



TOWN OF WAYLAND Annual Reports



*Two Hundred and Thirty-Second Year
July 1, 2011 Through June 30, 2012*

COVER PHOTO
RAILROAD FREIGHT HOUSE

One of the highlights of the fiscal year was the completion of the renovation of the Central Massachusetts Railroad Freight House at 1 Concord Road. This historic property was enhanced by restoration carpentry followed by new paint schemes.

The report of the Historic District Commission is available on page 17.



ANNUAL REPORTS FOR THE TOWN OF WAYLAND

FOR ITS TWO HUNDRED AND
THIRTY-SECOND MUNICIPAL YEAR

JULY 1, 2011 TO JUNE 30, 2012

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BOARD OF SELECTMEN

The fiscal year ended June 30, 2012 was a period of fiscal challenge and heightened civic engagement, even while the region continued to show signs of gradual recovery from an economic recession unlike any other since the Great Depression. Under the leadership of Chairman Tom Fay, the Board, working with professional staff and other citizen committees, enhanced the quality of municipal services despite the difficult fiscal conditions. However, conservative budgeting practices that resulted in significant “turnbacks” of unexpended budgets, revenue in excess of predicted, and solid reserve practices drew the attention of a group of citizens who advocated a different financial vision for Wayland.

The annual period began on a tragic note. On July 3, 2011, just a month after graduating from Wayland High School, Lauren Astley was murdered. A high school classmate whom she previously had dated was charged with the crime. The tragedy shocked and saddened the community in a profound way, and placed a national spotlight on the incidence of date violence. A memorial fund was established in her name to be used to further understanding of issues important to Lauren Astley.

Town Building office hours were standardized in July 2011 to provide service one evening per week (Mondays), while closing on Friday afternoons to preserve the traditional work week. Selectmen continued to hold office hours throughout the community to supplement public comment at Board meetings, email, website, and guest columns in local newspapers as tools to communicate with residents.

The Board of Selectmen, School Committee and Finance Committee continued a coordinated effort to implement the key elements of the Town’s long-range financial plan. That strategy included collaborating on some services with Sudbury and other neighboring towns; consolidating certain town and school operations; and following proven debt management and capital planning processes. In an effort to address structural budget sustainability, the Board actively participated in lobbying efforts in support reform the state and municipal retirement system and to provide greater flexibility to municipal government to modify health insurance plan design. The Town and representatives of many of its employee groups extended collective bargaining agreements to control the growth of salary and fringe benefit costs, including significant changes to health insurance plans.

In September and October, citizens engaged on fiscal policy complained about the size of the town’s free cash position, reserves for appealed property assessments known as overlay, and conservative structural budget practices. A group then petitioned for a special town meeting that was held in

November 2011. Citizens approved the use of \$4M from the town’s reserves to fund the operating budget for FY2012, thereby reducing the proposed tax rate before the state certified in rate in December. Voters also approved a resolution supporting the use of electronic voting devices at town meetings for the next three fiscal years.

Many of these same citizen leaders advocated for greater transparency in town finances, creation of an audit committee with investigatory powers, electing the members of the Finance Committee to assure greater accountability to residents, and scrutiny of officials and staff. Selectmen and Finance Committee members responded by increasing reporting of current year expenditures, posting additional information on the town website, holding an informational hearing on the tax recapitulation sheet submitted to the state Department of Revenue as part of the tax classification process, creating an audit committee, and working toward more comprehensive financial reporting to supplement the annual audit.

In November 2011, Selectmen accepted the regulations of the Attorney General authorizing the use of remote participation by absent members of boards and committees at public meetings.

Selectmen approved a pilot program to allow artists-in-residence to repurpose recyclable materials deposited at the transfer station to provide community art.

Following the retirement of Steve Calichman, the Board of Health appointed Julia Junghanns as Director of Health.

The Board held its annual joint meeting with the Sudbury Board of Selectmen in January 2012 to discuss coordination of emergency planning, concerns over the allocation of costs for a replacement facility for Minuteman Regional Vocational-Technical High School, the potential reuse of the septage facility, impacts of Wayland

Town Center development, potential shared capital projects, shared recreation services, the regionalization of public safety dispatch services and the future replacement of the Sherman's Road bridge.

Selectmen voted to join the regional Veterans Services District with Weston, Needham and Wellesley following the retirement of long-time Veterans Agent John Turchinetz.

The Board, together with the Town Administrator, spent considerable time monitoring and coordinating the initial construction of the Wayland Town Center retail/office/housing project. The development team had worked through permit processes for the state Department of Environmental Protection, Wastewater Management District Commission, Conservation Commission and Historic District Commission and broke ground for the first phase of retail development during the fiscal year. The internal infrastructure and off-site traffic improvements were constructed, and a new wastewater treatment facility was built to replace the former plant to service the development and surrounding homes. Selectmen approved a traffic mitigation plan developed in collaboration with residents of Bow Road in August 2011.

Throughout the year, selectmen established or worked with a number of temporary advisory committees and some permanent bodies previously created to gather the advice of citizens offering professional experience on issues impacting the town. Work continued by temporary groups created to commemorate the 375th anniversary of the settlement of East Sudbury (Wayland), to study and make recommendations on the best use for town-owned land east of Dudley Pond, to pursue energy efficiencies in town facilities and operations, to assess the success and consider whether to continue the Wayland Cares substance abuse education and prevention program when a Federal grant expires in September 2013, and to make recommendations for the layout and amenities to be erected on the Town Green within the Wayland Town Center development. The Permanent Municipal Building Committee, created in 2011 to provide a core group of construction and design professionals to oversee public building projects, with temporary members to be appointed representing the end use of the facility, worked diligently on design and program for a new Department of Public Works facility. The Moderator worked with committees he appointed to develop specifications and make technological and logistical recommendation to implement electronic voting and to improve town meeting procedures.

Citizens elected Edward Collins and Douglas Leard to three-year terms as selectman in the April 2012 Town election. The Board of Selectmen held their organizational meeting shortly after Annual Town Meeting, electing John Bladon as chair and Steve Correia as vice-chair/clerk, as well as determining liaisons to various departments and committees and adopting a revised code of conduct.

At the 2012 Annual Town Meeting, voters rejected petitioners' articles to change the method of seating the Finance Committee from appointed by the Selectmen to elected, to create an audit committee with broader investigatory powers than the version established by the Selectmen in January 2012, to study teacher compensation, and to reduce the Community Preservation Tax. Voters did approve an article establishing an enterprise fund for water services and transferring fund balances on July 1, 2012 into the new fund.

The FY2013 annual operating budget was approved after considerable changes made by voters. The proposed budget was first modified by the Finance Committee in an unusual adjustment just prior to town meeting in response to public insistence that reserve levels be used and surpluses not be used for capital projects or pre-payment of retirement and other post-employment benefits liabilities.

Voters also approved articles requiring a public hearing on the tax recapitulation sheet every December, a bylaw creating an advisory design review board, appropriating funding of a proposal advanced by the Economic Development Committee to study land on Boston Post Road for senior, independent housing, and appropriating CPA funds in support of the affordable housing project on Stonebridge Road.

Near the conclusion of the fourth evening of Annual Town Meeting, long-time volunteer and advocate for cable television services Steve Allen was stricken. He later died at a local hospital after proceedings were suspended.

The three-member Public Safety Building Advisory Committee worked with the facilities director on a strategy to repair the damage caused by flooding and to remedy the defects in siding. Construction began to replace the basement flooring, modify the elevator, and relocate building systems from the basement to an addition at grade near the front entrance.

As the year drew to a close, residents in the Oak Hill Road and Meadow View Road neighborhood questioned the practice of NSTAR to remove substantial amounts of vegetation within its easement under and adjacent to electric transmission lines and towers. Selectmen pressed for a mitigation plan, better communication to residents/customers in the

future, and a more balanced approach to vegetation maintenance practices.

In closing, the Board wishes to acknowledge and thank the many citizens of Wayland who volunteer countless hours of community service as members of appointed boards and commissions.

General Information



School Enrollment

Form of Government	Open Town Meeting
Town Website	www.wayland.ma.us
Population (January 2012)	13,409
Number of Households (including vacant)	5,311
Polling Hours	7:00 A.M. – 8:00 P.M.
Polling Locations	Wayland Town Building (Precincts 1 and 4) Wayland Middle School (Precincts 2 and 3)
Current Tax Rate	\$19.01
Claypit Hill Elementary	563
Happy Hollow Elementary	436
Loker Kindergarten	191
Wayland Middle School	638
Wayland High School	856
TOTAL ENROLLMENT	2,684 (June 2012)

Land Area - Town of Wayland

15.28 Square Miles

Transfer Station Hours: (Except Holidays)

Tuesday	8:00 am – 4:00 pm
Thursday	7:00 am – 4:00 pm
Saturday	7:00 am – 4:00 pm

Library Hours: (School Year)

Monday – Thursday	9:00 am – 9:00 pm
Friday	9:00 am – 6:00 pm
Saturday	10:00 am – 5:00 pm
Sunday	2:00 pm – 5:00 pm

Town Building Office Hours:

Monday	8:00 am – 7:00 pm
Tuesday – Thursday	8:00 am – 4:00 pm
Friday	8:00 am – 12:30 pm

(Please check with individual departments as the hours may vary.)

FEDERAL AND STATE OFFICIALS REPRESENTING WAYLAND

United States Senators in Congress:	Scott P. Brown - R 317 Russell Senate Office Building Washington DC 20510 (202) 224-4543	John F. Kerry – D 218 Russell Senate Office Building Washington DC 20510 (202) 224-2742
Representative in Congress, Precinct 2 7th Congressional District:	Edward J. Markey – D 188 Concord Street Framingham MA 01702 (508) 875-2900	
Representative in Congress, Precincts 1, 3 and 4, 5th Congressional District:	Nicola S. Tsongas – D 11 Kearney Square, Third Floor Lowell, MA 01852 (978) 459-0101 FAX (978) 459-1907	
State Senator, 5th Middlesex District:	Richard J. Ross - R State House Room 520 Boston, MA 02133 (617) 722-1555 E-mail: richard.ross@state.ma.us	
Representative in General Court, 13th Middlesex District:	Thomas P. Conroy - D State House Room 443 Boston, MA 02133 (617) 722-2460 E-mail: Rep.ThomasConroy@hou.state.ma.us	

ELECTED TOWN OFFICIALS	NAME	TERM EXPIRES
MODERATOR	Dennis J. Berry	2014
TOWN CLERK	Lois M. Toombs	2013
SELECTMEN	John Bladon	2013
	Edward J. Collins	2015
	Steven J. Correia	2014
	Douglas J. Leard	2015
	Joseph F. Nolan	2014
SCHOOL COMMITTEE	Barbara J. Fletcher	2014
	Malcolm L. Astley	2015
	Elizabeth Butler	2014
	Ellen M. Grieco	2015
	Shawn D. Kinney	2013
ASSESSORS	Jayson S. Brodie	2014
	Bruce Cummings	2014
	Susan M. Rufo	2013
	Mary R. Upton	2015
	Zachariah L. Ventress	2015

PLANNING BOARD	Albert I. Montague, Jr.	2013
	Andrew J. Reck	2016
	Kevin Francis Murphy	2017
	Kent Donald Greenawalt	2014
	Colleen M. Sheehan	2015
PLANNING BOARD Associate Member	William D. Whitney	2014
BOARD OF HEALTH	Thomas J. Klem	2014
	Michael B. Wegerbauer	2014
	Michael James Bean	2015
	Cynthia Hill	2015
	Arnold R. Soslow	2013
TRUST FUND COMMISSIONERS	Jared D. Hobson	2013
	Russell T. Kopp	2014
	David D'Orlando	2015
LIBRARY TRUSTEES	Thaddeus Thompson	2013
	Sally Cartwright	2015
	Nancy J. Jahnke	2015
	Anne B. Heller	2013
	Aida A. Gennis	2014
	Lynne J. Lipcon	2014
BOARD OF PUBLIC WORKS	Thomas J. Abdella	2014
	Robert L. Goldsmith	2015
	Jonathan I. Mishara	2015
	Michael Lowery	2013
	Michael B. Wegerbauer	2013
RECREATION COMMISSION	Stas Gayshan	2015
	Thruston Wright III	2015
	Anna Meliones	2014
	Asa B. Foster	2013
	Robert Virzi	2013
HOUSING AUTHORITY	Jacqueline C. Ducharme	2013
	Mary M. Antes	2017
	Susan Weinstein	2015
	Kevin S. Goodwin	2014
	Russell Aaron Ashton	2013

APPOINTED TOWN OFFICIALS	NAME	TERM EXPIRES
375 th Anniversary Commemoration Comm	Mary Antes	2013
	Lois Hanssen Davis	2013
	John Dyer	2013
	Lynne Dunbrack	2013
	C. Peter R. Gossels	2013
	Barbara Holtz	2013
	Frank Kennedy	2013
	Jane Sciacca	2013
	Deborah Seidman	2013
	Alison Tobia	2013
Advanced Life Support Committee	Beth A. Zeeman	2013
	Vincent J. Smith	2013
	Douglas J. Leard	2013
	Joseph Boykin	2013
	Michael B. Patterson	2013
	Mark I. Neuman	2013
Trustees of the Allen Fund	Michael B. Patterson	2013
	Benjamin W. Johnson III	2013
	Sema M. Faigen	2013
Animal Inspector (Livestock)	Bruce S. Sweeney	2013
Animal Officer (Dead Animals)	David R. Poirier	2013
Assessing, Director of	Ellen Brideau	Permanent
Assessor, Assistant	Denise Ellis	Permanent
Assessor, Administrative	Vacant	Permanent
Assistant Town Administrator	John Senchyshyn	Permanent
Assistant Town Clerk	Kathleen Siracusa	Permanent
Audit Committee	Anthony Boschetto	2013
	G. Christopher Cullen	2013
	G. Gordon Cliff	2014
	Benjamin Downs	2014
	Christopher Riley	2015
Building Commissioner	Daniel F. Bennett	Permanent
Local Inspector	Jay T. Abelli	Permanent
Gas Inspector	Allan Sherman	Permanent
Plumbing Inspector	Allan Sherman	Permanent
Plumbing/Gas Inspector, Deputy	Ernest Ferraro	Permanent
Wiring Inspector	Leo P. Landry	Permanent
Wiring Inspector, Deputy	John W. Alesse	Permanent
Cable Advisory Committee	Richard P. Turner	2013
	Thomas J. Klem	2013
	Phillip L. Radoff	2013
Central MA Advisory Rail Trail	Larry Kiernan	2015
Civil Defense Director	Robert Irving	Permanent
Cochituate State Park Advisory	Vacant	

Community Preservation Committee	Betsy Connolly	2015
	Albert I. Montague	2013
	Anna Meliones	2015
	Robert Goldsmith	2013
	John R. Sullivan	2014
	Jerome Heller	2013
	Maureen Cavanaugh	2014
	Susan Weinstein	2015
Conservation Administrator	Brian Monahan	Permanent
Conservation Commission	Roger A. Backman	2014
	Theodore S. Harding	2013
	Barbara Howell	2015
	J. Andrew Irwin	2014
	John R. Sullivan	2014
	Lawrence R. Kiernan	2013
	Markey Burke	2015
Constables	William E. Pickett	2013
	Walker C. Farrar Jr.	2014
	Louis Gaglini	2013
	Nelson H. Goldin	2014
Council on Aging	Mary M. Antes	2015
	Betsy Soule (non-voting)	2015
	William Sterling	2013
	Elizabeth Willard	2013
	Denise N. Yurofsky	2013
	Evelyn M. Ekmejian	2014
	Harriet H. Onello	2013
	Carol B. Martin	2015
William D. Zellen	2014	
Council on Aging-Director	Julie C. Secord	Permanent
Cultural Council	Marji Ford	2013
	Lois Novotny	2013
	Judy Bennett	2013
	Kathe Bernstein	2013
	Beverly Feinberg	2014
	Seema Mysore	2014
	Ruth Golub	2014
Design Review Committee	William Sterling	2015
	Marjorie Ford	2015
	Andrew Reck	2015
	Katherine Schreiber	2015
	Leisha Marcoccio	2015
Design Working Group	William Sterling	2012
	Lynne Dunbrack	2012
	Daniel C. Hill	2012
	Leisha Marcoccio	2012
	Phyllis Jean Milburn	2012
	Seema Mysore	2012
	Jeff Stein	2012
	Kenneth Talentino	2012

	Steven Zieff	2012
	Marji Ford	2012
Dog Control Appeals Board	Susan L. Wagner	2013
	Jeffrey S. Baron	2014
	Susan Koffman	2015
	Daniel Brown	2013
Dog Control Officer /Animal Inspector (appointed by Selectmen)	Leslie E. Boardman	Permanent
Dog Control Officer /Animal Inspector (nominated by State)	Jennifer Condon	2012
(DPW) Director of Public Works	Don Ouellette	Permanent
Dudley Area Advisory Committee	Brud Wright	2013
	Bob Goldsmith	2013
	Steve Garone	2013
	Alan Palevsky	2013
	Russ Ashton	2013
	Mike Lowery	2013
	Rachel Bratt	2013
	Kent D. Greenwalt	2013
	Patricia Reinhardt	2013
Economic Development Committee	Jean Prince	2015
	David Watkins	2015
	Sam Potter	2015
	George Uveges	2014
	Rebecca M. Stanizzi	2013
	Nick Willard	2013
Emergency Planning Committee	Eric Knapp	
	Mary M. Antes	
	Steven J. Correia	
	Vincent J. Smith	
	Robert Irving	
Energy Initiatives Temporary Advisory Advisory Committee	Harvey Michaels	2014
	William Huss	2014
	Tom Sciacca	2014
	Anne Harris	2014
	Ellen R. Tohn	2014
Fence Viewers	Board of Selectmen	2013
Field Drivers	Constables	2013
Finance Committee	Thomas Greenaway	2015
	David J. Gutschenritter	2014
	William Steinberg	2013
	Cherry C. Karlson	2014
	Sam H. Peper	2013
	Richard M. Stack	2012
	Paul Grasso	2014
Finance Director/Town Accountant	Michael DiPietro	Permanent
Fire Chief	Vincent J. Smith	Permanent
Health Director	Julia M. Junghanns	Permanent

Sanitarian, Inspector	Julia M. Junghanns	Permanent
Inspector of Milk	Julia M. Junghanns	2011
Burial Agent	Cynthia F. Bryant	2012
High School Building Committee	Lea Anderson	2013
	Dianne Bladon	2013
	Brian Chase	2013
	James Howard, Jr.	2013
	Fred Knight	2013
	David Lash	2013
	Joseph Lewin	2013
	Cindy Lombardo	2013
	Eric Sheffels	2013
	Jennifer Steel	2013
Highway Operations Director	Stephen F. Kadlik, III	Permanent
Historical Commission	Tonya Largy	2015
	Elisa Scola	2015
	R. Richard Conard	2015
	John Dyer	2015
	Sheila Carel	2013
	Elizabeth von Goeler Knourenko	2013
	Gretchen Ryder Sharry	2014
Historic District Commission	George V. Ives	2014
	Christopher L. Hagger	2013
	Kevin J. Crowley	2013
	Margery F. Baston	2013
	Desmond J. McAuley	2015
	Gretchen G. Schuler	2014
	Meaghan Winokur	2015
Historic District Commission Alternate	Kathleen Steinberg	2013
Housing Authority Director	Brian E. Boggia	Permanent
Housing Partnership	Betty J. Salzberg	2013
	Martin S. Nichols	2014
	Kathleen Boundy	2014
	Rachel G. Bratt	2014
	Mary M. Antes	2014
	Daniel Brown	2014
	Geoff Higgins	2015
Human Resources Director	John Senchyshyn	Permanent
Information Technology Manager	Gwen Sams-Lynch	Permanent
Library Director	Ann F. Knight	Permanent
Metropolitan Area Planning Commission	Mary M. Antes	2012
MBTA Advisory Board	Vacant	2012
Measurers of Wood & Bark	Paul Doerr	2013
	Lewis S. Russell, Jr.	2013
	Harry F. Sweitzer	2013
Metrowest Regional Collaborative Comm	Mary M. Antes	2013
Metrowest Regional Transit Authority Advisory Board	Sarkis Sarkisian	2013
Minuteman Voc Tech School	Mary Ellen Castagno	2014

Operational Review Committee	Paul Grasso	2012	
	Barbara Fletcher	2012	
	Shawn Kinney	2012	
	Rebecca Chasen	2012	
	John Bladon	2012	
Personnel Board	Maryanne Peabody	2012	
	Nicholas Willard	2014	
	Nancy McCarthy	2013	
	Jane A. Evans	2013	
	Philip C. Schneider	2015	
Planner, Town	Sarkis Sarkisian	Permanent	
Police Chief	Robert Irving	Permanent	
Public Ceremonies Committee	Richard Brisk	2013	
	John C. Dyer	2012	
	Lily Ho Schlafer	2012	
	Dan Kim	2011	
	Richard P. Turner	2011	
	John Turchinetz, ex officio	Permanent	
Public Safety Building Advisory Committee	Bradford R. Carver	2012	
	Kevin J. Crowley	2012	
	Douglas J. Goddard	2012	
Recreation Director	Nancy McShea	Permanent	
Regional Transportation Advisory Comm	Joseph F. Nolan	2011	
Board of Registrars	Catherine A. Radmer	2012	
	Judith H. Ide	2013	
	Elizabeth A. Salerno	2014	
	Lois M. Toombs	2013	
Assistant Registrar	Kathleen H. Siracusa	2012	
River Stewardship Council	Thomas Sciacca	2012	
	Mary M. Antes (Alternate)	Permanent	
School Superintendent	Gary Burton	Permanent	
Sealer of Weights & Measures	Courtney Atkinson	2011	
Senior Tax Relief Committee	Geoffrey P. Smith	2011	
	Robert B. Hatton	2012	
	Stephen J. Colella	2012	
	Patricia Nelson	2012	
	Pauline DiCesare	2012	
	Kara Harvey	2012	
	Lillian I. Mills	2012	
Septage Committee	Thomas J. Abdella	2010	
	Four Appointed by Wayland and	Werner Gossels	2009
	Four Appointed by Sudbury	John C. Dyer	2010
		Vacant	
Surface Water Quality Committee	Linwood E. Bradford Sr.	2012	
	Thomas J. Largy	2012	
	Charles W. Moores	2014	

	Robert L. Goldsmith	2014
	Michael P. Lowery	2014
Surveyors of Lumber	Jean B. Pratt	2012
	Susan W. Pope	2012
	Harry F. Sweitzer	2012
Town Administrator	Frederic E. Turkington Jr.	2013
Town Counsel	Mark J. Lanza	Permanent
Town Meeting Facilities Subcommittee	C. Peter R. Gossels, ex officio	2011
	Matthew Shear	2011
	Louise Brown	2011
	Alessandra Kingsford	2011
	Don Bustin	2011
	Phil Langsdorf	2011
	Lana Carlsson Irwin	2011
	Margaret Patton	2011
Town Meeting Procedures Review Committee	C. Peter R. Gossels, ex officio	2011
	Dennis J. Berry	2011
	Mary Antes	2011
	Miranda Jones	2011
	David Bernstein	2011
	Anette Lewis	2011
	Donna Bouchard	2011
	Betty Salzberg	2011
	Steven Correia	2011
Town Meeting Electronic Voting Implementation Subcommittee	David H. Bernstein	2011
	R. Blair Davies, Jr.	2011
	Alan J. Reiss	2011
	Jonathan D. Sieber	2011
	Lois M. Toombs, Town Clerk	2011
Town Surveyor	Alfred (Alf) Berry	Permanent
Treasurer/Collector	Paul Keating, Jr.	Permanent
Deputy Tax Collector	Kelley & Ryan Associates, Inc.	2011
Trinity Mental Health Representative	Karen Braunwald	Permanent
Veteran's Agent	John Turchinetz	Permanent
Wastewater Management Commission	David A. Schofield	2012
	Frederick K. Knight	2013
	Shawn Fennelly	2011

Wellhead Protection Committee	Sherre Greenbaum	2011
	Kurt Tramposch	2011
	Tom Sciacca	2011
	Linda Segal	2011
	Jennifer Riley	2011
Youth and Family Services Director	Lynn Dowd	Permanent
	Dossie Kahn	Permanent
Youth Advisory Committee	Joseph Karbowski	2013
	Deborah Seidman	2011
	James K. Forti	2014
	Marlene Dodyk	2012
	Rabbi Greg Litcofsky	2013
	Detective Ruth Backman, Youth Officer	2013
Zoning Board of Appeals	Jerry L. Boos	2014
	Aida A. Gennis	2014
	Eric B. Goldberg	2012
	Thomas W. White	2013
	E. Michael Thomas	2012
ZBA Associate Members	Michael R. Connors	2013
	Shaunt Sarian	2014
	Linda L. Segal	2012

GENERAL GOVERNMENT

TOWN CLERK

Lois M. Toombs, CMC Town Clerk
 Kathleen H. Siracusa Assistant Town Clerk

Pursuant to Massachusetts General Laws, the Town of Wayland changed some voting precincts to reflect population changes as calculated by the most recent Federal Census. This change took effect on December 31, 2011 and all registered voters that were involved with the change were notified by U.S. Postal.

Redistricting is the process of redrawing legislative district boundaries from which public officials are elected. Redistricting in Massachusetts takes place after the release of the decennial census data. Redrawn District maps split Wayland between the Representative in General Court -Thirteenth Middlesex District (Precincts 1, 2, 3) and Representative in General Court - Fourteenth Norfolk District (Precinct 4).

On October 7, 2011, a petition was submitted to the Board of Selectmen calling for a Special Town Meeting signed by more than the required 200 signatures for the purpose of reconsidering the source of funding for the FY12 Operating Budget. The Board of Selectmen voted to hold a Special Town Meeting on Thursday, November 17, 2011.

The Town Clerk’s Office continues to utilize the State’s Voter Registration Information System (VRIS) for voter registration. This system connects Wayland with all 351 cities and towns across the state to the Registry of Motor Vehicles and to the Office of the Secretary of the Commonwealth. Five Hundred Ninety Five (595) persons registered to vote in Wayland during FY12. The annual census forms were mailed to all households in the month of January 2012.

Wayland Dog Control Bylaws require all dogs six months old or older to be licensed by January 15th of each calendar year. Renewal letters were mailed to each dog owner the first week of December 2011 according to the Town Bylaw.

The 2012 Annual Town Meeting voted to adopt a resolution for the use of an electronic voting service for all sessions of all town meetings through fiscal year 2015.

During FY12, the following elections and town meetings were held:

- Special Town Meeting
(called by petitioners) November 17, 2011
- Presidential Primary March 6, 2012
- Annual Town Election April 3, 2012
- Annual Town Meeting April 9, 2012

Please consult the Table of Contents for Election results and Town Meeting minutes

Board of Registrars	Term
Judith H. Ide	4/2013
Elizabeth A. Salerno	4/2014
Catherine A. Radmer	4/2015
Lois M. Toombs, Town Clerk	4/2013

Registered Voters (As of June 30, 2012)	
Precinct 1	2203
Precinct 2	2184
Precinct 3	2030
Precinct 4	<u>2321</u>
Total	8738

Population (Census January 1, 2012)	13,409
Households... (Includes vacant)	5,311

Vital Records FY12	
Births Recorded	115
Deaths Recorded	212
Marriages Recorded	29

Financial Report FY12	
Miscellaneous (including dog fees).....	\$61,894.90

Dog Licenses Issued	
Dog Licenses	1725
Dog Kennels	2

TOWN COUNSEL

During FY'12 Town Counsel performed general legal services for all Town departments, boards, committees, and commissions. Town employment relations law services were performed by the firm Deutsch, Williams, Brooks, DeRensis, Holland & Drachman P.C. Insurance defense counsel designated by the Town's liability insurance carrier provided defense of tort claims (negligence). Defense of workers' compensation claims was provided by counsel designated by the Town's insurance group's claims management service. Bond Counsel services were provided by the law firm of Palmer and Dodge. Other special counsel is used on a case-by-case basis.

A considerable amount of time was spent during FY'12 providing representation in court relative to one Zoning Board of Appeals decision appeals cases, one dog control matter, three Planning Board decision appeal cases, one Conservation Commission decision appeal case, one tax collection case, one open meeting law violation case, and one sewer usage fee case. Town Counsel kept regular office hours in Wayland Town Building on Thursday afternoons. Town Counsel met with various boards and committees on an as-needed basis. Town Counsel also attended the 2012 Annual Town Meeting and the Fall 2011 Special Town Meeting.

Town Counsel represented the Town in various legal proceedings in the Massachusetts Appeals Court, Middlesex County Superior Court, the Land Court, Framingham District Court, and the Appellate Tax Board. No monetary judgments were awarded against the Town in any case or proceeding during FY '12.

Respectfully submitted,
Mark J. Lanza, Town Counsel

INFORMATION TECHNOLOGY

The Town of Wayland's Information Technology Department (IT) is responsible for providing the computing infrastructure for all Town Hall staff members and the community.

This report reflects the continuing evolution of IT mission and the activities conducted by this department for the Fiscal Year 2012 (July 2011 - June 2012).

IT Vision

IT is the enabler for deploying and operating state-of-the-art information technologies for the Town of Wayland. IT forms active partnerships with the School and the Public Safety building to optimize the use of available resources in enhancing the delivery of Town hall services.

IT Mission Statement

The Information Technology department (IT) provides services that facilitate cost-effective information processing solutions for Town hall staff and the community.

Strategic Master Plan Activities

The *Master Plan* outlines technology initiatives and the five-year direction for the Town. The following fiscal year 2012 accomplishments with the Master Plan empower IT to better serve Town Hall staff members and the community.

- Provided technical support for all Town hall departments, Water Treatment Plant and Highway (Garage)
- Provided primary Local Area Network (LAN) and desktop support for staff members and COA Lab community users on request
- Migrated MUNIS financial application from a Linux system to Windows-based operating system
- Continual deployment of Windows 7 to desktops
- Continual Mobile Device Support for email users
- Deployed departmental servers to the VMware virtualized servers

ELECTRONIC VOTING IMPLEMENTATION SUBCOMMITTEE 2.0

Members: Alan Reiss, Dave Bernstein, Don Schuler, Jon Sieber, Kim Cook, Larry Krakauer, Lois Toombs, Lynne Dunbrack

In August of 2011, version 2.0 of the Electronic Voting Implementation Subcommittee (ELVIS) was chartered to:

- Support the selection of a provider of an electronic voting service for Wayland Town Meeting by
 - preparing electronic voting system requirements and specifications for

- o inclusion in a Request for Proposal to be issued by the Town Administrator
 - o identifying potential bidders and soliciting proposals
 - o interviewing bidders and analyzing submitted proposals
 - o providing a recommendation
- Oversee the implementation and deployment of Electronic voting at the April 2012 Town Meeting.

Alan Reiss, Dave Bernstein, Jon Sieber, and Lois Toombs from ELVIS 1.0 joined ELVIS 2.0. Don Schuler, Kim Cook, Larry Krakauer, and Lynne Dunbrack were appointed to ELVIS 2.0. Dave Bernstein served as Chair.

In the fall of 2011, ELVIS developed a set of requirements for an electronic voting service - comprehensive support for wireless electronic voting. We sent our requirements to 23 candidate suppliers, discussed these requirements with the nine of those suppliers who expressed interest, and received four responses to the formal Request for Proposal issued by the Town Administrator in early January 2012. We evaluated the technical component of these responses, and made our recommendation to Moderator Dennis Berry and Town Administrator Fred Turkington. In late February 2012, Wayland selected Options Technologies Interactive (OTI) - the same company that provided both the proof-of-concept demonstration and the free Electronic Voting Pilot at Wayland's April 2011 Annual Town Meeting. The Board of Selectmen and Finance Committee provided the funding needed for electronic voting at Wayland's 2012 Annual Town Meeting.

With an electronic voting system provider selected, the subcommittee shifted its focus to the deployment of electronic voting at the April 2012 Town Meeting. The Electronic Voting Procedures Handbook was updated to include the voting lamp and a more robust procedure for the Moderator's use when initiating votes.

With 31 Articles in the Warrant, Town Administrator Fred Turkington contracted with OTI to provide electronic voting for four consecutive sessions in the Middle School Gymnasium and Auditorium, with seven Welcome Stations, 1,000 handsets for the first session, and 500 handsets for subsequent sessions.

To calibrate sampling as a way to forecast Town Meeting attendance, members of ELVIS spoke by

telephone in late March with 210 randomly-selected Wayland voters. Each voter was asked whether they were planning to attend the first session of Wayland's Annual Town meeting. 38% expressed an intention to attend.

Attendance at the opening session of this year's Annual Town Meeting was far greater than last year's. More than 700 voters filled the Middle School Gymnasium and overflowed into the Auditorium. While several hundred voters arrived early, the 400 or so voters who arrived between 7:15 pm and 7:45 pm did experience check-in delays. The arrangement with WayCAM for the voting lamp to be on-screen in the Auditorium during votes proved effective. Seven Articles were disposed of in this session with 14 electronic votes.

During the second session, attendance peaked above 400 voters. The session focused exclusively on the FY2013 Omnibus Budget, which required 16 electronic votes for passage. During this session the Moderator invoked a Teller Audit, in which prior to a vote being declared final, the votes shown on the handsets of ten Tellers were compared with a printout from the electronic voting system showing the votes received from those ten handsets. This sample-based approach provided an independent assessment of the system's operation. The Teller Audit was successful, but took longer than expected because the report generated by the Electronic Voting System was not in the expected sort order, a defect that will be corrected.

The third session was attended by more than 250 voters, and disposed of eleven Articles. A total of 15 electronic votes were taken during this session. The fourth session was also attended by more than 250 voters, but before completing all remaining articles, the meeting was adjourned out of respect for Steve Allen's passing. Sixteen electronic votes were held during this sadly-ended session.

All told, Wayland voters participated in 61 electronic votes during the first four sessions of this year's Annual Town Meeting. Of these votes, 15 were closer than 60%-40%, and 6 of those fifteen were closer than 55%-45%. Two votes were closer than 51%-49%. Without electronic voting, those 15 votes closer than 60%-40% could have taken many hours to resolve via standing counted votes.

Wayland's perfect record for handset management remained intact. At the end of each session, every handset was returned.

A public hearing held after the last session of Town Meeting yielded one suggestion regarding electronic voting: reduce the voting window from 30 seconds to 20 seconds.

ELVIS 2.0 completed its FY2012 responsibilities by updating the Electronic Voting Procedures Handbook to reflect lessons learned from this year's Annual Town Meeting, by preparing a list of recommended improvements to the electronic voting system for consideration by OTI, and by preparing this report

All members of ELVIS 2.0 have expressed their willingness to continue serving, an offer accepted by the Moderator. The subcommittee will continue to meet every 4-6 weeks until the next Town Meeting is scheduled.

PERSONNEL BOARD

Chapter 43 of the Code of the Town of Wayland defines the role of the Personnel Board to be the development and administration of the Wage and Salary Classification Plan and personnel policies and procedures in cooperation with the affected town boards and departments. In addition, the Board is charged with approving all pay or classification changes of town employees; negotiating collective bargaining agreements for the town; establishing and maintaining central personnel files for all employees; reviewing the operation of the Wage and Salary Classification Plan and recommending appropriate changes to town meeting.

Nancy McCarthy served as Chair of the Board. Maryanne Peabody served as Vice Chair. Also serving on the Board are Jane Evans, Philip Schneider and Nicholas Willard.

The Personnel Board is charged with negotiating union contracts. Town employees' terms and conditions of employment are defined by six different collective bargaining agreements. These union employees represent the vast majority of the Town's regular workforce. The most recent round of collective bargaining negotiations resulted in significant changes to health insurance plans. All active employees and non-Medicare eligible retirees are required to enroll in one of the Rate Saver Plans as their HMO option. The Rate Saver Plans have significant plan design changes when compared to the traditional municipal HMO plan. In exchange for health insurance changes, the Town instituted a Health Reimbursement Arrangement (HRA) plan for employees enrolled in the Rate Saver Plans. The HRA accounts are a 3-year commitment by the

Town and will be funded from the health insurance savings.

Throughout the year a variety of employment issues affecting employees were addressed. Topics included but were not limited to reviews of job descriptions, reviews of job classifications, wage rates and employee leave of absence requests. Thus far, the Board has heard and ruled on 1 employee grievance this year. The Board continues to maintain a posture of strict interpretation of the collective bargaining language.

The Town continued to support its Employee Assistance Program (EAP) for all employees who may be in need of assistance with personal problems, work-related issues, legal or financial matters.

The Massachusetts Interlocal Insurance Association (MIIA) provided a variety of training opportunities through its insurance Rewards Program. Participation in the MIIA programs continues to earn the Town significant credits towards its annual liability insurance premiums. Wayland also participates in training opportunities through a collective of nearby communities which pool training funds.

The Personnel Board would like to thank all boards, committees, officials and employees for their cooperation and input during the past year. The Board welcomes attendance at its meetings and would like to remind all employees and officials that the Personnel Board is available to assist on a wide variety of workplace matters.

HISTORICAL COMMISSION

Members: Elisa Scola, Chair; Rick Conard, Tonya Lary, John Dyer, Elizabeth Von Goeler-Knourenko, Gretchen Ryder-Sharry.

The Wayland Historical Commission, a seven-member town agency, meets once a month, September through June, to plan the identification, evaluation, and protection of Wayland's historical, cultural, and archaeological resources. During FY2012, its scope of work included the management of ongoing programs, as well as continuing involvement in several large projects. These included the preservation of Wayland's Historic Railroad site and assets with an appropriation from the town's CPA funds to repair and preserve the historic freight house, the Wayland Archaeology Group program, and the Historic Seminars program



Tonya Largy is an archaeologist who specializes in the study and interpretation of old bones and plant material. Largy with the skull and mandible of a female deer, left, and the bones of a raccoon.

that included an archaeology presentation open to members of the Town. The WHC continued to develop the Historic Home registry and to encourage historic homeowners to identify their homes with plaques provided by the WHC. The WHC was awarded a small grant from the Sudbury, Assabet and Concord Wild and Scenic River Stewardship Council for the initial clean up and maintenance of Old Stone's Bridge. In its continuing efforts to preserve the two old stone bridges in Wayland, the WHC commissioned structural inspection reports of Old Stone's Bridge and Old Town Bridge. The WHC continued its support of the preservation, restoration, and digitization of historic town documents held in the town vault. The WHC created a Temporary Policy Committee to draft a policy in conjunction with the boards and departments in town for the best way to preserve historic resources and involve the WHC where historically sensitive areas may be affected. The WHC continued its efforts to preserve and restore historic signs and monuments.

More information on the Wayland Historical Commission's projects and activities can be found on their website:
<http://www.wayland.ma.us/historical>

HISTORIC DISTRICT COMMISSION

The Wayland Historic District Commission (WHDC) is a seven-member commission and one alternate member, all appointed by the Board of Selectmen. There are two

districts – Wayland Center and Bow Road – that are under the jurisdiction of the WHDC for exterior alterations made to buildings and structures visible from a public way or park. During FY'12 the WHDC met eleven times to respond to applications for changes to six properties in the districts and other issues such as the intersection reconstruction.

Highlights of the fiscal year were the completion of two projects permitted in earlier years and revised in this fiscal year. They are the Central Massachusetts Railroad Freight House, 1 Concord Road and the Mark Sibley House, 30 Cochituate Road. Both historic properties have been enhanced by restoration carpentry followed by new paint schemes.

Following a public hearing, the WHDC adopted a window policy which is available on the town website.

The town's website has an HDC page with general information about the WHDC, including maps of the two districts and application forms. The Historic District Commission welcomes support from members of the community who share an interest in the preservation and enhancement of the rich cultural heritage of Wayland Center and Bow Road Historic Districts.

Committee Membership: Gretchen Schuler, Chairman; Margery Baston, Kevin Crowley, Chris Hagger, George Ives, Desmond McAuly, Meaghan Winokur; Alternate Member, Kathie Steinberg.

375th ANNIVERSARY COMMEMORATION COMMITTEE

Members: Mary Antes (Chair), Pam Bonaguide, Lois Davis, Lynne Dunbrack, John Dyer, Peter Gossels, Barbara Holtz, Brad Keyes, Cyndi Miller, Jane Sciacca, Deborah Seidman, Allison Tobia

The 375th Anniversary Commemoration Committee is comprised of members appointed by the Board of Selectmen and other volunteers who have been meeting to plan the town's celebration of the 375th anniversary of the charter of the Sudbury Plantation. The goals of the celebration are to learn about Wayland's history, to appreciate Wayland as a community, and to have fun. Meeting monthly since January 2011, the committee has made the following major decisions:

- The celebration will take place from mid-June 2013 to mid-June 2014.
- The year-long celebration will focus on four time periods: pre-colonial, colonial, the industrial revolution/Civil War, and the 20th Century period of growth.
- The committee will plan some major events such as the opening and closing events, parade, and possibly fireworks.
- The committee will invite community organizations, including the schools, and individuals to participate by planning events and programs of their own related to the town's celebration.
- Some events will be offered free-of-charge; fees will be charged for others. Money will be raised to cover expenses.
- We would like some kind of permanent reminder of the celebration.

We thank the town for approving a start-up budget of \$30,000 at the 2012 Annual Town Meeting. Our plan is to return the money at the end of the celebration or to use the funds to enhance Wayland in some way.

Residents are invited to contact the committee with program ideas, suggestions for permanent memorials, and offers of help.

PUBLIC CEREMONIES COMMITTEE

The Public Ceremonies Committee (PCC) coordinates Wayland's observance of Memorial Day, and recognizes events, persons, and projects of importance to the town. Members of the 2010 committee were John Dyer, Richard Brisk, Richard Turner and Lily Ho Schlafer, and Veterans Agent John Turchinetz as a member, ex officio. This year's student member was Evan Barber.

Veterans Day, November 11, 2011 The Public Ceremonies Committee held a brief ceremony at the Veterans Memorial which included opening remarks and the reading of the names of the Wayland Veterans who died in action from all the wars. Present were members of the American Legion and the Veterans of Foreign Wars. The wreath was laid by Veterans Agent John Turchinetz, assisted by John Dyer.

Lydia Maria Child Award The committee received several nominations for this award. After reviewing each and deliberating on the comparative merits, the committee selected Donna Bouchard and her associates Kent George, Tony Boschetto, and Kim Cook, for the outstanding work they did in saving taxpayers money by putting four million dollars into the town budget from free cash. The award will be presented at a future opportunity.

Freedom Prize The Committee voted to accept responsibility to administer the Wayland Veterans Memorial Freedom Prize scholarship program. Town Meeting approved the transfer of responsibility for the Veterans Memorial freedom prize scholarship program to the Public Ceremonies Committee.

Memorial Day, Monday, May 28 2012 Early morning ceremonies were held at Saint Zepherin's Cemetery, the World War II memorial (Lokerville Green), South and North Cemeteries, and at the Wayland Veterans Memorial. The flags of the United States, Massachusetts, and Armed Services, as well as the POW flag, were installed by the Veterans Memorial Committee. The Girl Scouts, coordinated by Kathy Hodge and Veterans Agent John Turchinetz, placed U.S. flags on veterans' graves prior to the ceremonies at the cemeteries.

At 11:00 a.m., the Memorial Day Parade stepped off from Wayland Middle School for the service at Wayland Middle School gym due to inclement weather. At 11:30 a.m., all were welcomed by PCC Chair Richard P. Turner, Selectman Chair Thomas Fay, and Sergeant Daniel Patterson, US Army NG. Reverend Kenneth Sawyer of the First Parish Church gave the invocation. The Gettysburg address was given by Wayland High School student Jonathan Von Mering. Mr. Joseph Poschefko was the keynote speaker, and related his experience in the Flying Tigers. John Turchinetz, Veterans Agent and member, awarded the fourth Freedom Prize to Wayland High School student Hannah Kravetz for her essay entitled "Westboro Baptist Church."

The Wayland High School band, conducted by Joseph Oneschuk, and the Middle School Band, conducted by Dianne Muffitt, provided music. The High School Band featured a medley of military songs. The Band's Drum and Bugle Corps played Echo Taps with distinction at the early services, as well as at the main ceremony. Included throughout

the day were town guests and participants from the Wayland American Legion, with Commander Reverend Arthur Strafuss giving the closing prayer. Escorts from the Police and Fire Departments ensured a safe event. Refreshments were provided at the Middle School by the Girl Scouts.

The Public Ceremonies Committee is deeply grateful to all who made the 2012 parade and ceremony such a success.



MEMORIAL DAY PARADE 2012

FINANCE

BOARD OF ASSESSORS

The second phase, 1,000 parcels, of the “full list and measure” will be continuing into the fall of 2012. Residents are to be thanked for their cooperation as the office has reached a very high level of successful entries. The third and final phase will begin in the spring of 2013. At the April 2012 elections, Molly Upton and Zachariah Ventress were reelected to the board. Bruce Cummings and Susan Rufo were elected chair and vice-chair respectively. The Department welcomed two new staff members, Denise Ellis, Assistant Assessor, and Jessica Marchant, Administrative Assessor.

The Board of Assessors is responsible for administering Massachusetts property tax laws effectively and equitably and to produce accurate and fair assessments for all taxable property.

As required by the code of Wayland, Section 19-8 the Board of Assessors makes the following Report:

A. Annual Report

(2) The 2010 sales used in the determination of the FY’12 assessed values were posted to the Assessors web page and provided at Town Meeting.

(2. a, b, c) Report for the previous six years of real estate abatement history:

FISCAL YEAR	# RECD (a)	# GRANTED (b)	AVG ABMT (c)
2007	275	193	\$1,362.39
Supplemental	0	0	\$0.00
2008	247	171	\$2,452.47
Supplemental	2	2	\$3,527.00
2009 (DOR Certification Year)	398	228	\$1,190.63
Supplemental	0	0	\$0.00
2010	104	58*	\$1,109.00
Supplemental	4	1	\$1,297.64
2011	66	30	\$1,089.27
Supplemental	0	0	\$0.00
2012 (DOR Certification Year)	71	44	\$1,912.65
Supplemental	0	0	\$0.00

* 5 additional abatements were not included in this number due to unusual circumstances. The addition of these five abatements would bring the total average abatements to \$1,946.22. All years are based on Board action.

(2. d) ATB filing last six years:

Fiscal Year	ATB Filings	Fiscal Year	ATB Filings
2007	15	2010	13
2008	26	2011	12
2009	52	2012	5

(2. e) Dollar change granted by ATB:

FISCAL YEAR	#	STREET	CHANGE AMOUNT GRANTED
FY'07	25	HEARTHSTONE CIR	\$5,100
FY'07	26	PEQUOT RD	\$26,400
FY'08	102	LAKESHORE DR	\$289,100
FY'08	58	THREE PONDS RD	\$93,500
FY'08	6	CROSS ST	\$304,300
FY'08	10	PEMBERTON RD	\$13,200
FY'08	2	JOEL'S WAY	\$98,800
FY'09	12	ELLIE LN	\$195,800
FY'09	14	CREST RD	\$129,200
FY'09	16	CREST RD	\$125,900

FISCAL YEAR	#	STREET	CHANGE AMOUNT GRANTED
FY'09	55	HILLSIDE DR	\$49,700
FY'09	12	JEFFREY RD	\$15,900
FY'09	58	WOODRIDGE RD	\$58,600
FY'09	8	BIGELOW RD	\$21,000
FY'09	16	KEITH RD	\$15,500
FY'09	25	DRAPER RD	\$34,100
FY'10	8	BIGELOW RD	\$20,600
FY'10	12	ELLIE LN	\$173,200
FY'11	12	ELLIE LN	\$204,500

(3.) Inspections conducted during Fiscal Year 2012

Total Property Visits:	1715				
Building Permits:		Cyclical:	Sales:		
Interior and Exterior	86	Interior and Exterior	233	Interior and Exterior	115
Exterior Only	113	Exterior Only	303	Exterior Only	20
Interior Only	51	Interior Only	113	Interior Only	25
Callbacks	24	Callbacks	442	Refusals	5
Refusals	8	Refusals	78	Total	165
Total	282	Total	1169		
Quality Control:		Abatements:		Informal Hearings:	
Interior and Exterior	14	Interior and Exterior	44	Interior and Exterior	32
Exterior Only	1	Total	44	Exterior	2
Interior Only	4			Interior	2
Total	19			Total	36

Respectfully submitted,

Bruce Cummings, Chair
 Susan M. Rufo, Vice Chair
 Jayson Brodie
 Molly Upton
 Zachariah Ventress

TREASURER/COLLECTOR

The Treasurer’s Office is responsible for collecting all monies due to the Town of Wayland. This includes real estate taxes, personal property taxes, excise taxes, water bills, departmental turn-ins such as building permits, health permits, and park and recreation fees. We are also responsible for collecting the money received from the Community Preservation Act that now appears on each quarter’s Real Estate bill. These receipts must be reported to the Town Accountant on a timely basis. Unspent money must be invested in high yield, insured accounts.

June 30, 2012 TAX TITLE - 45 PARCELS \$ 936,695.30

	DATE	O/S 7/1/11	NEW DEBT	RETIRED '12 CUMULATIVE	O/S 6/30/12	Int Pd FY12 CUMULATIVE	INTEREST TO PAYOFF	PAYOFF DATE
BORROWING - 1993	12/15/1993 4.54%	\$ 430,000.00	\$	215,000.00\$ 4,315,000.00	215,000.00\$ \$	16,232.50\$ 1,868,735.65	5,428.75	9/15/2012
BORROWING - 1996	1/15/1996 4.69%	\$ 695,000.00	\$	180,000.00\$ 5,969,000.00	515,000.00\$ \$	15,550.00\$ 1,993,721.11	19,200.00	1/15/2015
BORROWING - 1998	12/15/1998 2.58%	\$ 2,295,000.00	\$	300,000.00\$ 8,962,000.00	1,995,000.00\$ \$	59,275.00\$ 2,423,994.42	193,637.50	12/15/2018
BORROWING - 2001	2/15/2001 4.25%	\$ 800,000.00	\$	90,000.00\$ 2,355,000.00	710,000.00\$ \$	36,073.76\$ 798,911.36	145,856.32	6/30/2020
BORROWING - 2002	4/1/2002 4.59%	\$ 970,000.00	\$	145,000.00\$ 2,036,000.00	825,000.00\$ \$	47,080.00\$ 797,840.00	246,895.00	4/1/2022
BORROWING - 2003	11/1/2003 3.70%	\$ 745,000.00	\$	145,000.00\$ 1,649,100.00	600,000.00\$ \$	26,361.87\$ 395,469.25	110,607.50	11/1/2022
BORROWING - 2005	9/15/2005 3.78%	\$ 3,580,000.00	\$	265,000.00\$ 2,178,500.00	3,315,000.00\$ \$	134,845.00\$ 1,121,382.50	874,077.50	9/15/2025
BORROWING - 2006	7/1/2006 4.08%	\$ 920,000.00	\$	120,000.00\$ 1,358,000.00	800,000.00\$ \$	35,047.50\$ 330,367.00	168,268.75	7/15/2025
BORROWING - 2007	1/15/2007 4.01%	\$ 1,298,000.00	\$	258,000.00\$ 1,305,000.00	1,040,000.00\$ \$	54,711.25\$ 388,276.25	327,141.25	1/15/2027
BORROWING - 2008	2/15/2008 3.42%	\$ 1,304,000.00	\$	367,000.00\$ 1,513,000.00	937,000.00\$ \$	40,270.00\$ 229,390.00	86,347.50	2/1/2028
BORROWING - 2009	2/1/2009 2.79%	\$ 1,555,500.00	\$	309,750.00\$ 964,250.00	1,245,750.00\$ \$	38,438.75\$ 157,788.69	103,378.14	12/15/2028
BORROWING - 2010	1/28/2010 3.48%	\$ 11,265,000.00	\$	810,000.00\$ 1,725,000.00	10,455,000.00\$ \$	345,550.00\$ 709,400.00	4,236,100.00	2/1/2035
BORROWING - 2011	2/1/2011 4.12%	\$ 36,000,000.00	\$	2,125,000.00\$ 2,125,000.00	33,875,000.00\$ \$	1,512,850.00\$ 1,512,850.00	18,336,350.00	2/1/2036
BORROWING-2012	2/1/2012 1.37%		\$ 2,010,000.00\$	-	\$ 2,010,000.00	-	\$ 96,800.000	2/1/2031
				\$ 5,329,750.00	\$	2,362,285.63		
		\$ 61,857,500.00	-	\$ 36,454,850.00\$	56,527,750.00\$	12,728,126.23		

ALL ITEMS ARE FROM THE OMNIBUS BUDGET UNLESS OTHERWISE STATED.

WATER

DATE	O/S 7/1/11	NEW DEBT	RETIRED '12 CUMULATIVE	O/S 6/30/12	Int Pd FY12 CUMULATIVE	INTEREST TO PAYOFF	PAYOFF DATE
4/1/2002 A-9 4.59%	\$ 280,000.00		\$ 30,000.00 \$ 299,000.00	\$ 250,000.00	\$ 13,650.00 \$ 192,570.00	\$ 68,950.00	4/1/2022
11/1/2003 A-6 3.70%	\$ 90,000.00		\$ 30,000.00 \$ 240,900.00	\$ 60,000.00	\$ 2,666.25 \$ 50,749.50	\$ 2,190.00	11/1/2013
9/15/2005 A-6 3.78%	\$ 780,000.00		\$ 55,000.00 \$ 330,000.00	\$ 725,000.00	\$ 29,435.00 \$ 230,397.50	\$ 194,257.50	9/15/2025
1/15/2007 A-7 4.01%	\$ 1,207,000.00		\$ 82,000.00 \$ 410,000.00	\$ 1,125,000.00	\$ 49,343.75 \$ 282,798.75	\$ 363,393.75	1/15/2027
2/15/2008 A-7 3.42%	\$ 5,151,000.00		\$ 308,000.00 \$ 1,232,000.00	\$ 4,843,000.00	\$ 180,855.00 \$ 778,860.00	\$ 1,526,565.00	2/1/2028
2/1/2009 A-6 2.79%	\$ 1,294,500.00		\$ 105,250.00 \$ 310,750.00	\$ 1,189,250.00	\$ 42,811.25 \$ 153,401.86	\$ 354,034.37	12/15/2028
1/28/2010 A-5 3.48%	\$ 695,000.00		\$ 85,000.00 \$ 170,000.00	\$ 610,000.00	\$ 16,300.00 \$ 34,300.00	\$ 67,500.00	2/1/2020
2/1/2011 A-6 4.12%	\$ 1,370,000.00		\$ 130,000.00 \$ 130,000.00	\$ 1,240,000.00	\$ 54,200.00 \$ 54,200.00	\$ 322,300.00	2/1/2026
2/1/2012 A-6 1.37%	\$ -	\$ 100,000.00	\$ - \$ -	\$ 100,000.00	\$ - \$ -	\$ 3,900.00	2/1/2015
	\$ 10,867,500.00	\$ 100,000.00	\$ 825,250.00 \$ 3,122,650.00	\$ 10,142,250.00	\$ 389,261.25 \$ 1,777,277.61		

WASTEWATER TREATMENT PLANT

2/1/2011 4.12%	\$ 5,000,000.00		\$ 175,000.00 \$ 175,000.00	\$ 4,825,000.00	\$ 208,000.00 \$ 208,000.00	\$ 2,291,862.50	2/1/2031
2/1/2012	\$ -	\$ 400,000.00	\$ - \$ -	\$ 400,000.00	\$ - \$ -	\$ 93,075.00	2/1/2031
	\$ 5,000,000.00	\$ 400,000.00	\$ 175,000.00 \$ 175,000.00	\$ 5,225,000.00	\$ 208,000.00 \$ 208,000.00	\$ 2,384,937.50	

COMMISSIONERS OF TRUST FUNDS

The goal of the Commissioners is to invest Wayland's trust funds to realize the best possible gain while maintaining a balance between risk and return appropriate to a public trust. The following are the fund's balances at the end of selected years:

Year	Year-End Balance
2012	\$2,765,749
2011	\$2,673,273
2010	\$ 2,259,077
2009	\$ 1,981,010
2008	\$ 2,165,202
1995	\$ 681,655

TRUSTEES OF THE ALLEN FUND

The Allen Fund was established in 1854 through a gift from Miss Debby Allen and Mrs. Nabby (Allen) Draper. The permanent fund was intended for "beneficent objects." The Allen fund was later combined with the "Donation Funds" which date back to 1678. Over the years several additional gifts were contributed to the Fund. Although the Allen Fund was virtually depleted by 1990, it has recently grown so that it can now provide annual gifts. In the past year, two gifts were given to deserving Wayland citizens.

For a Statement of Investment Policy, please refer to prior Town Reports, or contact the Commissioners of Trust Funds.

TOWN OF WAYLAND TRUST FUNDS

June 30, 2012 Balances

Vanguard Prime Money Market Fund	\$ 79,766
<u>Fixed Income</u>	
Vanguard Intermediate – Term Bond Index Fund	776,113
Vanguard Total Bond Market Index Fund	167,599
<u>Equities</u>	
Vanguard Extended Market Index Fund	397,807
Vanguard Growth Index Fund	429,194
Vanguard 500 Index Fund	340,667
Vanguard Value Index Fund	440,196
Vanguard Total International Stock Index Fund	134,406
Total	\$2,765,749

Trust	Additions	Disbursements	6/30/2012 Balance
Cemetery Funds	\$11,250	\$55,772	\$1,110,879
Library Funds (General Purpose)	0	179	172,163
Library Endowment	110	2,090	643,494
Estate of Marian Draper (Library General Purpose)	76,600	7,197	152,700
Gossels Fund (Library)	0	0	29,246
S. Leavitt Fund (Wayland Community Fund)	0	22,386	181,956
Allan Fund (Charitable Gifts)	0	400	5,985
J. Leavitt Fund (Norwich University Scholarship)	0	5,000	116,101
Gossels Fund (Academic Excellence)	0	11,113	257,973
Greaves/Croft Fund	0	4,087	59,184
Robsham Cemetery Trust	0	0	36,068
Total	\$ 87,960	\$ 108,224	\$ 2,765,749

FINANCE DIRECTOR/ACCOUNTANT

Town of Wayland Combined Balance Sheet										
June 30, 2012										
	General Fund	Special Revenue	Community Preservation	Capital Projects	Water Fund	Septage Fund	Wastewater Fund	Trust & Agency	Long-Term Debt Group	Total
Assets										
Cash and Investments:										
Cash	61,403,918									61,403,918
Investments										0
Total	61,403,918	0	0	0	0	0	0	0	0	61,403,918
Receivables:										
Property Taxes	1,122,478		8,251							1,130,729
Tax Title	936,695									936,695
Motor Vehicle Excise	129,108									129,108
I/E Fine	250									250
Betterment	654	600								1,254
Apprd Assess Not Yet Due	66,569	40,354					188,250			295,173
Departmental		209,905								209,905
User Charges				1,439,084			169,549			1,608,633
Due from Other Governments										0
Due to/Due from other funds	(41,544,439)	6,651,396	8,248,877	6,354,303	4,157,487	214,133	564,630	15,353,612		0
Total	(39,288,684)	6,902,255	8,257,128	6,354,303	5,596,572	214,133	922,428	15,353,612	0	4,311,747
Amount to be Provided For:										
Retirement of Bonds									74,429,915	74,429,915
Repayment of Anticipation Notes										0
Total	0	0	0	0	0	0	0	0	0	74,429,915
Total Assets	22,115,233	6,902,255	8,257,128	6,354,303	5,596,572	214,133	922,428	15,353,612	74,429,915	140,145,580
Liabilities & Fund Balances										
Liabilities:										
Warrants Payable	937,767	126,918	50,433	1,309,275	76,515		4,878			2,505,786
Accrued Payroll & Withholdings	533,735	9,670			5,371					548,776
Reserve for Abatements	2,014,408									2,014,408
Other Liabilities	800,102									800,102
Deferred Revenues	241,347	250,859	8,251		1,439,084		357,798			2,297,339
Bond and Grant Anticipation Notes										0
Bonds Payable									74,429,915	74,429,915
Total Liabilities	4,527,358	387,446	58,684	1,309,275	1,520,970	0	362,676	0	74,429,915	82,596,326
Fund Balances:										
Retained Earnings										537,170
Unreserved	8,115,206	6,429,792	8,088,877	2,975,435	2,112,431	181,326	355,844	15,353,612		43,075,352
Reserved for Expenditures	6,740,000				1,910,000	32,807	203,908			8,886,715
Reserved for Encumbrances	1,356,941	85,017	109,567	2,069,593	53,170					3,674,288
Reserved for Overlay Deficit	(4,466)									(4,466)
Reserved for Debt Exempt Premium	1,380,195									1,380,195
Total Fund Balances	17,587,875	6,514,809	8,198,444	5,045,028	4,075,601	214,133	559,752	15,353,612	0	57,549,254
Total Liabilities & Fund Balances	22,115,233	6,902,255	8,257,128	6,354,303	5,596,572	214,133	922,428	15,353,612	74,429,915	140,145,580

**Town of Wayland
OPERATING EXPENDITURES BY DEPARTMENT
GENERAL FUND
Through June 30, 2012**

	FY2012 Original	FY2012 Transfers	FY2012 Revised	FY2012 Expended	% of CY Budget	FY2012 Exp & Enc	% of CY Budget	FY2011 Revised	FY2011 Expended	% of PY Budget
TOWN EXPENDITURES										
SELECTMEN	1220	35,800.00	2,421.27	38,221.27	22,350.88	58.5%	25,236.11	36,594.78	33,135.09	90.5%
TOWN OFFICE	1230	431,000.00	1,425.00	445,252.00	435,940.71	97.9%	437,940.71	443,353.00	442,463.40	99.8%
PERSONNEL BOARD	1240	16,750.00	-	16,750.00	6,528.84	39.0%	9,528.84	16,750.00	9,990.34	59.6%
FINANCE	1350	364,158.00	8,114.00	372,272.00	338,826.55	91.0%	338,826.55	338,687.00	333,795.63	98.6%
ASSESSOR	1410	336,100.00	66,721.00	402,821.00	301,611.99	74.9%	340,253.42	402,636.00	273,453.30	67.9%
TREASURER	1450	222,550.00	7,693.00	230,243.00	216,548.23	94.1%	217,258.23	230,343.00	217,192.19	94.3%
LEGAL	1510	239,000.00	47,634.18	286,634.18	121,916.20	42.5%	146,916.20	463,381.10	415,746.92	89.7%
INFORMATION TECHNOLOGY	1550	312,746.00	3,339.00	316,085.00	226,276.18	71.6%	279,043.63	261,944.00	209,880.84	80.1%
TOWN CLERK	1610	129,474.00	4,229.00	133,703.00	128,647.44	96.2%	128,647.44	132,760.00	125,575.27	94.6%
ELECTIONS	1620	31,200.00	-	31,200.00	27,965.23	89.6%	27,965.23	41,200.00	32,760.54	79.5%
REGISTRAR	1630	4,900.00	-	4,900.00	2,418.99	49.4%	2,418.99	4,900.00	3,887.34	79.3%
CONSERVATION	1710	147,759.00	500.00	148,259.00	139,343.23	94.0%	143,343.23	148,558.00	132,938.19	89.5%
PLANNING	1750	115,700.00	1,382.00	117,082.00	115,361.13	98.5%	116,492.13	121,902.00	120,581.50	98.9%
SURVEYOR	1770	168,470.00	6,935.00	175,405.00	175,375.82	100.0%	175,375.82	169,904.00	168,743.27	99.3%
FACILITIES	1920	1,215,375.00	38,033.00	1,253,408.00	974,746.00	77.8%	990,746.00	1,243,352.00	1,001,413.94	80.5%
MISC COMMITTEES	1940	46,475.00	39,956.95	86,431.95	31,983.28	37.0%	83,685.11	52,320.83	10,083.49	19.3%
POLICE	2100	2,357,250.00	124,700.00	2,481,950.00	2,349,552.53	94.7%	2,356,552.53	2,479,543.00	2,345,706.98	94.6%
JOINT COMMUNICATIONS CENTER	2110	516,000.00	3,500.00	519,500.00	491,904.63	94.7%	492,904.63	526,187.00	466,809.48	88.7%
EMERGENCY MANAGEMENT	2120	23,000.00	1,331.37	24,331.37	19,988.75	82.2%	23,988.75	45,289.61	43,958.24	97.1%
DOG OFFICER	2130	24,000.00	-	24,000.00	18,628.75	77.6%	18,628.75	24,000.00	21,778.25	90.7%
FIRE	2200	2,290,400.00	145,569.00	2,435,969.00	2,375,219.96	97.5%	2,376,219.96	2,342,047.80	2,294,513.01	98.0%
BUILDING & ZONING	2410	290,509.00	7,000.00	297,509.00	295,773.60	99.4%	296,273.60	293,209.00	286,110.55	97.6%
MINUTEMAN REGIONAL SCHOOL	3200	280,000.00	29,585.00	309,585.00	309,585.00	100.0%	309,585.00	390,000.00	382,801.00	98.2%
HIGHWAY	4220	1,290,699.00	105,171.79	1,395,870.79	1,173,684.18	84.1%	1,373,684.18	1,523,623.63	1,408,926.02	92.5%
SNOW REMOVAL	4230	400,000.00	-	400,000.00	294,940.28	73.7%	294,940.28	589,000.00	538,343.29	91.4%
TRANSFER STATION	4940	75,000.00	-	75,000.00	81,599.32	108.8%	81,599.32	552,788.00	440,516.24	79.7%
BOARD OF HEALTH	5110	695,440.00	34,217.40	729,657.40	706,101.13	96.8%	709,634.13	683,999.60	641,559.64	93.8%
VETERANS SERVICES	5430	18,350.00	-	18,350.00	6,693.29	36.5%	6,693.29	17,400.00	14,462.57	83.1%
C.O.A.	5460	212,532.00	12,238.00	224,770.00	212,013.20	94.3%	224,013.20	219,018.00	207,956.77	94.9%
YOUTH SERVICES	5470	145,575.00	10,264.00	155,839.00	154,004.86	98.8%	154,004.86	148,663.00	146,901.00	98.8%
LIBRARY	6120	952,550.00	445.00	952,995.00	952,841.71	100.0%	952,841.71	948,335.00	946,081.78	99.8%
PARKS	6510	562,889.00	62,858.01	625,747.01	635,615.22	101.6%	636,115.22	641,609.00	570,470.07	88.9%
RECREATION	6520	355,000.00	4,294.00	359,294.00	359,293.05	100.0%	359,293.05	-	0.00	-
TOWN EXPENDITURES		14,306,651.00	782,383.97	15,089,034.97	13,703,280.16	90.8%	14,130,650.10	15,553,298.35	14,308,536.14	92.0%
SHARED EXPENDITURES										
Excluding Articles Including Schools										

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7/30/2012
FY2012 Does Include Carryforward

**Town of Wayland
OPERATING EXPENDITURES BY DEPARTMENT
GENERAL FUND
Through June 30, 2012**

	FY2012 Original	FY2012 Transfers	FY2012 Revised	FY2012 Expended	% of CY Budget	FY2012 Exp & Enc	% of CY Budget	FY2011 Revised	FY2011 Expended	% of FY Budget
DEBT										
7110	7,776,459.00	-	7,776,459.00	7,730,470.24	99.4%	7,730,470.24	99.4%	5,015,645.00	5,011,330.81	99.9%
RETIREMENT ASSESSMENT	3,420,633.00	-	3,420,633.00	3,420,633.00	100.0%	3,420,633.00	100.0%	-	3,140,204.00	-
UNCLASSIFIED	10,657,000.00	(871,312.81)	9,785,687.19	8,139,957.10	83.2%	8,248,957.10	84.3%	9,947,060.00	8,870,505.34	89.2%
SHARED EXPENDITURES	21,854,092.00	(871,312.81)	20,982,779.19	19,291,060.34	91.9%	19,400,060.34	92.5%	14,962,705.00	17,022,040.15	113.8%
SCHOOL EXPENDITURES										
WAYLAND PUBLIC SCHOOLS	31,096,713.00	1,040,025.46	32,136,738.46	31,002,530.85	96.5%	31,461,732.56	97.9%	31,364,586.91	30,426,929.91	97.0%
SCHOOL EXPENDITURES	31,096,713.00	1,040,025.46	32,136,738.46	31,002,530.85	96.5%	31,461,732.56	97.9%	31,364,586.91	30,426,929.91	97.0%
TOTAL TOWN MEETING G/F BUDGET	67,257,456.00	951,096.62	68,208,552.62	63,996,871.35	93.8%	64,992,443.00	95.3%	61,880,590.26	61,757,506.20	99.8%
TRANSFERS										
TRANSFER TO OTHER FUNDS	1,835,000.00	725,000.00	2,560,000.00	2,560,000.00	100.0%	2,560,000.00	100.0%	-	275,000.00	-
TRANSFERS	1,835,000.00	725,000.00	2,560,000.00	2,560,000.00	100.0%	2,560,000.00	100.0%	-	275,000.00	-
TOTAL G/F BUDGET WITH TRANSFERS	69,092,456.00	1,676,096.62	70,768,552.62	66,556,871.35	94.0%	67,552,443.00	95.5%	61,880,590.26	62,032,506.20	100.2%
STATE ASSESSMENTS										
STATE ASSESSMENTS & CHARGES	302,549.00	(73,085.00)	229,464.00	191,501.00	83.5%	191,501.00	83.5%	-	186,244.00	-
STATE ASSESSMENTS	302,549.00	(73,085.00)	229,464.00	191,501.00	83.5%	191,501.00	83.5%	-	186,244.00	-
TOTAL GENERAL FUND	69,395,005.00	1,603,011.62	70,998,016.62	66,748,372.35	94.0%	67,743,944.00	95.4%	61,880,590.26	62,218,750.20	100.5%

**Town of Wayland
OPERATING EXPENDITURES BY DEPARTMENT
WATER FUND
Through June 30, 2012**

	FY2012 Original	FY2012 Transfers	FY2012 Revised	FY2012 Expended	% of CY Budget	FY2012 Exp & Enc	% of CY Budget	FY2011 Revised	FY2011 Expended	% of PY Budget
WATER DEPT	3,403,133.00	60,000.00	3,463,133.00	3,369,064.38	97.3%	3,422,234.75	98.8%	3,437,197.00	3,267,036.45	95.0%
TRANSFER TO OTHER FUNDS	50,000.00	-	50,000.00	50,000.00	100.0%	50,000.00	100.0%	-	0.00	-
TOTAL: WATER FUND	3,453,133.00	60,000.00	3,513,133.00	3,419,064.38	97.3%	3,472,234.75	98.8%	3,437,197.00	3,267,036.45	95.0%

Excluding Articles Including Schools

7/30/2012

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FY2012 Does Include Carryforward

**Town of Wayland
OPERATING EXPENDITURES BY DEPARTMENT
SEPTAGE FUND
Through June 30, 2012**

	FY2012 Original	FY2012 Transfers	FY2012 Revised	FY2012 Expended	% of CY Budget	FY2012 Exp & Enc	% of CY Budget	FY2011 Revised	FY2011 Expended	% of PY Budget
SEPTAGE	40,233.00	-	40,233.00	30,233.00	75.1%	30,233.00	75.1%	62,990.00	57,038.25	90.6%
TOTAL: SEPTAGE FUND	40,233.00	-	40,233.00	30,233.00	75.1%	30,233.00	75.1%	62,990.00	57,038.25	90.6%

Excluding Articles Including Schools

7/30/2012

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FY2012 Does Include Carryforward

**Town of Wayland
OPERATING EXPENDITURES BY DEPARTMENT
WASTEWATER FUND
Through June 30, 2012**

	FY2012 Original	FY2012 Transfers	FY2012 Revised	FY2012 Expended	% of CY Budget	FY2012 Exp & Enc	% of CY Budget	FY2011 Revised	FY2011 Expended	% of PY Budget
WASTEWATER	561,175.00	6,000.00	567,175.00	560,764.78	98.9%	560,764.78	98.9%	278,340.00	224,652.49	80.7%
TOTAL: WASTEWATER FUND	561,175.00	6,000.00	567,175.00	560,764.78	98.9%	560,764.78	98.9%	278,340.00	224,652.49	80.7%
REPORT TOTALS	73,449,546.00	1,669,011.62	75,118,557.62	70,758,434.51	94.2%	71,807,176.53	95.6%	65,659,117.26	65,767,477.39	100.2%

Excluding Articles Including Schools

7/30/2012

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FY2012 Does Include Carryforward

**Town of Wayland
OPERATING REVENUE REPORT
GENERAL FUND
Through June 30, 2012**

DEPT OBJ	FY2012 Original	FY2012 Revised	FY2012 Revenue	% of Budget	FY2011 Revenue	FY2012 - 2011 \$\$\$ Variance	FY2012 - 2011 % Variance
GENERAL FUND							
PERSONAL PROPERTY TAXES	702,838.00	662,384.00	658,055.98	99.3%	653,704.47	4,351.51	0.7%
REAL ESTATE TAXES	58,464,808.00	53,645,368.00	54,317,580.83	101.3%	54,950,120.33	(632,539.50)	(1.2%)
TAX TITLE REDEEMED	-	-	165,721.40	-	158,386.97	7,334.43	4.6%
PROPERTY TAX	59,167,646.00	54,307,752.00	55,762,211.77	101.5%	55,762,211.77	(620,853.56)	(1.1%)
MOTOR VEHICLE EXCISE TAX	1,880,000.00	1,975,000.00	2,003,728.66	101.5%	2,004,097.34	(368.68)	(0.0%)
OTHER TAXES	100,000.00	150,000.00	166,962.08	111.3%	158,021.30	8,940.78	5.7%
PENALTIES & INTEREST ON TAXES	140,000.00	140,000.00	205,124.58	146.5%	148,755.93	56,368.65	37.9%
PAYMENT IN LIEU OF TAXES	30,000.00	30,000.00	33,348.48	111.2%	55,067.90	(21,719.42)	(39.4%)
DEPARTMENTAL FEES	650,000.00	800,000.00	691,411.82	86.4%	829,067.16	(137,655.34)	(16.6%)
SCHOOL SYSTEM FEES	50,000.00	50,000.00	20,782.96	41.6%	84,285.08	(63,502.12)	(75.3%)
LICENSE & PERMITS	450,000.00	725,000.00	769,813.74	106.2%	782,625.70	(12,811.96)	(1.6%)
SPECIAL ASSESSMENTS	5,000.00	5,000.00	10,724.98	214.5%	11,452.96	(727.98)	(6.4%)
FINES & FORFEITURES	40,000.00	50,000.00	89,602.76	179.2%	62,603.87	26,998.89	43.1%
INTEREST	150,000.00	225,000.00	222,343.57	98.8%	309,306.03	(86,962.46)	(28.1%)
LOCAL RECEIPTS	3,495,000.00	4,150,000.00	4,213,843.63	101.5%	4,445,283.27	(231,439.64)	(5.2%)
STATE REVENUE-CHERRY SHEET	3,867,015.00	3,998,822.00	4,038,100.00	101.0%	4,046,062.59	(7,962.59)	(0.2%)
STATE REVENUE-OTHER	370,162.00	370,164.00	437,540.00	118.2%	370,162.00	67,378.00	18.2%
STATE AID	4,237,177.00	4,368,986.00	4,475,640.00	102.4%	4,416,224.59	59,415.41	1.3%
TRANSFERS FROM OTHER FUNDS	360,000.00	360,000.00	1,223,636.42	339.9%	791,130.35	432,506.07	54.7%
TRANSFERS	360,000.00	360,000.00	1,223,636.42	339.9%	791,130.35	432,506.07	54.7%
MISC. REVENUE	-	-	350,000.00	-	-	350,000.00	-
LEGAL SETTLEMENT	-	-	-	-	2,472.62	(2,472.62)	(100.0%)
PREMIUMS PERM BORROWING	-	-	67,203.00	-	350,172.23	(282,969.23)	(80.8%)
PREMIUMS PERM BORR-EXEMPT	-	-	-	-	1,500,960.00	(1,500,960.00)	(100.0%)
MISCELLANEOUS	-	-	417,203.00	-	1,853,604.85	(1,436,401.85)	(77.5%)
TOTAL: GENERAL FUND	67,259,823.00	63,186,738.00	65,471,681.26	103.6%	67,268,454.83	(1,796,773.57)	(2.7%)

**Town of Wayland
OPERATING REVENUE REPORT
WATER FUND
Through June 30, 2012**

DEPT OBJ	FY2012 Original	FY2012 Revised	FY2012 Revenue	% of Budget	FY2011 Revenue	FY2012 - 2011 \$\$\$ Variance	FY2012 - 2011 % Variance
WATER FUND							
PENALTIES & INTEREST	25,000.00	25,000.00	22,055.17	88.2%	27,596.91	(5,541.74)	(20.1%)
WATER METER CHARGES-ACCRUAL	-	-	-	-	(768,984.05)	768,984.05	(100.0%)
WATER METER CHARGES	2,283,133.00	2,283,133.00	2,622,665.35	114.9%	2,605,581.95	17,083.40	0.7%
LIENS	-	-	180,462.67	-	167,284.08	13,178.59	7.9%
WATER CAPITAL IMPROV CHARGE	-	-	155,898.62	-	1,108,557.07	(952,658.45)	(85.9%)
WATER ADMIN FEE	525,000.00	525,000.00	337,379.77	64.3%	-	337,379.77	-
WATER SERVICE ORDER	20,000.00	20,000.00	24,817.71	124.1%	25,983.46	(1,165.75)	(4.5%)
MISC. REVENUE	50,000.00	50,000.00	108,426.13	216.9%	104,139.08	4,287.05	4.1%
WATER FUND	2,903,133.00	2,903,133.00	3,451,705.42	118.9%	3,270,158.50	181,546.92	5.6%
TRANSFERS FROM CAPITAL WATER	-	-	3,536.19	-	166,617.28	(163,081.09)	(97.9%)
TRANSFERS	-	-	3,536.19	-	166,617.28	(163,081.09)	(97.9%)
TOTAL: WATER FUND	2,903,133.00	2,903,133.00	3,455,241.61	119.0%	3,436,775.78	18,465.83	0.5%

**Town of Wayland
OPERATING REVENUE REPORT
WATER FUND
Through June 30, 2012**

DEPT OBJ	FY2012 Original	FY2012 Revised	FY2012 Revenue	% of Budget	FY2011 Revenue	FY2012 - 2011 \$\$\$ Variance	FY2012 - 2011 % Variance
WATER FUND							
PENALTIES & INTEREST	25,000.00	25,000.00	22,055.17	88.2%	27,596.91	(5,541.74)	(20.1%)
WATER METER CHARGES-ACCRUAL	-	-	-	-	(768,984.05)	768,984.05	(100.0%)
WATER METER CHARGES	2,283,133.00	2,283,133.00	2,622,665.35	114.9%	2,605,581.95	17,083.40	0.7%
LIENS	-	-	180,462.67	-	167,284.08	13,178.59	7.9%
WATER CAPITAL IMPROV CHARGE	-	-	155,898.62	-	1,108,557.07	(952,658.45)	(85.9%)
WATER ADMIN FEE	525,000.00	525,000.00	337,379.77	64.3%	-	337,379.77	-
WATER SERVICE ORDER	20,000.00	20,000.00	24,817.71	124.1%	25,983.46	(1,165.75)	(4.5%)
MISC. REVENUE	50,000.00	50,000.00	108,426.13	216.9%	104,139.08	4,287.05	4.1%
WATER FUND	2,903,133.00	2,903,133.00	3,451,705.42	118.9%	3,270,158.50	181,546.92	5.6%
TRANSFERS FROM CAPITAL WATER	-	-	3,536.19	-	166,617.28	(163,081.09)	(97.9%)
TRANSFERS	-	-	3,536.19	-	166,617.28	(163,081.09)	(97.9%)
TOTAL: WATER FUND	2,903,133.00	2,903,133.00	3,455,241.61	119.0%	3,436,775.78	18,465.83	0.5%

**Town of Wayland
OPERATING REVENUE REPORT
WASTEWATER FUND
Through June 30, 2012**

DEPT OBJ	FY2012 Original	FY2012 Revised	FY2012 Revenue	% of Budget	FY2011 Revenue	FY2012 - 2011 \$\$\$ Variance	FY2012 - 2011 %% Variance
WASTEWATER FUND							
PENALTIES & INTEREST	-	-	7,348.55	-	418.70	6,929.85	1,655.1%
WASTEWATER CHARGES-ACCRUAL	-	-	-	-	(36,153.50)	36,153.50	(100.0%)
WASTEWATER USER CHARGES	321,175.00	321,175.00	244,348.79	76.1%	136,410.20	107,938.59	79.1%
LIENS	-	-	-	-	322.11	(322.11)	(100.0%)
BETTERMENTS	24,000.00	24,000.00	23,531.19	98.0%	31,443.18	(7,911.99)	(25.2%)
BETTERMENTS INTEREST	11,000.00	11,000.00	10,589.07	96.3%	12,862.11	(2,273.04)	(17.7%)
INT EARNED ON SAVINGS	5,000.00	5,000.00	16,886.82	337.7%	25,389.59	(8,502.77)	(33.5%)
WASTEWATER FUND	361,175.00	361,175.00	302,704.42	83.8%	170,692.39	132,012.03	77.3%
TOTAL: WASTEWATER FUND	361,175.00	361,175.00	302,704.42	83.8%	170,692.39	132,012.03	77.3%
REPORT TOTALS	70,524,131.00	66,451,046.00	69,230,254.41	104.2%	70,883,057.17	(1,652,802.76)	(2.3%)

EDUCATION AND LIBRARY

SCHOOL COMMITTEE

“Personal and civic responsibility, love of learning, and empathy for others: these are the qualities that the Wayland Public Schools seek to instill in its students. At its core, our mission is to provide a rigorous and stimulating academic environment that promotes the acquisition of knowledge and skills. Yet we deem it equally important to nurture self-confident, collaborative, and conscientious individuals. We strive to create a climate where risk-taking is safeguarded, open expression is encouraged, and free association is protected. Our goal is to advance our students’ growth into principled, informed, and capable citizens who will help guide a democracy that follows humanitarian principles in the global forum, and shape a just society where individuals may reach their full potential.”

--Wayland Public Schools Mission Statement

OVERVIEW

Significant transitions occurred this year with Dr. Paul Stein succeeding Dr. Gary Burton as Superintendent, in the summer of 2011, and the opening of the new Wayland High School Building, in January 2012.

Throughout the year, the School Committee primarily focused its efforts on collaborating with Dr. Stein to formulate goals for the district, moving forward with the high school project as it entered its final phases, developing and seeking approval for the FY 13 operating and capital budget, reviewing and approving improved fiscal practices, and implementing or updating policies as required by new state and federal initiatives.

NEW SUPERINTENDENT

Dr. Burton retired at the end of June after seventeen years of dedicated leadership of the school system in the pursuit of excellence. With more than a year’s notice of Dr. Burton’s departure, the School Committee was able to hire Dr. Paul Stein, the former Deputy Superintendent of the Newton School system. In advance of his start date of July 1, 2011, Dr. Stein developed a comprehensive entrance plan for his arrival in Wayland. Dr. Stein educated himself about the schools and community by spending a good part of the summer meeting with teachers, staff, parents, community members and the School Committee. By the beginning of the school year, Dr. Stein proposed goals for the district, which were approved by the School Committee.

During the school year, Dr. Stein proposed a budget that preserved services, included new programs, and respected guidelines set by the Finance Committee. He provided leadership at all levels in the school system.

At the end of the school year, the School Committee issued its evaluation of Dr. Stein’s first year. We thank Dr. Stein for his excellent work this year. For more information about this evaluation, and Dr. Stein’s Self Evaluation, please go to: www.wayland.k12.ma.us/school_committee/presentations_reports/.

HIGH SCHOOL FACILITY

The beautiful new Wayland High School opened in January, 2012. The mid-year move was accomplished by careful planning and cooperation among the High School Building Committee, WHS administrators, teachers, staff, and students, as well as the construction and moving professionals. Academic and extracurricular programs continued in the midst of the physical move. Throughout the year, the High School Building Committee, working closely with the State, continued its tireless dedication to overseeing the project as it progressed rapidly and within budget. The HSBC ended the school year with its 133rd meeting on June 14, and formal dedication of the high school on August 30. It will continue to manage and oversee completion of the High School project for another year.

We are profoundly grateful for the leadership and expertise the High School Building Committee has provided throughout this project. For more information about this project, please go:

www.waylandschoolcommittee.org/whs/hsbc/

[Web Pages/Index.html](#)

GOALS

In addition to these major efforts, Dr. Stein established the following goals for the District, with the guidance of the School Committee:

1. To implement a system-wide integrated RTI (Response to Intervention) program in a teaching and learning environment that includes teacher collaboration, sharing of best practices, differentiated instruction, and the use of data to inform instruction
2. To increasingly employ instructional technology for the purpose of improving student understanding of core content knowledge and skills, including in the areas of formative assessment and differentiation
3. To enhance health and wellness education, employing a systemic approach to curriculum, instruction, extra-curricular activities and school culture
4. To continue to define and narrow the achievement gap
5. To restructure the fiscal operations within the school system with an eye toward efficiency, transparency, and accountability
6. To review the full day kindergarten pilot – including its educational impact, financing, and parental assessment – and recommend future directions

Dr. Stein also noted two “on deck” goals:

- (1) to review new state regulations regarding teacher evaluation, and accordingly, work to adjust supervisory practice in Wayland; and
- (2) to increasingly align the curricular and extra-curricular activities with activities that will help prepare students to become global citizens in a global economy.

For more information on the Wayland School System-Wide Goals, please go to:
www.wayland.k12.ma.us/UserFiles/Servers/Server_1036352/File/District%20Reports/Goals_11-12_Draft.pdf

The goals were advanced through a focused team effort. A good example was the preparation needed to implement the 1:1 computer learning initiative beginning in September 2012. With each of the goals, Dr. Stein invited teachers, administrators

and/or staff to School Committee meetings to discuss the educational impact of these goals, the challenges in achieving them, and the ways in which success can be measured.

OPERATING AND CAPITAL BUDGETS

The School Committee recognized the ongoing financial challenges facing the Town and State. Since FY07, in response to declining enrollment and reduced state aid, structural changes and efficiencies were made to the educational program that were reflected in the school budget, such as section reductions and school reconfiguration at the elementary level, cluster reductions at the Middle School, and staff reductions at the High School. The FY11-13 salary settlement for teachers, negotiated and approved in the fall of 2010, provided an element of stability to the FY12 and FY13 budgets, with a 1.175% annual increase to the base salary over the three-year period (or a 2.095% annual increase taking into account total compensation) and modifications to the health care offerings.

The 2012-2013 (FY13) requested appropriation of \$32,526,713, to educate an estimated 2,640 students, represented a 2.35% increase from the FY12 appropriation. This FY13 budget reflected negotiated salary adjustments for steps and lanes, increases in expenses for special education and a new bus contract, but also includes reductions for utility and fuel expenses due to previously negotiated fixed rate contracts.

In addition, the FY13 operating budget provided for important initiatives, grouped by level:

Elementary Schools

- Elementary Math Preview Program
- Math and Literacy Summer Programs
- 0.5 FTE ELL Elementary Teacher

Middle School

- 0.25 FTE Chinese Language Teacher to introduce Chinese in Grade 7
- 0.5 FTE Middle School Math Coach

High School

- 1:1 Computer Initiative
- Establish China Exchange Program
- 0.5 FTE Science Teacher
- 0.2 FTE Art Teacher
- 1.2 FTE Health and Wellness Teachers
- 0.6 FTE Teacher for Grade 10 Math Labs

Systemwide

- Stipend for a K-12 Instructional Technology Department Chair
- Tutoring and after-school transportation costs for METCO students
- Partial Salary Fixes for Building Level Administrators
- Technology Job Reclassifications
- HVAC/Electrician (No cost)

Offsets (revenue) will increase through transfers from the fee-based programs, Special Education Circuit Breaker funds, Student Transportation and High School parking fees. However, there will be no increase in any of the fees previously charged to students and their families.

For FY13, the School Committee also requested \$50,000 for networking upgrades in support of educational technology. Other capital requests were for:

- School bus (\$70,000)
- Bobcat with snowblower & sidewalk sweeper (\$50,000)
- Claypit replacement furniture (\$30,000)
- Happy Hollow replacement furniture (\$30,000)
- Claypit floor tile (\$45,000)
- Happy Hollow floor tile (\$45,000)
- Claypit paving (\$50,000)
- Middle School roof replacement (\$1,500,000) (this project has been submitted to the Massachusetts School Building Authority for partial funding)

At the Superintendent's direction, additional analysis of the revolving accounts was conducted. Measures were instituted to reduce the balances where appropriate and enhance reporting of funds as they are collected and expended.

For more detailed information regarding FY13 operating and capital budgets, please go to:
www.wayland.k12.ma.us/UserFiles/Servers/Server_1036352/File/Superintendent/Supts_FY13_Proposed_Budget_Presentation.pdf

At the end of FY12, just over \$675,000 was returned to free cash from the operating budget. This was largely the result of closing out accumulated balances in the athletic, bus, and instrumental music revolving accounts. The FY12 revolving accounts closing

balance was \$2,509,129.75, a decrease of close to \$579,500 from the end of FY11. Balances in the Wayland Community School Programs' revolving accounts will continue to be addressed going forward.

IMPORTANT UPDATES

Following review by the Abrahams Group (in collaboration with the Operations Review Committee) of the Schools' budget and expenditure reporting format, the non-educational service delivery structure, and the school administrative structure, the Abrahams Group submitted a report in two parts to the Town of Wayland, the Operational Review Committee ("ORC") and the School Committee. The Abrahams Report detailed its findings and substantial recommendations for changes and enhancements to the School Department's current practices in budgeting, financial controls and reporting (the "Abrahams Report"). The ORC reviewed the draft and final reports from the consultant, including the Restatement of Wayland Public Schools FY11 General Fund Expenditures and FY11 Revolving Funds, of December, 2011, and during the course of the year, submitted its findings and recommendations on the matters discussed therein to the School Committee.

The School Committee, with the full support of Dr. Stein, has reviewed and responded to the ORC recommendations, noting that many of the recommendations have been implemented within the system. The more detailed budget submitted by the Superintendent is an example of improved reporting and communications.

In response to new State and Federal legislation, the School Committee approved several new policies, including: Health and Wellness; Head Injury and Concussions in Extracurricular Activities; English Language Literacy & Fluency Policy, and Homebound Instruction. To meet these new mandates, the Administration also worked to develop and implement an Anti-Bullying Prevention Plan.

School professionals worked many hours during the summer of 2011 and school year responding to the needs of those affected by the tragic death of Lauren Dunne Astley, a promising young member of WHS Class of 2012 weeks after graduation, and the unforeseen illness and death in the following months

of Jim Griffin, a highly valued guidance counselor. The School Committee is committed to supporting initiatives which foster healthy relationships within the schools and community.

CONCLUSION

FY12 marked a year of transition, with the arrival of a new Superintendent and the opening of the new

high school facility. Because of the tremendous partnership with the administrators, teachers, staff, students and community members, the District was able to make this transition while continuing to deliver a high quality educational program to its students. We are grateful for the support that Wayland offers its students and are excited to begin another school year.

BOARD OF LIBRARY TRUSTEES

LIBRARY BUDGET. The Library budget for FY12 was level funded, allowing us to maintain Library hours at the FY11 level, which was down 6% from FY10.

LONG-RANGE PLANNING. The Trustees began the process of creating a Long Range Plan for the next five years of Library service, as is required of all libraries receiving certain kinds of state funding. The planning process included community input from a volunteer citizens' committee, a community survey that fielded over 450 respondents, and input from the Library staff. The Long Range Plan will be submitted to the Board of Library Commissioners early in FY13.

BUILDING AND GROUNDS. The Trustees continue to serve as stewards of the Library building, overseeing maintenance, repairs, and improvements in coordination with the Town's Facilities Director. In FY12, scheduled painting, plastering, and carpeting projects on the main floor of the Library provided an opportunity to restore the historic Library rotunda to its original function as a reading room. Plans are underway to install new furniture and better lighting in the reading room, which will house the Library's collections of new books and popular magazines.

The Friends of the Library, in conjunction with the Wayland Garden Club, have focused time and resources to improve the appearance of the main entry garden. The exterior of the Freight Shed was restored using funds from the Community Preservation Act.

While the Trustees continue to devote significant energy to sustaining our current library building, it remains the case that the building, while historic and beautiful, constrains our ability to serve our community. The building offers limited space for

collections, events, community programming, staff work, and children's and youth services. Patrons are often challenged by limited parking and difficulty of access. For these reasons, the Trustees have continued to look for new spaces and opportunities for the Library. Most encouragingly, the Trustees participated in a feasibility study with the Council on Aging during FY12 to investigate the possibility of sharing space in a combined Library and Senior Center facility in the new Town Center development.

TECHNOLOGY. During FY12, the Library began providing some enhanced services to the public. Users can now pay Library fines by swiping a credit card at our self-checkout stations, and plans are in place to implement digital signage in the Library to better promote Library programs and services. Staff also began planning a program for patrons to borrow notebook computers for in-Library use. Our computer/reference librarian began offering regular classes on downloading and reading Library e-books on a variety of electronic devices. The Library also started offering workshops on computer topics of interest, such as personal cloud computing. Staff improved the Library's presence on Facebook and other social media networks, and continued to maintain a rich Library website. Wireless Internet access continues to be very popular with Library patrons, many of whom spend many hours working online at the Library each day. Our computers for both Library staff and the public are replaced on a regular, staggered cycle.

PERSONNEL. The Town is fortunate to have a talented, experienced, and dedicated Library staff. Several staff members attended professional conferences and training programs this year. Assistant Director Kathleen Powers retired during FY12, and Sandra Raymond was promoted to replace her. Matthew Amory was hired to replace Ms. Raymond as the Reference Library/Computer

Specialist. Childrens' Librarian April Mazza took a job at the Massachusetts Board of Library Commissioners; Pamela McCuen of the Newton Free Library replaced her as the head of our Youth Services Department. The Library participates in the Town's tax work-off program for seniors. We are very fortunate to have a wonderful group of volunteers of all ages who routinely dedicate much time to our Library.

LIBRARY COLLECTIONS AND SERVICES.

Library circulation remains very strong for a community of our size as we continue to maintain robust collections of books, e-books, magazines, periodicals, databases, and audio and visual materials. We continue to be active participants in the Minuteman Library Network, our regional collaboration for interlibrary loans, which allows us to extend our patrons' Library "reach" while helping libraries in our neighboring communities as well. A summary of circulation and other statistics for FY12 follows this narrative.

PROGRAMS. The Library continues to work with other organizations in town to plan programming that responds to the needs and interests of our community. This year our programs included an art history series, a Shakespeare series, a classical studies series, regular poetry workshops, two book discussion groups, a Great Decisions group, arts and crafts workshops, and an ESOL tutoring program. Our Great Presenters Series continues to be popular, and we sponsored a very popular series of programs for young adults with disabilities and their families. Youth programming included story times for infants and preschoolers and their parents, storytellers, science programs, puppet shows, a music and movement program for preschoolers, movie screenings, arts and crafts workshops, and our summer reading club for children and teens. Plans are underway for the Library's third "Wayland Reads" program, scheduled for Spring 2013; the Library will also participate in the Town's 375th anniversary celebration.

FRIENDS OF THE WAYLAND PUBLIC

LIBRARY. The Friends organization continues to be our most consistent provider of support, both moral and financial. It provides funding for many expenses that exceed the Library budget. These funds support some of our most popular programs and services, including museum passes, audiobooks, cultural programming, and the summer reading program. We appreciate the Friends' unflagging and dedicated support.

TRUST FUNDS. The Library's main trust fund is the Millennium Endowment Fund, which is managed by the Town's Commissioners of Trust Funds. The Millennium Fund was established to sustain excellence in Library services and to provide a supplementary source of support for the Library when needed. This year the Millennium Fund helped pay for new DVD shelving, which allows us to relocate our movie collection from the new reading room to the stacks, where it will be easier to browse. In FY12, the Millennium Fund also supported programming to assist job seekers.

EXHIBITS. The Library's Raytheon Room and foyer continue to house an impressive array of diverse works from local artists each month.

THANKS. We are indebted to the friendly, devoted, and talented Library staff and the many hard-working volunteers who contribute to making the Library a vibrant information and community center. Our deepest appreciation, of course, goes to the citizens of Wayland whose continued financial and moral support has enabled us to provide another year of excellent Library service.

Aida A. Gennis, Chair
Sally Y. Cartwright, Vice-Chair
Nancy J. Jahnke, Secretary
Anne B. Heller
Lynne J. Lipcon
Thaddeus Thompson
Ann F. Knight, Library Director

SUMMARY OF FISCAL YEAR 2012 LIBRARY STATISTICS

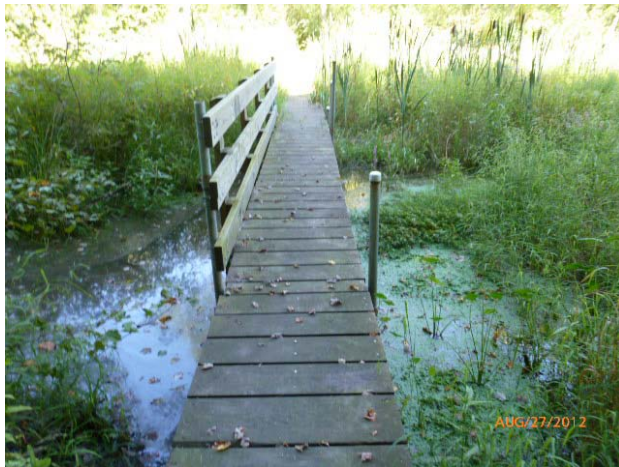
	FISCAL YEAR 2011	FISCAL YEAR 2012
	CIRCULATION	
Adult		
Print	63,704	59,153
Non-print *	62,243	69,853
Juvenile		
Print	59,434	64,737
Non-print *	12,289	13,414
Transfers to Minuteman Libraries	34,996	39,272
Total Circulation	232,666	246,429
	ACQUISITIONS	
Print	7,181	8,457
Non-print	2,089	1,869
Total Items Added	9,270	10,326
	OTHER	
Registered Borrowers	7,120	6,972
MLN Interlibrary Loans Filled for other Libraries	34,996	39,272
MLN Interlibrary Loans Filled Wayland Patrons	21,303	24,937
Reference Questions	17,531	21,624
Programs Held	234	258
Total Attendance	4,969	4,728
Fines Collected	\$12,261	\$13,286
Trust Fund Balances:		
Endowment Fund	\$619,560	\$645,380
Other Trust Funds	<u>\$193,487</u>	<u>\$354,109</u>
TOTAL	\$813,047	\$999,489



PLANNING AND NATURAL RESOURCES

CONSERVATION COMMISSION

The Conservation Commission holds the statutory responsibility for “the promotion and development of the natural resources and for the protection of watershed resources” of Wayland (MGL Chapter 40, Section 8C) and is responsible for the administration of the Wetlands Protection Act (WPA) MGL, Chap.131, Section 40. Wayland’s Wetlands and Water Resources Protection Bylaw (Chap.194) complements the Commission’s responsibilities under the WPA. The Conservation Commission has the statutory responsibility to administer, implement and enforce the Stormwater and Land Disturbance Bylaw (Chap. 193).



The administration and enforcement of the WPA and both the Chapter 194 and 193 Bylaws accounts for a major portion of the efforts of the Commission. Nineteen Public Meetings were held: two to amend permits under Ch.194, one to overcome a stream presumption, two under Ch.194 only and fourteen requests for Determination of Applicability were filed under the WPA and Chapter 194. There were twelve decisions under the WPA with findings that the work proposed would not alter areas subject to protection under MGL Ch.131, s.40 if performed as described in the submitted plans and subject to relevant conditions and therefore did not require the filing of a Notice of Intent. Fourteen Permits and two Amendments were issued under Chapter 194 plus one

stream presumption was overcome. There was one positive decision which requires the filing of a Notice of Intent before the project can proceed. One request was withdrawn. Five requests for Certificate of Compliance from these projects were heard and three partial Certificates were issued.

Twenty-eight Public Hearings on Notices of Intent were opened under the WPA and Ch.194. One was to amend and one was an ANRAD. The Commission held thirty-eight continued hearings and issued Order of Conditions under the WPA for twenty-two projects. Twenty-three Permits were issued under Ch. 194 and there was one amendment issued.

There were twenty-two requests for Certificate of Compliance. Seventeen partial certificates were issued. Five requests were deferred. One Request for Extensions was received and issued by the Commission. There were two Emergency Certificates signed.

Compliance issues and serious violations of the Wetlands Protection Act and Wetlands Bylaw continue to be problems. Work within 200 feet of many streams and/or within 100 feet of wetlands is subject to review by the Conservation Commission before commencing. There are very few exceptions to this requirement and people are encouraged to call the office for more information. Informal discussions prior to submitting formal applications are encouraged.

Discussions took place with representatives of Town Boards. The Commission held discussions on land management, access trails, the continued lack of sprinkler permits, the Rice Road Dam, the Route 30/27 water main, test wells, aquatic weed control, Ch.193 Bylaw regulations, beaver issues, innovative wastewater treatment systems for projects adjacent to water resources, farming issues, community gardens and the upcoming Town celebration of its long history.

Conservation restrictions continue to be a tool to help protect sensitive portions of property and important natural resources.

The Commission has funding to manage more than 800 acres of land. Funding is used to hire seasonal labor as well as to procure services to mow larger fields. Ben Gilmore, back for a fifth year, and Connor Quinn, back for his second, were seasonal workers during the summer of 2012.

Volunteers help maintain the Greenways Conservation Area, Heard Farm Conservation Area, Upper Mill Brook, Rowan Hill, and many other conservation areas. Many mow trails, prune shrubs, repair trails and remove trees. The contributions of these many volunteers are invaluable to the Commission and greatly appreciated. The Commission also greatly appreciates the volunteer assistance of Mary Antes who helps staff on many levels.

The Commission created the Ken Moon Award to acknowledge individuals who have contributed extensive amounts of time to land management. In 2011, the Commission presented the award posthumously to Hank Norwood for years of leadership in the annual Concord Christmas Bird Count, volunteer work in Upper Mill Brook Conservation area, Open Space Committee work and participation in the preservation of Reeves Hill. He showed his caring for the natural world with deeds.

The Commission continues to provide community garden plots to individuals. Again this year, perhaps a reflection of changing economic times or other factors, we saw an increased interest in new people seeking a garden plot. Plots that had been dormant were in demand this year. Approximately 180 garden plots were rented this summer. Every year, weather determines when the plowed plots can be used, how well the planting season goes, and what is produced in the gardens. The seasonal crew mows this area a number of times throughout the summer. Volunteers also help clean up after gardeners as well as lay out plowed plots in the spring once the land has been turned.

Eagle Scout projects are critical to helping the Conservation Commission make significant repairs or upgrades to conservation areas. The Commission benefits from the continued inquiries of local Scouts seeking to attain this level of achievement and hopes

to maintain this beneficial relationship. Bryce Turner did an Eagle Scout project at the Sedge Meadow Conservation Area removing old fencing and installing new fencing in the parking lot off Moore Road. Nick Tempesta did a project at Hamlen Woods, relocating a trail, repairing trails, fixing the parking lot and other site work at the conservation area.

The Conservation Commission is also spending more time evaluating the long-term management needs of both conservation areas and facilities at these areas in an effort to better identify costs and to plan for them. Parking areas need improvements, drainage is a concern at some of the areas, making arrangements for farming on some of the areas while balancing the wildlife values all are considerations. Farming agreements have been used in the past and were worked on this fiscal year. In addition there is an earthen dam on Rice Road, referred to as either Snake Brook dam or Rice Road dam, and this needs inspections to comply with state regulations as well as work to improve the safety of the facility. The Commission continues to pursue improvements to the dam for safety.

The Conservation Commission discussed the rules relating to dogs on Conservation land. A public hearing was held and the input of a large number of people, both residents and others, was provided. The Commission then voted to adopt some changes to the walking of dogs on Conservation land that seeks to protect the interests of all. The rules will be posted at various Conservation areas and put on the Conservation web page.

Respectfully submitted by the Wayland Conservation Commission

J. Andrew Irwin, Chair
 Roger Backman, Commissioner
 Markey Burke, Commissioner
 Ted Harding, Commissioner
 Barbara Howell, Commission
 Larry Kiernan, Commissioner
 John Sullivan, Commissioner

COMMUNITY PRESERVATION COMMITTEE

The provisions of the Community Preservation Act (CPA) were adopted at the Annual Town Meeting in 2001. The Community Preservation Committee was formed at that time and its responsibilities are to identify and evaluate potential community preservation projects and, if appropriate, submit project recommendations in the form of articles at town meeting. The CPA requires that the projects focus on open space, historic preservation, and community housing. Funds can also be used for the acquisition, creation or preservation of land for recreational purposes. The Committee currently consists of nine members, one each from the Planning Board, Historical Commission, Recreation Commission, Conservation Commission, Housing Commission, Department of Public Works, and three members appointed by the Board of Selectmen.

CPA Revenue – Since the adoption of the CPA in 2001 through fiscal 2012, Wayland has received \$6,616,958 from the residential property tax surcharge, including interest, and \$3,776,613 in matching State Trust Fund distributions, for a total revenue of \$10,393,571. The funds collected are known as the Community Preservation Fund and are held and administered by the Town’s Treasurer. Below is the list of the amounts approved at Town Meeting and the balances remaining.

Project	Amount	Year Approved	Unexpended Balance
Repair of Town’s historic gravestones	\$65,000	2003	
Study to create railroad interpretive site	\$15,000	2003	
Environmental testing at former Nike site	\$35,000	2003	
Repair/Restore historic markers	\$5,000	2004	\$4,000
Acquire 2.75 acres at Nike site for affordable housing and to provide funds for demolition and site preparation	\$500,000	2004	
Site preparation and demolition on remaining 11 acres of open space at Nike site	\$100,000	2004	
Administrative costs of CPC – expended \$3800 for appraisal of Moon property on Reservoir Road	\$10,000	2004	
Set aside funds for acquiring open space in the future	\$600,000	2004	
Acquire Gilbert land on Brackett Road for conservation purposes	\$100,000	2005	
Architectural, engineering and site planning at Nike site	\$40,000	2006	
Community gardens at landfill and the intersection of Route 30 and Plain Road	\$8,750	2006	
Artificial turf at the high school athletic field	\$300,000	2006	
Weed management techniques, aerial scanning and nutrient analysis at great ponds	\$75,000	2006	\$5,000
Acquisition of seven acres of land on Reservoir Road subject to a perpetual conservation restriction to be held by Sudbury Valley Trustees, Inc.	\$211,000	2007	
Set aside funds for acquiring open space in the future	\$900,000	2008	

Fund an additional portion of costs related to construction of community housing units on the Nike site	\$560,000	2008	
Provide funds for the remaining work necessary to make the passive and active recreation land at former Nike site available for public use	\$250,000	2008	\$78,309
The rehabilitation and preservation of the Town-owned former railroad freight house located at 1 Concord Road next to the Town Library	\$50,000	2008	
Administrative costs of the CPC to be expended for appraisals, association dues, and similar expenditures	\$25,000	2009	\$15,853
Provide funds for an assessment of the preservation and conservation needs of the Town's historical collections	\$10,000	2009	
Provide funds for the purpose of engaging an engineering firm to evaluate the environmental and engineering related to a proposed Wayland Rail Trail	\$25,000	2010	\$25,000
Provide funds for renovations to the Vokes Theatre	\$6,000	2010	\$600
Provide funds for the purpose of engaging a land planner and appraiser for the purpose of determining the value of Mainstone Farm and a proposed conservation restriction on a portion of such land	\$40,000	2010	\$7,750
Provide funds for professional services to study the feasibility of the disposition and use of the town-owned parcels in the Dudley area	\$35,000	2010	
Provide funds for the purpose of authorizing the Historical Commission to engage a firm to preserve and digitize selected Wayland historic documents held in the Town's vault	\$160,000	2011	
Provide funds for pre-permitting and due diligence testing of Town owned land on Boston Post Road	\$90,000	2012	\$90,000
Provide funds for site development for an affordable housing project on Stonebridge Road.	\$356,000	2012	\$356,000
TOTAL	\$4,575,750		

PLANNING BOARD

The mission and the responsibilities of the Planning Board are specified in the state laws known as "Improved Methods of Municipal Planning" and "The Subdivision Control Law," and are described as follows: to undertake planning and land use studies, including needs studies and comprehensive plans; to prepare plans of the resources and future development scenarios for the Town; to report annually to the Town regarding the condition of the Town; to prepare an official map of public and private ways and public parks within the Town; to report on the layout, alteration, relocation, or discontinuance of public ways; and to adopt regulations for, and administer the processes of, dividing and subdividing land into building lots and other parcels.

Accomplishments and Activities

The Board met approximately 28 times between July 1, 2010 and June 30, 2011 to review and approve applications for new building lots in residential subdivisions, applications for several new residential building lots not requiring subdivision approval (known as ANR lots), several site plans for non-residential development; to oversee the construction of various residential and non-residential developments for which approval had been granted, and to work on various planning studies and projects such as the Master Plan Advisory Committee and the Dudley Area Advisory Committee.

Zoning Amendments for 2012

Pursuant to the requirements of Massachusetts General Laws, Chapter 40A, Section 5, the Planning Board hereby provides the following recommendations to the April 9, 2012 Annual Town Meeting on Articles 10, 24, and 25. The Board held the required public hearing on February 16, 2012 and was continued to February 28, 2012 when it was concluded.

ARTICLE 10: Amendment to Zoning Bylaw- Refuse Disposal District

This article seeks to add, in the Refuse Disposal District, the additional use of a Public Works facility that could include an office and associated structures used primarily for the parking, storage, maintenance and repair of vehicles owned or leased by the Town of Wayland. The article does not approve or directly allow this facility to be built but rather enables the district to be used for this purpose if the Town of Wayland, in the future, votes for its construction. Given the already existing salt shed on the site and limited available town owned land for such a facility, the Planning Board has determined this is an appropriate use of the property.

1201.1.5 Public works facility including office and associated structures owned or operated by the Town of Wayland and used primarily for maintenance and repair of vehicles owned or leased by the Town of Wayland and for parking and storage of vehicles used primarily for public works uses.

By amending the Table of Dimensional Requirements Refuse Disposal District by increasing the minimum side yard setback from 15' to 75' and

to insert a building height restriction of 35' where none exists.

ARTICLE 24: Amendment of Zoning Bylaw- Creation of Design Review Board

This article seeks to establish a Design Review Board with an advisory ruling capacity and the following specific responsibilities within commercial areas.

- Provide design direction to applicants, designers and decision makers.
- Foster attractive and functional design solutions that directly address life, work and recreation needs and growth.
- Preserve and enhance the character and quality of Wayland by particularly maintaining the integrity of areas that have special character and or significance.
- Establish and solidify a character as it relates to building design and amenities that will echo through the community as a Wayland stature.
- Provide a forum for the exchange of design ideas and approaches so that a flexible application of design guidelines and standards may be permitted as a refinement of established standards.

The Design Review Board is also intended to facilitate an expeditious project review process for applicants, helping them to anticipate major design issues and proposing design solutions at the earliest possible stage in a project's development. The Design Review Board will realize efficiencies by reviewing and evaluating proposals in parallel with the Planning Board's review process and will ultimately streamline the existing process by assuming some of the Planning Board's previous design deliberations.

Text of Article 24:

508.1. Design Review Board establishment and membership – A Design Review Board is hereby established. Said Design Review Board shall consist of five (5) members who shall be appointed by the Planning Board based on the criteria contained herein. Members of the Design Review Board shall include, where possible and in order of preference, an architect; a landscape architect; a member of the Planning Board or designee; a resident who is an owner of a business in Wayland; and a graphic

designer. Members shall serve for three (3) years or until their successors are appointed.

508.2 Purpose – The purpose of the Design Review Board is to issue an advisory opinion to the Building Commissioner, Special Permit Granting Authority, Board of Appeals and/or the Planning Board based on design guidelines that enhance, protect and promote development consistent with Wayland’s master planning. Decisions of the Design Review Board shall be by a simple majority and recommendations must have the concurrence of at least three (3) members.

508.3. Organization – The Design Review Board shall elect from among its members a Chairman, Vice-Chairman and a Clerk. Each officer shall serve for a term of one (1) year. The Design Review Board shall propose design guidelines for adoption by the Planning Board as are necessary for the conduct of the Boards’ responsibilities. The Planning Board shall publish and make available to the public current Design Guidelines, advisory opinions rendered and records of proceedings showing the vote on each opinion.

508.4. Authority and specific powers – All applications for building permits, site plan approval, special permits or variances for all non-residential uses involving new construction and all permanent commercial signs shall be submitted to the Design Review Board concurrently, or earlier, with the submission to the decision making authority via the inclusion of one (1) additional set of all usual submittals required for such proposal. The Design Review Board review shall preferably be done in consultation with the Applicant and its designer. A written opinion must be made within (30) days after filing a complete application or such further time as the applicant may in writing allow to the administering Board (i.e. Zoning Board of Appeals, Planning Board or Building Commissioner). Lack of a report from the Design Review Board shall not be a sufficient reason for the administering Board to delay action on a submitted proposal.

All decisions, comments and reports of the Design Review Board shall be advisory only.

ARTICLE 25: Amendment to the Zoning Bylaw- Auto Service Stations

This article fundamentally seeks to amend the current zoning bylaw to change an auto service stations need

to seek a variance to be able to sell specified non-automotive products and replace it with a special permit requirement to sell the proposed merchandise list. The article also seeks to grant the applicant special permit flexibility relating to driveway widths, setbacks and distances. Based on a consensus of the need to equalize the ability of modern service stations across town to sell what has become commonplace in service stations across the country, the Planning Board has determined this to be a reasonable amendment.

The Wayland Planning Board voted approval of Article 24 on February 28, 2012. Vote: 4-1.

The Planning Board offers the following recommendations on other Land Use Warrant Articles:

ARTICLE 21: Appropriate funds for due diligence efforts for potential development of route 20 septage DPW town-owned site.

This article seeks funding for evaluating the former septage facility site and DPW land on route 20 for development of a senior rental housing project. Such a project, if proven viable, will provide much needed housing for seniors who may be downsizing from larger homes, provide an alternative for those who remain in Wayland after their children graduate out of the school system, develop what is a desolate and unused section of land into a community that is conducive to the Town’s goal of supporting a variety of demographics, and will fulfill the states mandated goal requiring at least 10% affordable housing.

The Wayland Planning Board voted unanimously approval of Article 21 on February 28, 2012.

ARTICLE 6: Reduce rate of Community Preservation Act Property Tax Surcharge.

This article seeks to reduce the property tax surcharge previously established by the Town of Wayland the under the Community Preservation Act from 1.5% to .1%. Understanding the current concern and momentum within the town to reduce or at least not increase current real estate taxes, the Planning Board feels this article is a misplaced initiative aimed at the CPA to capture what appear to be unused funds in reserve. Averaging \$130 a year for each household, the fund presents a very small burden for what will be large town wide investments

in public lands and restoration initiatives. The current reserve amount of \$7.4M is in line with the projected costs associated with the purchase of land such as Mainstone Farm and other parcels of scenic and historical lands and projects. The accruing of CPA

funds are meant to be long term and will be adversely impacted if this article is passed.

The Wayland Planning Board voted unanimously not to support Article 6 on February 28, 2012.

PLANNING BOARD MEMBERS--June 30, 2012

Ira Montague, Chair
 9 Erwin Road
 Wayland, MA 01778
 Term: 2008-2013

Colleen M. Sheehan, Member
 16 Springhill Road
 Wayland, MA 01778
 Term: 2009-2014

Andrew Reck, Member
 18 Reservoir Road
 Wayland, MA 01778
 Term: 2010-2015

Kent D. Greenwalt, Vice Chair
 10 Reservoir Road
 Wayland, MA 01778
 Term: 2009-2014

William Whitney, Associate Member
 112 Woodridge Road
 Wayland, MA 01778
 Term: 2010-2011

Kevin Murphy, Clerk
 14 Sears Road
 Wayland, MA 01778
 Term: 2015-2020

PLANNING BOARD TOWN STAFF -- June 30, 2012

Town Planner Sarkis Sarkisian and Department Assistant Sheila Cuttell



GOALS AND PROJECTS

The Planning Board has developed the following list of goals and objectives for next year. Each goal will be evaluated by the Planning Board and ranked in order of priority and urgency for the Town Planner.

Project Classifications	Project	Comments	One Time or Recurring
Current	Review of PB G&Os	Should help to keep Board focused and will guide allocation of resources.	Recurring
Current	Rail Trail Recreation Plan and Interconnection	Coordinate Twenty Wayland construction with Town of Wayland rail trail design and construction	One time

Current	Status report on Development projects/activities	Catalog all development projects. Create tracking system for status.	Recurring
Current	Tree Replanting Program for replacing trees removed from scenic roads	Develop and maintain list of priority spots for tree replacement	Recurring
Current	Conduct PB review of Tree Clearing warrant article	Goal is to establish protective parameters for Wayland resident to prevent overly aggressive utility tree clearing.	One time
Current	Plan for Green Community initiatives (including potential bylaw addressing Wind turbines as accessory use)	Partner with Energy Committee to identify initiatives. Coordinate with MUOD and/or identify other suitable locations for turbines	One time
Current	Conservation Cluster amendment for attached buildings	Motivated by Covered Bridge re-design; clarify ambiguity in ZBL	One time
Current	Town Planner Review	Annual formal review	Recurring
Current	Finnerty's Site Development	Re-development in process	One time
Current	Town Center Construction Phase / Sewage Solution / MUOD Amendments & Approvals	Underway	One time
Current	Wayland Walks	Prepare and submit Massworks application for grant award; provide follow up as needed	One time
Current	State of the Town Report	Prepare report to be delivered at annual public hearing hosted by BoS	Recurring
Current	Review Master Plan / MPAC Recommendations	Master plan should be reviewed at least every 5 years; specific recommendations should be formally acted on and added to agenda	Recurring
Intermediate	Demolition Delay By-Law	Coordinate with the Historic organizations in Town. This is a recommendation from the Master Plan	One time
Intermediate	40R/40B	Develop plan to pro-actively encourage desirable affordable housing options.	One time
Intermediate	Affordable Housing Trust Fund	Coordinate with other Boards to establish this.	One time
Intermediate	Wireless Communications	Clean-up of ZBL for additional carriers; equipment changes	One time
Intermediate	Amend Subdivision Rules and Regs	Review rules to address access (pork-chop), intersections (5-way), length of road, cul-de-sac design.	One time
Intermediate	Scenic Road Overlay District	Develop overlay district and/or Master Plan for Scenic Road management - emphasis on adjacent hardscape and landscape	One time
Intermediate	Signage	Update signage bylaw	One time
Intermediate	Cochituate Village Overlay District	Develop overlay distinct to manage commercial development to ensure compatibility with village character	One time
Intermediate	As of Right zoning for renewable or alternative energy generation, R&D facility	TA's Green Communities Planning Program	One time
Long Term	Corridor Plan for Route 20/Route 30 - Street Scope	Vision document including landscape, hardscape, signage, lighting and other design standards	One time
Long Term	Medical Marijuana Dispensary Bylaw		

Long Term	Commercial Tax Base, Encourage Redevelopment	Need to define a deliverable	
Long Term	T.O.D Transportation Resources Smartgrowth Transit Oriented Development	Monitor opportunities and work with State and MetroWest Regional Collaborative partners	
Long Term	Baby Boomer Retention Program (Housing)	Needs further definition	
Long Term	Loker Conservation and Recreation	Needs further definition	
Long Term	Part two of Zoning Bylaw review	Patricia Cantor Kopelman & Paige, Building Commissioner, Zoning Board, questionnaire to other departments	One time but it may be several individual changes
Long Term	Web Site update	Need to define a deliverable	
Long Term	Lee's Farm 40R MUOD?	Pro-actively encourage desirable development -Consider Mahoneys and other adjacent property; for example -- Administration Professional	One time
Long Term	Status of Greenway's drainage	Matter for Executive Session	
Long Term	Erosion control By-Law with conservation	Needs further definition	One time
Completed (?)	Housing Plan	Update/Develop Housing Plan Housing Plan Committee Set up monitoring for existing and approved affordable units	
Completed	Cart Path Subdivision (Drainage?)	Corrected	
Completed	Hannah Williams Park Redesign Cochituate Village Park Plan and expansion	Main park and parking lot completed. Enhancements to come	

HIGH SCHOOL BUILDING COMMITTEE

This report describes the work of the High School Building Committee (HSBC) during Fiscal Year 2012. The progress of the Wayland High School building project is documented in the detailed Monthly Status Reports available on the HSBC website at www.waylandhsbc.org. The HSBC is pleased to report that the project is on schedule and under budget. We estimate that the project will cost approximately \$68.2 million compared with the original budget of \$70.8 million. The Massachusetts School Building Authority (MSBA) has committed up to 40% of eligible reimbursable expenses for the Wayland High School Project and in July 2011 adjusted the maximum possible grant to \$24.6 million. The HSBC expects that the Town will receive less than this amount, but will not know the precise number until the MSBA audit is complete in late 2012.

The HSBC set a very aggressive schedule in order to minimize costs and disruption. The project team met its goals by opening the renovated Field House in time for the start of school in September 2011 and the new buildings on January 3, 2012. Demolition of the old buildings was completed in early March when work began on underground utilities, drainage, and parking lots. The western-most parking lot near the Field House was turned into a meadow in April and May. Work on the North Building entrance, paving, and final landscaping is scheduled for the summer of 2012. The project is scheduled for completion by late August 2012.

Over the past year, the HSBC met 12 times for a total of 133 regular meetings since January 2004. The most recent meetings focused on working with the project professionals from HMFH Architects, KV Associates (Owner's

Project Manager), and Shawmut Design and Construction Company (Construction Manager) in a variety of areas. Specifically, the HSBC and project team:

- Reviewed/approved invoices and change orders
- Met on site with the Massachusetts School Building Authority for bi-monthly reviews
- Executed a Project Funding Agreement Amendment with the MSBA in July 2011
- Conducted neighborhood meetings
- Opened the renovated Field House in September 2011
- Planned community events with Celebrate Wayland to introduce WHS to the Town
- Ordered FF&E (furniture, fixtures, & equipment) and Technology
- Planned and executed the December move-in to the new buildings
- Opened the new WHS on January 3, 2012
- Began demolition of the old WHS in January, 2012
- Began building new parking lots, walkways and landscaping
- Planned the Ribbon Cutting for August 30, 2012



Wayland High School site aerial photo taken on November 26, 2011 shows the new buildings and renovated Field House with the original buildings still standing.

The High School Building Committee is committed to managing a high quality project that is on schedule and within budget. Work on this project has been and continues to be a team effort that includes Town Boards and Departments, the Wayland School Committee, School administration, faculty, staff, students and their families, neighbors, the Massachusetts School Building Authority, and our design, project management, and construction professionals.

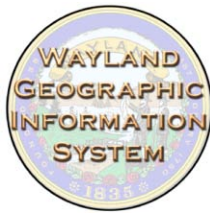
We are very grateful for the support of the community for the Wayland High School project over these many years.

Respectfully submitted, Lea T. Anderson, HSBC Chairman

High School Building Committee Members

Lea Anderson	508-358-2667	lea@anderson.name
Josh Bekenstein	508-358-5651	jbekenstein@baincapital.com
Dianne Bladon	508-358-0068	dehbladon@gmail.com
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TOWN SURVEYOR



As in past years, this year has seen many areas of activity in the Town Surveyors' office. Requests for maps, surveys and GIS products continue to pour in on a daily basis. We have been busy with providing maps and surveys associated with conservation lands, roadway work, drainage studies, and other projects.

The Town Geographic Information System, (GIS) continues to mature. We have contracted the services of Cartographic Associates to provide a more user friendly and consistent interface. It can be accessed through the town's homepage under the "GIS/Town Surveyor" link. Please take the time to visit this site and let us know what you think.

Even though current economic conditions have been poor, updating the Town Atlas continues to be a challenge. The most current version of the Atlas is available in our office or online through the "Departments" link off of the town home page. In addition to the Atlas we have made several commonly requested static maps available under the "Town Maps" link.

In coordination several other departments, the town has contracted with the James W. Sewall company of Maine to perform aerial mapping of the entire town. This information will provide highly accurate and detailed information to the town and its residents.

This information will soon be available through the GIS.

Responding to requests for information from various committees and boards as well as the general public continues to occupy a significant portion of our time. Our office is also a repository for many historical, physical, and regulatory maps of the town. All of these maps are available to the general public.

Once again, we invite the general public to stop by and visit.

Respectfully submitted

Alfred M. Berry
Town Surveyor

ZONING BOARD OF APPEALS

The Wayland Zoning Board of Appeals is composed of five members (Chairman Michael Thomas, Jerry Boos, Thomas White, Aida Gennis and Eric Goldberg), and three associate members (Shaunt Sarian, Linda Segal and Michael Connors), appointed by the Board of Selectmen. The ZBA conducts public hearings on all applications for zoning relief. The ZBA generally meets on the second and fourth Tuesday of each month at 8:15 p.m. The meetings for each public hearing are held in the Town Building. Participation in the public hearings by interested citizens is always welcomed.

The cases that are heard by the ZBA include: (1) applications for dimensional or use variances from the zoning bylaws, (2) applications for special permits requested under the zoning bylaws, and (3) appeals from various decisions of the Building Commissioner. The ZBA also hears applications for site plan approval under certain circumstances. The ZBA has jurisdiction over comprehensive permit applications under Massachusetts General Laws Chapter 40B, in which a developer, under certain circumstances, is able to bypass local zoning laws if 25% of the proposed units are affordable. The ZBA has jurisdiction over cell tower applications which are governed by the Telecommunications Act of 1996, by virtue of which an applicant, under certain circumstances, is able to bypass local zoning laws if there is a “substantial gap in coverage” and there are no feasible alternatives.

The most common type of proceeding heard by the Board is a request to construct an addition to a home that is “grandfathered,” i.e., it does not comply with the current zoning bylaws, but did comply with the bylaws that were in effect at the time it was constructed. If such an addition will either increase the gross floor area of the dwelling by more than 20%, or deviate in any way from the current bylaws, a special permit is needed from the ZBA.

Notices of hearings before the ZBA are published in the legal notices section of the Wayland Town Crier at least fourteen days prior to the date of the hearing. In addition, abutters of the subject property are notified of a hearing by mail. Each applicant is charged a filing fee, which covers the cost of publication and other administrative expenses. ZBA application forms may be obtained from the Building Department in the Town Building during regular business hours or from the Town Website. Decisions rendered by the Board are filed with the Town Clerk; notice of each decision is given to the applicant and others and, after an appeal period of twenty days has lapsed, the decision becomes final, unless an appeal is filed. In the event that the ZBA grants relief to an applicant, the special permit or variance is generally granted subject to explicit conditions.

The Building Commissioner is the Zoning Enforcement Officer for the Town. Citizens may report zoning violations and requests for zoning enforcement in writing to the Building

Commissioner. The ZBA has jurisdiction to hear appeals relating to the Building Commissioner’s response to such requests.

There were 35 applications filed with the Zoning Board of Appeals during FY 2012. A total of 25 hearings were held along with 3 site visits. Fees totaling \$5,475.00 were collected.

In FY 2012, the ZBA presided over a number of signage and commercial applications including approval of a 64-bed Assisted/Independent Living Facility with Memory Care, a number of applications seeking permits to conduct in-house professional practices, additions, tear-downs with rebuilds and appeals from decisions of the Building Commissioner.

ENERGY INITIATIVES ADVISORY COMMITTEE

The Energy Initiatives Advisory Committee was appointed by the Selectmen in 2009 to advise them on town energy issues. Current active members include: Anne Harris, William Huss, Harvey Michaels, Tom Sciacca, and Ellen Tohn. Ex-Officio Members include: Town Administrator, Fred Turkington and Public Buildings Director, John Moynihan. The Committee met approximately once a month in FY 2012 to advance projects to save energy and money in the town’s municipal and school buildings as follows:

Green Communities Grant

As a result of Wayland’s Green Community designation in January 2011, the Town of Wayland was awarded a grant in the amount of \$131,775 from the Department of Energy Resources as of Aug. 4, 2011.

The grant money was earmarked for four energy efficiency projects, two of which have been completed to date:

1. Lighting upgrades at the Loker School, completed 12/2011 for \$7,356.49
2. Lighting upgrades at the Wayland Middle School, completed 1/2012 for \$41,301.97

The remaining two proposed grant projects are on hold while the Committee considers the question of whether an Energy Services Contract (ESCO) will be implemented for the Town.

To meet a central requirement of the Green Community designation, a plan was developed to reduce energy used by town buildings, vehicles, streetlights and water facilities by 20% over 5 years. The Energy Committee will be compiling the first year's data to measure progress toward that goal.

Planning Meeting

In February 2012, the Energy Committee held a planning meeting and invited a number of Wayland residents in the energy field to brainstorm about priorities for the Committee in the future. The following priorities were identified:

- Pursue ESCO for municipal buildings (currently in progress)
- Pursue Solarize program with Mass Clean Energy Center to encourage residential solar PV (currently in progress)
- Pursue solar installations on public buildings and land, and consider co-operative solar project for residents without good sites (currently being investigated)
- Explore third party provider electric rate
- Pursue back-up generation to produce revenue (currently being investigated)

Energy Services Contract (ESCO)

An ESCO is a contract whereby a number of energy efficiency upgrades are implemented by a contracting company at once, generally using the faster payback improvements to help finance the longer term upgrades. The Energy Committee is considering an ESCO as a way to help creatively finance some of the long range required energy improvements in the Town's schools and municipal buildings, such as outmoded pneumatically controlled heating and cooling systems.

In December 2010, the Metropolitan Area Planning Council (MAPC) procured the services of Ameresco, Inc. to offer ESCO services to participating towns as a group. The Energy Committee chose to move forward with the first stage, the Investment Grade Audit Agreement, as a way to get a complete assessment of the energy efficiency of its buildings and to then decide whether to move forward with a contract to implement the recommended measures.

The Committee was awarded a grant to secure the services of an owner's agent for the period of June –

September 2012 to provide assistance in the initial stages of the ESCO, and is looking to use a portion of the Green Communities Grant money to continue this technical consulting.

Streetlights

The Town of Wayland has 731 street lights, a majority of which are still incandescent. Since the lights are owned by NSTAR, however, the Town is unable to change the fixtures. NSTAR has proposed upgrading the lights to high pressure sodium, but the Energy Committee is also investigating the issue of purchasing the lights from NSTAR to save money and so that other lighting options like LED might be considered. Many area towns have recently purchased their street lights, such as Sudbury, Weston, Natick, Lexington and Acton. There are several considerations which are being investigated by the Committee, however, such as the costs and implications of assuming or subcontracting the maintenance of the lights and the associated liability, what type of lights might be best used, and what savings could be expected.

Solarize Massachusetts

The Energy Committee supported the Solarize Massachusetts initiative sponsored by the Massachusetts Clean Energy Center and spearheaded by Kaat Vander Straeten of Transition Wayland, submitting a joint proposal for Wayland, Lincoln and Sudbury. The proposal was selected and the initiative began in May 2012. As of 9/25/12, over 100 residents in the three towns have signed contracts to install solar PV panels, for a total of 947 contracted kW. The goal is to reach 1 MW.

Landfill Methane Capture

A disappointment was the failure to proceed with methane capture at the recently closed landfill, which could potentially have earned revenue for the town as it reduced the emission of a potent greenhouse gas. Since methane production decreases with time, and it has now been several years since the landfill was closed, that effort has been abandoned.

Future Goals

The Committee will continue work on the initiatives described above, in addition to the priorities identified in the Planning Meeting. Once municipal energy needs have been addressed the Committee hopes to support an initiative to encourage residential energy efficiency improvements.

ECONOMIC DEVELOPMENT COMMITTEE

The Wayland Economic Development Committee (EDC) was established by the Board of Selectmen in 2010 to support, promote, encourage and advocate for the town's commercial tax base, strengthen the local economy, and diversify the tax base in a manner consistent with the character of our community.

To date, EDC's primary task has been to review potential uses for 7.3 acres of Wayland-owned land along Route 20, between the Transfer Station access road, up to and including the land under the decommissioned Septage Facility. Today, it consists of dirt piles, chain-link fences, empty brick bunker-type buildings and interim school bus parking.

The EDC reviewed a wide variety of potential uses for the property, including playing fields, a new DPW facility, a hockey rink, solar energy, or office, flex manufacturing or industrial buildings. Several were non-revenue generating; others were determined not to be the highest and best use of this well-located site.

An altogether different recommendation was made by the EDC: to create primarily-independent-senior rental housing. This housing would address an unmet need in the Town for affordable and market rate rental housing for seniors who want to downsize and reduce their cost of living, but who currently have few if any options available if they want to stay in Wayland. The property is Wayland's "diamond in the rough", providing the Town a unique opportunity to receive funds up front from a sale of the property and then to achieve significant new annual tax revenues for the Town in perpetuity. With 25% of the units designated as affordable, *all* the rental units in the development will count toward Wayland's affordable housing inventory, getting us substantially closer, if not reaching, the 10% level which would free us from the threat of future Chapter 40B projects. In addition, as a primarily senior community, the development will not require as many Town services, will generate less traffic and septic impacts, and will benefit from proximity to the beauty of the Sudbury River and the walkable neighborhood amenities of nearby Town Center and the future bike path.

To control the planning for development to ensure it is consistent with the character of the community, that it addresses the need for independent senior

housing, and provides the appropriate financial benefit to the Town, EDC developed a methodology to first do basic due diligence on the site (environmental and market studies), and given suitable results, then continue on to site plan, analyze, shape and pre-permit the site. These planning efforts will help define the project for the Town, as well as reduce uncertainty for private developers and achieve the maximum land value by reducing the permitting timetable and risk when the property is offered via a public Request for Proposals (RFPs).

The Board of Selectmen accepted this recommendation, and at Town Meeting in April, Article 21 was approved. Article 21 provides for funding of Due Diligence Efforts not-to-exceed \$360,000 including environmental, market and financial impact studies, site planning, pre-permitting and preparation of the RFP documentation. The process will be completed in steps with results reviewed with the Board of Selectmen at regular meetings and with other Town interested committees and groups in open meetings.

To date, initial studies are consistent with our expectations and formal results will be presented to the Board of Selectmen and Community Preservation Committee in October 2012. Assuming that the due diligence and pre-planning continues and is completed satisfactorily in 2012 and into early 2013, EDC will formulate an article at Spring 2013 Town Meeting to approve required zoning changes and to authorize conveyance of the property via an RFP process.

Additional projects of the EDC include:

- Working with Wayland Planning Department to request MassWorks funding for sidewalk improvements along Route 20 and Route 27, to help make the entire Wayland Center commercial district walkable and more attractive
- Working with private developers, Design Review Board and Planning Board to help facilitate appropriate commercial development for the Town
- Arranging for landscaping improvements on commercial sites within Town, to improve our commercial districts
- Investigating sewer solutions for Wayland Center Route 20 corridor and Cochituate commercial districts

PUBLIC SERVICES

BOARD OF HEALTH

The Board of Health derives its authority through specific delegation of power from the State Legislature. This authority includes both the powers that are expressly granted by state statutes and those powers that are implied from those statutes. The extent of the state’s delegation of power varies from designating the Board of Health as the primary enforcement agent of the state’s regulations to authorizing the Board of Health to draft its own regulations regarding public health matters (M.G.L. c.111 §31). Local regulations may be more stringent than existing state mandates, but in no case may they be inconsistent with state regulations.

Board Member Dr. Michael Bean, M.D. was re-elected at the April Town Elections. We wish to thank Dr. Mark Neuman, M.P.H., who retired from the Board after serving the town since 5/5/2008 and we welcome Cynthia Hill, who joined our Board at the April Town Elections.

This report is provided by Public Health Director Julia Junghanns who has worked for the Board of Health since November 2000 and has been Director since July 2011.

We recognize that in today’s world we need to identify efficiencies that save both time and money. Staff created new comprehensive handouts for residents and contractors to assist with the building approval and septic system repair processes. We hope that this will help to streamline the process and assist office staff with efficiently expediting applications for projects requiring Health Department approval. Office staff has also updated our website to include more information regarding the wide range of topics covered by the Health Department. Going forward we will continue to make improvements to our website.

Inspectional Services

Board of Health personnel perform all aspects of subsurface sewage disposal, from witnessing soil testing and site evaluations, plan reviews and field inspections during installations to ensure full compliance with Title 5 Regulations of the State Environmental Code and our Local Rules and Regulations. This work continues to require a large portion of our staff’s time even with the continued poor economy.

	<u>FY11</u>	<u>FY12</u>
Total Septic Permits	111	120
New Construction	19	24
Upgrades	40	46

Alterations	44	46
Misc.	8	4
Soil Testing	61	82
Building Permits	152	183
Total Title 5 reviewed	157	181
Passed	122	253
Conditionally Passed	22	13
Failed	13	15
Certificates of Compliance*	101	80

* The total # of Certificates of Compliance denotes the complete installation of new septic systems or repairs to failed septic systems.

The Health Department was short staffed the full-time Health Agent/Inspector position from July 2011 through mid October 2011. This is a busy time of year for our department. During this time period we utilized contracted services to keep up with inspections and plan reviews for septic designs and building approvals until Health Agent/Inspector Bill Murphy was hired in October 2011 to fill the full-time position.

Office staff has been involved with ongoing inspections related to the new High School treatment plant for the construction of sewer line components, the new leaching areas and the new tanks. Other large projects we have been involved with: The Wayland Forest 40B on Rte 20, Wayland Gardens on Rte 30, the Sage Hill Road project, and the new Town Beach House. The Board of Health and staff have continued to be involved with following an ongoing court case regarding a failing septic system that has required a lot of time and follow-up.

The Board of Health provided its routine inspectional services as required by State Law relative to public and semi-public swimming pools, the town Beach and recreational camps. State regulations require bacterial testing on a weekly basis at the Town

Beach, where samples again never exceeded State standards during the past years swimming season. Additionally, investigation and follow-up of complaints filed with the Board of Health relative to improper trash storage, unsanitary lots and housing, public health nuisances and other environmental matters were also conducted. Our BOH Sanitarian/Inspector Bill Murphy, along with the assistance of the Health Director when necessary, conducted the bulk of these inspections and plan reviews.

Food Inspector Beth Grossman completed semi-annual inspections this year of all permitted food establishments as required by MA Food Code. This includes school cafeterias, church kitchens, full service restaurants, assisted living kitchens, pizza, bagel and sandwich shops, private club kitchens and any establishment serving packaged foods. The exceptions are those that open seasonally, which are inspected once per season. Re-inspections to follow up on any violations were conducted. This includes 45 Farmers Market booths at the Winter and Summer Farmers Market at Russells running January through October. The new High School kitchen was inspected prior to opening, and all issues corrected.

New establishment open were Frozen Yogurt Innovations and Toms Mac and Cheese. Plans for the new Town Center, including Stop & Shop and Panera, were reviewed and approved.

Food Inspector Beth Grossman is participating in a standardization training program that is being run by the State Food Protection Program. The goal of the program is to promote comprehensive and uniform enforcement of MA State Sanitary Code Chapter X 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments (which incorporates portions of the 1999 Federal Food Code). This program is a collaborative effort of: BUSPH, FDA, MDPH, MEHA, and MHOA. Beth is working with Diane Bernazzani, Food Vulnerability & Assessment Training Coordinator from MDPH Bureau of Environmental Health, and Dr. Sam Wong of Hudson Board of Health, to perform joint inspections that meet the standards of this program. Beth will also be speaking at the MHOA Annual Conference in October on "PHF Cocktails: Coming to a Bar Near You," regarding the new trend of adding egg whites and smoked meat flavorings to mixed drinks in upscale bars.

She will address how inspectors can identify food safety risks posed and how they can be controlled.

Food Inspections	FY12
Routine Inspections	111
Re-inspections	68
Food borne Illness Complaint Investigation	2
General Complaints	1
Plan Reviews	6
Farmer's Market vendors	45
Temporary event menu reviews/food safety review (mostly phone)	8
Power outage visits	approx 6 hours

Routine Services

The Department oversees the daily management of public health and environmental programs, collection of communicable disease statistics, issuance of burial permits, issuance of licenses as reported in the statistics section, review of subdivision plans and building permit applications, and monitoring the contracted services in the areas of mosquito control, animal control, mental health services, and Hazardous Waste Collection days twice yearly. Staff has been involved with responding to complaints and trying to manage problems related to beaver dams through the regulatory process at several locations in Town.

Rabies Control

The risk of rabies continues to be a potential problem. Rabies has been found in the past in foxes, raccoons, skunks and bats in town. The Board of Health continues to provide information to the community in an effort to reduce the threat of rabies to the general public.

NURSING

Ruth Mori, R.N., B.S.N., continues to function in the dual role of Public Health Nurse and School Nurse Leader. She manages a number of necessary functions as per MDPH requirements that involve vaccine management, communicable disease follow up, emergency preparedness, as well as direct oversight of our Community Health Nursing Program.

This year, Ms. Mori offered Hi-Dose Flu Vaccine for our residents aged 65 and older who requested it in addition to the Flu, Pneumococcal, Tetanus, Diphtheria and Pertussis (TDAP) vaccine for residents

who requested it according to the CDC recommendations.

Additionally Ruth Mori works as our coordinator to the MDPH Region 4A Coalition for collaborative emergency preparedness. We receive substantial support from the Medical Reserve Corps (MRC) volunteers, a group of over 20 very active members providing clinical and clerical support to the Public Health Department under Ruth's management. The dedication of our MRC members continues to ensure quality services are provided at our clinics. The Wayland Medical Reserve Corps was recognized as the Region 4A MRC Branch of the Year and MRC member and Board member Cynthia Hill received an award for MRC Volunteer of the year. Additionally, as a result of our successful vaccine administration program Wayland Public Schools received an award from the State DPH for outstanding achievement in immunization to Wayland Public Schools in 2011. This is a reflection of our hard work and commitment to protect the children of Wayland. Our success is a collaborative effort between MRC volunteers, school nurses, and office staff working together to make it happen to protect the children of Wayland. We are very lucky to have a great team of people committed to Public Health.

Community Health Nursing

The Board of Health, under a memorandum of understanding with the School Committee, completed its eighth year of responsibility for the School Nursing Program which includes 5 full time school nursing positions. Each of our schools has a full time R.N. during regularly scheduled school hours. These nurses provide an array of health services for the population within each of their schools. The School Nurse Leader portion of the Public Health Nurse/School Nurse Leader dual role provides direct supervision to the entire Community Health Nursing Program. The Massachusetts Department of Public Health Essential School Health Services division has provided funding for school health supplies, services, and educational programs that are beneficial to our program. The Community Health Nursing Program promotes the education of students by supporting the overall health, wellness, and safety of all individuals within the school environment.

Specifically, nurses provide emergency, routine, and preventative health services to the schools, consult with school staff and parents concerning health

concerns, provide health education services as needed and maintain student health records. The nurses oversee and perform all required screening services to students and comply with all relevant State regulations and reporting requirements. In addition, there are several substitute nurses within our Community Health Nursing Program who work on an as-needed basis.

As part of the Massachusetts Department of Public Health Essential School Health program, there are statistical requirements that must be fulfilled. Our data collection for the following information occurred between September 2011- June 2012. There were a total of 20,182 student visit encounters to our health rooms as a result of accidents, illness, and meds. Overall there was an 89% return to class rate, meaning that a student was able to have their concern managed and return to class without having to be dismissed or be away from class for prolonged periods. Additionally nurses perform health screenings and/or re-screenings as mandated by the Massachusetts Department of Public Health. This now includes the Body Mass Index (BMI) screening for which parents were provided the results. From the screenings that were performed our nursing staff referred 16 students for potential hearing concerns and 77 students for potential vision issues. We had at least a few students in each school who were provided with adaptive equipment such as glasses to ensure the ability to fully access their learning environment. Our nurses continue to be a part of the collaboration between the Health and School Departments and are an integral part of the educational setting.

Public Health Nursing Services

Our Public Health Nursing focus is preventing disease and decreasing the development and transmission of health conditions that impact our residents and to assist in the management of the overall health of our community. The Public Health Program covers a broad range of services to Wayland residents and includes the following:

- Monthly Blood Pressure Clinics
- TB Screenings
- Vaccine Administration:
 - 1,525 doses of seasonal flu (injectable) vaccine
 - 278 doses of seasonal high dose flu vaccine for those aged 65 and older
 - 375 doses of seasonal flu (mist) vaccine
 - 18 doses of Tdap vaccine

- 25 doses of Pneumococcal vaccine
- MA DPH Vaccine Administrator/Provider
- Oversee Medicare and Health Insurance Flu Vaccine Reimbursement Program
- Follow up of MA DPH Reportable Communicable Diseases (84)
- Community Health education
- Conduct health inspections and health related education to Summer Camp Programs provided within Wayland
- Collaborate with Region 4A Emergency Preparedness activities
- Prepare MA DPH Emergency Preparedness deliverables
- Medical Reserve Corps Coordination

BOH Health Statistics as of June 30, 2012
Communicable Diseases reported to the Board of Health:

Babesiosis	3
Calicivirus/Norovirus	2
Campylobacteriosis	4
Enterovirus	1
Giardiasis	4
Hepatitis A	1
Hepatitis B	6
Hepatitis C	2
Human Granulocytic Anaplasmosis	5
Latent Tuberculosis	1
Lyme Disease	47
Pertussis (and other Bordetella species)	3
Streptococcal Pneumoniae	2
Toxoplasmosis	2
Varicella	1

Animal Inspector

Animal Inspector Bruce Sweeney provided annual inspections for animal keeping permits in the Town. The following is a summary of the animal inspections for FY11 along with a view to FY12 for comparison purposes:

	<u>FY11</u>	<u>FY12</u>
Horses/Ponies	32	46
Sheep	7	10
Goats	3	3
Swine	5	4
Cattle	92	70
Donkeys	2	1
Llama	2	1

Animal Control Officer

Animal Control Officer David Poirier responds to requests from the Police Department, the Board of Health and from citizens regarding problem animal reports on public and private property. On average he responds to 20 calls per month for the collection and disposal of dead animals on public property with larger call volumes in the April through August time frame.

BOH Permitting Statistics as of June 30, 2012

	<u>FY11</u>	<u>FY12</u>
Animal Keeping	30	26
Burial	146*	164
Disposal Works Installers	36	35
Review of Previously Approved Plans	0	5
Variance Requests	7	11
Food Service Establishments	29	27
Limited Food Service	14	13
Farmer's Markets		46**
Milk & Cream	34	25
Retail Food	7	7
Limited Retail Food	42**	9
Funeral Director	1	1
Guest House	1	0
Operating Semi-Public Pool	11	11
Pool Construction	3	1
Pool Installer	3	1
Recreational Camps for Children	4	5
Refuse Collection	13	18
Septage Hauler	24	22
Tobacco Sales	13	12
Wastewater Treatment Plant	3	3
Private Well	8	11
Frozen Dessert Mfg		1

* corrected # for FY11

** numbers adjusted for new category of Farmers Markets.

In addition, 264 residents participated in the two Household Hazardous Waste Collection Days sponsored by the Board of Health.

HUMAN RELATIONS SERVICES, INC.

The Human Relations Service (HRS), a private, non-profit community mental health agency, has been the Town's provider of mental health services since FY 97. As the table below shows, during FY12 HRS provided 1,528 total service hours to Wayland residents, 1,464 of these were for clinical service to

clients (diagnostic, testing, individual, group, or family therapy). Of these clinical hours, 920 were provided to residents of the town who sought help directly and 544 were provided to students in the Wayland Public Schools who were seen in connection with their special education plans. The former group included families with children who didn't have special education plans, and residents of the town who were referred by other clients, pediatricians or other health care professionals who know of our work. (All Wayland residents are eligible to be seen at HRS regardless of their ability to pay.) These clients received outpatient psychotherapy for a range of mental health issues. Our FY 12 service hours declined somewhat, after nearly doubling during the previous two years.

In addition to the above, we provided 64 hours of consultation to school staff about their work with students, both those on special education plans and others, as well. This combination of treatment and consultation is an ideal way to both meet students' needs and avoid the dislocation and expense of residential and other special programs.

Service Hours		
	FY 11	FY 12
a) Clinical to town residents (non-school)	1053	920
b) Clinical to students with special ed plans	569	544
c) Consultation to school staff re: b)	<u>90</u>	<u>64</u>
Total	1,712	1,528

Apart from the numbers themselves, it is worth noting that HRS responded to three tragedies during the year, two of them widely publicized. The first was the homicide of a recent high school graduate in July, 2011. We provided immediate support by participating in the grief counseling made available to students and by providing sessions for school staff and for parents. We also provided follow-up help to school staff in September as the school year began. The second was the death, after a serious illness, of a much-loved counselor at Wayland High School. The third was the disappearance of a Middle School student during the school year. Here again, we offered immediate crisis support to school staff, as well helping them in their outreach to parents.

HRS's Board of Trustees includes an active group of Wayland residents who support our agency with their time, energy, donations, and insights. (Our current Board President is Wayland resident Stephen Winthrop.) These trustees also help us keep in mind the needs and issues facing Wayland. HRS staff will also continue to support the community through lectures and workshops on a variety of topics of interest to parents and teachers.

We look forward to our work in Wayland in FY13.

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Wayland consisting of mosquito surveillance, larval mosquito control, ditch maintenance and public education.

Heavy rains during August and September 2011 resulted in a late season increase in floodwater mosquito populations. During 2011, six Massachusetts residents contracted West Nile virus and two people contracted EEE. Extraordinarily warm and dry conditions during the 2012 winter and spring resulted in low numbers of spring floodwater mosquitoes but contributed to a buildup of West Nile virus and EEE disease risk. The adult mosquito surveillance program used traps to collect mosquitoes from 4 Wayland locations. Data was compiled from 8 mosquito trap collections. During the summer and the early fall, mosquitoes from 5 Wayland trap collections were tested for West Nile Virus and EEE by the Mass. Dept. of Public Health. In August, mosquitoes from 1 Wayland trap collection tested positive for West Nile Virus.

The larval mosquito control program relied on the larvicides Bacillus thuringiensis var. israelensis (Bti) and methoprene, which are classified by the EPA as relatively non-toxic. Field crews using portable sprayers applied Bti in the spring and the summer to 28 wetland acres when high densities of mosquito larvae were found in stagnant water. Due to abnormally dry conditions, the annual spring helicopter application of Bti to control spring floodwater mosquitoes was cancelled. Project personnel applied time release briquets containing methoprene to control Culex mosquito larvae at 87 roadside catch basins in September and 2,480 catch basins in June. Culex mosquitoes are considered the primary West Nile virus vectors.

Hand tools were used to remove debris and maintain 304 linear feet of a waterway near Rice Rd. and Mainstone Rd.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. A web page (www.town.sudbury.ma.us/services/health/emmcpl/) provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,
David M. Henley, Superintendent

FY 12 Focus Area

Office staff has been working on an initiative to locate privately owned wells using a GPS device. Our plan is to link this information to town database/GIS for protection of privately owned wells, both irrigation and potable.

Board of Health Members:

Chair, Thomas Klem
Arnold Soslow, M.D.
Michael B. Wegerbauer
Michael J. Bean, M.D.
Cynthia Hill

Respectfully submitted,
Julia Junghanns, R.S., C.H.O.
Director of Public Health

INSPECTION/BUILDING DEPARTMENT

The Building Department staff administers and enforces all applicable state and local regulations (Town Bylaws, Zoning Bylaws, Massachusetts General Laws, Massachusetts State Building Code, etc.), for all properties within the Town.

As mandated by Town Bylaws and Massachusetts General Laws the Building Department administers and enforces the following:

- The construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance, and revocation of permits or licenses, installation

of equipment, classification, and definition of any building or structure, use and occupancy of all buildings and structures or parts thereof;

- The rehabilitation and maintenance of existing buildings;
- The standards or requirements for materials to be used in connection therewith, including but not limited to, provisions for safety, ingress and egress, energy conservation, and sanitary conditions;
- Interpretation and enforcement of the Town of Wayland Zoning Bylaws and enforcement of certain provisions of the Town of Wayland Town Bylaws.
- Administrative liaison to the Zoning Board of Appeals;
- Administrator and keeper of all records, plans, etc. that pertain to the above responsibilities;
- Periodically inspect and certify buildings and structures or parts thereof with regard to use as required by the Commonwealth of Massachusetts.

On a daily basis, the Building Department serves the residents, business owners, and contractors within the community by processing numerous permit applications, zoning requests for hearings, issuing permits, performing periodic state inspections, conducting site visits, investigating complaints and granting certificates of use and occupancy. Department staff communicates with applicable land use departments to better serve its users and expedite the permit approval process and zoning board hearings and decisions.

We continue to perform the required site inspections pursuant to state and local regulations, investigate complaints with regard to zoning enforcement and building construction.

The Building Department congratulates the former Building Commissioner Daniel Bennett on his appointment as the Building Commissioner for the Town of Brookline. A special thanks to Dan for his fourteen years of dedicated service, hard work and commitment to the Town of Wayland.

The following is a list of major projects within the Town of Wayland that are in process or have been completed over the past year:

264 Old Connecticut Path - Completed construction of the High School Facility-Buildings A & B (classroom, academic and administration buildings), Field House Renovation and Wastewater Treatment Plant.

The Field at Mainstone - Completed construction of the last 6 units of attached single family dwellings on Hayfield Lane.

Wayland Commons - Completed construction of 28 affordable and market rate attached single family dwellings on southern parcel. – Commenced construction of 20 affordable and market rate attached single family dwelling units on northern parcel.

Wayland Wastewater Treatment Plant - Continued construction of a multimillion dollar waste water treatment facility.

400 Boston Post Road – Town Center - Commenced construction of 5 single story core buildings (76,380 sq. ft.) and 1 two story core building (34,640 sq. ft.)

Wayland Forest – Commenced construction of 16 affordable and market rate attached single family dwellings

Dwellings - 18 Single Family Dwellings

Dwellings (Attached) - 26 Attached Single Family Dwellings

The Building Department continues to insure the public safety, health and welfare of the residents of the Town of Wayland, as they are affected by building construction.

The following fees were collected for FY'12:

Building Permits:	
Number of Permits	609
Fees	\$377,667.00
Plumbing Permits:	
Number of Permits	283
Fees	\$ 23,818.00
Gas Permits:	
Number of Permits	271
Fees	\$ 14,989.00

Electrical Permits:	
Number of Permits	504
Fees	\$ 64,056.00
Zoning Cases:	
Number of Decisions ...	33
Fees	\$ 5,250.00

BOARD OF PUBLIC WORKS

The mission of the Department of Public Works and the Board of Public Works is to provide safe roadways and sidewalks, effective storm water controls, clean drinking water, efficient transfer station operations and well-maintained park, recreation, and cemetery facilities.

The Department of Public Works was formed on July 1, 2009 and is organized into four staff divisions: Highway, Parks, Transfer Station and Water. Each division is committed to customer service – creating and maintaining the highest quality of service within a framework of fiscal responsibility that relies on efficient utilization of community resources, citizen involvement, and collaboration within the community.

The Highway Division is responsible for maintaining, repairing, and constructing all Town roads, sidewalks, bridges, and associated drainage facilities; snow and ice operations; fleet maintenance; and procurement of services for major projects and equipment.

In FY2013 the Highway Division:

- Reconstructed 1.1 miles of roadway and associated drainage facilities on: East Holiday, Wallace, Pine Ridge, and Glen roads and Farmcrest Lane. In addition, the Highway Division completed its annual program of sealing cracks on road surfaces to forestall roadway deterioration and cleaned catch basins throughout Town.
- Received 120 permit applications for street/sidewalk openings, 133 trench permits and 8 physical alteration permit applications for installation of or changes to curbs, sidewalks, driveway and road openings, and drainage.
- Responded to 13 winter storms requiring snow removal or deicing to keep roads safe and passable.
- Launched a major effort to clean out and map storm drain structures using the Town's new 'VAC' truck

The Parks Division manages and maintains over 200 acres in Wayland including all school grounds, more than 26 athletic fields, town buildings' lawns, the Town Beach, playgrounds including school playgrounds, and miscellaneous parklands. Parks is responsible for the removal of snow for 1/3 of the Town. Park's responsibilities include the care and maintenance of over 200 miles of roadside Town owned trees. Parks oversees and maintains the three Town Cemeteries.

In FY2013 the Parks Division:

- Opened the new Hannah Williams Park playground
- Completed major upgrades to the Wayland Town Beach facilities
- Installed Storm water upgrades for town beach – new drainage and hydrodynamic separator to remove suspended solids and protect the beach and Lake Cochituate

The Wayland Transfer Station operates as a self-sustaining revolving fund, with fees from stickers and a Pay-as-You Throw bags.

In FY 2013 the transfer station:

- Sold 2476 Full and Recycle stickers
- Handled 2110 tons of municipal solid waste and approximately 1200 tons of recycled materials.
- Instituted Single-Stream recycling – making it easier and to recycle.

The Water Division was first created by a vote of Town Meeting in April 1878 “to supply itself and its inhabitants with pure water”. This mandate includes complying with all federal and state regulations and maintaining a water system that includes 8 wells, 101 miles of water mains, 755 fire hydrants and a water storage tanks that together hold 2,000,000 gallons of water.

In FY2013 the Water Division:

- Completed inter-municipal connections with Natick to improve fire safety in emergency situations
- Upgraded 3,200 feet of water mains along Rt. 30 in Cochituate center.
- Substantially completed moving the Happy Hollow wells up hill and away from the 100 year flood plain, upgrading facilities for safety and ease of maintenance.

- Upgraded pump station electrics and chemical feed facilities at Happy Hollow wells.

The Board of Public Works, created in 2009 with the Department of Public Works, is an elected body consisting of five citizen volunteers who are responsible for overseeing and setting policy for DPW operations. The current members are Tom Abdella, Bob Goldsmith, Mike Lowery, Jon Mishara and Michael Wegerbauer. The Board of Public Works normally meets on the first and third Mondays of the month at town building. Meeting agendas are posted on the town website and meetings are open to the public.

In FY2013 the Board of Public Works:

- Began traffic calming hearings under policy was adopted that provides a clear process for residents to petition the Board for traffic calming measures in their neighborhoods, such as speed humps, crosswalks, and street lights, to improve pedestrian and bicycle safety.
- Clarified the roles and responsibilities among the Board of Public Works, DPW Director, and Town Administrator.
- Following the guidance of town meeting, instituted a policy to lower its capital reserves by crediting the administrative fee – giving proportionately greater relief to small users.
- Reviewed 29 abatement requests.
- Town Meeting voted that the Water Division shall operate as an enterprise fund.
- Board of Public Works identified water reserve level goals.
- Updated the Physical Alteration Permit process.

The Board of Public Works collaborates with the:

- Recreation Commission to maintain existing fields, prioritize upgrades to existing fields, and install new fields based on the town's growing demands; the
- Planning Board to twice annually review trees to be removed from town rights of way and from scenic roads; and the
- Board of Selectmen and Facilities Department to review alternatives for the current DPW facility, which is in dire need of replacement based on its age and condition. Two Board of Public Works members sit on the Permanent Municipal Building Committee, working to find the least-cost, best value solution.

SURFACE WATER QUALITY COMMITTEE

SWQC's Mission Statement –To manage the quality of Wayland's surface water assets. <http://www.issuu.com/wswqc>

Organization

- **Committee Members** - Linwood Bradford, Bob Goldsmith, Tom Largy, Mike Lowery and Toni Moores.
- **Annual Budget** - \$43,500 was used to manage milfoil in Dudley Pond, water chestnuts in Heard Pond and for a cost-share portion in a DCR grant program for milfoil management in Lake Cochituate and for water quality.

Dudley Pond (Mike Lowery, project coordinator)

- **Milfoil** – Eurasian Milfoil, an invasive aquatic weed, was well-controlled in 2012 as a result of hand pulling 23,596 plants as of 9/21. SWQC's strategy of hand-pulling as a primary strategy with use of herbicide only when and where necessary appears to be working.
- **E. Coli** – Samples/analyses were gathered at Mansion Beach weekly over the summer and analyzed for E. Coli, an indicator of fecal contamination, resulting in E. Coli counts well below the concentration the State considers dangerous.
- **Water Quality** – SWQC continues sampling and analyses during spring, summer and fall at three locations where data has been gathered in the past. Reports can be found at <http://www.issuu.com/wswqc>
- **Septic Systems & Storm Water Runoff** – SWQC continues to review opportunities to reduce the quantities of nitrogen and phosphorus that enter the Pond from septic systems and storm water runoff. It is expected that this effort in conjunction with new State regulations regarding the use landscaping chemicals and the ban on the sale/use of phosphate detergents will reduce the nutrient load on the Pond and improve water quality over time.

Heard Pond (Tom Largy, project coordinator)

- **Water Chestnut Control Project** - Ten years ago much of Heard Pond was 100% covered by water chestnut plants, making it impossible to boat or fish on many parts of the pond. In 2003 several large mechanical harvesters were used and about 1.2 million lbs of plant biomass was collected, an enormous amount. Mechanical



Snagging milfoil coming into North Pond



Town Beach Stormwater Separator



Milfoil among Curley Leaf Pond Weeds

harvesting gave way to hand-harvesting over the years and the number of plants harvested steadily decreased to only about 2,000 plants in 2012, meaning that just sporadic plants were encountered on the pond surface. Water chestnut seeds persist in the sediment for up to twelve years and the only effective way to control the plant is to thoroughly and consistently harvest it year after year. The war is close to being won and Heard Pond is now an actively used and vibrant resource for people and wildlife alike

North Pond of Lake Cochituate (Mike Lowery/Lin Bradford, project coordinators)

- **North Pond Milfoil** - In August pioneer milfoil plants were sparse and found interspersed among other weeds as well as by themselves. No large infestations were found. Few floating milfoil fragments were seen.
- **Water Column Visibility** - Visibility in the water column was unusually good for late

August, on average 11' 2" and the water level of the pond was normal for August.

- **Multi-party Collaborative Effort** - Good control of invasive milfoil continues in North Pond, funded by a two-to-one matching grant from the DCR with Wayland and Framingham sharing costs.
- **Storm Water Controls** – This spring the DPW installed a \$50,000 ‘hydrodynamic separator’ at the Wayland town beach to reduce stormwater debris and nutrients from entering North Pond.

Watershed Nutrients (Toni Moores, project coordinator)

- **Long Range Nutrient Minimization Programs** To protect Wayland’s surface water assets and reduce management costs, the SWQC long range program continues to identify, quantify and minimize nutrient sources within each watershed, with the Dudley Pond watershed as top priority.

RECREATION COMMISSION

The Mission of the Wayland Recreation Department is to provide programs, facilities, and services designed to enhance individual and community values of physical, social, creative, cultural, and intellectual growth, and development. Our contributions are measured by community participation. Recreation is also responsible for running the beach where great things are happening with a new beach house, basketball court and beach volleyball.

The Wayland Recreation Department is committed to customer service – creating and maintaining the highest quality of service within a framework of fiscal responsibility that relies on efficient utilization of community resources, citizen involvement, and collaboration within the community.

The Recreation Department works hard to add expanded enrichment programming for our community. We reach far beyond sports, including



science, technology, arts, theatre, and family events. Our programming is more varied for preschool to adults than the typical recreation department. Science has been a focus of the department, offering many science related courses; i.e., Rocketry, Robotics, Web Page, Having Fun with I Life, Top Secret Science, Robocraft, Wicked Wacky Lab Week, and more. A sample of our arts programs are Freshi Film Workshop, Musical Theater, Wheel-thrown Pottery, Multi-Media Clay, Art Experience for Tots, Drawing and Painting, and Hip Hop Explosion. Non-traditional sports such as Fencing, Archery, Track & Field, Adventure Camps, Kayaking, Cross Country Skiing, and Sailing are combined with the traditional sports to keep our population active.

The popular annual Touch a Truck event that has attracted 2000 attendees in the past had to be cancelled in September 2011 due to rain. Fundraising is a vital part of this free event, and local business responded generously as sponsors. Staff worked diligently to provide this fun activity for the

community and will bring this back in September of 2012.

Many residents take advantage of our Special Annual Events, such as the Touch a Truck, Family Science Night, Father Daughter Valentine's Dance, Fun Days at the Beach, Halloween Parade, Musical Instrument Petting Zoo, Princess Coronation Tea, Fishing Derby, Spring Egg Hunt, and more.

The Recreation Department has been working on our Field Use Master Plan Study that will define and develop field needs for the town through the year 2020.

Check out our program offerings at www.wayland.ma.us. And while you are at it, join our facebook page: Wayland Recreation Department/Wayland Town Beach.

The Recreation Commissioners for this past year were Stas Gayshan, Anna Meliones, Asa Foster, Brud Wright and Bob Virzi.

WASTEWATER MANAGEMENT DISTRICT COMMISSION

The Wayland Wastewater Management District Commission operates a sewer system that serves business and residential properties along Route 20 from Route 27 to Town Center. The wastewater that is discharged to the system flows to a treatment plant located on Town property within Town Center. The treated wastewater is discharged to the Sudbury River. A permit issued jointly by the Federal Environmental Protection Agency and the State Department of Environmental Protection governs the operation of the treatment plant. The plant is permitted to discharge an average limit of 52,000 gallons per day. The average discharge for FY2012 was approximately 15,000 gallons per day. The discharge will increase substantially when Town Center is completed. The average is expected to remain within the current limit.

The highlight for FY2012 was the near completion of construction of a new treatment plant which was required to comply with the conditions of the permit. The new plant budget which was approved by Town Meeting was \$5.6 million. The Commission

borrowed \$5.4 million. The loan will be repaid by means of a surcharge assessed on the users of the system.

In FY2012, Wastewater revenues amounted to \$302,704.42 and Wastewater expenses amounted to \$560,764.78 for a deficit of \$258,060.36. The Commission's bank balance decreased from \$807,264.46 at the beginning of the fiscal year to \$548,577.64 at the end of the year.

The Wastewater Management District Commission had three members during FY2012: Fred Knight, chair, David Schofield and Sam Potter. David Schofield's term ended with the end of FY2012. Bill Prendergast is the WWMDC executive.

The Town's website contains more information about the Wastewater Management District Commission at:
http://www.wayland.ma.us/Pages/WaylandMA_BComm/Wastewater/index

PUBLIC SAFETY

FIRE DEPARTMENT



Our Mission

The Wayland Fire Department's mission is to provide the finest possible fire, rescue, and emergency medical services to all those that reside in, work in, or visit the Town of Wayland. To meet our mission, we strive to achieve the highest levels of preparedness, prevention, and community involvement.

Our Organization

Administration

The Fire chief works five days a week and is the administrative head of the department. The administrative assistant, a part-time employee, handles clerical and administrative duties for the department.

Operations

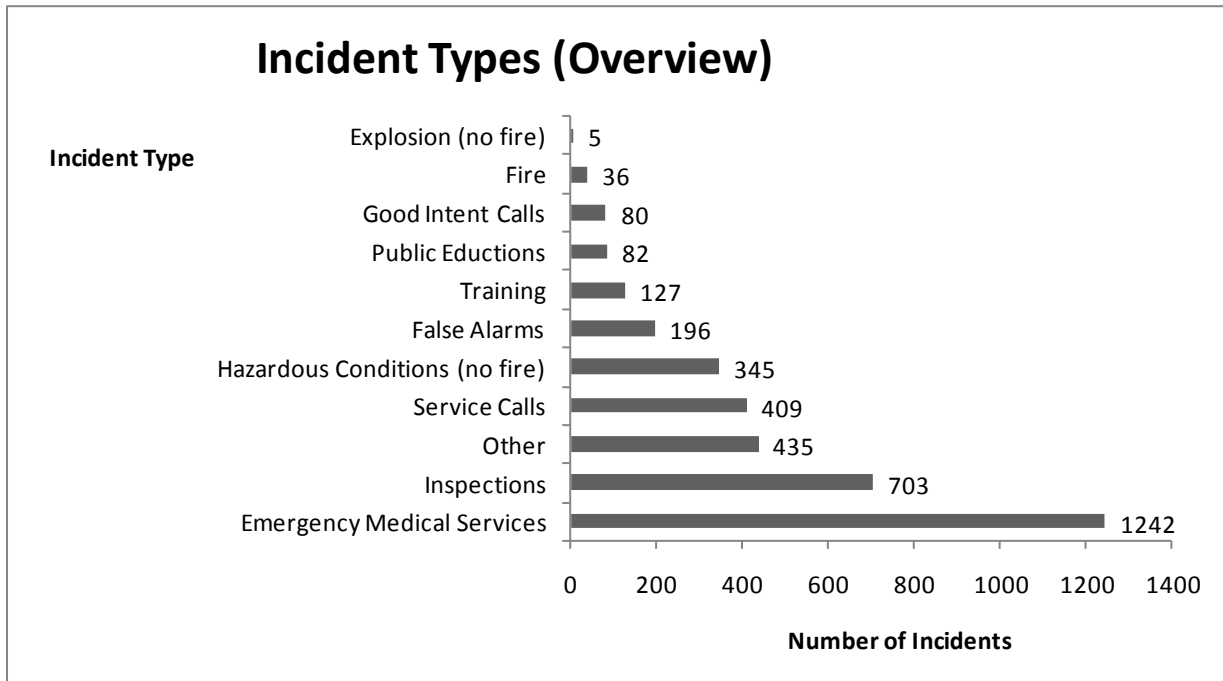
Our normal fulltime staff of 24 is broken down into 4 6-person shifts, each headed by a Captain (or the Deputy Chief), acting as a shift commander. Normal staffing posts the shift commander and 3 firefighters at headquarters (Wayland Center) and a Lieutenant and a firefighter at Station # 2 in Cochituate. Full-time personnel are scheduled 24/7, with 6 personnel scheduled to work every minute of every day, including nights, holidays, and weekends.

Part-Time

The call department is a group of up to 10 trained firefighters and work part-time, attending training sessions and responding to assist us during major events. The per diem paramedics have full time employment elsewhere and work with us on a part-time basis to supplement our advance life support capabilities while the department hires and trains full-time paramedics. The per diem medics typically work on our intercept vehicle, providing their services to Wayland and Sudbury during the day. They work as paramedics only, not firefighters.

Our Incident Statistics - Overview

A summary overview of our statistics for FY 2012 (July 1, 2011 – June 30, 2012) highlights a trend that has been evident for many years. Fire incidents are decreasing in number and emergency medical service calls are increasing. In FY 2012, emergency medical service calls accounted for 57% of our total emergency responses.

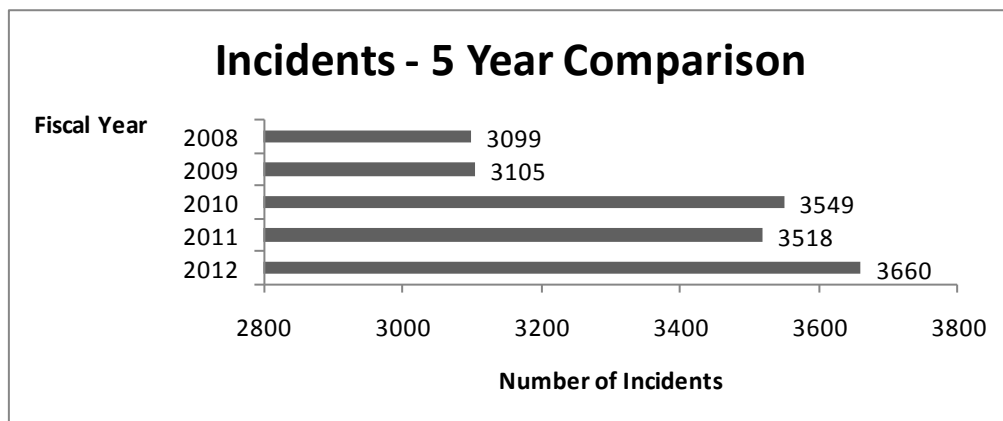


Our Incident Response

Our total incident count for FY 2012 is 3,660; an average of over 10 calls per day. As the number of incidents increase, it is becoming more and more common to be responding to simultaneous incidents that challenge our normal staffing level of 6 firefighters split between two stations. While these multiple calls for assistance quickly overwhelm our town resources, the cooperative automatic and mutual aid agreements with our surrounding communities insured that all of these calls were answered promptly.

Mutual Aid – The “Give and Take”

Surrounding communities assisted us during busy periods by sending a mutual aid ambulance to help us 81 times. A fire engine and crew from outside Wayland assisted us 22 times. We returned the favor by assisting our neighboring communities with a similar number of responses.



Demand for emergency services continues to grow and with construction projects like the Town Center, another assisted living facility, more apartment buildings and a group home being developed. It is clear that increased staffing for the Fire Department needs to be considered in the very near future.

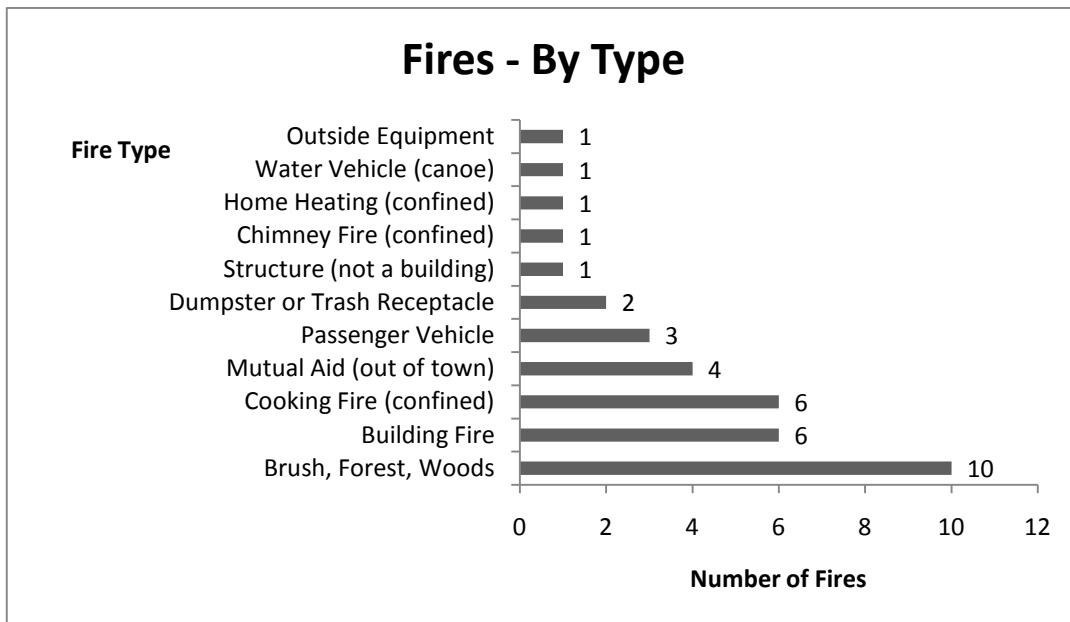
Fire Incidents

We believe that our efforts in fire prevention including inspections, code enforcement, public fire safety education, and plan review are major factors in the decreasing number of fire incidents. Advances in automatic fire detection, alarm status monitoring, and automatic notification systems can also be credited for the lower number of fires.

Our department responded to reports of 243 fires, but thankfully, investigation revealed only 36 true fires. The majority of these calls were caused by false alarms or alarm equipment malfunctions, but some

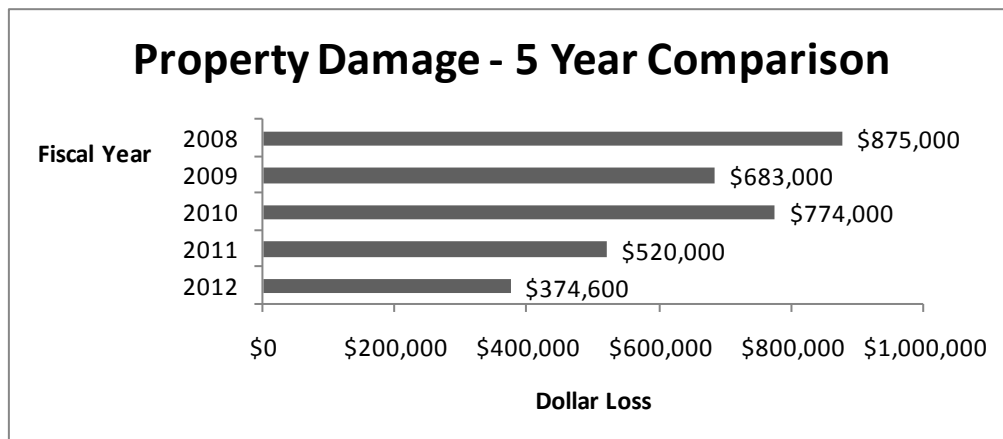
fires were pre-empted by quick response and intervention. It is interesting to note which occupancies are affected by fires in order to focus our prevention efforts efficiently. One school suffered a \$300 loss, outside properties were damaged in the amount of \$76,000 in 4 separate incidents and 7 incidents at residential properties accounted for \$298,300 in property loss.

It is also my sad duty to report that a residential fire was responsible for 1 civilian death, the first fire death in Wayland since 1995. We also experienced one minor firefighter injury.



Fire Loss

Fire damage over the past 5 years has averaged \$645,320. This past year, there was \$374,600. in fire loss, the lowest figure in 6 years.



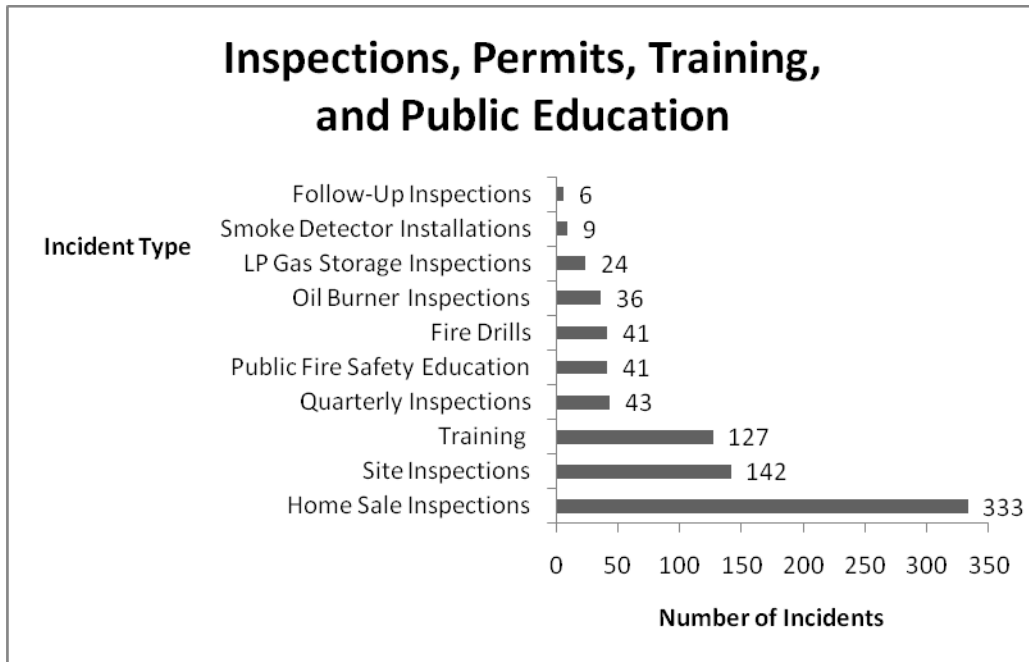
In the coming years we will continue our efforts in the areas of fire prevention, code enforcement and public fire safety education, as we strive to further reduce our fire losses. It is clear from our statistics that prevention efforts need to continue to focus on residential occupancies.

Inspections, Permits, and Public Education

Firefighters perform a multitude of fire and life safety inspections each year which helps to reduce fire loss and ensure code compliance. When selling a home in the Commonwealth, the home is checked for smoke and carbon monoxide detectors. Other inspections cover the safe installation or operation of potentially dangerous systems like liquid propane gas or home heating equipment. Inspections are conducted quarterly for the schools, assembly properties, and liquor license holders. Fire drills are conducted for all schools and any other occupancy that requests them.

Public fire safety education encompasses many different fire department activities. Disaster drill preparation, classroom visits to present age-appropriate fire safety messages, and in-service instructional sessions for health care facility employees are all part of our mission. Internal training sessions are normally planned by the Fire Department administration, held for on-duty firefighters, and conducted by shift officers. A state grant provided smoke and carbon monoxide detectors and Wayland Firefighters installed them free of charge for senior citizens.

The Fire Department charges a nominal fee for building plan reviews and most inspections and permits. In FY 2012, revenue in the amount of \$40,341. was returned to the town’s general fund from inspection and permit fees.



Transition to Advanced Life Support - (Paramedics)

The Wayland Fire Department is in a transition period to provide advanced life support (Paramedics) services with our full-time personnel. Several personnel are in paramedic classes now and as vacancies in our full-time staff occur, Firefighter/Paramedics are hired to replace the basic level emergency medical technicians. We expect to be finished with this multi-year project in FY 2014.

During this transition period we continue to operate our per diem advanced life support intercept service. Under this system, our community staffs a non-transport intercept vehicle with a team of per diem paramedics. The team responds to calls in Wayland and other surrounding communities as needed. Currently this service operates seven

days a week from 7:00 AM until 5:00 PM. The costs of this new service are, in large part, recovered through the patient's medical insurance and by fees for service to our neighboring communities. Our per diem paramedics responded to calls within Wayland 295 times and went to Sudbury 178 times in FY 2012.

Providing advanced life support service is a win/win situation for the town. Providing our ambulance personnel with advanced training to provide life-saving treatment for the most seriously injured or sick ambulance patients is the right thing to do for our patient's care and is the national standard of pre-hospital emergency care. Depending on outside contractors to provide this service for us over the past several years has been troublesome. We have been disappointed in both the availability of the service and their response time when the service is available. I am pleased to report that our intercept vehicle has an average response time of less than 8 minutes (which is the national standard) on all calls, even those outside of Wayland. Having cross-trained Firefighter/Paramedics on our regular staff will allow us to have full time coverage with well-trained individuals.

Ambulance Billing Revenue

The Town of Wayland, just like other municipally operated ambulance services in the area, bills for transport service. In almost all cases, health

insurance pays the majority of the charges. Balance billing is conducted, but there is a hardship circuit breaker for those who cannot afford the charges. Thanks in large part to a billing increase introduced in 2009 and the increased level of service made possible by the per diem paramedic services, this year's deposit into the town's ambulance revenue account was \$410,421. This amount is almost \$100,000 more than the revenue amount deposited in 2009.

Personnel Changes

In February, Chief Robert Loomer retired from the Wayland Fire Department after 8½ years of dedicated service to the Town of Wayland as Chief. Prior to that Chief Loomer had a long career with the Maynard Fire Department. His dedication to duty, technical and operational expertise, and friendship will be missed by everyone at the Wayland fire Department. The entire department wishes him good luck in all his future endeavors, and a long, happy, and healthy retirement.

Upon Chief Loomer's retirement, Deputy Fire Chief Vincent Smith was promoted to Fire Chief, Captain David Houghton was promoted to Deputy Chief, Lieutenant Robert Dorey was promoted to Captain, Firefighter Kenneth McGuire was promoted to Lieutenant, and civilian Kyle McLaughlin was hired as a Firefighter/Paramedic. We wish them all good luck!

Fire Apparatus Inventory

<u>Description</u>	<u>WFD Identifier</u>	<u>Manufacturer</u>	<u>Year</u>
1,250 gallon per minute pumping engine	Engine 1	E-One	1997
1,250 gallon per minute pumping engine	Engine 2	E-One	2004
1,250 gallon per minute pumping engine	Engine 3	Pierce	2007
1,250 GPM pump with a 75-foot aerial	Ladder 1	E-One	1993
250 GPM pump mounted on pick-up	Forestry 1	Ford	1997
Ambulance, primary	A-1	Ford	2010
Ambulance, reserve	A-2	Ford	2005
Chief's car	Car 1	Ford	2012
Shift commanders vehicle	Car 2	Ford	2011
Pick-up truck w/ utility body	Car 3	Ford	1997
Paramedics response vehicle (intercept)	Fire Medic 1	Ford	2008
Fire alarm repair truck	M-1	Ford	2005

Although we had high hopes for success, a federal grant failed to provide funding for a fire engine that was retired in 2010. The truck’s smaller size and handling ability served us well for many years in both off road operations and during many of our flood related calls. A capital request has been made for the funds needed to purchase a similar replacement vehicle, which will be slightly smaller than the other fire engines, more maneuverable in tight places, and more economical to operate. The new engine will also provide us with the capability to us a compressed air foam system (CAFS) on the fires that we fight. CAFS mixes compressed air and a foam concentrate into the water used for extinguishment of normal (class A) combustibles. This system makes the water supply go further in terms of heat absorption, provides a rapid knock-down of fire, and makes it easier to maneuver a lighter hose line, especially in interior fire attack.

Weather Related Activity

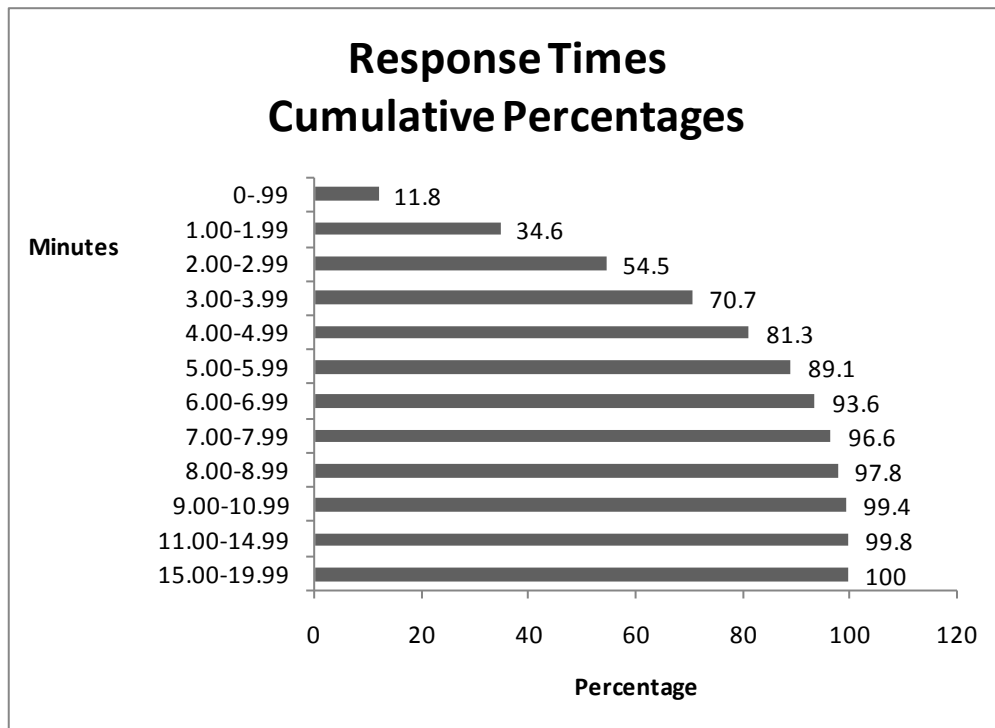
The past year once again brought another round of severe weather conditions to our town which was reflected in the number of storm related incidents that our department mitigated. Hurricane Irene landed in late August 2011 and a fluke October snow and ice

storm stressed our resources. As a result, travel over many of our secondary roadways become difficult for long periods of time. Fortunately, similar to the previous year, we saw a long period of dry weather and moderate temperatures, reducing the risk of serious spring flooding.

Response Times – One of the Most Important Factors in Community Protection

Response times are calculated from the time when the vehicles and personnel leave the station until the arrival of the first vehicle. Response time does not include call processing time in the dispatch center.

I am pleased to report that in over 70% of our responses, we can have well trained and well equipped firefighters to the scene of any emergency in Wayland or in our neighboring mutual aid communities in less than 4 minutes. In 93.6% of our calls, our response time is less than 7 minutes, which is an excellent standard for a department of our size. Lower response times translates to an earlier intervention in emergencies and that means less property damage in fire incidents and better patient outcomes in medical responses.



I encourage anyone with any questions about the Wayland Fire Department Annual Report to contact me directly at 508-358-6910 or vsmith@wayland.ma.us.

In conclusion, I would like to take this opportunity to thank the Town of Wayland administration, elected officials, other town departments, the citizens of Wayland, and the members of the Wayland Fire Department and their families for their support and understanding over the past year.

POLICE DEPARTMENT

On July 3rd, 2011, Wayland resident and recent Wayland High School graduate, Lauren Dunne Astley, was the victim of the first homicide to occur in Wayland in 23 years. Lauren had been reported missing by her father on the night of July 3rd, which sparked a police investigation and search for the eighteen year old. Lauren's car was found parked at the Wayland Town Beach parking lot but there was no sign of her. On the following morning, the 4th of July, a woman riding her bicycle and bird watching on Water Row, spotted the body of a young woman in the marsh adjacent to the isolated road. Soon it was determined to be the body of Lauren Astley. Wayland and State Police investigators immediately began an investigation, tracing Lauren's whereabouts on the previous day and within 24 hours an arrest was made. Lauren's former boyfriend and classmate, Nathaniel Fujita, was arrested and charged with Murder in the First Degree. He is scheduled to go on trial in January of 2013. This was the first homicide to occur in Wayland since November 28th, 1988.

During the fiscal year, the police department was again successful in obtaining funds through several grant opportunities, such as the Governor's Highway Safety Bureau's, "Click It or Ticket", "Road Respect", and "Over the Limit, Under Arrest" campaigns. The department participated in two national "Prescription Drug Take Back Days". In excess of two hundred pounds of prescription drugs were turned in during the two days that residents were asked to bring their old and expired prescription drugs to the Public Safety Building. All drugs were turned over to the Drug Enforcement Agency for proper disposal. The department also received a prescription drug drop-off box through a program sponsored by the Middlesex District Attorney's office. Now residents may drop off unwanted prescription drugs at any time in the lobby of the Public Safety Building. The department continued to

provide training for Rape Aggression Defense for senior girls at Wayland High School during the year. The Wayland Joint Communications Center transitioned into Emergency Medical Dispatch during the year. Training was provided for all dispatchers and the materials necessary for operating an Emergency Medical Dispatch Center were acquired through State Emergency 911 grants. Dispatchers now provide pre-arrival instructions for all medical

calls that meet the criteria for emergency medical dispatch. These potentially life-saving instructions are contained in easily accessible emergency medical dispatch cards at each dispatch console.

There were a number of personnel changes within the police department during the fiscal year. Officer Shane Bowles was assigned as the department's Youth Officer taking over the position held by Jim Forti, who retired in January of 2011. Sergeant Richard Manley retired in January of 2012 after a 33 year career. Officer William Smith was subsequently promoted to the rank of sergeant and is now a shift supervisor. Two new officers were hired to replace open positions. Chris Custodie and Brian Healey were chosen through the Civil Service process and are currently attending the police recruit academy in Boylston. These two new officers bring the department back to its authorized strength of twenty-two sworn officers. Officer Lynette Sloan successfully completed the M.B.T.A. Police Academy during the year and has been assigned as a patrol officer.

In fiscal year 2012, the police department continued its efforts to curb the accident rate in our town by enforcing motor vehicle laws, and working with the Wayland Highway Department to insure that roads are well maintained and have appropriate regulatory and warning signs. New flashing crosswalk signals were installed on Commonwealth Road at Damon

Farms and on Main Street at the Middle School. New speed monitors were also installed on Commonwealth Road and reflective curve warning signs were installed on Stonebridge Road. The accident rate decreased from 313 crash reports in fiscal year 2011 to 287, a decrease of 8.3%. There were no fatal motor vehicle crashes during the year. There were a total of twenty-one arrests for Operating Under the Influence of Alcohol during the year.

The Wayland Police Department maintained a vigorous training program during fiscal year 2012. All officers received firearms training and qualifications and attended the police in-service training. Individual officers attended specialized training in subjects such as; 3 Day Weapons Systems AR-15/M16 Armorer Course, 16th Annual School Safety Summit, Positive Police Intervention/Youth with Alcohol and Drugs, Job Expectations - Rules and Regulations, Policies and Procedures, Massachusetts Municipal Police Association Annual Labor Relations Seminar, Human Resources Law Basics for Chiefs and Supervisors, Attorney General Cyber Training, Executive Development – Internal Affairs, Breathalyzer Keeper of the Records Training, Drug Issues for School Resource Officers, Digital Relationships Training, M.I.I.A. Driver

Training, Community Anti-Drugs Coalition of America Conference, Law Enforcement Executive Development Seminar (LEEDS), Testifying in Court, Field Training Officer Training Program, Basic Sergeant School, Basic Public Information Officer Course, Introduction to Electrical Hazards and Trees, Work Zone Safety, Emotional Survival for Police Officers, Domestic Violence Protocols for Command Staff, Evidence and Property Training, Social Host Law Training, Next Generation Leadership Conference, Street Survival Seminar, CPR/First Responder Instructor School, Advanced Roadside Impaired Driving Enforcement Training, Handcuffing Instructor School, Introduction to Drug Investigations, Hostage/Crisis Negotiation for First Responder, Women in Law Enforcement Conference, Sergeant's Leadership Program/Polishing the Badge, Massachusetts Chiefs of Police Annual Training Conference, Massachusetts Juvenile Police Officers Training, Sergeants Leadership Program, and Narcotics Enforcement Officers Conference.

During the past fiscal year there were 14,344 total incidents recorded by the department. During the year, a total of 97 arrests were made and officers issued 222 criminal summonses. Officers issued 2,914 motor vehicle citations during the year.



Angela Zachery's family was lucky enough to be the silent auction winners of both the "Fire Chief for a Day" and the "Ride to School in a Police Car" donations

AUXILIARY POLICE

⊕ Ride Along Program

This program is a continuing training program with the Wayland Police Department. An Auxiliary Officer voluntarily signs up to ride as a second officer in a Regular Patrol Unit. During the patrol, the Auxiliary Officer learns how to put into practice the training they have received in Monthly Training Meetings, In-service Training and from regular Officers. This provides the Town with a two-man patrol unit. On many occasions the presence of a second Officer in the initial responding unit has been extremely beneficial. Also, as part of the Ride Along Program, Auxiliary Officers participate in the GHSB YOU DRINK, YOU DRIVE, YOU LOSE Enforcement and Click-or-Ticket grant programs.



The Event was well attended and a good time was had by all. This year the WAPD assisted the Natick Auxiliary Police Department with the Boston Marathon.

⊕ Special Thanks

Thanks to Chief Robert Irving for the support and guidance in this program. Thanks to Officer Chris Hanlon, Auxiliary Police Commander, for his time to motivate, train and lead us. Thanks to all the regular officers of the Wayland Police Department that have participated in the Ride Along Program and have taken the time to enhance the Aux. Officers' knowledge by allowing Aux. Officers to ride along while they are on regular patrol. The Wayland Auxiliary Police Department (WAPD) would like to thank Cpt. Mark Speigle and the Framingham Auxiliary Police Department for inviting our Officers to take part in the annual In-service Training. Thanks also to all the families and loved ones who have sacrificed time and special days when the Auxiliary Police are called upon for duty.

⊕ X-ray Unit

The X-ray unit is an element of the Auxiliary's used by the Police Department on special occasions, for patrolling the Town buildings, and as back up for Regular Patrol Units, if requested. This allows the Town to have three marked cruisers and one marked two (2) Officer Auxiliary cruiser to provide more visibility to the public.

Ride-a-long Duty

7 Tours of Duty	
Total Hours	32

X-ray Patrol

53 Tours of Duty	
Total Hours	482

⊕ Training

The Wayland Auxiliary Police Department (WAPD) receives training throughout the year to certify or recertify the Aux. Officers in First Responder, CPR/AED, collapsible baton, handcuffing, OC spray, firearms and the Use of Force Continuum. Each year during January and February the Aux. Officers receive thirty (30) hours of In-service Training in concurrence with the Framingham Auxiliary Police Department. The training is to comply with MPTC, State, Town and Department policies. Also the WAPD has had guest instructors from different departments and has certified instructors within its own ranks.

Special Assignments

3 rd Annual Senior Cookout	55
WPD Meeting	16
Boston Marathon	20
Memorial Day	66
Special	450

Training Assignments

Monthly Meetings	286
Firearms Training	88
In-service Training	64

<u>Total Donated Hours</u>	1559
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⊕ Turnover Rate

The Auxiliary Department has not had any of its Officers move to another Department.

⊕ Special Events

In August 2012 the WAPD held the 3rd Annual Senior Cookout for the Wayland Senior Citizens.

**LOCAL EMERGENCY
PLANNING COMMITTEE**

Wayland’s Local Emergency Planning Committee (LEPC) is a group of elected and appointed community representatives who meet quarterly each year, for the purpose of promoting and facilitating the pre, present and post incident safety of all Wayland residents and business owners. LEPC takes an “All-Hazards” approach to public safety, emergency preparedness and public health, which includes hazardous materials incidents, natural disasters, manmade and terrorist events. Wayland’s LEPC goal is to manage public expectations and address emergency preparedness concerns for the community by establishing a Continuity of Operations Plan (COOP) for town government, promoting and advocating for public education while improving communications before, during and after emergent events.”

The LEPC focuses on Wayland’s needs during an emergency situation; whether the emergency occurs from localized acts of nature, accidents, technological incidents or terrorism related events. Your LEPC is available 24 hours a day/7 days a week and is continuously monitoring to assure that your community is (1) Prepared for the next unforeseen emergency, (2) that we are ready to Respond promptly & efficiently, (3) that we are ready to facilitate a short term & long term Recovery plan when needed and (4) to Mitigate the problem as quickly and as efficiently as possible.

In addition to the active participation of Department Heads, a critical component of our community preparedness comes from the much-appreciated “volunteer” efforts of Wayland’s Community Emergency Response Team (CERT) and its Medical Reserve Corps (MRC). Through the efforts of town employees and these dedicated cross-trained volunteers, Wayland offers flu shot clinics, provides first aid assistance at numerous local and regional events, opens, staffs and supplies our emergency shelter at the Middle School in time of need, and so much more. During the October 2011 storm, CERT & MRC volunteers opened our shelter to residents of Wayland and the region for the first time. Thanks to the support of many, this shelter was a huge success.

Should an incident of significant proportion occur, LEPC representatives meet at the Public Safety Building’s Emergency Operations Center (EOC). It is here that the central command and control responsibilities are carried out utilizing emergency management guidelines and protocols to address the critical issues of Wayland.

The Local Emergency Planning Committee is Chaired by Douglas Leard, who works under the direction of Police Chief Robert Irving, Emergency Manager for the Town of Wayland and Fire Chief Vincent Smith.

We ask each and every Wayland resident, business owner and employees to think about and discuss with your children, family members and co-workers what you would do if an emergency situation happened to you or your community. Please remember, if the emergency event is occurring to “many” people, having your own pre-tested emergency plan and supplies to care for yourselves may be critical.

If you have any questions or would like further information please go to www.waylandlepc.com. Thank you and please stay safe.

DOG CONTROL OFFICER

TOTAL NUMBER CALLS HANDLED	1,216
# Complaint Calls	87
# Lost Dog Calls	84
# Animal/Wildlife Calls	101
# Miscellaneous Calls	696
TOTAL # DOGS PICKED UP	27
Total # Dogs Not Licensed	10
Total # Dogs Not Claimed (Still in Animal Control Custody)	0
Total # Dogs Not Claimed (Surrendered to Humane Shelter)	0
TOTAL # BITE CALLS	13
Quarantine Order Issued for Human Bite	10 <i>(3 quarantines not applicable)</i>
Domestic Animal Exposure Quarantine Orders Issued/Released	66
TOTAL # CITATIONS ISSUED	130
No License Citations	126
Leash Law/Dog Not Under Owner Control	4
Court Summon Processed/Attended	2

COMMUNITY SERVICES

COUNCIL ON AGING

WAYLAND COUNCIL ON AGING provides PROGRAMS and SERVICES that reflect the unique social, educational, medical, financial and wellness needs of maturing adults 60 years of age or older. The COA also serves as a senior advocate and vital resource for non-seniors who are confronting the challenges of an aging family member. The Wayland COA is guided by the Older Americans Act of 1965. This federal act established the Administration on Aging within the Department of Health, Education and Welfare and also mandated the creation of state units on Aging.

Of Wayland's total population, 25% of the residents are 60 years of age or older (Town Clerk's Office Statistics). As recently reported in the Annual Report to the Commonwealth of MA's Executive Office of Elder Affairs, Wayland COA directly served 52% of all seniors in Wayland with programs and/or services in FY2012. This was an increase from an unduplicated user rate of 44% in FY2011

BRIEF DEPARTMENTAL OVERVIEW

1. COA budget is less than ½ of 1% of the Town Budget
2. COA staffing: 2.8 FTE (Director, Admin Asst , Outreach Coordinator) Total Staff Hours/wk: 99
3. Unlike other departments, the COA staff plans and executes daily programs and services for large numbers of seniors that include nutrition, education, health/wellness classes, etc. Staff also plans for counseling (nutrition, legal, health insurance) and works directly with seniors , helping them to access programs that will provide financial relief. COA complies with all administrative requirements for local, area agency on aging, state and federal agencies.
4. COA is the only Wayland department that offers qualified Wayland residents of ANY age assistance with application to the LIHEAP* federal fuel assistance program. The lengthy application process takes approx. 2.5 hours per applicant.*(Low Income Home Energy Assistance Program)
5. COA counsels non-senior Wayland residents on their elder concerns and responds to the

many requests for services that support Wayland seniors "aging in place".

6. COA receives inquiries for consultation from relatives and advocates throughout the country concerning the health/well-being of their Wayland elders.
7. Oversees transportation options and manages/dispatches COA van service
8. COA coordinates and administers Wayland's Property Tax Work-Off program – a large program that benefits participating seniors with a \$500 credit on their property taxes annually while providing Town departments with 3,100 hours of need assistance. Tax work-off participants perform tasks including - but not limited to- filing, sorting, billing, data entry, library services, athletic department assistance, Transfer Station and various school programs.
9. COA trains, places and supervises 190 volunteers who assist the COA in diversified ways with program and service execution.



COA Volunteer Coordinator Maureen DeJong and Meryl Weiner view AGNES (Age Gain Now Empathy System), a suit designed to provide insight into the physical effects of aging.

COA Brown Bag Seminar Fall 2011: Researchers from the MIT AgeLab discuss their research and how the results of their studies are utilized by companies for product design.



Spring 2012: COA and the Wayland Historical Society partner to present WAYLAND'S PAST "Show and Tell," an evening of history, artifacts and reminiscing.



Michael Abend, of the Wayland Business Association team, grills peaches

Fall 2011: WAYLAND'S IRON CHEF II Teams compete for the coveted trophy at the Sandy Burr Country Club competition to benefit the Friends of the COA.

COA SPACE FEASIBILITY STUDY: The COA Space Feasibility Study Committee continued to explore options that would allow for critically needed programming space and counseling offices for the Council On Aging. The demand for programs and services combined with the increasing number of senior residents created significant challenges in FY2012. With the Library also seeking increased space, the COA collaborated with the Library to determine if a Community Center concept would be

able to address both departmental needs in the most cost effective manner. Shared spaces at the proposed Community Center (i.e. auditorium/ stage) would also be available to other organizations on a space available basis. A community center, where residents of all ages would gather, would foster a tremendous sense of community and serve generations to come. The COA and Library representatives have worked with town officials and architectural firms to identify the projected programming needs of both departments and any design considerations that would promote economies of scale. The optimum location for a proposed COA-Library Community Center was identified as the Town Municipal Pad at the soon to be opened (FY2013) Wayland Town Center on Rte. 20.

TRANSPORTATION: In FY2012, the MWRTA (MetroWest Regional Transit Authority) continued to offer "Dial A Ride", a shared van service for residents 65 years of age and older. MWRTA also serves qualified disabled individuals of any age. (With a minimum 48 hour notice, a resident may request a pick up at their home and be taken to any location within the MWRTA service, during MWRTA hours. As this is a shared van service, MWRTA makes every effort to accommodate each request but pick-up and drop off times may vary predicated on the van fleet dispatch schedule. A shared ride service is available to Boston medical appointments, including the West Roxbury and Jamaica Plain VA Hospitals. The Boston ride is available for a \$5.00 fee each way and will pick riders up at their homes.

For residents whose health condition or frequency of medical appointments/treatments requires a more personalized transportation service, the COA offered a medical taxi voucher system through JFK Transportation in Natick. Pre-purchased discounted vouchers provided a cost savings for riders going to medical appointments.

The COA also provides administrative support to FISH, Friends In Service Helping. This is a completely volunteer group offering free medical rides to residents who are unable to utilize the other transportation options.

The Council On Aging received commitment from the MWRTA that the COA would be able to lease a 16 passenger van from the MWRTA for \$1/year. Under the agreement, the Council on Aging will cover the cost of insurance, gasoline, dispatching and CDL drivers. Maintenance/repairs will be provided

by the MWRTA. This van will continue to provide the grocery shopping trips as well as local excursions to museums, events or other points of interest.

The Wayland COA also provides day and overnight trips for those interested in traveling with a group rather than alone.

FREE PRIVATE COUNSELING SERVICES:

Private counseling sessions for seniors were offered on a regular basis in FY2012. Counseling services include legal, nutrition, health insurance concerns, etc. The number of requests for counseling necessitated the closure of the computer lab on various occasions so as to create additional consultation areas that would allow for a confidential discussion.

HEALTH and WELLNESS PROGRAMS: COA Health and Wellness programs in FY2012 included Tai Chi, Chair Yoga, Better Balance, Aerobics, Zumba, Aqua Fit classes, and Healthy Back.

CULTURAL/EDUCATION/SOCIAL

PROGRAMS: Brown Bag Luncheon Discussion Series, educational courses and lectures in poetry, Shakespeare and art history were among the many offerings. The COA Café, special events and luncheons were at peak capacity with waitlists due to limited space.

NUTRITION/HOME DELIVERED MEAL

PROGRAM: Volunteers delivered 4940 meals to homes of seniors in FY2012. Although the Home Delivered Meals is a BayPath Elder Services program, the Wayland COA shuttles the meals from Sudbury and then coordinates with many Wayland volunteers who share their time to deliver these needed meals to homebound seniors.

ANNUAL EVENTS: The COA's "Mostly Free Electronics Recycling Event" was held again in April 2012. The popular "drive through" event for seniors was well attended with over 50 cars lined up before the event started. Over 200 cars were unloaded by large service corps of teenage volunteers from a Wayland Church.

The 24th Children's Holiday Shoppe was held in December 2011. The annual event allows young shoppers with small budgets to purchase their holiday gifts while their parents wait. After completing their shopping with the help of Wayland Girl Scouts, children visit the "wrapping room". Over 1,000 gifts were wrapped this year. Children, carrying their

wrapped holiday surprises, were then rejoined with their waiting parents in the Holiday Shoppe Café. Next year will be the 25th Anniversary of the Children's Holiday Shoppe, a longstanding tradition in Wayland.

The Council On Aging piloted a COA Outdoor Concert series in June 2012. Outdoor concerts were held in the Town Building courtyard on weekday evenings. The Sudbury Valley New Horizons Jazz Band was featured in June. The concerts were so popular that the COA will structure another outdoor series for FY 2013.

COUNCIL ON AGING BOARD: The Selectmen appointed Council On Aging Board guides COA policy and strategic planning. The Board meets at 7:00pm on the first Tuesday of every month but is subject to change. COA Board Members in FY2012 include Betsy Soule (Chair), Bill Sterling (Vice Chair), Mary Antes (Clerk), Harriet Onello, Denise Yurkofsky, Carol Martin, Betsy Willard, Evelyn Ekmejjan and Bill Zellen.

FRIENDS OF THE WAYLAND COA continued their fundraising initiatives in FY2012 to help subsidize programs and services not otherwise funded by the Town budget. The COA is grateful to the Friends for their ongoing support. In addition to their annual town-wide appeal mailed to residents, the Friends sponsored Wayland's Iron Chef II in Fall 2011 at Sandy Burr. Teams representing town departments and Wayland organizations competed in the grilling competition for the coveted trophy!

OVERVIEW: Limited space, a growing senior population, increased demand for service and only 2.8 FTE staff members for the COA department continued to be a monumental challenge in FY2012. With many seniors choosing not to retire, COA programs and services need to be offered both day and evening. The lack of space forces the COA to limit program offerings and cap enrollment. Waitlists are commonplace. The COA continued to evaluate the options and cost factors of utilizing software programs that would allow for on-line program registration, payment by credit card and rapid communication with participants and instructors. With enhanced computer capabilities at the COA and a higher percentage of computer savvy seniors entering the target group, the internet will become the most cost effective and efficient means of communication with this large sector of Wayland's population.

SENIOR TAX RELIEF COMMITTEE

The Senior Tax Relief Committee seeks measures to alleviate the excessive property tax burden imposed on many senior households due to the escalation of property taxes relative to senior household incomes. The Committee reviews any proposed property tax relief legislation and advocates for programs that could alleviate tax burden.

The Selectmen appointed Committee meets on the second Tuesday of even numbered months at noon time in the Selectmen's Meeting Room, unless posted otherwise. The Board of Selectmen have appointed the following residents to this Committee: Rebecca MacGregor (Chair), Steve Colella (Vice Chair), Ann Gilbert (Clerk), Lillian Mills, Bill Zellen, Pat Nelson, Kara Harvey, Pauline DiCesare and Robert Hatton. Julie Secord, Director of the Council On Aging (COA) attends as the COA liaison. Ellen Brideau, Director of Assessing also serves as an informational resource to this Committee.

In Fiscal Year 2012, the Senior Tax Relief Committee explored tax relief measures that had been initiated in other towns, such as Sudbury, and studied the tax classification alternatives. The Committee investigated options to better inform residents of the statutory exemptions, tax deferral, the state Circuit Breaker ("CB") program, Wayland's CB Town Match and the COA Property Tax Work Off program. At Spring Town Meeting in April 2012, residents voted to expand the Tax Work-Off program by 14% , increasing the number senior participants to 50. Each participant commits to 62 hours of service in a Town department in exchange for a \$500.00 credit on their property taxes. This program provides town departments with 3,100 hours of assistance; a win for the Town as well as the participating senior.

The Senior Tax Relief Committee coordinates with the Massachusetts Council On Aging's Property Tax Working Group. This Committee focuses on promoting and supporting relevant legislation at the State level.

WAYLAND COMMUNITY FUND

Established in 1997 as the Wayland Charitable Committee, the Wayland Community Fund provides

short term, emergency help to people who have lived in Wayland for at least one year. Assistance is provided for utilities, rent, food, medical costs, and many other items. Payment is made directly to vendors.

The WCF reports to the Commissioners of Trust Funds. It is funded by the Suzanne Leavitt trust and by contributions from Wayland residents, community organizations, and businesses. Staffed by five volunteers, there are no overhead costs and 100% of every contribution goes directly to helping Wayland residents in financial need. The WCF receives no funding from the town of Wayland. Since 1997 the Wayland Community Fund has provided more than \$330,000 in financial help to Wayland residents.

VETERANS' AGENT

The Veterans' Agent is responsible for the administration of assistance to eligible Armed Service Veterans, their spouses, and dependents pursuant to the provisions of MGL c.115.

During FY'12 only modest sums were expended. However, it is anticipated that expenditures for FY'13 will be higher. Veterans returning from Afghanistan, Iraq, and other combat areas will require encouragement, guidance and help in their rehabilitation to civilian life. In addition, our aging veterans will require greater assistance with healthcare benefits and other needs.

On Friday, November 11, 2011, a patriotic tribute to America's veterans was held at 10:00 a.m. in the Trinitarian Congregational Church. The ceremony included the Natick Labs Color Guard and a presentation by two U.S. Veterans: Gerald Halterman, a Pearl Harbor Survivor, and CWO4 Michael Doe of Enduring Freedom. Entertainment was provided by the Ocean State Chorus.

On December 7, 2011, the Wayland High School Band performed a concert during the Wayland High School football game to commemorate the 70th anniversary of Pearl Harbor.

Memorial Day

The Veterans' office, prior to Memorial Day, assisted by the Wayland Girl Scouts, placed flags at our local

cemeteries for our deceased veterans. Wayland is reimbursed seventy-five percent for the cost of the flags by the Department of Veterans Services (DVS).

A flowerbed display and accompanying sign, "IN MEMORY OF ALL VETERANS" was continued at the entrance of our three town cemeteries. This office coordinated the effort with two of our town citizens who will make this a permanent annual event. Each spring a new planting of flowers and its maintenance will continue to honor our deceased veterans at these cemeteries.

On Memorial Day morning, May 28, 2012, a ceremony was held at the Wayland Veterans' Memorial to honor our veterans as well as those who are currently serving our country. A color guard was provided by the Boy Scouts and our veterans. A reading of the names of Wayland veterans who made the supreme sacrifice was recited. The ceremony was well attended.

Nursing Home Visitations

Veterans confined in our local nursing homes in Wayland were visited on Valentine's Day and during the Christmas season. Encouragement and a small token were given to each veteran, expressing our appreciation for their sacrifices and service to our country.

HOUSING AUTHORITY

The Wayland Housing Authority (WHA) provides, maintains, administers, and advocates for housing for low- and moderate-income people in Wayland. Our 111 apartments at Bent Park and Cochituate Village house low-income elderly and disabled residents and our twenty-five scattered site units are home for low-income families. The WHA also administers the Section 8 Voucher Rental Assistance Program, which pays rent to private landlords for qualified low-income tenants. As of January 2012, when Bent Park was accepted into the federal portfolio, all of these programs are funded and regulated by the federal government through the U.S. Department of Housing and Urban Development (HUD).

We had mentioned in our previous annual report that the WHA was taking advantage of a rare opportunity to move administration and regulation of the Bent Park Apartments from the state to the federal government. By utilizing funds from the American

Reinvestment and Recovery Act and accomplishing certain updates and improvements with a HUD grant (i.e., new entry doors, improved handicapped ramps, and automatic door openers), we believe we have enhanced Bent Park's long-term financial viability.

We were grateful that HUD continued funding our Family Self-Sufficiency (FSS) program, which is designed to help Section 8 and public housing tenants to gain independence from reliance on public subsidy. Our FSS program, which now includes more than twenty Section 8 participants and seven public housing participants, is approaching full capacity. The WHA has helped FSS participants identify and enroll in appropriate training and educational programs; develop job-search strategies, documents, and skills; become gainfully employed; and become knowledgeable about managing their household finances so they can create a secure future for themselves and their families. Our successful program should be a model for other housing authorities and policy-makers, as it demonstrates that initiatives such as the FSS program can help address some of the systemic issues that inhibit people from gaining independence from government subsidies.

As a property owner, the WHA's top priorities include maintaining our properties so we can ensure the long-term availability of safe and sanitary housing for low-income people in Wayland. The WHA utilizes federal grants to fund capital improvements such as repointing the exterior brick of a section of the Cochituate Village Apartments that was built in 1910 and installing emergency lighting in the common hallways at Bent Park. Although the capital budget is enough to support a careful and deliberate replacement and major repair schedule, it is insufficient to undertake substantial modifications to our properties. Further, federal regulations restrict the WHA from implementing a savings plan to position the WHA to anticipate and accomplish unusually large projects. For these reasons, we expect to seek an appropriation from the Community Preservation Fund to support the installation of fire sprinklers and an updated fire alarm system at the Cochituate Village Apartments. We hope the Town will support this unusually large project as a way to preserve part of Wayland's history while also improving the safety of residents in this affordable housing.

HUD has once again named the WHA a "high performer" with regard to the Public Housing Assessment System (PHAS). The PHAS has four indicators: building and facility maintenance,

financial management, operational management, and management of capital fund improvements. We are pleased that the WHA received a score of 91 out of a possible 100 in for the fiscal year ending December 31, 2011.

Bent Park residents formed the Bent Park Tenant Council, which is intended to facilitate their working collectively and with the WHA on a variety of matters that affect their homes. By coming together, residents have a more defined role in addressing what happens in their community, and they also create a social support network.

The MetroWest Regional Transit Authority (MWRTA) inaugurated bus service to Bent Park and the Cochituate Village Apartments. Bus routes now connect WHA tenants (and others in Wayland) to local shopping centers and the MBTA transit system. We extend our thanks to Joe Nolan for facilitating this service for our tenants.

The WHA is pleased that Habitat for Humanity MetroWest/Greater Worcester is moving forward with its project, building affordable housing on land on Stonebridge Road that had been donated by the Town. The plan anticipates groundbreaking in April 2013; construction volunteers from the community will be welcomed then. Because Habitat for Humanity involves and relies upon the community in the entire home-building process, there are a number of opportunities for townspeople to contribute their time and talents (and money, too) to the project's success, including outreach to the town and communities of faith, fundraising, and planning. The WHA Board invites interested people to visit Habitat's website www.habitatmwgw.org. It is exciting to have a viable local non-profit's affordable housing initiative gaining momentum.

WHA Commissioner Russell Ashton represents the WHA and affordable housing interests on the Dudley Area Advisory Committee (DAAC). The DAAC was appointed by the Board of Selectmen to study the Dudley Pond area and determine its suitability for various uses, including construction of affordable housing units on Town-owned land there. We believe that this area can support a modest number of well-planned housing units while preserving open space and protecting Dudley Pond. It is our hope that the Town can take advantage of the process to address septic-related problems with existing private homes, create affordable homes, and designate land for preservation and passive recreation.



Charles Raskin

The WHA and affordable housing advocacy in Wayland lost a champion when Charles Raskin resigned from his position on the WHA Board of Commissioners. Our loss was underscored by the accolades that Charlie received from affordable housing organizations across the Commonwealth. Charlie received the Massachusetts Housing Partnership "Housing Hero" Award for his service to the cause of increasing the supply of affordable housing and rental apartments in Wayland. And the Massachusetts Chapter of the National Association of Housing and Redevelopment Officials awarded Charlie its Distinguished Service Award, honoring his 20-plus years of service as a Commissioner to the Wayland Housing Authority. We are inspired by his example and continue with this important work.

We welcomed some new faces to the WHA. The election put Kevin Goodwin (who had been appointed to fill Charlie Raskin's seat) and Jackie Ducharme (to fill the vacancy left by departing Commissioner Bret Francis) on the WHA Board of Commissioners. Also during the past year, the WHA gained new staff members Betsy Roszko (bookkeeper) and Wayland resident Lynn Poisson (Program Administrator).

Finally, the WHA is engaged in finding ways to encourage and perpetuate the creation of affordable housing in our community. One possible solution lies in the adoption of an affordable housing trust, with its members appointed by the Board of Selectmen.

Another approach may be through an independent non-profit organization dedicated to development and preservation of affordable housing in Wayland. We look forward to the townspeople's examination and discussion of our options, and we appreciate your continuing support of the WHA and affordable housing.

Mary Antes
 Russ Ashton
 Jackie Ducharme
 Kevin Goodwin
 Susan Weinstein
 Brian Boggia, Executive Director

YOUTH ADVISORY COMMITTEE

The Youth Advisory Committee oversees the Youth and Family Services Department, otherwise known as Wayland Youth and Family Services (WYFS). This board is comprised of representatives from the community as well as the police and school departments. Five categories of services are provided by the department: counseling; consultation; community education and prevention; information and referral; and crisis intervention. After hours emergency coverage is provided by Psychiatric Emergency Services in Framingham.

Confidential counseling services for children and their families are provided free of charge to Wayland children and their families. They are seen in our office, in the Town Building, at school, or at home if necessary. Issues may include typical problems encountered in daily living as families grow and change, such as communication problems, family conflict, stress management, depression and anxiety, suicidality, and coping with divorce, illness, and death. In addition, we offer evaluation and treatment for substance abuse. In collaboration with the Wayland Police and the High School, our Diversion Program offers a constructive alternative to court involvement for youth who are apprehended for non-violent illegal activities. We maintain an on-site presence at the high school to increase access for students and faculty. This year our staff took an active role in supporting the community as it coped with several significant adverse events.

Our staff is available on an informal basis to provide consultation on issues related to the development and

psychological wellbeing of children, teenagers, and families. Parents, school personnel, and others in our community who have ongoing contact with youth are invited to call.

Prevention and community education initiatives typically focus on topics related to developmental processes and mental and physical well-being of children and families. In collaboration with Friends of WYFS, WaylandCares, Parent/Teacher Organizations, and other Town departments, we provide lectures, workshops, and other informative events each year. This year our staff and members of the Friends of WYFS were active in organizing and participating in the Wellness Summit, a community wide educational event offering a large array of workshops on topics of interest to both students and adults. We also co-led discussion groups for parents of eighth graders, parents of freshmen, and parents of seniors to offer support and information addressing challenges in parenting at each of these stages of development. Conversations That Count are another parent offering, and center on providing up to date information and facilitated discussion on topics relevant to various stages of parenting. In conjunction with the National Depression Screening Day held annually in October, we provided a Depression Awareness event for high school students, to familiarize them with the symptoms and interventions for this debilitating but highly treatable illness.

In recent years, providing opportunities for community service has become an important part of our mission to support healthy development in Wayland youth. Each spring, we work with the High School to put on the annual Community Service Awards Ceremony, where this year we recognized 24 high school students for significant service over the previous twelve months. Also honored were members of the Wayland High School Building Committee, in recognition of the tremendous commitment they undertook in guiding the design, funding, and construction of the new high school. As in past years, our department offered an 8 week Summer Community Service Program in which 24 high school students volunteered, sometimes several times per week, at their choice of 11 potential service sites.

CULTURAL COUNCIL

Name of Applicant	Activity	Amount granted
Wayland Theater Concert Series	History of the Italian Song	\$982
Wayland Recreation Department	Family Science Night	\$750
The Discovery Museums - Acton	Especially for Me	\$250
Wayland Public Library	Making Music with Ellen Hoffman	\$450
Wayland Council on Aging	An Afternoon of Irish Entertainment	\$500
Wayland Council on Aging	The Ancient Silk Road	\$275
Janet Armentano, WHS	Digital Camera Purchase	<u>\$493</u>
Total		<u>\$3700</u>

CABLE ADVISORY COMMITTEE

The Cable Advisory Committee (CAC) consists of a group of Town residents who advise the Board of Selectmen (BoS) on matters relating to the Town’s cable television and related cable services. Under applicable law, the BoS is the official “Issuing Authority” for the Town’s cable licenses.

The CAC has an authorized complement of eight members. During the fiscal year, the CAC was saddened by the sudden death of its Chair, Steve Allen. Phil Radoff agreed to serve as acting Chair until such time as a replacement Chair is identified. There are currently only three active members--Phil Radoff, Tom Klem, and Richard Turner--and five vacancies. Selectman Steve Correia has continued as his Board’s liaison with the CAC. The CAC has recommended a reduction in the number of authorized members from eight to five.

Wayland has two cable television (CATV) providers, Comcast and Verizon, each of which has signed a license agreement with the Town that is currently in effect.

A payment of \$30,000 to the Town received from Verizon had been negotiated by the CAC in the prior

fiscal year to help defray costs of the equipment needed to carry the video return over the Municipal Area Network (MAN) rather than the I-Net. The MAN is a fiber network linking all the Town’s schools and most Town Buildings that was completed last year to replace the previous coaxial I-Net.

The studio in which WayCAM operates was demolished in the transition from the old to the new high school and has been relocated on the grounds of

the new high school. Both the Comcast Renewal License and the Verizon License provide for the continued provision of cable service from the new location. The CAC continued to support the WayCAM relocation and its implementation by the cable licensees.

The CAC continues to monitor the cable providers’ compliance with their respective obligations under their licenses. The CAC notes that Verizon installed all of the required ten basic service drops to the Town’s municipal buildings. Comcast provided all set-top boxes required by its conversion from analog to digital format at all locations specified in the Renewal License. Verizon and Comcast now each carry three WayCAM PEG (Public, Education, Government) channels. These channels enable residents to create local programming and cablecasting of school events and Town government proceedings.

Verizon was scheduled to complete availability of CATV throughout the Town, with few exceptions, by early 2012, but did not do so. Verizon later reported that buildout was completed by early July 2012. The CAC has been monitoring Verizon’s obligations in this regard. This activity is ongoing.

The CAC completed and obtained BoS approval for a formal Mission Statement which, along with copies of the current licenses, is posted on the CAC’s pages on the Town website. The CAC has similarly posted an explanation of the effect of the Renewal License on Comcast subscriber charges.

The CAC supported the Attorney General’s proposed amendments to the Open Meeting Law to permit remote participation by committee members at committee meetings.

WAYLAND COMMUNITY ACCESS AND MEDIA INC. (WAYCAM)

Wayland Community Access and Media, Inc. (WayCAM) is the independent, non-profit corporation that oversees the activities of Wayland's local access station, and broadcasts on Comcast Channels 8, 9, 99; and on Verizon Channels 37, 38, 39. WayCAM has two full-time employees, Jim Mullane, Executive Director; and Mark Foreman, Production Coordinator, hired in September, 2012. They are assisted by a number of volunteers, both residents and students.

I am pleased and very proud to report that 2012 has been a very busy and exciting year for WayCAM. During the past year, despite interruptions from the studio move, the number of programs on the Wayland Channel has again risen, from 475 to 484 for the 12 months ending August 31st of last year). This is an increase not only in educational and public interest coverage but also in the broadcast of public meetings.

WayCAM's mandate is to broadcast Annual and Special Town Meetings, but we also regularly broadcast Board of Selectmen and School Committee meetings, other Town boards' meetings, as well as activities relating to other topics of general interest to the Town, and numerous public shows produced by community members. WayCAM has expanded our programs in all categories. WayCAM's educational programs give unique technical training to our young people, not only in television production but also in the areas of graphic arts, advertising, electronics and performing arts. Students were involved in 228 productions this year, filling 480 crew positions, including both live and taped shows, in WayCAM's studio courses, and across the district. Programs included commentaries, school sports, school concerts, awards, graduation, original plays, numerous government and public access programs; plus training in studio-, interviewing- and camera-technique for students of the prized student news site, WSPN.com. WayCAM helps to build students' self-esteem and confidence in their own skills, and helps to inspire creativity and imagination as it enriches their school experience.

In May 2012, WayCAM awarded two scholarships to graduating WHS seniors Evan Barber and Riley Starr. The annual cash award is funded by

membership dues and program duplication fees. That brings our total to nine scholarships in five years. WayCAM's Web site, www.waycam.tv, and WayCAM-On-Demand, which enables residents to view programs at their convenience, are becoming more popular and visited regularly for a wide variety of program interests. Our On-Demand site maintains a year's worth of WayCAM programs on-line. WayCAM has just completed a Web site redesign, which went live in October, 2012. Visitors are invited to subscribe to the site to receive program updates, such as TV schedules, automatically.

During 2012 the Board implemented the majority of the Executive Director's capital equipment plan for the new studio, and approved the hiring of our first full-time employee, and oversaw the completion of the new studio facilities.

In total, over the next 10 years WayCAM will invest upwards of \$650,000 of its income from cable revenues to support Wayland's growing Community Media Center. This investment has begun, not only in the studio area itself, but also in a new, 5-camera installation and control center integrated into the just renovated Field House to cover Town Meeting and numerous sporting events. The first was held just last month. Other investments are into new field location equipment, establishment of a new 'mini-studio' in the Senior Center, and upgrades to our broadcast equipment in the Selectmen's meeting room, the School Committee conference room, and four locations within the new Wayland High School.

With the new channels, in combination with the Town's and School Department's new, fiber Municipal Area Network (MAN) to carry our signals, WayCAM will now be able to broadcast live, up to two simultaneous programs, even as we record up to three additional programs. Demand for WayCAM to cover more Town programs continues to increase. Now we will have the technical capability to respond, but will still depend even more on resident volunteers to meet that demand.

WayCAM's Board is hardworking and dedicated, and meets monthly to oversee the corporation's finances and operations, and monitor its policies and procedures. Members consist of Ken Isaacson,

president; Richard Turner, clerk; Susan Koffman, treasurer; Carl Mikkelsen; Erin Dalbec, recording secretary, appointed by the Superintendent of Wayland schools; Jerry Boos and Frank Fuller, appointed by the Selectmen.

With the expiration of her third term as a member of the WayCAM Board, Susan Koffman has completed her service to WayCAM, as both a Board member and as treasurer. We thank her for her service.

Executive Director Jim Mullane has created a full description of WayCAM's achievements this past year, which are outlined in his own annual report to the directors.

Respectfully submitted,



Ken Isaacson
President, and Chair, Board of Directors

PRESIDENTIAL PRIMARY ELECTION – MARCH 6, 2012
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Eligible Voters:	8957
Total Votes Cast:	1405
Percent of Voters:	15.7%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>DEMOCRAT</u>					
<u>PRESIDENTIAL PREFERENCE</u>					
Blanks	0	0	3	1	4
Barack Obama	81	79	55	71	286
No Preference	1	3	0	3	7
Write-Ins	2	1	0	1	4
TOTALS	84	83	58	76	301

<u>STATE COMMITTEE MAN</u>					
Blanks	27	27	15	18	87
Bill Bowles	56	56	43	57	212
Write-Ins	1	0	0	1	2
TOTALS	84	83	58	76	301

<u>STATE COMMITTEE WOMAN</u>					
Blanks	24	28	15	18	85
Ellen L. Parker	59	55	43	58	215
Write-Ins	1	0	0	0	1
TOTALS	84	83	58	76	301

<u>DEMOCRAT TOWN COMMITTEE</u>					
Jonathan F. Saxton	58	50	39	50	197
Hope G. Podell	54	45	36	48	183
J. Michael Gilbreath	54	47	36	48	185
Stephen Garone	55	52	39	45	191
Joan Blair	61	49	37	54	201
Lois Doerr	60	47	38	52	197
Susan Smith Hager	54	44	37	48	183
Rodney J. Hager	53	43	36	45	177
Stas Gayshan	53	46	39	49	187
Cathaleen L. Ashton	55	46	38	51	190
Ann T. Cook-Frantz	55	45	34	47	181
Joanne T. M. Berry	62	56	41	51	210
Sheila J. Loayza	54	44	36	49	183
Michael Bate	55	46	38	49	188
Irene N. Chang	54	45	39	48	186
Sylvia L. Dickens-Lurowist	57	45	36	49	187
Matthew M. Shear	60	48	38	49	195
Karen Kelly Krowne	57	45	39	51	192
Michael Lewis Tichnor	57	50	40	47	194
Bonnie L. Gossels	64	46	38	55	203
Elaine F. Gossels	65	48	39	57	209

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
Werner F. Gossels	70	51	40	55	216
Barbara S. Fox	56	45	39	49	189
Betty J. Salzberg	60	47	36	51	194
Sandra L. Coy	54	52	36	51	193
Thomas P. Conroy	69	57	47	51	224
Daniel F. Goessling	57	52	40	49	198
Write-Ins	1	1	1	2	5

REPUBLICAN**PRESIDENTIAL PREFERENCE**

Blanks	0	0	1	0	1
Ron Paul	21	32	24	13	90
Mitt Romney	218	192	172	276	858
Rick Perry	0	2	0	1	3
Rick Santorum	24	19	24	14	81
Jon Huntsman	3	2	3	4	12
Michele Bachmann	0	2	0	1	3
Newt Gingrich	10	12	11	11	44
No Preference	0	1	0	0	1
Write-Ins	1	0	0	0	1
TOTALS	277	262	235	320	1094

STATE COMMITTEE MAN

Blanks	127	82	79	121	409
Marc S. Conroy	34	45	32	50	161
Carl Nelson	93	103	101	122	419
Earl H. Sholley	23	32	22	25	102
Write-Ins	0	0	1	2	3
TOTALS	277	262	235	320	1094

STATE COMMITTEE WOMAN

Blanks	150	110	94	130	484
Linda K. Jewell	59	81	61	92	293
Patricia Saint Aubin	68	70	80	97	315
Write-Ins	0	1	0	1	2
TOTALS	277	262	235	320	1094

REPUBLICAN TOWN COMMITTEE

John C. Toto	101	112	93	130	436
Jeffrey A. Horan	92	97	87	117	393
Jane S. Murch	107	100	88	130	425
Robert E. Murch	112	97	86	129	424
Elizabeth A. Salerno	103	107	93	130	433
Jason Scott Roberts	93	103	91	121	408
Edward M. Safran	98	97	92	116	403
Colin Sweeney Meiselman	102	96	81	115	394
James J. Morrissey, Jr.	97	96	85	118	396
Martha Lenore Wardle	96	94	83	121	394

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
Glenn H. Sacra	127	102	95	137	461
Anne L. Scarpato	96	106	94	122	418
Alan J. Reiss	113	122	105	144	485
Kent E. George	93	103	88	121	405
Jeffrey S. Baron	104	103	105	131	443
James Paul Girolamo	99	96	81	121	397
Lucile Pillow Hicks	133	113	93	161	500
Susan W. Pope	191	154	130	206	681
Alan O. Vogt	107	95	85	121	408
Anthony Vincent Boschetto	109	104	110	136	459
Kathleen Roberta Boschetto	108	105	110	131	454
Nancy N. Keith	115	98	90	129	432
William A. Currier	97	111	86	118	412
Geoffrey E. Smith	95	100	87	116	398
Matthew Alexander Rijk	95	95	87	115	392
Write-In	2	3	3	7	15
<u>GREEN-RAINBOW</u>					
<u>PRESIDENTIAL PREFERENCE</u>					
Blanks	0	0	0	0	0
Kent Mesplay	0	1	0	0	1
Jill Stein	1	2	2	2	7
Harley Mikkelson	0	0	0	0	0
No Preference	0	1	0	0	1
Write-Ins	1	0	0	0	1
TOTALS	2	4	2	2	10
<u>STATE COMMITTEE MAN</u>					
Blanks	2	4	2	2	10
Write-Ins	0	0	0	0	0
TOTALS	2	4	2	2	10
<u>STATE COMMITTEE WOMAN</u>					
Blanks	2	4	2	2	10
Write-Ins	0	0	0	0	0
TOTALS	2	4	2	2	10
<u>TOWN COMMITTEE</u>					
Write-Ins	0	0	2	0	2

WAYLAND ANNUAL TOWN ELECTION – APRIL 3, 2012

Eligible Voters:	9008
Total Votes Cast:	1948
Percent of Voters:	21.6%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>BOARD OF SELECTMEN (2) 3 YR</u>					
Blanks	65	75	43	65	248
Susan W. Pope	289	185	138	273	885
Christopher I. Brown	230	183	109	260	782
Edward J. Collins	255	278	194	204	931
Douglas J. Leard	265	339	242	202	1048
Write-Ins	0	2	0	0	2
TOTALS	1104	1062	726	1004	3896
<u>SCHOOL COMMITTEE (2) 3 YR</u>					
Blanks	368	404	233	354	1359
Malcolm L. Astley	402	354	248	365	1369
Ellen M. Grieco	326	298	244	275	1143
Write-Ins	8	6	1	10	25
TOTALS	1104	1062	726	1004	3896
<u>BOARD OF ASSESSORS (2) 3 YR</u>					
Blanks	475	470	305	472	1722
Mary R. Upton	328	339	225	278	1170
Zachariah L. Ventress	301	253	196	253	1003
Write-Ins	0	0	0	1	1
TOTALS	1104	1062	726	1004	3896
<u>LIBRARY TRUSTEES (2) 3 YR</u>					
Blanks	423	399	270	384	1476
Sally Y. Cartwright	338	334	236	311	1219
Nancy J. Jahnke	343	329	220	307	1199
Write-Ins	0	0	0	2	2
TOTALS	1104	1062	726	1004	3896
<u>BOARD OF HEALTH (2) 3 YR</u>					
Blanks	486	494	339	485	1804
Michael James Bean	312	285	199	248	1044
Cynthia C. Hill	305	282	188	270	1045
Write-Ins	1	1	0	1	3
TOTALS	1104	1062	726	1004	3896
<u>PLANNING BOARD (1) 5 YR</u>					
Blanks	227	230	156	192	805
Kevin Francis Murphy	323	301	206	308	1138
Write-Ins	2	0	1	2	5
TOTALS	552	531	363	502	1948

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>BOARD OF PUBLIC WORKS (2) 3 YR</u>					
Blanks	521	533	328	476	1858
Jonathan L. Mishara	291	273	209	263	1036
Robert L. Goldsmith	291	256	189	263	999
Write-Ins	1	0	0	2	3
TOTALS	1104	1062	726	1004	3896
<u>BOARD OF PUBLIC WORKS (1) 1 YR</u>					
Blanks	231	205	148	219	803
Michael Price Lowery	321	325	215	281	1142
Write-Ins	0	1	0	2	3
TOTALS	552	531	363	502	1948
<u>RECREATION COMMISSIONER (2) 3 YR</u>					
Blanks	213	250	192	242	897
Stas Gayshan	239	218	163	158	778
Thruston Wright, III	315	280	191	249	1035
Gary J. Carvalho	165	131	83	152	531
Mark B. Lucier	172	182	97	202	653
Write-Ins	0	1	0	1	2
TOTALS	1104	1062	726	1004	3896
<u>COMMISSIONER OF TRUST FUNDS (1) 3 YR</u>					
Blanks	197	205	153	192	747
David C. D'Orlando	354	325	210	309	1198
Write-Ins	1	1	0	1	3
TOTALS	552	531	363	502	1948
<u>HOUSING AUTHORITY (1) 5 YR</u>					
Blanks	196	200	134	191	721
Mary M. Antes	356	328	228	309	1221
Write-Ins	0	3	1	2	6
TOTALS	552	531	363	502	1948
<u>HOUSING AUTHORITY (1) 2 YR</u>					
Blanks	250	225	149	223	847
Kevin S. Goodwin	301	305	214	278	1098
Write-Ins	1	1	0	1	3
TOTALS	552	531	363	502	1948
<u>HOUSING AUTHORITY (1) 1 YR</u>					
Blanks	119	75	85	120	399
Jacqueline C. Ducharme	182	315	195	176	868
Laurie A. Hojlo	250	141	83	205	679
Write-Ins	1	0	0	1	2
TOTALS	552	531	363	502	1948

**TOWN OF WAYLAND
SPECIAL TOWN MEETING BY PETITIONERS
NOVEMBER 17, 2011**

DATE:

Thursday, November 17, 2011

ARTICLES DISPOSED OF:

1,2,3,4

RETURN OF SERVICE**MIDDLESEX, s.s.****NOVEMBER 17, 2011**

To any of the Constables of the Town of Wayland, Greetings:

I, Louis V. Gaglini, duly qualified constable of the Town of Wayland, do hereby affirm and certify that I have posted the Warrant for the Special Town Meeting to be held on Thursday, November 17, 2011, by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Public Library and the Happy Hollow School, by posting fourteen (14) days at least before the date appointed for the posting of the Warrant for the Special Town Meeting. Posting was done November 3, 2011.

VOTES ENACTED:**THURSDAY, NOVEMBER 17, 2011 AT THE WAYLAND MIDDLE SCHOOL****DENNIS J. BERRY, MODERATOR:**

Pursuant to the Warrant dated November 2, 2011, signed by, Joseph F. Nolan, John Bladon, Steven J. Correia, Susan W. Pope and Thomas J. Fay, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Special Town Meeting met this day at Wayland Middle School, and at 7:31 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA:**Article 3, page 10, third full paragraph:****Delete:**

To give some historic perspective, a chart of free cash balances since 1994 is posted on the Town website and shown in Appendix C.

Replace:

To give some historic perspective, a chart of free cash balances as a percentage of the budget since 1994 is posted on the Town website and shown in Appendix C.

Article 4, page 11, first paragraph:

To determine whether the Town will vote to amend its vote under Article 6 of the Warrant for the ~~2012~~ 2011 Annual Town Meeting relative to the Fiscal Year 2012 Omnibus Operating Budget by decreasing the amount to be raised by taxation by \$1,000,000 and increasing the amount to be transferred from the unreserved fund balance of the General Fund by \$1,000,000, without making any changes to the amounts appropriated under said Article 6.

Article 4, page 12, second paragraph:**Delete:**

To give some historic perspective, a chart of free cash balances since 1994 is posted on the Town website and shown in Appendix C.

Replace:

To give some historic perspective, a chart of free cash balances as a percentage of the budget since 1994 is posted on the Town website and shown in Appendix C.

**ARTICLE 1: ENABLE AND FUND ELECTRONIC VOTING AT TOWN MEETING
 THROUGH CALENDAR YEAR 2014**

Sponsored by: Petitioners

Estimated cost \$135,000

To determine whether the Town will vote to authorize and direct the Board of Selectmen to obtain an electronic voting service for all town meetings through calendar year 2014, to appropriate a sum of money therefor, and to determine whether said appropriation shall be provided by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, or otherwise.

MOTION:

Alan J. Reiss moved and was duly seconded that the Town adopt the following resolution:

WHEREAS, citizens reacted favorably to the trial use of electronic voting at the 2011 Annual Town Meeting; and,

WHEREAS, the Board of Selectmen and Finance Committee have committed operating budget funds to finance electronic voting for the 2012 Annual Town Meeting; and,

WHEREAS, citizens have petitioned for funding to assure electronic voting for all town meetings conducted in calendar years 2012, 2013 and 2014; and,

WHEREAS, the Finance Committee has identified a multi-year funding issue of sufficient concern to petitioners to seek an alternative expression of support for electronic voting.

NOW, THEREFORE, BE IT RESOLVED that town meeting supports the use of electronic voting at the 2012 Annual Town Meeting and the idea of developing an appropriate mechanism to provide electronic voting at all town meetings through calendar year 2014. This town meeting encourages elected and appointed officials and professional staff to work with the Moderator's Electronic Voting Implementation sub-committee (ELVIS 2.0) to explore options to assure provision of electronic voting through calendar year 2014 and to report to the 2012 Annual Town Meeting.

VOTED:

MOTION CARRIED

**ARTICLE 2: AMEND CHAPTER 19 OF THE TOWN CODE: REQUIRE TAX RATE
 PUBLIC HEARING**

Sponsored by: Petitioners

To determine whether the Town will vote to amend Chapter 19 of the Town Code by adding the following new section thereto: "At least seven days before any information pertaining to fixing any tax rate for any fiscal year is submitted to the Commissioner of Revenue for approval, the Board of Assessors shall conduct a public hearing to give interested citizens an opportunity to be heard concerning the proposed tax rate(s). At least seven days before the hearing, such information, together with the date, time, and place of the hearing, shall be posted on the Town's website and in a conspicuous place in the Wayland Town Building."

MOTION:

Donna E. Bouchard moved and was duly seconded that the Town vote to pass over this article.

VOTED ON MOTION TO PASS OVER: UNANIMOUSLY IN FAVOR

ARTICLE 3: AMEND FY2012 BUDGET FUNDING SOURCES

Sponsored by: Petitioners

To determine, notwithstanding any prior action of this or any other town meeting, whether the Town will reconsider the sources of funding the Fiscal Year 2012 operating budget by reducing the portion of the budget to be raised by taxation and increasing the portion to be transferred from unreserved fund balance (i.e., free cash), leaving the total budget unchanged. This article calls only for reconsidering the funding of the operating budget (so as to achieve a reduction in the real estate tax rate) and not the budget itself.

MOTION:

Kent E. George moved and was duly seconded that the Town vote that the funding of the Fiscal Year 2012 Omnibus Operating Budget, as originally voted at the 2011 Annual Town Meeting, be amended by decreasing the amount to be raised by taxation by \$4,000,000. and increasing the amount to be transferred from the unreserved fund balance of the General Fund by \$4,000,000.

1st MOTION TO AMEND MAIN MOTION:

Thomas J. Fay moved and was duly seconded that the Town vote to amend the main motion concerning warrant article 3 by replacing the \$4M figure with the figure \$2.25M.

MOTION TO TERMINATE DEBATE:

Judy A. Bennett moved and was duly seconded that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON 1st MOTION TO AMEND MAIN MOTION: MOTION NOT CARRIED

2nd MOTION TO AMEND MAIN MOTION:

John C. Dyer moved and was duly seconded that the Town vote to amend the main motion by recommending \$3.3M.

MOTION TO TERMINATE DEBATE:

Perry R. Smoot moved and was duly seconded that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON 2ND MOTION TO AMEND MAIN MOTION: MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:

Mark A. Santangelo moved and was duly seconded that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON MAIN MOTION: MOTION CARRIED

The Moderator recognized the in-house technical sound crew and WAYCAM volunteers followed by a round of applause.

WAYCAM

Jim Mullane
Jonah Camiel
Richard Turner, Director
Thomas Turner, A.D.
Corey Saunders

IN-HOUSE TECHNICAL CREW

Albie Cincotti
Jeffrey Wadsworth
Roksana Habibi
Benjamin Fogg

ARTICLE 4: AMEND FY2012 BUDGET FUNDING SOURCES

Sponsored by: Board of Selectmen

To determine whether the Town will vote to amend its vote under Article 6 of the Warrant for the 2012 Annual Town Meeting relative to the Fiscal Year 2012 Omnibus Operating Budget by decreasing the amount to be raised by taxation by \$1,000,000 and increasing the amount to be transferred from the unreserved fund balance of the General Fund by \$1,000,000, without making any changes to the amounts appropriated under said Article 6.

MOTION:

Thomas J. Fay moved and was duly seconded that the Town vote to pass over this article.

VOTED ON MOTION TO PASS OVER:

MOTION CARRIED

TELLERS ASSIGNED FOR SPECIAL TOWN MEETING

<u>NAME</u>	<u>ADDRESS</u>
Clifford W. Lewis	33 Claypit Hill Road
Richard A. Gagney, Jr.	11 Caulfield Road
Phillip A. Langsdorf	29 Joyce Road
Virginia Steel	22 Sylvan Way
Judith Currier	22 Algonquin Path
Karen Kelly Krowne	45 Woodridge Road
Mathias Leupold	246 Old Connecticut Path

The Meeting adjourned at 9:32P.M. sine die.

Attendance: 861

Respectively Submitted,

Lois M. Toombs, CMC
Town Clerk

**TOWN OF WAYLAND
ANNUAL TOWN MEETING
APRIL 9, 2012**

DATE:

April 09, 2012
 April 10, 2012
 April 11, 2012
 April 12, 2012
 April 23, 2012

ARTICLES DISPOSED OF:

1, 2, 3, 4, 5, 6, 7
 8
 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19
 20, 21, 22, 23, 24, 25, 26, (27 not disposed)
 27, 28, 29, 30, 31

RETURN OF SERVICE

MIDDLESEX, s.s.

APRIL 9, 2012

To any of the Constables of the Town of Wayland, Greetings:

I, Louis V. Gaglini, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 3, 2012, together with the Warrant for the Annual Town Meeting to be held on Monday, April 9, 2012 by my posting copies thereof at the Wayland Town Building, Cochrutuate Fire Station or the Cochrutuate Post Office, Wayland Public Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting. Posting was done March 20, 2012.

**VOTES ENACTED:
MONDAY, APRIL 9, 2012 AT THE WAYLAND MIDDLE SCHOOL**

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 19, 2012, signed by John Bladon, Steven J. Correia, Thomas J. Fay, Joseph F. Nolan, and Susan W. Pope, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland Middle School, and at 7:30P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA:

Article 8, page 47, top of page:

Delete:

2) For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 6 at the Annual Town Meeting, as follows:

Replace:

2) For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 8 at the Annual Town Meeting, as follows:

Article 8, page 54, Capital Budget – FY2013

Delete:	14	ZONE 2 WELL TESTING	WC	50,000
Replace:	14	CAPTURE ZONE ANALYSIS	WC	50,000

Article 10, top of page 73, make the following correction:

Delete: **QUANTUM OF VOTE:** Majority – see Massachusetts General Laws Chapter 40A, Section 5.
 Replace: **QUANTUM OF VOTE:** Two-thirds – see Massachusetts General Laws Chapter 40A, Section 5.

Article 24, page 98, make the following correction:

Referenced section numbers should read 508.1, 508.2 and 508.3 (not 50B.1, 50B.2 and 50B.3)

Article 24, page 100, make the following correction:

Delete: **QUANTUM OF VOTE:** Majority – see Massachusetts General Laws Chapter 40A, Section 5.
 Replace: **QUANTUM OF VOTE:** Two-thirds – see Massachusetts General Laws Chapter 40A, Section 5.

Article 25, page 100, make the following correction to the title of the article (and also in Table of Contents, Article 25):

Delete: **AMEND ZONING BYLAW SECTION 198-1102.1.2.1.4: DEFINITION OF SERVICE STATIONS**

Replace: **AMEND ZONING BYLAW SEC. 198-1102.1.4.1.4 AND 198-1102.1.4.1.7 GOVERNING SERVICE STATIONS**

ERRATA SUBMITTED BY FINANCE COMMITTEE:

Article 4, page 32, top of page

Based on information provided by the Finance Committee, the Finance Committee comment and graph at the top of page 32 are revised to read as follows: In the State of Massachusetts there are an estimated 281 town finance committees^[1] of which 232 (83%) are appointed, 43 (15%) are elected and 6 (2%) are both appointed & elected.

¹ Data includes Massachusetts Municipal Association - Association of Town Finance Committees 2007 Survey Data

APPENDIX B, pages 121-124, MASSACHUSETTS FINANCE COMMITTEES BY TOWN

Note the following changes: Towns with elected finance committees not previously identified: Hancock, Hubbardston, Leverett, Middlefield, Monroe, New Braintree, Russell and Windsor. Towns with appointed finance committees previously identified as appointed or other method: Edgartown, Freetown, Goshen, Holliston and Tisbury.

ERRATA SUBMITTED BY PETITIONERS:

Article 4, page 32, top of page

Delete: 31 are elected

Replace: 42 are elected

Article 4, page 32, graph

Delete: Graph

Replace: Corrected graph

APPENDIX B, pages 121-124

MASSACHUSETTS FINANCE COMMITTEES BY TOWN

Delete the following 13 Massachusetts towns or cities having a Council-Manager or Mayor form of government

Amesbury Attleboro Barnstable Beverly Bridgewater Gloucester
 Lawrence Leominster Newburyport Newton North Adams Weymouth
 Winthrop

Delete “appointed” and replace with “elected” for the following towns:

Edgartown Freetown Goshen Holliston
Hubbardston Leverett Middlefield New Braintree
Tisbury

Add the following towns and designate that they have elected Finance Committees:

Hancock
Russell
Windsor
Monroe

**TOWN OF WAYLAND
ANNUAL TOWN MEEETING
APRIL 9, 2012
REVISED FINANCE COMMITTEE REPORT**

To the Residents of Wayland:

Since the Warrant went to print, the Finance Committee has received new information twice and as a result has revised the FY2013 recommended budget.

On March 28, 2012, the Finance Committee voted to reconsider the operating budget in light of new information. After considering the new information, the Finance Committee voted to reduce the FY2013 Operating Budget request by \$2,335,571 by adjusting the pension (Retirement) and OPEB (Unclassified: Insurance 32B) budget requests to the actuarially suggested amounts. The net effect is to reduce the Retirement contribution by \$1,450,571 and the OPEB contribution by \$885,000. The two changes are shown on the next page in the same format as the operating budget in Article 8, page 53 and are supplemental to the information provided in the Warrant.

On April 5, 2012, the Finance Committee voted to reconsider both the operating and capital budgets based on new information. First, we reconsidered the funding source for the Middle School roof capital request. We learned that there was borrowing capacity within the tax levy, so this borrowing could be accomplished without a debt exclusion vote. The Finance Committee voted 3-2 to fund the Middle School roof with borrowing rather than free cash. Additionally, on Monday, April 2, the Board of Assessors voted to release \$1,348,000 to the Overlay Surplus account. With this new information, the Finance Committee reconsidered the source of funding for the FY2013 operating budget. By a vote of 4-0-1, the Committee decided to apply an additional \$1,500,000 free cash and \$1,300,000 overlay surplus to the FY2013 operating budget. The Finance Committee recommends the revised FY2013 operating budget with a vote of 4-0-1.

In total, for a FY2013 operating budget of \$66,949,951, the Finance Committee recommends appropriating \$4,800,000 in free cash and \$1,720,000 from the overlay reserve account for a total of \$6.52 million or approximately 10%. All of these changes will result in a tax decrease of approximately 4.55% or about \$510 less per average house valued at \$600,000. The resulting tax rate is estimated at \$18.15.

In implementing these changes, the Finance Committee focused on two of eight strategy points as reported in the Warrant on page 5:

- Continue to address the long-term liabilities of pension and other post-employment benefits (OPEB) and to continue to control healthcare costs
- Maintain free cash at a target of 7.5% of the operating budget for future flexibility

Looking forward to FY2014, the Finance Committee estimates a tax increase of about 10% to maintain a level budget (not level services), with no COLA increases for staff. The percentage increase is so relatively high because we will not have another \$6.5 million of cash to apply to the operating budget next year. However, no Proposition 2

½ override will be required. Further, this percentage increase does not take into account any tax increase due to a debt exclusion for a new DPW building or other capital items.
 The tables and information on the following pages update the information in your Warrant. Page references to the original information are provided for cross-referencing.

Respectfully submitted,

Cherry Karlson, Chair
 Paul Grasso
 Tom Greenaway
 David J. Gutschenritter

Sam H. Peper
 Richard M. Stack
 Bill Steinberg, Vice Chair

Revised Operating Budget

Originally shown in the Warrant on page 53.

FISCAL YEAR 2013 BUDGET		EXPENDED FY 2011	APPROPRIATE D FY 2012	ORIGINALLY REQUESTED FY 2013	ADJUSTED REQUEST FY 2013
RETIREMENT					
	PURCHASE OF SERVICES	\$3,140,204	\$3,420,633	\$4,621,627	\$3,171,056
58	TOTAL EXPENSES	\$3,140,204	\$3,420,633	\$4,621,627	\$3,171,056
	TOTAL RETIREMENT	\$3,140,204	\$3,420,633	\$4,621,627	\$3,171,056
UNCLASSIFIED					
	INSURANCE 32B	\$7,348,140	\$7,640,000	\$8,050,000	\$7,165,000
59	TOTAL UNCLASSIFIED	\$8,870,505	\$10,657,000	\$9,972,000	\$9,087,000
	TOTAL GENERAL FUND BUDGET	\$61,757,995	\$67,257,456	\$69,285,522	\$66,949,951
	GRAND TOTAL OMNIBUS BUDGET	\$65,306,722	\$71,261,997	\$73,453,823	\$71,118,252

Use of Free Cash

By state law, a Town can only appropriate free cash in the amount of its last certification. The following chart has been updated (all changes are footnoted) and reformatted to reflect the most recent information available to the Finance Committee as of April 5, 2012. The original chart appears in the Warrant on page 20:

Finance Committee Estimation of Free Cash Balances a/o 6-30-12

		Revised Budget	
A	Certified Balance a/o June 30, 2011	\$10,304,704	
B	Additional Free Cash Used in FY2012	\$4,000,000	
C	Starting Balance for FY2013 Activity	\$6,304,704	Maximum amount that can be applied to FY13 budget

Uses of Free Cash for FY2013 Budget

Articles:			
D	Current Year Transfers	\$29,585	
E	DPW design	\$725,000	
F	Pre-permitting Septage site	\$360,000	
G	Labor contract review	\$16,000	
H	Audit of SC Revolving Accounts	\$30,000	
I	Audit Committee	\$40,000	
J	Budget (capital): DPW - Archeological review of North Cemetery	\$20,000	
K	Budget (capital): DPW Roads - capital improvement	\$200,000	
L	Budget (operating): Used to balance the operating budget (1)	\$4,800,000	
M	Total Projected Cash Use at ATM	\$6,220,585	
N	Remaining Free Cash after ATM	\$84,119	
		Maximum	Minimum
	Additions to Free Cash by June 30		
O	FEMA reimbursement	\$750,000	\$750,000
P	Overlay released by Assessors (2)	\$1,500	\$1,500
Q	Overlay released by Assessors 4-2-12 (3)	\$48,000	\$48,000
R	Transfer Station capital project completed	\$350,000	\$350,000
S	HS Repair funds capital project completed	\$218,174	\$218,174
T	Various capital projects completed - municipal	\$100,000	\$100,000
U	Various capital projects completed - school (4)	\$210,000	\$210,000
	Additions to Free Cash (likely or unknown timing)		
V	Additional local receipts - underestimated by 10% (planned)	\$350,000	\$ -
W	School expense turnbacks based on 2Q reporting (5)	\$945,946	\$545,946
X	Municipal expense turnbacks based on 2Q reporting	\$1,600,000	\$ -
Y	Chp 90 Reimbursement	\$300,000	\$ -
Z	Projected Free Cash Range a/o 6-30-12	\$4,957,739	\$2,307,739
AA	Percent of FY2013 operating budget	7.21%	3.36%

NOTES

- (1) FinCom voted on 3-28-12 to increase by \$100,000.
- (2) FinCom voted 3-28-12 to appropriate \$420,000.
- (3) Assessors voted to release an additional \$1,348,000 on 4-2-12; \$1.3 million appropriated.
- (4) New information from the SC meeting on 3-26-12.
- (5) Includes \$545,946 of SC revolving funds turnback; new info 3-26-12.

The Finance Committee’s goal is to have free cash certified at approximately 7.5% of operating budget. Estimating balances of cash is not an exact science. Based on our best information and assuming all the Town meeting articles

are approved, the Finance Committee projects free cash to be at \$4.9 million or 7.2% of budget as of June 30, 2012. Depending upon a number of factors, it is possible that the cash balance could be as low as \$2.3 million or 3.4% of budget.

Tax Impact

For FY2013, on average, property taxes will decrease by approximately 4.55%, or \$510 per household based upon an average house value of \$600,000.

Financial Charts

As a result of making these operating budget and funding source changes, the charts in the Warrant required updating and are shown below.

Table 1 originally appears in the Warrant on pages 7 and 8; changes are shown in **bold**.

Description	Budget FY2012	Budget FY2013	Difference	%Change
Real Estate Taxes				
Tax Levy	\$47,909,450	\$45,810,337	-\$2,099,113	
Allowance for 2.5%	\$1,330,386	\$1,381,457	\$51,071	
Debt Exclusion	\$5,561,917	\$5,798,792	\$236,875	
New Tax Levy Growth	\$712,447	\$550,000	-\$162,447	
Total Real Estate Taxes	\$55,514,200	\$53,540,586	-\$1,973,614	-3.6%
State Revenues	\$4,394,008	\$4,067,106	-\$326,902	-7.4%
Local Receipts	\$4,150,000	\$4,175,000	\$25,000	0.6%
Water Receipts	\$3,403,133	\$3,500,334	\$97,201	2.9%
Enterprise Receipts	\$601,408	\$667,967	\$66,559	11.1%
Free Cash	\$4,500,000	\$4,800,000	\$300,000	6.7%
Other Available Funds	\$485,182	\$2,199,384	\$1,714,202	353.3%
Total Revenue	\$73,047,931	\$72,950,377	-\$97,554	-0.1%

Table 2 originally appears in the Warrant on page 8; changes are shown in **bold**.

Description	Budget FY2012	Budget FY2013	Difference	% Change
General Fund Budget	\$67,257,456	\$66,949,951	-\$307,505	-0.5%
Water Fund Budget	\$3,403,133	\$3,500,334	\$97,201	2.9%
Septage Fund Budget	\$40,233	\$32,807	(\$7,426)	-18.5%
Wastewater Mgmt District Budget	\$561,175	\$635,160	\$73,985	13.2%
Total Expenses	\$71,261,997	\$71,228,252	-\$143,745	-0.2%

As part of our budget process, the Finance Committee reviewed FY2011 actuals, FY2012 approved budget and the new FY2013 budget request. The chart below compares the FY2011 actuals to the updated FY2013 budget request, considers the average annual percentage increase and provides an explanation of the variances.

This chart originally appeared in the Warrant on page 10; changes are shown in bold.

Comparison: FY2011 actuals to FY2013 budget request

General Fund	FY11 Actual	FY13 Budget	FY11 actual - FY13 budget Average Annual Percentage Change	Explanation of Changes Over Two Years
Town Expenditures	\$ 14,308,536	\$ 14,499,227	0.7%	Explained within Finance Committee Report.
School Expenditures	\$ 30,427,419	\$ 32,526,704	3.4%	Explained within School budget documents.
<i>Debt</i>	\$ 5,011,331	\$ 7,665,964	23.7%	\$2.8 million additional debt service due to High School financing
<i>Retirement Assessment</i>	\$ 3,140,204	\$ 3,171,056	0.5%	Required payment amount.
<i>Unclassified</i>	\$ 8,870,505	\$ 9,087,000	1.2%	Incremental increases in health expense, medicare, town meeting, salary reserve.
Shared Expenses	\$ 17,022,040	\$ 19,924,020	8.5%	
Total General Fund	\$ 61,757,995	\$ 66,949,951	4.1%	

The Omnibus Budget expenses, General Fund, plus the non-operating budget expenses total \$72,950,377. Table 4 originally appears in the Warrant on page 11; changes are shown in **bold**.

Table 4: Total Town Expenses for FY2013

Expense	Amount
General Fund Budget	\$ 66,949,951
Water	\$ 3,500,334
Septage	\$ 32,807
Wastewater	\$ 635,160
Non-appropriated expenses	\$ 1,832,125
Total	\$ 72,950,377

Table 5 depicts free cash allocated to close prior year operating budget deficits. For FY2013, we propose to balance the operating budget with \$4,800,000 of free cash. The Table originally appears in the Warrant on pages 14 and 15; changes are shown in **bold**.

Table 5: Free Cash Allocated To Annual Revenue

Fiscal Year	Free Cash Appropriated
FY2004	\$ 2,400,000
FY2005	\$ 1,869,000
FY2006	\$ 300,000
FY2007	\$ 0
FY2008	\$ 0
FY2009	\$ 0
FY2010	\$ 1,100,000
FY2011	\$ 250,000
FY2012	\$ 4,500,000
FY2013	\$ 4,800,000

The following tables originally appear in the Warrant on pages 24 to 26; changes are shown in **bold**.

TABLE NO. 1 - WAYLAND INCOME AND EXPENSE STATEMENT (ESTIMATED)					
	FISCAL 2009	FISCAL 2010	FISCAL 2011	FISCAL 2012	FISCAL 2013
BUDGET	56,117,307	62,019,837	66,029,337	71,261,997	71,118,252
ARTICLES	15,121,939	5,150,316	3,475,000	4,175,000	5,116,000
TOTAL TOWN EXPENSE	71,239,246	67,170,153	69,504,337	75,436,997	76,234,252
OVERLAY	1,039,311	1,106,754	1,676,989	1,206,448	1,000,000
NET REC FROM STATE	(2,044,382)	(1,419,895)	(4,199,174)	(4,139,522)	(3,774,447)
LOCAL RECEIPTS	(3,435,001)	(3,505,000)	(3,325,000)	(4,150,000)	(4,175,000)
OTHER SOURCES: FREE CASH, BORROWINGS, ETC.	(15,047,633)	(9,643,640)	(7,529,139)	(12,839,723)	(15,744,219)
TO BE RAISED BY TAXATION	51,751,541	53,708,371	56,128,013	55,514,200	53,540,586

AVERAGE TAX BILL WILL **DECREASE** BY APPROXIMATELY 4.55% IN FY 13

TABLE NO. 2 - HISTORICAL BUDGET SUMMARY (General Fund Only)					
FISCAL YEAR	SCHOOL	TOWN	TOTAL	INCREASE	%
FY 2013	32,526,704	34,423,247	66,949,951	-307,505	-0.5%
FY 2012	31,096,713	36,160,743	67,257,456	4,896,649	7.9%
FY 2011	30,596,713	28,623,893	59,220,606	403,440	0.7%
FY 2010	31,111,713	27,705,453	58,817,166	2,699,858	4.8%
FY 2009	30,091,713	26,025,595	56,117,308	2,972,347	5.6%
FY 2008	28,722,212	24,422,749	53,144,961	2,395,484	4.7%
FY 2007	28,407,893	22,341,584	50,749,477	1,813,024	3.7%
FY 2006	27,379,743	21,556,710	48,936,453	2,420,683	5.2%
FY 2005	26,067,251	20,448,519	46,515,770	1,337,108	3.0%
FY 2004	25,650,251	19,528,411	45,178,662	2,058,038	4.8%

TABLE NO. 3 - TOWN REVENUES (GF)	FY 09	FY 10	FY 11	FY 12	FY13
TAX LEVY	51,751,543	53,708,371	56,128,013	55,514,200	53,540,586
STATE AID	5,129,702	4,666,700	4,486,387	4,394,008	4,067,106
LOCAL RECEIPTS					
MOTOR VEHICLE EXCISE	1,700,000	1,600,000	1,670,000	1,975,000	2,010,000
OTHER TAXES		80,000	100,000	150,000	150,000
PENALTIES & INTEREST	100,000	200,000	180,000	140,000	150,000
PAYMENT IN LIEU OF TAXES	40,000	35,000	30,000	30,000	30,000
DEPT FEES	650,000	850,000	700,000	800,000	775,000
SCHOOL SYSTEM FEES	50,000	50,000	50,000	50,000	50,000
LICENSE & PERMITS	450,000	400,000	400,000	725,000	725,000
SPECIAL ASSESSMENTS	10,000	10,000	5,000	5,000	5,000
FINES & FORFEITURES	50,000	40,000	40,000	50,000	55,000
INTEREST	185,000	90,000	150,000	225,000	225,000
LOCAL RECEIPTS SUB-TOTAL	3,235,000	3,355,000	3,325,000	4,150,000	4,175,000
AVAILABLE FUNDS	250,694	1,440,653	610,612	4,985,182	6,999,384
TOTAL	60,366,939	63,170,724	64,550,012	69,043,390	68,782,076

TABLE NO. 4 (General Fund Only)					
% OF BUDGET BY DEPARTMENT	FY 09	FY 10	FY 11	FY 12	FY13
GENERAL GOVERNMENT	5.8%	4.9%	4.6%	4.4%	4.6%
PUBLIC SAFETY	9.3%	9.5%	8.8%	8.2%	8.4%
SCHOOLS	53.6%	52.8%	49.1%	46.2%	48.6%
REG VOC SCHOOL	0.8%	0.7%	0.6%	0.4%	0.4%
DPW	3.6%	4.7%	4.3%	3.5%	3.6%
HEALTH	1.1%	1.1%	1.1%	1.0%	1.1%
LIBRARY	1.7%	1.6%	1.5%	1.4%	1.5%
RECREATION	1.4%	0.1%	0.0%	0.5%	0.5%
DEBT & INTEREST	7.3%	7.3%	8.0%	11.6%	11.5%
RETIREMENT			5.0%	5.1%	4.7%
UNCLASSIFIED	15.4%	15.3%	15.0%	15.8%	13.6%
FACILITIES		2.0%	2.0%	1.8%	1.6%

	BUDGET FY 12	BUDGET FY 13	INCREASE	% INCREASE
GENERAL GOVERNMENT	2,978,539	3,059,906	81,367	2.7%
PUBLIC SAFETY	5,501,159	5,631,022	129,863	2.4%
SCHOOLS	31,096,713	32,526,704	1,429,991	4.6%
REGIONAL VOC SCH	280,000	260,000	(20,000)	-7.1%
DPW	2,328,588	2,383,539	54,951	2.4%
HEALTH	695,440	741,810	46,370	6.7%
LIBRARY	952,550	974,750	22,200	2.3%
RECREATION	355,000	347,000	(8,000)	-2.3%
DEBT & INTEREST	7,776,459	7,665,964	(110,495)	-1.4%
RETIREMENT	3,420,633	3,171,056	(249,577)	-7.3%
UNCLASSIFIED	10,657,000	9,087,000	(1,570,000)	-14.7%
FACILITIES	1,215,375	1,101,200	(114,175)	-9.4%
TOTAL	67,257,456	66,949,951	(307,505)	-0.5%

Due to an unexpected prolongation of Town Meeting, Electronic voting was only used for the first four (4) nights and, on the last night of Town Meeting; the standard voice count procedure was put in place.

HOW TO VOTE ELECTRONICALLY

At last year's Annual Town Meeting, Wayland's citizens pioneered the use of wireless electronic voting. Instead of shouting out *Aye* or *No*, raising our hands, or standing to be counted, we used electronic handsets to register our votes quickly, accurately, and privately.

Over the course of two sessions, we voted 37 times; 10 of those votes were so close that without electronic voting, we'd likely have spent hours in standing counts. Instead, we averaged slightly more than one minute per vote. Citizens supported the combination of speed, accuracy, and privacy that electronic voting provided, so once again we will be voting electronically at our spring Town Meeting.

The handsets look a bit like a TV remote control, but instead of pushing buttons to change channels, we push buttons to vote: the 1 button for *Aye*, or the 2 button for *No*. Your vote is displayed on your handset's screen and wirelessly transmitted to a computer that counts votes and displays results for the Moderator to announce. Nothing but these totals is permanently recorded, so your vote will remain private.

Because the new High School's parking capacity is still limited, this year's Annual Town Meeting will be held in the Middle School's Gymnasium and Auditorium. We will be using the north end of the Gym as a check-in area; as in past Town Meetings, check-in will be organized alphabetically by last name. As you are checking in, you'll be issued a handset for your use during that session.

Before each vote, the Moderator will summarize the motion or amendment being decided. He will then announce the beginning of a 30 second interval during which you can convey your vote, and a "voting light" near the Moderator will be illuminated. To vote *Aye*, push your handset's 1 button. To vote *No*, push your handset's 2 button. If you accidentally push the wrong button, you can change your vote by pushing the correct button. If you don't want to participate in a particular vote, don't push any buttons

during the 30 second voting interval; if you accidentally push the 1 button or the 2 button, you can change your vote to *Abstain* by pushing the 3 button. When the 30 second interval is over, the "voting lamp" will be extinguished, and the Moderator will announce that the vote is complete; shortly thereafter, the Moderator will announce the results.

If you inadvertently turn your handset off by pushing the power button in its lower-right corner; push this button again to turn your handset back on. Pushing any of your handset's other buttons during the voting interval will not change your vote, but for peace of mind, your handset will encourage you to *Re-Vote*; push the 1 button for *Aye* or the 2 button for *No*.

If you leave your seat during the meeting, please keep your handset with you. When you leave the Middle School - either during a session or at the close of a session - please place your handset in one of the boxes at each building exit. If you forget to turn in your handset, we'll give you a call the next day and ask you to return it.

Every handset will be tested before each session of Town Meeting, so the probability of a handset failing is very low. That said, if pushing your handset's 1 button or 2 button during a vote does not produce an *Aye* or *No* on its display, please raise your hand; a Teller will quickly provide you with a paper ballot to record your vote, and you'll be issued a new handset. We don't expect this to happen, but like the Boy Scouts, we'll be prepared.

If we have a good turnout, then arriving voters will be seated in the Auditorium after the Gym is full. The colored dot on the front of your handset will indicate the room in which you're seated: a red dot for the Gym and a green dot for the Auditorium. You'll only be able to vote if you are seated in the correct room. To be sure you can sit together with family or friends, plan to check-in around the same time.

If you are physically unable to use a handset to vote, inform the person who checks you in, and you'll be seated in an area where your votes will be manually counted by Tellers. If you're wondering how much radio energy is used by a handset to convey your vote wirelessly, it's less than 1 % that of a typical cell phone and only for brief instants, employing the same frequencies used for Wi-Fi wireless internet access.

ELVIS: Wayland's Electronic Voting Implementation Subcommittee



ARTICLE 1: RECOGNIZE CITIZENS AND EMPLOYEES FOR PARTICULAR SERVICE TO THE TOWN

Proposed by: Board of Selectmen

To determine whether the Town will recognize the achievements and contributions to Town government of citizens and employees by:

1. Recognizing citizens who have served in a volunteer capacity on elected and/or appointed boards, committees, and commissions for a minimum of 25 years (service need not be consecutive);
2. Recognizing employees who have retired since the previous Annual Town Meeting or intend to retire prior to June 30, 2012, subject to a minimum of 20 years of service; and
3. Requesting Town Meeting to observe a moment of silence in memory of elected or appointed volunteers, employees with at least 10 years of service, or an employee while in service to the Town without regard to tenure who shall have passed away since the adjournment of the 2011 Annual Town Meeting.

MOTION NO. 1:

Thomas J. Fay moved that the Town recognize citizens who have served in a volunteer capacity on elected and/or appointed boards, committees, and commissions for a minimum of 25 years:

Howell, Barbara	Conservation Commission Nike Site Advisory Committee Earth Day Celebration Committee	1989-2012 2003-2004 1990
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Barbara Howell came forward and was recognized unanimously by a round of applause.

MOTION NO. 2:

Thomas J. Fay moved that the Town recognize the following Town and School Employees who have retired since the 2011 Annual Town Meeting and have served the Town for over 20 years:

Richard Manley	32 Years	Police Sergeant
Thomas Turner	37 Years	Dispatcher

The Moderator declared that the motion passed unanimously by standing in recognition for their service.

MOTION NO. 3:

Thomas J. Fay moved that the Town recognize and observe a moment of silence in remembrance of the following elected or appointed volunteers or, employees with at least 10 years of service, or an employee while in service to the Town without regard to tenure who have passed away since the adjournment of the 2011 Annual Town Meeting:

Elected or Appointed Volunteers

Lewis, George K.	May 14, 2011	Board of Selectmen (1961-1967) Records Management Committee (1993-1997) Historic District Commission (1965-1993) Historic District Study Committee (1988-1989) Exec Secretary Search Committee (1988-1989) Historical Commission (1974-1983) Growth Policy Committee (1976-1978) Bicentennial Commission (1975-1976) Building Needs Study Committee (1971-1972) Town Government Committee (1970) Honor Roll Committee (1966-1967) Code Enforcement Committee (1967-1980) Condemnation Committee (1961)
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		Conservation Committee (1962) Water Commissioner (1956-1961) Trustee of the Allen Fund (1989-1997)
Reed, Mary C.	September 19, 2011	Historical Commission (1993-2010)
Strong, Jonathan	June 11, 2011	McManus Planning Committee (1985-1986) Paine Steering Committee (1994) Paine Estate Committee (1995-2000) Finance Committee (1969-1981) Code Enforcement Committee (1971-1978)
Wilson, John B.	June 16, 2011	Board of Selectmen (1969-1978) Library Trustee (1985-2006) Charter Commission (1989) Minuteman Tech (1978-1984) Executive Search Committee (1995) Road Commissioner (1994-2001) Growth Policy Committee (1995-1997) School Committee (1960-1968) Commissioner of Trust Funds (2002-2011) Library Feasibility Study Committee (2003-2005) Board of Assessor (2004-2009)
Dergalis, George	February 8, 2012	Veterans Memorial Committee (2000-2008) Designer of the Veterans Memorial that was dedicated July 3, 2005

Town and School Employees and Retirees

James Griffin	January 15, 2012	Guidance Counselor
Francis McCue	January 14, 2012	Custodian
Sheila DiSalvo	December 18, 2011	Teacher
John Ahern	October 21, 2011	Firefighter
Irma Rosenfield	September 1, 2011	Speech-Language Pathologist
Ward W. Keller	April 2, 2012	Wiring Inspector

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he Moderator declared that the motion passed unanimously by standing and observing a moment of silence.

ARTICLE 2: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Proposed by: Board of Selectmen

Estimated Cost: Unknown

To determine whether the Town will vote to:

- (a) pay the bills of the prior fiscal years,
- (b) appropriate a sum of money for the payment of the foregoing bills of prior fiscal years; and
- (c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

John Bladon moved and was duly seconded that this article be passed over.

VOTED: IN FAVOR: 247 MOTION PASSED
 OPPOSED: 36
 ABSTAINED: 4

ARTICLE 3: CURRENT YEAR TRANSFERS

Proposed by: Finance Committee

Estimated Cost: \$29,585

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town Departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which Town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

CURRENT YEAR TRANSFERS FY 2012	
PURPOSE	AMOUNT
1 MINUTEMAN REGIONAL-SUPPLEMENT	\$15,674
2 MINUTEMAN REGIONAL-CAPITAL ASSESSMENT	\$13,911
TOTAL CURRENT YEAR TRANSFERS	\$29,585
FUNDING SOURCES:	
UNRESERVED FUND BALANCE	\$29,585
TOTAL	\$29,585

MOTION:

Cherry C. Karlson moved and was duly seconded that the Town vote the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2012 for the following purposes:

Purpose	Amount	Board or Committee
Minuteman Regional-Supplement	\$15,674	Minuteman Regional High School Committee
Minuteman Regional-Capital Assessment	\$13,911	Minuteman Regional High School Committee

And that said appropriations be provided by transferring \$29,585. from the General Fund – Unreserved Fund Balance.

MOTION TO AMEND:

Anette Lewis moved that the Town vote to add a new line-item 3. “Wastewater Management District Commission – Groundwater Discharge Disposal Study” in the amount of \$33,300, such that the total current year transfers shall be \$62,885 and the funding source for the new line-item shall be Wastewater Retained Earnings.

<u>VOTED ON AMENDMENT:</u>	IN FAVOR:	213	
	OPPOSED:	220	MOTION NOT PASSED
	ABSTAINED:	13	

<u>VOTED:</u>	IN FAVOR:	394	MOTION PASSED
	OPPOSED:	58	
	ABSTAINED:	6	

PROCEDURAL MOTION:

MOTION TO TAKE ARTICLE 8 FY2013 OMNIBUS BUDGET OUT OF ORDER:

Kent E. George moved and was duly seconded that the Town vote to change the order of the articles to be voted on at the 2012 Town Meeting by moving and inserting Article 8, FY2013 Omnibus Budget including the Capital Budget to before Article 4, Amend Town Code Section 19, and that when discussion and voting on Article 8 had been completed that the order of articles be returned to the order in the warrant commencing with Article 4.

POINT OF INFORMATION:

Cherry C. Karlson questioned whether Town Meeting could legally address Article 8 before Article 7 and requested an opinion from Town Counsel.

Mark Lanza, Town Counsel, opined that Article 7 would have to precede Article 8 in order for the Budget to be acted on in its current form.

POINT OF ORDER:

Joseph A. Karbowski moved that the Town vote to move the question.

The Moderator stated that there were no speakers waiting at the microphones and saw no purpose in voting on moving the question and declared that we were ready to vote on the amendment.

VOTED ON MOTION TO TAKE ARTICLE 8 FY2013 OMNIBUS BUDGET OUT OF ORDER:

IN FAVOR:	181	
OPPOSED:	409	MOTION NOT PASSED
ABSTAINED:	4	

ARTICLE 4: AMEND TOWN CODE SECTION 19: ELECT FINANCE COMMITTEE

Proposed by: Petitioners

To determine whether the Town will vote to amend Section 19-1 of the Town Code by replacing it with the following:

“§ 19-1. Finance Committee.

There shall be a committee of seven members called the ‘Finance Committee’ as herein provided. All members shall be registered voters of the town, who shall serve without pay, and none of whom shall hold other elective or appointive town office or be a paid employee of the town.

Two members shall be elected for a term of three years at the next annual town election, replacing the two appointed members whose terms expire in 2013. Three members shall be elected for a term of three years at the 2014 annual town election, replacing the three appointed members whose terms expire in 2014. Two members shall be elected for a term of three years at the 2015 annual town election, replacing the two appointed members whose terms expire in 2015. Thereafter, when the term of any member expires, such member’s successor shall be elected for a term of three years at the annual town election. Vacancies shall be filled in accordance with Section 11 of Chapter 41 of the General Laws.

This bylaw shall take effect one hundred twenty days after final adjournment of the town meeting at which it was adopted.”

MOTION:

Donna Bouchard moved that the Town vote to consider the motion for this article exactly as written on Page 31 in the Warrant.

MOTION TO TERMINATE DEBATE:

Clifford W. Lewis moved and was duly seconded that the Town vote to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR:	592	MOTION PASSED
OPPOSED:	85	
ABSTAINED:	2	

<u>VOTED ON MOTION:</u>	IN FAVOR:	283	MOTION NOT PASSED
	OPPOSED:	417	
	ABSTAINED:	4	

ARTICLE 5: ESTABLISH AND FUND AN AUDIT AND REVIEW COMMITTEE
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Proposed by: Petitioners

Estimated Cost: \$40,000

To determine whether the Town will vote to:

- A. Amend Chapter 19 of the Town Code by adding the following new section thereto or in the alternative, and only if necessary to effectuate the will of town meeting, to authorize and direct the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act providing for the establishment of an Audit and Review Committee as set forth below.

There is hereby established in the town of Wayland an Audit and Review Committee of five members, herein called the Committee, which shall commence its duties following a special election to be called by the Board of Selectmen after the dissolution of the 2012 Annual Town Meeting but before August 1, 2012, or as soon thereafter as feasible.

The members of the Committee shall be selected as follows: (i) one member shall be appointed by the Board of Selectmen, (ii) one member shall be appointed by the School Committee, and (iii) three members shall be elected at the annual town election, except that initially three members shall be elected at the special town election described above. The initial term of all members shall end at the dissolution of the 2013 Annual Town Meeting. Thereafter, the terms of all members shall be three years, such that the term of one or two members shall expire each year and the terms of the three elected members shall expire in different years. All members of the Committee shall be registered voters of the town and no member shall serve more than six consecutive years, excluding the initial short term following the special election. No member shall hold elective or appointive town office nor shall any member be a paid employee of the Town.

A vacancy in an appointed position shall be filled by the public body or entity that appointed that position. A vacancy in an elected position shall be filled in accordance with Section 11 of Chapter 41 of the General Laws. In addition, one member of the Finance Committee and one member of the Board of Selectman shall serve as ex officio members of the Committee for terms of one year, as appointed by their respective boards. The ex-officio members shall not be counted towards a quorum nor shall they vote at meetings.

The Committee shall be responsible for overseeing all auditor assignments, and shall appoint and define the scope of services of, an independent Auditor who will perform an annual audit of the Town’s financial statements and operations. Each year the Committee shall prepare and submit an annual budget to the Finance Committee in accordance with §19-4 of the Town Code for approval to be expended under the committee’s direction to carry out the audit function. The Committee shall provide advice and counsel to the Board of Selectmen, School Committee, Town Administrator, Finance Director, Finance Committee, Treasurer, and such other boards and departments as appropriate.

Additionally, the Committee shall concern itself with evaluating the efficiency and effectiveness of town and municipal operations. The Committee shall select areas for review and engage independent professionals to perform agreed upon procedures as necessary to perform financial analysis and test the systems of internal controls and advise on statutory reporting matters. It shall work with appropriate resources to collect and analyze data and report to the annual town meeting with recommendations, including possible policy changes based on its review and analysis and possible recommendations to include the implementation of systems for internal controls and improvements to statutory reporting. It shall make recommendations for areas of improvement in operations and financial reporting where expanded scope audits or reviews of the internal controls may be appropriate and make recommendations with respect to the town’s financial management practices and controls.

B. And to determine whether the Town will vote to appropriate a sum of money to be expended by the Audit and Review Committee in Fiscal Year 2013 and whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer from funds already appropriated for another purpose, or otherwise.

MOTION:

Anthony Boschetto moved and was duly seconded that the Town vote to establish and fund an Audit and Review Committee in the words exactly as printed on pages 35 and 36 of the Town of Wayland Warrant for the 2012 Annual Town Meeting, except that section B shall be amended in its entirety to read;

B. And appropriate the sum of \$46,000 to be expended by the Audit and Review Committee in Fiscal Year 2013 and such appropriation shall be provided by transfer from Unreserved Fund Balance.

MOTION TO AMEND:

Edward J. Weisberger moved and was duly seconded that the last subparagraph of paragraph A. before paragraph B. on page 36 of the warrant starting with the word “Additionally up and thru the word controls” be deleted.

<u>VOTED ON MOTION TO AMEND:</u>	IN FAVOR:	341	MOTION PASSED
	OPPOSED:	265	
	ABSTAINED:	20	

MOTION TO TERMINATE DEBATE:

Eric E. Knapp moved that the Town vote to move the question.

<u>VOTED ON MOTION TO TERMINATE DEBATE:</u>	IN FAVOR:	559	MOTION PASSED
	OPPOSED:	89	
	ABSTAINED:	1	

<u>VOTED ON MOTION AS AMENDED:</u>	IN FAVOR:	283	MOTION NOT PASSED
	OPPOSED:	390	
	ABSTAINED:	1	

ARTICLE 6: REDUCE RATE OF COMMUNITY PRESERVATION ACT PROPERTY TAX SURCHARGE

Proposed by: Petitioners

To determine whether the Town will vote to amend the rate of the property tax surcharge previously established by the Town under the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, by reducing said surcharge from 1.5% to 0.1% effective July 1, 2013.

MOTION:

John J. Sherry moved that the Town vote to amend the rate of the property tax surcharge previously established by the Town under the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, by reducing said surcharge from 1.5% to 0.1% effective July 1, 2012 or as soon as legally possible thereafter.

MOTION TO TERMINATE DEBATE:

Jeffrey S. Baron moved that the Town vote to move the question.

<u>VOTED ON MOTION TO TERMINATE DEBATE:</u>	IN FAVOR:	556	MOTION PASSED
	OPPOSED:	75	
	ABSTAINED:	0	

<u>VOTED ON MOTION:</u>	IN FAVOR:	213	
	OPPOSED:	403	MOTION NOT PASSED
	ABSTAINED:	1	

<p>ARTICLE 7: ESTABLISH WATER ENTERPRISE FUND – ACCEPT MASSACHUSETTS GENERAL LAWS CHAPTER 44 SECTION 53 F ½ FOR FY 2012</p>
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Sponsored by: Board of Selectmen, Board of Public Works, Finance Committee

To determine whether the Town will vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 53 F ½ to establish an enterprise fund for the Town's Water service effective July 1, 2012, and transfer all existing water accounts and balances to this enterprise fund.

MOTION:

Michael B. Wegerbauer moved that the Town vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 53 F ½ to establish an enterprise fund for the Town's water service effective July 1, 2012, and close and transfer all existing water accounts and balances, including without limitation, existing special revenue water funds, to this enterprise fund.

MOTION TO AMEND:

Edward J. Collins moved and was duly seconded that the Town vote to amend Article 7 by deleting the language following the last phrase after the word July 1, 2012.

POINT OF INFORMATION:

Michael B. Wegerbauer questioned if this would be a legal motion and requested Town Counsel's opinion.

Mark Lanza, Town Counsel, stated that the motion as amended would be legal but an effective date at the beginning of a fiscal year is needed.

<u>VOTED ON MOTION TO AMEND:</u>	IN FAVOR:	89	
	OPPOSED:	187	MOTION NOT PASSED
	ABSTAINED:	4	

POINT OF CLARIFICATION:

Linda Segal requested that the Moderator ask the proponent to make a full presentation of this article.

The Moderator requested that the proponent, Michael B. Wegerbauer, make a full presentation.

MOTION TO TERMINATE DEBATE:

Eric E. Knapp moved that the Town vote to move the question. The Moderator ruled that he would only accept this motion after the principal proponent had a chance to speak.

<u>VOTED ON MOTION TO TERMINATE DEBATE:</u>	IN FAVOR:	261	MOTION PASSED
	OPPOSED:	23	
	ABSTAINED:	0	

<u>VOTED ON MOTION:</u>	IN FAVOR:	164	MOTION PASSED
	OPPOSED:	119	
	ABSTAINED:	1	

The meeting adjourned at 11:03 P.M. until Tuesday, April 10, 2012 at 7:30 P.M.

Attendance: 724

**VOTES ENACTED:
TUESDAY, APRIL 10, 2012 AT THE WAYLAND MIDDLE SCHOOL**

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 19, 2012, signed by John Bladon, Steven J. Correia, Thomas J. Fay, Joseph F. Nolan, and Susan W. Pope, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland Middle School, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business

ARTICLE 8: FY 2013 OMNIBUS BUDGET

Proposed by: Finance Committee

To determine what sum of money the Town will appropriate for the operation and expenses of the Town, including capital expenditures for equipment, improvements, or other purposes, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION UNDER ARTICLE 8:

- 1) "That the report of the Finance Committee respecting the Fiscal Year 2013 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2013 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$73,453,823, which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$65,606,138 shall be raised by taxation, \$360,000 shall be provided by transfer from Ambulance receipts, \$119,384 shall be provided by transfer from Premium on Bonds Account, \$3,200,000 shall be provided by transfer from unreserved fundbalance, \$3,500,334 from Water revenue, \$32,807 from Septage Retained Earnings, \$431,252 from Wastewater revenues, \$203,908 from Wastewater Retained Earnings.

- 2) For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 6 at the Annual Town Meeting, as follows:

"That the Town Administrator be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, the DPW Garage, the Baldwin Pond Water Treatment Plant, and the Cochrane Town Building, their equipment, and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;"

"That the Director of Youth and Family Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Family Services and Staff at the Annual Town Meeting;"

"That property tax abatements granted to eligible senior citizens under Section 80 and 81 of Chapter 127 of the Acts of 1999 be funded by transfer from the overlay account;"

"That the Town continue for Fiscal Year 2013 the Transfer Station revolving fund by vote of the 2011 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws by the Board of Public Works for transfer station programs and activities, to be funded by user fees and recycling receipts collected; and that the amount to be expended not to exceed the sum of \$500,000;" and

"That the Town continue for Fiscal Year 2013 the revolving fund established by vote of the 2006 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws by the Recreation

Commission for recreation programs and activities, to be funded by user fees collected; and that the amount to be expended not to exceed the sum of \$450,000;” and

“That the Town continue for Fiscal Year 2013 the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws for use by the Council on Aging for education, cultural and entertainment programs and purposes, to be funded by receipts from said programs; and that the amount to be expended not exceed the sum of \$50,000.”

MOTION NO. 1:

Cherry C. Karlson moved that the report of the Finance Committee respecting the Fiscal Year 2013 Budget be accepted; and that each and every numbered item set forth in the Finance Committee’s Budget for Fiscal Year 2013 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$71,118,252, which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$59,950,567 shall be raised by taxation, \$360,000 shall be provided by transfer from Ambulance receipts, \$119,384 shall be provided by transfer from Premium on Bonds Account, \$4,800,000 shall be provided by transfer from unreserved fund balance, \$1,720,000 shall be provided by transfer from overlay surplus, \$3,500,334 from Water revenue, \$32,807 from Septage Retained Earnings, \$431,252 from Wastewater revenues, \$203,908 from Wastewater Retained Earnings; and 2.) for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as printed on Page 47 of the Warrant for the 2012 Annual Town Meeting.



Wayland High School Graduation

FISCAL YEAR 2013 BUDGET		EXPENDED FY 2011	APPROPRIATE D FY 2012	REQUESTED FY 2013
SELECTMEN				
	PURCHASE OF SERVICES	\$24,943	\$27,000	\$27,000
	SUPPLIES	\$8,192	\$8,800	\$6,000
1	TOTAL EXPENSES	\$33,135	\$35,800	\$33,000
	TOTAL SELECTMEN	\$33,135	\$35,800	\$33,000
TOWN OFFICE				
	SALARIES	\$372,553	\$358,700	\$377,600
2	TOTAL PERSONNEL SERVICES	\$372,553	\$358,700	\$377,600
	PURCHASE OF SERVICES	\$8,652	\$17,500	\$13,000
	SUPPLIES	\$61,258	\$54,800	\$60,000
3	TOTAL EXPENSES	\$69,910	\$72,300	\$73,000
	TOTAL TOWN OFFICE	\$442,463	\$431,000	\$450,600
PERSONNEL BOARD				
	SALARIES	\$0	\$6,750	\$6,750
4	TOTAL PERSONNEL SERVICES	\$0	\$6,750	\$6,750
	PURCHASE OF SERVICES	\$9,990	\$10,000	\$10,000
5	TOTAL EXPENSES	\$9,990	\$10,000	\$10,000
	TOTAL PERSONNEL BOARD	\$9,990	\$16,750	\$16,750
FINANCE				
	SALARIES	\$281,287	\$285,958	\$300,091
6	TOTAL PERSONNEL SERVICES	\$281,287	\$285,958	\$300,091
	PURCHASE OF SERVICES	\$70,854	\$73,200	\$50,700
	SUPPLIES	\$1,655	\$5,000	\$5,000
7	TOTAL EXPENSES	\$72,509	\$78,200	\$55,700
	TOTAL FINANCE	\$353,796	\$364,158	\$355,791
ASSESSOR				
	SALARIES	\$218,816	\$222,300	\$236,106
8	TOTAL PERSONNEL SERVICES	\$218,816	\$222,300	\$236,106
	PURCHASE OF SERVICES	\$53,130	\$111,800	\$77,500
	SUPPLIES	\$1,508	\$2,000	\$3,000
9	TOTAL EXPENSES	\$54,638	\$113,800	\$80,500
	TOTAL ASSESSOR	\$273,453	\$336,100	\$316,606
TREASURER				
	SALARIES	\$190,933	\$183,600	\$194,015
10	TOTAL PERSONNEL SERVICES	\$190,933	\$183,600	\$194,015
	PURCHASE OF SERVICES	\$25,637	\$37,250	\$30,250
	SUPPLIES	\$622	\$1,700	\$1,700
11	TOTAL EXPENSES	\$26,259	\$38,950	\$31,950
	TOTAL TREASURER	\$217,192	\$222,550	\$225,965

FISCAL YEAR 2013 BUDGET		EXPENDED FY 2011	APPROPRIATE D FY 2012	REQUESTED FY 2013
TOWN COUNSEL				
	PURCHASE OF SERVICES	\$410,418	\$235,000	\$245,000
	SUPPLIES	\$5,329	\$4,000	\$5,000
12	TOTAL EXPENSES	\$415,747	\$239,000	\$250,000
	TOTAL TOWN COUNSEL	\$415,747	\$239,000	\$250,000
INFORMATION TECHNOLOGY				
	SALARIES	\$82,443	\$80,746	\$83,572
13	TOTAL PERSONNEL SERVICES	\$82,443	\$80,746	\$83,572
	PURCHASE OF SERVICES	\$109,312	\$159,000	\$155,000
	SUPPLIES	\$18,126	\$73,000	\$73,000
14	TOTAL EXPENSES	\$127,438	\$232,000	\$228,000
	TOTAL INFORMATION TECHNOLOGY	\$209,881	\$312,746	\$311,572
TOWN CLERK				
	SALARIES	\$119,360	\$116,074	\$119,030
15	TOTAL PERSONNEL SERVICES	\$119,360	\$116,074	\$119,030
	PURCHASE OF SERVICES	\$5,170	\$11,800	\$11,400
	SUPPLIES	\$1,046	\$1,600	\$1,400
16	TOTAL EXPENSES	\$6,215	\$13,400	\$12,800
	TOTAL TOWN CLERK	\$125,575	\$129,474	\$131,830
ELECTIONS				
	SALARIES	\$18,840	\$18,000	\$26,500
17	TOTAL PERSONNEL SERVICES	\$18,840	\$18,000	\$26,500
	PURCHASE OF SERVICES	\$800	\$1,200	\$1,000
	SUPPLIES	\$13,120	\$12,000	\$14,950
18	TOTAL EXPENSES	\$13,920	\$13,200	\$15,950
	TOTAL ELECTIONS	\$32,761	\$31,200	\$42,450
REGISTRAR				
	SALARIES	\$275	\$275	\$275
19	TOTAL PERSONNEL SERVICES	\$275	\$275	\$275
	PURCHASE OF SERVICES	\$3,612	\$4,625	\$4,500
20	TOTAL EXPENSES	\$3,612	\$4,625	\$4,500
	TOTAL REGISTRAR	\$3,887	\$4,900	\$4,775
CONSERVATION				
	SALARIES	\$114,470	\$126,659	\$134,402
21	TOTAL PERSONNEL SERVICES	\$114,470	\$126,659	\$134,402
	PURCHASE OF SERVICES	\$12,148	\$12,500	\$12,500
	SUPPLIES	\$6,320	\$8,600	\$8,600
22	TOTAL EXPENSES	\$18,468	\$21,100	\$21,100
	TOTAL CONSERVATION	\$132,938	\$147,759	\$155,502

FISCAL YEAR 2013 BUDGET		EXPENDED FY 2011	APPROPRIATE D FY 2012	REQUESTED FY 2013
PLANNING				
	SALARIES	\$114,901	\$110,700	\$103,910
23	TOTAL PERSONNEL SERVICES	\$114,901	\$110,700	\$103,910
	PURCHASE OF SERVICES	\$4,112	\$3,000	\$3,000
	SUPPLIES	\$1,568	\$2,000	\$2,000
24	TOTAL EXPENSES	\$5,680	\$5,000	\$5,000
	TOTAL PLANNING	\$120,582	\$115,700	\$108,910
SURVEYOR				
	SALARIES	\$153,954	\$151,520	\$157,625
25	TOTAL PERSONNEL SERVICES	\$153,954	\$151,520	\$157,625
	PURCHASE OF SERVICES	\$8,961	\$12,800	\$12,800
	SUPPLIES	\$5,828	\$4,150	\$4,150
26	TOTAL EXPENSES	\$14,789	\$16,950	\$16,950
	TOTAL SURVEYOR	\$168,743	\$168,470	\$174,575
FACILITIES				
	SALARIES	\$274,124	\$277,225	\$276,400
27	TOTAL PERSONNEL SERVICES	\$274,124	\$277,225	\$276,400
	PURCHASE OF SERVICES	\$205,486	\$167,150	\$207,800
	UTILITIES	\$496,381	\$746,000	\$577,000
	SUPPLIES	\$25,424	\$25,000	\$40,000
28	TOTAL EXPENSES	\$727,290	\$938,150	\$824,800
	TOTAL FACILITIES	\$1,001,414	\$1,215,375	\$1,101,200
MISC COMMITTEES				
	PURCHASE OF SERVICES	\$10,084	\$46,475	\$76,575
29	TOTAL EXPENSES	\$10,084	\$46,475	\$76,575
	TOTAL MISC COMMITTEES	\$10,084	\$46,475	\$76,575
POLICE				
	SALARIES	\$2,048,508	\$2,052,500	\$2,124,500
30	TOTAL PERSONNEL SERVICES	\$2,048,508	\$2,052,500	\$2,124,500
	PURCHASE OF SERVICES	\$130,016	\$131,550	\$131,550
	SUPPLIES	\$167,183	\$173,200	\$189,000
31	TOTAL EXPENSES	\$297,199	\$304,750	\$320,550
	TOTAL POLICE	\$2,345,707	\$2,357,250	\$2,445,050
JOINT COMMUNICATIONS				
	SALARIES	\$432,939	\$479,100	\$481,200
32	TOTAL PERSONNEL SERVICES	\$432,939	\$479,100	\$481,200
	PURCHASE OF SERVICES	\$12,469	\$15,100	\$15,100
	UTILITIES	\$16,088	\$13,500	\$17,000
	SUPPLIES	\$5,313	\$8,300	\$8,300
33	TOTAL EXPENSES	\$33,871	\$36,900	\$40,400
	TOTAL JOINT COMMUNICATIONS	\$466,809	\$516,000	\$521,600

FISCAL YEAR 2013 BUDGET		EXPENDED FY 2011	APPROPRIATE D FY 2012	REQUESTED FY 2013
EMERGENCY MANAGEMENT				
	PURCHASE OF SERVICES	\$7,880	\$16,000	\$16,000
	SUPPLIES	\$36,078	\$7,000	\$7,000
34	TOTAL EXPENSES	\$43,958	\$23,000	\$23,000
	TOTAL EMERGENCY MANAGEMENT	\$43,958	\$23,000	\$23,000
DOG OFFICER				
	PURCHASE OF SERVICES	\$21,778	\$21,000	\$21,500
	SUPPLIES	\$0	\$3,000	\$2,000
35	TOTAL EXPENSES	\$21,778	\$24,000	\$23,500
	TOTAL DOG OFFICER	\$21,778	\$24,000	\$23,500
FIRE				
	SALARIES	\$2,131,549	\$2,125,700	\$2,104,100
36	TOTAL PERSONNEL SERVICES	\$2,131,549	\$2,125,700	\$2,104,100
	PURCHASE OF SERVICES	\$62,524	\$55,700	\$91,700
	SUPPLIES	\$100,440	\$109,000	\$112,000
37	TOTAL EXPENSES	\$162,964	\$164,700	\$203,700
	TOTAL FIRE	\$2,294,513	\$2,290,400	\$2,307,800
BUILDING & ZONING				
	SALARIES	\$265,408	\$269,609	\$288,772
38	TOTAL PERSONNEL SERVICES	\$265,408	\$269,609	\$288,772
	PURCHASE OF SERVICES	\$12,521	\$13,800	\$14,000
	SUPPLIES	\$8,181	\$7,100	\$7,300
39	TOTAL EXPENSES	\$20,703	\$20,900	\$21,300
	TOTAL BUILDING & ZONING	\$286,111	\$290,509	\$310,072
40	SCHOOLS	\$30,427,419	\$31,096,713	\$32,526,704
41	REGIONAL VOCATIONAL SCHOOLS	\$382,801	\$280,000	\$260,000
DPW				
	SALARIES	\$1,421,065	\$1,294,088	\$1,334,039
42	TOTAL PERSONNEL SERVICES	\$1,421,065	\$1,294,088	\$1,334,039
	PURCHASE OF SERVICES	\$798,921	\$472,200	\$437,200
	SUPPLIES	\$199,926	\$162,300	\$162,300
43	TOTAL EXPENSES	\$998,848	\$634,500	\$599,500
	TOTAL DPW	\$2,419,912	\$1,928,588	\$1,933,539
SNOW				
	SALARIES	\$139,250	\$125,000	\$125,000
	TOTAL PERSONNEL SERVICES	\$139,250	\$125,000	\$125,000
	PURCHASE OF SERVICES	\$137,380	\$85,000	\$110,000
	SUPPLIES	\$261,714	\$190,000	\$215,000
	TOTAL EXPENSES	\$399,093	\$275,000	\$325,000
44	TOTAL SNOW	\$538,343	\$400,000	\$450,000

FISCAL YEAR 2013 BUDGET		EXPENDED FY 2011	APPROPRIATE D FY 2012	REQUESTED FY 2013
BOARD OF HEALTH				
	SALARIES	\$513,825	\$561,200	\$570,360
45	TOTAL PERSONNEL SERVICES	\$513,825	\$561,200	\$570,360
	PURCHASE OF SERVICES	\$116,732	\$120,250	\$157,910
	SUPPLIES	\$11,003	\$13,990	\$13,540
46	TOTAL EXPENSES	\$127,735	\$134,240	\$171,450
	TOTAL BOARD OF HEALTH	\$641,560	\$695,440	\$741,810
VETERANS SERVICES				
	SALARIES	\$3,899	\$3,850	\$4,000
47	TOTAL PERSONNEL SERVICES	\$3,899	\$3,850	\$4,000
	PURCHASE OF SERVICES	\$7,226	\$8,500	\$20,000
	SUPPLIES	\$3,337	\$6,000	\$6,000
48	TOTAL EXPENSES	\$10,563	\$14,500	\$26,000
	TOTAL VETERANS SERVICES	\$14,463	\$18,350	\$30,000
COUNCIL ON AGING				
	SALARIES	\$163,517	\$160,032	\$162,330
49	TOTAL PERSONNEL SERVICES	\$163,517	\$160,032	\$162,330
	PURCHASE OF SERVICES	\$38,012	\$45,200	\$45,700
	SUPPLIES	\$6,428	\$7,300	\$9,800
50	TOTAL EXPENSES	\$44,440	\$52,500	\$55,500
	TOTAL COUNCIL ON AGING	\$207,957	\$212,532	\$217,830
YOUTH SERVICES				
	SALARIES	\$143,837	\$140,750	\$153,350
51	TOTAL PERSONNEL SERVICES	\$143,837	\$140,750	\$153,350
	PURCHASE OF SERVICES	\$2,181	\$3,850	\$2,850
	SUPPLIES	\$883	\$975	\$975
52	TOTAL EXPENSES	\$3,064	\$4,825	\$3,825
	TOTAL YOUTH SERVICES	\$146,901	\$145,575	\$157,175
LIBRARY				
	SALARIES	\$738,153	\$739,750	\$748,950
53	TOTAL PERSONNEL SERVICES	\$738,153	\$739,750	\$748,950
	PURCHASE OF SERVICES	\$40,420	\$44,300	\$47,300
	SUPPLIES	\$167,509	\$168,500	\$178,500
54	TOTAL EXPENSES	\$207,929	\$212,800	\$225,800
	TOTAL LIBRARY	\$946,082	\$952,550	\$974,750
RECREATION				
	SALARIES	\$0	\$330,000	\$322,000
55	TOTAL PERSONNEL SERVICES	\$0	\$330,000	\$322,000
	SUPPLIES	\$0	\$25,000	\$25,000
56	TOTAL EXPENSES	\$0	\$25,000	\$25,000
	TOTAL RECREATION	\$0	\$355,000	\$347,000

FISCAL YEAR 2013 BUDGET		EXPENDED FY 2011	APPROPRIATE D FY 2012	REQUESTED FY 2013
DEBT AND INTEREST				
	DEBT SERVICE	\$5,011,331	\$7,776,459	\$7,665,964
57	TOTAL EXPENSES	\$5,011,331	\$7,776,459	\$7,665,964
	TOTAL DEBT AND INTEREST	\$5,011,331	\$7,776,459	\$7,665,964
RETIREMENT				
	PURCHASE OF SERVICES	\$3,140,204	\$3,420,633	\$4,621,627
58	TOTAL EXPENSES	\$3,140,204	\$3,420,633	\$4,621,627
	TOTAL RETIREMENT	\$3,140,204	\$3,420,633	\$4,621,627
UNCLASSIFIED				
	INSURANCE GENERAL	\$670,299	\$680,000	\$600,000
	INSURANCE 32B	\$7,348,140	\$7,640,000	\$8,050,000
	MEDICARE	\$488,739	\$590,000	\$560,000
	UNEMPLOYMENT	\$159,239	\$175,000	\$125,000
	NON CONTRIBUTORY RETIREMENT	\$17,091	\$19,000	\$19,000
	POLICE/FIRE DISABILITY	\$9,119	\$15,000	\$15,000
	RESERVE FOR SAL ADJ	\$0	\$1,100,000	\$115,000
	OCCUPATIONAL HEALTH	\$2,953	\$8,000	\$8,000
	TOWN MEETING	\$46,959	\$40,000	\$90,000
	STREET LIGHTING	\$127,968	\$140,000	\$140,000
	RESERVE FUND	\$0	\$250,000	\$250,000
59	TOTAL UNCLASSIFIED	\$8,870,505	\$10,657,000	\$9,972,000
	TOTAL GENERAL FUND BUDGET	\$61,757,995	\$67,257,456	\$69,285,522
WATER FUND				
	SALARIES	\$916,255	\$981,621	\$1,025,675
	TOTAL PERSONNEL SERVICES	\$916,255	\$981,621	\$1,025,675
	PURCHASE OF SERVICES	\$449,571	\$452,000	\$445,000
	UTILITIES	\$268,052	\$350,000	\$335,000
	SUPPLIES	\$470,817	\$395,000	\$470,000
	DEBT SERVICE	\$1,162,343	\$1,224,512	\$1,224,659
	TOTAL EXPENSES	\$2,350,782	\$2,421,512	\$2,474,659
60	TOTAL WATER DEPARTMENT	\$3,267,036	\$3,403,133	\$3,500,334
SEPTAGE FUND				
	SALARIES	\$30,233	\$30,233	\$32,807
	TOTAL PERSONNEL SERVICES	\$30,233	\$30,233	\$32,807
	PURCHASE OF SERVICES	\$26,805	\$10,000	\$0
	TOTAL EXPENSES	\$26,805	\$10,000	\$0
61	TOTAL SEPTAGE DEPARTMENT	\$57,038	\$40,233	\$32,807
WASTEWATER MGMT DISTRICT COMM				
	PURCHASE OF SERVICES	\$127,798	\$148,000	\$168,000
	SUPPLIES	\$0	\$0	\$15,000
	DEBT SERVICE	\$96,855	\$413,175	\$452,160
	TOTAL EXPENSES	\$224,652	\$561,175	\$635,160
62	TOTAL WASTEWATER MGMT COMM	\$224,652	\$561,175	\$635,160
	GRAND TOTAL OMNIBUS BUDGET	\$65,306,722	\$71,261,997	\$73,453,823

Revised Operating Budget

Originally shown in the Warrant on page 53.

FISCAL YEAR 2013 BUDGET	EXPENDED FY 2011	APPROPRIATE D FY 2012	ORIGINALLY REQUESTED FY 2013	ADJUSTED REQUEST FY 2013
RETIREMENT				
58 PURCHASE OF SERVICES	\$3,140,204	\$3,420,633	\$4,621,627	\$3,171,056
TOTAL EXPENSES	\$3,140,204	\$3,420,633	\$4,621,627	\$3,171,056
TOTAL RETIREMENT	\$3,140,204	\$3,420,633	\$4,621,627	\$3,171,056
UNCLASSIFIED				
59 INSURANCE 32B	\$7,348,140	\$7,640,000	\$8,050,000	\$7,165,000
TOTAL UNCLASSIFIED	\$8,870,505	\$10,657,000	\$9,972,000	\$9,087,000
TOTAL GENERAL FUND BUDGET	\$61,757,995	\$67,257,456	\$69,285,522	\$66,949,951
GRAND TOTAL OMNIBUS BUDGET	\$65,306,722	\$71,261,997	\$73,453,823	\$71,118,252

AMENDMENT NO. 1 TO MOTION NO. 1:

Kimberly Cook’s motion was not in writing and had more than the allowed number of words in length.

POINT OF ORDER:

Michael Lowery referred to the moderator’s rules on page 116 of the warrant, item 5. c., “No motion or amendment of a motion that exceeds ten (10) words in length will be accepted, unless it shall have been offered to the Moderator in writing.

The Moderator ruled that he would accept a new motion under ten (10) words in length from Kimberly Cook.

REVISED AMENDMENT NO. 1 TO MOTION NO. 1:

Kimberly Cook moved that the Town vote to remove \$545,946 from the budget and amend \$32,526,704 to \$31,980,758 for schools.

MOTION TO TERMINATE DEBATE:

Clifford W. Lewis moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR: 363 MOTION PASSED
 OPPOSED: 47
 ABSTAINED: 0

DUE TO A VOTERS QUESTION REGARDING ABSTENTION, THE MODERATOR CALLED FOR A TELLER’S AUDIT.

A TELLER’S AUDIT WAS CONDUCTED AND THE MODERATOR DECLARED THAT THE FIRST ELECTRONIC VOTING TELLER’S AUDIT HAD TURNED OUT PERFECTLY.

VOTED ON REVISED AMENDMENT NO. 1 TO MOTION NO. 1: IN FAVOR: 132
 OPPOSED: 254 MOTION NOT PASSED
 ABSTAINED: 2

AMENDMENT NO. 2 TO MOTION NO. 1:

Margo Melnicove moved that the Town vote to amend line-item 59 Total Unclassified as follows: Delete \$1,313,000 by removing said amount from Insurance 32B.

MOTION TO TERMINATE DEBATE:

Perry R. Smoot moved that the Town vote to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR: 365 MOTION PASSED
 OPPOSED: 42
 ABSTAINED: 3

VOTED ON AMENDMENT NO. 2 TO MOTION NO. 1: IN FAVOR: 220 MOTION PASSED
 OPPOSED: 198
 ABSTAINED: 1

POINT OF CLARIFICATION:

Cherry C. Karlson requested and was granted a moment to refigure the budget.

AMENDMENT NO. 3 TO MOTION NO. 1:

Donna Bouchard moved and was duly seconded that the Town vote to replace \$3,500,334 with \$2,000,334 from Water revenue, and \$1,500,000 from Water Surplus.

MOTION TO TERMINATE DEBATE:

Charles W. Anderson moved that the Town vote to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR: 370 MOTION PASSED
 OPPOSED: 29
 ABSTAINED: 3

VOTED ON AMENDMENT NO. 3 TO MOTION NO. 1: IN FAVOR: 211 MOTION PASSED
 OPPOSED: 197
 ABSTAINED: 2

POINT OF CLARIFICATION:

The Moderator requested that the Finance Committee Chairman, Cherry C. Karlson, restate the motion to be voted on as amended.

MOTION NO. 1 AS AMENDED:

Cherry C. Karlson moved that the Town vote that the report of the Finance Committee respecting the Fiscal Year 2013 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2013 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$69,805,252, which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$58,637,567 shall be raised by taxation, \$360,000 shall be provided by transfer from Ambulance receipts, \$119,384 shall be provided by transfer from Premium on Bonds Account, \$4,800,000 shall be provided by transfer from unreserved fund balance, \$1,720,000 shall be provided by transfer from overlay surplus, \$2,000,334 from Water revenue, \$1,500,000 from Water Surplus, \$32,807 from Septage Retained Earnings, \$431,252 from Wastewater revenues, \$203,908 from Wastewater Retained Earnings; and 2.) for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as printed on Page 47 of the Warrant for the 2012 Annual Town Meeting.

VOTED ON MOTION NO. 1 AS AMENDED: IN FAVOR: 366 MOTION PASSED
 OPPOSED: 24
 ABSTAINED: 4

CAPITAL BUDGET - FY2013		RECOMMENDED			
<u>INFORMATION TECHNOLOGY</u>					
1	EQUIPMENT/NETWORK FACILITIES	B	185,000		
	TOWN WIDE FACILITIES STUDY		65,000		
	WIRELESS MASTER BOXES		55,000		
	STATION 2 SEPTIC		60,000		
2	TOTAL BUILDING REPAIRS	B	180,000		
	JCC				
3	VIDEO SECURITY EQUIPMENT	C	35,000		
	DPW				
	FRONT END LOADER		145,000		
	TRACKLESS SIDEWALK PLOW		150,000		
4	TOTAL EQUIPMENT	B	295,000		
	TRUCK-STANDARD W/SNOW PACKAGE		60,000		
	TRUCK-RACK BODY W/SNOW PACKAGE		70,000		
	TRUCK-UTILITY BODY W/SNOW PACKAGE		70,000		
	VEHICLE REFURB-CONVERT TO SWAP LOADER		70,000		
5	TOTAL VEHICLES	C	270,000		
6	CEMETERY IMP/ARCHEOLOGICAL TESTING	FC	20,000		
7	FIELD RENOVATIONS	B	75,000		
8	ROAD CONSTRUCTION	FC	200,000		
	DPW-WATER				
	TRUCK-UTILITY BODY W/SNOW PACKAGE		60,000		
	TRUCK-STANDARD W/SNOW PACKAGE		60,000		
9	TOTAL VEHICLES	WC	120,000		
10	PUMP STATION UPGRADES	WC	100,000		
11	SYSTEM UPGRADES-PEMBERTON ROAD	WR	500,000		
12	BACKHOE	WC	140,000		
13	NETWORK METER READING SYSTEM	WC	700,000		
14	ZONE 2 WELL TESTING	WC	50,000		
	RECREATION				
15	BEACH IMPROVEMENTS	B	130,000		
	SCHOOL DEPARTMENT				
16	TECHNOLOGY	C	50,000		
17	SCHOOL BUS	C	70,000		
18	EQUIPMENT	C	110,000		
19	MIDDLE SCHOOL ROOF REPAIRS	FC	1,500,000		
	CLAYPIT HILL FLOOR TILES		90,000		
	CLAYPIT HILL PAVING		100,000		
20	TOTAL BUILDING REPAIRS	B	190,000		
GRAND TOTAL			4,920,000		
<u>SUMMARY</u>					
	BORROW	B	1,055,000		
	CASH CAPITAL	C	535,000		
	FREE CASH	FC	1,720,000		
	WATER CASH CAPITAL	WC	1,110,000	G/F	3,310,000
	WATER REVENUE	WR	500,000	WATER	1,610,000
			4,920,000		4,920,000

MOTION NO. 2:

William Steinberg moved that the Town vote that the following amounts be appropriated for equipment and vehicle acquisitions and projects for the following departments, each of which shall be a separate appropriation:

	Equipment/Vehicle/Project		Department	Amount
1	Computer Equipment	B	Information Tech	\$185,000.00
2	Building Repairs	B	Facilities	\$180,000.00
3	Video Security Equipment	C	Jt. Communications	\$35,000.00
4	Equipment	B	Public Works	\$295,000.00
5	Motor Vehicles	C	Public Works	\$270,000.00
6	Cemetery Imp/Archeological Testing	FC	Public Works	\$20,000.00
7	Field Renovations	B	Public Works	\$75,000.00
8	Road Construction	FC	Public Works	\$200,000.00
9	Motor Vehicles - Water	WC	Public Works	\$120,000.00
10	Pump Station Upgrades – Water	WC	Public Works	\$100,000.00
11	Water System Upgrades – Pemberton Rd.	WR	Public Works	\$500,000.00
12	Backhoe - Water	WC	Public Works	\$140,000.00
13	Network Meter Reading System – Water	WC	Public Works	\$700,000.00
14	<u>Capture Zone Analysis – Water</u>	WC	Public Works	\$ 50,000.00
15	Beach Improvements	B	Recreation	\$130,000.00
16	Technology	C	School	\$ 50,000.00
17	School Bus	C	School	\$ 70,000.00
18	Equipment	C	School	\$110,000.00
19	Middle School Roof Repairs	B	School	\$1,500,000.00
20	Total Building Repairs	B	School	\$ 190,000.00
	GRAND TOTAL			\$4,920,000.00;

and, to provide for these appropriations, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$2,555,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, \$535,000 from taxation, \$220,000 from General Fund-Unreserved Fund Balance, \$1,110,000 from water surplus, and \$ 500,000 from water revenues.

AMENDMENT NO. 1 TO MOTION NO. 2:

David Hatfield moved that the Town vote to delete \$55,000 for Wireless Master Boxes under the Capital Budget Item No. 1 Facilities and reduce total building repairs to \$125,000.

MOTION TO TERMINATE DEBATE:

Theodore S. Harding moved that the Town vote to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR:	334	MOTION PASSED
OPPOSED:	20	
ABSTAINED:	3	

VOTED ON AMENDMENT NO. 1 TO MOTION NO. 2:

IN FAVOR:	97	MOTION NOT PASSED
OPPOSED:	248	
ABSTAINED:	5	

AMENDMENT NO. 2 TO MOTION NO. 2:

Margaret Patton moved that the Town vote to amend the Capital Budget by deleting line-item 13 \$700,000 from Network Meter Reading System.

POINT OF CLARIFICATION:

The Moderator ruled the motion was in order.

MOTION TO TERMINATE DEBATE:

Megan M. Lucier moved that the Town vote to terminate debate.

<u>VOTED ON MOTION TO TERMINATE DEBATE:</u>	IN FAVOR:	246	MOTION PASSED
	OPPOSED:	30	
	ABSTAINED:	2	

<u>VOTED ON AMENDMENT NO. 2 TO MOTION NO. 2:</u>	IN FAVOR:	157	MOTION PASSED
	OPPOSED:	155	
	ABSTAINED:	0	

PROCEDURAL QUESTION:

Anthony Boschetto, in the interest of time, requested permission from the Moderator to consolidate three (3) motions into one.

The Moderator gave Anthony Boschetto permission to consolidate three (3) motions into one.

AMENDMENT NO. 3 TO MOTION NO. 2:

Anthony Boschetto moved that the Town vote to amend Article 8 under the Capital Budget on page 54 of the warrant by removing item 5D, items 9A & 9B and item 12 and reducing the amount to be funded by taxation by \$70,000, reducing the amounts to be funded by Water Surplus by \$260,000.

MOTION TO TERMINATE DEBATE:

Joseph F. Nolan moved that the Town vote to move the question.

<u>VOTED ON MOTION TO TERMINATE DEBATE:</u>	IN FAVOR:	252	MOTION PASSED
	OPPOSED:	16	
	ABSTAINED:	1	

<u>VOTED ON AMENDMENT NO. 3 TO MOTION NO. 2:</u>	IN FAVOR:	120	
	OPPOSED:	154	MOTION NOT PASSED
	ABSTAINED:	3	

AMENDMENT NO. 4 TO MOTION NO. 2:

Barbara J. Fletcher moved that the Town vote to amend and condition the appropriation listed as line-item 19 on page 54 of the Warrant by adding the following text at the end of the main motion:

“Provided that no funds so appropriated for the Middle School Roof Repairs under line 19 shall be expended unless and until the Massachusetts School Building Authority makes a written determination that the project is eligible for funding under its Repair Program.”

<u>VOTED ON AMENDMENT NO. 4 TO MOTION NO. 2:</u>	IN FAVOR:	92	
	OPPOSED:	152	MOTION NOT PASSED
	ABSTAINED:	1	

AMENDMENT NO. 5 TO MOTION NO. 2:

Barbara J. Fletcher moved that the Town vote to amend and condition the approval of line-item 19 on page 54 of the Warrant, as more fully explained under line-item 19 found on page 66, as follows:

“That the Town of Wayland appropriate the amount of one million five hundred thousand (\$1,500,000) dollars for the purpose of paying costs of the replacement of the roof at the Wayland Middle School, 201 Main Street, Wayland, MA, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town of Wayland has applied for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the School Committee. To meet this appropriation, the Town Treasurer, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town of Wayland acknowledges that the MSBA’s

grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA’s Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town of Wayland incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town of Wayland; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Wayland and the MSBA.”

VOTED ON AMENDMENT NO. 5 TO MOTION NO. 2: IN FAVOR: 210 MOTION PASSED
 OPPOSED: 19
 ABSTAINED: 5

MOTION NO. 2 AS AMENDED:

William Steinberg moved that the Town vote that the following amounts be appropriated for equipment and vehicle acquisitions and projects for the following departments, each of which shall be a separate appropriation:

Equipment/Vehicle/Project	Department	Amount
1 Computer Equipment	B Information Tech	\$185,000.00
2 Building Repairs	B Facilities	\$180,000.00
3 Video Security Equipment	C Jt. Communications	\$35,000.00
4 Equipment	B Public Works	\$295,000.00
5 Motor Vehicles	C Public Works	\$270,000.00
6 Cemetery Imp/Archeological Testing	FC Public Works	\$20,000.00
7 Field Renovations	B Public Works	\$75,000.00
8 Road Construction	FC Public Works	\$200,000.00
9 Motor Vehicles - Water	WC Public Works	\$120,000.00
10 Pump Station Upgrades – Water	WC Public Works	\$100,000.00
11 Water System Upgrades – Pemberton Rd.	WR Public Works	\$500,000.00
12 Backhoe - Water	WC Public Works	\$140,000.00
13 Network Meter Reading System – Water	WC Public Works	DELETED
14 Capture Zone Analysis – Water	WC Public Works	\$ 50,000.00
15 Beach Improvements	B Recreation	\$130,000.00
16 Technology	C School	\$ 50,000.00
17 School Bus	C School	\$ 70,000.00
18 Equipment	C School	\$110,000.00
19 Middle School Roof Repairs	B School	\$1,500,000.00
20 Total Building Repairs	B School	\$ 190,000.00
GRAND TOTAL		\$4,220,000.00;

and, to provide for these appropriations, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$2,555,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, \$535,000 from taxation, \$220,000 from General Fund- Unreserved Fund Balance, \$410,000 from water surplus, and \$ 500,000 from water revenues; that the Town of Wayland appropriate the amount of one million five hundred thousand (\$1,500,000) dollars for the purpose of paying costs of the replacement of the roof at the Wayland Middle School, 201 Main Street, Wayland, MA, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town of Wayland has applied for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the School Committee. To meet this appropriation, the Town Treasurer, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town of Wayland acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA’s Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town of Wayland incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town of Wayland; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote

shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Wayland and the MSBA.

VOTED ON MOTION NO. 2 AS AMENDED:

IN FAVOR:	209	MOTION PASSED
OPPOSED:	13	
ABSTAINED:	0	

The meeting adjourned at 11:25 P.M. until Wednesday, April 11, 2012 at 7:30PM

Attendance: 465

**VOTES ENACTED:
WEDNESDAY, APRIL 11, 2012 AT THE WAYLAND MIDDLE SCHOOL**

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 19, 2012, signed by John Bladon, Steven J. Correia, Thomas J. Fay, Joseph F. Nolan, and Susan W. Pope, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland Middle School, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business

ARTICLE 9: APPROPRIATE FUNDS TO STUDY TEACHER COMPENSATION

Proposed by: Petitioners

To determine whether the Town will vote to authorize \$16,000 for an analysis of the Wayland Public School’s labor contracts and compensation policies and for assistance in the next round of contract negotiations, and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth of Massachusetts or Federal Government, by borrowing, or otherwise.

The report will compare the Wayland Public School district’s employee contracts and compensation with those in the following districts: Belmont, Harvard, Lexington, Sharon, Weston and Dover-Sherborn. The report shall recommend steps that will align the Wayland Public Schools with the compensation plans of other high-performing school districts and quantify the costs or savings if such steps are implemented. The assistance in negotiations will improve Wayland’s competitive standing in educational compensation. The report should be completed prior to September 30th, 2012. The contract(s) shall be awarded by the Wayland School Committee.

MOTION:

Molly Upton moved and was duly seconded that the Town vote that for collective bargaining strategy purposes for the next round of Wayland Public School District labor contract negotiations, the Town vote to authorize \$16,000 to be expended by the School Committee, to engage a specialist to analyze the Wayland Public School District's labor contracts and compensation policies. The specialist shall prepare a report recommending steps that will align Wayland Public Schools' compensation plans with those of the following high-performing school districts -- Acton-Boxborough, Belmont, Harvard, Lexington, and Sharon -- and shall quantify the savings or costs if such steps were to be implemented. Said appropriation shall be provided by transferring \$16,000 from the General Fund - Unreserved Fund Balance.

FULL DISCLOSURE BY MODERATOR:

The Moderator disclosed that he has a son who is a teacher in the Wayland school system and under the statute it is not a problem or conflict of interest.

MOTION TO TERMINATE DEBATE:

Clifford W. Lewis moved that the Town vote to move the question.

<u>VOTED ON MOTION TO TERMINATE DEBATE:</u>	IN FAVOR:	194	MOTION PASSED
	OPPOSED:	28	
	ABSTAINED:	0	

<u>VOTED:</u>	IN FAVOR:	93	MOTION NOT PASSED
	OPPOSED:	134	
	ABSTAINED:	1	

ARTICLE 10: AMEND ZONING BYLAW: DEFINITION OF REFUSE DISPOSAL DISTRICT

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning Bylaw of the Town, by making the following amendments:

By adding the following language under Article 12 Refuse Disposal District:

Public works facility including office and associated structures owned or operated by the Town of Wayland and used primarily for maintenance and repair of vehicles owned or leased by the Town of Wayland and for parking and storage of vehicles used primarily for public works uses.

By amending the Table of Dimensional Requirements Refuse Disposal District by increasing the minimum side yard setback from 15’ to 75’ and to insert a building height restriction of 35’ where none exists.

PLANNING BOARD REPORT: This article seeks to add, in the Refuse Disposal District, the additional use of a Public Works facility that could include an office and associated structures used primarily for the parking, storage, maintenance and repair of vehicles owned or leased by the Town of Wayland. The article does not approve or directly allow this facility to be built but rather enables the district to be used for this purpose if the Town of Wayland, in the future, votes for its construction. Given the already existing salt shed on the site and limited available town owned land for such a facility, the Planning Board has determined this is an appropriate use of the property.

The Planning Board recommends approval. Vote: 5-0.

MOTION:

Albert I. Montague, Jr. moved that the Town vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning Bylaw of the Town, by making the following amendments:

- 1) By adding the following new subsection to Article 12 Refuse Disposal District, Section 198-1201. Permitted Uses:

“1201.1.5. Public works facility including office and associated structures owned or operated by the Town of Wayland and used primarily for maintenance and repair of vehicles owned or leased by the Town of Wayland and for parking and storage of vehicles used primarily for public works uses.”; and
- 2) By amending the Table of Dimensional Requirements relative to the Refuse Disposal District by a.) increasing the minimum side yard setback from 15 feet to 75 feet and; b.) inserting a maximum building height of 35 feet where none currently exists.

MOTION TO AMEND:

Anette Lewis moved and was duly seconded that the Town vote to amend Article 10 by removing the word “Primarily” in two locations in 1201.1.5.

VOTED ON MOTION TO AMEND: IN FAVOR: 130 MOTION PASSED
 OPPOSED: 106
 ABSTAINED: 4

MOTION TO TERMINATE DEBATE:

Kenneth A. Isaacson moved that the Town vote to call the question.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR: 211 MOTION PASSED
 OPPOSED 36
 ABSTAINED: 1

POINT OF INFORMATION:

Frank Kennedy questioned if a 2/3rd quantum of vote was required for this Article.

The Moderator declared that a 2/3rd quantum of vote was required for this Article.

VOTED ON MOTION AS AMENDED: IN FAVOR: 180 MOTION PASSED BY 2/3RD MAJORITY
 OPPOSED: 69
 ABSTAINED: 3

<p>ARTICLE 11: RESOLUTION DESIGNATING RIVER ROAD PARCEL FOR FUTURE DPW FACILITY</p>

Proposed by: Board of Selectmen, Board of Public Works

WHEREAS, the 2011 Annual Town Meeting appropriated \$175,000 to perform site evaluation and schematic design services for a new Department of Public Works facility; and,

WHEREAS, the current Highway and Parks Garage is in dire need of extensive renovations and repairs in order to provide safe working conditions for personnel, repairs costs would exceed the value of the building, and that the present location is inadequate to meet the space needs and operational requirements of the DPW; and,

WHEREAS, the Board of Selectmen established a Permanent Municipal Building Committee to oversee town facility projects and assigned responsibility for the DPW project to the committee; and,

WHEREAS, Weston & Sampson, the firm retained by the town to perform the site evaluation and schematic design services, has recommended the town-owned parcel on River Road currently housing the sand and salt dome for a future DPW facility.

NOW, THEREFORE, BE IT RESOLVED that this Town Meeting designates the River Road parcel as the future site for a new DPW facility to be constructed at such time that this or a future town meeting appropriates funds for the project.

MOTION:

Thomas J. Fay moved that the Town vote to adopt the resolution as set forth in Page 73 of the Warrant for the 2012 Annual Town Meeting, except that the last paragraph shall be replaced with the following:

NOW, THEREFORE, BE IT RESOLVED, that this Town Meeting designates the River Road parcel as the future site for a new DPW facility to be constructed at such time that this or a future town meeting appropriates funds for the project, provided that any access to said facility from River Road shall be discreet, well screened, restricted with an electronic gate and used only for fire, police and/or medical emergencies, as long as the access way from Boston Post Road is open.

POINT OF INFORMATION:

Linda Segal questioned if a 2/3rd quantum of vote was required for this Article as stated on the errata sheet.

Fred Turkington, Town Administrator, responded that the errata sheet was incorrect and that the quantum of vote would be majority.

VOTED ON MOTION: IN FAVOR: 184 MOTION PASSED
OPPOSED: 70
ABSTAINED: 0

ARTICLE 12: APPROPRIATE FUNDS FOR CONSTRUCTION DOCUMENTS AND BIDDING OF NEW DPW MAINTENANCE AND STORAGE FACILITY

Proposed by: Board of Selectmen, Board of Public Works Estimated Cost: \$725,000.

To determine whether the Town will vote to appropriate a sum of money to be expended under the direction of the Permanent Municipal Building Committee and Board of Selectmen for the purpose of preparing design, engineering and related construction documents and bid evaluation and other related expenses for a facility for the maintenance, repair, storage and administrative functions of the Department of Public Works; and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing under Massachusetts General Laws Chapter 44 or other enabling authority, or otherwise, provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitation on taxes imposed by Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 and 1/2, so called).

MOTION:

Joseph F. Nolan moved and was duly seconded that the Town vote to appropriate \$725,000. to be expended under the direction of the Permanent Municipal Building Committee and Board of Selectmen for the purpose of preparing design, engineering and related construction documents and bid evaluation and other related expenses for a facility for the maintenance, repair, storage and administrative functions of the Department of Public Works; and that said appropriation be provided by transferring \$725,000. from the General Fund – Unreserved Fund Balance.

MOTION TO TERMINATE DEBATE:

Robert B. Gordon moved that the Town vote to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR: 223 MOTION PASSED
OPPOSED: 18
ABSTAINED: 0

VOTED: IN FAVOR: 150 MOTION PASSED
OPPOSED: 97
ABSTAINED: 0

ARTICLE 13: COMPENSATION FOR TOWN CLERK

Proposed by: Board of Selectmen

To determine whether the Town will vote to fix the salary and compensation of the elected Town Clerk, pursuant to Massachusetts General Laws Chapter 41, Section 108, to be effective July 1, 2012, which salary and compensation is printed below.

SALARY SCHEDULE – TOWN CLERK

	<u>FY 2012</u>	<u>FY 2013</u>
Town Clerk	\$ 66,773.00	\$ 68,442.00

MOTION:

Susan W. Pope moved and was duly seconded that the Town vote to fix the salary and compensation of the elected Town Clerk at \$68,442.00 effective July 1, 2012.

VOTED: IN FAVOR: 187 MOTION PASSED
OPPOSED: 19
ABSTAINED: 2

ARTICLE 14: PERSONNEL BYLAWS AND WAGE AND CLASSIFICATION PLAN

Proposed by: Personnel Board

To determine whether the Town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan (Appendix E) previously adopted by the Town.

MOTION:

John Bladon moved that the Town vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town, by establishing the non-union wage and salary rates and the effective date for said rates as set forth in Appendix E on pages 127 through 133 of the Warrant for the 2012 Annual Town Meeting.

<u>VOTED:</u>	IN FAVOR:	155	MOTION PASSED
	OPPOSED:	42	
	ABSTAINED:	2	

ARTICLE 15: SELL OR TRADE VEHICLES AND EQUIPMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

Department	Vehicle/Equipment	Year
Public Works	Trackless M/T with attachments	1999
Public Works	John Deere 624G	1993
Public Works	John Deere 410D	1995
Public Works	Volvo 10 wheel dump truck with plow	1989
Public Works	Caterpillar 963 track loader	2000
School	Bus	1999
School	Bus	2001

MOTION:

Joseph F. Nolan stated that the first school bus listed under the year column was not a 1999 but rather a 2002 and moved that the Town vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus equipment in connection with the purchase of new vehicles and/or equipment:

Department	Vehicle/Equipment	Year
Public Works	Trackless M/T with attachments	1999
Public Works	John Deere 624G	1993
Public Works	John Deere 410D	1995
Public Works	Volvo 10 wheel dump truck with plow	1989
Public Works	Caterpillar 963 track loader	2000
School	Bus	2002
School	Bus	2001

VOTED: IN FAVOR: 183 MOTION PASSED
 OPPOSED: 16
 ABSTAINED: 1

ARTICLE 16: ACCEPT GIFTS OF LAND

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, by devise, or otherwise.

MOTION:

Joseph F. Nolan moved that the Town vote to encourage residents to consider a tax-deductible donation of land to the Town for conservation purposes and thank those who have made such donations.

VOTED: IN FAVOR: 165 MOTION PASSED
 OPPOSED: 11
 ABSTAINED: 3

ARTICLE 17: ACCEPT LAW ALLOWING INCREASED REAL ESTATE TAX EXEMPTION AMOUNTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2013.

MOTION:

John Bladon moved that the Town vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2013.

VOTED: IN FAVOR: 169 MOTION PASSED
 OPPOSED: 14
 ABSTAINED: 2

ARTICLE 18: AMEND SECTION 19-8 OF THE TOWN CODE

Proposed by: Board of Assessors

To determine whether the Town will vote to amend Section 19-8 of the Town Code as follows:

Section 19-8. Board of Assessors.[Added 5-8-2000 ATM by Art. 28]

A. Annual Report. The Board of Assessors shall:

(1) Make an annual report of sales of properties sold in Wayland available to the public by ~~submitting it to the local newspapers,~~ having it posted on the Town's Internet Web site and providing copies at the Town Library. ~~The~~**This** report ~~will outline the calendar year sales utilized to arrive at the Fiscal Years updated values and~~ shall describe the semi-annual increase or decrease in the average sale price of residential properties in Wayland.

(2) Prepare, as part of the reports to be heard under the annual Town meeting "Hear Reports" article and the Annual Town Report a report for the previous six calendar years that provides:

- (a) The number of annual abatement requests filed with the Board of Assessors;
- (b) The annual number of abatements granted by the Board of Assessors;
- (c) The annual average value of the abatements granted by the Board of Assessors;

(d) The number of annual abatement requests filed by Wayland property owners at the Appellate Tax Board with respect to Wayland properties;

(e) A list by property of the dollar changes in each assessment granted as a result of Appellate Tax Board decisions; and

(3) Prepare, as part of the report to be heard under the annual Town meeting “Hear Reports” article and the Annual Town Report, a report for the previous calendar year that states the number of residential properties that were inspected by the Assessors or their designees for any purpose, due for inspection, the number of properties actually inspected, the number of properties for which an internal inspection of the dwelling was conducted, the number of residential properties sold, the number of sold properties for which an internal inspection was conducted, the number of properties inspected in response to a grant of a building permit, and any other criteria requested by the Board of Selectmen or its designee that will provide guidance to the Town as to the effectiveness of the assessment process. This report shall contain a breakdown of inspections by visit type.

~~B. Quarterly reports. The Board of Assessors shall prepare and provide to the Board of Selectmen quarterly reports detailing the progress in implementing the Recommendations of the Assessment and Valuation Study Committee contained in Article 27 of the Warrant for the 1999 Annual Town Meeting and shall submit these reports to the Board of Selectmen or its designee for posting on the Town’s Internet Web site.~~

~~C. B. Public hearing, to further transparency, the Board of Assessors shall hold a public hearing annually prior to finalizing the assessment date for submission to the Department of Revenue. The purpose of the meeting will be to listen to taxpayer concerns and answer any questions regarding the assessment process and the services provided by the Assessors’ Office. Topics to be addressed at this public hearing shall include a review of Wayland’s valuation process, a review of the overlay balances and discussion of the overlay forecast as well as any other timely topics requested by the public and outlined by the Board of Assessors. The Board of Assessors shall set aside ample time for an open and informative dialog between citizens and the Board of Assessors, ensure that adequate time is provided for the hearing and that the agenda is set so that a hearing occurs where citizens are given a reasonable amount of time to voice their concerns.~~

~~D.C. Increased valuation information. After each revaluation, the Board of Assessors shall send, within 30 days of the actual tax bill, a separate, reasonably detailed written explanation of the actual basis for the increased valuation for each residential property for which the new valuation percentage increase is eight percentage points or more above the Town-wide average residential increase in percentage points. Town-wide average residential increase shall be based on a data set that includes all those revalued residential properties for which no building permit has been issued between the current revaluation and the prior valuation. Revaluation notices. The Board of Assessors shall send an impact notice to all property owners annually detailing the preliminary assessment of their real estate. Given the sensitive nature of an impact notice, in a Revaluation Year impact notices will be mailed to property owners after the Board of Assessors’ has received preliminary certification from the Department of Revenue. In a non-revaluation year impact notices will be mailed to property owners prior to the Board of Assessors’ final submission of data to the Department of Revenue for valuation approval.~~

~~E. D. Change of assessed valuations and property record card data. [Added 5-12-2004 ATM by Art. 40]~~

(1) After the Board of Assessors has made a decision concerning a taxpayer’s abatement request of change of real property assessment, included with the decision, on the form provided by the state that is sent to the taxpayer, will be notice of any change in the data on that property record card and the dollar effect in assessment for each change in the section that states “reason for abatement.”

(2) If the Board of Assessors deems appropriate a change in the property record card’s market/physical attributes data, either as a result of a visit to a property or a review of the property from any public source, the Board of Assessors will send two (2) copies of the updated property record card to the property owner. One updated property record card is required to be signed by the property owner after checking its accuracy and returned to the Board of Assessors, the second copy is for the property owner’s records in Wayland that takes place once every decade to be sure that information on the property record card is accurate, or the visit is the result of a sale of, or a renovation to a property, or as a result of sales since the last town wide revaluation (such as, but not limited to a change in

~~assessment neighborhood) that data change shall be reported to the real property owner at the time that the new data will cause a change in the assessed value of said property.~~

~~When the assessed valuation of a property changes, as occurs at an annual, biannual, or triannual town wide revaluation, the town shall make the following information available at the Assessor's desk and on the Town website in table form: all of the influence factors that the Board of Assessors uses to value real property in Wayland such as, but not limited to: style of house, age, grade, value per square foot, CDU (condition/desirability/utility rating), heating type, fuel, heating system, finished basement living area, porches, open porches, wood decks, story height, swimming pool, barn, tennis court, traffic influence. All pertinent constants and coefficients shall be stated.~~

~~(3) Additionally, Annually, the Board of Assessors will make available at the desk Assessors' office and on the Town website shall be: all the influence factors for valuing Real Estate both land and building, such as but not limited to, land site indexes with land curve table, style of house, depreciation, grade, building costs tables by square foot along with size curve table, outbuilding value tables, and adjustment coefficients for dwelling attributes (i.e., heating, flooring, exterior siding, bathroom count, etc.). This report shall contain a general description of the valuation algorithm, definition of special terms, and a detailed description of the specific implementation.~~

~~(4) When the assessed valuation of a property changes as occurs at an annual, biannual, or triannual town-wide revaluation, the town shall make the following information available at the Assessor's desk and on the Town website: a table displaying the prior and new land valuation factors by assessment neighborhood site index with a map identifying and displaying all assessment neighborhood site indexes.~~

~~E. E. Community Preservation Act surcharge exemptions. Applications for exemptions from the Community Preservation Act surcharge pursuant to Massachusetts General Laws Chapter 44B, Section 3(e)(1), must be filed with the Office of the Board of Assessors no later than three months after the issuances of the actual real estate tax bill. [Added 4-10-2008 ATM by Art. 24]~~

~~F. F. Local Circuit Breaker Program. Applications for senior tax relief under the Town Circuit Breaker Program must be filed with the office of the Board of Assessors no later than December 31 of the year in which the original tax filing was due. [Added 4-13-2009 ATM by Art. 13]~~

MOTION:

John Bladon moved and was duly seconded that the Town vote to amend Section 19-8 of the Town Code relative to the Board of Assessors by making the revisions thereto set forth in Pages 80 through 83 of the Warrant for the 2012 Annual Town Meeting.

MOTION TO PASS OVER:

Margo Melnicove moved and was duly seconded that the Town vote to pass over Article 18.

VOTED ON MOTION TO PASS OVER:

INFAVOR	104	MOTION PASSED
OPPOSED:	92	
ABSTAINED:	0	

ARTICLE 19: AMEND TOWN CODE SECTION 19: REQUIRE TAX RATE HEARING

Proposed by: Petitioners

To determine whether the Town will vote to amend Section 19-8 of the Town Code by adding the following thereto: "Before the Town submits its proposed tax rate(s) for any fiscal year to the Commissioner of Revenue for approval pursuant to General Laws chapter 59, section 23, the Board of Assessors, together with all other boards and officials whose names appear on the TaxRate Recapitulation document as approving or certifying the information contained therein, shall conduct a public hearing to give interested citizens an opportunity to be heard and to ask questions concerning the proposed tax rate(s). Forty-eight hours at least before the hearing, the proposed Tax Rate

Recapitulation, together with the date, time, and place of the hearing, shall be posted on the Town's website and in a conspicuous place in the Wayland Town Building."

MOTION:

George Harris moved and was duly seconded that the Town vote to amend Section 19 by adding the following new section 19-9 to the Town Code:

"Before the Town submits its proposed tax rate(s) for any fiscal year to the Commissioner of Revenue for approval pursuant to General Laws chapter 59, section 23, all boards and officials whose names appear on the Tax Rate Recapitulation document as approving or certifying the information contained therein, or their representatives, shall collectively conduct a public hearing to give interested citizens an opportunity to be heard and to ask questions concerning the tax rate(s). Forty-eight hours at least before the hearing, the proposed Tax Rate Recapitulation, together with the date, time, and place of the hearing, shall be posted on the Town's website and in a conspicuous place in the Wayland Town Building."

VOTED:

IN FAVOR:	130	MOTION PASSED
OPPOSED:	46	
ABSTAINED:	3	

The meeting adjourned at 10:39 P.M. until Thursday, April 12, 2012 at 7:30PM

Attendance: 275



UNITED NATIONS DAY AT LOKER SCHOOL

**VOTES ENACTED:
THURSDAY, APRIL 12, 2012 AT THE WAYLAND MIDDLE SCHOOL**

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 19, 2012, signed by John Bladon, Steven J. Correia, Thomas J. Fay, Joseph F. Nolan, and Susan W. Pope, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland Middle School, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business

ARTICLE 20: SET ASIDE COMMUNITY PRESERVATION FUNDS FOR LATER SPENDING

Proposed by: Community Preservation Committee Estimated Cost: \$180,000

To determine whether the Town will vote to set aside for later spending \$60,000.00 for open space, but not including land for recreational use, \$60,000.00 for historic resources, and \$60,000.00 for community housing pursuant to Massachusetts General Laws Chapter 44B, Section 6.

MOTION:

Jerome Heller moved that the Town vote to set aside for later spending annual revenues in the Community Preservation Fund in the following amounts: 10% of the amount collected but not less than \$60,000. for open space, but not including land for recreational use; 10% of the amount collected but not less than \$60,000. for historic resources: and 10% of the amount collected but not less than \$60,000. for community housing, pursuant to Massachusetts General Laws Chapter 44B, Section 6.

VOTED: IN FAVOR: 153 MOTION PASSED
OPPOSED: 31
ABSTAINED: 0

ARTICLE 21: APPROPRIATE CPA AND OTHER FUNDS FOR DUE DILIGENCE EFFORTS FOR THE PRE-PERMITTING AND POTENTIAL SALE OF TOWN-OWNED LAND ON BOSTON POST ROAD

Proposed by: Economic Development Committee, Community Preservation Committee, Board of Selectmen Estimated Cost: \$360,000

To determine whether the Town will vote to appropriate a sum of money to be expended under the direction of the Economic Development Committee and the Board of the Selectmen for studies, planning and analyses relative to a determination of site suitability, planning, and pre-permitting for the potential sale of Town-owned land on Boston Post Road in Wayland, Massachusetts, shown on Assessor’s Map 22 as Lots 3, 6 and 7, for development of affordable and market-rate rental housing units primarily for senior independent living; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing under Massachusetts General Laws Chapter 44 or other enabling authority, or otherwise.

MOTION:

John Bladon moved that the Town vote to appropriate \$360,000. to be expended under the direction of the Economic Development Committee and the Board of the Selectmen for studies, planning and analyses relative to a determination of site suitability, planning, and pre-permitting for the potential sale of Town-owned land on Boston Post Road in Wayland, Massachusetts, shown on Assessor’s Map 22 as Lots 3, 6 and 7, for development of affordable and market-rate rental housing units primarily for senior independent living; and that said appropriation be provided by transferring \$270,000. from the General Fund – Unreserved Fund Balance and \$90,000. from the

Community Preservation Fund, provided that if said funds transferred from the Community Preservation Fund are not used for the creation of affordable housing on said land they shall be refunded to the Community Preservation Fund from the General Fund – Unreserved Fund Balance without further action by town meeting.

AMENDMENT NO. 1:

Gretchen Schuler moved and was duly seconded that the Town vote to amend the main motion by adding at the end “environmental studies must be completed prior to expenditure for other studies”.

AMENDMENT TO AMENDMENT NO. 1:

Kenneth Isaacson moved that the Town vote to amend the amendment by changing to “environmental studies must pass prior to expenditure for other studies”.

VOTED ON AMENDMENT TO AMENDMENT NO. 1:

IN FAVOR:	46	
OPPOSED:	184	MOTION NOT PASSED
ABSTAINED:	3	

VOTED ON AMENDMENT NO. 1:

IN FAVOR:	112	
OPPOSED:	123	MOTION NOT PASSED
ABSTAINED:	2	

MOTION TO TERMINATE DEBATE:

Lewis S. Russell, Jr. moved that the Town vote to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR:	226	MOTION PASSED
OPPOSED:	16	
ABSTAINED:	1	

VOTED:

IN FAVOR:	191	MOTION PASSED
OPPOSED:	56	
ABSTAINED:	0	

ARTICLE 22: APPROPRIATE CPA FUNDS FOR AFFORDABLE HOUSING PROJECT ON STONEBRIDGE ROAD

Proposed by: Community Preservation Committee

Estimated Cost: \$356,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of the Selectmen for site development costs, including but not limited to an access way, relative to the construction of affordable housing on the Town-owned land on Stonebridge Road in Wayland, Massachusetts containing 3 acres, more or less, and shown as “Habitat for Humanity 3.03 Acres ±“ on a plan entitled “Plan of Land in Wayland, Massachusetts Stonebridge Road Habitat for Humanity,” dated March 20, 2010, prepared by the Wayland Town Surveyor’s Office, a copy of which plan is on file in the Office of the Town Clerk, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing under Massachusetts General Laws Chapter 44 or other enabling authority, or otherwise.

MOTION:

Susan Weinstein moved and was duly seconded that the Town vote to appropriate \$356,000 to be expended by the Board of the Selectmen for site development costs, including but not limited to an access way, relative to the construction of affordable housing on the Town-owned land on Stonebridge Road in Wayland, Massachusetts containing 3 acres, more or less, and shown as “Habitat for Humanity 3.03 Acres ± “ on a plan entitled “Plan of Land in Wayland, Massachusetts Stonebridge Road Habitat for Humanity,” dated March 20, 2010, prepared by the

Wayland Town Surveyor’s Office, a copy of which plan is on file in the Office of the Town Clerk, and that said appropriation be provided by transferring \$356,000. from the Community Preservation Fund, provided that

- (1) \$150,000 of said funds so transferred shall be paid pursuant to invoice receipts from Habitat for Humanity - MetroWest/Greater Worcester; and
- (2) the remaining \$206,000. so transferred shall be paid to Habitat for Humanity -MetroWest/Greater Worcester on a dollar-for-dollar basis in concert with actual donations raised by Habitat for Humanity - MetroWest/Greater Worcester.

MOTION TO TERMINATE DEBATE:

Perry R. Smoot moved that the Town vote to move the question:

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR:	238	MOTION PASSED
OPPOSED:	12	
ABSTAINED:	0	

VOTED:

IN FAVOR:	205	MOTION PASSED
OPPOSED:	50	
ABSTAINED:	1	

The Moderator recognized and thanked all Volunteers, Tellers, Electronic Voting Implementation Subcommittee, Sound Crew; Albie Cincotti, Jeff Wadsworth and Roxi Habibi and WAYCAM TV crew; Richard Turner, Ken Isaacson, Jonah Camiel, Paul Christiansen, Brad Barnum, and Nick Cosloy, followed by a round of applause.

ARTICLE23: CREATE STABILIZATION FUND FOR MINUTEMAN REGIONAL VOCATIONAL-TECHNICAL HIGH SCHOOL

Proposed by: Minuteman Regional High School Committee

To determine whether the Town will approve the establishment of a Stabilization Fund by the Minuteman Regional Vocational School District to pay costs of capital repairs, renovations, and improvements to the regional district school and its associated facilities in accordance with the provision of Chapter 71 Section 16G ½ of the General Laws, or take any other action relative thereto.

MOTION:

Steven J. Correia moved that the Town vote to approve the establishment of a Stabilization Fund by the Minuteman Regional Vocational School District to pay costs of capital repairs, renovations, and improvements to the regional district school and its associated facilities in accordance with the provisions of Massachusetts General Laws Chapter 71, Section 16G ½.

PERMISSION FOR NON-RESIDENT TO SPEAK:

The Moderator asked Town Meeting if there would be any objection if a non-resident, namely, Dr. Edward Bouquillon, spoke on this Article. Hearing no objection, the Moderator gave permission to Dr. Edward Bouquillon, Superintendent of the Minuteman Regional Vocational School to speak.

POINT OF INFORMATION:

Kimberly S. Reichelt requested that the Selectmen give their position on this Article.

Steven J. Correia stated that the Selectmen voted against this Article.

<u>VOTED:</u>	IN FAVOR:	108	MOTION NOT PASSED
	OPPOSED:	145	
	ABSTAINED:	2	

ARTICLE 24: AMEND ZONING BYLAW: ESTABLISH DESIGN REVIEW ADVISORY BOARD AND DESIGNATE USES SUBJECT TO REVIEW

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning Bylaw of the Town, by making and inserting the following amendments:

DESIGN REVIEW BOARD § 198-508

508.1. Design Review Board establishment and membership- A Design Review Board is hereby established. Said Design Review Board shall consist of five (5) members who shall be appointed by the Planning Board based on the criteria contained herein. Members of the Design Review Board shall include, where possible and in order of preference, an architect; a landscape architect; a member of the Planning Board or designee; a resident who is an owner of a business in Wayland; and a graphic designer. Members shall serve for three (3) years or until their successors are appointed.

508.2 Purpose- The purpose of the Design Review Board is to issue an advisory opinion to the Building Commissioner, Special Permit Granting Authority, Board of Appeals and/or the Planning Board based on design guidelines that enhance, protect and promote development consistent with Wayland’s Master Plan. Decisions of the Design Review Board shall be by a simple majority and no final action shall be taken without the concurrence of at least three (3) members.

508.3. Organization - The Design Review Board shall elect from among its members a Chairman, Vice-Chairman and a Clerk. Each officer shall serve for a term of one (1) year. The Design Review Board shall adopt rules and design guidelines as are necessary for the conduct of its responsibilities and shall publish and make available to the public design guidelines, advisory opinions rendered, and records of proceedings showing the vote on each opinion.

508.4. Authority and specific powers - All applications for building permits, site plan approval, special permits or variances for all non-residential uses involving new construction and all commercial signs shall be submitted to the Design Review Board concurrently, or earlier, with the submission to the decision making authority via the inclusion of one (1) additional set of all usual submittals required for such proposal. The Design Review Board review shall preferably be done in consultation with the applicant and their designer. A written advisory opinion must be made within (30) days after filing a complete application or such further time as the applicant may in writing allow to the administering Board (i.e. Board of Appeals, Planning Board). Lack of a report from the Design Review Board shall not be a sufficient reason to delay action on a submitted proposal.

All decisions, comments and reports of the Design Review Board shall be advisory only.

PLANNING BOARD REPORT: This article seeks to establish a Design Review Board with an advisory ruling capacity and the following specific responsibilities within commercial areas:

- Provide design direction to applicants, designers and decision makers.
- Foster attractive and functional design solutions that directly address life, work and recreation needs and growth.
- Preserve and enhance the character and quality of Wayland by particularly maintaining the integrity of areas that have special character and or significance.
- Establish and solidify a character as it relates to building design and amenities that will echo through the community as a Wayland stature.

- Provide a forum for the exchange of design ideas and approaches so that a flexible application of design guidelines and standards may be permitted as a refinement of established standards.

The Design Review Board is also intended to facilitate an expeditious project review process for applicants, helping them to anticipate major design issues and proposing design solutions at the earliest possible stage in a project’s development. The Design Review Board will realize efficiencies by reviewing and evaluating proposals in parallel with the Planning Board’s review process and will ultimately streamline the existing process by assuming some of the Planning Board’s previous design deliberations.

The Planning Board recommends approval. Vote: 5-0.

MOTION:

Albert I. Montague, Jr. moved that the Town vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning Bylaw of the Town, by adding thereto a new section 198-508 relative to a Design Review Board as set forth in Page 98 of the Warrant for the 2012 Annual Town Meeting, except that “50B” shall be replaced with “508” wherever “50B” so appears.

VOTED: IN FAVOR: 210 MOTION PASSED BY 2/3RD MAJORITY
 OPPOSED: 38
 ABSTAINED: 1

ARTICLE 25: AMEND ZONING BYLAW SECTION 198-1102.1.2.1.4: DEFINITION OF SERVICE STATIONS

Proposed by: Petitioners

First Part:

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning Bylaw of the Town, by making the following amendment:

Delete existing Section 198-1102.1.4.1.4 governing Auto service stations:

No services or merchandise other than accessory, portable automotive merchandise may be displayed or sold on the premises.

Insert a new Section 198-1102.1.4.1.4:

No services or merchandise other than accessory, portable automotive merchandise may be displayed or sold on the premises by right provided, however, that tobacco products, beverages, coffee, snacks, confectioneries, health and beauty aids, lottery, ATM, prepackaged foods, prepackaged sandwiches, prepackaged pastries, novelty items, seasonal merchandise, and grocery items limited to milk, bread, canned coffee, sugar, cereal, canned goods, condiments, and bagged ice, may be displayed or sold on the premises by Special Permit from the Zoning Board of Appeals in accordance with § 198-203.1 or, where applicable, by Special Permit granted by the Site Plan Approval Granting Authority as determined in accordance with § 198-603 regardless of whether the automobile service station or automobile service garage exists or was commenced by right, permit, special permit or variance, with or without site plan approval. Notwithstanding the foregoing, no food or other items requiring on-site preparation, except for coffee prepared by customers, may be displayed or sold on the premises. The area for the display or sale of the items allowed by right or Special Permit shall be no greater than 65 percent of the gross floor area but in no event greater than 1,250 square feet.

Second Part:

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning Bylaw of the Town, by making the following amendment:

Delete existing Section 198-1102.1.4.1.7 governing Auto service stations:

Driveways shall be paved and join the street and cross sidewalks at right angles; shall not be more than 24 feet nor less than 10 feet wide at any point; shall be at least 10 feet from any lot line and 20 feet from the intersection of street lot lines; and shall be at least 20 feet apart. No more than two driveways may be permitted for each 100 feet of street frontage. Where approval by the Mass DOT is required in connection with driveway openings onto state highways, the prior provisions of this § 198-1102.1.4.1.7 shall be waived, and the regulations of MassDOT shall be applicable.

Insert a new Section 198-1102.1.4.1.7:

Driveways shall be paved and join the street and cross sidewalks at right angles; shall not be more than 24 feet nor less than 10 feet wide at any point; shall be at least 10 feet from any lot line and 20 feet from the intersection of street lot lines; and shall be at least 20 feet apart. No more than two driveways shall be permitted for each 100 feet of street frontage. Notwithstanding the foregoing, the widths, setbacks and distances in this provision may be increased or reduced by Special Permit from the Zoning Board of Appeals in accordance with § 198-203.1 or, where applicable, by Special Permit by the Site Plan Approval Granting Authority as determined in accordance with § 198-603. Where approval by the Massachusetts Department of Transportation (MassDOT) is required in connection with driveway openings onto state highways, the prior provisions of this § 198-1102.1.4.1.7 shall be waived, and the regulations of MassDOT shall be applicable.

PLANNING BOARD REPORT: This article fundamentally seeks to amend the current zoning bylaw to change an auto service stations need to seek a variance to be able to sell specified non-automotive products and replace it with a special permit requirement to sell the proposed merchandise list. The article also seeks to grant the applicant special permit flexibility relating to driveway widths, setbacks and distances. Based on a consensus of the need to equalize the ability of modern service stations across town to sell what has become commonplace in service stations across the country, the Planning Board has determined this to be a reasonable amendment.

The Planning Board recommends approval. Vote: 4-1.

MOTION:

Brian C. Levey moved that the Town vote to amend Chapter 198 of the Code of the Town of Wayland, the Town's Zoning Bylaw, by making the revisions to § 198-1102.1.4.1.4 and § 198-1102.1.4.1.7 thereof as set forth on Pages 100 through 101 of the Warrant for the 2012 Annual Town Meeting.

MOTION TO AMEND:

Elizabeth A. Newton moved and was duly seconded that the Town vote to amend this Article by deleting the words "Tobacco Products" from § 198-1102.1.4.1.4.

VOTED ON MOTION TO AMEND:

IN FAVOR:	158	MOTION PASSED
OPPOSED:	95	
ABSTAINED:	2	

MOTION TO AMEND:

Lorraine M. Greiff moved that the Town vote to amend Article 25 by inserting the words "as a condition of the offering of any services not directly related to the service or maintenance of motor vehicles or the display or sale or continuing sale of any merchandise other than accessory portable automotive merchandise, service stations offering full-service and/or self-service gasoline must provide and continue to provide fuel and effective service for motor vehicles."

POINT OF INFORMATION:

Thomas J. Fay requested that Town Counsel give his opinion on the legality of the proposed motion.

Mark Lanza, Town Counsel, stated that in his opinion this amendment would not be lawful and, if adopted, would probably not be approved by the Attorney General.

VOTED ON MOTION TO AMEND: IN FAVOR: 82
 OPPOSED: 172 MOTION NOT PASSED
 ABSTAINED: 4

MOTION TO TERMINATE DEBATE:
 Andrea G. Case moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR: 230 MOTION PASSED
 OPPOSED: 27
 ABSTAINED: 0

VOTED ON MOTION AS AMENDED: IN FAVOR: 91
 OPPOSED: 167 MOTION NOT PASSED BY 2/3RD MAJORITY
 ABSTAINED: 0

MOTION TO ADJOURN:
 Kimberly S. Reichelt moved and was duly seconded that the Town vote to adjourn.

VOTED ON MOTION TO ADJOURN: IN FAVOR: 55
 OPPOSED: 181 MOTION NOT PASSED
 ABSTAINED: 0

MOTION TO EXTEND TIME:
 Thomas J. Fay moved and was duly seconded that the Town vote to extend the time beyond the 10:30P.M. hour until each Warrant Article was addressed.

VOTED BY VOICE VOTE: MOTION PASSED

ARTICLE 26: AMEND TOWN CODE 68-1: TRAFFIC CALMING

Proposed by: Board of Selectmen, Board of Public Works

[Underlining denotes additional text]

There shall be a Traffic Commission consisting of the Selectmen, duly elected and serving as such, which shall have all the duties and responsibilities conferred upon Traffic Commissions by the General Laws, and especially including the authority conferred upon such Commissions by MGL c. 90, §§ 18 and 18A, and upon towns by MGL c. 40, § 22, as such provisions may be from time to time amended, except for jurisdiction over traffic calming measures involving the placement and replacement of speed bumps, speed humps, speed tables and speed cushions within town ways, which measures may be implemented by the Board of Public Works without the issuance of an order or the adoption of a rule or regulation by the Selectmen.

MOTION:
Jonathan I. Mishara moved that the Town vote to amend Chapter 68-1 of the Code of the Town of Wayland by making the revision thereto as set forth in Page 104 of the Warrant for the 2012 Annual Town Meeting with the following amendment:

There shall be a Traffic Commission consisting of the Selectmen, duly elected and serving as such, which shall have all the duties and responsibilities conferred upon Traffic Commissions by the General Laws, and especially including the authority conferred upon such Commissions by MGL c. 90, §§ 18 and 18A, and upon towns by MGL c. 40, § 22, as such provisions may be from time to time amended, except for jurisdiction over traffic calming measures including but not limited to the placement and replacement of speed bumps, speed humps, speed tables and speed

cushions within town ways, which measures may be implemented by the Board of Public Works without the issuance of an order or the adoption of a rule or regulation by the Selectmen.

<u>VOTED ON MOTION AS AMENDED:</u>	IN FAVOR:	176	MOTION PASSED
	OPPOSED:	33	
	ABSTAINED:	3	

ARTICLE 27: AUTHORIZE THE SALE OF TOWN-OWNED LAND AT 24 AND 26 LAKESHORE DRIVE

Proposed by: Board of Selectmen

To determine whether the Town will vote to:

- (a) authorize the Recreation Commission and the Board of Selectmen, as the case may be, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcels of Town-owned land on Lakeshore Drive in Wayland, Massachusetts, known and numbered as 24 Lakeshore Drive, Wayland Massachusetts, and 26 Lakeshore Drive, Wayland, Massachusetts, to the Board of Selectmen for the purpose of conveying, selling or otherwise disposing of said parcels of land; and
- (b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to convey, sell or otherwise dispose of said parcels of land, subject to such conditions, restrictions and limitations as the Selectmen deem appropriate.

MOTION:

Susan W. Pope moved that the Town vote to:

- (a) authorize the Recreation Commission and the Board of Selectmen, as the case may be, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcels of Town-owned land on Lakeshore Drive in Wayland, Massachusetts, known and numbered as 24 Lakeshore Drive, Wayland Massachusetts, and 26 Lakeshore Drive, Wayland, Massachusetts, and described in the deeds recorded with the Middlesex South Registry of Deeds, respectively, in Book 9138, Page 468 and Book 12786, Page 38, to the Board of Selectmen for the purpose of conveying, selling or otherwise disposing of said parcels of land; and
- (b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to convey, sell or otherwise dispose of said parcels of land, subject to such conditions, restrictions and limitations as the Selectmen deem appropriate, including a restrictive covenant limiting the use of said parcels of land for the purpose of upgrading the septic systems serving the buildings on the abutting properties and requirement that the buyer or buyers of said parcels shall pay the Town’s closing costs of the transaction including but not limited to appraisals, attorney’s fees and recording fees.

POINT OF INFORMATION:

Robert Virzi announced that at the Recreation Commission meeting held on Tuesday evening at 7:20P.M., they rescinded their March 2011 vote to transfer this land and declare it surplus.

The Moderator called a recess at 10:26 PM and asked everyone to remain in their seats due to a medical emergency.

MOTION TO ADJOURN:

Thomas J. Fay moved and was duly seconded that Town Meeting adjourn to a date certain and that date would be announced the next day.

VOTED ON MOTION TO ADJOURN:

IN FAVOR: 127 MOTION PASSED
 OPPOSED: 85
 ABSTAINED: 1

The Moderator declared that the meeting would adjourn to a date certain to be determined by the Board of Selectmen and announced publicly the next day.

The meeting adjourned at 10:34 P.M. to a date certain.

Attendance: 285

A citizen had a medical emergency that led to an abrupt adjournment of the April 12, 2012 Town Meeting and proceedings were suspended until April 23, 2012.

**VOTES ENACTED:
 MONDAY, APRIL 23, 2012 AT THE WAYLAND MIDDLE SCHOOL**

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 19, 2012, signed by John Bladon, Steven J. Correia, Thomas J. Fay, Joseph F. Nolan, and Susan W. Pope, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland Middle School, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

The Moderator memorialized Steven Allen who suffered a medical emergency and who passed away shortly after the April 12, 2012 Town Meeting. A moment of silence was observed in Steve's memory.

The Moderator declared that we would take Article 27 from its initiation.

**ARTICLE 27: AUTHORIZE THE SALE OF TOWN-OWNED LAND AT 24 AND 26
 LAKESHORE DRIVE**

Proposed by: Board of Selectmen

To determine whether the Town will vote to:

- (a) authorize the Recreation Commission and the Board of Selectmen, as the case may be, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcels of Town-owned land on Lakeshore Drive in Wayland, Massachusetts, known and numbered as 24 Lakeshore Drive, Wayland Massachusetts, and 26 Lakeshore Drive, Wayland, Massachusetts, to the Board of Selectmen for the purpose of conveying, selling or otherwise disposing of said parcels of land; and
- (b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to convey, sell or otherwise dispose of said parcels of land, subject to such conditions, restrictions and limitations as the Selectmen deem appropriate.

MOTION:

Susan W. Pope moved that the Town vote to:

- (a) authorize the Recreation Commission, with the approval of Town Counsel as to form, to transfer the care,

custody, management and control of the parcel of Town-owned land on Lakeshore Drive in Wayland, Massachusetts, known and numbered 26 Lakeshore Drive, Wayland, Massachusetts, and described in the document recorded with the Middlesex South Registry of Deeds in Book 12786, Page 38, to the Board of Selectmen for the purpose of conveying, selling or otherwise disposing of said parcel of land; and authorize the Board of Selectmen, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcel of Town-owned land on Lakeshore Drive in Wayland, Massachusetts, known and numbered as 24 Lakeshore Drive, Wayland Massachusetts and described in the deed recorded with the Middlesex South Registry of Deeds in Book 9138, Page 468 to the Recreation Commission for recreation purposes and for the purpose of granting a septic system easement and a right of first refusal in said parcel of land;

- (b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to convey, sell or otherwise dispose of said 26 Lakeshore Drive, subject to such conditions, restrictions and limitations as the Selectmen deem appropriate, including a restrictive covenant limiting the use of said parcel of land for the purpose of upgrading the septic system serving the building on the abutting property and the requirement that the buyer or buyers of said parcel shall pay the Town's closing costs of the transaction including, but not limited to appraisals, attorney's fees and recording fees; and authorize the Recreation Commission, with the approval of Town Counsel as to form, to grant (i) a right of first refusal to purchase the fee; and (ii) an easement in said 24 Lakeshore Drive to the owner or owners of the property known and numbered as 30 Lakeshore Drive, Wayland, Massachusetts, for the purpose of upgrading the septic system serving the building on said 30 Lakeshore Drive, subject to the requirement that holder or holders of said right and easement shall pay the Town's closing costs of the transaction(s) including, but not limited to appraisals, attorney's fees and recording fees.

AMENDMENT:

Michael Lowery moved that the Town vote to amend paragraph (b) by deleting the phrase starting at "(i) a right of first refusal to purchase the fee; and" and in the following line where it says 30 Lakeshore Drive it would become 22 or 30 Lakeshore Drive and two lines later where it says 30 Lakeshore Drive it would become 22 or 30 Lakeshore Drive.

VOTED ON AMENDMENT:

MOTION CARRIED

MOTION TO PASS OVER:

Clifford W. Lewis moved that the Town vote to pass over this article.

MOTION TO TERMINATE DEBATE:

Kimberly S. Reichelt moved that the Town vote to terminate debate:

VOTED ON MOTION TO TERMINATE DEBATE:

MOTION CARRIED

VOTED ON MOTION TO PASS OVER:

MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE

Theodore S. Harding moved that the Town vote to call the question.

VOTED ON MOTION TO TERMINATE DEBATE:

MOTION CARRIED

POINT OF INFORMATION:

Frank Kennedy questioned if a 2/3rd quantum of vote was required for this Article.

Mark Lanza, Town Counsel stated that a 2/3rd quantum of vote was required for this motion.

VOTED ON MAIN MOTION AS AMENDED:

MOTION CARRIED BY 2/3RD MAJORITY

VOTERS REQUESTED A STANDING COUNTED VOTE:

VOTED ON MOTION AS AMENDED:

STANDING COUNTED VOTE BY MODERATOR:

OPPOSED: 32
 IN FAVOR: 175 MOTION CARRIED BY 2/3RD MAJORITY

ARTICLE 28: REQUEST AUDIT OF SCHOOL FEE-BASED PROGRAMS SINCE FY2007

Proposed by: Petitioners

Estimated Cost: Not Provided by Petitioners

To determine whether the Town will vote to:

- (a) authorize and direct the Board of Selectmen, on behalf of town meeting, to make a formal written request of the Department of the State Auditor to conduct an audit of all fee-based accounts and programs, including all associated checking accounts, of the Wayland School District for fiscal years 2007 through 2012, inclusive, and earlier to the extent determined necessary by the State Auditor, and to authorize the Wayland School District to bear the cost of such audit should the state auditor charge therefor; and
- (b) appropriate a sum of money to be expended by the Wayland School Committee, which appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer from funds already appropriated for another purpose, or otherwise, This audit will help to ensure the timely and appropriate return of all monies owed to taxpayers and participants of fee-based programs from the Wayland Public Schools during said years and review all journal entries, carry-forward memos, encumbrances and bank accounts in connection with the Wayland School District during fiscal years 2007 through 2012, inclusive, to verify that there has been no misappropriation of taxpayer or fee-payer funds.

MOTION:

Shawn D. Kinney moved that the Town vote on Article 28 as printed in the Town Warrant.

POINT OF CLARIFICATION:

Cherry C. Karlson requested clarification on the amount of money to be appropriated and the source of funding.

Shawn D. Kinney clarified that the amount of money estimated would be \$30,000 and the source would be from free cash.

AMENDMENT:

Ellen M. Grieco moved that the Town amend Article 28 in paragraph (a) line 5 after the words “district to” add the words “supervise and” and after the word “audit” add the following phrase “such costs not to exceed \$30,000.

VOTED ON MOTION TO AMEND:

MOTION CARRIED

MOTION TO TERMINATE DEBATE:

Mark A. Santangelo moved and was duly second that the Town vote to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

MOTION CARRIED

POINT OF CLARIFICATION:

Cherry C. Karlson stated that the funding sources were not clear and requested clarification.

VOTED ON MOTION AS AMENDED:

1ST VOICE VOTE: UNDECIDED
 HAND COUNTED VOTE BY MODERATOR: MOTION CARRIED

NEW MOTION TO CLARIFY ARTICLE 28:

Shawn D. Kinney moved that the Town vote to amend Article 28 by striking the terms in the two last lines of paragraph (a) where it stated “and to authorize the Wayland School District to bear the cost of such audit should the state auditor charge therefore; and”

NEW MOTION AS AMENDED:

Shawn D. Kinney moved that the Town vote:

- (a) authorize and direct the Board of Selectmen, on behalf of town meeting, to make a formal written request of the Department of the State Auditor to conduct an audit of all fee-based accounts and programs, including all associated checking accounts, of the Wayland School District for fiscal years 2007 through 2012, inclusive, and earlier to the extent determined necessary by the State Auditor, and to authorize the Wayland School District to bear the cost of such audit should the state auditor charge therefor; and
- (b) appropriate a sum of \$30,000 to be expended by the Wayland School Committee, which appropriation shall be provided by free cash. This audit will help to ensure the timely and appropriate return of all monies owed to taxpayers and participants of fee-based programs from the Wayland Public Schools during said years and review all journal entries, carry-forward memos, encumbrances and bank accounts in connection with the Wayland School District during fiscal years 2007 through 2012, inclusive, to verify that there has been no misappropriation of taxpayer or fee-payer funds.

POINT OF CLARIFICATION:

Thomas J. Fay requested that Town Counsel clarify what the effect of the last vote would be.

Mark Lanza, Town Counsel, stated that the last vote would seek two funding sources for the same thing and that those two funding sources are inconsistent.

MOTION TO AMEND:

Michael Lowery moved and was duly seconded that the Town vote to amend its recent vote under Article 28 by removing the words in paragraph (a) "and to authorize the Wayland School District to bear the cost of such audit should the state auditor charge therefore; and"

POINT OF INFORMATION:

A Voter stated that an hour had already passed and questioned if Town Meeting would start a new hour on this Article.

The Moderator declared that the motion was inconsistent and that he would extend the time for clarification.

POINT OF INFORMATION:

Michael Tichnor questioned if the Moderator would allow Town Meeting to amend a motion after it had been passed.

The Moderator stated that the Town had passed an article that had inconsistent funding sources and declared that it needed clarification and allowed the amendment.

VOTED ON MOTION AS AMENDED:

MOTION CARRIED

ARTICLE 29: HEAR REPORTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

MOTION:

Susan W. Pope moved and was duly seconded that the Town vote to accept the 2011 Wayland Annual Report, and those reports included in Appendix J of the 2012 Annual Town Meeting Warrant.

PUBLIC CEREMONY COMMITTEE ANNOUNCEMENT:

Richard Turner, Chairman of the Public Ceremonies Committee, announced that the Public Ceremonies Committee had chosen Donna Bouchard and her Associates as the 2012 the selectee of the Lydia Maria Child Award and that the presentation of this award would be made at a future date to be determined.

VOTED:

MOTION CARRIED

ARTICLE 30: CHOOSE TOWN OFFICERS

Proposed by: Board of Selectmen

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot.

As Trustees of the Allen Fund:	Sema Faigen Benjamin W. Johnson III Michael B. Patterson
As Fence Viewers:	The Selectmen
As Field Drivers:	The Constables
As Measurers of Wood and Bark:	Paul Doerr Lewis S. Russell Jr. Harry F. Sweitzer
As Surveyors of Lumber:	Susan W. Pope Jean B. Pratt Harry F. Sweitzer

MOTION:

Susan W. Pope moved that the Town vote the following persons be nominated for the following offices in accordance with Article 30 of the 2012 Annual Town Meeting Warrant:

As Trustees of the Allen Fund:	Sema Faigen Benjamin W. Johnson III Michael B. Patterson
As Fence Viewers:	The Selectmen
As Field Drivers:	The Constables
As Measurers of Wood and Bark:	Paul Doerr Lewis S. Russell Jr. Harry F. Sweitzer
As Surveyors of Lumber:	Susan W. Pope Jean B. Pratt Harry F. Sweitzer

and, there being no further nominations, the Town Clerk be instructed to cast one ballot for the same.

VOTED:

MOTION CARRIED

**ARTICLE 31: RESOLUTION IN SUPPORT OF FUNDING ELECTRONIC VOTING
THROUGH JUNE 30, 2015**

Proposed by: Petitioners

To determine whether the Town will vote to adopt the following resolution:

LET IT BE RESOLVED, that Town Meeting endorses the use of an electronic voting service for all sessions of all town meetings through fiscal year 2015, subject to the Moderator's rules, and requests the Board of Selectmen and Finance Committee to include sufficient funding in the FY2013, FY2014, and FY2015 Omnibus Budget articles presented at the 2012, 2013, and 2014 Annual Town Meetings.

MOTION:

Alan J. Reiss moved and was duly seconded that the Town vote to:

LET IT BE RESOLVED, that Town Meeting endorses the use of an electronic voting service for all sessions of all town meetings through fiscal year 2015, subject to the Moderator's rules, and requests the Board of Selectmen and Finance Committee to include sufficient funding in the FY2013, FY2014, and FY2015 Omnibus Budget articles presented at the 2012, 2013, and 2014 Annual Town Meetings.

VOTED:

MOTION CARRIED

Tellers Assigned For The Annual Town Meeting

<u>Name</u>	<u>Address</u>
Judith Currier	22 Algonquin Path
John Dyer	287 Cochituate Road
Richard Gagney, Jr.	11 Caulfield Road
J. Michael Gilbreath	7 Jennison Avenue
Daniel Goessling	15 Davelin Road
Megan Lucier	2 Rice Spring Lane
Gloria Villari	3 Winthrop Road
James Grumbach	7 Winthrop Road
Rodney Hager	92 Woodridge Road
Susan Hager	92 Woodridge Road
Anna Meliones	255 Concord Road
Clifford Lewis	33 Claypit Hill Road

The Meeting adjourned Monday, April 23, 2012 at 10:02 P.M. sine die.

Attendance: 343

Respectively Submitted,

Lois M. Toombs, CMC
Town Clerk

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Special thanks to MaryAnn DiNapoli for her effort and hard work organizing this report.