Excise	108,541									108,541
User Charges					401,023		8,883			409,906
Due from Other Governments										0
Due to / Due from other funds	(26,666,753)	5,271,995	5,358,503	8,773,196	2,244,423	166,852	680,945	4,170,839		0
<b>Total</b>	<b>(25,213,588)</b>	<b>5,271,995</b>	<b>5,358,503</b>	<b>8,773,196</b>	<b>2,645,446</b>	<b>166,852</b>	<b>689,828</b>	<b>4,170,839</b>	<b>0</b>	<b>1,863,070</b>
<b>Amount to be Provided For:</b>										
Retirement of Bonds									26,841,054	32,032,278
Repayment of Anticipation Notes										0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,032,278</b>	<b>32,032,278</b>
<b>Total Assets</b>	<b>13,658,631</b>	<b>5,271,995</b>	<b>5,358,503</b>	<b>8,773,196</b>	<b>2,645,446</b>	<b>166,852</b>	<b>689,828</b>	<b>4,170,839</b>	<b>32,032,278</b>	<b>72,767,568</b>
<b>Liabilities &amp; Fund Balances</b>										
<b>Liabilities:</b>										
Warrants Payable	795,553	140,354		226,587	175,091	17,725				1,355,310
Accrued Payroll & Withholdings	726,144									726,144
Reserve for Abatements	167,720									167,720
Other Liabilities	2,315,780									2,315,780
Deferred Revenues	1,285,444									1,285,444
Bond and Grant Anticipation Notes										0
Bonds Payable									32,032,278	32,032,278
<b>Total Liabilities</b>	<b>5,290,641</b>	<b>140,354</b>	<b>0</b>	<b>226,587</b>	<b>175,091</b>	<b>17,725</b>	<b>0</b>	<b>0</b>	<b>32,032,278</b>	<b>37,882,676</b>
<b>Fund Balances:</b>										
Retained Earnings						121,923	196,935			318,858
Retained Earnings Appropriated						27,204	492,893			520,097
Unreserved	6,476,677	5,130,115	5,358,503	8,540,572	1,920,355			4,170,839		31,597,060
Reserved for Expenditures	1,891,313	1,526		6,037	550,000					2,448,876
<b>Total Fund Balances</b>	<b>8,367,990</b>	<b>5,131,641</b>	<b>5,358,503</b>	<b>8,546,609</b>	<b>2,470,355</b>	<b>149,127</b>	<b>689,828</b>	<b>4,170,839</b>	<b>0</b>	<b>34,884,891</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>13,658,631</b>	<b>5,271,995</b>	<b>5,358,503</b>	<b>8,773,196</b>	<b>2,645,446</b>	<b>166,852</b>	<b>689,828</b>	<b>4,170,839</b>	<b>32,032,278</b>	<b>72,767,568</b>

	FISCAL YEAR 2008 EXPENDED	EXPENDED FY 2008
	<b>SELECTMEN</b>	
	PURCHASE OF SERVICES	\$21,387
	SUPPLIES	\$6,879
1	TOTAL EXPENSES	\$28,266
	TOTAL SELECTMEN	\$28,266
	<b>TOWN OFFICE</b>	
	SALARIES	\$324,625
2	TOTAL PERSONNEL SERVICES	\$324,625
	PURCHASE OF SERVICES	\$13,640
	SUPPLIES	\$53,646
3	TOTAL EXPENSES	\$67,286
	TOTAL TOWN OFFICE	\$391,911
	<b>PERSONNEL BOARD</b>	
	SALARIES	\$1,386
4	TOTAL PERSONNEL SERVICES	\$1,386
	PURCHASE OF SERVICES	\$9,746
5	TOTAL EXPENSES	\$9,746
	TOTAL PERSONNEL BOARD	\$11,132
	<b>FINANCE COMMITTEE</b>	
	PURCHASE OF SERVICES	\$0
6	TOTAL EXPENSES	\$0
	TOTAL FINANCE COMMITTEE	\$0
	<b>FINANCE</b>	
	SALARIES	\$221,218
7	TOTAL PERSONNEL SERVICES	\$221,218
	PURCHASE OF SERVICES	\$24,934
	SUPPLIES	\$2,997
8	TOTAL EXPENSES	\$27,931
	TOTAL FINANCE	\$249,149
	<b>ASSESSOR</b>	
	SALARIES	\$184,133
9	TOTAL PERSONNEL SERVICES	\$184,133
	PURCHASE OF SERVICES	\$87,398
	SUPPLIES	\$1,310
10	TOTAL EXPENSES	\$88,708
	TOTAL ASSESSOR	\$272,841
	<b>TREASURER</b>	
	SALARIES	\$185,777
11	TOTAL PERSONNEL SERVICES	\$185,777

	FISCAL YEAR 2008 EXPENDED	EXPENDED FY 2008
	PURCHASE OF SERVICES	\$31,329
	SUPPLIES	\$1,550
12	TOTAL EXPENSES	\$32,879
	TOTAL TREASURER	\$218,656
	<b>TOWN COUNSEL</b>	
	PURCHASE OF SERVICES	\$324,772
	SUPPLIES	\$2,536
13	TOTAL EXPENSES	\$327,308
	TOTAL TOWN COUNSEL	\$327,308
	<b>INFORMATION TECHNOLOGY</b>	
	SALARIES	\$75,095
14	TOTAL PERSONNEL SERVICES	\$75,095
	PURCHASE OF SERVICES	\$91,868
	SUPPLIES	\$29,459
15	TOTAL EXPENSES	\$121,327
	TOTAL INFORMATION TECHNOLOGY	\$196,422
	<b>TOWN CLERK</b>	
	SALARIES	\$109,615
16	TOTAL PERSONNEL SERVICES	\$109,615
	PURCHASE OF SERVICES	\$5,423
	SUPPLIES	\$1,607
17	TOTAL EXPENSES	\$7,030
	TOTAL TOWN CLERK	\$116,645
	<b>ELECTIONS</b>	
	SALARIES	\$21,732
	TOTAL PERSONNEL SERVICES	\$21,732
	PURCHASE OF SERVICES	\$0
	SUPPLIES	\$8,464
	TOTAL EXPENSES	\$8,464
18	TOTAL ELECTIONS	\$30,196
	<b>REGISTRAR</b>	
	SALARIES	\$275
19	TOTAL PERSONNEL SERVICES	\$275
	PURCHASE OF SERVICES	\$3,415
20	TOTAL EXPENSES	\$3,415
	TOTAL REGISTRAR	\$3,690
	<b>CONSERVATION</b>	
	SALARIES	\$103,421
21	TOTAL PERSONNEL SERVICES	\$103,421

	FISCAL YEAR 2008 EXPENDED	EXPENDED FY 2008
	PURCHASE OF SERVICES	\$15,107
	SUPPLIES	\$9,230
22	TOTAL EXPENSES	\$24,337
	TOTAL CONSERVATION	\$127,758
	<b>PLANNING</b>	
	SALARIES	\$105,616
23	TOTAL PERSONNEL SERVICES	\$105,616
	PURCHASE OF SERVICES	\$2,139
	SUPPLIES	\$1,823
24	TOTAL EXPENSES	\$3,962
	TOTAL PLANNING	\$109,578
	<b>SURVEYOR</b>	
	SALARIES	\$133,359
25	TOTAL PERSONNEL SERVICES	\$133,359
	PURCHASE OF SERVICES	\$10,104
	SUPPLIES	\$4,113
26	TOTAL EXPENSES	\$14,217
	TOTAL SURVEYOR	\$147,576
	<b>TOWN BUILDING</b>	
	SALARIES	\$159,552
27	TOTAL PERSONNEL SERVICES	\$159,552
	PURCHASE OF SERVICES	\$29,439
	UTILITIES	\$253,702
	SUPPLIES	\$9,543
28	TOTAL EXPENSES	\$292,684
	TOTAL TOWN BUILDING	\$452,236
	<b>HISTORICAL COMMISSION</b>	
	PURCHASE OF SERVICES	\$149
29	TOTAL EXPENSES	\$149
	TOTAL HISTORICAL COMMISSION	\$149
	<b>SURFACE WATER QUALITY COMMISSION</b>	
	PURCHASE OF SERVICES	\$62,733
30	TOTAL EXPENSES	\$62,733
	TOTAL SURFACE WATER QUALITY COMM	\$62,733
	<b>HISTORIC DISTRICT COMMISSION</b>	
	PURCHASE OF SERVICES	\$0
31	TOTAL EXPENSES	\$0
	TOTAL HISTORIC DISTRICT COMMISSION	\$0
	<b>PUBLIC CEREMONIES</b>	
	PURCHASE OF SERVICES	\$1,201

FISCAL YEAR 2008 EXPENDED		EXPENDED FY 2008
32	TOTAL EXPENSES	\$1,201
	TOTAL PUBLIC CEREMONIES	\$1,201
	<b>POLICE</b>	
	SALARIES	\$1,915,837
1	TOTAL PERSONNEL SERVICES	\$1,915,837
	PURCHASE OF SERVICES	\$109,398
	SUPPLIES	\$159,726
2	TOTAL EXPENSES	\$269,124
	TOTAL POLICE	\$2,184,961
	<b>JOINT COMMUNICATIONS</b>	
	SALARIES	\$442,271
3	TOTAL PERSONNEL SERVICES	\$442,271
	PURCHASE OF SERVICES	\$53,242
	UTILITIES	\$128,378
	SUPPLIES	\$6,278
4	TOTAL EXPENSES	\$187,898
	TOTAL JOINT COMMUNICATIONS	\$630,169
	<b>EMERGENCY MANAGEMENT</b>	
	PURCHASE OF SERVICES	\$8,229
	SUPPLIES	\$817
5	TOTAL EXPENSES	\$9,046
	TOTAL EMERGENCY MANAGEMENT	\$9,046
	<b>DOG OFFICER</b>	
	PURCHASE OF SERVICES	\$19,356
	SUPPLIES	\$2,011
6	TOTAL EXPENSES	\$21,367
	TOTAL DOG OFFICER	\$21,367
	<b>FIRE</b>	
	SALARIES	\$1,842,315
7	TOTAL PERSONNEL SERVICES	\$1,842,315
	PURCHASE OF SERVICES	\$28,371
	SUPPLIES	\$88,418
8	TOTAL EXPENSES	\$116,789
	TOTAL FIRE	\$1,959,104
	<b>COCHITUATE BLDG-STATION 2</b>	
	PURCHASE OF SERVICES	\$7,033
	UTILITIES	\$12,939
	SUPPLIES	\$868
9	TOTAL EXPENSES	\$20,840
	TOTAL COCHITUATE BLDG-STATION 2	\$20,840

FISCAL YEAR 2008 EXPENDED		EXPENDED FY 2008
<b>BUILDING &amp; ZONING</b>		
	SALARIES	\$262,945
10	TOTAL PERSONNEL SERVICES	\$262,945
	PURCHASE OF SERVICES	\$8,210
	SUPPLIES	\$6,076
11	TOTAL EXPENSES	\$14,286
	TOTAL BUILDING & ZONING	\$277,231
	TOTAL PUBLIC SAFETY	\$5,102,718
1	<b>SCHOOLS</b>	\$29,248,933
1	<b>REGIONAL VOCATIONAL SCHOOLS</b>	\$394,092
<b>HIGHWAY</b>		
	SALARIES	\$737,594
1	TOTAL PERSONNEL SERVICES	\$737,594
	PURCHASE OF SERVICES	\$276,417
	UTILITIES	\$40,281
	SUPPLIES	\$60,571
2	TOTAL EXPENSES	\$377,269
	TOTAL HIGHWAY	\$1,114,863
<b>SNOW REMOVAL</b>		
	SALARIES	\$139,996
	TOTAL PERSONNEL SERVICES	\$139,996
	PURCHASE OF SERVICES	\$85,585
	SUPPLIES	\$306,147
	TOTAL EXPENSES	\$391,732
3	TOTAL SNOW REMOVAL	\$531,728
	TOTAL HIGHWAY	\$1,646,590
<b>BOH-LANDFILL</b>		
	SALARIES	\$224,362
1	TOTAL PERSONNEL SERVICES	\$224,362
	PURCHASE OF SERVICES	\$152,301
	UTILITIES	\$27,110
	SUPPLIES	\$63,506
2	TOTAL EXPENSES	\$242,917
	TOTAL BOH-LANDFILL	\$467,280
<b>BOARD OF HEALTH</b>		
	SALARIES	\$464,578
1	TOTAL PERSONNEL SERVICES	\$464,578

FISCAL YEAR 2008 EXPENDED		EXPENDED FY 2008
	PURCHASE OF SERVICES	\$126,714
	SUPPLIES	\$6,943
2	TOTAL EXPENSES	\$133,658
	TOTAL BOARD OF HEALTH	\$598,236
<b>VETERANS SERVICES</b>		
	SALARIES	\$3,556
1	TOTAL PERSONNEL SERVICES	\$3,556
	PURCHASE OF SERVICES	\$6,292
	SUPPLIES	\$5,915
2	TOTAL EXPENSES	\$12,207
	TOTAL VETERANS SERVICES	\$15,763
<b>COUNCIL ON AGING</b>		
	SALARIES	\$131,893
1	TOTAL PERSONNEL SERVICES	\$131,893
	PURCHASE OF SERVICES	\$79,563
	SUPPLIES	\$6,334
2	TOTAL EXPENSES	\$85,897
	TOTAL COUNCIL ON AGING	\$217,790
<b>YOUTH SERVICES</b>		
	SALARIES	\$134,192
1	TOTAL PERSONNEL SERVICES	\$134,192
	PURCHASE OF SERVICES	\$1,920
	SUPPLIES	\$2,878
2	TOTAL EXPENSES	\$4,798
	TOTAL YOUTH SERVICES	\$138,990
<b>LIBRARY</b>		
	SALARIES	\$698,341
1	TOTAL PERSONNEL SERVICES	\$698,341
	PURCHASE OF SERVICES	\$45,626
	UTILITIES	\$35,782
	SUPPLIES	\$172,481
2	TOTAL EXPENSES	\$253,890
	TOTAL LIBRARY	\$952,231
<b>PARK &amp; RECREATION</b>		
	SALARIES	\$445,078
1	TOTAL PERSONNEL SERVICES	\$445,078
	PURCHASE OF SERVICES	\$74,413
	UTILITIES	\$4,342
	SUPPLIES	\$73,622
2	TOTAL EXPENSES	\$152,376
	TOTAL PARK & RECREATION	\$597,455

FISCAL YEAR 2008 EXPENDED		EXPENDED FY 2008
<b>POOL</b>		
	SALARIES	\$17,843
3	TOTAL PERSONNEL SERVICES	\$17,843
	PURCHASE OF SERVICES	\$11,382
	UTILITIES	\$48,030
	SUPPLIES	\$9,330
4	TOTAL EXPENSES	\$68,742
	TOTAL POOL	\$86,585
	TOTAL PARK & RECREATION	\$684,039
<b>DEBT AND INTEREST</b>		
	DEBT SERVICE	\$3,805,966
1	TOTAL EXPENSES	\$3,805,966
	TOTAL DEBT AND INTEREST	\$3,805,966
<b>UNCLASSIFIED</b>		
	INSURANCE GENERAL	\$530,671
	INSURANCE 32B	\$5,608,059
	MEDICARE	\$449,970
	UNEMPLOYMENT	\$45,060
	NON CONTRIBUTORY RETIREMENT	\$16,401
	POLICE/FIRE DISABILITY	\$10,086
	RESERVE FOR SAL ADJUSTMENTS	\$0
	OCCUPATIONAL HEALTH NURSE	\$4,942
	EMPLOYEE ASSISTANCE PROGRAM	\$1,054
	TOWN MEETING	\$13,731
	STREET LIGHTING	\$108,859
	RESERVE FUND	\$0
1	TOTAL UNCLASSIFIED	\$6,788,833
	GRAND TOTAL BUDGET	\$52,808,906



<b>WATER DEPARTMENT</b>		<b>EXPENDED FY 2008</b>
OPERATING BUDGET:		
	SALARIES	\$585,563
	TOTAL PERSONNEL SERVICES	<u>\$585,563</u>
	PURCHASE OF SERVICES	\$408,752
	UTILITIES	\$235,931
	SUPPLIES	\$216,162
	DEBT SERVICE	<u>\$535,628</u>
	TOTAL EXPENSES	<u>\$1,396,472</u>
1	TOTAL WATER DEPARTMENT	<u>\$1,982,035</u>
<b>WASTEWATER MGMT DISTRICT COMM</b>		
OPERATING BUDGET:		
	PURCHASE OF SERVICES	\$159,748
	CAPITAL	\$12,770
	DEBT SERVICE	<u>\$29,167</u>
	TOTAL EXPENSES	<u>\$201,685</u>
1	TOTAL WASTEWATER MGMT COMM	<u>\$201,685</u>
<b>SEPTAGE TREATMENT FACILITY</b>		
OPERATING BUDGET:		
	SALARIES	\$49,202
	TOTAL PERSONNEL SERVICES	<u>\$49,202</u>
	PURCHASE OF SERVICES	\$563,994
	UTILITIES	\$69,235
	SUPPLIES	\$30,052
	DEBT SERVICE	<u>\$0</u>
	TOTAL EXPENSES	<u>\$663,281</u>
1	TOTAL SEPTAGE DEPARTMENT	<u>\$712,483</u>

**Reserve Fund Activity - FY08**

Date	Dept	Account	Amount
6/30/2008	Town Counsel	Legal	25,000
6/30/2008	JCC	Utilities	2,000
6/30/2008	Park & Rec	Gas	3,000
		Total	<u>30,000</u>

## EDUCATION AND LIBRARY

### SCHOOL COMMITTEE

#### THE WAYLAND PUBLIC SCHOOLS MISSION STATEMENT

*“Personal and civic responsibility, love of learning, and empathy for others: these are the qualities that the Wayland Public Schools seek to instill in its students. At its core, our mission is to provide a rigorous and stimulating academic environment that promotes the acquisition of knowledge and skills. Yet we deem it equally important to nurture self-confident, collaborative, and conscientious individuals. We strive to create a climate where risk-taking is safeguarded, open expression is encouraged, and free association is protected. Our goal is to advance our students’ growth into principled, informed, and capable citizens who will help guide a democracy that follows humanitarian principles in the global forum, and shape a just society where individuals may reach their full potential.*

#### OVERVIEW

The Wayland School Committee focused its efforts this year on addressing the fiscal challenges that constantly face us in our ongoing effort to provide a high-quality educational experience for our students, while also engaging in long-range fiscal and facility management. These activities included prudent budgetary planning in an override year, negotiating a fiscally responsible new contract with our unions, and pursuing the elementary school reconfiguration plan to capture short- and long-term economics in an era of declining enrollments. Long-term planning initiatives included the establishment of the Technology Task Force and the ongoing work of the High School Building Committee, as well as evaluation of certain Administrative initiatives.

#### Budget

**FY08 Budget:** The FY08 Budget totaled \$29,304,712, with an appropriation from the town of \$28,722,212, an increase of only 1.1% over the FY07 appropriation. The balance was funded through additional fees and other offsets.

**FY09 Budget:** The FY09 budget process sought to balance the goal of preserving the high-quality educational program to Wayland children that the Town desires with the need to exercise ongoing fiscal responsibility, even in an override year. At the start of the 2007-08 school year, we successfully completed negotiations with the Wayland Teachers Association and other school unions for the FY08, FY09, and FY10 school years. Through the unions’ understanding of the serious fiscal constraints facing

our town, we were able to agree on an average total salary increase of 6.5% over 3 years.

**Elementary School Reconfiguration:** During the budget process, it became apparent that, even with the projected increase to the school budget from a successful override, the school system would not be able to maintain level programs and services. This fact, combined with the large projected size of the override facing the town, and the fact that the schools have been experiencing declining enrollment over the previous 7 years, suggested that we could save existing programs and services in the schools and reduce the size of the town’s override by reconfiguring the elementary schools. Due to the declining enrollment in the elementary schools, we were able to shift to the 2½ neighborhood elementary school model (kindergarten at Loker, grades 1-5 at Claypit Hill and Happy Hollow) for FY09, one year earlier than had been originally anticipated. After extensive discussions, public forums, and many meetings, the Committee elected to proceed with the reconfiguration for the fall of 2008. The transition to 2 ½ neighborhood elementary schools generated savings totaling more than \$400,000 and made it possible for us to maintain services, programs, and class size across the district.

The FY09 budget, approved at Town Meeting after the successful passage of the override in April 2008, is \$30,673,313. Including offsetting fees and transfers of \$581,500, the Town appropriated \$30,091,713. This amount represents an increase of 4.77% over the prior year’s appropriation for the operation of the school district.

### **Personnel**

This year saw the retirement of Doris Goldthwaite as the Director of Student Services and Sue Abrams as Loker School principal. We also accepted the resignation of Jean Tower as the Technology Director and of the Middle School principal, Charles Schlegel, who returned to Indiana. We acknowledge and greatly appreciate the contributions all have made to our school district over the years. Marlene Moskowitz-Dodyk assumed the position of Director of Student Services, and Leisha Simon was hired to be the new Technology Director. At the Middle School, John Kavaleski assumed the principal position for the 2008-09 school year prior to his planned retirement at the end of this school year, and Betsy Gavron assumed the Assistant Principal position John is vacating. It is anticipated that a full search will be conducted for the Middle School Principal position during the 2008-09 school year.

### **High School Facility**

The deteriorating High School facility continues to present challenges to the staff and students there. The High School Building Committee (HSBC) continues its work with the Massachusetts School Building Authority (MSBA) on the comprehensive planning for a modernized facility. This project was among the first selected by the MSBA in 2007 to proceed through the planning and building stages. Over the summer of 2007, a privately funded artificial turf athletic field was installed at the high school. Our new field has already received wide use throughout by many school teams, as well as Town youth and adult programs. During the summer and fall months of 2008, another privately funded project is being undertaken to improve the Field House floor and facility. We are most grateful to the generous donors who supported both projects.

### **Administrative Initiatives**

Certain key initiatives were initiated by the Administration this year, such as closing the achievement gap, evaluating the technology capabilities of the district, placing greater emphasis on the health/wellness/PE program, introducing a Chinese program, greening of our schools, and offering a full day kindergarten program. These initiatives are in varying stages of development, as reflected in their year-end reports. All will continue to be an area of focus during the 2008-09 school year.

### **Private Support**

The school district continues to be the beneficiary of many generous parents and residents in our

community. In addition to the projects noted above, through the grants of the Wayland Public Schools Foundation we have transitioned to a new elementary math curriculum, enhanced technology at the High School and Middle School with smart classrooms, provided materials for science learning labs at the elementary level, developed the Wayland Student Press Network (WSPN), an award-winning, student-run media network at the High School, and expanded the educational experiences of our students in many other ways. Other organizations, such as the Wayland High School Scholarship Committee, and our parent-led groups, such as PTO's, CAPA, and Boosters contribute greatly on a regular basis to further supporting our students and teachers. We are extremely grateful for their support and for the countless hours that the many parent and community volunteers give to our schools to help us fulfill our mission.

### **CONCLUSION**

The district has many challenges as we look forward. We will continue to work to provide a high-quality educational program for our children, while also recognizing our fiscal responsibility to the Town. The process of running our district and educating our students is a partnership involving the administration, teachers and staff, students, parents, and the entire community. We are quite fortunate in Wayland to have the strong support of all groups, working together for the benefit of our children. We greatly appreciate this support, as it is a major reason why our district remains successful and respected.

### **BOARD OF LIBRARY TRUSTEES**

During FY2007, the Wayland Public Library sponsored its first "Meet-the-Author" series, which included programs and book signings by eight authors. We applied for and received two grants for FY09 programming from the Federal Library Services and Technology Act administered by the Massachusetts Board of Library Commissioners. We received a grant from the ALA for another Jewish Literature discussion series. We started planning for a "Community Reads" event for FY09. We hope that the grants will increase our responsiveness to community needs through assessments by survey and focus groups, particularly in the area of programming. The staff continued to develop our collections of materials, schedule cultural programming and exhibits, and upgrade library technology. During the first year of our new Long-

Range Plan, the library has made significant progress toward realizing the Goals and Objectives put forth in the plan. The Trustees continue to be mindful of the constraints imposed by our current facility on delivering library collections and modern services to the town.

**LIBRARY BUDGET:** The tight FY08 library budget was bolstered by generous contributions from private funds (mostly from the Friends of the Library) to allow us to meet our state-mandated materials expenditure requirement. The Trustees continue to urge that town boards join together to see that new and progressive state funding structures and processes are put in place that ensure constructive continuity for essential town services.

**TECHNOLOGY:** Through the continuing generosity of the Friends, we have been able to upgrade our web site as we discover areas that require change. Next year we will investigate ways to make the web site more interactive. We offer Wayland residents in-library and home access to many online subscription databases. We continue to offer downloadable audiobooks to Wayland library cardholders. Our patrons can also gain access to the considerable online resources of the Boston Public Library by applying online for a BPL ecard. Our users continue to use both our wired and wireless Internet access quite heavily. Library computers are upgraded roughly on a three-year replacement schedule.

**BUILDING AND GROUNDS:** The clay tile roof on the original library building, which was laid in 1900, was replaced in the spring and summer of 2008 after extensive structural reinforcements were completed in the old library attic. Our lovely old building is simply not adequate in terms of space for collections, staff, and programs. For this reason, the Trustees are monitoring the new "Town Center" development and have proposed to build a new library at the municipal pad planned for that site. They believe the library's presence there would provide significant mutual benefits for the library, the commercial interests in the center, and the town and surrounding communities.

**PERSONNEL:** As always, the library is indebted to its talented staff for their dedication and hard work. Staff members attended professional conferences and training programs. The library participates in the town tax work-off program for seniors. We have a loyal group of volunteers of all ages who devote many hours to the library each week. They are

integral in ensuring that the library operates as efficiently as possible. One of our volunteers, retired library director Louise Brown, assisted in developing a Disaster Plan for the library this year.

**COLLECTION and SERVICES:** Circulation of library materials increased in FY08 over that of FY07. We attribute this partially to the fact that our operating hours were cut by more than 7% in FY07 and restored in FY08. Circulation was also enhanced by a decision to no longer charge for rental of videorecordings. We continue to have trouble finding space to house both print and non-print materials in our current building even though we aggressively cull our collection. The problem is particularly severe in our Youth Services Department, which serves an audience whose continued involvement is critical to the future of our library and the cultural well-being of our communities. A chart of collection and other statistics for FY08 follows this narrative.

**PROGRAMS:** Last year's "Meet the Author" series was very successful, and we hope for a like success for our "Community Reads" events in FY09. We are also developing a series of programs focused on the "Baby Boomer" age cohort. Our regular programs include: an art history series, a Shakespeare series, a classical studies series, a Jewish literature discussion group, regular Poetry Workshops, a book discussion group, a Great Decisions group, and an ESOL tutoring program. The Gossels Fund for Human Dignity sponsors an annual program with a focus on social justice. In addition to regularly scheduled storytimes, youth programming included storytellers, a book discussion group, puppet shows, a music and movement program for pre-schoolers, movie screenings, arts and crafts workshops, and the summer reading program.

**FRIENDS:** Members of our wonderful Friends group are truly our best friends. Without them, the library would be a much less exciting and responsive organization. They support many popular library programs, including museum passes, audio and video acquisitions, cultural programming, the summer reading program, web site maintenance, and many other expenses that exceed the library budget. We are grateful to them for their hard work and dedication to the library.

**MILLENNIUM ENDOWMENT FUND:** The Commissioners of Trust Funds are responsible for investing the Library endowment fund. This fund was established to sustain excellence in library

service and to provide a stable supplementary source of support for the library. This year the Millennium Fund contributed to the purchase of videorecording equipment and a new digital projector, greatly enhancing our presentation equipment and allowing programs to be videorecorded at the library for later broadcast on local cable television.

**EXHIBITS:** Each year Arts/Wayland organizes a variety of art exhibits in the library's Raytheon Room and the library foyer. We thank them for finding so many talented people who are willing to share their artwork.

We are indebted to the devoted and talented library staff as well as our many hard-working volunteers who all contribute to making the library a first-class institution. Our deepest appreciation, however, goes again to the citizens of Wayland whose continued financial and moral support has enabled us to provide another year of excellent library service.

Anne B. Heller, Chair  
Aida A. Gennis, Vice-Chair  
Lynne J. Lipcon, Secretary  
Rosamond P. Swain  
Perry R. Hagenstein  
Malcolm Astley  
Ann F. Knight, Director

### SUMMARY OF FISCAL YEAR 2008 LIBRARY STATISTICS

	FISCAL YEAR 2007	FISCAL YEAR 2008
	<b>CIRCULATION</b>	
Adult		
Print	74,179	74,122
Non-print	63,674	85,578
Juvenile		
Print	57,912	61,190
Non-print	17,299	17,683
Transfers to Minuteman Libraries	33,840	35,546
<b>Total Circulation</b>	<b>246,904</b>	<b>274,119</b>
	<b>ACQUISITIONS</b>	
Print	5,768	8,546
Non-print	1,568	1,848
<b>Total Items Added</b>	<b>7,336</b>	<b>10,394</b>
	<b>OTHER</b>	
Registered Borrowers	7,729	7,893
MLN Interlibrary Loans:		
Filled for other Libraries	33,840	35,546
Filled for Wayland Patrons	21,196	21,274
Reference Questions	20,852	20,200
Programs Held	190	189
Total Attendance	6,296	4,875
Fines Collected	\$21,115	\$18,694
Trust Fund Balances:		
Endowment Fund	\$569,229	\$514,733
Other Trust Funds	\$190,967	\$177,843
<b>Total</b>	<b>\$760,196</b>	<b>\$692,576</b>

## PLANNING AND NATURAL RESOURCES

### CONSERVATION COMMISSION

The Conservation Commission holds the statutory responsibility for “the promotion and development of the natural resources and for the protection of watershed resources” of Wayland (MGL Chapter 40, Section 8C) and is responsible for the administration of the Wetlands Protection Act (WPA) MGL, Chap.131, Section 40. Wayland’s Wetlands and Water Resources Bylaw (Chap.194) complements the Commission’s responsibilities under the WPA.

The administration and enforcement of the WPA and the Chapter 194 Bylaw accounts for a major portion of the efforts of the Commission.

Eighteen Requests for Determination of Applicability were received, two were filed only under the WPA and two were filed only under Chapter 194. There were twelve decisions under the WPA with findings that the work proposed would not alter areas subject to protection under MGL Ch.131, s.40 if performed

as described in the submitted plans and subject to relevant conditions

and therefore did not require the filing of a Notice of Intent. Thirteen permits were issued under Chapter 194. Two filings were withdrawn and one was not applicable. There were two positive decisions, which require the filing of a Notice of Intent before the project can proceed.

Twenty-six Public Hearings were held. One was to amend existing Order of Conditions (OOC) or permit under Chap.194. Three were Abbreviated Notices of Intent for Resource Area Determination (ANRAD). One was reopened by Order of the Court. The Commission held seventy-five continued hearings and issued twenty-nine Order of Conditions, two amendments to OOC, and three Order of Resource Area Determinations (ORAD).



Trout Brook Conservation Area

There were nineteen requests for Certificate of Compliance. Ten partial certificates were issued, four requests were denied and five requests were deferred. Two Requests for Extensions were received and issued by the Commission.

Numerous violations were discussed and one Emergency Certificates was issued.

Informal Reviews were held on projects / issues. Discussions were held on Aquatic Weed Control, Town Center, Nike Site, the Landfill, former Raytheon site and clean-up, community gardens, dog issues and others.

The Wetlands and Water Resources Bylaw Rules and Regulations were amended following a Public Hearing. A copy of the most recent Rules and Regulations is included on the Conservation Commission's web page.

The Conservation Commission prepared a Stormwater and Land Disturbance Bylaw, which was submitted for the warrant to the 2008 Annual Town Meeting. This Bylaw, accepted by the Attorney General seeks to contain erodible materials and address water quality. This will be implemented during the upcoming year.

A Conservation Restriction on a small parcel of land was accepted by the Commission as a means to permanently protect a buffer zone to wetlands. Conservation restrictions are a tool to help protect sensitive portions of property and important natural resources.

The Conservation Commission continues to rely upon volunteers to help monitor and maintain land under the care and management of the Conservation Commission. In addition the Commission has funding to manage more than 800 acres of land. Funding is used to hire seasonal labor as well as to procure services to mow larger fields. Chris Hill and

Ben Gilmore were seasonal laborers during the summer of 2008.

The Commission continues to provide community garden plots to individuals. This year, perhaps a reflection of changing economic times or other factors, saw an increased interest in new people seeking a garden plots. Plots that had been dormant were in demand this year. As is true every year weather dominates when the plowed plots can be used, how well the planting season goes, and what is produced in the gardens. This year 79 people rented over 100 garden plots. The Commission did have a seasonal worker who worked part-time at Cow Commons helping to maintain the paths, edges of the gardens, and small parking lot.

The Conservation Commission benefited from an extraordinary effort by resident Bill Murphy and others to first secure funding and then to rebuild a bridge at the Trout Brook Conservation Area. A grant was gotten from Fields Pond Foundation for supplies. The US Fish and Wildlife provided a space for construction. Then a dedicated group of individuals including: Lawrence Morris, Mike Patterson, Karl Geiger, Jonathan. Strong, Kurt Tramposh, Wayne Clemens, Brad Conant, Betty Salzberg, Eric Andresen, and Mike Duclos constructed a bridge that was installed over Trout Brook. Libby Herland and Tom Eagle of US Fish and Wildlife Great Meadows Wildlife Refuge provided critical support. Russell's Garden Center provided the use of garden carts on three occasions. Wetlands permits were sought and granted for the project.

Volunteers help maintain the Greenways Conservation Area, Heard Farm Conservation Area, Upper Mill Brook, Rowan Hill, and many other conservation areas. Many mow trails, prune shrubs, repair trails, and remove trees. The contributions of these many volunteers are invaluable to the Commission and greatly appreciated.

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## COMMUNITY PRESERVATION COMMITTEE

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The provisions of the Community Preservation Act (CPA) were adopted at the Annual Town Meeting in 2001. The Community Preservation Committee was formed at that time and its responsibilities are to identify and evaluate potential community preservation projects and, if appropriate, submit project recommendations in the form of articles at town meeting. The CPA requires that the projects focus on open space, historic preservation, and community housing. Funds can also be used for the acquisition, creation or preservation of land for recreational purposes.

**CPA Revenue** – Since the adoption of the CPA in 2001 through fiscal 2008, Wayland has received \$3,870,270 from the residential property tax surcharge, including interest, and \$2,789,028 in matching State Trust Fund distributions, for a total revenue of \$6,616,298. The funds collected are known as the Community Preservation Fund and are held and administered by the Town’s Treasurer.

Town approved appropriations from the Community Preservation Fund are as follows:

<b>Project</b>	<b>Amount</b>	<b>Year Approved</b>
Repair of Town’s historic gravestones	\$ 65,000	2003
Study to create railroad interpretive site	\$ 15,000	2003
Environmental testing at former Nike site	\$ 35,000	2003
Repair/Restore historic markers	\$ 5,000	2004
Acquire 2.75 acres at Nike site for affordable housing and to provide funds for demolition and site preparation	\$ 500,000	2004
Site preparation and demolition on remaining 11 acres of open space at Nike site	\$ 100,000	2004
Administrative costs of CPC – expended \$3,800 for appraisal of Moon property on Reservoir Road	\$ 10,000	2004
Set aside funds for acquiring open space in the future	\$ 600,000	2004
Acquire Gilbert land on Brackett Road for conservation purposes	\$ 100,000	2005
Architectural, engineering and site planning at Nike site	\$ 40,000	2006
Community gardens at landfill and the intersection of Route 30 and Plain Road	\$ 8,750	2006
Artificial turf at the high school athletic field	\$ 300,000	2006
Weed management techniques, aerial scanning and nutrient analysis at great ponds	\$ 75,000	2006
Acquisition of seven acres of land on Reservoir Road subject to a perpetual conservation restriction to be held by Sudbury Valley Trustees, Inc.	\$ 211,000	2007
Set aside funds for acquiring open space in the future.	\$ 900,000	2008
Fund an additional portion of costs related to construction of community housing units on the Nike site.	\$ 560,000	2008
Provide funds for the remaining work necessary to make the passive and active recreation land at former Nike site available for public use.	\$ 250,000	2008
<b>TOTAL</b>	<b>\$ 3,774,750</b>	



## PLANNING BOARD

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The mission and the responsibilities of the Planning Board are specified in the state laws known as “Improved Methods of Municipal Planning” and “The Subdivision Control Law,” and are described as follows: to undertake planning and land use studies, including needs studies and comprehensive plans; to prepare plans of the resources and future development scenarios for the Town; to report annually to the Town regarding the condition of the Town; to prepare an official map of the public and private ways and public parks within the Town; to report on the layout, alteration, relocation, or discontinuance of public ways; and to adopt regulations for, and administer the processes of, dividing and subdividing land into building lots and other parcels.

### Accomplishments and Activities

The Board met approximately 43 times between July 1, 2007 and June 30, 2008 to review and approve applications for new building lots in residential subdivisions, applications for several new residential building lots not requiring subdivision approval (known as ANR lots), several site plans for non-residential development; to oversee the construction of various residential and non-residential developments for which approval had been granted, and to work on various planning studies and projects.

The Proponents of the Wayland Town Center Project submitted the Master Special Permit Application on May 18, 2007 and the Planning Board held a series of hearings through 2007 and closed its hearing on October 30, 2007. The Planning Board deliberated on the application through the remainder of 2007 and issued a decision dated January 17, 2008. Following the issuance of its decision the Board prepared rules and regulations regarding Phase I Site Plan Review process and Twenty Wayland submitted its first of four applications for Phase I Site Plan Review on May 12, 2008 and held its first hearing on June 12, 2008.

In FY 2008, the Board member Ira Montague was re-elected to serve a 5-year term. William Steinberg and Kevin Murphy were elected Chairperson and Vice Chairperson respectively. Lynne Dunbrack was elected as Clerk.

### Special Activities

Mr. Montague represents the Board on the Nike Site Reuse Advisory Committee. Ms. Dunbrack represents the Board on the Community Preservation Committee.

### PLANNING BOARD MEMBERS--June 30, 2008

Ira Montague, Vice Chair  
9 Erwin Road  
Wayland, MA 01778  
**Term: 2008-2013**

Lynne Dunbrack, Clerk  
7 Brackett Road  
Wayland, MA 01778  
**Term: 2005-2010**

Daniel Mesnick, Member  
64 Sycamore Road  
Wayland, MA 01778  
**Term: 2006-2011**

Anette Lewis, Associate Member  
33 Claypit Hill Road  
Wayland, MA 01778  
**Term: 2004-2009**

William Steinberg, Chair  
49 Highland Circle  
Wayland, MA 01778  
**Term: 2007-2009**

Kevin Murphy, Member  
14 Sears Road  
Wayland, MA 01778  
**Term: 2007-2012**

### PLANNING BOARD TOWN STAFF June 30, 2008

Town Planner  
Joseph Laydon  
63 Mason Road  
Whitinsville, MA 01588

Department Assistant  
Jeanne Cassidy

## BEAUTIFICATION COMMITTEE

Since its inception in 1998, Wayland Beautification has dedicated its efforts to beautify highly visible areas of Wayland with garden spaces and trees. The garden spaces, which are primarily designed for low maintenance and multi-season interest, are routinely maintained April through October by a core group of volunteers. Over 50 shade and ornamental trees have been planted by Wayland Beautification, which monitors and waters them until established.

This year, a garden space was designed and installed at Lokerville Green, the heater piece located at the intersection of Route 30 and East Plain Street. As a main entrance to Cochituate, this site deserved and required major enhancement. Funding from the Community Preservation Committee and support from Park and Recreation helped to make this possible. The dedication of historic Lokerville Green was in May 2008.

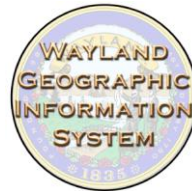
Wayland Beautification receives town funds as well as public donations to support its work. Major donations from the Wayland Business Association and The Village Bank have been used for plant material and some installation of trees. Weir Meadow Nursery, Russell's and Mahoney's have been extremely generous in donating plant material for the barrels and gardens. This work represents hundreds of hours of labor each year, and is primarily done by volunteers and a summertime employee.

Recently, the Committee, with the approval of the Selectmen, has undertaken to expand its efforts through a new partnership initiative with local businesses. To meet this goal, the Town is inviting landscape contractors and businesses to participate in a cooperative sponsorship or "adoption" program. In exchange for such participation, the Town will publicly acknowledge each sponsor by placing an attractive sign with the sponsor's name on the space during the growing season. The immediate plan of the Beautification Committee is to have highly visible locations available for sponsorship for Spring 2009.

Interested parties are invited to contact the Beautification Committee through the office of the Wayland Town Administrator, 41 Cochituate Road, Wayland MA 01778.

## TOWN SURVEYOR

As in past years, this year has seen many areas of activity in the Town Surveyors' office. Requests for maps, surveys and GIS products continue to pour in on a daily basis. We have been busy with providing maps and surveys associated with the "Town Center" project, new cemetery extensions, Nike site redevelopment and various highway projects to name a few.



The Town Geographic Information System, (GIS) continues to mature. We have updated many layers and added new ones. We now have several of the more commonly requested full size static maps

available for download in PDF format. We can also provide hard copy versions in our office.

The online version of the system may be accessed from the Town website or by typing the following address into your web browser, (<http://www.wayland.ma.us/surveying/disclaimer.htm>). We now have a brief set of written instructions for the system which can be downloaded from our webpage or picked up in our office. Please take the time to visit this site and let us know what you think.

The Town Atlas continues to be a challenge due to the large number of parcel and property line changes that occur in any given year. The most current version of the Atlas is available in our office or online at <http://www.wayland.ma.us/surveying/Website/Survey.html>

Responding to requests for information from various committees and boards as well as the general public continues to occupy a significant portion of our time. This helps us keep our hand on the "pulse of the community".

Our office is also a repository for many historical, physical, and regulatory maps of the town. All of these maps are available to the general public.

Once again, we invite the general public to stop by and visit.

Respectfully submitted

Alfred M. Berry  
Town Surveyor

## **ZONING BOARD OF APPEALS**

The Wayland Zoning Board of Appeals is composed of five members (Chairman Michael Thomas, Jerry Boos, Steve Fugarazzo, Eric Goldberg and James Grumbach), and three associate members (Aida Gennis, Shaunt Sarian and Linda Segal), appointed by the Board of Selectmen. The ZBA conducts public hearings on all applications for zoning relief. The ZBA generally meets on the second and fourth Tuesday of each month at 8:10 p.m. The meetings for each public hearing are held in the Town Building. Participation in the public hearings by interested citizens is always welcomed.

The cases that are heard by the ZBA include: (1) applications for dimensional or use variances from the zoning bylaws, (2) applications for special permits requested under the zoning bylaws, and (3) appeals from various decisions of the Building Commissioner. The ZBA also hears applications for site plan approval under certain circumstances. The ZBA has jurisdiction over comprehensive permit applications under Massachusetts General Laws Chapter 40B, in which a developer, under certain circumstances, is able to bypass local zoning laws if 25% of the proposed units are affordable. The ZBA has jurisdiction over cell tower applications which are governed by the Telecommunications Act of 1996, by virtue of which an applicant, under certain circumstances, is able to bypass local zoning laws if there is a "substantial gap in coverage" and there are no feasible alternatives.

The most common type of proceeding heard by the Board is a request to construct an addition to a home that is "grandfathered," i.e., it does not comply with the current zoning bylaws, but did comply with the bylaws that were in effect at the time it was built. If such an addition will either increase the gross floor area of the dwelling by more than 20%, or deviate in any way from the current bylaws, a special permit is needed from the ZBA.

Notices of hearings before the ZBA are published in the legal notices section of the Wayland Town Crier at least fourteen days prior to the date of the hearing. In addition, abutters of the subject property are notified of a hearing by mail. Each applicant is charged a filing fee, which covers the cost of publication and other administrative expenses. ZBA application forms may be obtained from the Building Department in the Town Building during regular business hours. Decisions rendered by the Board are

filed with the Town Clerk; notice of each decision is given to the applicant and others and, after an appeal period of twenty days has lapsed, the decision becomes final, unless an appeal is filed. In the event that the ZBA grants relief to an applicant, the special permit or variance is generally granted subject to explicit conditions.

The Building Commissioner, Daniel Bennett, is the Zoning Enforcement Officer for the Town. Citizens may report zoning violations and requests for zoning enforcement in writing to the Building Commissioner. The ZBA has jurisdiction to hear appeals relating to the Building Commissioner's response to such requests.

There were 31 applications filed with the Zoning Board of Appeals during FY 2008. A total of 26 hearings were held. A total of \$10,750.00 in application fees was collected.

In 2008, the ZBA presided over a handful of commercial matters, a number of matters seeking permits to conduct in-house professional practices, two Chapter 40B Comprehensive Permit applications for affordable housing developments and a review of a cemetery expansion proposal. The last three matters required multiple hearings and presented complicated issues from the perspectives of the affected members of the public.

## **NIKE SITE ADVISORY COMMITTEE**

The nine-member NSRAC (only eight members appointed) is charged with advising the Board of Selectmen on the reuse of the former Nike Missile Site, located on Oxbow Road. The NSRAC met regularly to continue planning for development of the two parcels: Lot 1A is approximately 10.71 acres and is reserved for conservation and passive and active recreation; and Lot 2A is approximately 2.75 acres planned for 16 units of community housing. The site plan of the entire property includes a 50' naturally vegetated buffer around the entire property and the future construction of a wheelchair accessible trail.

This fiscal year began with the issuance of a Comprehensive Permit by the Zoning Board of Appeals to Oxbow Partners, the development team designated to construct the 16 units of community housing on Lot 2A. Oxbow Partners had submitted

an application for a Comprehensive Permit in April 2007 and was awarded the permit in September 2007. This permit is to construct the 16 units – 11 to be sold to those who qualify having up to 80% Area Median Income (AMI) and 5 at 100% AMI. Concurrently Oxbow Partners submitted applications to the Department of Housing and Community Development for state subsidies to construct the housing. Following approval by the Zoning Board of Appeals of the Comprehensive Permit and STM 2007 approval of up to \$600,000 for construction gap funding, Oxbow Partners was awarded \$1.77 million in state subsidies to build this housing on the former Nike Missile Site. In May 2008 Oxbow Partners – now 89 Oxbow – held its first buyers meeting to introduce the plans and application process. In June 2008, following receipt of all other approvals including a building permit, the Town transferred the land to 89 Oxbow and construction began immediately as the fiscal year closed. The development team expects to identify qualified buyers in late 2008 and complete construction in early 2009.

The NSRAC also, on behalf of the Selectmen, continued to plan for preparation of adjacent park land on Lot 1A to include filling the missile silos, loaming and planting the silo area, removing the perimeter fence, constructing a wheelchair accessible trail and a small parking area, and erecting a sign on the parkland. To this end, an article was approved at ATM 2008 to appropriate up to \$250,000 of CPA funds to complete this park work. Applications for state grant funding to be used in the design and development of the wheelchair-accessible trail were not successful. As the Fiscal Year closed the town awarded a contract to fill the silos with work to begin in July 2008 and to be completed by October 2008.

Throughout the planning phase of the Committee's work, input has been and will continue to be sought from those who reside in the general vicinity of the site.

The NSRAC information is updated regularly at <http://www.wayland.ma.us/planning/nike/NikeSite.htm>.

Committee Membership: Gretchen Schuler, Chair  
Paul Abramson, Brian Boggia, Michael Gitten, Brian O'Herlihy, Connie Pitt, Rebecca Regan, Michael Staiti

## **METROWEST GROWTH MANAGEMENT COMMITTEE**

Formed in 1985, MetroWest Growth Management Committee (MWGMC) includes leaders from Ashland, Framingham, Holliston, Marlborough, Natick, Southborough, Wayland, Weston and Wellesley. The organization helps local elected officials and planning staff meet growth management challenges by facilitating inter-local collaborative planning and problem solving to enhance the quality of life and economic competitiveness of the MetroWest region. In addition, MWGMC is the oldest of the eight subregions of the regional planning agency, Metropolitan Area Planning Council (MAPC).

One selectman and one planning board member represent each member community. Wayland's representatives to the Committee are former Selectman Mary Antes and Planning Board Member David Mesnick. MWGMC is funded by member assessments, grants and contracts. MWGMC maintains an office in Framingham and employs a staff of two to deliver core services to member communities.

**Technical Assistance** – In FY08, the Technical Assistance to our member communities continued to expand.

**Pre-Disaster Mitigation** - MAPC and MetroWest staff worked with MetroWest communities to identify areas within each community that are at risk of damage from natural hazards, evaluate existing protection measures, and develop a multiple-hazard mitigations strategy to reduce future damages. MWGMC provided an in-kind match rather than asking each community to provide the \$3,000 local match. The local plans for Ashland, Holliston, Marlborough, Natick, Southborough, Wayland and Weston have been completed and submitted to FEMA.. The next PDM project will be for the Town of Wellesley during FY09.

As part of the PDM effort, I developed Wayland's Pre-Disaster Mitigation Plan, and worked closely with community staff and committee members. In addition, MWGMC developed a "Flood Facts" brochure for the Town of Framingham, which is posted on the MWGMC website, [www.metrowestgrowth.org](http://www.metrowestgrowth.org). The information and facts is replicable, and I am happy to assist with

development of a similar brochure for all MetroWest communities.

**Stormwater** - MWGMC developed a stormwater bylaw and accompanying regulations for Southborough. The bylaw can serve as a model for other communities, and we continue to assist other MetroWest communities in this area.

**Housing** –MWGMC developed rules and regulations for Wayland’s Inclusion of Affordable Housing bylaw, and assisted Holliston with their regulations. In addition, MWGMC provided significant technical assistance to the Town of Ashland by developing a Housing Plan, Inclusionary Bylaw, and Planned Production Strategy.

#### **MWRTA Efforts**

The MetroWest Regional Transit Authority is the 15th regional transportation authority in Massachusetts and paves the way for local control of the LIFT bus system, the Natick Neighborhood Bus, and other public transit options in the area. MWRTA members include Framingham, Ashland, Natick, Wayland, Holliston, Hopkinton, Weston, Sherborn, Marlborough, Southborough and Sudbury.

The MWRTA has developed a strong partnership with the MWGMC. In 2008, the MetroWest Growth Management Committee assisted the MWRTA with two applications to the Boston Metropolitan Planning Organization (MPO) for a Green Line project. The Green Line project is designed to expand existing fixed route and demand responsive services provided by the MetroWest Regional Transit Authority, specifically those that would serve the needs of individuals with disabilities attempting to access fixed route or para-transit services, and would improve access to employment related activities for people with low incomes. An added benefit provided by the expanded services would be improvement of access to reverse-commute employment.

The first application was for funding under the Boston MPO’s Suburban Mobility Program for a new route, Route 1, to provide service from MetroWest to the Woodland Station of the MBTA’s green line.

The second application that MWGMC wrote for the MWRTA was under the Jobs Access Reverse Commute (JARC) federal program for five new buses. The goal of the JARC program is to transport residents of urbanized areas and nonurbanized areas to suburban employment opportunities, and to

improve access to transportation services that provide transportation to employment and employment-related activities for welfare recipients and eligible low-income individuals.

The additional buses will provide a new connection to the MBTA Green Line. At present, the population of MetroWest has access to the MWRTA, the MBTA commuter rail service, and Logan Express. The addition of the new route can be realized in large part by the new buses, and will provide a heretofore unavailable connection to the Green Line. The two applications resulted in almost \$750,000 for the MWRTA, when they were awarded by the Boston Metropolitan Planning Organization in August 2008.

The Green Line project will improve access to reverse-commute employment from urban areas to MetroWest. Both MWGMC and the MWRTA regularly communicate with the CEO’s of the largest public employers in the Commonwealth, and they express their frustration about the fact that they have a tough time attracting recent college graduates to work in MetroWest. The majority of the jobs that need to be filled in MetroWest are in engineering, computer and research & development. These employees work unusual hours, and need more public transit options than are currently offered to get from their homes in Worcester and Boston/Cambridge to the jobs available in MetroWest. In addition, the low income workers in both MetroWest and the urban areas east of MetroWest are needed to fill the multitude of retail and service jobs located in Golden Triangle of MetroWest.

#### **OUTREACH**

##### **Transportation Finance Crisis**

MWGMC has been concerned about the current inequity in funding transportation in Massachusetts. The dialogue will carry on for many months to come, and it is likely to change in pitch, volume and complexity as various aspects of the crisis are addressed and as a result MWGMC has established a position paper on the Transportation Finance Crisis. Developed by staff and the Transportation Task Force, the Transportation Finance Position Paper contains a set of beliefs, and recommendations for reforms and funding. You can read the position paper at [www.metrowestgrowth.org](http://www.metrowestgrowth.org).

Legislative Breakfasts - Our ties with the MetroWest legislative delegation continue to be strong. Seventy-seven people participated in the Spring Legislative

Breakfast on April 4th, including nine Legislators or their aides. A plethora of topics were discussed, including the three major agenda items, transportation finance, shared services, and zoning reform. The discussion of regionalism/shared services became a hot topic and resulted in an editorial and news articles and plans for MWGMC and MAPC to co-sponsor a couple of events (see below). The next legislative breakfast will be held on November 21, 2008 at the Sheraton Framingham.

**Planners Roundtable** – MWGMC also holds monthly Planners' Roundtables for local planners and planning board members. The Roundtable provides staff and officials with technical information and training on planning and growth issues. It also provides planners with the opportunity to share expertise, experience, and questions with their colleagues.

**Regional Impact Review (RIR)** - As always, environmental concerns are a high priority for MetroWest communities. One of the core services MetroWest Growth Management provides to its members is the Regional Impact Review (RIR). Regional Impact Reviews provide local leaders an opportunity to comment on the impacts of proposed commercial, industrial, and residential development projects, and provides administrative services to citizen advisory boards. The MEPA review process is the most common trigger for a Regional Impact Review; however, members of the MWGMC and local planning boards also submit development proposals for a RIR. This allows the opportunity for regional development impacts to be considered early in the development project.

MWGMC held a regional impact review on the proposed Legacy Farms project. Legacy Farms is being developed by Weston-based Boulder Capital LLC on the former Weston Nurseries land off Route 135 in East Hopkinton. Plans call for 940 units of mixed housing, 300,000 sq. ft. of commercial, professional, and medical office space, and another 150,000 sq. ft. of retail space. A smaller version of the Weston Nurseries garden center operation will continue at its present location. Regional Impact Reviews were conducted for the Wellesley Travel Inn, the Beacon @ 495 Center project in Marlborough, a very dense development of a former apple orchard in close proximity to the I-495 interchange, 5 Chrysler Road in Natick that consists of a 404-unit apartment development, the proposed

EMC expansion in Southborough and the Wayland Town Center project.

**NYANZA** – MWGMC along with MAPC secured a grant from the MetroWest Community Health Care Foundation to develop strategies to further study and mitigate the plume that has affected the Sudbury River in the past and may continue to adversely impact this valuable environmental resource in the future.

The services of Exponent, Inc. were secured to complete a critical review of EPA's Human Health and Ecological Risk Assessments of the Nyanza site.

Exponent is an engineering and scientific consulting firm that provides scientific expertise needed to understand important issues and make sound strategic decisions. They will work to:

- Assist with data analysis to help determine whether the plume needs to be addressed as a public health hazard that may impact the Sudbury River and potentially affecting all of the communities through which the river passes;
- Communicate the progress and results of the studies;
- Develop strategies to further mitigate the human health risk, as needed;
- Establish an educational awareness campaign through the development of pamphlets that provide factual information, and the distribution of the pamphlets and other literature to the citizens of Ashland, Framingham and other communities in the affected MetroWest region.

A Nyanza Advisory Board, which directly involves representatives from each community, was established. The Nyanza Advisory Board will work closely with MWGMC staff and the consultants to ensure that the project provides useful and credible information to reduce the risk of health impacts in the communities.

#### **Economic Development**

MWGMC and the Mass. Office of Business Development (MOBD) hosted a special training workshop at the Memorial Building in Framingham for area planning boards and other permit granting authorities on Chapter 43D, Expedited Permitting. The workshop was requested by planning board members from two municipalities. Greg Bialecki, the State's first permitting ombudsman, informed the 35 attendees about this new economic development tool. Because 43D applies to all permit granting, from project submission to building permit, we hope to

follow this workshop with another workshop tailored for municipal staff involved in issuing permits such as building commissioners, public safety inspection personnel, DPW for water & sewer connection permits, etc.

MetroWest Transportation Taskforce – The Task Force meets at least once a month and focuses specifically on analyzing and advocating for MWGMC communities on transportation matters. Chaired by John Stasik, the Transportation Task

Force advocates for improved transportation services to the region, and strategizes to influence transportation planning and decision-making done by the Boston MPO.

Over the past several months, the Transportation Task Force has been developing a draft mission statement, goals and strategies for consideration by the MWRTA Advisory Board. A final draft was approved by the task force in May, and was presented to the MWRTA Advisory Board in June.

## PUBLIC SERVICES

### BOARD OF HEALTH

The Board of Health derives its authority through specific delegation of power from the state legislature. This authority includes both the powers that are expressly granted by state statutes and those powers that are necessarily implied from those statutes. The extent of the state's delegation of power varies from designating the Board of Health as the primary enforcement agent of the state's regulations to authorizing the Board of Health to draft its own regulations regarding public health matters (M.G.L. c.111 §31). Local regulations may be more stringent than existing state mandates, but in no case may they be inconsistent with state regulations.

The Board of Health hired a new Landfill/Recycling Center Superintendent George Russell. Mr. Russell comes to us with many years of experience in the solid waste field and he will be invaluable to us as the program transitions from a landfill to a transfer station.

The Board filled two very important positions, the first being the part-time Senior Clerk and the second being the BOH Administrative Assistant. Maggie Meehan and Patti White are our two new employees and we are very happy to have them on board. They are both valuable additions to the Board of Health team.

The Board had some changes this past year. On March 15, 2008 David Todd resigned. Constance Bean, who served on the Board for many years, resigned on January 15, 2008. The Board and I thank them for their commitment to the Public Health of the Town residents. In April 2008 previously appointed member Michael Wegerbauer was elected to the Board, as was Simone Mordas, M.D. They joined Mark Neuman, M.D. who was appointed to the Board in May 2008, Acting Chair Anna Ludwig and Arnold Soslow, M.D.

The Town's Community Septic Management Program continues with the Title 5 Betterment Program where direct financial assistance up to \$10,000 is available to homeowners with failed septic systems at an interest rate of 5%. In addition, residents who replace failed septic systems are entitled to a Massachusetts State income tax credit.

Interested residents who qualify should contact the Board of Health office or the Massachusetts Department of Revenue for information.

As part of the MDPH Region 4A Coalition for collaborative emergency preparedness, the Board of Health continues to receive State Department of Public Health funding. Region 4A is still offering assistance to help the Board develop and sustain a Medical Reserve Corps.

The Board of Health continues to serve as a document repository for the environmental assessment and remediation activities at the former Raytheon site at 430 Boston Post Road.

The Board is continually updating information on the Board of Health website at [www.wayland.ma.us/boh](http://www.wayland.ma.us/boh).

#### Inspectional Services

Compliance with Title 5 regulations continues to place demands on the Board of Health. The staff issued 128 septic system permits, including 20 new construction permits, 64 upgrades of septic systems, and 43 alteration permits. There was one previously approved plan that was revised and reviewed by staff. In addition, 164 soil tests for repairs and new lots were witnessed and recorded by the staff. Two-hundred-two building permit projects were reviewed and approved. The staff also reviewed a total number of 155 Title 5 inspection reports, of which 123 systems passed, 14 systems conditionally passed and 18 systems failed. A total of 121 Certificates of Compliance were issued during this period denoting the complete installation of new septic systems or repairs to failed septic systems. The Board of Health, staff and the BOH consulting engineer also reviewed several new subdivisions, proposed 40B housing projects and proposed Town Center plans.

The Board of Health provided its routine inspectional services as required by State law and Town regulations relative to public and semi-public swimming pools, Town beach, and recreational camps. State regulations require bacterial testing on a weekly basis at the Town Beach, where samples again never exceeded State standards. Additionally, investigation and follow-up of complaints filed with



the Board of Health relative to improper trash storage, unsanitary lots and housing, public health nuisances and other environmental matters were also conducted. The bulk of these inspections and plan reviews are conducted by our sanitarian/inspector, Julia Junghanns, whose expertise is an invaluable asset to the Board.

Our Food Inspector, Beth Grossman, inspected all establishments serving food twice this year. This includes school cafeterias, church kitchens, full service restaurants, assisted living kitchens, pizza, bagel and sandwich shops, private club kitchens and any establishment serving packaged foods. The exceptions are those that open seasonally, which are inspected once per season.

**Routine Services**

The department oversees the daily management of public health and environmental programs, collection of communicable disease statistics, issuance of burial permits, issuance of licenses as reported in the statistics section, review of subdivision plans and building permit applications, and monitoring the special services for mosquito control, animal control, mental health services and nursing services.

**Rabies Control**

The risk of rabies continues to be a potential problem. Rabies has been found in the past in foxes, raccoons, skunks and bats in town.

The Board of Health continues to provide information to the community in an effort to reduce the threat of rabies to the general public.

**NURSING**

As of December 2007 the Board of Health stopped contracting with Parmenter Health Services for public nursing services. This contracted position is now a Town position held by Ruth Mori, R.N., B.S.N. and provides for Public Health Nursing services as well as the School Nurse Leader role within the town.

As part of the MDPH Region 4A coalition for collaborative emergency preparedness, the Board of Health has received State Department of Public Health funding for medical/health/safety supplies that will be stored in the closed trailer to enable volunteers to respond during an emergency event within the community. We have interested citizens within Wayland who have signed up to join our

Medical Reserve Corps who may be called upon to assist neighbors in a public health emergency. The Board is grateful to those residents who have volunteered.

**Community Health Nursing**

The Board of Health, under a memorandum of understanding with the School Committee, completed its fourth year of responsibility for the School Nursing Program with full time R.N.'s to the five public schools in Town. These Town employees provide a range of health services for the population within each designated school. The Community Health Nursing Program promotes the education of students by supporting the overall health, wellness, and safety of the individuals within the school environment. Specifically, nurses provide emergency, routine, and preventative health services to the schools, consult with school staff and parents concerning health concerns, provide health education services as needed and maintain student health records. The nurses oversee and perform all required screening services to students and comply with all relevant State regulations and reporting requirements. In addition, there are several substitute nurses within our Community Health Nursing Program who work on an as needed basis. In the 2007-2008 school year, between 9/4/07-5/30/08, 26,134 student visits and 1,056 school staff visits were made to the health rooms. Nurses administered 2,494 doses of medication to students.

**BOH Health Statistics as of June 30, 2008**

Communicable Diseases reported to the Board of Health:

Babeosis	1
Campylobacter	3
Chicken pox	4
Enterovirus	1
Erlchiosis	2
Giardia	3
Hemophilus Influenza	1
Hepatitis	3
Human Granulocytic Anaplasmosis	2
Latent Tuberculosis	1
Legionellosis	3
Lyme Disease	41
Malaria	1
Pertusis	3
Salmonella	2

### Public Health Nursing Services

The Wayland Board of Health contracted with Parmenter VNA and Community Care from July 1- November 30, 2007. From December 1, 2007, the public health nurse contract position became a Town position held by Ruth Mori, R.N., B.S.N. The Public Health Program covers a broad range of services to Wayland residents, which are preventative and supportive in nature. They include the following:

- Monthly Blood Pressure Clinics
- Follow-up of Mass Department of Public Health reportable communicable diseases
- Vaccine distribution to Wayland health providers
- Health education and community service programs
- Health inspections to all summer camp programs
- Collaboration with Region 4A emergency preparedness activities
- Medical Reserve Corps Coordinator
- TB screenings
- Flu and Pneumonia vaccine clinics

In 2007-2008, a total of 242 blood pressure and blood sugar screenings were performed. There were a total of 476 Flu and/or Pneumonia vaccines administered to Wayland residents. In addition a total of 244 Town and School employees received flu shots. There were 71 communicable diseases reported to the Board of Health. The Public Health Program is in compliance with all MDPH regulations and reporting requirements.

### Landfill Division

The Landfill/Transfer Station is responsible for the proper disposal of solid waste and processing recyclable material for the residents that use the facility and solid waste from the Schools and Municipal Buildings. Last fiscal year approximately 2,634 tons of solid waste were either landfilled or transported to an off-site disposal facility. And 2,113 tons of material was recycled.

The Landfill has reached its authorized capacity and the Town has begun disposing of our solid waste at an outside disposal facility. After going through the competitive bidding process, the Town has begun negotiating a contract with Waste Management Inc. to haul and dispose of our solid waste and transport our recyclables to various processing centers. After many years of having our own landfill and comparatively inexpensive disposal, the Town now has to take its solid waste to a private commercial

disposal facility at substantially higher costs. These costs are reflected in the increase price for stickers this year. The Landfill reduced its operating budget by 21% and reduced the staff to two part-time positions to keep operating costs down.

The Landfill received a \$40,000 grant for the Massachusetts Technology Collaborative to hire an engineering firm to investigate whether or not it is viable to capture the methane gas from the landfill and convert that gas into electricity for use at the facility. The engineering firm of Brown and Caldwell has been working with the staff and expect a final draft report to be ready by mid- October 2008. It will provide the Town with the information needed to proceed with the next step of capturing the methane gas and providing renewable electricity for the Transfer Station.

The Landfill continues to meet DEP standards for methane gas and groundwater quality as required by the Department of Environmental Protection. With the assistance of two engineering firms, Camp Dresser and McKee and ESC Engineering, the Town is in compliance with all required landfill regulations.

The Landfill will continue to explore creative avenues to reduce costs and still provide services. Many of our operations are influenced by regulations and outside market forces.

### Animal Inspector

The Animal Inspector, Bruce Sweeney, provided annual inspections for animal keeping permits in the Town. The following is a summary of the animal inspections for FY08:

Cattle	44
Horses	18
Ponies	1
Sheep	9
Donkeys	2
Goats	6
Swine	3
Llamas	2

### Animal Control Officer

The Animal Control Officer, David Poirier, responded to requests from the Police Department and the Board of Health regarding problem animals reported on public or private property and for the collection and disposal of dead animals on public property.

**BOH Statistics as of June 30, 2008**

The Board of Health issued the following licenses and permits:

Animal Keeping	23
Burial	120
Disposal Works Construction:	
New	20
Alteration	43
Repair	64
Review of Previously Approved Plan	1
Building Permit Approvals	202
Variance Requests	8
Disposal Works Installers	50
Food:	
Food Service Establishment	30
Limited Food Service	16
Milk and Cream	39
Retail Food Establishment	7
Limited Retail Food	19
Funeral Director	1
Guest House	1
Operating Semi-public Pool	11
Pool Construction (private)	5
Pool Installer	4
Recreational Camp for Children	7
Refuse Collection	19
Septage Hauler	45
Tobacco Sales	14
Wastewater Treatment Plant	3
Private Well (Irrigation)	14

In addition, 190 residents participated in the two Household Hazardous Waste Collection Days sponsored by the Board of Health.

**HUMAN RELATIONS SERVICE, Inc.**

The Human Relations Service (HRS), a private, non-profit community mental health agency, has been the Town's provider of mental health services since FY 97. HRS, located in Wellesley Hills, is the nation's oldest community mental health agency.

During FY 08, HRS delivered 1,192 total service hours. 1,077 of these were for direct clinical service to clients (diagnostic, testing, individual, group, or family therapy, psychopharmacology). Of these, 290 hours were provided to students in the Wayland Public Schools who were seen in connection with their special education plan, and 115 hours were for consultation to staff about their work with students. This combination of treatment and consultation is an ideal way to both meet students' needs and avoid the

dislocation and expense of residential and other special programs.

Seven-hundred and eighty-seven hours were provided to residents of the town outside of the school-related special education program. These families did not come to us through the schools. Any Wayland resident is eligible for service at HRS and a sliding fee scale is available to those who qualify for it.

Each of the numbers above is almost exactly where it was in FY 07. However, as we have noted in the past, qualitatively, the severity of the presenting problems for which families and the schools have sought help has been increasing in Wayland as in the other communities HRS serves. The evidence in Wayland, as elsewhere, points to continuing stress on children and families, leading to emotional and behavioral problems at home and at school. As in the past, HRS's strong relationship with the Wayland Public Schools puts us in an excellent position to support local counselors and caregivers wherever possible, and to provide intervention sooner when problems get beyond their purview.

We have noted in previous reports that HRS's relationship with the Town has continued to deepen. Wayland residents who serve on HRS's Board of Trustees have been active and engaged, supporting our agency with their time, energy, donations, and insights. (For the next two years Wayland resident Stephen Winthrop will serve as President of our Board.) They also help us keep in mind the needs and issues facing Wayland. HRS staff will also continue to support the community through lectures and workshops on a variety of topics of interest to parents and teachers.

We look forward to our work in Wayland in FY 09.

**EAST MIDDLESEX MOSQUITO CONTROL PROJECT**

The East Middlesex Mosquito Control Project conducts a program in Wayland consisting of mosquito surveillance, larval mosquito control and public education.

The risk of mosquito borne disease remains a concern, as West Nile Virus (WNV) was isolated from both birds and mosquitoes in Wayland.

The adult mosquito surveillance program used traps to collect mosquitoes from 3 locations within the Town. Data was compiled from six nights that

included 14 mosquito trap collections. Selected mosquitoes were submitted to the Mass. Dept. of Public Health to be tested for WNV and EEE.

The larval mosquito control program relied on the larvicides Bacillus thuringiensis var. israelensis (Bti) in wetlands and methoprene in catchbasins. The EPA classifies both larvicides as relatively non-toxic. An April helicopter application of Bti controlled mosquito larvae at 134 wetland acres. Field crews using portable sprayers applied Bti in the spring and the summer to 17.75 wetland acres when high densities of mosquito larvae were found developing in stagnant water. In the early summer Project personnel applied season long, time release methoprene briquets that were supplied by the Wayland Health Dept. to control Culex mosquito larvae at 2,264 roadside catchbasins.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquito control and mosquito borne diseases. A web page: [www.town.sudbury.ma.us/services/health/emmcpc](http://www.town.sudbury.ma.us/services/health/emmcpc), provides residents with information on mosquitoes, control programs and related topics.

Board of Health Members: Anna Ludwig, Acting Chair, Arnold Soslow, M.D., Michael B. Wegerbauer, Simone Mordas, M.D., Mark I. Neuman, M.D., M.P.H.

Respectfully submitted,  
Steven Calichman, R..S., C.H.O.  
Director of Public Health

## **INSPECTION/BUILDING DEPARTMENT**

The Building Department staff administers and enforces all applicable state and local regulations (Town By-laws, Zoning By-laws, Massachusetts General Laws, Massachusetts State Building Code, etc.), for all properties within the Town.

As mandated by Town By-laws and Massachusetts General Law the Building Department administers and enforces the following:

The construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance, and revocation of permits or licenses, installation of

equipment, classification, and definition of any building or structure, use and occupancy of all buildings and structures or parts thereof;

The rehabilitation and maintenance of existing buildings;

The standards or requirements for materials to be used in connection therewith, including but not limited to, provisions for safety, ingress and egress, energy conservation, and sanitary conditions;

Interpretation and enforcement of the Town of Wayland Zoning By-law; and enforcement of certain provisions of the Town of Wayland Town By-laws. Administrative liaison to the Zoning Board of Appeals;

Administrator and keeper of all records, plans, etc. that pertain to the above responsibilities;

Periodically inspect and certify buildings and structures or parts thereof with regard to use as required by the Commonwealth of Massachusetts.

On a daily basis, the Building Department serves the residents, business owners, and contractors within the community by processing numerous permit and zoning applications, issuing permits, performing periodic state inspections, conducting site visits, investigating complaints and granting certificates of use and occupancy. Department staff maintains communication with applicable land use departments to better serve its users and expedite the permit approval process.

We continue to perform the necessary on site inspections required by state and local regulations, respond to and investigate complaints in regard to zoning enforcement and building construction.

Building Department staff would like to thank Ward Keller for his 30 years of service to the Town as Wiring Inspector and wish him well in his retirement.

The following is a list of major projects within the Town of Wayland that are in process or have been completed over the past year:

**The Field at Mainstone** – Completed the construction of 11 out of 16 attached single family dwellings on Hayfield Lane.

**367 Commonwealth Road - Goddard School** - Completed construction of an 8,000 square foot child care facility for 130 children.

**53 Cochituate Road - Trinitarian Church** - Began a multi-million dollar renovation and expansion of the existing hall and classroom facility.

**Nike Site** - Construction of 16 affordable attached single family dwelling units.

**Baldwin Pond Water Treatment Facility** - Commenced construction of \$6 million state of the art water treatment facility.

**Single Family Dwellings** - Construction of 26 single Family Dwellings

The Building Department continues to insure the public safety, health and welfare of the residents of the Town of Wayland, as they are affected by building construction.

The following fees were collected for FY'08:

**Building Permits**

Number of Permits:	499
Estimated Value:	\$27,851,660.00
Fees:	\$355,197.00
Fees (waived):	\$66,000.00

**Plumbing Permits**

Number of Permits:	268
Fees:	\$ 20,782.00

**Gas Permits**

Number of Permits:	229
Fees	\$ 11,633.00

**Electrical Permits**

Number of Permits:	431
Fees:	\$ 57,817.00

**Zoning Cases**

Number of Decisions:	31
Fees:	\$ 10,750.00

**BOARD OF ROAD COMMISSIONERS**

The Board of Road Commissioners has exclusive jurisdiction over public ways and sidewalks. It is responsible for overseeing the operations of the Highway Department in: maintaining, repairing, and constructing all Town roads, sidewalks, bridges, and associated drainage facilities; snow and ice

operations; fleet maintenance; and procurement of services for major projects and equipment.

In FY 2008, the Highway Department reconstructed 2.5 miles of roadway and associated drainage facilities on: Coolidge Road, Bigelow Road, Sherman's Bridge Road, Forty Acres Drive, Pine Brook Road, Buckskin Drive, Whispering Lane and Apache Trail. In addition, the Highway Department completed its annual program of sealing cracks on road surfaces to forestall roadway deterioration and cleaned catch basins throughout Town.

In FY 2008, the Department received 236 permit applications for street/sidewalk openings and received 10 physical alteration permit applications for installation of or changes to curbs, sidewalks, driveway and road openings, and drainage. On most roadways, the Town owns land on either side of the road, well beyond the edge of the pavement. The town retains this land so that it can be used to store snow that is cleared from the road surface, for placement of underground and above ground utilities, for storage of materials during roadway construction projects, for road widening, installation of sidewalks, and for other municipal purposes. Placement of underground sprinklers, plantings, or structures (e.g., walls and fences) in the unpaved portion of the town's roadway layout can interfere with municipal services and impair sight lines for vehicles exiting driveways. With increased development and traffic in Town, the Board of Road Commissioners and the Highway Department have more aggressively sought to curtail private use of the unpaved portion of the Town's roadway layout.

In FY 2008, the Department responded to 20 winter storms and intermittent icing conditions and kept our roads clear and passable.

Prior to the opening of school, the Department painted crosswalks in all school zones. During a five-month period in the spring, it completed sweeping of public ways in the entire Town. And, the Department responded to 228 residents' requests for service for items such as repair of potholes, grading of private ways, additional snow clearing along the rights-of-way, clearing of brush at the sides of public ways, and maintenance of street signs.

From monies specifically approved by Town Meeting, the Highway Department: purchased a sidewalk machine with attachments and a 5-7 yard dump truck; and hired an engineering consulting firm

that assessed options for mitigating flooding along the Heard Pond portion of Pelham Island Road.

The Board of Road Commissioners, together with the Planning Board and the Board of Selectmen, continued to work with the Town's consultant to review traffic studies and mitigation proposals in connection with a proposed 372,500 square foot mixed-use project on the former Raytheon property on Route 20.

In addition, the Board of Road Commissioners continues to work with the Police Chief in: establishing traffic safety measures to reduce speeding within local neighborhoods throughout Town, and to reduce on-street parking of large commercial vehicles. The Board installed temporary, removable speed bumps on the western end of Glezen Lane as a pilot traffic control measure and has undertaken traffic calming measures on some other local streets. The Road Commissioners set aside monies from the Commonwealth of Massachusetts' Chapter 90 funding program to design and install traffic signals on Old Connecticut Path at the high school driveway. The Board is also pursuing a project to improve the safety and operating efficiency of the Main Street at Commonwealth Road (Routes 27/30) intersection in Cochituate.

## **WATER COMMISSION**

The Wayland Water Department was created by a vote of Town Meeting in April 1878 "to supply itself and its inhabitants with pure water". This mandate given by the Town includes complying with all federal and state regulations and maintaining a water system that includes 85 miles of water mains, 697 fire hydrants and two water storage tanks that together hold 2,500,000 gallons of water.

The Board of Water Commissioners has determined that the mandate requires the water department begin filtering the water from the Baldwin Pond well field. At the 2008 Annual Town Meeting, the town approved the expenditure of \$10 million to construct an ultra-filtration plant at Baldwin Pond. In June 2008 construction began on a new plant with a capacity of 1.5mgd (million gallons per day). Construction is currently approximately 10% complete and is scheduled for completion in September of 2009. The water department will begin commissioning the operation of the plant immediately upon construction completion and expect to be introducing filtered water from the Baldwin Pond Wells during the first quarter of 2010.

The Wayland Water Department is committed to providing our customers with high quality drinking water that meets or surpasses state and federal standards for water quality and safety. We closely monitor on a daily basis, our water system pH levels along with Chlorine concentrations and system Fluoride levels. We also sample our water at our sources for possible contaminants and also the distribution system at a variety of sample points. In 2008 the Water Department Staff collected over one thousand water samples, all of which complied with Federal and State Drinking Water Standards and The Safe Drinking Water Act.

The Water Department is currently working closely with the School Department and our Engineering Firm to come up with a solution for Zone 1 Violations, which were brought to our attention during the spring of 2007. These violations occurred within the 400' protection zone that surrounds our well sites behind Wayland High School. The First Phase of the plan is complete and included relocation of the school bus parking outside of the Zone 1. The Second Phase is to reconstruct the drainage of the rear parking lot. The drainage reconstruction plans are nearing completion. The BOWC will be asking Town Meeting for approval to construct drainage modifications at the 2010 ATM .

Over the course of the year the Water Department completed a capitol efficiency study. Data on past water main breaks, water service leaks, age and type of water main in service, pressure problems along with areas of the water system that have had water quality issues has be combined with a hydraulic computer model of our water system. This new expanded model of our system is helping us locate the areas of our water system that may have multiple issues, and we are currently prioritizing the improvements in those areas.

You may have seen a few new faces working at the Water Department over the past year. In March of 2008 the BOWC contracted with Weston & Sampson Services, Inc for temporary water superintendent services. Jack Mitchell of Weston & Sampson is filling the roll of Temporary Water Superintendent until such time as the Department of Public Works is organized and the question of how the water department will fit in is resolved. Jack has been a great help and we welcome his arrival. The Commissioners wish to thank the dedicated employees of the Water Department for their continued service to the residential and business customers of the Wayland

Water Department. We would like to especially recognize the efforts of Don Millett and thank him for filling in as acting superintendent prior to Jack's arrival.

## **SURFACE WATER QUALITY COMMITTEE**

### **Organizational Issues**

- Received a \$50 K grant for aquatic weed management from the State based on the hard work and leadership of Rep. Tom Conroy and Sen. Scott Brown. Governor Patrick subsequently withdrew this grant.
- Investigated sources of additional funding
- A Committee vacancy was more than filled by Mike Lowery.
- Started consolidating the Committee's files under the dedicated leadership of Lisa Newton
- Set up a Surface Water Quality Committee Website thanks to the efforts of Mike Lowery

### **Aquatic Weed Nutrient Management Programs**

- Work continued on watershed regulations for landscaping and septic systems
- Completed a mailing to Dudley and North Pond residents regarding the use and runoff of landscaping chemicals and fertilizers.



Lowery's Dudley Pond Dam

### **Dudley Pond Projects**

- Operation of three pond circulators continued. Ongoing sampling and analysis regarding milfoil management aided by the dedicated efforts of Ted Fiust.
- Designed a plan, sought proposals, selected a contractor (ACT), completed permitting. ACT conducted the first season of a multiyear herbicide (fluridone) treatment program under the expert management of Mike Lowery.
- Continued refinement of weed management program.

### **Heard Pond**

- Solicited proposals, selected a contractor (Lycott). Lycott conducted pond-wide management, including mechanical harvesting and hand pulling, of water chestnut weeds under the experienced management of Tom Largy.
- Prepared a proposal for funding from the Nyanza Superfund for 3 years of weed management.

**North Pond - Lake Cochituate** – In response to a growing milfoil epidemic, closing of the Town Beach and growing complaints of abutters, Bob Goldsmith initiated and is leading cooperative milfoil management planning meetings (involving Massachusetts DCR, Framingham, Natick and Wayland) that are targeting permitting and action during 2009.



Dudley Pond Herbicide Treatment



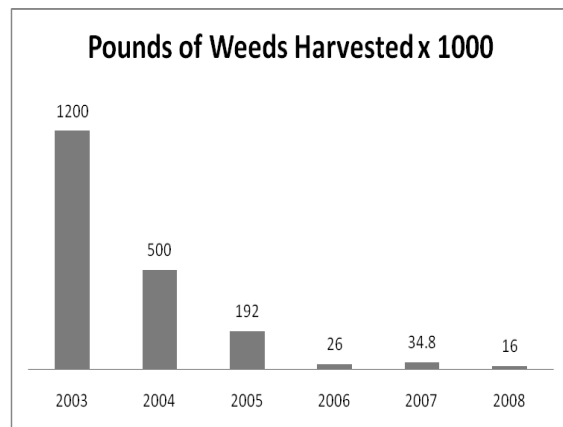
Milfoil at Wayland Town Beach



Hand Pulling at Heard Pond



Heard Pond Fishing



Heard Pond Harvesting Results

## PARKS AND RECREATION COMMISSION

The Mission of the Wayland Park and Recreation Department is to provide programs, facilities and services designed to enhance individual and community values of physical, social, creative, cultural, and intellectual growth and development. Our contributions are measured by community participation.

The Wayland Parks and Recreation Department is organized into four divisions: Recreation, Parks, Cemetery, and Forestry. Each division is committed to customer service – creating and maintaining the highest quality of service within a framework of fiscal responsibility that relies on efficient utilization of community resources, citizen involvement, and collaboration within the community.



Park and Recreation was instrumental in planning and building the first artificial turf field at the Wayland High School. Currently, Bennett field is being completely overhauled which includes an independent well-fed irrigation system. When completed, this pristine field will enhance our current field offerings to meet the needs of our high demand sport teams. Parks has also worked with Wayland Boosters and WHS to rehabilitate the Varsity Baseball Field replacing the infield, adding a batting cage, and replacing the backstop.

Park and Recreation works hard to add expanded enrichment programming for our community. We reach far beyond sports including science, arts, theatre, and family events. We continue to work with swim team organizations to keep the pool open on a rental basis. The Park Department continues to work hard managing and maintaining over 200 acres in Wayland including all school grounds, more than 26 athletic fields, town buildings' lawns, the Town Beach, playgrounds including school playgrounds, and miscellaneous parkland. Parks is responsible for the removal of snow for 1/3 of the Town. Parks' responsibilities include the care and maintenance of over 200 miles of roadside Town owned trees. Park oversees 3 Town Cemeteries where this year 28 burial plots were sold and 76 burials were performed.

The Recreation Department's budget is unique. No tax dollars support the Recreation Department. Recreation administrative staff salaries and benefits are totally financed by fees collected from programs and Beach tag sales. Over 4,800 residents participated in 425 programs in 2008. Recreation is also responsible for running the beach where just under 15,000 attended this summer. The popular 3rd annual Touch a Truck event attracted over 1,200 people in September. Fundraising is a vital part of this free event, and local business responded generously as sponsors. Staff submitted grant proposals this year, and we were awarded a grant from the Local Arts Cultural Council for our annual science/nature night to run a program on Owls. We also received a grant from the Wayland Parents' and Children's Association for curriculum enhancement for the Beach Buddies program.

Our programming is more varied for ages preschool to adults than the stereotypical recreation department. Science is a focus of the department which offers many science related courses; i.e., Club Invention, Girls' Science Club, Rocketry, Robotics, Web Page, Have Fun with I Life, Top Secret Science, Mad Science, Forensic Detectives, and more. A sample of our arts programs are Musical Theater, Wheel-thrown Pottery, Clay, Hip Hop Dance, Watercolors, Art Experience for Tots, Drawing and Painting,



*Above three boys have a serious discussion in the bucket of a highway truck at the 3<sup>rd</sup> Annual Touch a Truck Event.*

(Photograph by Ed Hoffmann, Wayland Town Crier)

Woodworking. Non-traditional sports such as Fencing, Horseback Riding, Archery, Track, Adventure Camps, Kayaking, Cross Country Skiing, and Sailing are combined with the traditional sports to keep our population active.

Many residents take advantage of our Special Annual Events, such as the Family Science Night, Father Daughter Valentine's Dance, Fashion Show and Tea, Fun Days at the Beach, Halloween Parade, Musical Instrument Petting Zoo, Princess Coronation Tea, the Fishing Derby, Spring Egg Hunt, and more.

The Parks and Recreation Commission for the fiscal year of 2009 are Stas Gayshan, Anna Meliones, Phyllis Thomason, Bob Virzi and Brud Wright.

### **WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY**

During the past twelve months we experienced a much more favorable environment for the conduct of operations at the joint Wayland-Sudbury Septage Facility. Overall performance improved as compared to most recent years. This is in no small part due to DEP finalizing an Administrative Consent Order (ACO) with both towns regarding the approach we will follow to achieve new nitrogen effluent standards with greatly reduced capital investment. In addition, higher petroleum cost has made disposal of septage at our facility more attractive to haulers. Finally, diligent cost and financial management kept lids on sludge expense and receivables aging. For the first time in several years we earned a surplus of \$27,518, had positive cash flow and generated a small increase in retained earnings.

Three former members left the committee – Phil Patterson (W), George Bernard (W), and Ted Pickering (S). We sincerely appreciate their years of service. Werner Gossels and Tom Abdella joined the committee and have contributed in important ways to our revitalization. We are looking to fill the Sudbury vacancy.

The committee and facility staff (AOS/United Water) undertook several initiatives with regards to haulers that brought about improved relations, an increase in septage received and closer tabs on accounts receivable. We are making detailed study of our costs and business practices to bring about improved financial management. We had a successful financial

audit by Melanson-Heath covering Fiscal Years 2005, 06 and 07

We are placing renewed emphasis on preventive maintenance and facility equipment modernization. During this year we replaced the original worn-out screen filter that was allowing more sludge. The equalization tank was cleaned during the slow period in January. We also upgraded the SCADA control system program, software and hardware.

For the first five months of FY08 septage received was 3.9 million gallons vs. 3.2 million in FY07. In December the build-up of sludge in the equalization tank and downstream required us to cut back septage flow for several months increasing sludge disposal and transportation expenses. However for the year we were able to process over 8 million gallons, about 5% above our nine year average.. This higher volume and the improved receivables brought our revenues above \$800,000.

Perhaps most important for our long-term prospects, we completed the ACO required plant and process upgrades and brought them on-line. By summer, we anticipate the start of a 6-month qualification period to meet the new denitrification standards as demanded by DEP. Upon successful completion and approval, we will seek DEP permission for a permit increase from 25K gpd to 33K gpd. The additional septage should be available based on actual volume of 10.7 million gallons during the 2006 Pilot Program. Higher volume processed during warm months will enable us to manage the seasonal winter slow-down with less financial impact.

In summary, the long-term outlook for responsibly serving the septage needs of our communities by continuing operation of the Joint Wayland-Sudbury Septage Facility is stronger now than it has been for a decade.

### **WASTEWATER MANAGEMENT DISTRICT COMMISSION**

The Wayland Wastewater Management District Commission was approved by Town Meeting and established by the Massachusetts Legislature under Chapter 461 of the Acts of 1996. As stated in Chapter 461, it is declared essential for the benefit of the people of the Town of Wayland, in order that there be an increase in their welfare, prosperity, an improvement in their living conditions and greater

protection of drinking water supplies, that the Town through its Commission establish an economical and efficient wastewater management system as needed and where appropriate. Under this legislation, the Commission operates a sewer system along Route 20 from the intersection of Route 27 to a wastewater treatment plant located on the former Raytheon property. Treated effluent is discharged to the wetlands adjacent to the Sudbury River. Approximately 40 businesses and residential properties are served by the system.

The Commission operates as an Enterprise Fund which means that operations are financed in a manner similar to the financing of a private business. The cost of operating, maintaining, and upgrading the system is financed by user charges consisting of betterment assessments, privilege fees, and user fees. Betterment assessments may be paid over terms up to 20 years. Privilege fees must be paid prior to connecting to the system. User fees, which are billed quarterly, are based on winter water usage or on 20 % of the capacity allocated to the property whichever is greater. The Commission's budget is reviewed by the Finance Committee and approved by Town Meeting. However, the Commission receives no funding from the Town of Wayland. If a surplus is realized, it is retained by the Commission for capital improvements, for system maintenance, and to pay for deficits.

For FY2008, income was \$226,855.93 and expenses were \$201,684.87 for a surplus of \$25,171.06. The Commission planned to use \$153,575.22 from Retained Earnings if replacement of a major component of the treatment plant such as the clarifier proved to be necessary. However, there were no

failures of major components. In addition, a privilege fee payment of \$200,000 plus interest was received from Wayland Meadows. The Commission's bank balance of Retained Earnings increased from \$444,590.74 to \$680,945.09 during the year. The final privilege fee payment of \$200,000 is due from Wayland Meadows in FY2009. The Commission will incur some expense, estimated not to exceed \$20,000, in providing a connection from the boundary of the Wayland Meadows property to the treatment plant when the residential units are built.

During FY2008, the Commission's treatment plant treated and discharged 3,224,250 gallons of wastewater for an average of 8,809 gallons per day, a decrease from 9,676 gallons per day in FY2007. The discharged wastewater complied with all Federal and State regulations. With a permitted monthly average discharge of 52,000 gallons per day and a maximum daily discharge of 65,000 gallons per day, the treatment plant is greatly underutilized. The Commission's EPA/DEP permit expired in September 2003. The Commission is expecting to receive a new permit during 2008.

In accordance with a 1999 agreement between the Town of Wayland and Wayland Business Center (now Twenty Wayland), the Commission is required to provide sewer capacity of 45,000 gallons per day for Town Center. In order to comply, a new treatment plant will be required for which Town Meeting approved a budget of \$5,200,000.

The members of the Commission in FY2008 were Chairman David A. Schofield, member Frederick K. Knight, and Executive Director William R. Prendergast. There is one vacancy.

## PUBLIC SAFETY

### FIRE DEPARTMENT

Our department answered a total of 3,099 calls for service in fiscal year 2008. Once again, medical emergencies accounted for the greatest number emergency responses with 887 ambulance runs during the past year.

A total of 40 fires were reported in the community, ten of which were listed as serious structure fires requiring the assistance of both off duty personnel and mutual aid. An estimated \$875,000 of real and personal property was destroyed by fire in Wayland during fiscal 2008.



Our fire investigators were once again called upon to determine the cause and origin of each serious fire loss. Several of our large loss fires were a direct result of defective products, and in two separate fires we worked with the United States Consumer Products Commission to determine if a national recall of potentially dangerous products was warranted.

Fortunately, there was no loss of life or serious injury by fire during that same period.

The availability and response time of paramedic services within our region continues to be problematic to the delivery of timely and appropriate pre-hospital care. Five years after Metro-West Natick discontinued their paramedic unit this community is still forced to rely on the availability of non-

dedicated paramedic units, dispatched from as far away as Newton or Waltham. Residents north of Route 20 are provided with paramedic service by a unit from Emerson Hospital, in that case, 12 communities share a single unit.

During the past year paramedic services were not available approximately 15% of the time they were requested and in many cases their response time was too long to provide quality pre-hospital care. Recently, Emerson Hospital asked the twelve communities to which they respond to provide additional funding to keep their services in operation for the next two years. In June we met with the town's Advanced Life Support Committee both to brief them on the continued decline of these services and to advocate for a regional, fire service based approach to delivery of these vital services.

Last September our department took delivery on a new 2007 1,250 GPM pumper, manufactured by Pierce Fire Apparatus. This new pump has an expected service life of twenty years to the community. This new Engine was assigned to our Cochituate fire station.

This past October, Captain Lewis LeBlanc retired after 32 years of loyal service to our community. "Big Lew" served our department in the dual role of shift commander and training officer, his devotion to the fire service, as well as, passion for training were well known by Firefighters throughout the area. As a result of this retirement Lieutenant Daniel Buentello was promoted to Captain and Firefighter Robert Knox advanced to Lieutenant. To fill the vacancy, Timothy Dempsey was hired as our newest Firefighter.

Again this year the town's Citizens Emergency Response Team assisted our department in providing for the public safety and being better prepared for large-scale emergencies.

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**INVENTORY OF ALL FIRE DEPARTMENT MOTOR VEHICLE APPARATUS**


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1,250 gallon per minute pumping engine	Engine 1	E-One	1997
1,250 gallon per minute pumping engine	Engine 2	E-One	2004
1,250 gallon per minute pumping engine	Engine 3	Pierce	2007
1,000 gallon per minute pumping engine	Engine 4	E-One	1983
1,250 GPM pump with a 75- foot aerial	Ladder 1	E-One	1993
250 GPM pump mounted on pick-up	Forestry1	Ford	1997
Ambulance, primary	A-1	Ford	2005
Ambulance, reserve	A-2	Ford	1999
Chief's car	Car 1	Ford	2004
Shift commanders vehicle	Car 2	Ford	2008
Pick-up truck w/ utility body	Car 3	Ford	1997
Fire Inspector's car	Car 4	Ford	2003
Fire alarm repair truck	M-1	Ford	2005

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**PROPERTY DAMAGE  
5 YEAR COMPARISON**

2003/2004	\$ 5,708,865
2004/2005	\$ 224,000
2005/2006	\$ 356,000
2006/2007	\$ 383,000
2007/2008	\$ 875,000

**TOTAL INCIDENTS (emergencies and calls  
for service) 5 YEAR COMPARISON**

2003/2004	3,284
2004/2005	3,317
2005/2006	3,232
2006/2007	3,196
2007/2008	3,099

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**CLASSIFICATION OF INCIDENTS 2007/2008**


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Fire Emergencies	352
Medical Emergencies	887
Other Emergency services	391
Motor Vehicle Accidents	71
Hazardous Conditions	245
Fire Alarm System Work	252
Inspections	704
Public Education	46
Training Sessions	151
<b>TOTAL INCIDENTS</b>	<b>3,099</b>

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## POLICE DEPARTMENT

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In fiscal year 2008, police department personnel saw several changes from the previous year. There were two promotions, and one new officer was hired. On November 5<sup>th</sup>, 2007, Det. Sgt. Patrick Swanick was promoted to the position of Lieutenant. Lt. Swanick has been with the department for nineteen years, having begun as an auxiliary officer in 1988. He became a public safety dispatcher in 1990 and was appointed as a full time police officer in 1994. During Lt. Swanick's career, he has been a patrol officer, patrol sergeant, administrative sergeant and, most recently, detective sergeant. In his new role, Lt. Swanick is the second in command of the police department and is in charge of the Patrol Division. Lt. Swanick also performs numerous administrative functions for the department. Lt. Swanick replaces Lt. Bruce Cook who retired on June 30<sup>th</sup> 2007, after a 37-year career. On December 17<sup>th</sup>, 2007, Officer Sean Gibbons was promoted from the rank of patrol officer to sergeant. Sgt. Gibbons has been a member of the Wayland Police Department since 2002. He worked previously as a police officer in the town of Sturbridge, Massachusetts and in the city of Los Angeles, California. He has a bachelor's degree in law enforcement and a masters degree in criminal justice administration. On September 17<sup>th</sup>, 2007 Officer Seanna Lombardo became the third female police officer on the police department. This is the first time in the history of the department that as many as three women have served on the department at the same time. She is the fourth woman overall to be sworn in as a Wayland police officer. The hiring of Officer Lombardo allows the department to realize its goal of gender diversification on the department, by bringing the percentage of females on the force to 14%.

During the fiscal year, the police department was again successful in obtaining funds through several grant opportunities, such as the Governor's Highway Safety Bureau's, "Click It or Ticket", "Road Respect", and "Over the Limit, Under Arrest" campaigns. The department received funds from the G.H.S.B. to purchase a \$3,000 handheld LIDAR unit for speed enforcement. In addition, the police department obtained a number of items and funds for several programs through the Executive Office of Public Safety's Community Policing Grant. This grant makes it possible for the police department to operate the Bicycle Patrol, conduct the Citizen Police Academy, and provide specialized Rape, Aggression, Defense training to teenage girls. This year the grant

also provided the department with funds to purchase a portable electronic signboard. This signboard can be programmed by computer and allows the department to send electronic messages that may be observed by motorists as they travel through Wayland. The signboard has been used to alert people of impending traffic situations, remind people of safety issues, such as seatbelt use, and advertise upcoming events in town, such as town meeting. The department also was awarded a night scope during the fiscal year. Obtained through the Department of Homeland Security's Commercial Equipment Direct Assistance Program, the night scope can be used for nighttime surveillance or search and rescue. The police department also was a silver award winner in the Governor's Highway Safety Bureau Law Enforcement Challenge, a competitive program for municipal police departments in traffic safety. The department was awarded a \$1,000 hand held radar unit for this accomplishment.

During the fiscal year, the department completed the changeover of police vehicles from the Ford Crown Victoria to the Dodge Charger. The patrol fleet now consists of five, marked, black and white, Dodge Chargers and one Ford Explorer. The department has seen an improvement in fuel consumption since the change to the Chargers. One unmarked Ford Crown Victoria was replaced during the year with a more fuel-efficient Ford Taurus.

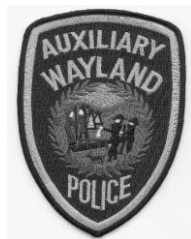
In fiscal year 2008, the police department continued its effort to curb the accident rate in our town by enforcing motor vehicle laws, and working with the Wayland Highway Department to insure that roads are well maintained and have appropriate regulatory and warning signs. The department was involved in several initiatives to improve safety, including the new traffic signal at Wayland High School, and relocation of the crosswalk in the Town Building parking lot leading to the playground for Children's Way. Despite these efforts, there was an increase in the number of motor vehicle traffic crashes during the fiscal year. In fiscal year 2007, there were 214 traffic crashes investigated by the Wayland Police Department. In fiscal year 2008 there were 264 investigations of accidents, an increase of 23%. There were no traffic fatalities in fiscal year 2008.

The Wayland Police Department maintained a vigorous training program during fiscal year 2008. All officers received firearms training and

qualifications and attended the police in-service training. Individual officers attended specialized training in subjects such as; Rapid Response to the Active Shooter, Child Abduction Investigations, Protecting Children Online, Fugitive Investigations, September 11, 2001 Investigation and the Role of the F.B.I. in Counter- terrorism, Patrol Response to Active Shooter Instructor Certification, Police Emergency Vehicle Operation Course, Field Training Officer Certification, 12<sup>th</sup> Annual School Safety Summit, Cyber-Crime Training, Search Warrant Preparation, Sexual Harassment Investigations, Basic Police Supervision for 1<sup>st</sup> Line Supervisors, Sexual Assault Investigative Techniques, Ruger Armorer School, Dust 'N' Bust, R.A.D. Basic Self-Defense Instructor Program, Breathalyzer Instructor Re-Certification, Incident Command System 300 and 400, Reid Technique of Interview and Interrogation, Glock Armorer's Course, Identity Theft and Online Fraud, Networking Sites, Internet Predators, Cyber Bullying and Computer Crimes, New England Law Enforcement Executive Development Seminar, Middlesex District Attorney's Office 2008 Annual Police Training, Child Passenger Safety Technician School, Developing Administrative Skills, Work Zone Safety, Crime Scene Investigation, Law Enforcement Liability and Violent Crime Behavioral Analysis Seminar.

During the past fiscal year there were 13,240 total incidents recorded by the department.

## AUXILIARY POLICE



### ⊕ Ride Along Program

This program is an ongoing training program with the Wayland Police Department. An Auxiliary Officer voluntarily signs up to ride as a second officer in a Regular Patrol Unit. During the patrol, the Auxiliary Officer learns how to put into practice the training they have received in monthly training meetings, in-service training and from regular officers. This provides the Town with a two-man patrol unit. On many occasions the presence of a second officer in the initial responding unit has been extremely beneficial. Also, as part of the Ride Along Program Auxiliary Officers participate in the GHSB YOU DRINK, YOU DRIVE, YOU LOSE Enforcement and Click-It-or-Ticket grant programs.

### ⊕ X-ray Unit

The X-ray unit is an element of the Auxiliary's used by the Police Department on special occasions, for patrolling the Town buildings, and as back up for Regular Patrol Units, if requested. This allows the Town to have three marked cruisers and one marked, two (2) Officer Auxiliary cruiser to provide more visibility to the public.

### ⊕ Training

The Wayland Auxiliary Police Department (WAPD) receives training throughout the year to certify or recertify the Aux. Officers in First Responder, CPR/AED, collapsible baton, handcuffing, OC spray, firearms and the Use of Force Continuum. Each year during January and February the Aux. Officers receive thirty (30) hours of In-service Training in concurrence with the Framingham Auxiliary Police Department. The training is to comply with MPTC, State, Town and Department policies. Also the WAPD has had guest instructors for different departments and has certified instructors within its own ranks. Auxiliary Officer Joe Parks participated in and completed the MPTC Pepper Spray and Collapsible Baton Course in June 2008.

### ⊕ Turnover Rate

The Auxiliary Department has watched the following Aux. Officers realize their goal of becoming Police Officers: Officer Josh Wallace is attending New Braintree Academy, then upon graduation will join the Northampton PD. We wish to welcome Auxiliary Officer Donald Philippe. We wish all members that have moved on to seek other goals good luck in all their future endeavors.

### ⊕ Special Thanks

Thanks to Chief Robert Irving for the support and guidance in this program. Thanks to Officer Chris Hanlon, Auxiliary Police Commander, for volunteering his time to motivate, train and lead us. Thanks to all the regular officers of the Wayland Police Department that have participated in the Ride Along Program and have taken the time to enhance the Aux. Officer's knowledge by allowing Aux. Officers to ride along while they are on regular patrol. The Wayland Auxiliary Police Department (WAPD) would like to thank Cpt. Mark Speigle and the Framingham Auxiliary Police Department for inviting our Officers to take part in the annual In-service Training. Thanks also to all the families and

loved ones who have sacrificed time and special days when the Auxiliary Police are called upon for duty.

**Ride-a-long Duty**

17 Tours of Duty  
Total Hours 89

**X-ray Patrol**

27 Tours of Duty  
Total Hours 253

**Special Assignments**

X-mas Lights 62  
Memorial Day 49  
Halloween/Cabbage Night 8  
WPD Meeting 12  
Football Game 25  
Special Olympics  
Walden Pond 8  
Special 124

**Candidate Interviews** 8

**Training Assignments**

Monthly Meetings 260  
Firearms Training 45  
In-service Training 52

**Total Donated Hours** 887

Dollar value based on entry-level Police salary of \$23.42 per hour **\$20,773.54**

**DOG CONTROL OFFICER**

TOTAL NUMBER CALLS HANDLED	1,401
# COMPLAINT CALLS	136
# LOST DOG CALLS	95
# LOST CAT CALLS	45
# (*) MISCELLANEOUS	948
TOTAL # DOGS PICKED UP	22
TOTAL # BITE CALLS	6
TOTAL # QUARANTINE ORDERS (HUMAN BITE QUARANTINE ONLY)	6
TOTAL # CITATIONS/SUMMONS ISSUED	61
# NO LICENSE CITATIONS	49
# LEASH LAW VIOLATION	8
# OTHER OFFENSE	4
# COURT SUMMONS PROCESSED	7
TOTAL # DOMESTIC ANIMAL QUARANTINE ORDERS SERVED & RELEASED	82

(\*) Examples of miscellaneous calls are questions relative to animals, wildlife, license questions, stray cat calls, etc.



## COMMUNITY SERVICES

### COUNCIL ON AGING

#### Overview

The Council on Aging provides structured programs and support services to Wayland senior adults, their children, advocates and caregivers. Approximately 24% of Wayland's population is aged 60 years or older. The Council on Aging offers diversified programs including cultural, educational, recreational, social and health related offerings. Programs offered in FY2008 included foreign language classes, exercise programs, concerts, exhibitions, educational classes for computers, digital cameras, watercolor painting, ceramics, calligraphy, bridge, etc. Educational presentations covered a variety of topic including travelogues, self-help programs, financial planning tools, legal issues, Veteran's Benefits, housing options, NORCs (naturally occurring retirement communities), the Medicare maze, etc. The COA coordinated with Framingham State College and other organizations to provide high caliber programs of great diversity.

COA support services included assistance to residents to promote independent living and counseling of seniors regarding health, legal, housing financial concerns and other elder issues. In FY2008, the demand for outreach services exceeded the COA staffing capacity. In addition to traditional support services, the COA continues to be Wayland's only certified agent for LIHEAP (low income home energy assistance program). Wayland residents of any age who meet LIHEAP guidelines are able to schedule an appointment with the COA to complete the application process which takes approximately 2-3 hours. With fuel assistance requests only representing one component of COA outreach service, the COA's growing caseload necessitated an appeal to the Town in FY2008 to increase the Outreach Service Coordinator's position from 18 hours to 30 hours per week for FY 2009. The Town approved that request at the Spring 2008 Town Meeting.

In FY2008, the Council On Aging once again coordinated the Property Tax Work-Off Program. This program was passed by a vote at Wayland Town Meeting and provides senior homeowners aged 60 years or older, the opportunity to assist Town

Departments. In exchange for the hours worked, tax work-off participants receive \$500 applied directly toward their property tax bill. The Council On Aging also provided assistance to Wayland seniors needing help in completing forms for property tax relief options (abatements, exemptions, deferrals, etc.). In FY2008, the COA formed an exploratory group to consider the feasibility of a Beacon Hill Village model in Wayland for seniors preferring to remain in their own homes rather than relocate to a retirement community or healthcare facility.

Provision of transportation to seniors and disabled of any age is an on-going challenge. The COA has historically outsourced the operation and dispatch of its handicapped accessible van. In FY2008, the van operated Monday through Friday at 95% capacity. Effective Feb. 2008, the MWRTA (MetroWest Regional Transit Authority) agreed to reimburse Wayland for the outsourced COA shared van service until MWRTA direct service could be introduced. MWRTA direct service is projected for 2009. Further information on the MWRTA initiative is outlined in the Transportation Committee Annual Report. The Transportation Committee is a sub-committee of the Wayland Council On Aging. The COA also administered a medical taxi voucher program available to Wayland seniors and disabled. Taxi transport charges are calculated at meter rate. Riders are eligible to use discount vouchers to pay for taxi rides to medical appointments only. There is a contracted flat taxi rate to Boston hospitals. Friends In Service Helping (FISH) is an all-volunteer program that provides rides to medical appointments when there are no other transportation options. The FISH program operates under the COA umbrella. Increasing fuel costs and heightened demand for transport to Boston hospitals challenged the FISH organization in FY2008. To respond to increased requests for transportation, the COA introduced a monthly grocery shopping trip in FY2008 as well as general shopping excursions. These trips operated at full capacity.

Home Delivered Meals were provided by SMOC (South Middlesex Opportunity Council). A SMOC site manager position was reinstated at the Wayland Senior Center during FY2008. The Site Manager

packages the hot meals which are delivered by a team of volunteer drivers to Wayland residents in need. SMOC had many challenges during FY2008. This has forced Wayland COA to re-evaluate options for the provision of quality meals to residents in need.

Volunteerism is the lifeline to COA programs and services. An on-going team of approximately 150 residents made up the 2008 COA volunteer force. A few of the programs served by volunteers include Hot Line Reassurance, personal shoppers, home visitors, FISH, home delivered meal drivers, home fix it technicians, Children's Holiday Shoppe, departmental office support, etc.

At the Spring 2007 Town Meeting, a \$15k capital appropriation was approved for FY2008 to fund a needed kitchen renovation in the Wayland Senior Center. With the support of area contractors and appliance stores who allowed the purchase of cabinets, appliances, etc at greatly discounted rates, the COA was able to completely renovate the kitchen which is utilized by the COA as well as other departments and organizations holding functions in the Senior Center.

#### **Collaborative Efforts**

In FY 2008, the Council On Aging worked with Public Safety, the Board of Health and the Local Emergency Planning Committee to provide such programs as Free Smoke Detector installations, the lock box program, flu clinics and other services to elders at risk. The Wayland Arts Center (adjacent to the Cochituate Fire Station) continued to be a COA cooperative project with the Wayland Parks and Recreation Department. The Council On Aging coordinated with the Wayland Library and Recreation departments to offer a variety of intergenerational programs. Through a community service project with Wayland Public Schools, high school students assisted elders in need by raking and shoveling snow access paths. The Wayland Police Department sponsored their annual holiday light tour. St. Anne's Church continued to provide home-delivered holiday meals to home-bound seniors. Elder Law Attorney, Denise Yurkofsky provided a regular, free legal clinic for Wayland seniors. The COA worked cooperatively with AARP to provide free assistance for the completion of federal and state tax returns.

Friends of the Wayland Council On Aging, Inc. continued their fundraising initiatives in FY2008 to

help subsidize programs and services not otherwise funded by the COA's Town budget. The COA is grateful to the Friends for their ongoing support of the Council On Aging

#### **Council On Aging FY2008 CHALLENGES:**

The population shift in Wayland combined with a growing awareness that the COA is a vital, community resource, created a heightened demand for service that could not be fully met in FY 2008. COA programs were often on waitlists and services could not be provided to all those who requested. In a community where 24% of the population is senior adults, the COA will undoubtedly address the same challenges in FY2009: limited staffing, restricted space and a Senior Center operations budget of \$106.00/week (budget balance after personnel and contractual costs). Programs and services will need to be adjusted accordingly.

### **SENIOR PROPERTY TAX RELIEF COMMITTEE**

The Senior Property Tax Relief Committee is concerned with seeking measures to alleviate the excessive property tax burden imposed on many senior households due to the escalation of property taxes relative to senior household incomes. The Committee reviews any proposed property tax relief legislation and seeks to implement any measures to help the seniors of Wayland. In 2008, the committee is seeking to adopt a full match of the State Circuit Breaker legislation for town residents who qualify. This would entail adoption of appropriate wording at a fall special town meeting in order to clarify a legislative home rule petition.

Present members are Stephen Colella, Madeline Foley, Robert Hatton, Lillian Mills, Patricia Nelson, and chairperson Geoff Smith. Several meetings were held during the year which were also attended by Council on Aging Co-Director JoAnn Kunz. The Committee coordinates with the activities of the Massachusetts Council on Aging Property Tax Working Group which is concerned in promoting and supporting relevant legislation at the State level.

### **SOUTH MIDDLESEX OPPORTUNITY COUNCIL**

South Middlesex Opportunity Council, Inc. (SMOC) is a not-for-profit corporation providing social

services, housing development and job training for 10 towns in the MetroWest region. As one of the towns in SMOC's service area, Wayland is able to appoint one representative to a 30-member board of directors. Nine of the other directors are selected from the other towns in the region; ten directors are selected from the groups served by SMOC; and the remaining ten are selected from the public at large, various community organizations and businesses.

Lawrence Scult is the appointed representative from Wayland to the SMOC Board.

The following list describes SMOC's major programs and services and the Wayland residents served during the past year:

- The Meals on Wheels Program served a total of 1,018 home delivered meals to elderly Wayland residents.
- Fuel Assistance served 6 Wayland residents.
- SMOC Behavioral Health Services provided services to 14 Wayland residents through the following programs: Adult Mental Health Outpatient, Criminal Justice, First Offender, Second Offender and Substance Abuse Services.
- The Rental Assistance Program (Section 8) served one Wayland household.
- SMOC Weatherization Services provided services to 5 Wayland households (1 appliance management audit, 2 weatherization services and 2 heating repairs/replacements).
- Voices Against Violence did presentations at Wayland Middle and High Schools that were attended by 256 students.
- The WIC Program and WIC on Wheels served 17 Wayland residents.

### **CHARITABLE COMMITTEE**

The Committee provides short-term, emergency help to people who have lived in Wayland for at least one year. Payment is made directly to vendors or the suppliers of services. Assistance has been provided for utilities, medicine, food, rent, clothing, medical service, special transportation connected with medical needs, and for other items.

The Wayland Charitable Committee (WCC) reports to the Commissioners of Trust Funds. The Committee's work is funded through a bequest from Suzanne A. Leavitt, which has been supplemented by gifts from Wayland residents, community organizations, and businesses.

In FY'08 the Charitable Committee provided \$35,418 in short-term financial help to Wayland residents. The largest areas of need were utility payments, rent, and medical costs. Since it was established in December 1997, the WCC has provided more than \$187,000 in assistance.

### **VETERANS' AGENT**

The Veterans' Agent is responsible for the administration of assistance to eligible Armed Service Veterans, their spouses, and dependents pursuant to the provisions of MGL c.115.

During FY'08 only modest sums were expended. However, it is anticipated that expenditures for FY'09 year will be higher. Veterans returning from Afghanistan, Iraq, and other combat areas will require encouragement, guidance and help in their rehabilitation to civilian life. In addition, our aging veterans will require greater assistance with healthcare benefits and other needs.

#### **Memorial Day**

The Veterans' office, prior to Memorial Day, assisted by the Wayland Girl Scouts, placed flags at our local cemeteries for our deceased veterans. In addition, following Veterans Day, the Wayland Girl Scouts removed the flags. Wayland is reimbursed seventy-five percent for the cost of the flags by the Department of Veterans Services (DVS).

A flowerbed display and accompanying sign, "IN MEMORY OF ALL VETERANS" was continued at the entrance of our three town cemeteries. This office coordinated the effort with two of our town citizens who will make this a permanent annual event. Each spring a new planting of flowers and its maintenance will continue to honor our deceased veterans at these cemeteries.

#### **Veterans Day**

During November the Wayland Public Library honored Veterans with a display of memorabilia, news articles, and photographs of our combat veterans sharing their experiences. Many favorable comments were noted. A brief ceremony was held at

our Veterans' Memorial on November 11, Veterans' Day. Our Memorial was decorated with hundreds of flags placed by the girls of the "Spread the Bread" organization.

### **Patriotic Tribute**

Wayland High School honored Wayland Veterans and Wayland Fire and Police in observance of September 11th at a home football game on October 26, 2007. The Veterans' office coordinated this effort by contacting and inviting its veterans and their family members to this game. At half-time, the Veterans, police and fire departments marched onto the field and participated with the posting of the colors. The singing of patriotic songs was conducted by Joseph Oneschuk, band director of Wayland High School.

### **Lokerville Green**

This office supported an effort with the Beautification Committee in the organizing of the dedication of Lokerville Green on Sunday, May 8, 2008. A Color Guard from the Wayland VFW Post 6260 opened and closed the ceremony in recognition of the World War II Memorial, which is located on this site.

### **Nursing Home Visitations**

Veterans confined in our local nursing homes in Wayland were visited on Valentine's Day and also during the Christmas season. Encouragement and a small token were given to each veteran, expressing our appreciation for their sacrifices and service to our country.

### **Town Pole Flags**

This office appreciates our Fire Chief Robert Loomer and his department for their on-going, continuing efforts assuring that our flags are flown properly and proudly. The fifty town flags will be taken down following Veterans' Day and returned again prior to Patriot's Day, and their condition will continue to be monitored.

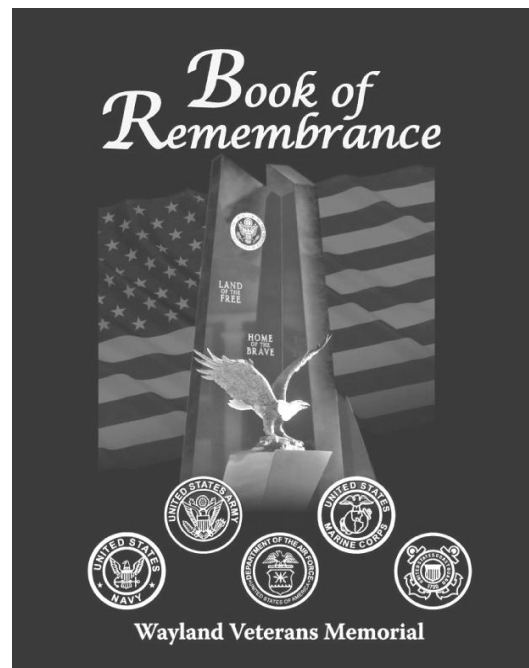
## **VETERANS' MEMORIAL COMMITTEE**

The Wayland Veterans Memorial Committee published the Wayland Veterans **Book of Remembrance** at the beginning of this year (2008) and over 200 copies were distributed in April to those

who pre-ordered it. Additional copies can be purchased from the Town Clerk and at Donelan's Supermarket until supplies are exhausted. Copies of the book are also available for review by interested parties at the Office of the Town Clerk and at the Town Library in addition to being available as part of the library's normal book circulation. Sudbury's library also has purchased a book and a copy is available there.

Feedback from subscribers has been highly favorable regarding the professional quality and content of the book. It is an 8 1/2 by 11 inch hard copy filled with over 100 of our local veterans' personal stories from the American Revolution, Spanish American War, WWI, WWII, The Cold War including Korea and Vietnam, and the Persian Gulf wars in Iraq and Afghanistan. Over 80 photographs, mostly in color, lend realism to the personal stories and help create a realistic visual experience to provide the reader with a historical and educational perspective.

In addition, The Book of Remembrance includes over 1,000 names of veterans who rest in peace in our town's cemeteries and the names of the 39 servicemen who made the ultimate sacrifice for our



Cover of Book of Remembrance  
The Book Honors Those Who Have Served and Sacrificed  
for Our Freedom

*-from the Wayland Veterans Book of Remembrance*

country's freedom. The book serves as a beacon for our younger generation who themselves are recognized in photographs for their patriotism and service in holding Vigils at the Veterans Memorial each November 11.

This past November the Veterans Committee and the Public Ceremonies Committee cooperated in conducting a brief ceremony in recognition of all who serve our country and especially for those who have died for our freedom.



*Twenty-three year-old Wayland boys, Bill Curley, Tom Costello, and Joseph Linnedhan, in Incheon, Korea, 1953*

Another chapter describes what Wayland did on the homefront during the multiple wars and how its citizens helped to contribute to our victories. Still another chapter on shared values describes the missions of the military in the defense of our country, again in historical perspective. For example, each subchapter heading can be found engraved on the base of the Veterans Memorial, thus tying the Book of Remembrance with the Veterans Memorial in front of the town building. Finally, there is a chapter on how a small group of veteran volunteers actually realized the town's dream of a Wayland Veterans Memorial. Although a few citizens thought it might not happen because it had to be created through private donations, it did happen, and the Veterans Committee took on the additional task of fund raising over \$100,000 dollars parallel to the construction of the beautiful black granite Veterans Memorial.

In 2008 the Veterans Committee continued its partnership with Wayland High School for funding the \$500 annual Freedom Prize for the student whose essay on freedom is judged number one among over

200 essays annually submitted. The award takes place each year on Memorial Day at the Lakeview Cemetery.

Finally, as the task of the Veterans Committee draws near completion, we would like to thank all the citizens of Wayland for their support and cooperation throughout the past six years to help make all of the activities described above a huge success. The **Veterans Memorial**, the **Book of Remembrance**, and the **High School Freedom Prize** belong to all the people of Wayland.

We thank all of you for letting us, the Veterans Committee, lead the way in adding these three accomplishments to our community's proud heritage. As engraved on the Memorial and on the last page of the **Book of Remembrance**:

**FREEDOM IS NEVER MORE THAN ONE  
GENERATION AWAY FROM EXTINCTION.**

**IT MUST BE DEFENDED CONSTANTLY BY  
EACH GENERATION.**

**THOSE WHO HAVE KNOWN FREEDOM AND  
LOST IT, NEVER KNOW IT AGAIN.**

**PRESIDENT RONALD W. REAGAN**

Jim Burkley  
Chairman, Wayland Veterans Committee

## **HOUSING AUTHORITY**

The Wayland Housing Authority (WHA) was incorporated in 1970 under M.G.L. Chapter 121B as a public authority to provide safe and sanitary housing to the Town of Wayland. The WHA administers the following housing programs for the Town:

- Bent Park State Elderly Housing
- Cochituate Village Apartments Federal Elderly Housing
- Family Scattered Site Federal Public Housing
- Section 8 Voucher Rental Assistance Programs

In addition, information on other town-wide affordable housing programs can be obtained at the WHA office:

- Soft Second Loan Program (first-time homebuyer mortgage assistance)
- Affordable Accessory Apartment Program
- First-time Homeownership Programs.



Cochituate Village Apartments  
Senior Housing

The WHA is accepting applications for all public housing and Section 8 Housing Choice Voucher Program waiting lists. The WHA maintains a local preference for admissions in all housing programs.

The WHA's updated agency plan for the federal housing programs, which describes the mission of the WHA, long-range goals, objectives, and action plan, may be reviewed at the WHA office. In 2007, the WHA received a HUD grant of \$103,993 to fund capital improvements. This grant will fund capital improvements to the Cochituate Village Apartments and family public housing scattered sites. The WHA raises its operating funds from rent revenue and HUD operating subsidies

The Zoning Board of Appeals approved the WHA's Ch 40B comprehensive permit application to convert an existing unit of public housing from a one-family to a two-family duplex. Funding for this will come from a HUD Capital Fund Program grant. We anticipate that *work will be done by students from the Minuteman School of Applied Arts & Sciences. The site will be utilized as a teaching classroom for students to practice home renovations and remodeling.*

The Department of Housing and Community Development granted the Town a \$25,000 Priority Development Fund planning grant for a conceptual affordable housing and open space plan for Doran Road. The plan will include a set-aside of space for a

possible future septic treatment plant to serve the surrounding neighborhood.

The WHA welcomed our newly elected member, Bret Francis, to the Board of Commissioners. WHA representatives serve on the Wayland Housing Partnership, the Community Preservation Committee, and the Nike Site Reuse Advisory Committee.

The WHA is indebted to the community volunteers who provide outstanding service to the WHA and our residents. We appreciate the Town's continued support of public and affordable housing.

### **FAIR HOUSING COMMITTEE**

The Fair Housing Committee is charged with facilitating equal access to housing regardless of race, color, age, sex, religion, national origin, sexual orientation, veteran status, disability, welfare status, or children. To do this, the Fair Housing Committee must analyze the community and develop a plan to eliminate any barriers that may exist that hinder equal access to and the choice of housing. The committee is directly responsible to the Board of Selectmen and the Massachusetts Commission Against Discrimination (MCAD). It must adhere to guidelines set forth by MCAD to avoid jeopardizing Wayland's applications for state grants. Complaints about housing discrimination may be made to the Fair Housing Committee through the Fair Housing Officer. There have been no complaints in recent years.

### **YOUTH ADVISORY COMMITTEE**

The Youth Advisory Committee oversees the Youth and Family Services Department, otherwise known as Wayland Youth and Family Services (WYFS). This board is comprised of representatives from the community as well as the police and school departments. Five categories of services are provided by the department: counseling; consultation; community education and prevention; information and referral; and crisis intervention. After hours emergency coverage is provided by Psychiatric Emergency Services in Framingham.

Confidential counseling services for children and their families is provided free of charge to Wayland children and their families. They are seen at home, at school, or in our office in the Town Building. Issues may include typical problems encountered in daily living as families grow and change, such as

communication problems, family conflict, stress management, depression and anxiety, suicidality, and coping with divorce, illness and death. In addition, we offer evaluation and treatment for substance abuse. In collaboration with the Wayland Police and the High School, our Diversion Program offers a constructive alternative to court involvement for youth who are apprehended for non-violent illegal activities. This year we maintained an on-site presence at the high school to increase access for students and staff.

We are available on an informal basis to provide consultation on issues related to the development and psychological wellbeing of children, teenagers, and families. Parents, school personnel, and others in our community who have ongoing contact with youth are invited to call.

Prevention and Community Education initiatives typically focus on topics related to developmental processes and mental and physical well-being of children and families. In collaboration with the Wayland Substance Abuse Prevention Coalition and the Parent/Teacher Organizations, we provide lectures and workshops each year. In FY08 we offered "Positive Approaches to Managing Stress in the Family" with Robert Evans, Ph.D., "Raising Healthy Kids in an Oversexualized, Online, In-Your-Face World" with Sharon Maxwell, Ph.D., and "Preparing Teens for Independence: Keeping Safe and Healthy During the College Years" with William DeJong, Ph.D. and Laurie Davidson, M.A. We also sponsored a monthly discussion group for single parents, and underwent training to provide substance abuse prevention programs for small groups of interested parents. We receive valuable assistance in planning and executing many of our programs from the Friends of Youth and Family Services.

In recent years, providing opportunities for community service has become an important part of our mission to support healthy development for youth. In collaboration with Wayland High School staff, we organized a monthly event for high school students. As in past years, we offered an 8 week Summer Community Service Program in which 26 students volunteered, sometimes several times per week, at their choice of 9 potential service sites.

In February, 2008 Director Paul Neustadt, LICSW, retired after 17 years of service to the Town. Lynn Dowd, Psy.D., long time Assistant Director, was appointed to replace him.

## **TRANSPORTATION COMMITTEE**

As a result of the economic stimulus package of FY2007, Wayland found it advantageous to join the MetroWest Regional Transit Authority (MWRTA). The annual MBTA assessment of approximately \$80,000 could then be redirected to the regional transit authority for the purchase of transportation services for Wayland elders and disabled of any age.

During FY 2008, MWRTA worked to coordinate services in its member towns. Although larger towns like Framingham and Natick received service first, the MWRTA started reimbursing Wayland for its outsourced transportation effective February 2008. At that time, Wayland was able to increase its total service hours from 35 to 40 hours/wk. The MBTA Riverside Station was added as a service location to assist residents in making better connections to Boston and area locations. The MWRTA anticipates expanded service with new buses into Wayland in January 2009. Expanded service will also include a fixed route bus. The Fixed Route Bus will operate through Cochituate and select points in Framingham and Natick. Riders of any age will be able to use this bus – youth/adults.

During FY08, a monthly group grocery shopping bus was introduced. This program operated at full capacity. The COA van also operated daily at approximately 100% capacity. The COA continued to offer a Medical Taxi Voucher program to elders and disabled. The Taxi Voucher program was also at capacity. The \$5000 budget allocation was fully expended. To continue the taxi voucher program in FY09, user parameters will need to be identified. The demand for service is far greater than the budget allocation.

The Transportation Committee is hopeful that the MWRTA will be fully operating its buses in Wayland on both a fixed route and demand-response system (a dial-a-ride, door to door service.) during FY09. It is projected that MWRTA service hours will be increased to provide more residents with improved service. The need for transportation is critical in this community. Current services are at full capacity.

Lorraine Greiff, Chair  
Transportation Committee

**CULTURAL COUNCIL**

In 2008, the Massachusetts Cultural Council awarded the Wayland Cultural Council \$ 4,300.00 to fund varied cultural programs and activities that would benefit the community. Applications were solicited and applicants were interviewed by the committee.

The Wayland Cultural Council awarded the following grants:

Commonwealth Ballet Company .....	\$ 750.00
Discover Museums .....	\$ 250.00
Golden Tones .....	\$ 300.00
John Root/ Library .....	\$ 150.00
Post Road Musicians .....	\$ 600.00
Park & Rec. Owl Program .....	\$ 395.00
Gospel Choir/CAPA .....	\$ 300.00
Library Writers Workshop .....	\$ 550.00
Historical Society/ Lecture and Exhibit	\$ 200.00
Little Theatre Concert .....	\$ 500.00

The Artspace Gallery in the Wayland Town Bldg. featured exhibits of the diverse culture, history and exceptional talent of the community.

Exhibits included the Wayland Historical Society’s exceptional history of slavery in Wayland with a Gallery talk to compliment the exhibit. The Middle School and the High School focused on very varied and talented student works. The posters done by the Language Arts department were unusual and caused visitors to stop and peruse. Marge Krakauer’s student exhibit was excellent and the COA presented a great show done by our Sr. citizens. Judith Scott was able to present information and flyers from Museums and historic spots throughout MetroWest- a veritable travelogue on the Artspace walls.

The Wayland Cultural Council hosted public receptions for most of the exhibits and they were well attended with enthusiasm. We are proud and grateful to be able to display Wayland’s finest!

Many thanks to the Selectmen who have supported this endeavor.

Suggestions and applications are always welcome.

Sincerely,  
Carole M. Felz, Chairman.

**CABLE TV  
ADVISORY COMMITTEE**

The Cable TV Advisory Committee consists of a group of Town residents who advise the Board of Selectmen (BOS) on matters relating to the Town’s cable television and related cable services. Under applicable law, the BOS is the official “Issuing Authority” for the Town’s cable licensees and prospective licensees.

The Committee has an authorized complement of eight members. At present there are five active members--Phil Radoff (chair), Richard Turner, Steve Allen, Thomas Klem and Joe Schwendt--one inactive member and two vacancies.

This year has been a busy one for the Committee. Under the leadership of special cable counsel recommended by the Committee and retained by the Town, the Committee negotiated, and the BOS signed, a license agreement with Verizon early in the year. The license requires Verizon to make a stream of payments to the Town for operation of, and capital purchases for, public, educational and governmental (PEG) cable television stations and to provide one PEG channel in 2008 and a second PEG channel in 2009. However, the BOS declined to forward Verizon’s initial payment to the Town’s PEG cable TV provider, WayCAM (described below), until WayCAM and the BOS enter into a memorandum of agreement (MOA) to provide greater visibility and control of WayCAM’s budgets to the BOS. The BOS has also sought an increase in the number of WayCAM directors appointed by the BOS and the Superintendent of Schools. The BOS did not authorize the Committee to participate in the negotiations with WayCAM, which are believed to be substantially completed.

The Committee has served as liaison with Verizon and Comcast and has responded to several subscriber questions and complaints about service and billing issues. It also provided informal advice to Town departments concerning possible use of the I-Net and the availability of services from Verizon and Comcast.

The Committee will shortly be preparing for license renewal negotiations with Comcast, whose current license expires in 2010.



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**WAYLAND COMMUNITY ACCESS AND MEDIA INC.  
(WayCAM)**

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Wayland Community Access and Media, Inc. (WayCAM) works cooperatively with the Cable TV Committee. It is the independent non-profit corporation that oversees the activities of Wayland's local access station, which is received from Comcast on Channel 9, and as of July 14, 2008, also from Verizon on Channel 37. WayCam has one full-time employee, Jim Mullane, the Station Manager, who is assisted by an increasing number of volunteers. WayCAM's Board of Directors consists of Ken Isaacson, president; Richard Turner, Vice-President in charge of operations; Susan Koffman, treasurer; Joe Damplo, appointed by the Superintendent of Wayland schools; Betsy Moyer and Tom Turner, appointed by the Selectmen; and Craig Cook. The Wayland Channel will have served the community of Wayland for twenty-three years, as of September 17, 2008. During the past year the number of programs on Wayland Channel 9 has again risen dramatically, to an average of 26 original programs per month, up from approximately 15 in the previous 12 months. This is an increase not only in educational and public interest coverage but also in the broadcast of public meetings. WayCAM's mandate is to broadcast Annual and Special Town Meetings, but it has also regularly broadcast Board of Selectmen and School Committee meetings, other Town boards' meetings and meetings relating to the Town Center and other topics of general interest to

the Town. In cooperation with the Board of Selectmen and the School Department, WayCAM added a live feed to the High School Commons, increasing WayCAM's live broadcast capability. WayCAM partnered with the Public Library in 2008 to create a mini-studio capable of live broadcasting. Jim Mullane has served the Town as Station Manager for 10 years and has been an energetic and creative champion of education for young people, providing programs for students of all ages. He conducts eight classes for high school students. He also offers programs in video production to students at all three elementary schools and the middle school, as well as for community residents. In May 2008, WayCAM granted two cash award scholarships "in recognition of achievement in communication and television production and ... dedication to a future in this field." The annual cash award is funded by membership and dubbing fees.

WayCAM's educational programs give unique technical training to our young people, 100 students in the current school year, up from 80 last year; not only in television production but also in the areas of graphic arts, advertising, electronics and performing arts. WayCAM has helped to build self-esteem in the students and confidence in their own skills, has inspired creativity and imagination and has enriched their school experience.

<b>SPECIAL STATE PRIMARY ELECTION - SEPTEMBER 4, 2007</b>
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Eligible Voters: 6,399  
 Total Votes Cast: 1,161  
 Percent of Voters: 18%

**REP IN CONGRESS 5<sup>TH</sup> (1, 3, and 4)**

DEMOCRATIC	PREC 1	PREC 3	PREC 4	TOTALS
Blanks	0	1	0	1
Eileen M. Donoghue	40	29	33	102
James B. Eldridge	131	80	88	299
Barry R. Finegold	34	35	72	141
James R. Miceli	0	0	2	2
<b>Nicola S. Tsongas</b>	<b>160</b>	<b>161</b>	<b>131</b>	<b>452</b>
Write-Ins	0	0	0	0
<b>TOTALS</b>	<b>365</b>	<b>306</b>	<b>326</b>	<b>997</b>

**REPUBLICAN**

Blanks	0	0	1	1
<b>Jim Ogonowski</b>	<b>50</b>	<b>31</b>	<b>43</b>	<b>124</b>
Thomas P. Tierney	14	11	11	36
Write-Ins	1	0	2	3
<b>TOTALS</b>	<b>65</b>	<b>42</b>	<b>57</b>	<b>164</b>

**GREEN-RAINBOW PARTY**

Blanks	0	0	0	0
Write-Ins	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**WORKING FAMILIES PARTY**

Blanks	0	0	0	0
Write Ins	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>SPECIAL STATE ELECTION - OCTOBER 16, 2007</b>
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Eligible Voters: 6,427  
 Total Votes Cast: 1,893  
 Percent of Voters: 29%

**REP IN CONGRESS 5<sup>TH</sup> (1, 3, and 4)**

PREC 1	PREC 3	PREC 4	TOTALS
Blanks	0	0	0
Jim Ogonowski	215	173	233
<b>Nicola S. Tsongas</b>	<b>441</b>	<b>373</b>	<b>432</b>
Kurt Hayes	4	2	3
Patrick O. Murphy	6	3	3
Kevin J. Thompson	2	1	1
Write-Ins	0	1	0
<b>TOTALS</b>	<b>668</b>	<b>553</b>	<b>672</b>

<b>PRESIDENTIAL PRIMARY - FEBRUARY 5, 2008</b>
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Eligible Voters:	8,778
Total Votes Cast:	5,505
Percent of Voters:	63%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>DEMOCRAT</b>					
<b><u>Presidential Preference</u></b>					
John R. Edwards	8	15	6	6	35
Hillary Clinton	458	474	461	418	1811
Joseph R. Biden, Jr.	0	0	0	2	2
Christopher J. Dodd	0	0	0	0	0
Mike Gravel	0	2	0	0	2
Barack Obama	547	489	424	593	2053
Dennis J. Kucinich	1	3	0	1	5
Bill Richardson	1	1	0	2	4
No Preference	1	2	1	0	4
Write In	1	0	0	3	4
Blank	1	0	0	1	2
<b><u>State Committee Man</u></b>					
Walter F. McDonough	537	553	471	523	2084
Write In	3	8	4	3	18
Blank	478	425	417	500	1820
<b><u>State Committee Woman</u></b>					
Ellen L. Parker	561	564	475	525	2125
Write In	0	2	1	5	8
Blank	457	420	416	496	1789
<b><u>Town Committee</u></b>					
Group					0
Jonathan F. Saxton	403	429	392	385	1609
Irene N. Chang	404	382	375	382	1543
Barbara S. Fox	399	429	398	388	1614
Michael Lewis Tichnor	463	448	427	508	1846
Cathaleen L. Ashton	399	423	364	381	1567
Diana E. Warren	395	378	352	398	1523
Sylvia L. Dickens-Lurowist	386	382	353	371	1492
Werner F. Gossels	482	442	405	478	1807
Elaine F. Gossels	469	429	413	478	1789
Michael Bate	389	362	351	373	1475

	<b>PREC 1</b>	<b>PREC 2</b>	<b>PREC 3</b>	<b>PREC 4</b>	<b>TOTALS</b>
Joan Blair	401	370	365	419	1555
Karen Kelly Krowne	409	406	421	419	1655
Lois Doerr	408	395	360	391	1554
Ann T. Cook-Frantz	379	367	354	364	1464
Sandra Coy	396	412	357	372	1537
Betty J. Salzberg	403	366	363	378	1510
Stas Gayshan	401	368	351	373	1493
Susan Smith Hager	378	377	381	389	1525
Rodney J. Hager	377	364	367	374	1482
Matthew M. Shear	388	380	377	394	1539
Joseph E. Owens	375	399	348	378	1500
Thomas P. Conroy	464	465	401	449	1779
Paul Doerr	403	399	359	389	1550
Joanne T. M. Berry	421	468	402	403	1694
Joseph M. Vitagliano	393	405	367	380	1545
Write In total	20	14	4	13	51
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Blank	25425	24451	21813	25883	97572
<b>DEMOCRAT</b>	1018	986	892	1026	3922

**REPUBLICAN**

	<b>PREC 1</b>	<b>PREC 2</b>	<b>PREC 3</b>	<b>PREC 4</b>	<b>TOTALS</b>
<b><u>Presidential Preference</u></b>					
John McCain	174	138	159	207	678
Fred Thompson	0	0	1	1	2
Tom Tancredo	0	0	0	0	0
Duncan Hunter	0	0	0	0	0
Mike Huckabee	7	8	6	4	25
Mitt Romney	192	192	170	265	819
Ron Paul	10	13	12	7	42
Rudy Giuliani	4	3	0	0	7
No Preference	1	0	1	1	3
Write In	2	0	1	0	3
Blank	1	0	0	0	1

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b><u>State Committee Man</u></b>					
Gregory M. Casey	217	173	192	271	853
Write In	2	2	2	2	8
Blank	172	179	156	212	719
<b><u>Town Committee</u></b>					
Group					0
Robert E. Murch	161	120	127	188	596
Jane S. Murch	164	123	130	185	602
James J. Morrissey, Jr.	150	120	131	178	579
Anne L. Scarpato	145	129	135	179	588
Kent E. George	140	128	124	183	575
John C. Toto	148	138	126	180	592
Alan Vogt	157	122	122	178	579
Nancy M. Keith	155	130	128	196	609
Susan W. Pope	290	212	198	328	1028
Lucile Pillow Hicks	189	145	142	248	724
Roderick L. Geer	142	120	123	176	561
Alan J. Reiss	162	156	134	195	647
William A. Currier	142	134	128	175	579
Jeffrey A. Horan	139	122	125	168	554
Shivaun C. Pryor	161	126	129	179	595
Edward M. Safran	141	122	129	172	564
Elizabeth A. Salerno	151	133	130	183	597
Maureen McMorrow	145	124	124	176	569
William E. Gilmour	147	130	138	187	602
Geoffrey E. Smith	147	131	125	182	585
Write In	18	8	4	11	41
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Blank	10491	9717	9598	13128	42934
<b>Republican</b>	391	354	350	485	1580

	PREC 1	PREC 2	PREC 3	PREC4	TOTAL
<b>GREEN-RAINBOW</b>					
<b><u>Presidential Preference</u></b>					
Jared Ball	0	0	0	0	0
Ralph Nader	0	0	0	0	0
Elaine Brown	1	0	0	0	1
Kat Swift	0	0	0	0	0
Cynthia McKinney	0	0	1	0	1
Kent Mesplay	0	0	0	0	0
No Preference	0	0	0	0	0
Write In	0	1	0	0	1
Blank	0	0	0	0	0
<b><u>State Committee Man</u></b>					
Write In	0	0	0	0	0
Blank	1	1	1	0	3
<b><u>State Committee Woman</u></b>					
Write In	0	0	0	0	0
Blank	1	1	1	0	3
<b><u>Town Committee</u></b>					
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Blank	10	10	10	10	40
<b>Green-Rainbow</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>3</b>
<b>WORKING FAMILIES</b>					
<b><u>Presidential Preference</u></b>					
No Preference	0	0	0	0	0
Write In	0	0	0	0	0
Blank	0	0	0	0	0

	PREC 1	PREC 2	PREC 3	PREC4	TOTAL
<b><u>State Committee Man</u></b>					
Write In	0	0	0	0	0
Blank	0	0	0	0	0
<b><u>State Committee Woman</u></b>					
Write In	0	0	0	0	0
Blank	0	0	0	0	0
<b><u>Town Committee</u></b>					
Write In	0	0	0	0	0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Write In					0
Blank					0
<b>Working Families</b>	0	0	0	0	0

<b>ANNUAL TOWN ELECTION – APRIL 8, 2008</b>
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Eligible Voters: 8,760  
 Total Votes Cast: 4,446  
 Percent of Voters: 51%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b><u>MODERATOR (1) 3YR</u></b>					
Blanks	284	360	292	344	1280
<b>C. Peter R. Gossels</b>	<b>829</b>	<b>758</b>	<b>684</b>	<b>877</b>	<b>3148</b>
Write-Ins	4	5	2	7	18
<b>TOTALS</b>	<b>1117</b>	<b>1123</b>	<b>978</b>	<b>1228</b>	<b>4446</b>
<b><u>BOARD OF SELECTMEN (2) 3YR</u></b>					
Blanks	353	361	364	382	1460
<b>Joseph F. Nolan</b>	<b>561</b>	<b>534</b>	<b>512</b>	<b>655</b>	<b>2262</b>
Alan J. Reiss	420	472	346	429	1667
<b>Steven J. Correia</b>	<b>544</b>	<b>396</b>	<b>343</b>	<b>598</b>	<b>1881</b>
Mark A. Santangelo	350	478	385	389	1602
Write-Ins	6	5	6	3	20
<b>TOTALS</b>	<b>2234</b>	<b>2246</b>	<b>1956</b>	<b>2456</b>	<b>8892</b>
<b><u>SCHOOL COMMITTEE (2) 3YR</u></b>					
Blanks	536	707	588	567	2398
<b>Barbara J. Fletcher</b>	<b>628</b>	<b>574</b>	<b>345</b>	<b>694</b>	<b>2241</b>
<b>Louis M. Jurist</b>	<b>551</b>	<b>468</b>	<b>302</b>	<b>646</b>	<b>1967</b>
Steven M. Glovsky	221	257	205	225	908
Jeffrey S. Baron (write in)	296	234	512	323	1365
Write-Ins	2	6	4	1	13
<b>TOTALS</b>	<b>2234</b>	<b>2246</b>	<b>1956</b>	<b>2456</b>	<b>8892</b>
<b><u>BOARD OF ASSESSORS (2) 3YR</u></b>					
Blanks	1542	1572	1366	1627	6107
<b>Jayson S. Brodie</b>	<b>583</b>	<b>565</b>	<b>486</b>	<b>640</b>	<b>2274</b>
<b>Bruce Cummings (write in)</b>	<b>89</b>	<b>72</b>	<b>70</b>	<b>147</b>	<b>378</b>
Write-Ins	20	37	34	42	133
<b>TOTALS</b>	<b>2234</b>	<b>2246</b>	<b>1956</b>	<b>2456</b>	<b>8892</b>
<b><u>BOARD OF ASSESSORS (1) 1 YR</u></b>					
Blanks	1015	1056	910	1054	4035
<b>John F. Knapp (write-in)</b>	<b>78</b>	<b>47</b>	<b>39</b>	<b>146</b>	<b>310</b>
Write-Ins	24	20	29	28	101
<b>TOTALS</b>	<b>1117</b>	<b>1123</b>	<b>978</b>	<b>1228</b>	<b>4446</b>
<b><u>LIBRARY TRUSTEES (2) 3YR</u></b>					
Blanks	994	1095	902	1083	4074
<b>Aida A. Gennis</b>	<b>623</b>	<b>605</b>	<b>571</b>	<b>697</b>	<b>2496</b>
<b>Lynne J. Lipcon</b>	<b>615</b>	<b>543</b>	<b>482</b>	<b>675</b>	<b>2315</b>
Write-Ins	2	3	1	1	7
<b>TOTALS</b>	<b>2234</b>	<b>2246</b>	<b>1956</b>	<b>2456</b>	<b>8892</b>



	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b><u>BOARD OF HEALTH (2) 3YR</u></b>					
Blanks	1194	1266	1028	1305	4793
<b>Anna M. Ludwig</b>	<b>511</b>	<b>511</b>	<b>493</b>	<b>573</b>	<b>2088</b>
<b>Michael B. Wegerbauer</b>	<b>478</b>	<b>423</b>	<b>385</b>	<b>511</b>	<b>1797</b>
Write-Ins	51	46	50	67	214
<b>TOTALS</b>	<b>2234</b>	<b>2246</b>	<b>1956</b>	<b>2456</b>	<b>8892</b>
<b><u>BOARD OF HEALTH (1) 1 YR</u></b>					
Blanks	1016	1031	925	1095	4067
<b>Simone Elizabeth Mordas (write in)</b>	<b>81</b>	<b>73</b>	<b>36</b>	<b>123</b>	<b>313</b>
Write-Ins	20	19	17	10	66
<b>TOTALS</b>	<b>1117</b>	<b>1123</b>	<b>978</b>	<b>1228</b>	<b>4446</b>
<b><u>ROAD COMMISSIONER (1) 3YR</u></b>					
Blanks	537	512	436	607	2092
<b>Mark A. Santangelo</b>	<b>568</b>	<b>603</b>	<b>541</b>	<b>600</b>	<b>2312</b>
Write-Ins	12	8	1	21	42
<b>TOTALS</b>	<b>1117</b>	<b>1123</b>	<b>978</b>	<b>1228</b>	<b>4446</b>
<b><u>PLANNING BOARD 1 (5 YR)</u></b>					
Blanks	577	600	508	654	2339
<b>Albert I. Montague, Jr.</b>	<b>536</b>	<b>519</b>	<b>469</b>	<b>571</b>	<b>2095</b>
Write-Ins	4	4	1	3	12
<b>TOTALS</b>	<b>1117</b>	<b>1123</b>	<b>978</b>	<b>1228</b>	<b>4446</b>
<b><u>PARK &amp; REC COMM (1) 3 YR</u></b>					
Blanks	456	479	426	512	1873
<b>Anna Meliones</b>	<b>658</b>	<b>639</b>	<b>552</b>	<b>714</b>	<b>2563</b>
Write-Ins	3	5	0	2	10
<b>TOTALS</b>	<b>1117</b>	<b>1123</b>	<b>978</b>	<b>1228</b>	<b>4446</b>
<b><u>WATER COMMISSIONER (1) 3YR</u></b>					
Blanks	1097	1103	961	1210	4371
<b>W. Edward Lewis (Write-in)</b>	<b>3</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>11</b>
Write-Ins	17	16	15	16	64
<b>TOTALS</b>	<b>1117</b>	<b>1123</b>	<b>978</b>	<b>1228</b>	<b>4446</b>
<b><u>COMM OF TRUST FUNDS (1) 3YR</u></b>					
Blanks	535	590	496	604	2225
<b>John B. Wilson</b>	<b>580</b>	<b>530</b>	<b>481</b>	<b>623</b>	<b>2214</b>
Write-Ins	2	3	1	1	7
<b>TOTALS</b>	<b>1117</b>	<b>1123</b>	<b>978</b>	<b>1228</b>	<b>4446</b>
<b><u>HOUSING AUTHORITY (1) 5 YR</u></b>					
Blanks	1108	1110	960	1215	4393
<b>Bret J. Francis (Write-in)</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>4</b>
Write-Ins	9	11	16	13	49
<b>TOTALS</b>	<b>1117</b>	<b>1123</b>	<b>978</b>	<b>1228</b>	<b>4446</b>

	<b>PREC 1</b>	<b>PREC 2</b>	<b>PREC 3</b>	<b>PREC 4</b>	<b>TOTALS</b>
<b><u>QUESTION NO. 1 (OVERRIDE)</u></b>					
Blanks	22	18	34	23	97
<b>Yes</b>	<b>636</b>	<b>523</b>	<b>545</b>	<b>701</b>	<b>2405</b>
No	459	582	399	504	1944
<b>TOTALS</b>	<b>1117</b>	<b>1123</b>	<b>978</b>	<b>1228</b>	<b>4446</b>
<b><u>QUESTION NO. 2 (DEBT EXCLUSION)</u></b>					
Blanks	46	39	51	35	171
<b>Yes</b>	<b>727</b>	<b>598</b>	<b>586</b>	<b>794</b>	<b>2705</b>
No	344	486	341	399	1570
<b>TOTALS</b>	<b>1117</b>	<b>1123</b>	<b>978</b>	<b>1228</b>	<b>4446</b>

**TOWN OF WAYLAND  
SPECIAL TOWN MEETING  
NOVEMBER 8, 2007**

**DATE:**

Thursday, November 8, 2007

**ARTICLES DISPOSED OF:**

1, 3,4,5,6,7,9

**ARTICLES PASSED OVER:**

2, 8

**RETURN OF SERVICE**

MIDDLESEX, s.s.

October 24, 2007

To any of the Constables of the Town of Wayland, Greetings:

I, William E. Pickett, Jr., duly qualified constable of the Town of Wayland, do hereby affirm and certify that I have posted the Warrant for the Special Town Meeting to be held on Thursday, November 8, 2007, by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Public Library and the Happy Hollow School, by posting fourteen (14) days at least before the date appointed for the posting of the Warrant for the Special Town Meeting. Posting was done October 24, 2007.

**VOTES ENACTED:**

**THURSDAY, NOVEMBER 8, 2007 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE,**

**C. PETER R. GOSSELS, MODERATOR:**

Pursuant to the Warrant dated October 22, 2007, signed by, Joseph F. Nolan, Michael L. Tichnor, William D. Whitney, and Alan J. Reiss, Selectmen, served and return of service given by William E. Pickett, Jr., Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Special Town Meeting met this day at Wayland High School Field House, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

**ERRATA:**

**CURRENT TOWN BOARD VACANCIES**

APPOINTED COMMISSIONS/COMMITTEES	TO BE APPOINTED	TERM
BOARD OF HEALTH	1 Vacancy	Fill a Term to Expire with the April 2008 Town Election
CABLE TV ADVISORY COMMITTEE	1 Vacancy	1 Year
HISTORIC DISTRICT COMMISSION ALTERNATE MEMBER	2 Vacancies	3 Years
HISTORICAL COMMISSION	1 Vacancy	3 Years
HOUSING PARTNERSHIP	1 Vacancy	Fill a Term to Expire June 30, 2008
METROWEST OPEN SPACE TASKFORCE	1 Vacancy	1 Year
NIKE SITE REUSE ADVISORY COMMITTEE	1 Vacancy	Fill a Term to Expire June 30, 2009
SENIOR TAX RELIEF COMMITTEE	3 Vacancies	1 Year
SEPTAGE COMMITTEE	1 Vacancy	3 Years

**Anyone interested in filling the above openings may obtain further information from the Town Administrator's Office.**

<p><b>ARTICLE 1: RESOLUTION ENDORSING THE WORK OF THE WAYLAND HURRICANE RELIEF STEERING COMMITTEE</b></p>
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*Proposed by: Board of Selectmen*

To determine whether the Town will vote to adopt a resolution to continue to endorse the work of the Wayland-to-Waveland organization in its efforts to assist the citizens of Waveland, Mississippi to rebuild their community devastated by Hurricane Katrina in August and September 2005.

RESOLVED, that the citizens of Wayland, Massachusetts reaffirm the public-private partnership comprised of the Town, the Wayland-to-Waveland hurricane recovery organization, and the ever-expanding network of volunteers committed to rebuilding efforts and developing personal relationships in our sister community of Waveland, Mississippi; and,

BE IT FURTHER RESOLVED, that this Town Meeting commend the efforts of the steering committee, contractors, skilled craftsmen, and citizen volunteers from across the Commonwealth who are dedicated to constructing eight homes in Waveland by February 2008 and encourage its fellow citizens to donate money and material to support or to volunteer their time to participate in the Mission to Mississippi rebuilding project.

**MOTION:**

Michael L. Tichnor moved and was duly seconded that it be resolved that the Town hereby formally endorses the work of the Wayland-to-Waveland organization in its efforts to assist the citizens of Waveland, Mississippi to rebuild their community devastated by Hurricane Katrina in August and September 2005.

**VOTED:** UNANIMOUSLY IN FAVOR

<p><b>ARTICLE 2: CREATE A DEPARTMENT OF PUBLIC WORKS</b></p>
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*Sponsored by: Board of Selectmen*

To determine whether the Town will vote to:

- 1.) authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act providing for the establishment of a Department of Public Works substantially the same as the special act set forth on pages 5 through 8 of this warrant;
- 2.) Amend the Code of the Town of Wayland effective July 1, 2008 by:
  - a.) adding thereto the following new Chapter:

**“Chapter 151**

**Director of Public Works**

**§151-1. Appointment and Qualifications.**

151.1.1 The Town Administrator, in consultation with the Board of Public Works, may appoint a Director of Public Works for a term of one to three years or the Director of Public Works may serve the Town at will and at the pleasure of the Town Administrator. The Director of Public Works shall receive such aggregate compensation and fringe benefits, not exceeding the amount appropriated, as the Town Administrator may determine in accordance with the Town’s Personnel By-Laws and Wage and Salary Classification Plan. The Town Administrator may, but is not required to, establish a written employment contract with the Director of Public Works to provide for the salary, fringe benefits, and other conditions of employment of the Director of Public Works in accordance with the Town’s

Personnel By-Laws and Wage and Salary Classification Plan. The Director of Public Works position shall be a managerial and confidential employee as such is defined by Massachusetts General Laws Chapter 150E and relevant case law from the Massachusetts Labor Relations Commission.

151.1.2 The Director of Public Works shall hold no elective Town office, but may be appointed by the Town Administrator to any other compatible Town office or position. The Director of Public Works shall devote full-time to the responsibilities of the department, and shall engage in no other business or occupation without advance written authorization by the Town Administrator.

**§151-2. Authority and Responsibilities.**

151.2.1 The Director of Public Works shall be responsible for the day to day management and operations of the Department of Public Works and shall act by and for the Board of Public Works in carrying out its responsibilities and in the exercise of its authority and powers established by general and special law, by-law and vote of the Town. The Town Administrator will provide operational and administrative (including, but not limited to budget and financial management, procurement, employment relations, collective bargaining, personnel administration, insurance and risk management matters) direction to the Director of Public Works.

151.2.2 Subject to ratification by the Town Administrator or his/her designee, the Director of Public Works shall have the power and authority to appoint, on the basis of merit and fitness alone, and, discipline, suspend, demote, transfer or terminate supervisory or managerial personnel in the Department of Public Works. The Director of Public Works shall also have the authority to hire, promote, discipline, suspend, demote, transfer or terminate all other personnel in the Department of Public Works. All personnel actions taken by the Director of Public Works shall be taken in accordance will all applicable laws, provisions of any collective bargaining agreements, personnel by-laws and personnel practices and policies.

151.2.3 The Director of Public Works shall:

- (a) manage and supervise all operations, affairs and personnel of the Department of Public Works;
- (b) implement the goals and objectives established by the Town Administrator which shall be consistent with the policies of the Board of Public Works;
- (c) act as the liaison with and represent the Department of Public Works before state, federal and regional authorities;
- (d) serve as the Department of Public Works' public information officer in responding to suggestions, complaints and criticisms;
- (e) annually prepare and submit to the Board of Public Works for its review, and to the Town Administrator for his/her subsequent recommendation to the Finance Committee, a departmental budget showing proposed expenditures and revenues for the ensuing fiscal year;  
and
- (f) perform such other duties as may be required by the Town Administrator, by-law, state law or federal law, rules and regulations and the Director of Public Works' job description.

**§151-3. Removal of the Director of Public Works.**

Section 151.3.1 Termination of employment of any director of public works shall be effected by order of the Town Administrator.

**§151-4. Acting Director of Public Works.**

Section 151.4.1 The Town Administrator may designate a qualified person to serve as the Acting or Interim Director of Public Works and to perform the duties of the of the Director of Public Works during the period of any vacancy caused by the Director of Public Works' absence, illness, suspension, termination or resignation.”;

- (b) by replacing “Board of Health” wherever said words appear in Chapter 153 thereof with the words “Board of Public Works”;

- (c) by replacing “Superintendent of Streets” in §158-1 thereof with the words “Board of Public Works”;
  - (d) by replacing “Wayland Highway Department” in §158-6, §158-8 and §158-9 thereof with the words “Board of Public Works”;
  - (e) by replacing “Board of Road Commissioners” wherever said words appear in §158-13 thereof with the words “Board of Public Works”;
  - (f) by replacing “Water Commissioners” and “Board of Water Commissioners” wherever said words appear in Chapter 190 and Chapter 191 thereof with the words “Board of Public Works”; and
  - (g) by adding to Chapter 43 thereof, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town (Appendix C), Non-Union Wage Scale, N Schedule, position titles and salary grades for the Director of Public Works.
- 3.) amend and modify its vote under Article 10 of the Warrant for the 1996 Annual Town Meeting by transferring the care, custody, management and control of the parcel of land containing 5.9 acres, more or less, and comprising a portion of the so-called Old Landfill located on the southerly side of Boston Post Road and described in an order of taking dated March 30, 1970 and recorded with the Middlesex South Registry of Deeds in Book 11816, Page 625 and the parcels of land located off the northerly side of Boston Post Road, containing, in the aggregate, 37.54 acres, more or less, and comprising the so-called Sandhill Landfill and described in an order of taking dated June 5, 1967 and recorded with said Registry of Deeds in Book 11351, Page 146 and an order of taking dated March 8, 1971 and recorded with said Registry of Deeds in Book 11977, Page 704, and all landfill-related employees, equipment, vehicles, structures, material, supplies budgetary funds, other funds and accounts from the Board of Health to the Department of Public Works effective July 1, 2008; and
- 4.) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to amend the intermunicipal agreement between the Town of Sudbury and the Town of Wayland dated June 4, 1997 relative to the Wayland-Sudbury Septage Treatment Facility by changing the manner of selection of the four (4) Town of Wayland appointees to the Septage Committee.

Chapter \_\_\_\_\_ of the Acts of 2008

**AN ACT AUTHORIZING THE TOWN OF WAYLAND TO ESTABLISH A  
DEPARTMENT OF PUBLIC WORKS.**

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

**SECTION 1.** There is hereby established in the town of Wayland a department of public works, in this act called the department, which shall be under the supervision, direction and control of the town administrator.

**SECTION 2.** (a) There shall be a board of public works consisting of five members, in this act called the board. From the effective date of this act until not earlier than the conclusion of the 2010 annual town election, the members of the board shall be designated as follows: (i) one member who shall be appointed by the Board of Road Commissioners ; (ii) one member who shall be appointed by the Board of Water Commissioners ; (iii) one member who shall be appointed by the Park and Recreation Commission; (iv) one member who shall be appointed by the Board of Health; and (v) one member who shall be appointed by the Board of Selectmen after consultation with the Wayland Wastewater Management District Commission and the town’s appointees to the Septage Committee. In making their appointments to the board, the Board of Road Commissioners, the Board of Water Commissioners, the Park and Recreation Commission and the Board of Health shall consider their respective current and former members and the Board of Selectmen shall consider current and former members of the Wayland Wastewater Management District Commission and the town’s current and former appointees to the Septage Committee. When the board so appointed first enters upon the performance of its duties it shall file written notice thereof with the

town clerk and the board of road commissioners, the board of water commissioners and the Wayland Wastewater Management District Commission shall thereupon be abolished and the Park and Recreation Commission shall thereafter be known as the Recreation Commission. Vacancies occurring in the board after its initial appointment and before the conclusion of the 2010 annual town election shall be filled by roll call vote of the Board of Selectmen and the remaining members of the board acting jointly. Commencing with the 2010 annual town election, the manner of selection of the members of the board shall be by election at the annual town election. The initial members thereof shall be elected, one to serve for one year, two to serve for two years, and two to serve for three years, and thereafter when the term of any member expires, such member's successor shall be elected for a term of three years. In all cases, each member shall serve until his successor is appointed or elected, as the case may be, and qualified. Vacancies in the elected board shall be filled in accordance with section 11 of chapter 41 of the general laws. All members of the board shall be registered voters of the town.

(b) The board shall have the powers and duties of the following boards, commissions, committees and officers now or from time to time vested by general or special law or by town by-law in the following boards, commissions and officers, except as provided in this act:

- 1) road commissioners and board of road commissioners;
- 2) surveyors of highways;
- 3) superintendent of streets;
- 4) water commissioners and board of water commissioners;
- 5) the Wayland Wastewater Management District Commission;
- 6) park commissioners, except conducting recreation activities or programs;
- 7) cemetery commissioners;
- 8) tree warden;
- 9) the town of Wayland's appointees to the Wayland-Sudbury Septage Committee, three of whom shall be appointed by the board to serve with the director of public works who shall be a member of said committee ex-officio; and
- 10) any other public works related powers and duties that may be from time to time vested in the board by general or special law, town by-law or town meeting vote.

(c) The town's sanitary landfill and any other solid waste disposal facilities or services that may be provided, made available or arranged by the town shall be under the supervision and control of the board.

(d) In addition, the board shall be responsible for the custody, care, management, control, operation, repair and maintenance of all town-owned land, equipment, facilities, vehicles and other personal property and accounts, budgetary funds, other funds and staff formerly under the jurisdiction of the board of road commissioners, the board of water commissioners, the Wayland Wastewater Management District Commission and the park and recreation commission and used by said commissions for public works or park purposes. In consultation with the Recreation Commission, the board shall annually establish a plan for the periodic maintenance, repair and improvement of all town-owned land on which programs, events and activities are conducted or coordinated by the recreation department. The board shall be responsible for carrying out the plan.

(e) The board shall have the authority to adopt and amend rules and regulations relative to all matters and affairs under its jurisdiction. Prior to adopting or amending such rules and regulations, the board shall hold a public hearing thereon, notice of which, giving the time, date and place, shall be placed in a newspaper of general circulation in the town, once in each of two successive weeks, with the first such publication being not less than fourteen (14) days before the hearing. Any such rules and regulations so adopted or amended shall be filed in the office of the town clerk whereupon they shall take effect. After any such rules and regulations are so filed, they may

be published and included in the Code of the Town of Wayland or in separate pamphlets and shall be posted on the Town's official website or on the official website of the board and a copy shall be filed in the Town Library.

**SECTION 3.** The town administrator, in consultation with the board, shall appoint, fix the tenure, compensation and fringe benefits of, and may enter into an employment agreement with a director of public works, subject to appropriation and the provisions of the town's by-laws and personnel by-laws and wage and salary classification plan. The director shall exercise and perform, under the operational and administrative direction of the town administrator and the policy direction of the board, the powers, rights and duties which have been transferred to the department hereunder and as set forth in the town's by-laws. The director need not be a resident of the town during tenure of office. No member of the board shall be eligible for appointment as director of public works. The director shall be a managerial and confidential employee as such is defined by Massachusetts General Laws Chapter 150E and relevant case law from the Massachusetts Labor Relations Commission.

**SECTION 4.** No existing contract, agreement or liability shall be affected by the abolition or modification of any board, commission or office effectuated by this act, but the board shall in all respects be the lawful successor of the boards, commissions and offices so abolished or modified.

**SECTION 5.** Each regular full time or part time employee of any board, commission or office abolished or modified by this act shall be transferred to and become an employee of the department. No such employee shall forfeit rate of compensation, grade, step, or time of service solely on account of the establishment of the department. All collective bargaining agreements or employment contracts in force on the effective date of this act shall not be affected by this act. Nothing in this section shall be construed as limiting the town's rights including but not limited to the right to determine the level of services, to reorganize, to create and abolish positions, to combine positions, reclassify positions, modify the organizational structure of the Department of Public Works, or to negotiate and agree to amendments, modifications or revisions to any collective bargaining agreement or employment contract or to or amend or modify any by-law of the town in accordance with law.

**SECTION 6.** Chapter 130 of the Acts of 1962 is hereby repealed.

**SECTION 7.** Chapter 254 of the Acts of 1966 is hereby repealed.

**SECTION 8. Establishment of Recreation Commission; Recreation Director.**

- (a) Upon the filing of written notice in accordance with Paragraph (a) of Section 2 of this act, the town's park and recreation commission shall be thereafter known as the recreation commission. The recreation commission shall consist of five members elected for terms of three years. The terms of the members of the recreation commission shall be staggered as the terms of the park and recreation commission are so staggered. The members of the park and recreation commission in office immediately prior to the effective date of this act shall continue in office as members of the recreation commission provided for in this section.
- (b) The recreation commission shall have the power and authority to conduct recreation programs and activities on land or in facilities or buildings owned, leased or held by the town for park, playground or recreation purposes, and, with the approval of the school committee, for school purposes.
- (c) In addition, the recreation commission shall be responsible for the custody, management, control and operation of all accounts, budgetary funds, other funds and staff formerly under the jurisdiction of the park and recreation commission and held or employed for playground or recreation purposes.
- (d) The Town Administrator, in consultation with the recreation commission, shall also have the power and authority to appoint, fix the tenure, compensation and fringe benefits of, and may enter into an employment agreement with a recreation director, subject to appropriation and the provisions of the town's by-laws and personnel by-laws and wage and salary classification plan. The recreation director shall exercise and perform, under the supervision and direction of the board and the administrative direction of the Town Administrator, the powers, rights and duties of the commission set forth in this section and the town's by-laws. The recreation director need not be a resident of the town during tenure of office. No member of the board shall be eligible for appointment as the recreation director. The recreation director shall be a



managerial and confidential employee as such is defined by Massachusetts General Laws Chapter 150E and relevant case law from the Massachusetts Labor Relations Commission.

**SECTION 9.** This act shall take effect on July 1, 2008.

**MOTION:**

William D. Whitney moved and was duly seconded that the Town Meeting pass over article 2.

**VOTED:** MOTION CARRIED

**ARTICLE 3: RESOLUTION REGARDING USE OF WATER DEPARTMENT REVENUES**

*Proposed by: Board of Water Commissioners*

To determine whether the Town will vote to adopt the following resolution concerning the use of Water Department Revenues:

**BE IT RESOLVED** that it is the desire and intent of the Town that all Water Department revenues shall be henceforth used for water purposes only.

**MOTION:**

Joel P. Goodmonson moved and was duly seconded that the Town formally endorse the following resolution concerning the use of Water Department Revenues:

BE IT RESOLVED that it is the desire and intent of the Town that all Water Department revenues shall be henceforth used for water purposes only.

**MOTION TO TERMINATE DEBATE:**

Lewis S. Russell, Jr. moved and was duly seconded to move the question.

**VOTED ON MOTION TO TERMINATE DEBATE:**

VOICE COUNT BY MODERATOR

IN FAVOR: 290

OPPOSED: 1 MOTION CARRIED BY 2/3 MAJORITY

**VOTED ON MAIN MOTION:** MOTION CARRIED

**ARTICLE 4: TO ESTABLISH WATER DEPARTMENT ENTERPRISE FUND**

*Proposed by: Petitioners*

To determine whether the Town will vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 53F1/2 to establish an enterprise fund for the Water Department and its operation, maintenance and improvement of the water supply system of the Town, effective July 1, 2008.

**MOTION:**

Patricia E. Abramson moved and was duly seconded that the that the town accept the provisions of Massachusetts General Laws Chapter 44, Section 53F1/2 to establish an enterprise fund for the Water Department and its operation, maintenance and improvement of the water supply system of the Town, effective July 1, 2008.

**MOTION TO TERMINATE DEBATE:**

Kimberly S. Reichelt moved and was duly seconded to move the question.



**MOTION:**

Jerome Heller moved and was duly seconded that the Town:

- a.) amend its vote under Article 10 of the Warrant for Special Town Meeting held on May 3, 2006 in order to permit the expenditure of \$40,000 from the Community Preservation Fund previously authorized for expenditure on certain professional architectural, engineering, site planning and other consulting services related to:
  - (i) the Town’s continued development of a site plan and a schematic building design for up to sixteen (16) units of housing at the former Nike site located on Oxbow Road, eleven (11) of which will be sold to households at or below 80% of the area median income and five (5) of which will be sold to households at or below 100% of the area median income (the “Community Housing Units”); and
  - (ii) the Town’s preparation of a comprehensive permit application or a request for proposals that could be sent to prospective developers,
  - (iii) to be used instead to fund a portion of the costs related to the construction of the Community Housing Units on said land; and
- b.) appropriate \$560,000 to be expended by the Board of Selectmen to fund an additional portion of the costs related to the construction of the Community Housing Units on said land; and that said appropriation shall be provided by transfer ring \$560,000 from the Community Preservation Fund, provided that,
  - (i) to the extent funds for such construction provided by sources other than the Town exceed \$4,701,844, in the aggregate, (i.e., total estimated development costs shown in Oxbow Partners LLC’s application to the Massachusetts Department of Housing and Community Development (“DHCD”) dated August 9, 2007 of \$5,301,844 (“Total Development Costs”) minus maximum CPA funding of \$600,000), or to the extent that Total Development Costs are less than \$5,301,844, such excess funding or cost savings will reduce, to the extent permitted by DHCD, the amount of funds authorized to be expended from the Community Preservation Fund.

**AMENDMENT TO MAIN MOTION:**

William Murphy moved and was duly seconded to modify the language in article 5 by adding the words “Phase Only” in paragraph B, Page 16 after the word construction and before the word of.

**VOTED ON AMENDMENT TO MAIN MOTION:** MOTION NOT CARRIED

**VOTED ON MAIN MOTION:** NEARLY UNANIMOUS

**ARTICLE 6: SET ASIDE COMMUNITY PRESERVATION FUNDS FOR LATER SPENDING ON OPEN SPACE**

*Proposed by: Community Preservation Committee, Conservation Commission Estimated Cost: \$900,000.00*

To determine whether the Town will vote to set aside for later spending \$900,000.00 from the Community Preservation Fund for the future acquisition, creation, and preservation of open space, pursuant to Massachusetts General Laws Chapter 44B, Section 5.

**MOTION:**

Jerome Heller moved and was duly seconded that the Town set aside for later spending \$900,000.00 from the Community Preservation Fund for the future acquisition, creation, and preservation of open space, pursuant to Massachusetts General Laws Chapter 44B, Section 5.

**VOTED:** UNANIMOUSLY IN FAVOR

**ARTICLE 7: ACCEPT SNOW STORAGE EASEMENT FROM GILBERTS**

*Proposed by: Board of Road Commissioners*

To determine whether the Town will vote to accept, as a gift, a snow storage easement from Barry Gilbert and Larisa Belisle Gilbert located off the end of Brackett Road and shown as "Snow Storage Easement" shown on a plan entitled "Plan of Land in Wayland, Massachusetts," prepared by Sullivan, Connors and Associates, Land Surveying and Civil Engineering, dated July 16, 2006, and revised through December 15, 2006, and recorded with the Middlesex South Registry of Deeds as Plan No. 547 of 2007 (Sheet 2 of 2) , which easement shall be held in the care, custody, management and control of the Board of Road Commissioners or its successor.

**MOTION:** Eric E. Knapp moved and was duly seconded that the Town accept, as a gift, a snow storage easement from Barry Gilbert and Larisa Belisle Gilbert located off the end of Brackett Road and shown as "Snow Storage Easement" shown on a plan entitled "Plan of Land in Wayland, Massachusetts," prepared by Sullivan, Connors and Associates, Land Surveying and Civil Engineering, dated July 16, 2006, and revised through December 15, 2006, and recorded with the Middlesex South Registry of Deeds as Plan No. 547 of 2007 (Sheet 2 of 2) , which easement shall be held in the care, custody, management and control of the Board of Road Commissioners or its successor.

**VOTED:** UNANIMOUSLY IN FAVOR

**ARTICLE 8: COMMUNITY PRESERVATION ACT SURCHARGE ABATEMENT APPLICATION FILING DEADLINE**

*Proposed by: Board of Assessors*

To determine whether the Town will vote to amend the Code of the Town of Wayland by adding the following new paragraph to §19-8 of the Code of the Town of Wayland:

- F. **Community Preservation Act Surcharge Abatements.** Applications for abatement from the Community Preservation Act surcharge must be filed with the Office of the Board of Assessors no later than thirty (30) days after the issuance of the actual real estate tax bill.

**MOTION:**

Susan F. Rufo moved and was duly seconded that the Town Meeting pass over Article 8.

**VOTED:** UNANIMOUSLY IN FAVOR

The Moderator recognized the sound crew and WAYCAM volunteers:

**WAYCAM**

Tom Turner  
Richard Turner  
Ben Wolfarth  
Jim Mullane

**SOUND CREW**

Albie Cincotti  
Jeff Wadsworth  
Matt DeCarlo  
Scarlett Hoey  
Brett Banhazl  
Augusto Saviatto

<b>ARTICLE 9: REVISE LICENSE FEE FOR TRANSIENT VENDORS</b>
--

*Proposed by: Board of Selectmen*

To determine whether the Town will vote to amend § 149-3 of the Code of the Town of Wayland by making the following revisions thereto:

[Key to revisions: ~~strike through~~ = deletions; underlining = additions]

**149-3. Issuance of License**

Upon approval of said application, the Chief of Police shall, within 10 days, excepting Saturday, Sunday and legal holidays, issue to said person a license in the form of a badge or identification card showing the name and a photograph of the licensee authorizing him/her to do business as described and approved in his/her application subject to the bylaws of the Town of Wayland and the Commonwealth of Massachusetts. The fee for such a license shall be ~~\$10~~ established by the Board of Selectmen pursuant to Massachusetts General Laws Chapter 40, Section 22F, and it shall expire 90 days from the date of issuance or on the day of its surrender or revocation or of the filing of a report with the Police Department concerning is loss. Said license shall be the property of the Town of Wayland and shall be surrendered to the Chief of Police or his/her agents upon revocation.

**MOTION:**

Douglas J. Leard moved and was duly seconded that the Town amend § 149-3 of the Code of the Town of Wayland by making the following revisions thereto:

[Key to revisions: ~~strike through~~ = deletions; underlining = additions]

**149-3. Issuance of License**

Upon approval of said application, the Chief of Police shall, within 10 days, excepting Saturday, Sunday and legal holidays, issue to said person a license in the form of a badge or identification card showing the name and a photograph of the licensee authorizing him/her to do business as described and approved in his/her application subject to the bylaws of the Town of Wayland and the Commonwealth of Massachusetts. The fee for such a license shall be ~~\$10~~ established by the Board of Selectmen pursuant to Massachusetts General Laws Chapter 40, Section 22F, and it shall expire 90 days from the date of issuance or on the day of its surrender or revocation or of the filing of a report with the Police Department concerning is loss. Said license shall be the property of the Town of Wayland and shall be surrendered to the Chief of Police or his/her agents upon revocation.

**VOTED:** MOTION CARRIED UNANIMOUSLY

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Meeting adjourned at 9:34 P.M. sine die.

Attendance: 338

Respectively Submitted,

Lois M. Toombs, CMC  
Town Clerk

**TOWN OF WAYLAND  
ANNUAL TOWN MEETING 2008**

**DATE:**

4/10/08  
4/14/08  
4/16/08

**ARTICLES DISPOSED OF:**

1,2,3,4,5  
6,7,8,9,10,11,12,13,14,15  
16,17,18,19,20,21,22,23  
24,25,26,27,28

**RETURN OF SERVICE**

MIDDLESEX, s.s.

April 10, 2008

To any of the Constables of the Town of Wayland, Greetings:

I, William E. Pickett, Jr., duly qualified constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 8, 2008, together with the Warrant for the Annual Town Meeting to be held on Thursday, April 10, 2008 by my posting copies thereof at the Wayland Town Building, Cochituate Fire Station or the Cochituate Post Office, Wayland Public Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting. Posting was done March 25, 2008.

**VOTES ENACTED:**

**THURSDAY, APRIL 10, 2008 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE**

**C. PETER R. GOSSELS, MODERATOR:**

Pursuant to the Warrant dated March 24, 2008, signed by Michael L. Tichnor, Douglas J. Leard, William D. Whitney, Joseph F. Nolan, and Alan J. Reiss, Selectmen, served and return of service given by William E. Pickett, Jr., Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House, and at 7:36 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

**ARTICLE 1: RECOGNIZE CITIZENS AND EMPLOYEES FOR EXTENSIVE SERVICE TO THE TOWN**

*Proposed by: Board of Selectmen*

To determine whether the Town will vote to recognize certain citizens and employees for their extensive service to the Town of Wayland.

**MOTION NO.1**

Bill Whitney moved and was duly seconded that the Town recognize and observe a moment of silence in remembrance of the following citizens who served the Town and have passed away since the last Annual Town Meeting:

Marie Zaniboni	July 23, 2007
Housing Authority	1998-2003
Rutherford Harris	September 7, 2007
Personnel Board	1979-1980
Leila Sears	February 17, 2008
Town Clerk	1952-1971

The Moderator declared that the motion passed by standing for a moment of silence.

**MOTION NO.2**

Bill Whitney moved and was duly seconded that the Town recognize the following employees who have retired this year or are planning to retire before the next Annual Town Meeting:

- ❖ Bruce Cook                      37 ½ years  
Police Lieutenant
- ❖ Lewis Leblanc                      33 years  
Fire Captain
- ❖ Charles Kiley                      20 years  
Landfill Superintendent
- ❖ Paul Neustadt                      17 years  
Director of Youth and Family Services
- ❖ Mary Groden                      15 years  
Assistant Director of Youth and Family Services
- ❖ Mary Lou Zizza                      14 years  
Fire Secretary

The Moderator declared that the motion passed by standing in recognition for their service.

**MOTION NO.3**

Michael Tichnor moved and was duly seconded that the Town recognize the following citizen for his extensive service to the Town:

Bill Snow  
Wayland High School  
Physical Education Teacher                      1970-2005

Bill Snow came forward and a Proclamation was read followed by a round of applause in recognition.

**MOTION NO.4**

Richard P.Turner moved and was duly seconded that the Public Ceremonies Committee make an award in recognition of Public Service and present Wayland's outstanding Community Citizen Award to Patrick Conaway.

Patrick Conaway came forward and a Proclamation was read and a Plaque, crafted by Richard Turner, was presented followed by a round of applause in recognition.

Moderator declared that the motion passed by a round of applause in recognition.

**ARTICLE 2: HEAR REPORTS**

*Proposed by: Board of Selectmen*

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees. (See Appendix B)

**MOTION:**

Bill Whitney moved and was duly seconded that the Town vote to accept the 2007 Wayland Annual Report, and those reports included in Appendix B of the 2008 Annual Town Meeting Warrant.

**VOTED:**                      UNANIMOUSLY IN FAVOR

**ARTICLE 3: CHOOSE TOWN OFFICERS**

*Proposed by: Board of Selectmen*

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot.

**MOTION:**

Bill Whitney moved and was duly seconded that the following persons be nominated for the following offices in accordance with Appendix C of the 2008 Annual Town Meeting Warrant:

As Trustees of the Allen Fund:

Sema Faigen  
Benjamin W. Johnson III  
Michael B. Patterson

As Fence Viewers:

The Selectmen

As Field Drivers:

The Constables

As Measurers of Wood and Bark:

Paul Doerr  
Lewis S. Russell Jr.  
Harry F. Sweitzer

As Surveyors of Lumber:

Marcia P. Crowley  
Jean B. Pratt  
Harry F. Sweitzer

and, there being no further nominations, the Town Clerk be instructed to cast one ballot for the same.

**VOTED: UNANIMOUSLY IN FAVOR**

**ARTICLE 4: CURRENT YEAR TRANSFERS**

*Proposed by: Finance Committee*

*Estimated Cost: \$476,000*

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town Departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which Town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

CURRENT YEAR TRANSFERS FY 2008		
	PURPOSE	AMOUNT
1	SELECTMEN PROFESSIONAL SERVICES	40,000
2	SNOW REMOVAL	305,000
3	ELECTIONS	6,000
4	TOWN COUNSEL	125,000
TOTAL CURRENT YEAR TRANSFERS		\$ 476,000

FUNDING SOURCES:  
UNRESERVED FUND BALANCE \$ 476,000



**MOTION:**

Cherry Karlson moved and was duly seconded that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2008 for the following purposes:

<u>PURPOSE</u>	<u>AMOUNT</u>	<u>BOARD OR COMMITTEE</u>
SELECTMEN PROFESSIONAL SERVICES	\$ 40,000.	SELECTMEN
SNOW REMOVAL	305,000.	ROAD COMMISSIONERS
ELECTIONS	6,000.	SELECTMEN
TOWN COUNSEL	125,000.	SELECTMEN;

and that said appropriations be provided by transferring \$476,000. from the General Fund – Unreserved Fund Balance.

**VOTED:** MOTION CARRIED

**ARTICLE 5: CREATE A DEPARTMENT OF PUBLIC WORKS**

*Sponsored by: Board of Selectmen*

To determine whether the Town will vote to:

- 1.) authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act providing for the establishment of a Department of Public Works substantially the same as the special act set forth on pages 24 through 27 of this warrant;
- 2.) Amend the Code of the Town of Wayland effective July 1, 2009, by:
  - a.) adding thereto the following new Chapter:

**“Chapter 151  
Director of Public Works**

**§151-1. Appointment and Qualifications.**

151.1.1 The Town Administrator, in consultation with the Board of Public Works, may appoint a Director of Public Works for a term of one to three years or the Director of Public Works may serve the Town at will and at the pleasure of the Town Administrator. The Director of Public Works shall receive such aggregate compensation and fringe benefits, not exceeding the amount appropriated, as the Town Administrator may determine in accordance with the Town’s Personnel By-Laws and Wage and Salary Classification Plan. The Town Administrator may, but is not required to, establish a written employment contract with the Director of Public Works to provide for the salary, fringe benefits, and other conditions of employment of the Director of Public Works in accordance with the Town’s Personnel By-Laws and Wage and Salary Classification Plan. The Director of Public Works position shall be a managerial and confidential employee as such is defined by Massachusetts General Laws Chapter 150E and relevant case law from the Massachusetts Labor Relations Commission.

151.1.2 The Director of Public Works shall hold no elective Town office, but may be appointed by the Town Administrator to any other compatible Town office or position. The Director of Public Works shall devote full-time to the responsibilities of the department, and shall engage in no other business or occupation without advance written authorization by the Town Administrator.

**§151-2. Authority and Responsibilities.**

151.2.1 The Director of Public Works shall be responsible for the day to day management and operations of the Department of Public Works and shall act by and for the Board of Public Works in carrying out its responsibilities and in the exercise of its authority and powers established by general and special law, by-law and vote of the Town. The Town Administrator will provide operational and administrative (including, but not limited to budget and

financial management, procurement, employment relations, collective bargaining, personnel administration, insurance and risk management matters) direction to the Director of Public Works.

151.2.2 Subject to ratification by the Town Administrator or his/her designee, the Director of Public Works shall have the power and authority to appoint, on the basis of merit and fitness alone, and, discipline, suspend, demote, transfer or terminate supervisory or managerial personnel in the Department of Public Works. The Director of Public Works shall also have the authority to hire, promote, discipline, suspend, demote, transfer or terminate all other personnel in the Department of Public Works. All personnel actions taken by the Director of Public Works shall be taken in accordance will all applicable laws, provisions of any collective bargaining agreements, personnel by-laws and personnel practices and policies.

151.2.3 The Director of Public Works shall:

- (a) manage and supervise all operations, affairs and personnel of the Department of Public Works;
- (b) implement the goals and objectives established by the Town Administrator which shall be consistent with the policies of the Board of Public Works;
- (c) act as the liaison with and represent the Department of Public Works before state, federal and regional authorities;
- (d) serve as the Department of Public Works' public information officer in responding to suggestions, complaints and criticisms;
- (e) annually prepare and submit to the Board of Public Works for its review, and to the Town Administrator for his/her subsequent recommendation to the Finance Committee, a departmental budget showing proposed expenditures and revenues for the ensuing fiscal year;
- (f) and
- (g) perform such other duties as may be required by the Town Administrator, by-law, state law or federal law, rules and regulations and the Director of Public Works' job description.

### **§151-3. Removal of the Director of Public Works.**

Section 151.3.1 Termination of employment of any director of public works shall be effected by order of the Town Administrator.

### **§151-4. Acting Director of Public Works.**

Section 151.4.1 The Town Administrator may designate a qualified person to serve as the Acting or Interim Director of Public Works and to perform the duties of the of the Director of Public Works during the period of any vacancy caused by the Director of Public Works' absence, illness, suspension, termination or resignation.”;

- b.) by replacing “Board of Health” wherever said words appear in Chapter 153 thereof with the words “Board of Public Works”;
- c.) by replacing “Superintendent of Streets” in §158-1 thereof with the words “Board of Public Works”;
- d.) by replacing “Wayland Highway Department” in §158-6, §158-8 and §158-9 thereof with the words “Board of Public Works”;
- e.) by replacing “Board of Road Commissioners” wherever said words appear in §158-13 thereof with the words “Board of Public Works”;
- f.) by replacing “Water Commissioners” and “Board of Water Commissioners” wherever said words appear in Chapter 190 and Chapter 191 thereof with the words “Board of Public Works”; and

- g.) by adding to Chapter 43 thereof, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town (Appendix E), Non-Union Wage Scale, N Schedule, position titles and salary grades for the Director of Public Works; and
- 3.) amend and modify its vote under Article 10 of the Warrant for the 1996 Annual Town Meeting by transferring the care, custody, management and control of the parcel of land containing 5.9 acres, more or less, and comprising a portion of the so-called Old Landfill located on the southerly side of Boston Post Road and described in an order of taking dated March 30, 1970 and recorded with the Middlesex South Registry of Deeds in Book 11816, Page 625 and the parcels of land located off the northerly side of Boston Post Road, containing, in the aggregate, 37.54 acres, more or less, and comprising the so-called Sandhill Landfill and described in an order of taking dated June 5, 1967 and recorded with said Registry of Deeds in Book 11351, Page 146 and an order of taking dated March 8, 1971 and recorded with said Registry of Deeds in Book 11977, Page 704, and all landfill-related employees, equipment, vehicles, structures, material, supplies budgetary funds, other funds and accounts from the Board of Health to the Department of Public Works effective July 1, 2009;

### Chapter \_\_\_\_\_ of the Acts of 2008

#### AN ACT AUTHORIZING THE TOWN OF WAYLAND TO ESTABLISH A DEPARTMENT OF PUBLIC WORKS.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

**SECTION 1.** There is hereby established in the town of Wayland a Department of Public Works, in this act called the department, which shall be under the supervision, direction and control of the Town Administrator.

**SECTION 2.** (a) There shall be a Board of Public Works consisting of five members, in this act called the board. From the effective date of this act until not earlier than the conclusion of the 2010 annual town election, the members of the board shall be designated as follows: (i) one member who shall be appointed by the Board of Road Commissioners ; (ii) one member who shall be appointed by the Board of Water Commissioners ; (iii) one member who shall be appointed by the Park and Recreation Commission; (iv) one member who shall be appointed by the Board of Health; and (v) one member who shall be appointed by the Board of Selectmen. In making their appointments to the board, the Board of Road Commissioners, the Board of Water Commissioners, the Park and Recreation Commission and the Board of Health shall consider their respective current and former members. When the board so appointed first enters upon the performance of its duties it shall file written notice thereof with the Town Clerk and the Board of Road Commissioners and the Board of Water Commissioners shall thereupon be abolished and the Park and Recreation Commission shall thereafter be known as the Recreation Commission. Vacancies occurring in the board after its initial appointment and before the conclusion of the 2010 annual town election shall be filled by roll call vote of the Board of Selectmen and the remaining members of the board acting jointly. Commencing with the 2010 annual town election, the manner of selection of the members of the board shall be by election at the annual town election. The initial members thereof shall be elected, one to serve for one year, two to serve for two years, and two to serve for three years, and thereafter when the term of any member expires, such member's successor shall be elected for a term of three years. In all cases, each member shall serve until his successor is appointed or elected, as the case may be, and qualified. Vacancies in the elected board shall be filled in accordance with Section 11 of Chapter 41 of the general laws. All members of the board shall be registered voters of the town.

(b) The board shall have the powers and duties of the following boards, commissions, committees and officers now or from time to time vested by general or special law or by town by-law in the following boards, commissions and officers, except as provided in this act:

- 1) road commissioners and Board of Road Commissioners;
- 2) surveyors of highways;

- 3) superintendent of streets;
- 4) water commissioners and Board of Water Commissioners;
- 5) park commissioners, except conducting recreation activities or programs;
- 6) cemetery commissioners
- 7) tree warden; and
- 8) any other public works related powers and duties that may be from time to time vested in the board by general or special law, town by-law or town meeting vote.

(c) The town's sanitary landfill and any other solid waste disposal facilities or services that may be provided, made available or arranged by the town shall be under the supervision and control of the board.

(d) In addition, the board shall be responsible for the custody, care, management, control, operation, repair and maintenance of all town-owned land, equipment, facilities, vehicles and other personal property and accounts, budgetary funds, other funds and staff formerly under the jurisdiction of the Board of Road Commissioners, the Board of Water Commissioners, and the Park and Recreation Commission and used by said commissions for public works or park purposes. In consultation with the Recreation Commission, the board shall annually establish a plan for the periodic maintenance, repair and improvement of all town-owned land on which programs, events and activities are conducted or coordinated by the Recreation Department. The board shall be responsible for carrying out the plan.

(e) The board shall have the authority to adopt and amend rules and regulations relative to all matters and affairs under its jurisdiction. Prior to adopting or amending such rules and regulations, the board shall hold a public hearing thereon, notice of which, giving the time, date and place, shall be placed in a newspaper of general circulation in the town, once in each of two successive weeks, with the first such publication being not less than fourteen (14) days before the hearing. Any such rules and regulations so adopted or amended shall be filed in the office of the town clerk whereupon they shall take effect. After any such rules and regulations are so filed, they may be published and included in the Code of the Town of Wayland or in separate pamphlets and shall be posted on the Town's official website or on the official website of the board and a copy shall be filed in the Town Library.

**SECTION 3.** The Town Administrator, in consultation with the board, shall appoint, fix the tenure, compensation and fringe benefits of, and may enter into an employment agreement with a Director of Public Works, subject to appropriation and the provisions of the town's by-laws and personnel by-laws and wage and salary classification plan. The director shall exercise and perform, under the operational and administrative direction of the Town Administrator and the policy direction of the board, the powers, rights and duties which have been transferred to the department hereunder and as set forth in the town's by-laws. The Director need not be a resident of the town during tenure of office. No member of the board shall be eligible for appointment as Director of Public Works. The director shall be a managerial and confidential employee as such is defined by Massachusetts General Laws Chapter 150E and relevant case law from the Massachusetts Labor Relations Commission.

**SECTION 4.** No existing contract, agreement or liability shall be affected by the abolition or modification of any board, commission or office effectuated by this act, but the board shall in all respects be the lawful successor of the boards, commissions and offices so abolished or modified.

**SECTION 5.** Each regular full time or part time employee of any board, commission or office abolished or modified by this act shall be transferred to and become an employee of the department. No such employee shall forfeit rate of compensation, grade, step, or time of service solely on account of the establishment of the department. All collective bargaining agreements or employment contracts in force on the effective date of this act shall not be affected by this act. Nothing in this section shall be construed as limiting the town's rights including but not limited to the right to determine the level of services, to reorganize, to create and abolish positions, to combine positions, reclassify positions, modify the organizational structure of the Department of Public Works, or to

negotiate and agree to amendments, modifications or revisions to any collective bargaining agreement or employment contract or to or amend or modify any by-law of the town in accordance with law.

**SECTION 6.** Chapter 130 of the Acts of 1962 is hereby repealed.

**SECTION 7.** Chapter 254 of the Acts of 1966 is hereby repealed.

**SECTION 8. Establishment of Recreation Commission; Recreation Director.**

- (a) Upon the filing of written notice in accordance with Paragraph (a) of Section 2 of this act, the town's Park and Recreation Commission shall be thereafter known as the Recreation Commission. The Recreation Commission shall consist of five members elected for terms of three years. The terms of the members of the Recreation Commission shall be staggered as the terms of the Park and Recreation Commission are so staggered. The members of the Park and Recreation Commission in office immediately prior to the effective date of this act shall continue in office as members of the Recreation Commission provided for in this section
- (b) The Recreation Commission shall have the power and authority to conduct recreation programs and activities on land or in facilities or buildings owned, leased or held by the town for park, playground or recreation purposes, and, with the approval of the school committee, for school purposes.
- (c) In addition, the Recreation Commission shall be responsible for the custody, management, control and operation of all accounts, budgetary funds, other funds and staff formerly under the jurisdiction of the Park and Recreation Commission and held or employed for playground or recreation purposes.
- (d) The Town Administrator, in consultation with the Recreation Commission, shall also have the power and authority to appoint, fix the tenure, compensation and fringe benefits of, and may enter into an employment agreement with a Recreation Director, subject to appropriation and the provisions of the town's by-laws and personnel by-laws and wage and salary classification plan. The Recreation Director shall exercise and perform, under the supervision and direction of the board and the administrative direction of the Town Administrator, the powers, rights and duties of the commission set forth in this section and the town's by-laws. The Recreation Director need not be a resident of the town during tenure of office. No member of the board shall be eligible for appointment as the Recreation Director. The Recreation Director shall be a managerial and confidential employee as such is defined by Massachusetts General Laws Chapter 150E and relevant case law from the Massachusetts Labor Relations Commission.

**SECTION 9.** This act shall take effect on July 1, 2009.

**MOTION NO. 1:**

Bill Whitney moved and was duly seconded that the Town vote to:

- 3.) authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act providing for the establishment of a Department of Public Works substantially the same as the special act set forth on pages 24 through 27 of the 2008 Annual Town Meeting Warrant;
- 4.) Amend the Code of the Town of Wayland effective July 1, 2009 by:
  - a.) adding thereto the new Chapter 151 as printed on pages 22 to 23 of the 2008 Annual Town Meeting Warrant
  - b.) by replacing "Board of Health" wherever said words appear in Chapter 153 thereof with the words "Board of Public Works";

- c.) by replacing “Superintendent of Streets” in §158-1 thereof with the words “Board of Public Works”;
  - d.) by replacing “Wayland Highway Department” in §158-6, §158-8 and §158-9 thereof with the words “Board of Public Works”;
  - e.) by replacing “Board of Road Commissioners” wherever said words appear in §158-13 thereof with the words “Board of Public Works”;
  - f.) by replacing “Water Commissioners” and “Board of Water Commissioners” wherever said words appear in Chapter 190 and Chapter 191 thereof with the words “Board of Public Works”; and
  - g.) by adding to Chapter 43 thereof, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town (Appendix E), Non-Union Wage Scale, N Schedule, position title and salary grade of N-11, for the Public Works Director.
3. transfer the care, custody, management and control of all landfill-related employees, equipment, vehicles, structures, material, supplies, budgetary funds, other funds and accounts from the Board of Health to the Board of Public Works effective July 1, 2009.

**POINT OF ORDER QUESTION:**

Susan Koffman questioned whether there was some language missing in the motion and asked what was being removed.

The Moderator stated that the motion follows pages 22 through top of page 24 of the Warrant and ends at the end of paragraph g.) and that the Selectmen plan to offer a separate motion substantially identical with paragraph 3.) on page 24 after their first motion had been acted upon.

**POINT OF ORDER:**

Linda Segal questioned if the motion differs by more than 25 words from the warrant whether there should be something in writing.

The Moderator did not rule the motion out of order.

**MOTION TO EXTEND TIME OF DEBATE:**

Mark Santangelo moved and was duly seconded that the sixty-minute time limit for debate under Section IV C 7 of the Rules be extended by one-half hour, there being only twenty minutes and thirty-eight seconds left.

**VOTED ON MOTION TO EXTEND TIME OF DEBATE:** MOTION NOTCARRIED

**MOTION TO PASS OVER:**

Stas Gayshan moved and was duly seconded to pass over the article.

**MODERATOR STOPPED THE CLOCK:**

The Moderator asked the timer to stop the clock for a moment with Eleven minutes and Twenty-nine seconds left in the hour to discuss the issues that had arisen concerning the motion under Article 5, including the fact that the sixty-minute time limit for debate under each article did not fully contemplate the fact that several motions might be offered under any given article. The Moderator suggested that the problem may be solved by a motion to extend the time thus allowing the Board of Selectmen an opportunity to present their second motion, which would be based on paragraph 3.) on page 24 of the Warrant.

**MOTION TO EXTEND TIME OF DEBATE:**

Mark Santangelo moved and was duly seconded that we extend the time by one-half hour.

**VOTED ON MOTION TO EXTEND TIME OF DEBATE:** MOTION NOT CARRIED

**MOTION TO TERMINATE DEBATE:**

Kim Reichelt moved and was duly seconded to terminate debate.

**VOTED ON MOTION TO TERMINATE DEBATE:**

MOTION CARRIED

**VOTED ON MOTION TO PASS OVER:**

1<sup>ST</sup> VOICE VOTE: UNDECIDED  
 Seven persons questioned the vote  
 2<sup>ND</sup> VOICE VOTE: UNDECIDED  
 STANDING COUNTED VOTE:  
 IN FAVOR: 305  
 OPPOSED: 400 MOTION NOT CARRIED

**TELLERS:**

Steve Allen	7 Country Corners Rd
Judy Currier	22 Algonquin Path
Paul Greiff	2 Cameron Rd
Richard Brisk	27 Sedgemoor Rd
William Kane	97 School St
Mary Ellen Castagno	49 Dean Rd
Sally Linden	12 Plain Rd
Harvey Montague	10 Charena Rd
Mark Neuman	12 Bogren Lane
Betsy Moyer	36 Hampshire Rd

**MODERATOR ADDED TIME TO CLOCK:**

The Moderator arbitrarily added five minutes to the time limited to debate under Rule IV C 7 in order to compensate for the amount of time he had taken in explaining matters. There are Fourteen minutes and Fifty-one seconds left for debate.

**MOTION TO TERMINATE DEBATE:**

Josh Bekenstein moved and was duly seconded to move the question.

**POINT OF ORDER:**

Linda Segal stated that the motion that was made on the floor under this article is different by more than twenty-five words from what appears in the warrant in that more than twenty-five words on page 24 have been deleted and not clear to the voters.

The Moderator did not rule the motion out of order but asked if Selectmen would be willing to drop the last paragraph of their motion.

**MOTION TO EXTEND TIME OF DEBATE:**

Bill Whitney moved and was duly seconded to extend time by fifteen minutes.

**VOTED ON MOTION TO EXTEND TIME OF DEBATE:**

1<sup>ST</sup> VOICE VOTE: UNDECIDED  
 2<sup>ND</sup> VOICE VOTE: UNDECIDED

**PROCEDURAL:**

Bill Whitney stated that the Selectmen were prepared to amend the main motion by deleting paragraph 3.) from their motion.

**TIME EXPIRED ON DEBATE**

The Moderator called for a standing vote upon the motion to extend the debate by fifteen minutes, because the vote had been taken before the time expired and the vote had not been clear on which one had prevailed.

**VOTED ON MOTION TO EXTEND TIME OF DEBATE:**

STANDING VOTE BY MODERATOR: MOTION NOT CARRIED

**POINT OF ORDER:**

Stas Gayshan asked the Moderator to rule on this since time for debate has long passed.

**PROCEDURAL:**

Bill Whitney asked the Moderator to consider making a ruling on the point of order and if the Moderator determined that the motion is in order then the Town Meeting could vote on the question at that point.

**MODERATOR'S RULING:**

The Moderator ruled that the main motion is out of order. The Moderator stated that the Point of Order was well taken and that paragraph 3.) of the Selectmen's main motion was well beyond the twenty-five-word rule; but he stated that he would give the Selectmen an opportunity to amend their main motion by dropping paragraph 3.); then there would be no other motion.

**AMENDMENT TO MAIN MOTION NO. 1:**

Bill Whitney asked that the Town Meeting refer to page twenty-two in the warrant and moved that the Town:

- 1.) authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act providing for the establishment of a Department of Public Works substantially the same as the special act set forth on pages 24 through 27 of this warrant;
- 2.) Amend the Code of the Town of Wayland effective July 1, 2009, by:

and continuing on with the identical language in the Warrant to the top of page 24 through and including section g.) and excluding section 3.) in its entirety.

The Moderator accepted this as the main motion.

**POINT OF ORDER:**

Thurston "Brud" Wright stated that time had run out before the Selectmen made this motion.

The Moderator ruled that he is not going to allow debate on this motion.

**POINT OF ORDER:**

Mark Santangelo stated that the amendment to the motion was made after the time had expired and no place in the rules is an amendment allowed after the main motion time has expired.

The Moderator stated that he had made a special ruling because the Selectmen's original motion was out of order; but the sixty-minute limit on debate set forth in Rule IV C 7 does not include the time needed to count the vote.

**POINT OF ORDER:**

Mike Lowery stated we have a motion to amend on the floor.

The Moderator ruled he had accepted the Selectmen's second motion in lieu of their first motion without taking a vote of Town Meeting.

**MODERATOR:**

The Moderator stated that the Selectmen's truncated motion would authorize them, if it prevailed, to file a bill in the Legislature, to amend the Code of the Town of Wayland by adding Chapter 151 printed at pages 24 through 27 of the warrant and to amend the Code of the Town of Wayland by making the changes printed as paragraphs b.), c.), d.) on page 23 of the Warrant all the way through paragraph g.) at the top of page 24.



**VOTED ON MAIN MOTION AS AMENDED:**

1 <sup>ST</sup> VOICE VOTE:		UNDECIDED
STANDING COUNTED VOTE:	IN FAVOR: 382	MOTION CARRIED
	OPPOSED: 291	

**TELLERS:**

Steve Allen	7 Country Corners Rd
Judy Currier	22 Algonquin Path
Paul Greiff	2 Cameron Rd
Richard Brisk	27 Sedgemoadow Rd
William Kane	97 School St
Mary Ellen Castagno	49 Dean Rd
Sally Linden	12 Plain Rd
Harvey Montague	10 Charena Rd
Mark Neuman	12 Bogren Lane
Betsy Moyer	36 Hampshire Rd

**The Meeting adjourned at 10:30 P.M. until April 14, 2008 at 7:30 P.M.**

**Attendance: 783**

**VOTES ENACTED:**

**Monday, April 14, 2008 at the Wayland High School Field House**

**C. PETER R. GOSSELS, MODERATOR:**

Pursuant to the Warrant dated March 24, 2008 signed by William D. Whitney, Michael L. Tichnor, Douglas J. Leard, Joseph F. Nolan and Alan J. Reiss, Selectmen, served and return of service given by William E. Pickett, Jr., Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:35 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

**ARTICLE 6: FY2009 OMNIBUS BUDGET**

*Proposed by: Finance Committee*

To determine what sum of money the Town will appropriate for the operation and expenses of the Town, including capital expenditures for equipment, improvements, or other purposes, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

**MOTION UNDER ARTICLE 6:**

For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 6 at the Annual Town Meeting, as follows:

“That the Town Administrator be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, and the Cochituate Town Building, their equipment,

and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;”

“That the Director of Youth and Adolescent Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Adolescent Services and Staff at the Annual Town Meeting. The Director of Youth and Adolescent Services and Staff will receive administrative support from the School Department;”

“That property tax abatements granted to eligible senior citizens under Section 80 and 81 of Chapter 127 of the Acts of 1999 be funded by transfer from the overlay account;”

“That the Town continue for Fiscal Year 2009 the revolving fund established by vote of the 2006 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws by the Park and Recreation Commission for recreation programs and activities, to be funded by user fees collected; and that the amount to be expended not to exceed the sum of \$750,000;” and

“That the Town continue for Fiscal Year 2009 the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws for use by the Council on Aging for education, cultural and entertainment programs and purposes, to be funded by receipts from said programs; and that the amount to be expended not exceed the sum of \$50,000.”

**MOTION NO.1**

Cherry Karlson moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2009 Budget be accepted; and that each and every numbered item set forth in the Finance Committee’s Budget for Fiscal Year 2009 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$56,117,308. which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$55,866,614. shall be raised by taxation, \$250,000 . shall be provided by transfer from Ambulance Receipts, \$694. shall be provided by transfer from Premium on Bonds Account; and for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as printed on Pages 30 to 31 of the Warrant for the 2008 Annual Town Meeting.

FISCAL YEAR 2009 BUDGET		EXPENDED FY 2007	APPROPRIATED FY 2008	REQUESTED FY 2009
<b>SELECTMEN</b>				
	PURCHASE OF SERVICES	\$20,772	\$20,000	\$21,200
	SUPPLIES	\$9,536	\$13,844	\$12,800
1	TOTAL EXPENSES	\$30,308	\$33,844	\$34,000
	TOTAL SELECTMEN	\$30,308	\$33,844	\$34,000
<b>TOWN OFFICE</b>				
	SALARIES	\$303,899	\$311,013	\$314,800
2	TOTAL PERSONNEL SERVICES	\$303,899	\$311,013	\$314,800
	PURCHASE OF SERVICES	\$11,118	\$16,000	\$17,000
	SUPPLIES	\$48,845	\$57,800	\$58,800
3	TOTAL EXPENSES	\$59,963	\$73,800	\$75,800
	TOTAL TOWN OFFICE	\$363,862	\$384,813	\$390,600
<b>PERSONNEL BOARD</b>				
	SALARIES	\$1,200	\$6,750	\$6,750
4	TOTAL PERSONNEL SERVICES	\$1,200	\$6,750	\$6,750
	PURCHASE OF SERVICES	\$13,039	\$10,000	\$10,000

	EXPENDED FY 2007	APPROPRIATED FY 2008	REQUESTED FY 2009	
5	TOTAL EXPENSES	\$13,039	\$10,000	\$10,000
	TOTAL PERSONNEL BOARD	\$14,239	\$16,750	\$16,750
	FINANCE COMMITTEE			
	PURCHASE OF SERVICES	\$0	\$0	\$0
6	TOTAL EXPENSES	\$0	\$0	\$0
	TOTAL FINANCE COMMITTEE	\$0	\$0	\$0
	FINANCE			
	SALARIES	\$223,923	\$277,495	\$270,450
7	TOTAL PERSONNEL SERVICES	\$223,923	\$277,495	\$270,450
	PURCHASE OF SERVICES	\$26,909	\$29,500	\$30,000
	SUPPLIES	\$2,538	\$5,000	\$5,000
8	TOTAL EXPENSES	\$29,447	\$34,500	\$35,000
	TOTAL FINANCE	\$253,370	\$311,995	\$305,450
	ASSESSOR			
	SALARIES	\$158,276	\$182,533	\$184,831
9	TOTAL PERSONNEL SERVICES	\$158,276	\$182,533	\$184,831
	PURCHASE OF SERVICES	\$119,174	\$86,285	\$125,020
	SUPPLIES	\$2,992	\$3,200	\$1,500
10	TOTAL EXPENSES	\$122,166	\$89,485	\$126,520
	TOTAL ASSESSOR	\$280,442	\$272,018	\$311,351
	TREASURER			
	SALARIES	\$188,765	\$196,520	\$196,520
11	TOTAL PERSONNEL SERVICES	\$188,765	\$196,520	\$196,520
	PURCHASE OF SERVICES	\$31,765	\$36,598	\$36,730
	SUPPLIES	\$1,657	\$1,703	\$1,700
12	TOTAL EXPENSES	\$33,422	\$38,301	\$38,430
	TOTAL TREASURER	\$222,187	\$234,821	\$234,950
	TOWN COUNSEL			
	PURCHASE OF SERVICES	\$288,803	\$160,000	\$200,000
	SUPPLIES	\$1,894	\$2,500	\$2,500
13	TOTAL EXPENSES	\$290,697	\$162,500	\$202,500
	TOTAL TOWN COUNSEL	\$290,697	\$162,500	\$202,500
	INFORMATION TECHNOLOGY			
	SALARIES	\$72,961	\$72,962	\$74,366
14	TOTAL PERSONNEL SERVICES	\$72,961	\$72,962	\$74,366
	PURCHASE OF SERVICES	\$112,058	\$109,500	\$109,500
	SUPPLIES	\$33,567	\$32,500	\$32,500

	EXPENDED FY 2007	APPROPRIATED FY 2008	REQUESTED FY 2009
TOTAL INFORMATION TECHNOLOGY	\$218,586	\$214,962	\$216,366
TOWN CLERK			
SALARIES	\$110,813	\$102,561	\$109,059
16 TOTAL PERSONNEL SERVICES	\$110,813	\$102,561	\$109,059
PURCHASE OF SERVICES	\$10,535	\$11,355	\$11,155
SUPPLIES	\$0	\$1,400	\$1,600
17 TOTAL EXPENSES	\$10,535	\$12,755	\$12,755
TOTAL TOWN CLERK	\$121,348	\$115,316	\$121,814
ELECTIONS			
SALARIES	\$18,389	\$15,287	\$27,100
TOTAL PERSONNEL SERVICES	\$18,389	\$15,287	\$27,100
PURCHASE OF SERVICES	\$2,431	\$0	\$800
SUPPLIES	\$4,772	\$12,500	\$12,500
TOTAL EXPENSES	\$7,203	\$12,500	\$13,300
18 TOTAL ELECTIONS	\$25,592	\$27,787	\$40,400
REGISTRAR			
SALARIES	\$275	\$275	\$275
19 TOTAL PERSONNEL SERVICES	\$275	\$275	\$275
PURCHASE OF SERVICES	\$3,337	\$4,200	\$3,900
20 TOTAL EXPENSES	\$3,337	\$4,200	\$3,900
TOTAL REGISTRAR	\$3,612	\$4,475	\$4,175
CONSERVATION			
SALARIES	\$100,610	\$108,883	\$109,580
21 TOTAL PERSONNEL SERVICES	\$100,610	\$108,883	\$109,580
PURCHASE OF SERVICES	\$8,175	\$12,500	\$12,500
SUPPLIES	\$3,849	\$9,600	\$9,600
22 TOTAL EXPENSES	\$12,024	\$22,100	\$22,100
TOTAL CONSERVATION	\$112,634	\$130,983	\$131,680
PLANNING			
SALARIES	\$100,653	\$103,653	\$103,653
23 TOTAL PERSONNEL SERVICES	\$100,653	\$103,653	\$103,653
PURCHASE OF SERVICES	\$3,070	\$4,000	\$4,000
SUPPLIES	\$1,115	\$2,000	\$2,000
24 TOTAL EXPENSES	\$4,185	\$6,000	\$6,000
TOTAL PLANNING	\$104,838	\$109,653	\$109,653
SURVEYOR			
SALARIES	\$116,295	\$132,053	\$133,791
25 TOTAL PERSONNEL SERVICES	\$116,295	\$132,053	\$133,791



	EXPENDED FY 2007	APPROPRIATED FY 2008	REQUESTED FY 2009
PURCHASE OF SERVICES	\$44,838	\$39,700	\$39,700
UTILITIES	\$123,905	\$128,500	\$138,500
SUPPLIES	\$7,466	\$9,800	\$9,800
36 TOTAL EXPENSES	\$176,209	\$178,000	\$188,000
TOTAL JOINT COMMUNICATIONS	\$592,035	\$609,175	\$624,300
EMERGENCY MANAGEMENT			
PURCHASE OF SERVICES	\$3,756	\$14,800	\$14,800
SUPPLIES	\$8,092	\$10,000	\$10,000
37 TOTAL EXPENSES	\$11,848	\$24,800	\$24,800
TOTAL EMERGENCY MANAGEMENT	\$11,848	\$24,800	\$24,800
DOG OFFICER			
PURCHASE OF SERVICES	\$18,852	\$19,300	\$20,000
SUPPLIES	\$3,000	\$3,000	\$3,000
38 TOTAL EXPENSES	\$21,852	\$22,300	\$23,000
TOTAL DOG OFFICER	\$21,852	\$22,300	\$23,000
FIRE			
SALARIES	\$1,797,905	\$1,814,594	\$1,806,642
39 TOTAL PERSONNEL SERVICES	\$1,797,905	\$1,814,594	\$1,806,642
PURCHASE OF SERVICES	\$27,572	\$28,700	\$28,700
SUPPLIES	\$81,045	\$87,000	\$96,000
40 TOTAL EXPENSES	\$108,617	\$115,700	\$124,700
TOTAL FIRE	\$1,906,522	\$1,930,294	\$1,931,342
COCHITUATE BUILDING-STATION 2			
PURCHASE OF SERVICES	\$4,366	\$9,000	\$9,000
UTILITIES	\$17,909	\$14,500	\$18,200
SUPPLIES	\$3,045	\$2,000	\$2,000
41 TOTAL EXPENSES	\$25,320	\$25,500	\$29,200
TOTAL COCHITUATE BLDG-STATION 2	\$25,320	\$25,500	\$29,200
BUILDING & ZONING			
SALARIES	\$259,503	\$272,817	\$273,961
42 TOTAL PERSONNEL SERVICES	\$259,503	\$272,817	\$273,961
PURCHASE OF SERVICES	\$8,051	\$14,160	\$14,160
SUPPLIES	\$4,423	\$7,550	\$7,550
43 TOTAL EXPENSES	\$12,474	\$21,710	\$21,710
TOTAL BUILDING & ZONING	\$271,977	\$294,527	\$295,671
TOTAL PUBLIC SAFETY	\$5,094,231	\$5,123,596	\$5,224,963
44 SCHOOLS	\$28,055,576	\$28,722,212	\$30,091,713
45 REGIONAL VOCATIONAL SCHOOLS	\$166,896	\$397,000	\$450,000

	EXPENDED FY 2007	APPROPRIATED FY 2008	REQUESTED FY 2009	
HIGHWAY				
	SALARIES	\$726,829	\$751,731	\$764,500
46	TOTAL PERSONNEL SERVICES	\$726,829	\$751,731	\$764,500
	PURCHASE OF SERVICES	\$464,645	\$307,931	\$307,931
	UTILITIES	\$43,789	\$60,000	\$65,100
	SUPPLIES	\$65,164	\$73,000	\$74,700
47	TOTAL EXPENSES	\$573,598	\$440,931	\$447,731
	TOTAL HIGHWAY	\$1,300,427	\$1,192,662	\$1,212,231
SNOW REMOVAL				
	SALARIES	\$62,078	\$50,000	\$100,000
	TOTAL PERSONNEL SERVICES	\$62,078	\$50,000	\$100,000
	PURCHASE OF SERVICES	\$40,368	\$120,000	\$85,000
	SUPPLIES	\$116,185	\$65,000	\$95,000
	TOTAL EXPENSES	\$156,553	\$185,000	\$180,000
48	TOTAL SNOW REMOVAL	\$218,631	\$235,000	\$280,000
	TOTAL HIGHWAY	\$1,519,058	\$1,427,662	\$1,492,231
BOARD OF HEALTH-LANDFILL				
	SALARIES	\$212,398	\$224,972	\$224,972
49	TOTAL PERSONNEL SERVICES	\$212,398	\$224,972	\$224,972
	PURCHASE OF SERVICES	\$160,808	\$173,200	\$173,200
	UTILITIES	\$23,858	\$24,200	\$28,700
	SUPPLIES	\$62,020	\$79,120	\$80,620
50	TOTAL EXPENSES	\$246,686	\$276,520	\$282,520
	TOTAL BOARD OF HEALTH-LANDFILL	\$459,084	\$501,492	\$507,492
BOARD OF HEALTH				
	SALARIES	\$431,818	\$463,767	\$478,090
51	TOTAL PERSONNEL SERVICES	\$431,818	\$463,767	\$478,090
	PURCHASE OF SERVICES	\$147,311	\$154,574	\$114,605
	SUPPLIES	\$13,641	\$13,550	\$13,750
52	TOTAL EXPENSES	\$160,952	\$168,124	\$128,355
	TOTAL BOARD OF HEALTH	\$592,770	\$631,891	\$606,445
VETERANS SERVICES				
	SALARIES	\$3,486	\$3,556	\$3,600
53	TOTAL PERSONNEL SERVICES	\$3,486	\$3,556	\$3,600
	PURCHASE OF SERVICES	\$3,195	\$6,500	\$6,500
	SUPPLIES	\$2,226	\$6,000	\$6,000
54	TOTAL EXPENSES	\$5,421	\$12,500	\$12,500
	TOTAL VETERANS SERVICES	\$8,907	\$16,056	\$16,100
COUNCIL ON AGING				
	SALARIES	\$128,981	\$129,403	\$148,014
55	TOTAL PERSONNEL SERVICES	\$128,981	\$129,403	\$148,014





	EXPENDED FY 2007	APPROPRIATED FY 2008	REQUESTED FY 2009
DEBT AND INTEREST			
DEBT SERVICE	\$3,677,010	\$3,831,856	\$4,086,279
64 TOTAL EXPENSES	\$3,677,010	\$3,831,856	\$4,086,279
TOTAL DEBT AND INTEREST	\$3,677,010	\$3,831,856	\$4,086,279
INSURANCE GENERAL	\$458,072	\$540,000	\$610,000
INSURANCE 32B	\$4,981,686	\$5,760,000	\$6,575,000
MEDICARE	\$445,542	\$490,000	\$540,000
UNEMPLOYMENT	\$30,991	\$65,000	\$70,000
NON CONTRIBUTORY RETIREMENT	\$16,371	\$17,000	\$17,000
POLICE/FIRE DISABILITY	\$10,000	\$10,000	\$10,000
RESERVE FOR SAL ADJUSTMENTS	\$0	\$435,000	\$415,000
OCCUPATIONAL HEALTH NURSE	\$4,187	\$5,000	\$5,000
EMPLOYEE ASSISTANCE PROGRAM	\$1,036	\$5,000	\$5,000
TOWN MEETING	\$15,927	\$30,000	\$32,000
STREET LIGHTING	\$115,033	\$144,000	\$155,000
RESERVE FUND	\$0	\$201,000	\$205,000
65 TOTAL UNCLASSIFIED	\$6,078,845	\$7,702,000	\$8,639,000
<b>GRAND TOTAL BUDGET</b>	<b>\$50,191,545</b>	<b>\$53,144,961</b>	<b>\$56,117,308</b>

**AMENDMENT TO MOTION NO. 1:**

Paul Grasso moved and was duly seconded that line Item 44 on Page 35 of the Warrant be amended by adding the sum of \$439,000.00 to the school budget to keep Loker a full K-5 school for the academic year 2008-2009 and that the sum be provided from Free Cash.

**MOTION TO TERMINATE DEBATE:**

Perry Smoot moved and was duly seconded to move the question.

**VOTED ON MOTION TO TERMINATE DEBATE:** MOTION CARRIED

**VOTED ON AMENDMENT TO MOTION NO. 1:** MOTION NOT CARRIED

**VOTED ON MOTION NO. 1:** MOTION CARRIED

CAPITAL BUDGET		RECOMMENDED	
<u>INFORMATION TECHNOLOGY</u>			
1	COMPUTER EQUIPMENT	C 25,000	
<u>SURVEYOR</u>			
2	VEHICLE	C 30,000	
<u>TOWN BUILDING</u>			
3	BUILDING REPAIRS	E 140,000	BORROW
<u>POLICE</u>			
4	COMPUTER EQUIPMENT	C 10,000	
<u>JCC</u>			
5	POLICE & FIRE RADIOS	C 30,000	
6	BUILDING REPAIRS	E 600,000	BORROW
<u>FIRE DEPARTMENT</u>			
7	PROTECTIVE CLOTHING	45,000	BORROW
<u>STATION 2</u>			
8	BUILDING REPAIRS	E 50,000	BORROW
<u>BUILDING &amp; ZONING</u>			
9	VEHICLE	C 30,000	
<u>HIGHWAY</u>			
10	TRUCK ATTACHMENTS	45,000	BORROW
11	DESIGN ROADWORK RT27/30	E 85,000	BORROW
12	TRAFFIC CALMING	35,000	BORROW
<u>BOH-LANDFILL</u>			
13	VEHICLE	E 145,000	BORROW
<u>LIBRARY</u>			
14	BUILDING REPAIRS	E 105,000	BORROW
<u>PARK AND RECREATION</u>			
15	COCHITUATE FIELD LIGHTS	E 200,000	BORROW
16	NORTH & LAKEVIEW CEMETERY IMPROV	100,000	BORROW
17	CHIPPER	55,000	BORROW
<u>SCHOOL DEPARTMENT</u>			
18	TECHNOLOGY	E 315,000	BORROW
19	MISC BUILDING REPAIRS	E 290,000	BORROW
GRAND TOTAL		2,335,000	

E = PROPOSED DEBT EXEMPT ITEMS

C = CASH CAPITAL

**MOTION NO.2**

Cherry Karlson moved and was duly seconded that the following amounts be appropriated for equipment and vehicle acquisitions and projects for the following departments, each of which shall be a separate appropriation:

Equipment/Vehicle/Project	Department	Amount
1 Information Tech Equipment (C)	Selectmen	\$ 25,000.00
2 Vehicle – Surveyor (C)	Selectmen	\$ 30,000.00
3 Building Repairs – Town Building (E)	Selectmen	\$ 140,000.00
4 Computer Equipment (C)	Police	\$ 10,000.00
5 Police & Fire Radios (C)	JCC	\$ 30,000.00
6 Building Repairs (E)	JCC	\$ 600,00.00
7 Protective Clothing	Fire	\$ 45,000.00
8 Building Repairs – Station 2 (E)	Fire	\$ 50,000.00
9 Vehicle (C)	Building & Zoning	\$ 30,000.00
10 Truck Attachments	Highway	\$ 45,000.00
11 Design Roadwork Routes 27/30 (E)	Highway	\$ 85,000.00
12 Traffic Calming	Highway	\$ 35,000.00
13 Vehicle – Landfill (E)	Board of Health	\$ 145,000.00
14 Building Repairs (E)	Library	\$ 105,000.00
15 Cochituate Field Lights (E)	Park & Recreation	\$ 200,000.00
16 North & Lakeview Cemetery Improv	Park & Recreation	\$ 100,000.00
17 Chipper	Park & Recreation	\$ 55,000.00
18 Technology (E)	School	\$ 315,000.00
19 Misc. Building Repairs (E)	School	\$ 290,000.00
<b>GRAND TOTAL</b>		<b>\$ 2,335,000.00</b>

E = PROPOSED DEBT EXEMPT ITEMS  
 C = CASH CAPITAL

and, to meet these appropriations, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$2,210,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7, and \$125,000. shall be raised by taxation.

**AMENDMENT TO MOTION NO. 2:**

Anette Lewis moved and was duly seconded that Line item 6 in the Capital Budget for Building repairs for the Public Safety Building be stricken.

**VOTED ON AMENDMENT TO MOTION NO. 2:** MOTION NOT CARRIED

**VOTED ON MOTION NO. 2:**

1<sup>ST</sup> VOICE VOTE: UNDECIDED  
 STANDING COUNTED VOTE BY MODERATOR: OPPOSED: 12  
 IN FAVOR: 614  
 MOTION CARRIED BY MORE THAN 2/3 MAJORITY

**ARTICLE 7: WATER DEPARTMENT MAINTENANCE BUDGET**

*Proposed by: Board of Water Commissioners*

*Estimated Cost: \$2,874,465*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or Federal Government, by borrowing or otherwise.

**WATER DEPARTMENT BUDGET FY 2009**

	<b>EXPENDED FY 2007</b>	<b>APPROPRIATED FY 2008</b>	<b>REQUESTED FY 2009</b>
OPERATING BUDGET:			
SALARIES	\$619,619	\$708,259	\$770,262
TOTAL PERSONNEL SERVICES	\$619,619	\$708,259	\$770,262
PURCHASE OF SERVICES	\$313,538	\$335,325	\$382,000
UTILITIES	\$265,732	\$240,000	\$269,000
SUPPLIES	\$200,335	\$281,400	\$301,000
DEBT SERVICE	\$351,057	\$546,128	\$1,152,203
TOTAL EXPENSES	\$1,130,662	\$1,402,853	\$2,104,203
<b>1 TOTAL WATER DEPARTMENT</b>	<b>\$1,750,281</b>	<b>\$2,111,112</b>	<b>\$2,874,465</b>

CAPITAL REQUEST		
BALDWIN TREATMENT PLANT	BORROW	<b>\$3,000,000</b>
GENERATOR		<b>\$40,000</b>
VEHICLE		<b>\$60,000</b>

**MOTION:**

Joel Goodmonson moved and was duly seconded that the Town appropriate the sum of \$2,874,465. to be expended by the Board of Water Commissioners for the operating expenses of the Water Department during Fiscal Year 2009 and the sum of \$2,900,000. To be expended by said board for the capital expenses of the Water Department for the following purposes:

Operating Budget:	
Salaries	\$770,262.
Total Personnel Services	<u>\$770,262.</u>
Purchase of Services	
Utilities	\$382,000.
Supplies	\$269,000.
Debt Service	\$301,000.
Total Expenses	<u>\$1,152,203.</u>
<b><u>Total Water Operating Budget</u></b>	<b><u>\$2,874,465.</u></b>
Capital Budget:	
Baldwin Treatment Plant	\$2,800,000
Generator	\$40,000
Vehicle	\$60,000
<b><u>Total Water Capital Budget</u></b>	<b><u>\$2,900,000.</u></b>

and that said appropriation for the operating expenses of the Water Department be provided by the use of \$2,474,465. from Water Revenues and \$400,000. from Water Surplus; and, to meet said appropriation for the Water Department Capital Budget, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$2,800,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, and transfer \$100,000 from Water Surplus.

**VOTED:** UNANIMOUSLY IN FAVOR

**ARTICLE 8: WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY BUDGET**

*Proposed by: Septage Committee*

*Estimated Cost: \$889,466*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Septage Committee for the operation and capital improvement of the Wayland/Sudbury septage treatment facility; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

**WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY BUDGET FY 2009**

	<b>Expended FY2007</b>	<b>Appropriated FY2008</b>	<b>Requested FY2009</b>
<b>OPERATING BUDGET:</b>			
SALARIES	\$79,163	\$75,511	\$50,430
TOTAL PERSONNEL SERVICES	\$79,163	\$75,511	\$50,430
PURCHASE OF SERVICES	\$727,154	\$568,052	\$593,936
UTILITIES	\$81,363	\$63,500	\$68,600
SUPPLIES	\$16,988	\$201,500	\$176,500
DEBT SERVICE	\$2,012	\$30,000	\$0
TOTAL EXPENSES	\$827,517	\$863,052	\$839,036
<b>1 TOTAL DEPARTMENT</b>	<b>\$906,680</b>	<b>\$938,563</b>	<b>\$889,466</b>

**MOTION:**

Blair Davies moved and was duly seconded that the Town appropriate the sum of \$889,466. to be expended by the Septage Committee for the operation of the Wayland/Sudbury Septage Treatment Facility during Fiscal Year 2009 for the following purposes:

**Operating budget**

Salaries	\$ 50,430.
Total Personnel Services	<u>\$ 50,430.</u>
Purchase of Services	\$ 593,936.
Utilities	\$ 68,600.
Supplies	\$ 176,500.
Debt Service	<u>\$ 0.</u>
Total Expenses	\$ 839,036.

**Total Septage Facility Operating Budget** **\$ 889,466.;**

and that said appropriation be provided by the use of \$889,466. from Septage Revenues.

**VOTED:** UNANIMOUSLY IN FAVOR

**ARTICLE 9: WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET**

*Proposed by: Wastewater Management District Commission*

*Estimated Cost: \$308,008*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Wastewater Management District Commission for the annual operating expenses of the Wayland Wastewater Management District; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds appropriated for another purpose, by borrowing or otherwise.

**WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET FY 2009**

	<b>Expended FY 2007</b>	<b>Appropriated FY 2008</b>	<b>Requested FY 2009</b>
Purchase of Services	\$ 128,663	\$ 230,000	\$ 175,531
Capital	13,868	130,000	102,900
Debt Service	29,746	29,564	29,577
<b>1 Total Expenses</b>	<b>\$ 172,277</b>	<b>\$ 389,564</b>	<b>\$ 308,008</b>
Anticipated Revenue	\$ 182,952	\$ 235,989	\$ 231,025
Retained Earnings	-	153,575	76,983
Total Revenue	\$182,952	\$ 389,564	\$308,008
<b>2 Total Capital</b>		<b>Borrow</b>	<b>\$5,200,000</b>

**MOTION:**

David Schofield moved and was duly seconded that the Town appropriate the sum of \$308,008. to be expended by the Wastewater Management District Commission for its annual operating expenses during Fiscal Year 2009 and the sum of \$5,200,000. to be expended by said commission for its capital expenses for the following purposes:

**Operating Budget:**

Purchase of Services	\$ 175,531.
Capital	102,900.
Debt Service	29,577.
<b>Total Operating Expenses</b>	<b><u>\$308,008.</u></b>

**Capital Budget:**

**Wastewater Treatment Facility Replacement** **\$5,200,000.;**

and that said appropriation for the operating expenses of said commission be provided by the use of \$231,025. from Wastewater Management Revenues and \$76,983. from Wastewater Retained Earnings; and, to meet said appropriation for the replacement of the wastewater treatment facility, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$5,200,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8.

**PROCEDURAL:**

Linda Segal asked the Moderator for advise on how to make an amendment and split this motion into two different motions and if it would be appropriate that there be a motion for the Operational Budget followed by a second motion for the Capital Budget.

The Moderator ruled it would be appropriate to move that the motion be amended by deleting any reference to the capital budget and the financing thereof.

**MOTION TO SPLIT MAIN MOTION:**

Linda Segal moved and was duly seconded to move the Capital Budget as a separate item.

**POINT OF ORDER:**

Blair Davies asked if the Moderator in his summary described the Finance Committee comments on page 43 as being the text of the motion.

The Moderator stated that he had not referred to the Finance Committee recommendation.

**VOTED TO SPLIT MAIN MOTION:** MOTION CARRIED

**VOTED ON MOTION FOR OPERATING EXPENSES:** UNANIMOUSLY

**MAIN MOTION FOR CAPITAL BUDGET:**

David Schofield moved and was duly seconded that the Town appropriate \$5,200,000. for the Wastewater Facility and that this be provided by borrowing.

**MOTION TO REDUCE AMOUNT OF THE CAPITAL BUDGET:**

Blair Davies moved and was duly seconded to amend the motion by reducing the Capital Budget from \$5,200,000. to \$500,000. and that the \$500,000. be used for design and engineering only.

**MOTION TO TERMINATE DEBATE ON MOTION TO REDUCE AMOUNT OF CAPITAL BUDGET:**

Gary Dennis moved and was duly seconded to terminate debate.

**VOTED TO TERMINATE DEBATE ON MOTION TO REDUCE AMOUNT OF CAPITAL BUDGET:**

MOTION CARRIED BY 2/3 MAJORITY

**VOTED ON MOTION TO REDUCE AMOUNT OF CAPITAL BUDGET:** MOTION NOT CARRIED

**MOTION TO TERMINATE DEBATE ON CAPITAL BUDGET:**

Roger Racine moved and was duly seconded to terminate debate on the second of the two main motions.

**VOTED ON MOTION TO TERMINATE DEBATE ON CAPITAL BUDGET:** UNANIMOUSLY

**VOTED ON MAIN MOTION FOR CAPITAL BUDGET:**

1 <sup>ST</sup> VOICE VOTE:		UNDECIDED
STANDING COUNTED VOTE:		
	IN FAVOR: 225	MOTION CARRIED BY 2/3 MAJORITY
	OPPOSED: 57	

**TELLERS**

- |                    |                       |
|--------------------|-----------------------|
| William A. Currier | 22 Algonquin Path     |
| Nancy Gossels      | 32 Hampshire Rd       |
| John Dyer          | 287 Cochituate Rd     |
| Peter Toombs       | 50 Country Corners Rd |
| Shelagh Murphy     | 29 Brooks Rd          |
| Keith C. Meliones  | 255 Concord Rd        |
| Brian O’Herlihy    | 93 Sears Rd           |
| John Penrose       | 17 Squirrel Hill Rd   |
| Lewis Russell      | 105 Pelham Island Rd  |
| Kenneth Isaacson   | 228 Lakeshore Dr      |
| Carole M. Felz     | 6 Carpenter Rd        |

<b>ARTICLE 10: PAY PREVIOUS FISCAL YEAR UNPAID BILLS</b>
--

*Proposed by: Board of Selectmen*

*Estimated Cost: Unknown*

To determine whether the Town will vote to:

- (a) pay the bills of the prior fiscal years,
- (b) appropriate a sum of money for the payment of the foregoing bills of prior fiscal years; and
- (c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

**MOTION:**

Steven Correia moved and was duly seconded that this article be passed over.

**VOTED:** UNANIMOUSLY IN FAVOR

<b>ARTICLE 11: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION AMOUNTS</b>
--

*Proposed by: Board of Selectmen and Board of Assessors*

To determine whether the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2009.

**MOTION:**

Bill Whitney moved and was duly seconded that the Town accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2009.

**VOTED:** UNANIMOUSLY IN FAVOR

<b>ARTICLE 12: SELL OR TRADE VEHICLES AND EQUIPMENT</b>
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*Proposed by: Board of Selectmen*

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

<u>Department</u>	<u>Vehicle/Equipment</u>	<u>Year</u>
Highway	GMC Sander	1986
Highway	Ford Crown Victoria	2000
Highway	International Dump Truck with Sander	1988
Park & Recreation	Ford F-350 1-ton dump truck	1994
Park & Recreation	Ford F-350 1-ton dump truck	1994

**MOTION:**

Michael Tichnor moved and was duly seconded that the Town authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles and equipment in connection with the purchase of new vehicles and/or equipment:



Department	Vehicle/Equipment	Year
Highway	GMC Sander	1986
Highway	Ford Crown Victoria	2000
Highway	International Dump Truck with Sander	1988
Park & Recreation	Ford F-350 1-ton dump truck	1994
Park & Recreation	Ford F-350 1-ton dump truck	1994

**VOTED:** UNANIMOUSLY IN FAVOR

### **ARTICLE 13: ACCEPT GIFTS OF LAND**

*Proposed by: Board of Selectmen*

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, by devise, or otherwise.

**MOTION:**

Doug Leard moved and was duly seconded that the Town encourage residents to consider a tax-deductible donation of land to the Town for conservation purposes and thank those who have made such donations.

**VOTED:** UNANIMOUSLY IN FAVOR

### **ARTICLE 14: SELL SURPLUS PARCELS OF TOWN-OWNED LAND**

*Proposed by: Board of Selectmen*

To determine whether the Town will vote to:

- (a) instruct the appropriate boards and committees to transfer the care, custody, management and control of parcels of Town-owned land from Town boards and committees to the care, custody, management and control of the Board of Selectmen for the purpose of conveying, selling or otherwise disposing of said parcels of land; and
- (b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to convey, sell or otherwise dispose of the following parcels of land, subject to such restrictions and limitations as the Selectmen deem appropriate.

**MOTION:**

Doug Leard moved and was duly seconded that this article be passed over.

**VOTED:** UNANIMOUSLY IN FAVOR

### **ARTICLE 15: TOWNWIDE FULL LIST AND MEASURE OF PROPERTIES FOR FY09**

*Proposed by: Petitioners*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Assessors for the purpose of analytical update and revaluations services for all real, exempt and personal properties in Wayland, according to the requirements of the Commonwealth of Massachusetts Department of Revenue, and to

determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing or otherwise.

**MOTION:**

Molly Upton moved and was duly seconded that the Town appropriate \$250,000 to be expended by the Board of Assessors for the purpose of analytical update and revaluation services for all real properties in Wayland, according to the requirements of the Commonwealth of Massachusetts Department of Revenue; and that said appropriation be provided by Transferring \$250,000 from the General Fund/Unreserved Fund Balance.

**AMENDMENT TO MAIN MOTION:**

Cherry Karlson moved and was duly seconded to change the source of funds from the General Fund/Unreserved Fund Balance to Borrowing.

**VOTED ON AMENDMENT TO MAIN MOTION:** MOTION CARRIED

**MOTION TO TERMINATE DEBATE:**

Kathy Steinberg moved to terminate debate.

**VOTED ON MOTION TO TERMINATE DEBATE:** MOTION CARRIED BY 2/3 MAJORITY

**VOTED ON MAIN MOTION AS AMENDED:** MOTION NOT CARRIED

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**The Meeting adjourned at 10:45 P. M. until Wednesday April 16, 2008 at 7:30 P.M.**

**Attendance: 740**  
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**VOTES ENACTED:**

**Wednesday, April 16, 2008 at the Wayland High School Field House**

**C. PETER R. GOSSELS, MODERATOR:**

Pursuant to the Warrant dated March 24, 2008 signed by William D. Whitney, Michael L. Tichnor, Douglas J. Leard, Joseph F. Nolan and Alan J. Reiss, Selectmen, served and return of service given by William E. Pickett, Jr., Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:34 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

**ARTICLE 5**

Motion was made after Article 22 to reconsider the vote under Article 5.

**ERRATA:**

Page 61, Article 22, Approve Use of Land On and Off Old Sudbury Road for Cemetery, first paragraph, last line (SEE MAP ON REVERSE):

Remove the following: recorded with said Registry of Deeds as Plan No. 222 (Sheet 1 of 2) of 2005.  
Add: recorded with said Registry of Deeds as Plan No. 220 (Sheet 1 of 2) of 2005.

Page 63, Article 24, Community Preservation Act Exemptions Application Filing Deadline, middle of page:

Add the following after CONSISTENCY WITH LAW: It is the opinion of Town Counsel that the foregoing by-law amendment is consistent with federal and Massachusetts law.

**ARTICLE 16: SET ASIDE COMMUNITY PRESERVATION FUNDS FOR LATER SPENDING**

*Proposed by: Community Preservation Committee*

*Estimated Cost: \$315,000*

To determine whether the Town will vote to set aside for later spending annual revenues in the Community Preservation Fund for open space, but not including land for recreational use, for historic resources, and for community housing; and determine the amounts of such revenues to be set aside for later spending for said purposes.

**MOTION:**

Jerome Heller moved and was duly seconded that the Town set aside for later spending annual revenues in the Community Preservation Fund in the amounts of \$105,000. for open space, but not including land for recreational use, \$105,000. for historic resources, and \$105,000. for community housing pursuant to Massachusetts General Laws Chapter 44B, Section 6.

**VOTED:** UNANIMOUS

**ARTICLE 17: AUTHORIZE THE FUNDING FOR THE REMAINING WORK NECESSARY TO MAKE THE PASSIVE AND ACTIVE RECREATION LAND AT THE FORMER NIKE SITE ON OXBOW ROAD AVAILABLE FOR PUBLIC USE**

*Proposed by: Community Preservation Committee, Board of Selectmen, Nike Site Reuse Advisory Committee*

*Estimated Cost: \$250,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen to fund the (i) closure of the missile silos located on and under the passive and active recreation land at the former Nike site on Oxbow Road ("Park Land"), including the filling of the silos in accordance with the Beneficial Use Permit issued by the Massachusetts Department of Environmental Protection; (ii) removal of all other above ground structures; (iii) removal of the fence surrounding the Park Land; (iv) design and construct a wheelchair accessible trail and parking area; and (v) any other work required to make the Park Land available for use by the public in accordance with the Town's application filed with the National Park Service in connection with the acquisition of the Park Land in May 2005; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise, provided that the amount of such appropriation provided by transfer from the Community Preservation Fund shall not exceed \$250,000.

**MOTION:**

Jerome Heller moved and was duly seconded that the Town appropriate \$250,000. to be expended by the Board of Selectmen for the (i) closure of the missile silos located on and under the passive and active recreation land at the former Nike site on Oxbow Road ("Park Land"), including the filling of the silos in accordance with the Beneficial Use Permit issued by the Massachusetts Department of Environmental Protection; (ii) removal of all other above ground structures; (iii) removal of the fence surrounding the Park Land; (iv) design and construct a wheelchair accessible trail and parking area; and (v) any other work required to make the Park Land available for use by the public in accordance with the Town's application filed with the National Park Service in connection with the acquisition of the Park Land in May 2005; and that said appropriation be provided by transferring \$250,000. from the Community Preservation Fund, provided that said funds so transferred shall only be spent to the extent other funding sources are not available to complete said work within the timeframes set forth in the said application.

**VOTED:** UNANIMOUS

**ARTICLE 18: ESTABLISHING A CAPITAL FACILITIES PLANNING AND COORDINATING COMMITTEE**

*Proposed by: Petitioners*

To determine whether the Town will vote to establish a committee, accountable to Town Meeting, to be known as the Capital Facilities Planning and Coordinating Committee which shall recommend a Ten-Year Long-Range Capital Facilities Plan as recommended in Chapter 15.2 of the Town of Wayland Master Plan accepted by the Planning Boarding in 2004. The committee shall be composed of five members serving five-year staggered terms arranged so that each year the term of one member shall expire, with one member appointed by the Board of Selectmen, one appointed by the Finance Committee and three appointed by the Moderator.

Members of the committee shall have specific pertinent expertise such as facilities planning, finance, real estate development, and construction. Committee recommendations shall be based on established criteria for determining facility need priorities and the evaluation of current facilities and future needs of all Town departments, boards and commissions.

To ensure impartial and independent decision-making, no committee member shall also serve on a board requiring capital facilities. The Committee shall work in coordination with the Facilities Director, Finance Director and Finance Committee, posting its minutes and reports on the town website and documenting its work in a report to Annual Town Meeting. After completion and adoption of the Plan by Town Meeting, the Committee shall monitor progress and update the Plan as needed.

**MOTION:**

Linda Segal moved and was duly seconded that the Town will vote to establish a committee, accountable to Town Meeting, to be known as the Capital Facilities Planning and Coordinating Committee which shall recommend a Ten-Year Long-Range Capital Facilities Plan as recommended in Chapter 15.2 of the Town of Wayland Master Plan accepted by the Planning Boarding in 2004. The committee shall be composed of five members serving five-year staggered terms arranged so that each year the term of one member shall expire, with one member appointed by the Board of Selectmen, one appointed by the Finance Committee and three appointed by the Moderator.

Members of the committee shall have specific pertinent expertise such as facilities planning, finance, real estate development, and construction. Committee recommendations shall be based on established criteria for determining facility need priorities and the evaluation of current facilities and future needs of all Town departments, boards and commissions.

To ensure impartial and independent decision-making, no committee member shall also serve on a board requiring capital facilities. The Committee shall work in coordination with the Facilities Director, Finance Director and Finance Committee, posting its minutes and reports on the town website and documenting its work in a report to Annual Town Meeting. After completion and adoption of the Plan by Town Meeting, the Committee shall monitor progress and update the Plan as needed.

**MOTION TO TERMINATE DEBATE:**

Craig Foreman moved to terminate debate.

**VOTED ON MOTION TO TERMINATE DEBATE:**      MOTION CARRIED BY 2/3 MAJORITY

**VOTED :**                      MOTION NOT CARRIED

**ARTICLE 19: SELL TOWN POOL LAND FOR PRIVATE CONSTRUCTION OF A POOL TO  
BE LEASED TO THE TOWN**

*Proposed by: Petitioners*

To determine whether the town will vote to

- (1) Instruct the Park and Recreation Commission, with the approval of Town Council as to form, to transfer the care, custody, management and control of the parcels of land, with the building thereon, on Old Connecticut Path in Wayland, Massachusetts, known and numbered as the Town Pool at 258 Old Connecticut Path and shown as Lot 63 on a subdivision plan filed in the Land Court, a copy of which plan is filed in the Land Registration Office at the Middlesex South Registry of Deeds in Registration Book 757, Page 8, with Certificate of Title No. 125358 (registered land) and described in a deed dated April 29, 1999 and recorded with said Registry of Deeds in Book 30107, Page 475 (unregistered land) to the Board of Selectmen for the purposes set forth in Paragraph (2) below;
- (2) Authorize the Board of Selectmen, with the approval of the Park and Recreation Commission, and the approval of Town Council as to form, to transfer, sell, convey or otherwise dispose of the fee or any lesser interest in all or any portion of said parcels of land, subject to a restriction that the existing building with a swimming pool shall be demolished and removed from said land and a new building with a swimming pool and accessory structures shall be constructed in its place and lease back to the Town, for recreational purposes; and
- (3) Authorize the Board of Selectmen, with the approval of the Park and Recreation Commission, and the approval of Town Council as to form, to lease, as lessee, said parcels of land, with said new improvements thereon, for recreational purposes, upon such terms and conditions as the Selectmen deem appropriate.

**MOTION:**

Ben Downs moved and was duly seconded that the Town:

- (1) Instruct the Park and Recreation Commission, with the approval of Town Council as to form, to transfer the care, custody, management and control of the parcels of land, with the building thereon, on Old Connecticut Path in Wayland, Massachusetts, known and numbered as the Town Pool at 258 Old Connecticut Path and shown as Lot 63 on a subdivision plan filed in the Land Court, a copy of which plan is filed in the Land Registration Office at the Middlesex South Registry of Deeds in Registration Book 757, Page 8, with Certificate of Title No. 125358 (registered land) and described in a deed dated April 29, 1999 and recorded with said Registry of Deeds in Book 30107, Page 475 (unregistered land) to the Board of Selectmen for the purposes set forth in Paragraph (2) below;
- (2) Authorize the Board of Selectmen, with the approval of the Park and Recreation Commission, and the approval of Town Council as to form, to transfer, sell, convey or otherwise dispose of the fee or any lesser interest in all or any portion of said parcels of land, subject to a restriction that the existing building with a swimming pool shall be demolished and removed from said land and a new building with a swimming pool and accessory structures shall be constructed in its place and lease back to the Town, for recreational purposes; and
- (3) Authorize the Board of Selectmen, with the approval of the Park and Recreation Commission, and the approval of Town Council as to form, to lease, as lessee, said parcels of land, with said new improvements thereon, for recreational purposes, upon such terms and conditions as the Selectmen deem appropriate.

**MOTION TO TERMINATE DEBATE:**

Kim Reichelt moved and was duly seconded to terminate debate.

**VOTED ON MOTION TO TERMINATE DEBATE:**      UNANIMOUS

**VOTED:** 1<sup>ST</sup> VOICE VOTE: UNDECIDED  
 2<sup>ND</sup> VOICE VOTE: UNDECIDED  
 STANDING COUNTED VOTE BY MODERATOR:  
 OPPOSED: 14  
 IN FAVOR: 298 MOTION CARRIED BY 2/3 MAJORITY

## ARTICLE 20: PERSONNEL BY-LAWS AND WAGE AND CLASSIFICATION PLAN

*Proposed by: Personnel Board*

To determine whether the town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan (Appendix E) previously adopted by the Town by making the following additions, deletions and modifications thereto, and by establishing effective dates for such amendments.

Chapter 43 - PERSONNEL

**Note: Additions are identified in bold type; deletions are identified by strikethroughs. Only changes are included.**

The implementation of the MUNIS HR/Payroll system requires several adjustments in the accrual of paid-time-off for employees as defined in Chapter 43 of the Bylaws. The total annual accrual amounts will not change, only the incremental granting of accrued time. The balance of the benefit adjustments is intended to provide non-union personnel with equivalent benefits to unionized personnel.

§ 43-9. Annual leave.

B. Schedule for earning leave days.

(1) The schedule for earning leave days is as follows:

- (a) For 13 leave days per year: **7.5833 hours/month** ~~1.0833 days per month.~~
- (b) For 19 leave days per year: **11.0834 hours/month** ~~1.5833 days per month.~~
- (c) For 25 leave days per year: **14.5834 hours/month** ~~2.0833 days per month.~~

E. Full-time employees on the ~~N G, SG, S and Non-union Police~~ schedule shall receive 2 personal days each January 1st. Unused days will be forfeited each December 31st. Days ~~may are to~~ be used in **one-half full**-day increments. Part-time employees in the above schedules shall earn personal days on a pro-rated basis.

§ 43-10. Holidays with pay.

All regular employees in benefit status shall be allowed the following ~~eleven~~ **twelve** holidays with pay: New Year's Day, Martin Luther King Day, Presidents Day, Patriots Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, **Day after Thanksgiving** and Christmas Day. When one of the foregoing holidays falls on a Sunday, the holiday will be observed on the following Monday. When one of the foregoing holidays falls on a Saturday, the holiday will be observed on the preceding Friday. If a holiday falls on a regularly scheduled day off, or when a regular Town employee is scheduled to work on a holiday, he/she shall be given an additional day off with pay or shall receive straight-time pay for the hours actually worked in addition to his regular pay.

§ 43-11. Sick leave.

A. Each permanent employee in benefit status shall accumulate sick leave for personal illness at the rate of **7.5840 hours per month** ~~1.0833 days per month~~ for a total of 13 days per year, unless other-wise provided in a collective bargaining agreement. ...

E. When a regular employee retires or dies, he or his beneficiary shall receive severance pay equal to the employee's most recent daily straight-time rate multiplied by 60% of his unused accumulated sick leave days in effect as of his retirement or death. Such severance pay shall not exceed a maximum of **\$7,500** ~~\$5,000~~.

**MOTION:**

Nancy McCarthy moved and was duly seconded that the Town amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town, by establishing the non-union wage and salary rates and the effective date for said rates as set forth in Appendix E on pages 98 through 105 (as further amended by the supplemental chart to appendix E) of the Warrant for the 2008 Annual Town Meeting, and by making the additions, deletions, modifications to said Chapter 43 as shown on pages 58 and 59 of said warrant effective July 1, 2008.

Chapter 43 - PERSONNEL

**Note: Additions are identified in bold type; deletions are identified by strikethroughs. Only changes are included.**

The implementation of the MUNIS HR/Payroll system requires several adjustments in the accrual of paid-time-off for employees as defined in Chapter 43 of the Bylaws. The total annual accrual amounts will not change, only the incremental granting of accrued time. The balance of the benefit adjustments is intended to provide non-union personnel with equivalent benefits to unionized personnel.

§ 43-9. Annual leave.

B. Schedule for earning leave days.

(1) The schedule for earning leave days is as follows:

- (a) For 13 leave days per year: **7.5833 hours/month** ~~1.0833 days per month~~.
- (b) For 19 leave days per year: **11.0834 hours/month** ~~1.5833 days per month~~.
- (c) For 25 leave days per year: **14.5834 hours/month** ~~2.0833 days per month~~.

E. Full-time employees on the ~~N G, SG, S and Non-union Police~~ schedule shall receive 2 personal days each January 1st. Unused days will be forfeited each December 31st. Days ~~may are to~~ be used in **one-half** ~~full~~-day increments. Part-time employees in the above schedules shall earn personal days on a pro-rated basis.

§ 43-10. Holidays with pay.

All regular employees in benefit status shall be allowed the following ~~eleven~~ **twelve** holidays with pay: New Year's Day, Martin Luther King Day, Presidents Day, Patriots Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, **Day after Thanksgiving** and Christmas Day. When one of the foregoing holidays falls on a Sunday, the holiday will be observed on the following Monday. When one of the foregoing holidays falls on a Saturday, the holiday will be observed on the preceding Friday. If a holiday falls on a regularly scheduled day off, or when a regular Town employee is scheduled to work on a holiday, he/she shall be given an additional day off with pay or shall receive straight-time pay for the hours actually worked in addition to his regular pay.

§ 43-11. Sick leave.

A. Each permanent employee in benefit status shall accumulate sick leave for personal illness at the rate of **7.5840 hours per month** ~~1.0833 days per month~~ for a total of 13 days per year, unless other-wise provided in a collective bargaining agreement. ...

E. When a regular employee retires or dies, he or his beneficiary shall receive severance pay equal to the employee's most recent daily straight-time rate multiplied by 60% of his unused accumulated sick leave days in effect as of his retirement or death. Such severance pay shall not exceed a maximum of **\$7,500** ~~\$5,000~~.

**SUPPLEMENTAL CHARTS TO APPENDIX E  
PERSONNEL BY-LAWS AND WAGE AND CLASSIFICATION PLAN**

The following wage schedules were not negotiated at the time of the printing of the Warrant. These charts are a supplement to the wage charts in Appendix E.

**GROUP: AFSCME**

*Effective: July 1, 2007 (+1%)*

<b>Step</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>G-1</b>	Annual	32,250	33,219	34,216	35,242	36,298
<b>G-2</b>	Annual	34,829	35,873	36,951	38,059	39,201
<b>G-3</b>	Annual	37,618	38,745	39,907	41,105	42,339
<b>G-4</b>	Annual	40,625	41,845	43,100	44,394	45,726
<b>G-5</b>	Annual	43,874	45,191	46,547	47,944	49,381
<b>G-6</b>	Annual	47,387	48,809	50,272	51,781	53,335
<b>G-7</b>	Annual	51,801	53,354	54,956	56,604	58,302
<b>G-7A</b>	Annual	54,133	55,757	57,430	59,153	60,927
<b>G-8</b>	Annual	56,466	58,159	59,904	61,701	63,552
<b>G-9</b>	Annual	61,546	65,415	65,294	67,255	70,077
<b>G-10</b>	Annual	67,087	69,099	71,173	73,307	75,507
<b>G-15</b>	Annual	39,540	41,834	42,986	44,315	45,611
		<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
<b>G-1</b>	Annual	37,388	38,509	39,665	40,855	42,090
<b>G-2</b>	Annual	40,377	41,588	42,835	44,121	45,455
<b>G-3</b>	Annual	43,609	44,916	46,264	47,654	49,093
<b>G-4</b>	Annual	47,097	48,509	49,966	51,465	53,020
<b>G-5</b>	Annual	50,863	52,389	53,964	55,579	57,259
<b>G-6</b>	Annual	54,935	56,581	58,279	60,028	61,843
<b>G-7</b>	Annual	60,052	61,853	63,709	65,620	67,602
<b>G-7A</b>	Annual	62,755	64,638	66,577	68,574	70,646
<b>G-8</b>	Annual	65,459	67,423	69,446	71,528	73,692
<b>G-9</b>	Annual	71,349	73,491	75,695	77,965	80,322
<b>G-10</b>	Annual	77,772	80,105	82,509	84,983	87,552
<b>G-15</b>	Annual	48,054	49,429	50,845	52,305	54,915



**GROUP: AFSCME***Effective: July 1, 2008 (+2.5% Steps 1 – 9, +3.5% Step 10, +.5% Health Insurance Adjustment)*

Step		1	2	3	4	5
<b>G-1</b>	Annual	33,222	34,220	35,247	36,304	37,392
<b>G-2</b>	Annual	35,878	36,954	38,064	39,205	40,382
<b>G-3</b>	Annual	38,752	39,912	41,109	42,343	43,615
<b>G-4</b>	Annual	41,849	43,106	44,398	45,731	47,103
<b>G-5</b>	Annual	45,196	46,553	47,949	49,388	50,869
<b>G-6</b>	Annual	48,815	50,280	51,786	53,341	54,942
<b>G-7</b>	Annual	53,361	54,962	56,612	58,310	60,059
<b>G-7A</b>	Annual	55,764	57,437	59,160	60,935	62,763
<b>G-8</b>	Annual	58,167	59,911	61,709	63,560	65,467
<b>G-9</b>	Annual	63,400	65,304	67,261	69,281	72,188
<b>G-10</b>	Annual	69,108	71,181	73,317	75,515	77,781
<b>G-15</b>	Annual	40,732	43,094	44,281	45,650	46,985
		6	7	8	9	10
<b>G-1</b>	Annual	38,514	39,669	40,860	42,085	43,781
<b>G-2</b>	Annual	41,593	42,841	44,126	45,450	47,281
<b>G-3</b>	Annual	44,922	46,269	47,658	49,089	51,065
<b>G-4</b>	Annual	48,516	49,971	51,471	53,015	55,150
<b>G-5</b>	Annual	52,395	53,967	55,590	57,254	59,559
<b>G-6</b>	Annual	56,590	58,286	60,035	61,837	64,328
<b>G-7</b>	Annual	61,861	63,717	65,628	67,596	70,318
<b>G-7A</b>	Annual	64,646	66,585	68,583	70,640	73,485
<b>G-8</b>	Annual	67,431	69,454	71,538	73,683	76,652
<b>G-9</b>	Annual	73,499	75,705	77,976	80,314	83,549
<b>G-10</b>	Annual	80,115	82,518	84,995	87,544	91,069
<b>G-15</b>	Annual	49,501	50,918	52,377	53,881	57,121

**GROUP: SEIU Effective July 1, 2007 (+1%)**

Step		1	2	3	4	5	6	7	8	9	10
<b>C-10</b>	Annual	27,905	28,742	29,605	30,492	31,407	32,349	33,319	34,319	35,349	36,409
<b>C-12</b>	Annual	30,137	31,042	31,973	32,932	33,920	34,937	35,985	37,065	38,177	39,323
<b>C-13</b>	Annual	31,352	32,293	33,262	34,259	35,288	36,347	37,436	38,560	39,717	40,908
<b>C-14</b>	Annual	32,615	33,595	34,602	35,640	36,708	37,809	38,945	40,113	41,316	42,555
<b>C-15</b>	Annual	33,874	34,889	35,937	37,015	38,125	39,269	40,447	41,661	42,911	44,199
<b>CD</b>	Annual	33,587	35,138	36,689	38,240	39,792	41,343	42,895			

**GROUP: SEIU Effective July 1, 2008 (+3% +.5% Health Insurance Adjustment)**

Step		1	2	3	4	5	6	7	8	9	10
<b>C-10</b>	Annual	28,886	29,752	30,646	31,564	32,511	33,486	34,490	35,525	36,592	37,878
<b>C-12</b>	Annual	31,197	32,133	33,096	34,090	35,112	36,165	37,250	38,368	39,519	40,909
<b>C-13</b>	Annual	32,454	33,428	34,432	35,463	36,529	37,624	38,752	39,915	41,113	42,558
<b>C-14</b>	Annual	33,761	34,775	35,818	36,893	37,999	39,138	40,313	41,523	42,768	44,271
<b>C-15</b>	Annual	35,065	36,116	37,200	38,317	39,466	40,649	41,869	43,126	44,419	45,981
<b>CD</b>	Annual	33,587	36,373	37,979	39,584	41,191	42,797	44,624			

**VOTED:** MOTION CARRIED

**ARTICLE 21: COMPENSATION FOR ELECTED OFFICIAL**

*Proposed by: Board of Selectmen*

To determine whether the Town will vote to fix the salary and compensation of the elected Town Clerk pursuant to Massachusetts General Laws Chapter 41, Section 108, at an annual rate of \$64,179, effective July 1, 2008 through June 30, 2009.

**SALARY SCHEDULE – ELECTED TOWN OFFICIAL**

	<u>FY 2008</u>	<u>FY 2009</u>
Town Clerk	\$62,000	\$64,179

**MOTION:**

Doug Leard moved and was duly seconded that the Town fix the salary and Compensation of the elected Town Clerk at \$64,179.00 effective July 1, 2008.

**VOTED:** UNANIMOUS

**ARTICLE 22: APPROVE USE OF LAND ON AND OFF OLD SUDBURY ROAD FOR CEMETERY**

*Proposed by: Board of Selectmen at the request of the Jewish Cemetery Association of Massachusetts*

To determine whether the Town will vote to give the Jewish Cemetery Association of Massachusetts permission to use, for burial purposes, the parcel of land located on Old Sudbury Road, Wayland, Massachusetts containing 1.73 acres of land, more or less, and shown as Lot 1A on a plan recorded with the Middlesex South Registry of Deeds in Book 29152, Page 407 and the parcel of land located off said Old Sudbury Road containing 10.72 acres, more or less, and shown as Parcel B on a plan recorded with said Registry of Deeds as Plan No. 222 (Sheet 1 of 2) of 2005.

**MOTION:**

Doug Leard moved and was duly seconded that the Town give the Jewish Cemetery Association of Massachusetts permission to use, for burial purposes, the parcel of land located on Old Sudbury Road, Wayland, Massachusetts containing 1.73 acres of land, more or less, and shown as Lot 1A on a plan recorded with the Middlesex South Registry of Deeds in Book 29152, Page 407 and the parcel of land located off said Old Sudbury Road containing 10.72 acres, more or less, and shown as Parcel B on a plan recorded with said Registry of Deeds as Plan No. 220 (Sheet 1 of 2) of 2005.

**AMENDMENT TO MAIN MOTION:**

Sander Rikleen moved and was duly seconded that the motion be amended by adding the words or its affiliates after the words Jewish Cemetery Association of Massachusetts.

**VOTED ON AMENDMENT TO MAIN MOTION:** UNANIMOUS

**MOTION TO TERMINATE DEBATE:**

Martha Gordon moved and was duly seconded to terminate debate.

**VOTED ON MOTION TO TERMINATE DEBATE:** MOTION CARRIED

**VOTED ON MOTION AS AMENDED:** MOTION CARRIED

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**MOTION TO RECONSIDER ARTICLE 5**

Thurston "Brud" Wright made a motion to reconsider Article 5.

The Moderator asked Mr. Wright to disclose to the Meeting significant new information concerning the article which had not been disclosed or made available to the Meeting when the motion under that article was debated.

Mr. Wright stated the official document (blue pamphlet) circulated by the Board of Selectmen to the Town Meeting left out the Park & Recreation Director's position. The Park & Recreation Director mentioned in the Warrant might be a G9, which would cost the Town approximately \$80,000. The Board of Selectmen told the public there was a potential \$301,000 savings, Mr. Wright said, but they missed the \$80,000 salary of the Park and Recreation Director. Mr. Wright said that the Selectmen misrepresented the numbers and their analysis was flawed and misleading.

The Moderator ruled that he would allow the motion for reconsideration at the end of the meeting.

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**ARTICLE 23: AUTHORIZATION TO ENTER INTO A TEN YEAR CONTRACT FOR TRASH DISPOSAL**

*Proposed by: Board of Health*

To determine whether the Town will vote to authorize the Board of Health to enter into a multi-year contract not to exceed ten (10) years for solid waste transportation and disposal, which contract may include a provision requiring the Town to indemnify the contractor for losses associated with the Town's performance of its obligations and exercise of its rights under such contract.

**MOTION:**

Anna Ludwig moved and was duly seconded that the Town authorize the Board of Health to enter into a multi-year Contract not to exceed ten (10) years for solid waste transportation and disposal, which contract may include a provision requiring the Town to indemnify the contractor for losses associated with the Town's performance of its obligations and exercise of its rights under such contract.

**VOTED:** 1<sup>ST</sup> VOICE VOTE: UNDECIDED  
2<sup>ND</sup> VOICE VOTE: MOTION CARRIED

**ARTICLE 24: COMMUNITY PRESERVATION ACT EXEMPTIONS APPLICATION FILING DEADLINE**

*Proposed by: Board of Assessors*

To determine whether the Town will vote to amend the Code of the Town of Wayland by adding the following new paragraph to §19-8 of the Code of the Town of Wayland:

**"F.Community Preservation Act Surcharge Exemptions.**

Applications for exemptions from the Community Preservation Act surcharge pursuant to Massachusetts General Laws Chapter 44B, Section 3(e) (1) must be filed with the Office of the Board of Assessors no later than three months after the issuances of the actual real estate tax bill."

**MOTION:**

Jayson Brodie moved and was duly seconded that the Town amend the Code of the Town of Wayland by adding the following new paragraph to §19-8 of the Code of the Town of Wayland:

**“F. Community Preservation Act Surcharge Exemptions.**

Applications for exemptions from the Community Preservation Act surcharge pursuant to Massachusetts General Laws Chapter 44B, Section 3(e) (1) must be filed with the Office of the Board of Assessors no later than three months after the issuances of the actual real estate tax bill.”

**VOTED:** UNANIMOUS

**ARTICLE 25: ADOPT STORMWATER BYLAW**

*Proposed by: Conservation Commission*

To determine whether the Town will vote to amend the Code of the Town of Wayland by adding thereto the following new chapter relative to Stormwater Management and Land Disturbance:

**“Chapter 193**

**STORMWATER AND LAND DISTURBANCE**

1. **PURPOSES AND OBJECTIVES**

The purpose of this chapter is to:

- protect the quantity and quality of water recharge to the Town’s water supply aquifers;
- protect cold water fisheries and other designated outstanding water resources from discharges of toxic pollutants, nutrients, and temperature changes;
- protect streams, rivers, and private property from additional flood damage from changed flow patterns.

This chapter seeks to implement these goals through the following objectives:

1. Compliment and expand upon the requirements of state and federal statutes and regulations relating to stormwater discharges.
2. Establish provisions for long-term responsibility for and maintenance of structural stormwater control facilities /devices and nonstructural stormwater management practices to ensure they continue to function as designed, are maintained, and pose no threat to public safety;
3. Ensure that soil erosion control measures, sedimentation control measures and stormwater runoff control practices are incorporated into the site planning and design process and are implemented and maintained;
4. Require new development and redevelopment maintain the pre-development hydrologic characteristics in the post development state as nearly as practicable in order to reduce flooding, stream bank erosion, non-point source pollution, to maintain the integrity of stream channels and aquatic habitats and to provide protection from property damage;
5. Establish minimum design criteria for the protection of properties and aquatic resources downstream from land development and land conversion activities from damages due to increases in volume, velocity, frequency, duration and peak flow rate of stormwater runoff; establish minimum design criteria for BMP measures to minimize point and non-point source pollution from stormwater runoff which would otherwise degrade water quality;

6. Control the volume and rate of stormwater runoff resulting from land disturbance activities; establish minimum post-development stormwater management standards and design criteria for the regulation and control of stormwater runoff quantity and quality; establish minimum design criteria for the protection of properties and aquatic resources downstream from land development, redevelopment and land conversion activities from damages due to increases in volume, velocity, frequency, duration and peak flow rate of stormwater runoff;
7. Establish minimum design criteria for BMP measures to minimize point and non-point source pollution from stormwater runoff which would otherwise degrade water quality;
8. Require that there be no increase in post-development discharge from storm drainage systems or any other changes in post-development conditions that alter the post-development watershed boundaries;
9. Require that all catch basin discharge points or other point source discharge points shall be designed with structures to disperse stormwater energy;
10. Encourage the use of non-structural stormwater management and low impact stormwater site design standards such as reducing impervious cover and the preservation of open space and other natural areas;
11. Require practices to control waste such as discarded building materials, truck washouts, chemicals, litter and sanitary waste at construction sites that may cause adverse impacts to water quality;
12. Ensure compliance with the provisions of this by-law through inspection, monitoring and enforcement;
13. Establish provisions to ensure there is an adequate funding mechanism, including a performance guarantee, for the proper review, inspection and long-term maintenance of stormwater facilities implemented as part of this chapter;
14. Establish administrative procedures and fees for the submission, review, approval or disapproval of stormwater management plans, and for the inspection of approved active projects, and long-term follow up.

Nothing in this chapter is intended to replace the requirements Chapter 194 of the Town Code, the Town's Wetlands and Water Resources Bylaw or any other Bylaw that may be adopted by the Town.

## 2. DEFINITIONS

The following definitions shall apply in the interpretation and implementation of this chapter.

**ALTER:** Any activity, which will measurably change the ability of a ground surface area to absorb water or will change existing surface drainage patterns.

**AUTHORIZED ENFORCEMENT AGENCY:** The Wayland Conservation Commission, hereafter the Commission, its employees or agents designated to enforce this chapter.

**BEST MANAGEMENT PRACTICE (BMP):** Structural, non-structural and managerial techniques that are recognized to be the most effective and practical means to prevent and/or reduce increases in stormwater volumes and flows, reduce point source and non-point source pollution, and promote stormwater quality and protection of the environment.

- Structural BMPs are devices that are engineered and constructed to provide temporary storage and treatment of stormwater runoff.
- Nonstructural BMPs use natural measures to reduce pollution levels, do not require extensive construction efforts, and/or promote pollutant reduction by eliminating the pollutant source.

**BETTER SITE DESIGN:** Site design approaches and techniques that can reduce a site's impact on the watershed through the use of nonstructural stormwater management practices. Better site design includes conserving and

protecting natural areas and open space, reducing impervious cover, and using natural features for stormwater management.

**CONSTRUCTION AND WASTE MATERIALS:** Excess or discarded building or site materials, including but not limited to concrete truck washout, chemicals, litter and sanitary waste at construction site that may adversely impact water quality.

**CLEARING:** Any activity that removes the vegetative surface cover.

**DEVELOPMENT:** The modification of land to accommodate a new use or expansion of an existing use, usually involving construction.

**DISCHARGE:** A general outflow term including flow from a pipe into a stream, or from a stream to a body of water.

**DISCHARGE POINT:** The outlet of a pipe or a particular location along a stream.

**DISCHARGE (FLOW) RATE:** Volume of water passing a particular point in a given time.

**Discharge (FLOW) VOLUME:** Includes both sheet runoff and point source discharges from pipes or stream channels.

**EROSION:** The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

**EROSION AND SEDIMENTATION CONTROL PLAN:** A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbance activities.

**INFILTRATION:** The movement of water downward into the soil. Infiltration is important to replenishing the groundwater.

**LAND-DISTURBING ACTIVITY:** Any activity including clearing, the removal of trees and other vegetation that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material.

**LAND USE CONVERSION ACTIVITY:** Any activity, which will measurably change the ability of a ground surface area to absorb water or will change existing surface drainage patterns.

**LOCAL GENERAL PERMIT:** Work permitted by right under this chapter providing that there is an approved erosion and sediment control plan for the land disturbing activity.

**MASSACHUSETTS STORMWATER MANAGEMENT POLICY:** The Policy issued by the Department of Environmental Protection, and as amended that coordinates the requirements prescribed by State regulations promulgated under the authority of the Massachusetts Wetlands Protection Act, Massachusetts General Laws Chapter 131, Section 40 and the Massachusetts Clean Waters Act, Massachusetts General Laws Chapter 21, Sections 23 through 56.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or municipal storm drain system:** The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Wayland.

**NATURAL VEGETATED STATE:** Ground cover of native plants species and other trees, shrubs, and/or grasses that is not mowed more than twice a year.

**NEW DEVELOPMENT:** Any construction or land disturbance of a parcel of land that is currently in a natural vegetated state and does not contain alteration by man-made activities.

**NON-POINT SOURCE POLLUTION:** Pollution from many diffuse sources caused by rainfall or snowmelt moving over and through the ground. As the runoff moves, it picks up and carries away natural and human made pollutants, finally depositing them into water resource areas.

**OUTFALL:** A pipe or conduit discharging water

**OWNER:** A person with a legal or equitable interest in property.

**POST DEVELOPMENT:** the conditions that reasonably may be expected or anticipated to exist after completion of the land development activity on a specific site or tract of land. Post-development refers to the phase of a new development or redevelopment project after completion and does not refer to the construction phase of the project.

**PRE-CONSTURCTION:** All activity in preparation for construction.

**RECHARGE:** The replenishment of underground water reserves.

**REDEVELOPMENT:** Any ground surface disturbing construction, alteration, demolition, or improvement of a parcel of land that currently lacks a natural vegetated state and contains alterations by man-made activities.

**RUNOFF:** Water from precipitation, rainfall, snowmelt, or irrigation, which flows broadly over the ground surface as opposed to a channel. Also called stormwater runoff or direct runoff.

- **RUNOFF VOLUME:** The total volume of water that occurs as direct runoff from a given rainfall event.
- **RUNOFF RATE;** The volume of water passing a particular point in a given period of time. Often expressed as cubic feet per second.
- **TOTAL RUNOFF:** Includes both sheet or non-point runoff (water flowing over the ground and point sources from stream channels/ pipes

**SEDIMENT:** Mineral or organic soil material that is transported by wind or water from its origin to another location: the product of erosion processes.

**SEDIMENTATION:** The process or act of deposition of sediment.

**SITE:** Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

**SLOPE:** The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

**SOIL:** Any earth, sand, rock, gravel, or similar material.

**STABILIZATION:** The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or retard erosion.

**STORMWATER:** Stormwater runoff, snowmelt runoff, and surface water runoff and drainage.

**STORMWATER MANAGEMENT PERMIT (SMP)** The permit issued following a review on an application, plans, calculations and other supporting documents, which is designed to protect the environment of the Town of Wayland from deleterious effects of uncontrolled and untreated stormwater runoff.

**STRIP:** Any activity that removes vegetative ground surface cover, including, but not limited to, tree removal, clearing, grubbing, and storage or removal of topsoil.

**TOTAL SUSPENDED SOLIDS (TSS):** A measure of the sediments in a unit volume of water. Small particles of mineral and organic matter that are suspended within water runoff. TSS does not include sediment fractions larger than two millimeters in size.

**VERNAL POOL:** “Vernal pool” shall include, in addition to any vernal pool certified by the Massachusetts Division of Wildlife and Fisheries Natural Heritage and Endangered Species Program, any confined basin or depression not occurring in existing lawns, gardens, landscaped areas, or driveways, which normally holds water for a minimum of two continuous months during the spring and/or summer, contains at least 200 cubic feet of water at some time during most years, is free of adult predatory fish populations, and provides essential breeding and rearing habitat functions for amphibian, reptile, or other vernal pool community species.

**WATERCOURSE:** A natural or man-made channel through which water flows or a stream of water, including a river, brook, or underground stream.

**WAYLAND’S WETLANDS AND WATER RESOURCES PROTECTION BYLAW:** CHAPTER 194 of the Town Code.:

**WETLAND RESOURCE AREA:** Areas specified in the Massachusetts Wetlands Protection Act and/or in Wayland’s Wetlands and Water Resources Bylaw .

**WETLANDS:** “Wetland” means wet meadows, marshes, swamps, bogs, and other areas where groundwater, flowing or standing surface water or ice provide a significant part of the supporting substrate for a hydrophilic plant community, or emergent and submergent plant communities in inland waters.

### 3.0 AUTHORITY

This chapter is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution

### 4.0 APPLICABILITY

(A) This chapter shall apply to all new development and redevelopment within the Town of Wayland, including, but not limited to site plan applications, subdivision applications, grading applications, land use conversion applications, any activity that is likely to result in an increased amount of stormwater runoff or pollutants flowing from a parcel of land, or any activity that is likely to alter the drainage characteristics of a parcel of land, unless exempt pursuant to Section 5.B of this chapter. A Stormwater Management Permit shall be required for all new development and redevelopment regulated by this chapter

#### (B) Exemptions

No person shall alter land within the Town of Wayland without having obtained a Stormwater Management Permit (SMP) for the property, except for the following activities:

1. Any activity in the Aquifer Protection District that will either disturb an area less than 20,000 square feet or increase impervious surfaces less than 500 square feet;
2. Any activity not in the Aquifer Protection District, that will disturb either an area less than 40,000 square feet or increase impervious surface less than 1,000 square feet, providing the activity is temporary and is implemented with a soil erosion plan that includes the use of sediment barriers and permanent soil stabilization specifications, and containment of erodible materials. A copy of this plan shall be provided to the Conservation Commission or an agent of the Commission prior to commencing work at the site;
3. Normal maintenance and improvement of land in agricultural use as defined in 310 CMR 10.04 and Massachusetts General Laws Chapter 40A, Section 3;
4. Construction and repair of septic systems when required and approved? by the Board of Health for the protection of public health and in compliance with Massachusetts Title V requirements providing no other



local permit is needed and the applicant has implemented a soil erosion plan that includes the use of sediment barriers temporary and permanent soil stabilization specifications, and containment of erodible materials;

5. Projects wholly within the jurisdiction of the Conservation Commission and requiring an Order of Conditions pursuant to the Wetlands Protection Act and/or a wetlands permit pursuant to Chapter 194 of the Town Code;
6. Construction activities associated with utilities (gas, water, electric, telephone, fiber-optic cable) other than drainage, which will not permanently alter terrain, ground cover or drainage patterns;
7. Emergency repairs to any stormwater management facility or practice that poses a threat to public health or public safety or as deemed necessary by the Conservation Commission;
8. Any work or projects for which all necessary approvals and permits have been issued prior to the effective date of this chapter;
9. Construction or reconstruction of an existing stonewall and all other retaining walls less than 12 feet in length that will not deter drainage or runoff.
10. The construction of any fence that will not alter existing terrain or drainage patterns;
11. The repair or replacement of an existing roof of a single-family dwelling.

#### 5.0 ADMINISTRATION

- (A) The Conservation Commission shall administer, implement and enforce this chapter.
- (B) Stormwater Regulations. The Conservation Commission may adopt, and periodically amend, rules and regulations relating to the terms, conditions, definitions, enforcement, application and inspection fees, procedures and administration of this chapter by majority vote of the Conservation Commission, after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation, at least seven days prior to the hearing date. After public notice and public hearing, the Conservation Commission may promulgate rules and regulations to effectuate the purposes of this Bylaw.
- (C) WAIVER: The Conservation Commission may waive strict compliance with any requirement of this chapter or the rules and regulations promulgated hereafter, where such action:
  1. is allowed by federal, state and local statutes and/or regulations;
  2. is in the public interest: and
  3. not inconsistent with the purpose and interest of this chapter.

#### 6.0 PROCEDURES

Permit procedures and requirements shall be defined and included as part of any rules and regulations promulgated as permitted under Section 5 of this Bylaw.

#### 7.0 ENFORCEMENT

The Conservation Commission or an authorized agent of the Conservation Commission shall enforce this chapter, regulations, orders, violation notices, and enforcement orders, and may pursue all civil (non-criminal) and criminal remedies for such violations.

#### 8.0 SEVERABILITY

The invalidity of any section, provision, paragraph, sentence, or clause of this chapter shall not invalidate any section, provision, paragraph, sentence, or clause thereof, nor shall it inviolate any permit or determination that previously has been issued.”

**MOTION:**

Barbara Howell moved and was duly seconded that the Town amend the Code of the Town of Wayland by adding thereto the new chapter relative to Stormwater Management and Land Disturbance as printed in the words of the Article on pages 63 through 70 of the 2008 Annual Town Meeting Warrant.

**VOTED:** MOTION CARRIED

**ARTICLE 26: AMEND ARTICLE II OF THE TOWN CODE RE: STORMWATER BYLAW**

*Proposed by: Conservation Commission*

To determine whether the Town will vote to amend the Article II of the Code of the Town of Wayland by adding thereto the following new paragraph:

“J. Chapter 193 of the Code of the Town of Wayland – Stormwater and Land Disturbance

- (1) Penalty: \$300.00 per day.
- (2) Enforcing Persons: Town police officer, other officers having police powers, and agents of the Conservation Commission.”

**MOTION:**

Barbara Howell moved and was duly seconded that the Town amend the Article II of the Code of the Town of Wayland by adding thereto the following new paragraph:

“J. Chapter 193 of the Code of the Town of Wayland – Stormwater and Land Disturbance

- (1) Penalty: \$300.00 per day.
- (2) Enforcing Persons: Town police officer, other officers having police powers, and agents of the Conservation Commission.”

**VOTED:** UNANIMOUS

**ARTICLE 27: ESTABLISH ELECTRONIC COMMUNICATIONS COMMITTEE**

*Proposed by: Petitioners*

To determine whether the Town will vote to establish a committee, accountable to Town Meeting, to be known hereafter as the Electronic Communications Committee, which shall be composed of seven members, four appointed by the Moderator and three by the Board of Selectmen, to recommend improvements to the Town’s ability to communicate with its citizens useful, accessible, and timely information via electronic media. In particular, the committee shall examine the utility of the Town’s website, contrasting it with the best features of websites in other towns. The committee shall document its work in a report to the 2009 Annual Town Meeting and post its minutes and report on the Town’s website.

**MOTION:**

George Harris moved and was duly seconded that the Town vote to establish a committee to be known hereafter as the Electronic Communications Committee, which shall be composed of seven members, four appointed by the Moderator and three by the Board of Selectmen, to recommend improvements to the Town’s ability to communicate with its citizens useful, accessible, and timely information via electronic media. In particular, the committee shall

examine the utility of the Town’s website, contrasting it with the best features of websites in other towns. The committee shall document its work in a report to the 2009 Annual Town Meeting and post its minutes and report on the Town’s website.

**VOTED:** MOTION CARRIED

**ARTICLE 28: AMEND CHAPTER 198 ARTICLE 5 OF ZONING BYLAWS**

*Proposed by: Petitioners*

To determine whether the Town will vote to amend Chapter 198, Article 5 of the Wayland Zoning Bylaws, Signs and Exterior Lighting, by adding the following sentence after the second sentence of Chapter 198, Article 501.1: “Provided, however, that with respect to freestanding lampposts in a residential district that are located on a private way or common driveway, lampposts shall have a minimum frontyard setback of one foot, to be measured from the front property line.”

This article clarifies placement of a lamppost within the right-of-way of a private way or common driveway. Chapter 198, Article 5 of the Wayland Zoning By-Laws, Signs and Exterior Lighting currently regulates lamppost lighting within the front lot line of a home-owners property and does not specifically regulate lighting within the right-of-way of a private way or common driveway:

“Yard requirements as otherwise specified in this Zoning Bylaw shall apply to signs and exterior lighting fixtures and structures, except freestanding lampposts at a residence in a residential district, which lampposts shall have a minimum front yard setback requirement of 15 feet, to be measured from the front property line.”

**MOTION:**  
Chester Black moved and was duly seconded that this article be passed over.

**VOTED:** UNANIMOUS

MOTION TO RECONSIDER THE VOTE UNDER ARTICLE 5:

**POINT OF ORDER INFORMATION:**  
Bob Lentz pointed out the model that was proposed in the DPW discussion was also disclosed on the handout that the Selectmen presented. The motion says that the Town Administrator with the support of the Recreation Commission has the ability to hire so it is not suggested in the motion that there will be a specific Recreation Director hired as part of this.

**NEW INFORMATION**  
Thurston “Brud” Wright stated that the Board of Selectmen circulated an official document (blue pamphlet) at town meeting, which left out the Park & Recreation Director position and overstated the savings.

**MOTION TO TERMINATE DEBATE:**  
Stas Gayshan moved and was duly seconded to move the question.

**VOTED ON MOTION TO TERMINATE DEBATE:**  
1<sup>ST</sup> VOICE VOTE: UNDECIDED  
2<sup>nd</sup> VOICE VOTE: UNDECIDED  
STANDING VOTE BY MODERATOR: MOTION NOT CARRIED BY 2/3 MAJORITY

**MOTION TO TERMINATE DEBATE:**  
Kim Reichelt moved and was duly seconded to move the question.

**VOTED ON MOTION TO TERMINATE DEBATE:** MOTION CARRIED

**VOTED ON MOTION TO RECONSIDER THE VOTE UNDER ARTICLE 5:** MOTION NOT  
CARRIED BY 2/3 MAJORITY

-----  
The Moderator recognized the sound crew and WAYCAM volunteers:

**SOUND CREW**

Albie Cincotti  
Jeff Wadsworth  
Colin Fulton  
Dan Chung  
Shawheen Saffari  
Matt Decarlo

**WAYCAM**

Greg Howe  
Tim Konowski  
Ben Wohlfarth  
Josh Whittemore  
Austin Brennan  
Richard Turner  
Joe Turnbull  
Jim Mullane, WAYCAM Program Director

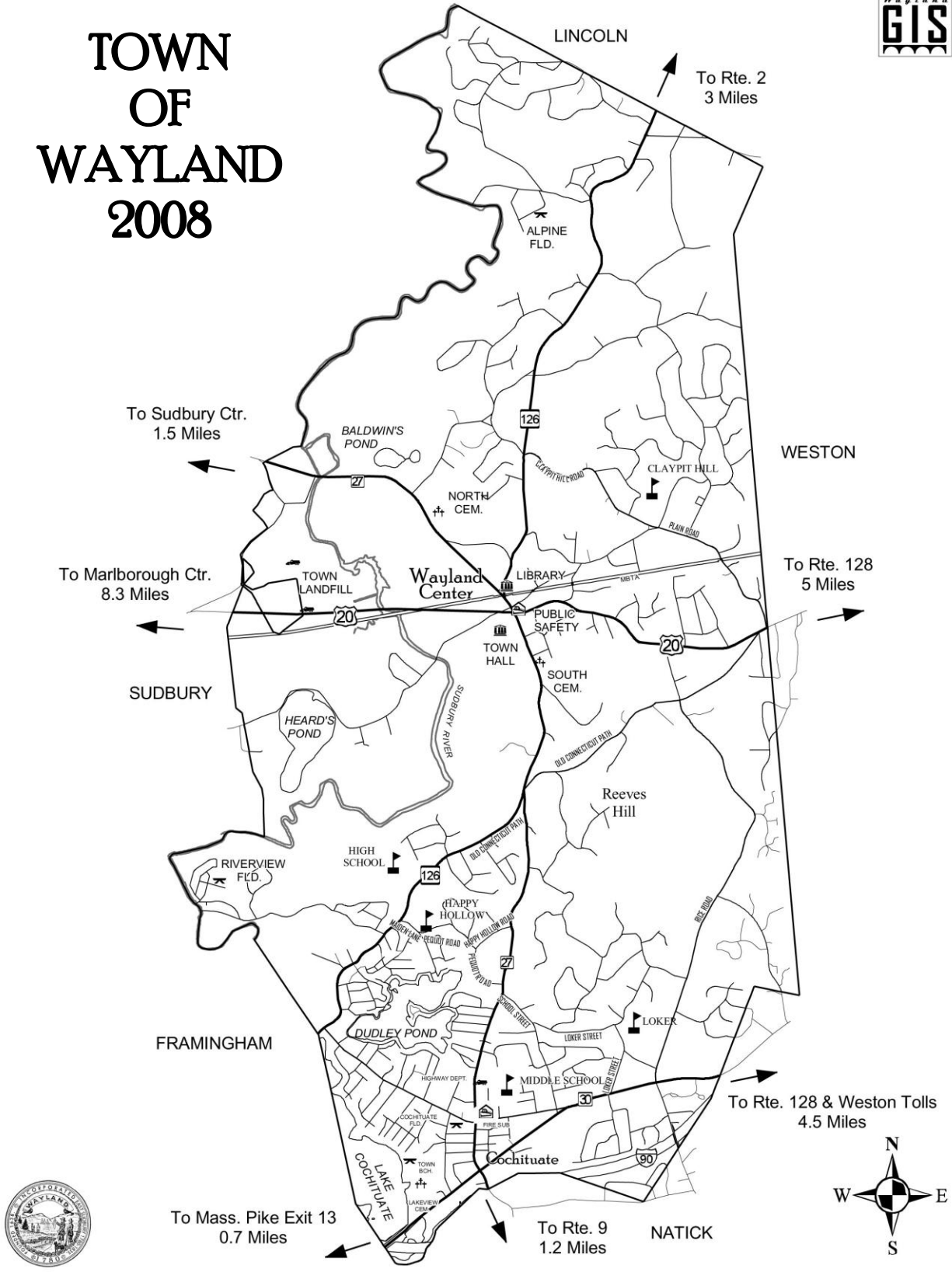
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**Meeting adjourned at 10:29 P. M. sine die.**

**Attendance 374**

Respectfully Submitted,

Lois M. Toombs, CMC  
Town Clerk

# TOWN OF WAYLAND 2008





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*Special thanks to MaryAnn DiNapoli for her effort and hard work organizing this report.*



# VOLUNTEER TO SERVE YOUR TOWN

Vacancies on Town boards, committees and commissions occur from time to time. Most positions are appointed by the Board of Selectmen (see I).

Elected positions are usually filled at the annual April election, but if openings occur mid-term, they are filled by appointment until the next annual election. Registered voters, please indicate your interest in order of preference (see II):

## I. Appointed boards, committees and commissions:

- |   |   |
|---|---|
| <input type="checkbox"/> Cable TV                 | <input type="checkbox"/> Personnel                                |
| <input type="checkbox"/> Community Preservation   | <input type="checkbox"/> Public Ceremonies                        |
| <input type="checkbox"/> Conservation             | <input type="checkbox"/> Public Works (until April 2010 Election) |
| <input type="checkbox"/> Council on Aging         | <input type="checkbox"/> Senior Tax Relief                        |
| <input type="checkbox"/> Cultural Council         | <input type="checkbox"/> Septage Committee                        |
| <input type="checkbox"/> Finance                  | <input type="checkbox"/> Surface Water Quality                    |
| <input type="checkbox"/> Historical               | <input type="checkbox"/> Taxation Aid                             |
| <input type="checkbox"/> Historic District        | <input type="checkbox"/> Wastewater Management                    |
| <input type="checkbox"/> Housing Partnership      | <input type="checkbox"/> Wayland/Sudbury Septage                  |
| <input type="checkbox"/> Local Access Corporation | <input type="checkbox"/> Youth Advisory                           |
| <input type="checkbox"/> MetroWest Open Space     | <input type="checkbox"/> Zoning Board of Appeals                  |
| <input type="checkbox"/> Nike Site Reuse Advisory |   |

## II. Elected boards, committees and commissions:

- |  |  |
|--|--|
| <input type="checkbox"/> Assessors         | <input type="checkbox"/> Park and Recreation (through June 30, 2009) |
| <input type="checkbox"/> Health            | <input type="checkbox"/> Road Commission (through June 30, 2009)     |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Selectmen                                   |
| <input type="checkbox"/> Library Trustees  | <input type="checkbox"/> Trust Funds                                 |
| <input type="checkbox"/> Planning          | <input type="checkbox"/> Water (through June 30, 2009)               |
| <input type="checkbox"/> School            |  |

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

HOME TEL: \_\_\_\_\_ WORK TEL: \_\_\_\_\_

Applications of interest will be kept on file for one year. You will be contacted as relevant vacancies occur.

Return this completed form to:

Town Administrator  
Town of Wayland  
41 Cochituate Road  
Wayland MA 01778

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**PLACE  
STAMP  
HERE**

**Board of Selectmen  
Town of Wayland  
41 Cochituate Road  
Wayland MA 01778**