



TOWN OF WAYLAND Annual Reports



*Two Hundred and Thirty-Fourth Year
July 1, 2013 Through June 30, 2014*

COVER PHOTO

COVERED BRIDGE LANE

Photograph by Nasser K

www.nasserk.com



**ANNUAL REPORTS FOR THE
TOWN OF WAYLAND**
FOR ITS TWO HUNDRED AND
THIRTY-FOURTH MUNICIPAL YEAR
JULY 1, 2013 TO JUNE 30, 2014

TABLE OF CONTENTS

Board of Selectmen	1
General Information	2
Federal and State Officials Representing Wayland	3
Elected Town Officials	3
Appointed Town Officials	5
GENERAL GOVERNMENT	
Town Clerk	11
Information Technology.....	12
Personnel Board	12
Historical Commission	13
Historic District Commission	13
375 th Anniversary Commemoration Committee	15
Public Ceremonies Committee	17
FINANCE	
Board of Assessors	19
Treasurer/Collector	21
Commissioners of Trust Funds	23
Trustees of the Allen Fund	23
Finance Director/Town Accountant	24
OPEB Advisory Committee	28
EDUCATION AND LIBRARY	
School Committee	35
Board of Library Trustees	40

PLANNING AND NATURAL RESOURCES	
Conservation Commission	43
Community Preservation Committee	45
Planning Board	47
Town Surveyor	50
Zoning Board of Appeals	50
Energy Initiatives Advisory Committee	51
Economic Development Committee	52
PUBLIC SERVICES	
Board of Health	54
Inspection/Building Department	61
Board of Public Works	62
Department of Public Works	63
Surface Water Quality Committee	63
Recreation Commission	65
Wastewater Management District Commission	66
PUBLIC SAFETY	
Fire Department	68
Police Department	75
Auxiliary Police	77
Local Emergency Planning Committee	78
Dog Control Officer	79
COMMUNITY SERVICES	
Council on Aging	80
Senior Tax Relief Committee	83
Wayland Community Fund	83
Veterans' Agent	83
Youth Advisory Committee	85
Cultural Council	86
Cable Advisory Committee	87
WayCAM (Wayland Community Access and Media Inc.)	87
Election Results – Special State Primary Election, October 15, 2013	89
Election Results – Special State Election, December 10, 2013	89
Election Results – Annual and Special Town Election, April 1, 2014	90
Town Meeting Minutes Special Town Meeting, November 30, 2013.....	93
Town Meeting Minutes Annual Town Meeting, April 3, 2014	99
Index to Reports	158

BOARD OF SELECTMEN

Following the resignation of Chairman Doug Leard, the Board for much of the year consisted of only four members working under the direction of Vice-Chair Anthony Boschetto. Following the separation of the Town Administrator, professional staff operated under the direction of Interim and Acting Town Administrators.

Working in conjunction with the Personnel Board, the Selectmen spent a good portion of the year devoted to filling Wayland's vacant Town Administrator position. The boards selected Municipal Resources, Inc. to lead two successive searches. A Selection Committee comprised of board and committee members, supplemented by Town residents, conducted interviews with candidates from two successive searches prior to recommending finalists to the Board of Selectmen.

Throughout the year, the Selectmen worked with and appointed citizens to numerous permanent and temporary committees. Citizens offered a wide-variety of professional experience on issues impacting the Town. One of the highlights of the year was the work of the 375th Anniversary Committee. One of the featured 375th events was a parade along Route 27 followed by festivities at the Town Building.

Work continued by other committees whose charges included a study of the best use for Town-owned land east of Dudley Pond, the initiation of a Housing Trust, pursuit of energy efficiencies in Town and School facilities, transition to a successor substance abuse education and prevention program, and continued development of plans for the Rivers Edge housing complex. The Moderator continued his work with committees which he appointed to develop specifications and make technological and logistical recommendations to improve electronic voting and town meeting procedures.

Once again, Other Post Employment Benefits (OPEB) for Town and School retirees garnered considerable attention. The OPEB Committee continued to investigate funding requirements, propose alternative calculations and suggest ways to reduce the Town's long-term financial obligation.

Town Meeting approved the new Department of Public Works (DPW) building. Construction commenced on the facility which will house employees, vehicles and equipment for the Highway, Parks and Water Divisions of DPW. Completion of the facility is expected in the Spring of 2015.

Town Meeting also approved the acquisition of a conservation restriction on a 22.6 acre parcel of land located on Lincoln Road.

The Wastewater Management District Commission and the Selectmen continued to collaborate on the appeal to the adverse decision from the lawsuit with Twenty Wayland. There is an outstanding judgment against the Town in excess of \$1,000,000 with accrued interest.

The Local Emergency Planning Committee (LEPC), along with the Citizens Emergency Response Team (CERT), continued their diligent work throughout the year in order to provide residents with shelter and amenities during times of adverse conditions. A special thanks to all the citizens and staff involved with these initiatives.

Transparency in town government continues to be in the forefront. Open Meeting Law complaints filed with the Attorney General's Office persist against boards and committees. At the April 2014 Town Election, citizens elected Mary Antes and Cherry Karlson to serve on the Board of Selectmen for a one-year term and a three-year term respectively. The Board of Selectmen held their organizational meeting shortly after Annual Town Meeting, electing Joseph Nolan as Chair and Cherry Karlson as Vice Chair, as well as continuing the practice of selecting liaisons to various departments and committees.

The Board extends its gratitude to John Senchyshyn, who as Acting Town Administrator stepped in to ably guide the town in the absence of a Town Administrator.

In closing, the Board wishes to acknowledge and thank the many citizens of Wayland who volunteer countless hours of community service as members of appointed boards and commissions.

General Information



Form of Government	Open Town Meeting		
Town Website	www.wayland.ma.us		
Population (January 2014)	13,916		
Number of Households (including vacant)	5,472		
Polling Hours	7:00 A.M. – 8:00 P.M.		
Polling Locations	Wayland Town Building (Precincts 1 and 4) Wayland Middle School (Precincts 2 and 3)		
Current Tax Rate	\$18.33		
School Enrollment	Claypit Hill Elementary		580
	Happy Hollow Elementary		440
	Loker Kindergarten		162
	Wayland Middle School		662
	Wayland High School		846
	TOTAL ENROLLMENT (June 2014)		2,690
Land Area - Town of Wayland	15.28 Square Miles		
Transfer Station Hours: (Except Holidays)	Tuesday	8:00 am -	4:00 pm
	Thursday	7:00 am -	4:00 pm
	Saturday	7:00 am -	4:00 pm
Library Hours: (School Year)	Monday – Thursday	9:00 am -	9:00 pm
	Friday	9:00 am -	6:00 pm
	Saturday	10:00 am -	5:00 pm
	Sunday	2:00 pm -	5:00 pm
Town Building Office Hours:	Monday	8:00 am -	7:00 pm
	Tuesday – Thursday	8:00 am -	4:00 pm
	Friday	8:00 am -	12:30 pm

(Please check with individual departments as the hours may vary.)

FEDERAL AND STATE OFFICIALS REPRESENTING WAYLAND

United States Senators in Congress:	Elizabeth Warren - D 317 Hart Senate Office Building Washington DC 20510 (202) 224-4543	Edward J. Markey - D 218 Russell Senate Office Building Washington DC 20510 (202) 224-2742
Representative in Congress, Precinct 2 7th Congressional District:	Michael E. Capuano - D 110 First Street Cambridge, MA 02141 (617) 621-6208 FAX (617) 621-8628	
Representative in Congress, Precincts 1, 3 and 4, 5th Congressional District:	Nicola S. Tsongas - D 11 Kearney Square, Third Floor Lowell, MA 01852 (978) 459-0101 FAX (978) 459-1907	
State Senator, 5th Middlesex District:	Richard J. Ross - R State House Room 520 Boston, MA 02133 (617) 722-1555	
Representative in General Court, 13th Middlesex District:	Thomas P. Conroy - D State House Room 443 Boston, MA 02133 (617) 722-2460	

ELECTED TOWN OFFICIALS	NAME	TERM EXPIRES
MODERATOR	Dennis J. Berry	2017
TOWN CLERK	Beth R. Klein	2016
SELECTMEN	Anthony V. Boschetto	2016
	Edward J. Collins	2015
	Cherry C. Karlson	2017
	Mary M. Antes	2015
	Joseph F. Nolan	2017
SCHOOL COMMITTEE	Malcolm L. Astley	2015
	Donna E. Bouchard	2016
	Jeanne Downs	2017
	Barbara J. Fletcher	2017
	Ellen M. Grieco	2015
ASSESSORS	Jayson S. Brodie	2017
	David M. Hill	2017
	Susan M. Rufo	2016
	Molly Upton	2015
	Zachariah L. Ventress	2015

PLANNING BOARD	Albert I. Montague, Jr.	2018
	Andrew J. Reck	2016
	Kevin Francis Murphy	2017
	Kent Donald Greenawalt	2019
	Colleen M. Sheehan	2015
PLANNING BOARD Associate Member	Daniel C. Hill	2019
BOARD OF HEALTH	Thomas J. Klem	2017
	Michael B. Wegerbauer	2017
	Michael James Bean	2015
	Cynthia Hill	2015
	Elisabeth N. Brewer	2016
TRUST FUND COMMISSIONERS	James C. Murphy	2016
	Russell T. Kopp	2017
	David D'Orlando	2015
LIBRARY TRUSTEES	Thaddeus Thompson	2016
	Sally Cartwright	2015
	Nancy J. Jahnke	2015
	Anne B. Heller	2016
	Aida A. Gennis	2017
	Lynne J. Lipcon	2017
BOARD OF PUBLIC WORKS	Christopher I. Brown	2017
	Robert L. Goldsmith	2015
	Jonathan I. Mishara	2015
	Michael Lowery	2016
	Michael B. Wegerbauer	2016
RECREATION COMMISSION	Stas Gayshan	2015
	Thruston Wright III	2015
	Anna Meliones	2017
	Asa B. Foster	2016
	Frank Krasin	2016
HOUSING AUTHORITY	Jacqueline C. Ducharme	2018
	Mary M. Antes	2017
	Susan Weinstein	2015
	Kevin S. Goodwin	2019
	Russell Aaron Ashton	

APPOINTED TOWN OFFICIALS	NAME	TERM EXPIRES
375 th Anniversary Commemoration Comm	Mary Antes	2014
	Lois Hanssen Davis	2014
	John Dyer	2014
	Lynne Dunbrack	2014
	C. Peter R. Gossels	2014
	Barbara Holtz	2014
	Jane Sciacca	2014
	Deborah Seidman	2014
	Alison Tobia	2014
	Cynthia W. Miller	2014
	Brad Keyes	2014
	Pamela Bonaguide	2014
	John E. Beard	2014
	Diane G. Black	2014
	Cile Hicks	2014
	Chris Jenny	2014
Robert S. Johnson	2014	
Brad Keyes	2014	
Robert Mainer	2014	
Trustees of the Allen Fund	Michael B. Patterson	2015
	Benjamin W. Johnson III	2015
	Lois M. Toombs	2015
Animal Inspector (Livestock)	Bruce S. Sweeney	2015
Animal Control Officer	David R. Poirier	2014
Assessing, Director of	Ellen Brideau	Permanent
Assessor, Assistant	Denise Ellis	Permanent
Assessor, Administrative	Jessica Marchant	Permanent
Assistant Town Administrator	John Senchyshyn	Permanent
Assistant Town Clerk	Diane Gorham	Permanent
Audit Committee	Paul L. Brennan	2016
	Christopher Cullen	2016
	G. Gordon Cliff	2017
	Benjamin Downs	2014
	Christopher Riley	2015
Building Commissioner	Jay T. Abelli	Permanent
Local Inspector	David Fuller	Permanent
Gas Inspector	Allan Sherman	Permanent
Plumbing Inspector	Allan Sherman	Permanent
Plumbing/Gas Inspector, Deputy	Ernest Ferraro	Permanent
Wiring Inspector	Leo P. Landry	Permanent
Wiring Inspector, Deputy	John W. Alesse	Permanent
Cable Advisory Committee	Richard P. Turner	2015
	Thomas J. Klem	2015
	Vacant	2015
	Vacant	2015
	Vacant	2015

Central MA Advisory Rail Trail	Larry Kiernan	2015
Civil Defense Director	Robert Irving	Permanent
Cochituate State Park Advisory	Vacant	2015
Community Preservation Committee	Albert I. Montague	2016
	Anna Meliones	2015
	Robert Goldsmith	2016
	John R. Sullivan	2017
	Jerome Heller	2016
	Maureen Cavanaugh	2017
	Susan Weinstein	2015
	Gretchen Schuler	2016
Elisa J. Scola	2016	
Conservation Administrator	Brian Monahan	Permanent
Conservation Commission	Roger A. Backman	2017
	Sherre Greenbaum	2016
	Barbara Howell	2015
	Vacant	2017
	John R. Sullivan	2017
	Betty J. Salzberg	2016
	Robert L. Goldsmith	2015
Constables	William E. Pickett	2016
	Walker C. Farrar Jr.	2017
	Louis Gaglini	2016
Council on Aging	Mary M. Antes	2015
	Betsy Soule (non-voting)	2015
	William Sterling	2016
	Nancy Leifer	2016
	Denise N. Yurofsky	2016
	Evelyn M. Ekmejian	2017
	Harriet H. Onello	2014
	Elizabeth A. Patterson	2015
William D. Zellen	2014	
Council on Aging-Director	Julie C. Secord	Permanent
Cultural Council	Margarita Cardenas	2015
	Kathryn Grey	2015
	Katherine Luby	2015
	Daniel Goessling	2015
	Joan Bacon	2015
	Wendy Pachter	2015
	Barbara Hoffman	2015
Design Review Advisory Committee	William Sterling	2015
	Marjorie Ford	2015
	Andrew Reck	2015
	Katherine Schreiber	2015
	Leisha Marcoccio	2015
Dog Control Appeals Board	Susan L. Wagner	2016
	Jeffrey S. Baron	2017
	Susan Koffman	2015
	Arthur Fine, Alternate Member	2016

Dog Control Officer /Animal Inspector (appointed by Selectmen)	Leslie E. Boardman	Permanent	
Dog Control Officer /Animal Inspector (nominated by State)	Jennifer Condon	2014	
(DPW) Director of Public Works	Don Ouellette	Permanent	
Economic Development Committee	Jean Prince	2015	
	David Watkins	2015	
	Sam Potter	2015	
	Phyllis Jean Millburn	2017	
	James Grumbach	2016	
	Rebecca M. Stanizzi	2016	
	Nick Willard	2016	
Emergency Planning Committee	Eric Knapp		
	Mary M. Antes		
	Steven J. Correia		
	Vincent J. Smith		
	Robert Irving		
Energy Initiatives Temporary Advisory Advisory Committee	Harvey Michaels	2014	
	William Huss	2014	
	Tom Sciacca	2014	
	Anne Harris	2014	
	Ellen R. Tohn	2014	
Fence Viewers	Board of Selectmen	2015	
Field Drivers	Constables	2015	
Finance Committee	Thomas Greenaway	2015	
	Vacant	2017	
	William Steinberg	2016	
	Vacant	2017	
	Gil Wolin	2016	
	Nancy E. Funkhouser	2017	
	Carol B. Martin	2015	
Finance Director/Town Accountant	Brian Keveny	Permanent	
Fire Chief	Vincent J. Smith	Permanent	
Health Director	Julia M. Junghanns	Permanent	
	Sanitarian, Health Agent	William Murphy	2014
	Inspector of Milk	Julia M. Junghanns	2014
	Food Inspector	Beth Grossman	2014
	Burial Agent	Cynthia F. Bryant	2014
Historical Commission	Tonya Largy	2015	
	Elisa Scola	2015	
	R. Richard Conard	2015	
	John Dyer	2015	
	Sheila Carel	2016	
	Vacant	2016	
	Gretchen Ryder Sharry	2017	

Historic District Commission	Vacant	2017
	Vacant	2016
	Kevin J. Crowley	2016
	Margery F. Baston	2016
	Desmond J. McAuley	2015
	Gretchen G. Schuler	2017
	Meaghan Winokur	2015
	Kathleen Steinberg, Alternate Alice Boelter, Second Alternate	2016 2015
Housing Authority Director	Brian E. Boggia	Permanent
Housing Partnership	Betty J. Salzberg	2016
	Martin S. Nichols	2015
	Kathleen Boundy	2017
	Patricia M. Harlan	2015
	Rachel G. Bratt	2017
	Mary M. Antes	2017
	Vacant	2016
	Christine DiBona The Reverend Dr. Frederick Moser	2017 2015
Human Resources Director	John Senchyshyn	Permanent
Information Technology Manager	Gwen Sams-Lynch	Permanent
Library Director	Ann F. Knight	Permanent
Metropolitan Area Planning Commission	Mary M. Antes	2015
MBTA Advisory Board	Joseph F. Nolan	2015
Measurers of Wood & Bark	Paul Doerr	2015
	Lewis S. Russell, Jr.	2015
	Harry F. Sweitzer	2015
Metrowest Regional Collaborative Comm	Mary M. Antes	2015
Metrowest Regional Transit Authority Advisory Board	Sarkis Sarkisian	2015
Minuteman Voc Tech School	Mary Ellen Castagno	2014
OPEB Advisory Study Committee	Kent E. George	2015
	David Gutschenritter	2015
	Clifford W. Lewis	2015
	Maryanne Peabody	2015
	Jay Sherry	2015
Permanent Municipal Building Committee	Jonathan Mishara	Completion of DPW
	Thomas Abdella	Completion of DPW
	Douglas Goddard	2015
	Massimo Taurisano	2015
	Eric Sheffels	2015
	Brian J. Chase	2015
	Joseph Lewin	2015
Personnel Board	Maryanne Peabody	2017
	Vacant	2014
	Vacant	2018
	Jessica W. Green	2016
	Philip C. Schneider	2015

Planner, Town	Sarkis Sarkisian	Permanent
Police Chief	Robert Irving	Permanent
Public Ceremonies Committee	Richard Brisk	2016
	John C. Dyer	2015
	Lily Ho Schlafer	2015
	Robert Hanlon	2016
	Richard P. Turner	2017
Recreation Director	Nancy McShea	Permanent
Regional Transportation Advisory Comm	Joseph F. Nolan	2014
Board of Registrars	Catherine A. Radmer	2015
	Judith H. Ide	2016
	Elizabeth A. Salerno	2017
	Beth R. Klein	2016
Assistant Registrar	Diane Gorham	2016
River Stewardship Council	Thomas Sciacca	2015
	Mary M. Antes (Alternate)	2015
School Superintendent	Paul Stein	Permanent
Sealer of Weights & Measures	Timothy J. Walsh	2015
Senior Tax Relief Committee	Joan Bradford	2015
	Linwood Bradford	2015
	Ann Gilbert	2015
	Stephen J. Colella	2015
	Patricia Nelson	2015
	Pauline DiCesare	2015
	Rebecca MacGregor	2015
Surface Water Quality Committee	Linwood E. Bradford Sr.	2015
	Thomas J. Largy	2015
	Charles W. Moores	2017
	Robert L. Goldsmith	2017
	Michael P. Lowery	2015
Surveyors of Lumber	Jean B. Pratt	2015
	Susan W. Pope	2015
	Harry F. Sweitzer	2015
Town Administrator (Interim)	Robert Mercier	
Town Counsel	Mark J. Lanza	Permanent
Town Meeting Electronic Voting Implementation Subcommittee	David H. Bernstein	2013
	Kim Cook	2013
	Lynne Dunbrack	2013
	Alan J. Reiss	2013
	Don Schuler	2013
	Jonathan D. Sieber	2013
	Beth R. Klein, Town Clerk	2013
	Dennis Berry, Ex Officio	2013
Town Surveyor	Alfred (Alf) Berry	Permanent

Treasurer/Collector	Paul Keating, Jr.	Permanent
Deputy Tax Collector	Kelley & Ryan Associates, Inc.	2014
Trinity Mental Health Representative	Karen Braunwald	Permanent
Veterans' Agent	Matthew Ching, West Suburban Veterans Services	Permanent
Veterans' Grave Officer	Richard P. Turner	Permanent
Wastewater Management Commission	Vacant	2015
	Frederick K. Knight	2016
	Sam Potter	2017
Wayland Cares Temporary Advisory Study Committee	Leslie Corner	2014
	Joseph P. Barrett	2014
	Shirley Jacobson	2014
	Kathryn Lee	2014
	Gail Shapiro	2014
Wellhead Protection Advisory Committee	Five Vacancies	2015
Youth and Family Services Director	Lynn Dowd	Permanent
	Dossie Kahn	Permanent
Youth Advisory Committee	Joseph Karbowski	2016
	Deborah Seidman	2016
	Sara Greenaway	2017
	Corrie Dretler	2017
	Jane Dickson Purser	2017
	Deacon Geoff Higgins	2016
	Detective Ruth Backman, Youth Officer	2016
Zoning Board of Appeals	Michael Connors Jr.	2017
	Aida A. Gennis	2017
	Eric B. Goldberg	2015
	Thomas W. White	2016
	E. Michael Thomas	2015
ZBA Associate Members	Argiro Shapiro	2016
	Shaunt Sarian	2017
	Linda L. Segal	2015

GENERAL GOVERNMENT

TOWN CLERK

Beth R. Klein Town Clerk
 Diane M. Gorham Assistant Town Clerk

Residents can now go online and search their voting history and status.

This was an extremely busy year for the Town Clerk’s office. Much loved Lois M. Toombs retired March 31, 2014, after 7 years as Town Clerk and 18 years as Assistant Town Clerk. Her expertise and dedication to the Town of Wayland will be greatly missed. (See below) Current Town Clerk, Attorney Beth R. Klein, was elected in April 2014. Diane M. Gorham replaced longtime Assistant Town Clerk, Kathy Siracusa after her retirement in 2013.

Two new state laws were enacted this year that will affect voters. Starting in 2016, 16 and 17 olds will be able to pre-register to vote, although they will still have to turn 18 before they can vote. Starting with the 2016 Presidential Election, Massachusetts will join 32 other states by allowing early voting up to 10 days prior to an election for registered voters.

During FY14, the following elections and town meetings were held:

The Town Clerk’s Office continues to utilize the State’s Voter Registration Information System (VRIS) for voter registration. This system connects Wayland with all 351 cities and towns across the state to the Registry of Motor Vehicles and to the Office of the Secretary of the Commonwealth.

Special State Primary.	October 15, 2013
Special State Election.	December 10, 2013
Special Town Meeting	November 20, 2013
Annual Town Election.	April 1, 2014
Annual Town Meeting.	April 3, 2014

TOWN CLERK LOIS TOOMBS RETIRES

Lois M. Toombs has been the face of the Town Clerk’s Office for nearly 25 years. Lois has resided with her husband Peter in Wayland for over 44 years. She earned the title of Certified Municipal Clerk; was an executive member of the Massachusetts Town Clerks Association and a member of the Electronic Voting Implementation Committee.

Since being elected in 2007, Lois has overseen 43 elections, annual and special town meetings. Over the years Lois has assisted numerous residents searching for vital records or other information; has maintained and insured that important and historic records were preserved. She always has a hearty hello for anyone who stops by and can share a laugh no matter how frantic the office gets. Lois has seen many changes over the years; i.e., new voting machines, electronic voting at town meeting, as well many new mandates by the Secretary of State which she has worked hard to comply with.



Lois said that she loved being the town clerk. “I’ve spent the best years of my life here, other than when I was home raising my family. The interaction with the public is very pleasant.” And she is now looking forward to spending more time with her family and traveling extensively.

**Please consult the Table of Contents
for Election results and
Town Meeting minutes**

Board of Registrars	Term
Judith H. Ide	4/2016
Elizabeth A. Salerno	4/2017
Catherine A. Radmer	4/2015
Beth R. Klein, Town Clerk	4/2016

Registered Voters (As of June 30, 2014)	
Precinct 1	2,494
Precinct 2	2,367
Precinct 3	2,290
Precinct 4	2,530
Total	9,681
Population (Census January 6, 2014)	13,916
Households (includes vacant)	5,472

Vital Records FY14	
Births Recorded	121
Deaths Recorded	214
Marriages Recorded	17

Financial Report FY14	
Miscellaneous Fees	
(including dog fees)	\$66,608.00

Dog Licenses Issued	
Dog Licenses	1,800
Dog Kennels	2

INFORMATION TECHNOLOGY

The Town and the Schools continue to explore their joint efforts in providing Information Technology (IT) services to employees, board and committee members, and Town residents

IT deploys and operates state-of-the-art technologies for the Town of Wayland. IT forms active partnerships with the Schools and the Public Safety building to optimize the use of available resources in enhancing the delivery of Town Building services. The department provides services that facilitate cost-effective information processing solutions for Town staff and the community.

The Town has been working collaboratively with the School Department to provide strategic IT oversight to the Town’s IT services, working in concert with the IT Strategic Plan developed in 2010 which outlines technology initiatives and the five-year direction for the Town. By following that strategic plan, improvements have been realized in data storage, desktop processing, back-up enhancements and departmental targeted software initiative.

PERSONNEL BOARD

Chapter 43 of the Code of the Town of Wayland defines the role of the Personnel Board to be the development and administration of the Wage and Salary Classification Plan and personnel policies and procedures in cooperation with the affected town boards and departments. In addition, the Board is charged with approving all pay or classification changes of town employees; negotiating collective bargaining agreements for the town; establishing and maintaining central personnel files for all employees; reviewing the operation of the Wage and Salary Classification Plan and recommending appropriate changes to town meeting.

Nancy McCarthy served as Chair of the Board. Maryanne Peabody served as Vice Chair. Also serving on the Board are Philip Schneider, and Jessica Green. Nicholas Willard retired from the Board this year after many years of service. Thanks to Nick for all of his contributions.

This year the Board worked very closely with the Board of Selectmen to establish a process for the selection of a new Town Administrator. The Board reviewed and researched consultant search firms, issued an RFP, conducted reference checks with other Towns and participated with the Selectmen in interviewing firms. The Board also provided input on the establishment of the Selection Committee, created a survey for community input on traits for the next Town Administrator and reviewed and revised the job description for the Town Administrator.

The Personnel Board is charged with negotiating union contracts. Town employees’ terms and conditions of employment are defined by six different collective bargaining agreements. These union employees represent the vast majority of the Town’s regular workforce. One of the six contracts, the Firefighters, expired on June 30, 2013, and is in

successor negotiations. The remaining five contracts expired on June 30, 2014, and are in various stages of negotiations.

Throughout the year, a variety of employment issues affecting employees were addressed. Topics included but were not limited to reviews of job descriptions, reviews of job classifications, wage rates and employee leave of absence requests. The Board continues to maintain a posture of strict interpretation of the collective bargaining language.

The Town continued to support its Employee Assistance Program (EAP) for all employees who may be in need of assistance with personal problems, work-related issues, legal or financial matters.

The Massachusetts Interlocal Insurance Association (MIIA) provided a variety of training opportunities for various employees through its insurance Rewards Program. Participation in the MIIA programs continues to earn the Town significant credits towards its annual liability insurance premiums. Wayland also participates in training opportunities through a collective of nearby communities which pool training funds.

The Personnel Board would like to thank all boards, committees, officials and employees for their cooperation and input during the past year. The Board welcomes attendance at its meetings and would like to remind all employees and officials that the Personnel Board is available to assist on a wide variety of workplace matters.

HISTORICAL COMMISSION

Members: Elisa Scola, Chair; Rick Conard, Tonya Largy, John Dyer, Sheila Carel, Gretchen Ryder-Sharry,

The Wayland Historical Commission (WHC), a seven-member town agency, meets once a month, September through June, to plan the identification, evaluation, and protection of Wayland's historical, cultural, and archaeological resources. During FY2014, its scope of work included the management of ongoing programs, as well as continuing involvement in several large projects. These included an appropriation from the town's CPA funds to create a Preservation Management Plan including document research and a conditions assessment for

the Stoney Section of North Cemetery and ground penetrating radar in the Colonial Burial Ground, the area where the Indian Graves may be located, and in the planned extension of the cemetery (Section D).

The WHC also began a project to inventory and digitize records and artifacts from one of Wayland's significant archaeological sites which was excavated under a permit from the Massachusetts Historical Commission. The WHC worked with Friends of the Wayland Railtrail, the Historic District Commission and the Wayland Town Planner to preserve railroad tracks and artifacts as part of Wayland's Historic Railroad site. The WHC also worked in conjunction with other Town organizations to sponsor and develop programs for Wayland 375. The WHC's Historic Seminars program included a lecture by Tonya Largy entitled *Wayland Uncovered: The Archaeology of Pre-Colonial Wayland*. The WHC continued to develop the Historic Homes registry and to encourage historic homeowners to identify their homes with plaques provided by the WHC. The WHC continued its support of the preservation, restoration, and digitization of historic town documents held in the town vault. The WHC's Temporary Policy Committee continued to draft a policy in conjunction with the boards and departments in Town for the best way to preserve historic resources and involve the WHC where historically sensitive areas may be affected.

The WHC worked with Town Boards to ensure preservation of cultural resources in areas where Town projects are underway and continued its efforts to preserve and restore historic bridges, signs and monuments.

More information on the Wayland Historical Commission's projects and activities can be found on their website:
http://www.wayland.ma.us/Pages/WaylandMA_BComm/Historicalcom/index

HISTORIC DISTRICT COMMISSION

The Wayland Historic District Commission (WHDC) is a seven-member commission with two alternate members, all appointed by the Board of Selectmen. There are two districts – Wayland Center and Bow Road – that are under the jurisdiction of the WHDC

for exterior alterations made to buildings and structures visible from a public way or park. During FY'14 the WHDC met ten times to respond to applications for changes to six properties in the districts and other issues such as the Rail-Trail through the historic district and the 375th Wayland Anniversary *Five-Century House Tour* that was sponsored jointly by the HDC, the Historical Commission and the Historical Society. The fiscal year ended with the retirement of two long-term members: Chris Hagger who has served on the HDC for 20 years and George Ives who has served for nearly ten years.

The Historic District Commission also continued to work on design guidelines particularly those for signs, lighting and doors.

The town's website has an Historic District Commission page with general information about the Wayland Historic District Commission, including maps of the two districts and application forms. The Historic District Commission welcomes support from members of the community who share an interest in the preservation and enhancement of the rich cultural heritage of Wayland Center and Bow Road Historic Districts.

Historic District Commission Committee Membership:

Gretchen Schuler, Chairman; Margery Baston, Kevin Crowley, Chris Hagger, George Ives, Desmond McAuley, Meaghan Winokur
Alternate Members: Alice Boelter and Kathie Steinberg



The 19th century Heard-Lovell House of the Five-Century House Tour

375th ANNIVERSARY COMMEMORATION COMMITTEE



CEREMONIAL BURN

The Wayland 375th Anniversary Planning Committee was appointed by the Board of Selectmen in 2011 to plan the town's observance of the 375th anniversary of the Massachusetts General Court's decision in 1639 to establish the Sudbury Plantation, a five mile square settlement of about 100 inhabitants and 300 cattle located along the Sudbury River. The original settlement is now called Wayland.

The committee planned a year-long celebration beginning June 2013. Over the course of the year, the committee and several community organizations presented about 50 events: from a

grand opening with historical and Native American activities, a circus, barn dance, and ceremonial burn to a five-Century House Tour to a Mass Memories Road Show to the gigantic closing parade. They included:

- JUNE 2013:** Opening Ceremony and Walking Tour, Native American Activities; Circus and Carnival; Barn Dance, and Ceremonial Burn
Silver Jubilee Concert, Wayland Golden Tones
Historic Paddle and Talk, Sudbury River, River Stewardship Council
- AUGUST 2013:** Rowan Brothers Concert
- SEPTEMBER 2013:** 375 Years of American Song, Wayland Concerts
Five-Century House Tour, Wayland Historical Society
King Philip's War, Talk by Doug Harris
Native American Powwow, Praying Indians of Natick
- OCTOBER 2013** Wayland Uncovered: Archeological Evidence of Our First Residents
Talk by Tonya Largy, Wayland Historical Society
Dance Like It's 1800, Molly Faulkner
- NOVEMBER 2013** Public Conservation Land, Exhibit by Sudbury Valley Nature Photographers
King Philip's War, Talk by Michael Tougias, Wayland Public Library
- DECEMBER 2013** Town Center Open House, Wayland Historical Society
Messiah Sing Walden Forum
50th Santa's Ride, Wayland Fire Fighters Association
- JANUARY 2014** New Year's Day Walk, Pine Brook Conservation Land, Wayland Walks
Lydia Maria Child: Domestic Diva, Wayland Historical Society/Wayland Public Library
Gardening in Colonial America, Wayland Garden Club
Chinese New Year Celebration, Chinese American Assoc and Wayland Elementary PTOs
- FEBRUARY 2014** Civil War Period Dance, Ruth Benson Levin
Wayland in the Civil War, Talk by Lois Davis, Wayland Historical Society
SADD Shines Day
Full Moon Walk or Snowshoe, Wayland Walks

- MARCH 2014** Farming Then and Now Talk, Wayland Historical Society
 Mass Memories Road Show
 Liberty and Music for All Concert, Musicians of the Post Road, Wayland a
 Historical Society
 375 Years of Religion: From One Faith to Many, Talk by Ken Sawyer
 Historic Route 20, Talk by Bryan Farr
 World's Fair, Wayland Elementary Schools PTOs
- APRIL 2014** An Evening of Dance (Indian, Irish, Hip Hop)
 Edmund Brown Concert, Wayland and Sudbury Historical Societies
 The Day the Revolution Began, Talk by Jane Sciacca
 History in Our Backyard: Finding Dachau Documents, Talk by Kevin Delaney,
 Wayland Historical Society
- MAY 2014** Wayland Walking Trails, Conservation Areas, Wayland Girl Scouts
 Earth Day, Wayland Transition, Wayland Green Team
 Healthy Land, Healthy Communities, Healthy People, Talk by Lisa Vernegaard,
 Sudbury Valley Trustees and Peace Lutheran Church
 Historical Tour of Cochituate, Gretchen Schuler
 What's in a Wayland Street Name, Dick Hoyt, Wayland Historical Society
 Historical Baseball Game, Eastern Mass Senior Softball and Wayland
 Recreation Commission
 Memorial Day Parade
 Anne Hale Play, Wayland High School Drama Department
- JUNE 2014** Crazy Hat Making, Arts Wayland
 Parade and Fair, Barn Dance and Ceremonial Burn
 An Evening of Beatrice Herford's Monologues, Vokes Theatre
- NOVEMBER 2014** Three Eras of Wayland, Premiere of Documentary, Wayland Historical Society
 and Walden Forum
- APRIL 2015** Thanks for the Memories—Mass Memories Road Show One Year Later,
 Wayland Historical Society



NATIVE AMERICAN ACTIVITIES



CIRCUS AND CARNIVAL

The committee also published two books: *375 Years and Still Cooking* and *Wayland Historical Tours*, an updated version of the booklet originally written by Bobby Robinson for the US Bicentennial in 1976. Both publications are still available from the Wayland Historical Society and the Depot. In addition, Pelham Island Pictures created a fine documentary of three historical eras of Wayland that will be premiered on November 21, 2014.

The committee thanks the organizations and individuals that presented 375th events: Rita Anderson, Arts Wayland, Chinese American Association, Kevin Delaney, Eastern Mass Senior Softball, Molly Faulkner, Historic District Commission, Historic Route 20, Historical Commission, Dick Hoyt, Tonya Largy, Ruth Levin, Musicians of the Old Post Road, Peace Lutheran Church, Praying Indians of Wayland, Russell's Garden Center, Ken Sawyer, Gretchen Schuler,

SADD, Sudbury Valley Nature Photographers, Sudbury Valley Trustees, Transitions of Wayland, Vokes Players and Vokes Theatre, Walden Forum, Wayland Council on Aging, Wayland Cultural Council, Wayland Fire Fighters Association, Wayland Garden Club, Wayland Girl Scouts, Wayland Golden Tones, Wayland Green Team, Wayland Historic District Commission, Wayland Historical Society, Wayland Concerts, Wayland Elementary PTOs, Wayland Public Library, Wayland Recreation, Wayland Walks, Richard Weingarten and his students

The 375th Committee

Mary Antes, Chair; Pam Bonaguide, Nancy Carapezza, Lois Davis, Lynne Dunbrack, John Dyer, Carole Felz, Barbara Holtz, Brad Keyes, Cyndi Miller, Jane Sciacca, Deborah Seidman, Alison Tobia

PUBLIC CEREMONIES COMMITTEE

The Public Ceremonies Committee (PCC) coordinates Wayland's observance of Memorial Day, and recognizes events, persons, and projects of importance to the town. Members of the 2014 committee were Richard Brisk John Dyer, Robert Hanlon, Lilli Ho Schlafer and Richard Turner.

Veterans Day November 11 2013 The Public Ceremonies Committee in collaboration with George Bernard sponsored a Veterans Day Program at the Trinitarian Church Hall at 10 a.m. Following that we held a brief ceremony at the Veterans Memorial with opening remarks and the reading of the names of the Wayland Veterans who died while serving in all the wars. Members of the American Legion and VFW were present. Veterans Agent Mathew Ching and John Dyer placed a ceremonial wreath honoring all who served.

Lydia Maria Child Award The committee received several nominations for this award. After reviewing each and deliberating on the comparative merits, Mr. Albert Cincotti of the Wayland Public Schools was selected as the 2014 winner. The selection was announced at Annual Town Meeting. The award was presented in May.

Memorial Day, Monday, May 27 2014 arly morning ceremonies took place at Saint Zepherin's Cemetery, the World War II memorial (Lokerville Green), South and North Cemeteries, and at the Wayland Veterans Memorial. Earlier the Public Ceremonies Committee installed United States, Massachusetts, Armed Services, and POW flags. Girl Scouts, coordinated by Kathy Hodge and Veterans Agent Matt Ching and Richard Turner Veterans Graves Officer, placed U.S. flags on veterans' graves prior to the ceremonies at the cemeteries.

At 11:00 a.m. the Memorial Day Parade stepped off at Wayland Middle School led By Grand Marshal Edward Lee. The service at the Lakeview Cemetery began at 11:30 a.m. PCC Chair Richard P Turner and Selectman Joseph Nolan -welcomed all those present. Chaplain Michael Griffith US Army Natick Soldier Systems Center gave the invocation. Mr. Dante Montori presented the Keynote Address, about the repatriation of Japanese prisoners from Korea while serving on an LST at Tinian Island in the Pacific Theater. Mr. John Dyer of the Public Ceremonies Cmmittee presented the 9th annual Wayland Veterans Memorial Freedom Prize to Luke Xu, a sophomore at Wayland High School.

The Wayland High School band, conducted by Joseph Oneschuk, and the Middle school Band, conducted by Rebecca Wellons, provided music. The High School Band featured a medley of military and patriotic songs. The Band's Drum and Bugle Corps played Echo Taps with distinction at the early services as well as the main ceremony. Throughout the ceremony were town dignitaries and guests from the Wayland VFW and American Legion Post 133 Commander Carl Bernardo participated. Reverend

Arthur Straffus gave the closing prayer. Police and Fire Departments escorts ensured a safe event. Girl Scouts distributed refreshments to marchers at the Middle School following the ceremony.

The Public Ceremonies Committee is deeply grateful to all who made the 2014 parade and ceremony a success.



MEMORIAL DAY PARADE 2014

Selectmen Mary Antes and Joseph Nolan, Town Moderator Dennis Berry

FINANCE

BOARD OF ASSESSORS

In October of 2013, the Board welcomed David Hill who was appointed by the Board of Selectmen to serve until the April elections. At the April 2014 elections Jayson Brodie was re-elected and David Hill was elected, both to serve three year terms. Susan Rufo was elected to chair and Jayson Brodie to vice chair by the Board.

The Board of Assessors are responsible for administering Massachusetts property tax laws effectively and equitably and to produce accurate and fair assessments for all taxable property.

As required by the code of Wayland, Section 19-8 the Board of Assessors makes the following Report:

A. Annual Report

(1.) The calendar year 2012 sales used in the determination of the FY'14 assessed values were posted to the Assessors web page and provided at Town Meeting.

(2. a, b, c) Report for the previous six years of abatement history:

FISCAL YEAR	# RECD (a)	# GRANTED (b)	AVG ABMT (c)
2009 *	398	228	\$1,190.63
Supplemental	0	0	\$0.00
2010	104	63	\$1,946.22
Supplemental	4	1	\$1,297.64
2011	66	30	\$1,089.27
Supplemental	0	0	\$0.00
2012 *	71	44	\$1,912.65
Supplemental	0	0	\$0.00
2013	34	18	\$1,854.20
Supplemental	1	1	\$616.87
2014	35	13	\$2,387.39**
Supplemental	0	0	\$0.00

*DOR Triennial Revaluation year

**The average abatement without 400 Boston Post Rd was \$685.67

(2. d) ATB filing last six years:

Fiscal Year	ATB Filings	Fiscal Year	ATB Filings
2009	52	2012	5
2010	13	2013	6
2011	12	2014	7

(2. e) Dollar change granted by ATB:

FISCAL YEAR	#	STREET	CHANGE IN ASSESSMENT
FY'09	12	ELLIE LN	\$195,800
FY'09	14	CREST RD	\$129,200
FY'09	16	CREST RD	\$125,900
FY'09	55	HILLSIDE DR	\$49,700
FY'09	12	JEFFREY RD	\$15,900
FY'09	58	WOODRIDGE RD	\$58,600
FY'09	8	BIGELOW RD	\$21,000

FISCAL YEAR	#	STREET	CHANGE IN ASSESSMENT
FY'09	16	KEITH RD	\$15,500
FY'09	25	DRAPER RD	\$34,100
FY'10	8	BIGELOW RD	\$20,600
FY'10	12	ELLIE LN	\$173,200
FY'11	12	ELLIE LN	\$204,500
FY'12	59	OLD SUDBURY RD	\$42,800
FY'13	12	ELLIE LN	\$55,500

(3.) Inspections conducted during Fiscal Year 2014

Total Property Visits:	2,025 *				
Building Permits:		Cyclical:	Sales:		
Interior and Exterior	26	Interior and Exterior	273	Interior and Exterior	57
Exterior Only	234	Exterior Only	561	Exterior Only	63
Interior Only	86	Interior Only	27	Interior Only	50
Refusals	9	Callbacks	463	Refusals	23
		Refusals	81		
Total	355	Total	1405	Total	193
Quality Control:		Abatements:		Informal Hearings:	
Interior and Exterior	7	Interior and Exterior	12	Interior and Exterior	5
Exterior Only	23	Total	12	Exterior	0
Interior Only	10			Interior	15
Total	40			Total	20

* Please note that some of the data verification visits addressed several requirements in one visit, such as a property requiring an abatement visit may also have required a sales visit. One visit would have met both obligations of data verification.

Respectfully submitted,

Susan M. Rufo, Chair
 Jayson Brodie, Vice Chair
 David Hill
 Molly Upton
 Zachariah Ventress

TREASURER/COLLECTOR

The Treasurer’s Office is responsible for collecting all monies due to the Town of Wayland. This includes real estate taxes, personal property taxes, excise taxes, water bills, departmental turn-ins such as building permits, health permits, and park and recreation fees. We are also responsible for collecting the money received from the Community Preservation Act that now appears on each quarter’s Real Estate bill. These receipts must be reported to the Town Accountant on a timely basis. Unspent money must be invested in high yield, insured accounts.

June 30, 2014		TAX TITLE - 51 PARCELS				\$ 1,363,831.44		
	DATE	O/S 7/1/13	NEW DEBT	RETIRED '14 CUMULATIVE	O/S 6/30/14	Int Pd FY14 CUMULATIVE	INTEREST TO PAYOFF	PAYOFF DATE
BORROWING-1996	1/15/1996 4.69%	\$ 340,000.00		\$ 170,000.00 \$ 6,344,000.00	\$ 170,000.00	\$ 6,162.50 \$ 2,004,846.11	\$ 1,912.50.00	1/15/2015
BORROWING-1998	12/15/1998 2.58%	\$ 1,695,000.00		\$ 295,000.00 \$ 9,557,000.00	\$ 1,400,000.00	\$ 43,218.75 \$ 2,518,988.17	\$ 98,643.75	12/15/2018
BORROWING-2003	11/1/2003 3.70%	\$ 465,000.00		\$ 90,000.00 \$ 1,904,100.00	\$ 375,000.00	\$ 17,525.00 \$ 434,546.75	\$ 71,530.00	11/1/2022
BORROWING-2005	9/15/2005 3.78%	\$ 3,050,000.00		\$ 265,000.00 \$ 2,443,500.00	\$ 2,785,000.00	\$ 113,645.00 \$ 1,359,272.50	\$ 636,187.50	9/15/2025
BORROWING-2006	7/1/2006 4.08%	\$ 685,000.00		\$ 115,000.00 \$ 1,473,000.00	\$ 570,000.00	\$ 25,747.50 \$ 386,462.00	\$ 112,173.75	7/15/2025
BORROWING-2007	1/15/2007 4.01%	\$ 965,000.00		\$ 75,000.00 \$ 1,380,000.00	\$ 890,000.00	\$ 38,811.25 \$ 468,898.75	\$ 246,518.75	1/15/2027
BORROWING-2008	2/15/2008 3.42%	\$ 585,000.00		\$ 120,000.00 \$ 1,985,000.00	\$ 465,000.00	\$ 18,700.00 \$ 277,350.00	\$ 37,387.50	2/1/2028
BORROWING-2009	2/1/2009 2.79%	\$ 951,000.00		\$ 258,500.00 \$ 1,517,500.00	\$ 692,500.00	\$ 22,944.38 \$ 211,653.07	\$ 49,513.76	12/15/2028
BORROWING-2010	1/28/2010 3.48%	\$ 9,715,000.00		\$ 730,000.00 \$ 3,195,000.00	\$ 8,985,000.00	\$ 314,550.00 \$ 1,353,300.00	\$ 3,592,200.00	2/1/2035
BORROWING-2011	2/1/2011 4.12%	\$ 32,010,000.00		\$ 1,830,000.00 \$ 5,820,000.00	\$ 30,180,000.00	\$ 1,414,400.00 \$ 4,397,600.00	\$ 15,451,600.00	2/1/2036
BORROWING-2012	2/1/2012 1.37%	\$ 1,425,000.00		\$ 575,000.00 1,160,000.00	\$ 850,000.00	28,500.00 68,700.00	\$ 28,100.00	2/1/2031
BORROWING-2013	2/1/2013 1.10%	\$ 3,869,000.00		\$ 564,000.00 \$ 564,000.00	\$ 3,305,000.00	\$ 93,880.00 \$ 93,880.00	\$ 318,250.00	2/1/2022
BORROWING-2014	2/6/2014 2.94%		\$ 12,585,000.00		\$ 12,585,000.00		\$ 4,702,112.92	2/1/2034
			\$ 4,523,500.00		\$ 2,138,084.38			
\$ 55,755,000.00		\$ 12,585,000.00	\$ 42,400,600.00	\$ 63,252,500.00	\$ 15,719,744.23	\$ 25,347,130.43		

ALL ITEMS ARE FROM THE OMNIBUS BUDGET UNLESS OTHERWISE STATED.

WATER

DATE	O/S 7/1/13	NEW DEBT	RETIRED '14 CUMULATIVE	O/S 6/30/14	Int Pd FY14 CUMULATIVE	INTEREST TO PAYOFF	PAYOFF DATE
11/1/2003	\$ 30,000.00		\$ 30,000.00	\$ 30,000.00	\$ 555.00	\$ 555.00	11/1/2013
A-6 3.70%			\$ 300,900.00		\$ 52,939.50		
9/15/2005	\$ 670,000.00		\$ 55,000.00	\$ 615,000.00	\$ 25,035.00	\$ 141,987.50	9/15/2025
A-6 3.78%			\$ 385,000.00		\$ 282,667.50		
1/15/2007	\$ 1,050,000.00		\$ 75,000.00	\$ 975,000.00	\$ 42,243.75	\$ 275,906.25.00	1/15/2027
A-7 4.01%			\$ 560,000.00		\$ 370,286.25		
2/15/2008	\$ 4,535,000.00		\$ 305,000.00	\$ 4,230,000.00	\$ 162,375.00	\$ 1,192,575.00	2/1/2028
A-7 3.42%			\$ 1,845,000.00		\$ 1,112,850.00		
2/1/2009	\$ 1,084,000.00		\$ 101,500.00	\$ 982,500.00	\$ 37,205.62	\$ 276,648.75	12/15/2028
A-6 2.79%			\$ 517,500.00		\$ 230,787.48		
1/28/2010	\$ 525,000.00		\$ 85,000.00	\$ 440,000.00	\$ 12,900.00	\$ 40,000.00	2/1/2020
A-5 3.48%			\$ 255,000.00		\$ 61,800.00		
2/1/2011	\$ 1,110,000.00		\$ 120,000.00	\$ 990,000.00	\$ 47,700.00	\$ 223,000.00	2/1/2026
A-6 4.12%			\$ 380,000.00		\$ 105,800.00		
2/1/2012	\$ 65,000.00		\$ 35,000.00	\$ 30,000.00	\$ 1,300.00	\$ 600.00	2/1/2015
A-6 1.37%			\$ 70,000.00		\$ 3,300.00		
2/1/2013	\$ 218,000.00		\$ 28,000.00	\$ 190,000.00	\$ 5,310.00	\$ 20,600.00	2/1/2022
1.10%			\$ 28,000.00		\$ 5,310.00		
	\$ 9,287,000.00	\$ -	\$ 834,500.00	\$ 8,452,500.00	\$ 334,624.37	\$ 2,171,317.50	
			\$ 4,313,400.00		\$ 2,268,130.73		

WASTEWATER TREATMENT PLANT

2/1/2011	4,640,000.00		\$ 190,000.00	\$ 4,450,000.00	\$ 198,950.00	1,888,412.50	2/1/2031
4.12%			\$ 550,000.00		\$ 611,450.00		
2/1/2012	375,000.00		\$ 25,000.00	\$ 350,000.00	\$ 8,515.00	75,545.00	2/1/2031
1/1/1900			\$ 50,000.00		\$ 17,530.00		
2/13/2014		\$ 200,000.00		\$ 200,000.00		78,342.50	2/1/2034
	\$ 5,015,000.00	\$ 200,000.00	\$ 215,000.00	\$ 5,000,000.00	\$ 207,465.00	1,963,957.50	
			\$ 600,000.00		\$ 628,980.00		

COMMISSIONERS OF TRUST FUNDS

The goal of the Commissioners is to invest Wayland's trust funds to realize the best possible gain while maintaining a balance between risk and return appropriate to a public trust. The following are the fund's balances at the end of selected years:

Year	Year-End Balance
2014	\$3,279,323.13
2013	\$2,995,456.77
2012	\$2,765,749.00
2011	\$2,673,273.00
2009	\$1,981,010.00
2008	\$2,165,202.00
1995	\$ 681,655.00

TRUSTEES OF THE ALLEN FUND

The Allen Fund was established in 1854 through a gift from Miss Debby Allen and Mrs. Nabby (Allen) Draper. The permanent fund was intended for "beneficent objects." The Allen fund was later combined with the "Donation Funds" which date back to 1678. Over the years several additional gifts were contributed to the Fund. Although the Allen Fund was virtually depleted by 1990, it has recently grown so that it can now provide annual gifts. In the past year, two gifts were given to deserving Wayland citizens.

The Allen Fund investments are managed by the Commissioners of Trust Funds.

TOWN OF WAYLAND TRUST FUNDS

June 30, 2014 Balances

Bartholomew & Co.

\$3,279,323.13

Trust	Additions	Disbursements	6/30/2014 Balance
Allen Fund (Charitable Gifts)	0	400.00	6,616.73
Cemetery Funds	24,750.02	55,772.00	1,328,126.32
Estate of M. Draper (Library)	0	22,781.58	159,254.75
Gossels Fund (Academic Excellence)	0	0	315,907.06
Gossels Fund (Library)	0	0	35,229.12
Greaves/Croft Fund	0	4,087.34	65,107.06
J. Leavitt – Norwich Univ Scholarship	0	0	136,304.60
Library – General Purpose	0	179.34	213,921.57
Library Endowment	650.00	10,589.63	794,415.42
Robsham Cemetery Trust	0	0	45,215.98
S. Leavitt – Wayland Community	0	22,386.00	179,224.52
Total	\$25,400.02	\$ 116,195.89	\$ 3,279,323.13

FINANCE DIRECTOR/ACCOUNTANT

TOWN OF WAYLAND
OPERATING EXPENDITURES BY DEPARTMENT
GENERAL FUND
THROUGH JUNE 30, 2014

	FY 2014 ORIGINAL	FY 2014 CONT APPROP / TRANSFERS	FY 2014 REVISED TOTAL	ACTUAL FY 2014 EXPENDED	% OF CY BUDGET	FY 2014 EXP & ENC	% OF CY BUDGET	AVAILABLE BALANCE
TOWN EXPENDITURES								
1220	33,000.00	505.00	33,505.00	30,221.84	90.20%	30,221.84	90.20%	3,283.16
1230	487,924.00	110,855.00	598,779.00	569,944.65	95.18%	569,944.65	95.18%	28,834.35
1240	16,750.00	89.00	16,839.00	4,095.76	24.32%	4,095.76	24.32%	12,743.24
1350	353,580.00	-	353,580.00	340,027.21	96.17%	340,027.21	96.17%	13,552.79
1410	318,960.00	600.00	319,560.00	319,300.60	99.92%	319,300.60	99.92%	259.40
1450	230,118.00	7,492.00	237,610.00	232,538.55	97.87%	232,538.55	97.87%	5,071.45
1510	175,000.00	6,555.00	181,555.00	177,561.67	97.80%	177,561.67	97.80%	3,993.33
1550	295,726.00	38,042.00	333,768.00	289,955.39	86.87%	289,955.39	86.87%	43,812.61
1610	131,638.00	4,500.00	136,138.00	133,194.90	97.84%	133,194.90	97.84%	2,943.10
1620	19,864.00	9,680.00	29,544.00	28,446.15	96.28%	28,446.15	96.28%	1,097.85
1630	4,275.00	-	4,275.00	4,176.29	97.69%	4,176.29	97.69%	98.71
1710	161,926.00	328.00	162,254.00	151,324.24	93.26%	151,324.24	93.26%	10,929.76
1750	110,490.00	110,491.40	220,981.40	106,491.40	48.20%	106,491.40	48.20%	114,490.00
1770	177,728.00	500.00	178,228.00	175,702.26	98.58%	175,702.26	98.58%	2,525.74
1920	1,093,706.00	208,916.00	1,302,622.00	965,094.00	74.09%	965,094.00	74.09%	337,528.00
1940	49,775.00	-	49,775.00	48,307.81	97.05%	48,307.81	97.05%	1,467.19
2100	2,505,602.00	7,720.00	2,513,322.00	2,425,817.64	96.52%	2,425,817.64	96.52%	87,504.36
2110	515,101.00	115.00	515,216.00	498,521.86	96.76%	498,521.86	96.76%	16,694.14
2120	23,000.00	2,092.00	25,092.00	24,664.33	98.30%	24,664.33	98.30%	427.67
2130	21,501.00	3,469.00	24,970.00	22,962.25	91.96%	22,962.25	91.96%	2,007.75
2200	2,487,965.00	3,693.00	2,491,658.00	2,390,092.96	95.92%	2,390,092.96	95.92%	101,565.04
2410	295,555.00	138.00	295,693.00	285,446.88	96.53%	285,446.88	96.53%	10,246.12
3200	212,427.00	-	212,427.00	212,417.00	100.00%	212,417.00	100.00%	10.00
4220	1,261,997.00	-	1,261,997.00	1,246,709.17	98.79%	1,246,709.17	98.79%	15,287.83
4230	450,000.00	230,000.00	680,000.00	634,826.68	93.36%	634,826.68	93.36%	45,173.32
4940	65,000.00	6,359.00	71,359.00	61,776.23	86.57%	61,776.23	86.57%	9,582.77
5110	772,585.00	285.00	772,870.00	733,477.59	94.90%	733,477.59	94.90%	39,392.41
5430	30,000.00	2,500.00	32,500.00	29,226.81	89.93%	29,226.81	89.93%	3,273.19
5460	221,440.00	100.00	221,540.00	219,796.80	99.21%	219,796.80	99.21%	1,743.20
5470	160,110.00	900.00	161,010.00	161,042.32	100.02%	161,042.32	100.02%	(32.32)
6120	1,000,378.00	428.00	1,000,806.00	985,304.66	98.45%	985,304.66	98.45%	15,501.34
6510	601,195.00	8,545.00	609,740.00	573,335.19	94.03%	573,335.19	94.03%	36,404.81
6520	314,456.00	-	314,456.00	244,885.01	77.88%	244,885.01	77.88%	69,570.99
TOWN EXPENDITURES				14,598,772.00	93.93%	14,326,686.10	93.93%	926,491.90

**TOWN OF WAYLAND
OPERATING EXPENDITURES BY DEPARTMENT
GENERAL FUND
THROUGH JUNE 30, 2014**

	FY 2014 ORIGINAL	FY 2014 TRANSFERS	FY 2014 REVISED	FY 2014 EXPENDED	% OF CY BUDGET	FY 2014 EXP & ENC	% OF CY BUDGET	AVAILABLE BALANCE
<u>SHARED EXPENDITURES</u>								
DEBT	7110 7,348,947.00	-	7,348,947.00	7,308,513.09	99.45%	7,308,513.09	99.45%	40,433.91
UNCLASSIFIED	9450 9,122,859.00	(294,991.00)	8,827,868.00	7,223,650.46	81.83%	7,223,650.46	81.83%	1,604,217.54
RETIREMENT ASSESSMENT	9110 3,507,480.00	-	3,507,480.00	3,507,480.00	100.00%	3,507,480.00	100.00%	-
SHARED EXPENDITURES	19,979,286.00	(294,991.00)	19,684,295.00	18,039,643.55	91.64%	18,039,643.55	91.64%	1,644,651.45
<u>SCHOOL EXPENDITURES</u>								
WAYLAND PUBLIC SCHOOL	3100 33,397,005.00	441,682.00	33,838,687.00	33,458,327.10	98.88%	33,458,327.10	98.88%	380,359.90
SCHOOL EXPENDITURES	33,397,005.00	441,682.00	33,838,687.00	33,458,327.10	98.88%	33,458,327.10	98.88%	380,359.90
TOTAL TOWN MEETING G/F BUDGET	67,975,063.00	801,097.00	68,776,160.00	65,824,656.75	95.71%	65,824,656.75	95.71%	2,951,503.25
<u>TRANSFERS</u>								
TRANSFERS TO OTHER FUNDS	9910 650,000.00	614,726.00	1,264,726.00	749,349.00	59.25%	749,349.00	59.25%	515,377.00
TRANSFERS	9910 650,000.00	614,726.00	1,264,726.00	749,349.00	59.25%	749,349.00	59.25%	515,377.00
TOTAL G/F BUDGET WITH TRANSFERS	68,625,063.00	1,415,823.00	70,040,886.00	66,574,005.75	95.05%	66,574,005.75	95.05%	3,466,880.25
<u>STATE ASSESSEMENTS</u>								
STATE ASSESSEMENTS & CHARGES	8200 158,812.00	368.00	159,180.00	131,848.00	82.83%	131,848.00	82.83%	27,332.00
STATE ASSESSEMENTS & CHARGES	8200 158,812.00	368.00	159,180.00	131,848.00	82.83%	131,848.00	82.83%	27,332.00
TOTAL GENERAL FUND	68,783,875.00	1,416,191.00	70,200,066.00	66,705,853.75	95.02%	66,705,853.75	95.02%	3,494,212.25

**TOWN OF WAYLAND
OPERATING REVENUE BY DEPARTMENT
GENERAL FUND
THROUGH JUNE 30, 2014**

		FY 2014 ORIGINAL	FY 2014 REVISED	FY 2014 REVENUES	% OF CY COLLECTED	UNCOLLECTED REVENUE
<u>WATER ENTERPRISE FUND</u>						
1050 41750	PENALTIES AND INTEREST	25,000.00	25,000.00	22,135.91	88.54%	2,864.09
1050 42110	WATER METER CHARGES	3,133,100.00	3,133,100.00	3,353,695.76	107.04%	(220,595.76)
1050 42111	LIENS	-	-	123,819.76	0.00%	(123,819.76)
1050 42112	WATER CAPITAL IMPROVEMENT	-	-	369.58	0.00%	(369.58)
1050 42113	WATER ADMINISTRATION FEE	300,000.00	300,000.00	251,100.19	83.70%	48,899.81
1050 42114	WATER SERVICE ORDER	40,000.00	40,000.00	16,288.62	40.72%	23,711.38
1050 43299	MISC. REVENUE	50,000.00	50,000.00	48,087.61	96.18%	1,912.39
1050 48210	INTEREST ON SAVINGS	8,000.00	8,000.00	7,978.83	0.00%	21.17
1050 48500	USE OF WATER CAPITAL	1,095,000.00	1,095,000.00	-	0.00%	1,095,000.00
1019 49742	TRANSFER FROM FUND 42	-	-	429,597.29	0.00%	(429,597.29)
	TOTAL WATER FUND	4,651,100.00	4,651,100.00	4,253,073.55	91.44%	398,026.45
<u>SEPTAGE ENTERPRISE FUND</u>						
1050 43299	MISC. REVENUE	33,205.00	33,205.00	-	0.00%	33,205.00
1050 48210	INTEREST ON SAVINGS	-	-	412.96	0.00%	(412.96)
	TOTAL SEPTAGE FUND	33,205.00	33,205.00	412.96	0.00%	32,792.04
<u>WASTEWATER ENTERPRISE FUND</u>						
1050 41750	PENALTIES AND INTEREST	-	-	321.91	0.00%	(321.91)
1050 42105	WASTEWATER USER CHARGES	226,638.00	226,638.00	679,305.57	299.73%	(452,667.57)
1050 43299	MISC. REVENUE	-	-	3,430.00	0.00%	(3,430.00)
1050 47501	BETTERMENTS	238,531.00	238,531.00	22,938.14	9.62%	215,592.86
1050 47502	BETTERMENT INTEREST	220,311.00	220,311.00	8,380.65	3.80%	211,930.35
1050 47599	BETTERMENTS PAID IN ADVANCE	-	-	2,610.06	0.00%	(2,610.06)
1050 48210	INTEREST ON SAVINGS	2,400.00	2,400.00	825.89	34.41%	1,574.11
	TOTAL STATE AID	687,880.00	687,880.00	717,812.22	104.35%	(29,932.22)
	TOTAL ENTERPRISE FUNDS	5,372,185.00	5,372,185.00	4,971,298.73	92.54%	400,886.27

**TOWN OF WAYLAND
OPERATING EXPENDITURES BY DEPARTMENT
ENTERPRISE FUNDS
THROUGH JUNE 30, 2014**

		FY 2014		FY 2014	FY 2014	FY 2014	FY 2014	FY 2014	FY 2014	FY 2014	AVAILABLE
		ORIGINAL	CONT APPROP	TRANSFERS	REVISED	EXPENDED	% OF CY	EXP & ENC	% OF CY		BALANCE
							BUDGET		BUDGET		
<u>WATER ENTERPRISE FUND</u>											
4510	WATER DEPARTMENT	3,150,081.00	70,074.00		3,220,155.00	3,132,869.57	97.29%	3,132,869.57	97.29%		87,285.43
9910	TRANSFERS TO OTHER FUNDS	1,501,019.00			1,501,019.00	1,543,213.18	102.81%	1,543,213.18	102.81%		(42,194.18)
	TOTAL WATER FUND	4,651,100.00	70,074.00		4,721,174.00	4,676,082.75	99.04%	4,676,082.75	99.04%		45,091.25
<u>SEPTAGE ENTERPRISE FUND</u>											
4420	SEPTAGE	33,205.00	-		33,205.00	-	0.00%	-	0.00%		33,205.00
4420	TRANSFERS TO OTHER FUNDS	-	-		-	33,205.00	0.00%	33,205.00	0.00%		(33,205.00)
4420	TOTAL SEPTAGE FUND	33,205.00	-		33,205.00	33,205.00	100.00%	33,205.00	100.00%		-
<u>WASTEWATER ENTERPRISE FUND</u>											
4430	WASTEWATER	687,880.00	9,928.00		697,808.00	672,561.34	96.38%	672,561.34	96.38%		25,246.66
4430	TOTAL WASTEWATER FUND	687,880.00	9,928.00		697,808.00	672,561.34	96.38%	672,561.34	96.38%		25,246.66

OPEB ADVISORY COMMITTEE

This report provides some background on the subject of Other Post-Employment Benefits (“OPEB”) and describes the work of the OPEB Advisory Committee since its creation in June 2013.

OPEB Summary

The focus on OPEB began in Wayland several years ago and gathered steam last spring with the appointment of the OPEB Advisory Committee. The focus on OPEB has resulted in significant positive financial impact on the Town’s taxpayers. As a quick summary, the OPEB Investment Account under professional management has now produced about \$1.6 million in investment returns in the past 20 months. The investment return prior to Wayland’s focus on OPEB was nearly zero. The Warrant Article being presented at the 2014 Annual Town Meeting includes a motion to transfer approximately \$600,000 from the various fee-based enterprise funds to the general fund. Another \$500,000 in parity transfers will be forthcoming from fee-based programs over time. A Medicare plan cost saving of \$141,000 per year has been realized beginning January 2014. Adding it all together comes to over \$2.8 million. Not all of the savings have been realized as cash in hand, but some of the cost savings recur annually in the future.

In addition, the town’s annual contribution to its OPEB Investment Account has been more than cut in half, saving approximately \$430,000 in FY2015 by more accurately estimating the future OPEB expense and liability. As a result of the reduced liability, the Committee now recommends a long-term funding strategy that will grow the OPEB Investment Account to approximately \$79 million rather than \$103 million, saving the Town nearly \$24 million through 2038. It is our hope that, by continuing our work, additional cost savings will further reduce the annual contribution that the Town will need to make, but there is a considerable amount of work to be done to reach that goal.

OPEB in Wayland

OPEB generally means any benefits other than pensions provided to retirees and paid for by their former employers. Typically these benefits might include health, life, dental, disability or other insurances. In Wayland’s particular case, OPEB is almost entirely about providing health insurance to its retirees.

Wayland has been providing health insurance benefits to its retirees for decades. Based on the OPEB Committee’s historical research, the Town formally voted in the town election of March 1968 to pay for at least half of health insurance premiums for retirees. Subsequent votes by Wayland voters have extended these benefits to surviving spouses and dependents.

GASB’s Role in OPEB Accounting

GASB stands for the Governmental Accounting Standards Board, the organization which defines generally accepted accounting principles used by all state and local governments in the United States in preparing their financial statements. Standard accounting principles allow citizens, banks, investment analysts, rating agencies, bondholders and other stakeholders to know that municipal financial statements are consistently prepared from town to town according to GASB rules. GASB has defined accounting standards since 1984 by issuing “Statements” on various topics. GASB Statement 45, or “GASB 45” for short, was issued in June 2004 and prescribes very specific actuarial and accounting rules in how to estimate, recognize and report OPEB expenses and liabilities for state and local governments of all sizes.

GASB 45 now requires state and local governments to report an explicit estimate of OPEB liability in their financial statements as well as their progress toward funding the liability. Previously nearly all state and local governments had been promising OPEB to their employees for decades but hadn’t been saving for it or even estimating it. Instead, the governments have simply been paying for OPEB on a “pay as you go” basis. The financial concern is that state and local governments have built up large accrued but unfunded OPEB liabilities that will be difficult or impossible to pay as today’s employees retire and begin to receive OPEB. GASB’s intent in compelling disclosure is to avoid governmental bankruptcies such as that of the City of Detroit. Since the time GASB 45 was issued and implemented, OPEB expense is now accrued each year and each government must disclose how much they are

contributing toward their unfunded OPEB liability. GASB 45 recommends a 30 year amortization schedule to fund the accrued liability. Significantly, GASB 45 does not currently mandate that state and local governments actually adopt any particular funding schedule for OPEB. GASB 45 also does not currently require that the OPEB liability be shown directly on a government's balance sheet. Instead the OPEB liability is described in the notes to the financial statements along with certain required supplementary information. GASB's stance on these two points may change in the future.

Wayland's independent auditor Melanson Heath & Company audits Wayland's annual financial statements according to GASB rules, including GASB 45, and their opinion letter attests to this fact. Their unqualified opinion on the overall fairness and accuracy of Wayland's financial statements is essential to Wayland maintaining its favorable rating from rating agencies such as Moody Investor Service, which recently affirmed its Aaa credit rating for Wayland.

Segal Company's Role in Estimating Wayland's OPEB

Given Wayland's number of employees and retirees, GASB 45 requires Wayland to use an actuarial firm to perform the OPEB valuation, which must be updated at least once every two years. Segal Company, an actuarial firm with much experience in municipal OPEB valuations, has conducted Wayland's valuations for 2007, 2008, 2010 and 2012. All of these valuations are available on the Town's website.

The actuarial estimation of OPEB is quite complex, estimating what future health insurance will cost for current employees, even though the health benefits won't be paid for years or for decades. To determine this estimate, the actuary needs to make assumptions and statistical judgments about:

1. How likely it is that each active employee will stay employed by Wayland long enough to become eligible for OPEB
2. After employees work long enough to become eligible for OPEB, how soon will they choose to retire, given our pension plans
3. How long current and future retirees will live after they begin receiving OPEB
4. How likely it is that they are married in retirement, and how long their surviving spouse will live
5. Using an estimate of healthcare cost inflation, how much will health insurance cost decades in the future for Wayland's 14 non-Medicare plans and 6 Medicare plans that retirees may choose.
6. What kind of investment return Wayland will achieve on the money deposited in its OPEB Investment Account.

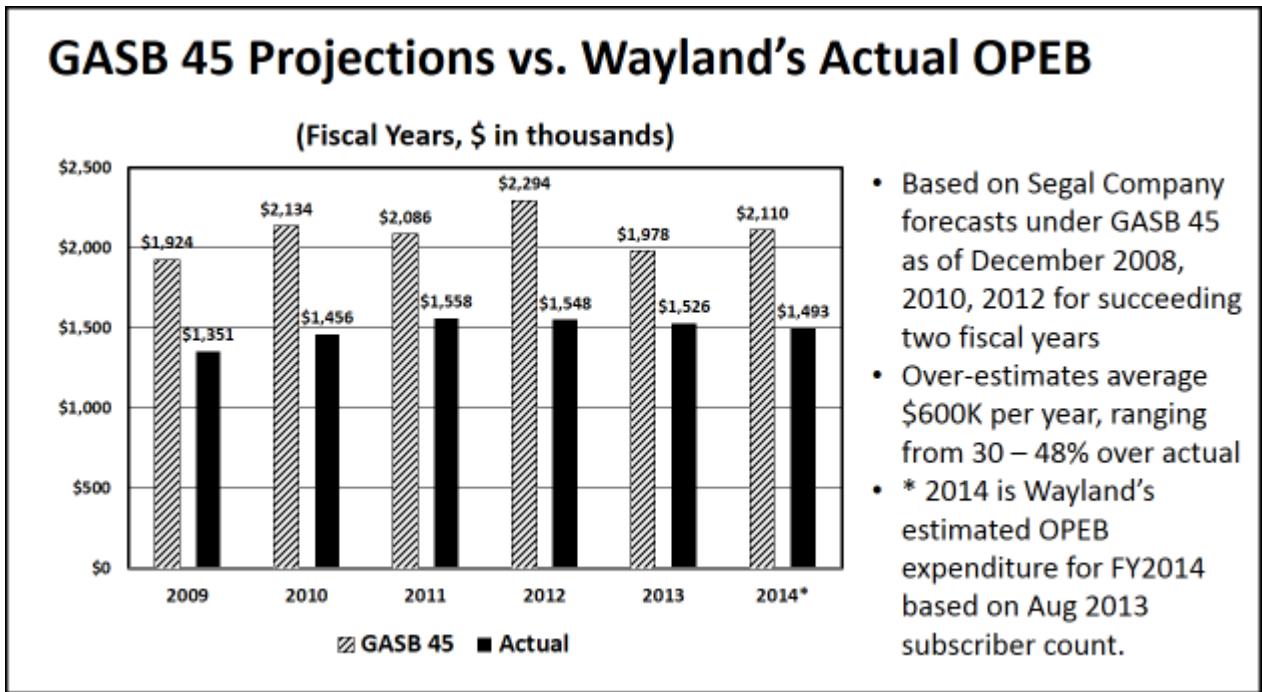
Wayland's OPEB Appropriation Process and OPEB Advisory Committee

Following the controversy over excess contributions to the OPEB Investment Account made without sufficient oversight and review by voters, the October 2012 Special Town Meeting adopted a Town By-Law that requires Town Meeting to explicitly appropriate Wayland's OPEB contributions each year. In addition, in June 2013 the Board of Selectmen created the OPEB Advisory Committee. The charge of the Committee is to restore the public's faith that the Town is properly funding retiree health insurance and that the OPEB Investment Account is being managed appropriately. The Committee is also to develop a plan for containing the current and long-term costs of OPEB. To ensure a wide diversity of views, the Committee of five includes representatives from the Finance Committee and Personnel Board (David Gutschenritter and Maryanne Peabody, respectively) as well as three Members at Large (Kent George, Clifford Lewis and Jay Sherry).

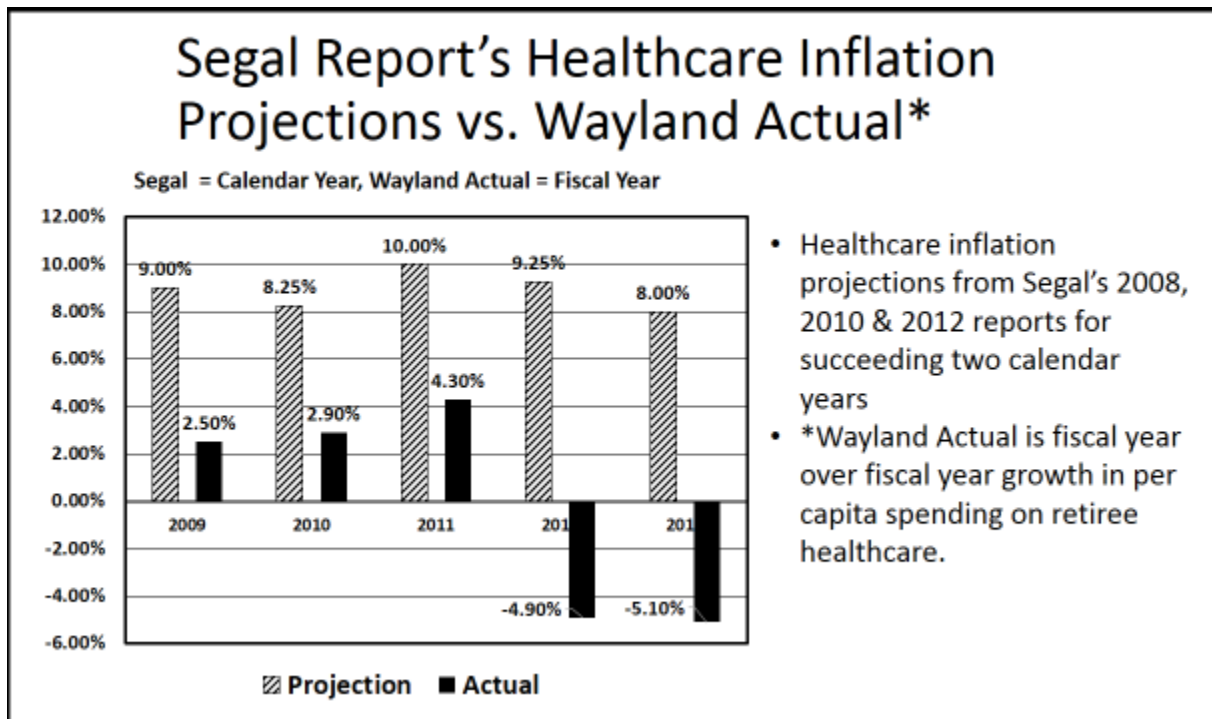
The Committee has met more than twenty times in open session since its formation. It reported its recommendations to the Board of Selectmen in mid-December 2013, shared its results with the Finance Committee and School Committee in early January 2014 and has scheduled a Public Information Session for March 11 2014. Among the Committee's key findings and recommendations:

Wayland Should Base Its OPEB Investment Account Contributions on Premium-Based OPEB Projections

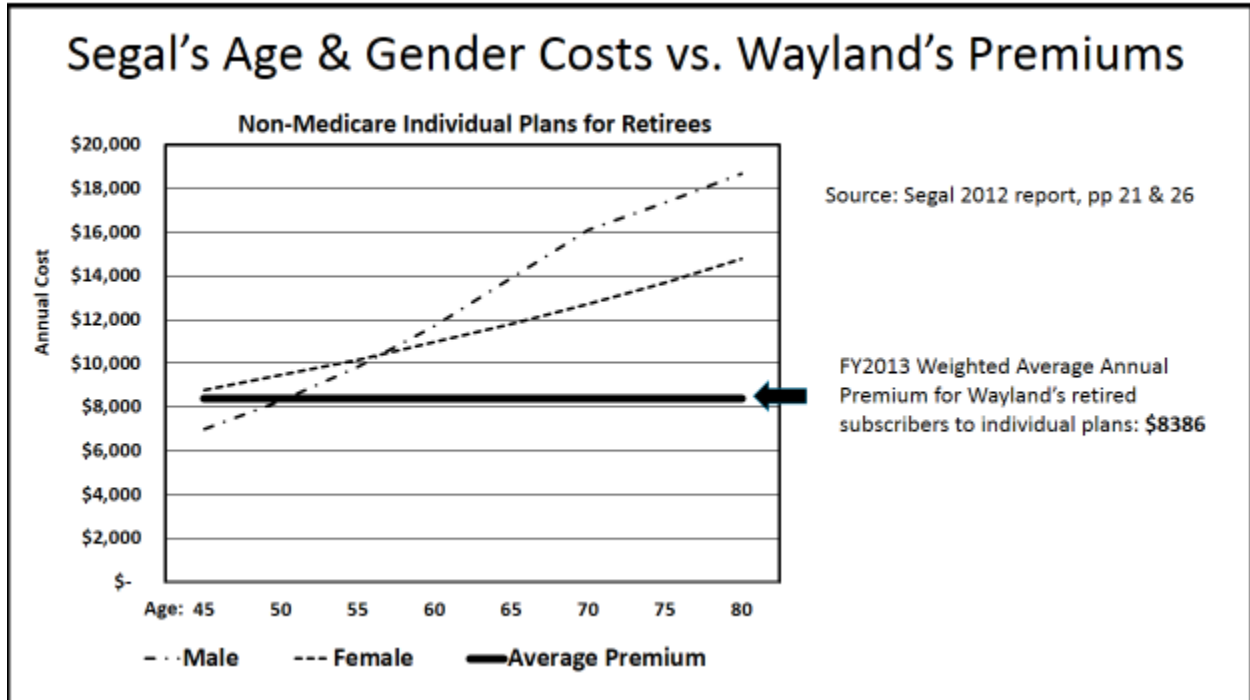
The Committee's analysis of the last six years indicates that all past GASB 45 estimates of Wayland's OPEB payments are too high compared to Wayland's actual experience:



The Committee's analysis also shows that past healthcare Inflation projections are consistently too high compared to Wayland's actual experience:



The Committee’s detailed review of Statement 45 of GASB revealed that Wayland’s actuary is required to create an actuarial estimate of what the age- and gender-adjusted healthcare claims costs would be, rather than using the net premiums actually paid by Wayland to West Suburban Health Group. The actual premiums paid by Wayland don’t differentiate between age and gender. The premiums only vary for individual vs. family, and Medicare vs. non-Medicare plans for each of the four insurers:



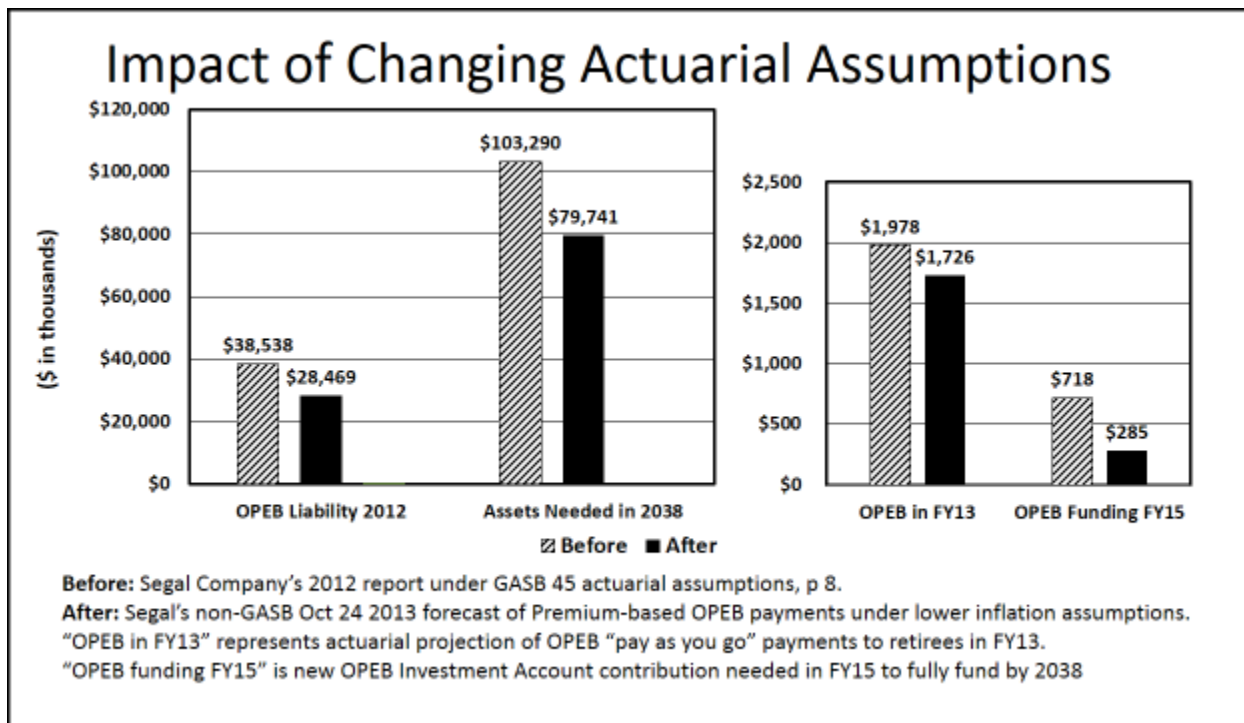
The Committee believes that this subtle technical requirement of GASB 45 accounts for much of the 40% over-estimate of GASB 45 projections vs. the reality of what Wayland actually pays for OPEB.

The Committee requested in October 2013 that Segal Company re-run its OPEB projection using the starting point of Wayland’s actual premiums paid in 2013, and with a more modest near-term inflation assumption of 4% - 5% rather than 8% - 5%. We insisted that the unfunded OPEB liability still be reduced to zero by 2038, consistent with the funding target date we first established back in 2008. We also used the same assumption of a 7% annual return on OPEB Investment Account assets. The results were dramatically smaller than the GASB 45 projection:

On the basis of this premium-based OPEB projection, the Committee recommends that Wayland make its OPEB Investment Account contribution of \$285,425 for FY2015 shown in the OPEB Article in this 2014 Warrant. Note that while the Committee endorses this lower premium-based funding level, higher GASB 45 projections must still be disclosed in Wayland’s financial statements.

Enterprise & Revolving Funds Should Make Catch-Up Contributions to OPEB for Parity and Equity

The Town of Wayland has a considerable number of fee-based programs, generally known as “Enterprise Funds” or “Revolving Funds”. The intent of these fee-based programs is that they are user supported as opposed to being supported by the general taxpayer. All the costs of the fee-based programs are to be borne by the program users. There are seven major fee-based programs that have employees who are OPEB-eligible. The Wayland Water Department is an example. All users of water in Wayland pay fees to the Water Department Enterprise Fund based on water consumption. The water fees must cover the costs of running the water department including all costs for



its approximately nine employees. Full Day Kindergarten and The Children's Way are similar fee-based programs, supported by user fees.

None of the fee-based programs have a means of directly providing their employees with OPEB. Instead, OPEB is provided by the Town, and to date the Town's taxpayers have contributed the lion's share of OPEB. Based on the proportion of their OPEB-eligible employees, the fee-based programs should have contributed approximately \$1.2 million to the OPEB Investment Account for FY2008 to FY2014, but instead have contributed approximately \$98,000.

The OPEB article in the 2014 Annual Town Meeting warrant makes considerable progress in correcting this imbalance by transferring approximately \$600,000 from fee-based programs back to free cash this year, returning money to taxpayers.

Fortunately, five of the seven major fee-based programs have sufficient balances to be able to match the Town's per capita OPEB contributions this year. However, the Food Services program and The Children's Way program do not have a sufficient balance. For the Food Services and The Children's Way programs, the OPEB Committee and the School Committee have agreed that each program will contribute an amount each year that will cover their current year OPEB contribution plus an additional transfer of \$25,000 per year until such time as the percapita contribution matches what has been made to date by the Town on behalf of its employees.

Wayland Should Look to Implement Additional OPEB Cost Reductions

Beginning January 2014, the Town is realizing a cost reduction of \$141,000 per year in the cost of its Medicare plans. The Committee believes further cost reductions are possible.

It is the intent of the OPEB committee to explore with the Selectmen and the Personnel Board other cost reduction ideas going forward. Areas to explore include additional new health plan options and changes to contribution rates over time. The Committee believes that the Town would need to establish a transition plan to protect current retirees in and those near retirement as well as a hardship review board for those in financial need. There is pending legislation submitted by Governor Patrick in the State House that could affect OPEB for towns and municipalities.

OPEB Investment Account Returns Are Critical

Meeting Wayland's long-term investment return target of 7% per year is essential to holding down the size of future contributions made by general taxpayers and fee-based programs to the OPEB Investment Account. This is a key driver of how Wayland funds its OPEB liability by 2038. A 7% return means each dollar invested produces \$5.80 in 26 years. If the investment return falls short of 7%, the value falls dramatically. For example, at 5%, the value of one dollar becomes only \$3.56 and at 3%, the value becomes only \$2.16. Shortfalls in investment return must be made up by taxpayer and program contributions if we are to fund our OPEB liability by 2038.

Since April 2012, two investment management firms, Rockland Trust Company and Bartholomew & Company, have each been managing about half of the OPEB Investment Account. In January 2014 the Committee met with each of the firms' personnel to review their progress. The firms have been able to produce a combined annualized return of about 8.5%, which is extremely important to achieving our goals. Each dollar invested at 8.5% for 26 years produces a value of \$8.30.

The Committee was very disappointed to learn that the OPEB Investment Account had produced little or no return from May 2008 through April 2012, as it was held in what amounts to a bank savings account. The forgone benefit to the Town has been calculated to be about \$3 million. There is no way to get the \$3 million back, but we are very pleased to report that the Investment Account has grown by over \$1.5 million under proper investment management. The OPEB Investment Account balance was approximately \$11.5 million on December 31, 2013.

The Committee believes it is possible to meet or exceed the investment return target going forward. Working with Wayland's Treasurer, we will formulate a revised investment policy for our investment managers for 2014 and beyond. We are well aware that there are a number of outstanding investment professionals who live in Wayland. If you are in this category, we would be most appreciative if you would be willing to help with a modest contribution of your time. Great investment management will make the biggest difference in the OPEB Investment Account and produce the greatest benefit to the Town.

Other Recommendations

Much has been accomplished since the OPEB Advisory Committee began its work, but there is a lot more to do. Following Town Meeting, we intend to get on with the balance of the agenda which includes:

- 1) **Explore setting up a true OPEB Investment Trust.** We will determine if the current legal structure is adequate and sufficient for our OPEB Investment Account, or if there is a better legal structure. There are pros and cons associated with having a formal trust agreement, with trustees and defined beneficiaries. There may be a benefit to town employees of further protecting OPEB Investment Account assets from Wayland's creditors. Offsetting this benefit are the complexity and cost of setting up, administering and auditing the trust. We are beginning to explore both sides of the equation.
- 2) **Explore further OPEB contributions from the smaller fee-based town programs.** The proposed Warrant Article only addresses the seven largest fee-based programs in town. There are 40 or so smaller programs, all of which have some sort of compensation expense. We have not examined appropriate OPEB contributions from these smaller programs.
- 3) **Potential OPEB Cost Recovery from Other Municipalities.** The Committee believes that there may be several current and future Wayland retirees some of whose creditable service was earned by other municipalities. The law permits pro rata recovery of OPEB expense based on the proportion of creditable service earned per town. Example: an employee works 10 years in Sudbury, followed by 10 years in Wayland and then retires with 20 years of creditable service. Currently, Wayland pays for 100% of the retiree's OPEB but could recover 50% from Sudbury. This would go against Wayland if the facts were reversed.

The Town of Wayland is not making a final irrevocable decision in 2014 on a project as large and complicated as OPEB. We will be revisiting our actuarial projections thirteen more times by 2038 as we make progress toward full funding, and we will make at least that many mid-course corrections in our OPEB funding decisions as our investment returns and cost savings are realized.

The OPEB Advisory Committee recommends that the Town continue its ongoing long-term management and attention to the OPEB challenge in future years.

Respectfully submitted,

Clifford Lewis, CFA, OPEB Advisory Committee Chairman

This Report was unanimously approved by OPEB Advisory Committee Members on March 4, 2014:

<i>Name</i>	<i>Telephone</i>	<i>Email Address</i>
Kent George	508-740-8997	kentgsr63@gmail.com
David Gutschenritter	508-651-0589	djgutschenritter@statestreet.com
Clifford Lewis	508-358-4973	cliffordlewis66@gmail.com
Maryanne Peabody	508-651-7071	peabody@stybelpeabody.com
Jay Sherry	508-308-3422	sherry.jay@gmail.com

Disclosure: Jay Sherry's wife is a teacher at Wayland High School. If and when she retires from Wayland, she and Jay will receive OPEB, thus a potential conflict of interest exists. This potential conflict was made known to the Board of Selectmen and other Committee members in June 2013 and the requisite disclosure form is on file with the Town Clerk.

EDUCATION AND LIBRARY

SCHOOL COMMITTEE

“Personal and civic responsibility, love of learning, and empathy for others: these are the qualities that the Wayland Public Schools seek to instill in its students. At its core, our mission is to provide a rigorous and stimulating academic environment that promotes the acquisition of knowledge and skills. Yet we deem it equally important to nurture self-confident, collaborative, and conscientious individuals. We strive to create a climate where risk-taking is safeguarded, open expression is encouraged, and free association is protected. Our goal is to advance our students’ growth into principled, informed, and capable citizens who will help guide a democracy that follows humanitarian principles in the global forum, and shape a just society where individuals may reach their full potential.”

--Wayland Public Schools Mission Statement

OVERVIEW

Over the 2013-14 school year, the School Committee, Superintendent Paul Stein, and Wayland’s education staff continued to collaborate in leading the Wayland Public Schools to achieve its dynamic goals which informed practice at all levels. From School Committee discussions and presentations, to school improvement plan development and implementation, to teacher evaluation, and finally to instructional work with students, all work led to the fruition of significant achievement in many noted areas.

- After almost two years of study and debate, the administration and School Committee recommended, and the community supported, the reconfiguration of Wayland’s elementary schools. The plan set out to implement a K-5 grade configuration in which Claypit Hill would house 4 classrooms per grade, Happy Hollow would house 3 per grade, and Loker would house 2 per grade. In September, 2014 Claypit Hill and Happy Hollow welcomed kindergarten students back into their buildings, and Loker opened with students in Grades K-4 as part of a two-year transition plan to the new model. In order to make the plan viable and economical over time, the district simultaneously introduced the concept of enrollment buffer zones that ensure that classes and class sizes can remain balanced.
- Negotiations with the district’s unions and professional associations proved productive and

innovative. The teachers’ and the Committee’s bargaining teams newly employed an interest-based bargaining approach in which each side worked, not from positions, but from the expression of interests in order to find common ground and solve problems collaboratively. The Committee was able to achieve its five goals: 1) to address certain long term structural concerns with the existing Wayland Teachers Association contract (smoothing two disproportional salary steps and eliminating a 10% retirement payment) to achieve more predictable budgeting and reasonable savings; 2) to negotiate a contract which would provide for total compensation that is competitive with peer towns to enable the Wayland Public Schools to attract quality teachers; 3) to be sensitive to the financial concerns of Wayland’s taxpayers; 4) to follow an appropriate process respectfully; 5) to address some administrative and employee concerns in the wake of a number of state mandates.

- Several key administrative roles were filled with new personnel bringing new energy, perspective and ideas to the system in the positions of High School Principal, Assistant High School Principal, full time Loker Principal, the School Business Manager, and the Wayland School Community Programs Director.
- New debated state-national PARCC tests were successfully piloted this year and the tests will

replace MCAS in grades 3 through 8 in the 2014-15 school year.

- Our administrators evaluated 50% of all teaching staff in FY 2013-2014 under the new, challenging and debated state evaluation system and are planning to evaluate 100% of all teaching staff using the approach in FY 2014-2015. Also as required, the district began planning how best to incorporate student testing results and student feedback within the new evaluation model. The School Committee's Superintendent Evaluation Committee continued in its third year working through the challenges of the mandated state evaluation process and continuing to ponder the net gain of the complicated new system for all school personnel.
- The arena of Health and Wellness, one of the district's "HEART" goals, has special meaning for the town and system due to the tragic murder of senior Lauren Astley in July of 2011 by a former boyfriend. The system and town have responded by taking steps to put in place dialogue, instruction, processes and structures to help promote healthy relationships and prevent relationship violence. We have also begun a new program aimed at preventing suicide. Assistant Principal Scott Parseghian was given the additional responsibility of directing the K-12 Health and Wellness program for the system and has begun important work in leading a review of our practices and guiding initiatives that will make Wayland a model system of proactivity and prevention. Re-establishment of a student peer program of Mentors in Violence Prevention is also planned.
- A town-supported operating budget for 2014-2015 was developed through collaborative work with the Finance Committee -- a budget aimed at maintaining high quality educational programming and meeting additional state mandates while being mindful of the concerns of tax payers. Innovations with potential for significant impact in terms of education and also cost -- such as world languages at the elementary level, full day town funded kindergarten, and tuition free pre-school for all -- continue to be delayed mainly for lack of financial resources.

The goals for the system were kept focused and in the forefront for all stakeholders through the now familiar acronym HEART. This references the district's ongoing efforts to enhance our HHealth and WWellness programs, implement the challenging new state-mandated Teacher Evaluation system, close the Achievement gap related to sub-groups within the school system, zero in on student instructional needs through Response to Intervention practices, and employ the best instructional Technology practices using the new tools now at our students' disposal such as the Chromebooks planned for use at the Middle School in 2014-15. These central goals were echoed at all levels and locales, providing a synergistic energy due to the mutual endeavors in common for all.

In the context of these larger goals, related objectives and action steps were reviewed periodically through ACE (Accomplishments, Challenges, and Exemplars) reports to the School Committee, one of the more engaging parts of Committee meetings when administrators and teachers report on gains, efforts, challenges, and important reference points within the system's efforts.

Additional central office goals included continued refinement of financial practices in the interests of efficiency, accountability and transparency, and a continued exploration of the financial and programmatic options relating to full day kindergarten.

BUDGET FY 15 (2014-2015)

Operating Budget

The FY 15 appropriated budget of \$35,433,047 will educate a projected enrollment of 2,695 students for the 2014-2015 school year and represents an increase of 6.1% over the FY 2014's appropriation of 33,397,005. Budget increases have ranged from a negative 3.88 % to 11.62% over the past 33 years, averaging 4.66% over that time period.

The FY 15 budget supported a level service budget (or Maintenance of Effort budget that allows for any enrollment changes, state required increases in special education and English language learner services, utility cost increases and contractual obligations) and the elementary schools

reconfiguration costs for the three school K-5 model chosen following two years of analysis and planning.

The FY 15 budget was developed with the following key principals in mind:

- Maintain the high quality and breadth of our program offerings
- Place highest budgetary priority on personnel, budgeting for staff/pupil ratios in accordance with prevailing district policy, and on the supervision and evaluation thereof, with an overall expectation that any budget reductions minimize the impact on student learning;
- Provide for the continued development of programs as designated in the curriculum review process and explore the possible creation of new programs
- Respect the fiscal priorities of the Town by considering cost reduction, new revenue, and program redefinition, with attention given to such considerations as staff patterns, operational efficiencies, and cooperative ventures;
- Budget realistically, based on the needs of the system without the benefit of a contingency fund, for non-personnel items including materials, technology, maintenance, cleaning and general operation of all school buildings;
- Advocate for significant equipment and building capital needs

In building the FY 15 budget from the bottom up, the following steps were taken:

- To establish enrollment projections, an enrollment projection model was used, and an estimated 2,695 students are expected to attend the Wayland Public Schools in 2014-15, 11 more students than the 2013-14 school year and a 0.4% increase with 7 additional Kindergarten students, 39 fewer students in grades 1 through 5, 26 additional students at the Middle School, and 17 additional students at the High School. As a result of these enrollment changes, there was a net reduction of 1.0 regular classroom teachers at the elementary level. At the Middle School 1.75 Full Time Equivalent (FTE's) teaching positions were added in order to offer 3 full clusters at the 6th grade level with cluster sizes of about 80 students each.
- A Maintenance of Effort (MOE) budget was developed to determine what it would take to offer the same level of services in the 2014-2015

school year that students benefited from during the 2013-2014 school year. In addition to funding certain contractual Cost of Living Adjustments (COLA's), contractual steps, lanes, retirements and longevity stipends and the changes in positions mentioned above, another area of significant increase was identified for this budget. Due to progressive federal and state mandates, several increases needed to be made in the budget in order to meet the needs of Wayland's students, including providing 2 English Language Learner (ELL) teachers, increased funding for out of district placements of special needs students, and the development of a Learning and Life Skills program at the High School for the purpose of serving within the district the needs of a specific population of students. The budget development process also again identified two cost-savings measures related to staff exchange (reduced costs derived by lower salaried staff replacing higher ones) and prepaying a certain amount of Special Education costs, a process by which the state explicitly permits systems to pay in advance some of its out of district special education tuition costs.

- Two important new initiatives were identified. The first was the elementary school reconfiguration, which was judged to be critical after two years of study. The second was a STEM (Science, Technology, Engineering and Mathematics) initiative, which was launched at no additional cost to the budget due to a reallocation of resources and collaborative partnerships. The STEM initiative included: 1) building a comprehensive STEM curriculum through access to the Gateway Project at the Museum of Science, 2) expanding Computer Science course offerings at the high school in part by partnering with the Education Development Center, Mass CAN and Code.org, 3) leveraging online learning, and 4) scaling up the use of math assessments and intervention strategies at the Kindergarten through 2nd grade levels. In conjunction with this initiative, a grant was awarded from the Gossels Fund for Academic Excellence to begin a robotics course, a robotics club and new course initiatives which enhance the use of instructional technology and on-line learning.
- The Committee then reviewed prospective initiatives our Administrators believed to be of importance but were not supported by this

budget. They include a Town funded full day kindergarten program; a fully comprehensive Response to Intervention model including, for instance, additional joint common planning time for staff members and increased intervention services; and enhanced business operations capacity; a longer school day to expand learning time in core subjects; and the introduction of world languages at the elementary level.

- Finally, the School Committee considered reductions needed to meet the Finance Committee's initial guideline. Though not legally obliged, the School Committee seeks to consider the guideline while holding to its primary responsibility, to provide quality education to the young people in Wayland's schools. The difference between the MOE budget and the Finance Committee's recommended guideline was approximately \$310,000. The Administrators identified several possible priority reductions from the MOE budget, such as eliminating two successful intervention programs. The School Committee finally did not support making any of these reductions, and the Finance Committee supported the resulting recommended operational budget.

Capital Budget

For FY15 the School Committee also requested \$1,110,000 to replace all single glazed windows and doors at Claypit with energy efficient models, \$250,000 to replace similarly 43 year old single glazed windows at the Middle school, \$146,000 to replace asbestos containing tiles at Claypit and Happy Hollow with vinyl tiles, \$110,000 to upgrade security systems at Loker and the Middle School, \$95,000 to replace outdated classroom furniture at Claypit and Happy Hollow and cafeteria furniture at the Middle School, \$70,000 to replace 10 failing air conditioning roof top units at the Middle School, and \$55,000 to replace an unsafe playground structure at Loker. In connection with the elementary reconfiguration the Committee requested \$211,400 to renovate the Loker kitchen and \$20,000 to plan the renovation of the cafeteria and art room spaces at Happy Hollow to resolve space concerns. The capital budget represents the necessary investment in the schools to support the standard of education the Town desires and to maintain valuable physical assets.

In Summary

The FY15 budget followed the key principles with which we started the budget process, while maintaining a high quality educational program with the staff and resources needed to support such a program and supporting the academic initiatives recently launched (e.g., Mandarin instruction at the High School, the Chinese student exchange program at the High School, the 1:1 Laptop Initiative with Chrome Books to be provided at the Middle School and additional tablets at the elementary schools).

OTHER UPDATES

OPEB Work

Other Post Employment Benefits (OPEB) relate primarily to healthcare benefits that towns provide to retirees. Towns are encouraged to contribute funds to an investment account to pay for its future liability related to OPEB costs. In consultation with citizens on the Town OPEB Committee, the School Committee agreed to charge certain school programs (BASE, Food Service, The Children's Way, and Full Day Kindergarten) for expenses related to their OPEB obligations. As a result some departments faced or will face challenges in maintaining the same fees they charge for services, for instance costs for lunch, while also taking on the newly assigned expenses within their budgets to insure the presence of funds to be paid to retirees. While the situation is covered for now, continued monitoring and adjustments will need to be made in coming years to meet the new requirements, to insure the viability of the programs, and to be in line with best evolving practices among the towns.

Finances and Formation of Finance Sub-Committee
Powers and Sullivan, LLC, completed its report on the Wayland Schools Financial Activity for fiscal years 2007 through 2012. Many suggestions made by various parties regarding the financial reviews and audits in recent years focused on accountability and control have been implemented. To help more efficiently address financial questions and issues in the future and to reduce the amount of time taken at School Committee meetings on financial matters, procedures and details, a Finance Sub-Committee was formed including two members of the School Committee. With work done in advance of meetings in fiscal 2014-15 and potentially controversial

matters sorted out beforehand, it is expected that financial planning, control and transparency will continue to be more readily refined.

CONCLUSION

There are few tapestries more intricate and beautiful than that of schooling woven by the many contributing groups in the community, including our strong and dedicated staff, the students themselves and the present and prior generations of citizens who

helped establish our standards of excellence and our momentum. We are grateful to be part of this on-going creative and demanding process to guide our young people as they create themselves, their paths and our future. We are grateful for the involvement and support of our town.

BOARD OF LIBRARY TRUSTEES

LIBRARY BUDGET AND HOURS

In FY14, the Town granted the Library a budget of \$1,000,378, allowing us to build our collections, offer community programs, and maintain Library hours at the FY13 level. The Library is currently open more than 3,000 hours a year: 64 hours a week during the fall, winter, and spring, 56 hours a week in summer.

LONG-RANGE PLANNING

This year we worked hard on activities that would help us meet some of the goals set out in our five-year Long-Range Plan. One of our goals was to increase our patrons' access to digital content. We increased the number of available e-books by 4,671 (24 percent), downloadable audiobooks by 1,143 (18 percent), and our sizeable audio and video disk holdings by 1,061 (6 percent). We initiated a downloadable and streaming music service for our patrons. Overall, our digital collection increased by 16 percent while our total print holdings increased by 4 percent. Another goal was to improve library services to teens. We applied for and received a two-year federal "Serving Tweens and Teens" grant. As a result of this grant, the Library staff created the first-ever teen section in the Library.

BUILDING AND GROUNDS

The Trustees continue to serve as stewards of the Library building, overseeing maintenance, repairs, and improvements in coordination with the Town's Facilities Department. Some minor electrical upgrades were made to the building to accommodate new equipment, and the ivy was cut back on the exterior masonry. Drainage problems continue to plague the downstairs Children's Room, which experienced three flooding incidents this fiscal year. We continue to await action on drainage improvements approved after we experienced a major flood in spring 2010.

Upgraded furniture was installed in the Rotunda to complete its restoration as a reading room. In response to requests for more private areas for individual study, tutoring, and group work, the staff created new seating areas in the mezzanine stacks this year. Because our public space is open, it is not possible to provide truly quiet or private work areas in the building. Our building also provides very

limited space for collections, events, community programming, staff work, and children's and teen services. Our limited parking areas and the traffic challenges at our busy intersection remain unchanged, as does compromised access for patrons with disabilities. Taken together, these limitations of our beautiful, historic building are hampering our ability to deliver 21st-century library services.

The Trustees continue to explore opportunities to ease crowding at the Library and to expand or move the Library to another location. We also remain open to sharing space with another Town department if necessary. We understand that the MBLC will announce a construction grant round for 2017 and have started the work required to make the Library eligible to apply for a grant; such a grant would cover approximately 45 percent of construction costs for a new or expanded Library facility. Actual construction would be contingent upon funding by Town Meeting. Unfortunately, the state of indecision that surrounds all potential sites for library expansion makes it difficult to plan for future library services, even at our current location. Achieving clarity on the site for the Library's future is the Trustees' top priority for FY2015 and FY2016.

TECHNOLOGY

Technology services to our Library patrons improved in FY14. We provided free wired Internet service to an average of 590 people per week on six public computers, and our popular wireless network is very heavily used by users visiting the library. We offer in-Library access to a variety of tablets and notebook computers. We maintain an active social network presence on Facebook and Tumblr. We continue to maintain a rich Library website, with plans to update its appearance in 2015. Digital signs in three areas of the building promote Library programs and services. We are making plans with the Town's IT Department to virtualize our server and move to "thin clients" in FY16. We now are offering regular classes on downloading and reading free Library-provided e-books on a variety of our patron's own electronic devices, including desktops, laptops, e-readers, tablets, and phones. We are also offering introductory classes on using certain popular mobile devices as well as common web-based email programs. Plans are to increase technology classes in the coming year,

particularly 3D design classes to utilize our MakerBot 3D printer.

LIBRARY COLLECTIONS AND SERVICES

This year we rearranged our collection to make it easier for patrons to browse our most popular materials; we also improved the display of materials in our overcrowded stacks and in our refurbished Rotunda. Library circulation was up almost 4 percent in FY14; more than a quarter million items were checked out or downloaded by our patrons. Downloadable audiobook and eBook circulation increased 33 percent. Our membership in the Minuteman Library Network gives our patrons access to the collections of other libraries. We logged 110,670 individual visits to our Library this year, 900 more than the year before, resulting in a weekly average of 2,120 visits. A summary of circulation and other statistics for FY14 follows this narrative.

“SERVING ‘TWEENS AND TEENS” GRANT

In addition to administering our Teen grant, our Children’s Librarian strengthened relations between the Library and the School Department by working more closely with media specialists in all the schools. We collaborated to co-sponsor teen-requested programs with the schools and we opened the Library until 11 p.m. during high school finals week.

PROGRAMS

One of the goals of our Long-Range Plan was to enhance our program offerings. To that end, this year we offered technology workshops, workshops on 3D design, instruction on using our downloadable book services, and additional book groups for both adults

and children. Our children’s programs are especially popular and sometimes exceed the ability of our parking area and meeting room to accommodate them. 5,818 people attended the 324 programs offered in FY2014.

FRIENDS OF THE WAYLAND PUBLIC LIBRARY

Our steadfast Friends organization continues to support us generously with both volunteer time and money. The Friends provide funding for programs and services that exceed the Library’s appropriation from the town.

TRUST FUNDS

The Library’s main trust fund is the Millennium Endowment Fund, which is managed by the Town’s Commissioners of Trust Funds. The Millennium Fund was established at the turn of new century to sustain excellence in Library services and to provide a supplementary source of support for the Library when needed; it is not intended to pay for regular operations. During FY14 the Millennium Fund helped pay for new furnishings for the Rotunda and also funded various Library programs.

THANKS

The Town is fortunate to have a talented Library staff and volunteers, who routinely dedicate much time to our Library. Many thanks to the citizens of Wayland whose continued financial and moral support has enabled us to provide another year of excellent Library service.

BOARD OF LIBRARY TRUSTEES

Aida A. Gennis, Chair

Nancy J. Jahnke, Secretary

Lynne J. Lipcon

Sally Y. Cartwright, Vice-Chair

Anne B. Heller

Thaddeus Thompson

Ann F. Knight, Library Director

SUMMARY OF FISCAL YEARS 2013 AND 2014 LIBRARY STATISTICS

	FISCAL YEAR 2013	FISCAL YEAR 2014
	CIRCULATION	
ADULT		
Print ¹	58,581	56,149
Non-print	74,834	80,523
JUVENILE		
Print	67,887	71,967
Non-print	12,376	13,543
TRANSFERS TO OTHER MINUTEMAN LIBRARIES	38,727	36,991
TOTAL CIRCULATION ACTIVITY ²	252,405	259,173
	WAYLAND ACQUISITIONS ³	
PRINT	5,252	6,129
NON-PRINT	1,878	2,233
TOTAL ITEMS ADDED	7,130	8,362
	OTHER METRICS	
REGISTERED BORROWERS	6,880	6,849
REFERENCE QUESTIONS	22,731	19,897
YOUTH AND ADULT PROGRAMS HELD	346 ⁴	324
Total Attendance	6,251	5,818
WEEKLY LIBRARY VISITS (AVERAGE)	2,139	2,111
FINES COLLECTED	\$14,624	\$14,599
TRUST FUND BALANCES		
ENDOWMENT FUND	\$722,939	\$794,415
OTHER TRUST FUNDS	<u>\$386,021</u>	<u>\$408,405</u>
TOTAL TRUST FUNDS	\$1,108,960	\$1,202,810

¹ Print includes traditional books printed on paper; everything else included in Non-Print

² Includes 24,870 items transferred in for Wayland Library patrons from other MLN libraries

³ Excludes periodicals as well as digital audiobooks and eBooks shared with other MLN libraries

⁴ Higher than usual program and attendance numbers due to bi-annual "Wayland Reads" Program

PLANNING AND NATURAL RESOURCES

CONSERVATION COMMISSION

The Conservation Commission holds the statutory responsibility for “the promotion and development of the natural resources and for the protection of watershed resources” of Wayland (MGL Chapter 40, Section 8C) and is responsible for the administration of the Wetlands Protection Act (WPA) MGL, Chap.131, Section 40. Wayland’s Wetlands and Water Resources Bylaw (Chap.194) complements the Commission’s responsibilities under the WPA. The Conservation Commission has the statutory responsibility to administer, implement and enforce the Stormwater and Land Disturbance Bylaw (Chap. 193).

The administration and enforcement of the WPA and both the Chapter 194 and 193 Bylaws accounts for a major portion of the efforts of the Commission. Twenty-one Public Meetings were held: four under Ch.194 only, one under the WPA only and sixteen requests for Determination of Applicability under the WPA and Chapter 194. There were fifteen decisions under the WPA with findings that the work proposed would not alter areas subject to protection under MGL Ch.131, s.40 if performed as described in the submitted plans and subject to relevant conditions and therefore did not require the filing of a Notice of Intent. Eighteen Permits were issued under Chapter 194 and one request was withdrawn. Seven requests for Certificate of Permit requirements were heard and six partial Certificates were issued and one deferred.

Twenty-nine Public Hearings were opened, Twenty-two were Notices of Intent under the WPA and Ch.194, and one was an ANRAD. There was one Public Hearing to amend orders under the WPA, two to amend under Ch.194 and three to amend orders under both the WPA and Ch.194. The Commission held thirty-three continued hearings. The Commission issued Order of Conditions under the WPA and Permits under Ch. 194 for twenty-three projects, one ORAD, and five amendments.

There were thirty requests for Certificate of Compliance. Twenty partial certificates were issued. There was one re-issued. Nine requests were deferred.

Compliance issues and serious violations of the Wetlands Protection Act and Wetlands Bylaw continue to be problems. Work within 200 feet of many streams and/or within 100 feet of wetlands is subject to review by the Conservation Commission before commencing. There are very few exceptions to this requirement and people are encouraged to call the office for more information. Informal discussions prior to submitting formal applications are encouraged.

Discussions took place with representatives of Town Boards. The Commission held discussions on land management, land acquisition, trail easements, farming agreements, the Rice Road Dam, Dudley Pond redevelopment and water quality issues, Ch.193 Bylaw regulations, innovative wastewater treatment systems for projects adjacent to water resources, farming issues, proposed rail trail, the opening of the Weston Aqueduct, and the community gardens. Regulations for Ch.194 were amended to reference the new FEMA maps.



Twenty Two Acres of Conservation
Restricted Land on Lincoln Road

Conservation restrictions continue to be a tool to help protect sensitive portions of property and important natural resources. The Town voted to purchase a 22-acre Conservation Restriction on Lincoln Road. Public access is allowed on portions of the land and a trail is to be marked in the near future.

The Commission has funding to manage more than 800 acres of land. Funding is used to hire seasonal labor as well as to procure services to mow larger fields. Ryan Swan and Dan Rosen were the summer intents this year. In an effort to more clearly asses the amount of work that they do more attention was paid to where they went and how much time was spent at an area. In addition this year the Conservation easement at the Oxbow Meadows, referred to as “The Nike Loop at Oxbow Meadows” was mowed as well as some of the perimeter of a parking lot and around benches along the trail. This is a very nice loop that also connects to portions of the Bay Circuit trail.

Every year the report mentions the value of Eagle Scout projects which continue to be a critical component of land management. The projects provide valuable upgrades and improvements to conservation areas. One Eagle project, done by Aiden Kelly, created a footbridge at the end of Lee Road to newly acquired conservation land at the end of Michael Road, land acquired when a Conservation Cluster was approved. A. Straube cleaned up the existing parking lot at Heard Road, removed a rotting barrier, and installed a new barrier around the perimeter of the parking area. Tyler Peyton and Andrew Nolin both directed Eagle Scout projects at the Pod Meadow Conservation area where trails had been heavily impacted by recent extreme storm events. Between the two projects much of the trail system was rehabilitated.

Volunteers help maintain the Greenways Conservation Area, Heard Farm Conservation Area, Upper Mill Brook, Rowan Hill, and many other conservation areas. Many mow trails, prune shrubs, repair trails, and remove fallen trees. The contributions of these many volunteers are invaluable to the Commission and greatly appreciated. The value in terms of both effort, the improvements to the areas for use by all, and the savings that this work represents is enormous.

The Commission continues to provide community garden plots to individuals. Approximately 175 plots were rented this summer. Every year, weather determines when the plowed plots can be used, how well the planting season goes, and what is produced in the gardens.



COMMUNITY GARDENS
Plowed plots to the north of the roadway



COMMUNITY GARDENS
Gardener's Summer Plots

The Commission created the Ken Moon Award to acknowledge individuals who have contributed extensive amounts of time to land management. For the 2013 and 2014 award the Commission awarded the honor to Mats Borgstedt, Bill Green, Nicky Patterson for all the hard work they do at Heard Farm to keep the trails mowed and cleared, the brush trimmed back and the orchards thriving and John Hines for keeping us informed about the breeding birds using Commission lands so we may better protect their habitats.

Conservation Commissioner for eighteen years and Chair for the past three years, Andy Irwin did not seek reappointment to the Commission. Andy's contribution will be sorely missed given his background as a licensed professional engineer and licensed site professional in the Commonwealth of Massachusetts.

Respectfully submitted by the Wayland Conservation Commission

COMMUNITY PRESERVATION COMMITTEE

The Wayland Community Preservation Committee (CPC) is a nine-member committee, one each from the Conservation Commission, Historical Commission, Housing Authority, Planning Board, Public Works Board, Recreation Commission and three appointed by the Board of Selectmen. The Committee's responsibilities are to identify and evaluate possible community preservation projects to submit to Town Meeting for approval of expenditure of community preservation funds. Funds may only be used for projects that focus on open space, historic preservation, community housing and recreation. In FY14 the town collected \$666,273 from the residential property tax surcharge and \$332,496 from the State Trust Fund. At the end of the fiscal year Jerry Heller who has served on the CPC since its inception in 2001 retired from his post as member and chair.

The major project for FY14 was the successful purchase of a Conservation Restriction on the Lincoln Road Fields – a 22.6-acre property that will forever remain in its natural state so that all can enjoy this rural pastoral landscape. Three other projects were funded at the Annual 2014 Town Meeting – one to develop a Preservation Maintenance Plan for the North Cemetery, one to fund restoration work at the 1814 First Parish Church, and one to partially fund the installation of a fire sprinkler system at the Cochituate Village Apartments.

Committee Membership: Jerry Heller, Chairman; Maureen Cavanaugh, Bob Goldsmith, Anna Meliones, Ira Montague, Gretchen Schuler, Elisa Scola, John Sullivan, Susan Weinstein,

CPA Revenue – Since the adoption of the CPA in 2001 through fiscal 2014, Wayland has received \$7,735,566.00 from the residential property tax surcharge, including interest, and \$4,288,769.00 in matching State Trust Fund distributions, for a total revenue of \$12,024,336.00. The funds collected are known as the Community Preservation Fund and are held and administered by the Town's Treasurer. Below is the list of the amounts approved at Town Meeting and the balances remaining.

Project	Amount	Year Approved	Unexpended Balance
Repair of Town's historic gravestones	\$65,000	2003	
Study to create railroad interpretive site	\$15,000	2003	
Environmental testing at former Nike site	\$35,000	2003	
Repair/Restore historic markers	\$5,000	2004	\$4,000
Acquire 2.75 acres at Nike site for affordable housing and to provide funds for demolition and site preparation	\$500,000	2004	
Site preparation and demolition on remaining 11 acres of open space at Nike site	\$100,000	2004	
Administrative costs of CPC – expended \$3800 for appraisal of Moon property on Reservoir Road	\$10,000	2004	
Set aside funds for acquiring open space in the future	\$600,000	2004	

Acquire Gilbert land on Brackett Road for conservation purposes	\$100,000	2005	
Architectural, engineering and site planning at Nike site	\$40,000	2006	
Community gardens at landfill and the intersection of Route 30 and Plain Road	\$8,750	2006	
Artificial turf at the high school athletic field	\$300,000	2006	
Weed management techniques, aerial scanning and nutrient analysis at great ponds	\$75,000	2006	\$5,000
Acquisition of seven acres of land on Reservoir Road subject to a perpetual conservation restriction to be held by Sudbury Valley Trustees, Inc.	\$211,000	2007	
Set aside funds for acquiring open space in the future	\$900,000	2008	
Fund an additional portion of costs related to construction of community housing units on the Nike site	\$560,000	2008	
Provide funds for the remaining work necessary to make the passive and active recreation land at former Nike site available for public use	\$250,000	2008	\$78,309
The rehabilitation and preservation of the Town-owned former railroad freight house located at 1 Concord Road next to the Town Library	\$50,000	2008	
Administrative costs of the CPC to be expended for appraisals, association dues, and similar expenditures	\$25,000	2009	
Provide funds for an assessment of the preservation and conservation needs of the Town's historical collections	\$10,000	2009	
Provide funds for the purpose of engaging an engineering firm to evaluate the environmental and engineering related to a proposed Wayland Rail Trail	\$25,000	2010	\$21,600
Provide funds for renovations to the Vokes Theatre	\$6,000	2010	\$600
Provide funds for the purpose of engaging a land planner and appraiser for the purpose of determining the value of Mainstone Farm and a proposed conservation restriction on a portion of such land	\$40,000	2010	\$750
Provide funds for professional services to study the feasibility of the disposition and use of the town-owned parcels in the Dudley area	\$35,000	2010	
Provide funds for the purpose of authorizing the Historical Commission to engage a firm to preserve and digitize selected Wayland historic documents held in the Town's vault	\$160,000	2011	

Provide funds for pre-permitting and due diligence testing of Town owned land on Boston Post Road	\$90,000	2012	\$72,638
Provide funds for site development for an affordable housing project on Stonebridge Road.	\$356,000	2012	\$170,459
Improve memorial and monuments	\$5,000.00	2012	
Provide funds for professional services and other expenses in connection with the planning, study and design of athletic fields, associated parking, and access at the Loker Recreation Area on Commonwealth Road	\$92,000	2013	\$89,708
Administrative costs of the CPC to be expended for appraisals, association dues, and similar expenditures	\$25,000	2013	\$22,656
Provide funds to purchase conservation restriction on Lincoln Road Fields	\$2,400,000	2013	\$2,400,000
TOTAL	\$7,097,750		

PLANNING BOARD

The mission and the responsibilities of the Planning Board are specified in the state laws known as “Improved Methods of Municipal Planning” and “The Subdivision Control Law,” and are described as follows: to undertake planning and land use studies, including needs studies and comprehensive plans; to prepare plans of the resources and future development scenarios for the Town; to report annually to the Town regarding the condition of the Town; to prepare an official map of public and private ways and public parks within the Town; to report on the layout, alteration, relocation, or discontinuance of public ways; and to adopt regulations for, and administer the processes of, dividing and subdividing land into building lots and other parcels.

Farewells and appreciation

The Planning Board would like to thank William Whitney for his dedicated service as an associate member and the board welcomes Daniel Hill as its new associate member.

Accomplishments and Activities

The Board met approximately 25 times between July 1, 2013 and June 30, 2014 to review and approve applications for new building lots in residential subdivisions, applications for several new residential building lots not requiring subdivision approval (known as ANR lots), several site plans for non-residential development; to oversee the construction of various residential and non-residential developments for which approval had been granted, and to work on various planning studies and projects

such as the Master Plan Advisory Committee and the Dudley Area Advisory Committee.

Zoning Amendments for 2014

Create a new Overlay District “River’s Edge Housing Overlay District” Article passed by 2/3.

§ 198-2501. Purposes and Intent.

2501.1 The purpose of this article is to increase the supply of housing in the Town of Wayland that is available to and affordable by low-income and moderate-income households which might otherwise have difficulty in finding housing in Wayland, and to ensure that such housing is affordable over the long term and provided in accordance with the Wayland Master Plan and the Town’s Affordable Housing Production Plan.

§ 198-2502. Overlay District.

2502.1 The River's Edge Housing Overlay District ("REHOD") is an overlay district superimposed on the underlying zoning district on the parcels of land on Boston Post Road in Wayland, Massachusetts Plate 22 of the Atlas of the Town of Wayland, Massachusetts, 2002, numbered as Parcels 22-3, 22-6 and 22-7. All uses permitted by right or by special permit in the underlying zoning district shall be similarly permitted in the REHOD, subject to the further provisions of this Article 25. Where the REHOD authorizes uses not otherwise allowed in the underlying district, the provisions of the REAHOD shall control. Nothing herein shall be construed to supersede the provisions of other overlay districts applicable to land or structures within the REAHOD, except as set forth herein.

§ 198-2504. Permitted Uses.

2504.1 The uses set forth below, individually or in combination, are permitted, as of right, in the REHOD, subject to site plan approval issued by the Planning Board pursuant to Article 6 of this Zoning Bylaw:

2504.1.1 Single-Family Affordable Housing Dwelling Units.

2504.1.2 Multi-Family Affordable Housing Dwelling Units.

The Planning Board sees this project as a unique opportunity to build attractive, higher density housing for which there is demand, while at the same time controlling future 40b development. The project also meets Commonwealth goals, including Smart Growth principles transforming abandoned municipal industrial property into attractive affordable housing.

The Economic Development Committee should be commended for: 1) researching the best and highest use for this land and 2) for being proactive in vetting the proposed development to optimize the outcome for the Town. The Economic Development Committee has reached out to multiple Boards, Committees and interest groups in Town to address concerns pertaining to height, density and form, and is in the process of creating Design Guidelines that are consistent with the Town's guidelines and will furthermore ensure all structures are in context and scale with the character of the zoning district..

Create a new Ground Mounted Solar Energy Overlay District

Article referred back to the Planning Board.

The purpose of this bylaw is to regulate large-scale Ground-Mounted Solar Photovoltaic Facilities by: establishing a Solar Photovoltaic Facility Overlay District for construction of a Ground-Mounted Solar Photovoltaic Facility; providing standards for the placement, design, construction, operation, monitoring, modification and removal of such facilities, which standards address public safety and minimize impacts on scenic, natural and historic resources; and providing adequate financial assurance for the eventual decommissioning of such facilities.

Create a new Specimen Tree Overlay Protection District. Article referred back to the Planning Board

Protect the health, safety and property of the residents of the Town Wayland by regulating tree cutting and preserving existing trees and vegetation, minimizing fragmentation of wildlife habitat and loss of vegetation;

Limit land clearing and alteration of natural topography;

Protect specimen trees and significant forest communities from damage or removal;

Provide additional protection for the Great Meadows National Wildlife Refuge.

To replace sections of the Zoning Bylaw in all commercial districts regarding the construction of sidewalks with the following new paragraph:
Article referred back to the Planning Board.

In the event of the construction, reconstruction or substantial alteration of any premises that are used or intended to be used, in whole or in part, for any industry, trade, manufacturing or commercial purposes, a pedestrian sidewalk shall be constructed as a part of such construction, reconstruction or substantial alteration, such sidewalk to be a minimum of five feet in width along and within the entire right of way of the lot. The sidewalk shall be constructed of concrete and have at least six inches in height of raised granite curbing. The Special Permit Granting Authority and the Site Plan Approval Authority shall determine the sidewalk's final location. The sidewalk location shall be such as to join in a reasonable manner existing or potential sidewalks on abutting land. Pedestrian walkways shall also be required and integrated to the maximum extent possible, into the interior and/or perimeter landscaping of the parking lots.

Insert a new section 505.1.1 regarding signs so as to read: Article was referred back to the Planning Board.

Alteration, Repair and Replacement of On-Premise Signs. Except for copy changes on signs with changeable letter panels, no sign shall be reconstructed, extended, changed structurally or in content or replaced except in accordance with this Article.

The Wayland Planning Board assisted in the establishment of a Municipal Affordable Housing Trust Fund under the provisions of Massachusetts General Laws Chapter 44, Section 55C.

The Planning Board this past year started a major planning initiative to consolidate the prior efforts of the facility study conducted by Drummey Rosane Anderson, Inc MEPPF Engineers dated May 10, 2013, the work of the energy task force presently under way and the identified near- and intermediate-term capital needs of the Town's existing facilities. The impetus was to begin town-wide decision making on the most appropriate use of the municipal parcel due to be conveyed to the Town on the west side of Town Center. The window of time is closing on a unique opportunity to explore bringing

as much of "Town to Town Center" as possible. As imagined, this is a very large and time-consuming effort. In order to conduct this thoroughly and professionally, we believe that some consulting resources are necessary and appropriate. The capacity to fund these exists within the set-asides of payments from Twenty Wayland to the Town. The Planning Board created a presentation that can be viewed at this link

What's ahead?

The Wayland Planning Board looks forward to continue working with the Massachusetts State Department of Conservation and Recreation, converting the abandoned Mass Central Railroad to a safe and accessible community path and ultimately a quality pedestrian and bike east west transportation corridor.

The Planning Board will be petitioning the Town to accept that last remaining roads that were approved by the subdivision control law.

The Planning Board will be working on the final Site Plan approval for Town Center for the last phase of Development.

PLANNING BOARD MEMBERS--June 30, 2014

Kent D. Greenawalt, Chair
10 Reservoir Road
Wayland, MA 01778
Term: 2014-2019

Andrew Reck, Member
18 Reservoir Road
Wayland, MA 01778
Term: 2010-2016

Daniel Hill, Associate Member
Bow Road
Wayland, MA 01778
Term: 2014-2015

Colleen M. Sheehan, Vice Chair
16 Springhill Road
Wayland, MA 01778
Term: 2009-2015

Ira Montague
9 Erwin Road
Wayland, MA 01778
Term: 2013-2018

Kevin Murphy, Clerk
14 Sears Road
Wayland, MA 01778
Term: 2012-2017

PLANNING BOARD TOWN STAFF June 30, 2014

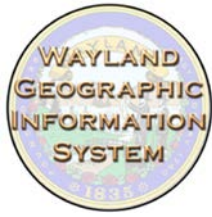
Town Planner
Sarkis Sarkisian
Town Planner
Department Assistant
Shelia Cuttell

I would like to thank the Planning Board and all Commissions and Committees for their continued dedication of service to the Town of Wayland.

Respectfully submitted,

Sarkis Sarkisian
Planning Director

TOWN SURVEYOR



The year 2013 found the Town Surveyors Office tasked with many and varied projects that served to enhance the services provided to both current and future residents.

The online geographic information system (GIS) continues to see improvements and is well on its way to becoming a mature system. In cooperation with

several departments, the town acquired new engineering scale mapping and imagery which is now incorporated into the system. This new data allows the various boards, committees and other decision makers to make far more informed decisions that affect the entire town. The GIS has also become a critical tool in emergency planning activities. We invite you to visit the GIS through our departmental web page. http://www.wayland.ma.us/Pages/WaylandMA_GIS/index. You can also download a copy of the instructions from this page. Tell us what you think!

Surveying activities were performed in support of several DPW, facilities, conservation and planning projects. New infrastructure in the form of water lines and drainage consumed many days and hours. Paving projects, Hannah Williams playground and mapping of existing drainage structures also contributed to our workload.

Updating tax maps and various GIS data layers are constantly being updated. We are currently in midst of a major readjustment of the parcel boundaries in order to align them with the new aerial mapping. We look forward to your input. Please feel free to stop by our office if you have any questions.

Respectfully Submitted,
Alfred M. Berry, P.L.S.
Town Surveyor

ZONING BOARD OF APPEALS

The Wayland Zoning Board of Appeals is composed of five members (Chairman Michael Thomas, Aida Gennis, Eric Goldberg, Michael Connors and

Thomas White), and three associate members (Shaunt Sarian, Linda Segal and one to be filled), appointed by the Board of Selectmen. The ZBA conducts public hearings on all applications for zoning relief. The ZBA generally meets on the second and fourth Tuesday of each month at 8:15 p.m. The meetings for each public hearing are held in the Town Building. Participation in the public hearings by interested citizens is always welcomed. The Board would like to recognize Jerry Boos for his nine years of service on the ZBA. His dedication, expertise and professionalism to the Town was greatly appreciated.

The cases that are heard by the ZBA include: (1) applications for dimensional or use variances from the zoning bylaws, (2) applications for special permits requested under the zoning bylaws, and (3) appeals from various decisions of the Building Commissioner. The ZBA also hears applications for site plan approval under certain circumstances. The ZBA has jurisdiction over comprehensive permit applications under Massachusetts General Laws Chapter 40B, in which a developer, under certain circumstances, is able to bypass local zoning laws if 25% of the proposed units are affordable. The ZBA has jurisdiction over cell tower applications which are governed by the Telecommunications Act of 1996, by virtue of which an applicant, under certain circumstances, is able to bypass local zoning laws if there is a "substantial gap in coverage" and there are no feasible alternatives.

The most common type of proceeding heard by the Board is a request to construct an addition to a home that is "grandfathered," i.e., it does not comply with the current zoning bylaws, but did comply with the bylaws that were in effect at the time it was constructed. If such an addition will either increase the gross floor area of the dwelling by more than 20%, or deviate in any way from the current bylaws, a special permit is needed from the ZBA.

Notices of hearings before the ZBA are published in the legal notices section of the Wayland Town Crier at least fourteen days prior to the date of the hearing. In addition, abutters of the subject property are notified of a hearing by mail. Each applicant is charged a filing fee, which covers the cost of publication and other administrative expenses. ZBA application forms may be obtained from the Building Department in the Town Building during regular business hours or from the Town Website. Decisions

rendered by the Board are filed with the Town Clerk; notice of each decision is given to the applicant and others and, after an appeal period of twenty days has lapsed, the decision becomes final, unless an appeal is filed. In the event that the ZBA grants relief to an applicant, the special permit or variance is generally granted subject to explicit conditions.

The Building Commissioner is the Zoning Enforcement Officer for the Town. Citizens may report zoning violations and requests for zoning enforcement in writing to the Building Commissioner. The ZBA has jurisdiction to hear appeals relating to the Building Commissioner's response to such requests.

There were 32 applications filed with the Zoning Board of Appeals during FY 2014. A total of 21 hearings were held along with 2 site visits. Fees totaling \$4,425.00 were collected.

In FY 2014, the ZBA presided over a number of signage and commercial applications; a number of applications seeking permits to conduct in-house professional practices, additions, tear-downs with rebuilds and appeals from decisions of the Building Commissioner.

ENERGY INITIATIVES ADVISORY COMMITTEE

The five-year appointment of the Temporary Energy Initiatives Advisory Committee expired in 2014, and on June 14, 2015, the Board of Selectmen voted to make the Committee permanent and composed of 5 members with staggered terms.

The Energy Initiatives Advisory Committee met approximately once a month during FY2013 to advance the following projects:

Energy Saving and Capital Improvement Project

The Energy Committee presented and received the approval of the Town at Town Meeting, April 2014 to proceed with an energy saving and capital improvement project that will include 49 projects in 8 town and school buildings. The project will be completed, managed and commissioned by Ameresco, a Framingham based energy services company. The debt on the \$2.8 million borrowed to

complete the project will be paid for by the savings from the energy upgrades. At the close of FY2014, the contract was being negotiated. Work is expected to begin by Fall 2014 and completed over 18-24 months. Upon completion, the energy use in the buildings involved is expected to decline by 17% overall.

The Energy Committee expended all \$12,500 in grant funds received for Owner's Agent Technical Assistance on the project, provided by Beacon Integrated Solutions, and anticipates applying for additional OATA grant funds in August, 2014.

Green Communities Grant

The Town expended the remaining \$80,734.24 of Green Communities designation grant funds on the following projects:

- Replaced inefficient exterior lighting with high-efficiency LED lighting at the following buildings: Middle School, Claypit Hill School, Happy Hollow School, Loker School, Town Building, Public Safety Building and Cochituate Fire Station
- Obtained the services of an Owner's Agent who assisted in verifying the savings of the above project as well as in the review of the Energy Saving and Capital Improvement Project, above.

The final report for the designation grant was submitted and the project installations were verified by the DOER in March 2014. As a Green Community, Wayland was then eligible to submit an application for a competitive grant, and did so on April 18, 2014. As of June 30, 2014, Wayland had been notified of the status of that review. Funding was requested for the following four projects, each of which is included in the Energy Saving and Capital Improvement Project:

- Weatherization (insulation, weatherstripping, air sealing) in all 8 buildings
- Variable Frequency drives for pumps at Claypit Hill, Happy Hollow
- Oil to natural gas conversion at library
- Energy Management System upgrades at the Middle School
- Projects total \$250,000, amount requested in grant

Streetlights

NSTAR installed LED streetlights on 16 pole locations in Wayland as a pilot project. Initial talks with NSTAR seemed to indicate that if the results of the pilot were favorable to both parties, the project might be scaled up to include all the town's streetlights. NSTAR has since communicated that no LED lighting can be installed until an LED rate is established. The current status of the town's streetlights remain:

- 731 total
- 430 incandescent
- 138 mercury vapor
- 163 sodium

Municipal Solar

The Energy Committee petitioned the School Committee, Board of Public Works and Board of Selectmen to sign a Letter of Intent with Ameresco to proceed with the investigation of several town sites to consider for solar. As of June 30, 2014, the LOI was signed and investigation was proceeding.

Future Goals

Continue working toward 20% reduction overall in Town energy use as per the 5 year reduction plan submitted to the DOER

ECONOMIC DEVELOPMENT COMMITTEE

The Wayland Economic Development Committee (EDC) was established by the Board of Selectmen in 2010 to support, promote, encourage and advocate for the town's commercial tax base, strengthen the local economy, and diversify the tax base in a manner consistent with the character of our community.

To date, EDC's primary undertaking has been to review potential uses for 7.3 acres of Wayland-owned land along Route 20, from the Transfer Station access road up to and including the decommissioned Septage Facility. Today, it consists of dirt piles, chain-link fences, empty brick bunker-type buildings and interim school bus parking. EDC reviewed a wide variety of uses, and ultimately recommended creating zoning for River's Edge rental housing.

River's Edge meets several town goals and needs. Rental housing provides new affordable and market housing options in Wayland, currently in short supply. By establishing valuable new zoning for the property, the Town can create significant value from sale of the land to a private developer, as well as generate solid new annual tax revenues from a built project, all on previously non-revenue generating land. With 25% of the units designated as affordable, *all* the rental units in the project will count toward Wayland's affordable housing inventory, vaulting us closer to our 10% state mandate. The project complements nearby Town Center and future bike path, and benefits from the natural beauty of the Sudbury River, all while cleaning up a neglected site at Wayland's western front door.

At Town Meeting in April 2012, \$360,000 in funding for due diligence efforts to evaluate the site was approved. EDC undertook environmental and market studies, and based on satisfactory results, continued with soils, perk tests, civil, traffic, tax revenue analysis, site planning, view shed impacts, and other studies. These efforts evaluated the potential of the site and helped to address concerns so that the project, if proposed, would be consistent with the character of the community, minimize impacts, and provide the appropriate financial benefit for the Town.

At Town Meeting in April 2013, based on its evaluation, EDC proposed a program of 216 units, with 25% of the units affordable, and 2/3 age-restricted to benefit Wayland seniors. Two articles were proposed on Town Meeting floor, the first to sell the land, and the second to authorize the new zoning overlay, each requiring 2/3 vote. Both articles garnered majority approval but fell just short of passage; the primary article missed 2/3 vote by only 7 votes.

At Town Meeting in April 2014, EDC returned with a reduced program of 150-190 units, with reduced height and massing along Route 20, still with 25% of the units affordable but only 25% age restricted, to respond to concerns of density and range of potential residents. The two resulting articles, establishing the River's Edge Housing Overlay District zoning and allowing sale of the land, both passed.

Since passage of River's Edge, EDC has assisted town personnel to prepare a Request for Proposal

(RFP) for legal counsel for the project, compiling final information, and helping to pull together the comprehensive RFP for potential developers. As anticipated, primary responsibilities now transfer to the Board of Selectmen (BOS) and the new River's Edge Advisory Committee (REAC), a multi-disciplinary committee constituted to help advise the BOS on bid selection, as the Town moves forward to bid and convey the property. EDC will remain available to assist REAC and BOS as needed during the RFP process.

As EDC shifts its focus to new efforts in 2014 and beyond, additional projects of the EDC may include:

- Working with Wayland Town Planner to apply for MassWorks state funding as may be available
- for infrastructure for Wayland Center and/or River's Edge
- Investigating sewer solutions for Wayland Center Route 20 corridor and Cochituate commercial districts
- Reaching out to and working with private developers, Design Review Board, Planning Board and citizens to help facilitate appropriate commercial development for the Town, e.g. renovation of Whole Foods plaza in Wayland Center, or other sites that may potentially be redeveloped in upcoming years
- Working with property owners and town boards/committees to encourage improvement of commercial district properties and signage

PUBLIC SERVICES

BOARD OF HEALTH

The Board of Health derives its authority through specific delegation of power from the State Legislature. This authority includes both the powers that are expressly granted by state statutes and those powers that are implied from those statutes. The extent of the state’s delegation of power varies from designating the Board of Health as the primary enforcement agent of the state’s regulations to authorizing the Board of Health to draft its own regulations regarding public health matters (M.G.L. c.111 §31). Local regulations may be more stringent than existing state mandates, but in no case may they be inconsistent with state regulations.

Mission

To protect the public health, safety, and welfare by permitting or licensing qualified professionals, services, and establishments through the fair and consistent application of statutes and regulations. Through our Board of Health, we develop, implement, and enforce regulations and policies that assure and promote the safe practice of those we permit and regulate. Our commitment to Public Health nursing excellence is evidenced by our outreach and response to resident needs of all age groups, among the various community settings. Our public health nursing program provides quality care that supports the health and well-being of all residents.

This report is provided by Public Health Director Julia Junghanns who has worked for the Board of Health since November 2000 and has been Director since July 2011.

BOARD OF HEALTH INITIATIVES

Community Fluoridation

The Board was involved with researching concerns regarding town water fluoridation, and held several Board meetings, including outreach to Public Health professionals, and a public hearing where there were in depth discussions regarding the Community Water Fluoridation Program and pros and cons regarding adding fluoride to town water. After concluding the discussions and public hearing the Board voted to reduce the fluoride level of town water from 1.0 ppm to .70 ppm.

Tobacco Control Regulations

The Board held several meetings with guests attending from the State Tobacco Control and Massachusetts Association of Health Boards (MAHB) Tobacco Prevention and Cessation Program

and Chronic Disease Program to review the Local Tobacco Regulations and discussions were held regarding the need to update Local regulations to be in line with new updated State Regulations. New emerging concerns with tobacco products, nicotine delivery products and workplace/public place smoking regulations are driving this effort. The Board is also considering raising the age for purchasing to 21. The Board plans to follow-through with this initiative and with guidance and assistance from the State and MAHB the Board intends to complete updating and adopting new Town Tobacco Control Regulations.

Inspectional Services

Board of Health personnel perform all aspects of subsurface sewage disposal, from witnessing soil testing and site evaluations, plan reviews and field inspections during installations to ensure full compliance with Title 5 Regulations of the State Environmental Code and our Local Rules and Regulations. This work continues to require a large portion of our staff’s time.

	<u>FY13</u>	<u>FY14</u>
Total Septic Permits	91	146
New Construction	19	47
Upgrades	28	67
Alterations	38	29
Misc.	6	3
Soil Testing	79	58
Building Permits	147	160
Total Title 5 reviewed	185	157
Passed	171	148
Conditionally Passed	6	2
Failed	8	7
Certificates of Compliance*	89	77

* The total # of Certificates of Compliance denotes the complete installation of new septic systems or repairs to failed septic systems.

The Board of Health provided its routine inspectional services as required by State Law relative to public and semi-public swimming pools, the town Beach and recreational camps. State regulations require bacterial testing on a weekly basis at the Town Beach, where samples exceeded State standards twice during the past years swimming season. As required by the state, postings were made to alert the public of the bacteria levels and the water was re-tested. Samples are also taken of Dudley Pond where samples exceeded the State standards once. Although the area is not a beach that is permitted, postings were made to alert of the bacteria levels and water was re-tested. Additionally, investigation and follow-up of complaints filed with the Board of Health relative to improper trash storage, unsanitary lots and housing, public health nuisances and other environmental matters were also conducted. Our BOH Sanitarian/Inspector Bill Murphy, along with the assistance of the Health Director conducted the bulk of these inspections and plan reviews.

Food Inspector Beth Grossman again completed semi-annual inspections this year of all permitted food establishments as required by MA Food Code. This includes school cafeterias, church kitchens, full service restaurants, acidified rice variance facilities, assisted living kitchens, pizza, bagel and sandwich shops, private club kitchens and any establishment serving packaged foods. The exceptions are those that open seasonally, which are inspected once per season. Re-inspections to follow up on any violations were conducted. This includes Farmers Market booths at Russell’s which run from January through October:

Winter Farmers Market 45 booths
 Summer’s Farmer’s Market

Four of these facilities cater to Highly Susceptible Populations of senior citizens in Wayland and Beth reports that all are currently enforcing all of the MA Food Code regulations specific to this population.

New establishment plan reviews, pre-openings, and opening inspections at 12 new foodservice operations were conducted this fiscal year, including 1 variance for acidified rice sushi operation, and one Assisted Living facility. Plans for these establishments were reviewed and approved and this required many hours of the food inspector’s time.

We continue to see a need for inspections for large temporary events such as the 375th Town Celebration.

Food Inspections

	FY13	FY14
Routine Inspections	134	137
Re-inspections	81	74
Food borne Illness Investigation	1	1
General Complaints	7	2
Plan Reviews	15	8
Farmer’s Market vendors	45	60
Temporary event /food safety review (mostly phone)	10	8
Power outage visits		
Variance hearing	3	1
Residential Kitchens	4	
Mobile vendors	4	
Recall calls		1

Routine Services

The Department oversees the daily management of public health and environmental programs, collection of communicable disease statistics, issuance of burial permits, issuance of licenses and permits as reported in the statistics section, review of subdivision plans and building permit applications, and monitoring the contracted services in the areas of mosquito control, animal control, mental health services, and Household Hazardous Waste Collection days twice yearly. Staff has continued to be involved with responding to complaints and managing problems related to beaver dams through the regulatory process at several locations in Town.

Rabies Control

The risk of rabies continues to be a potential problem. Rabies has been found in the past in foxes, raccoons, skunks and bats in town. As needed, specimens are sent to the lab for testing and state guidelines/protocols are followed. The Board of Health continues to provide information to the community in an effort to reduce the threat of rabies to the general public.

Tick-borne illness

DEER TICKS appear in our woods, back yards, grassy areas and trails searching for a blood meal from an animal or human host. Residents in towns in Western Middlesex County, where ticks are particularly prevalent, might know or know of a family member, friend or neighbor who has been

treated for one of the three tick-borne diseases that are becoming widespread in our area: Lyme, Anaplasmosis (Erlchiosis), and Babesiosis. These diseases can seriously impact an individual's health and life-style, and it's important to learn about the diseases, their symptoms and ways in which you can protect yourself and loved ones.

PHN/Nurse Leader Ruth Mori has been our Wayland representative who has attended Tick Task Force meetings since September 2012 to confront this serious regional public health issue and share ideas and resources regarding prevention of tick-borne diseases. Known officially as the Middlesex Tick Task Force, representatives from Acton, Bedford, Carlisle, Concord, Lexington, Lincoln, Waltham, Wayland and Weston envision their mission as providing tick-borne disease education for their residents. The group's goals are to increase awareness of tick-borne diseases in our towns, to educate residents about effective prevention measures, and to promote inter-town collaboration about these diseases in Middlesex County. Initiatives include continuing to provide educational materials for distribution, educational articles, work on posting tick warning signs, along with educational materials at Conservation Trails in Wayland.

NURSING

Ruth Mori, R.N., B.S.N., continues to function in the dual role of Public Health Nurse and School Nurse Leader. She manages a number of necessary functions as per MDPH requirements that involve vaccine management, communicable disease follow up, direct oversight of our Community Health Nursing Program, and emergency preparedness,

This year residents were offered Seasonal Flu in injectable and mist formulations. We also offered Hi-Dose Flu Vaccine for our residents aged 65 and older who requested it. With parental consent, Flu vaccination was available to students within each Wayland Public School as well. In addition, Pneumococcal, Tetanus, Diphtheria and Pertussis (TDAP) vaccine was provided to residents according to the CDC recommendations for those who requested it and the shingles vaccine was offered through a program to a small group of seniors.

Additionally Ruth Mori works as our coordinator to the MDPH Region 4A Coalition for collaborative emergency preparedness. We receive substantial

support from the Medical Reserve Corps (MRC) volunteers, a group of over 20 very active members providing clinical and clerical support to the Public Health Department under Ruth's management. The dedication of our MRC members continues to ensure quality service provided at our clinics functionally as part of the incident command structure in case an actual Public Health emergency occurs.

Community Health Nursing

The Board of Health, under a memorandum of understanding with the School Committee, completed its tenth year of responsibility for the School Nursing Program which includes 5 full time school nursing positions. Each of our schools has a full time R.N. during regularly scheduled school hours. These nurses provide an array of health services for the population within each of their schools. The School Nurse Leader portion of the Public Health Nurse/School Nurse Leader dual role provides direct supervision to the entire Community Health Nursing Program. The Massachusetts Department of Public Health Essential School Health Services division has provided funding for school health supplies, services, and educational programs that are beneficial to our program. The Community Health Nursing Program promotes the education of students by supporting the overall health, wellness, and safety of all individuals within the school environment.

Specifically, nurses provide emergency, routine, and preventative health services to the schools, consult with school staff and parents concerning health concerns, provide health education services as needed and maintain student health records. The nurses oversee and perform all required screening services to students and comply with all relevant State regulations and reporting requirements. In addition, there are several substitute nurses within our Community Health Nursing Program who work on an as-needed basis.

As part of the Massachusetts Department of Public Health Essential School Health program, there are statistical requirements that must be fulfilled. Our data collection for the following information occurred between September 2013-June 2014. There were a total of 16,363 student visit encounters to our health rooms as a result of accidents, illness, and medicines. 2,143 students made at least one visit to the health room this year. All but 547 of Wayland students required assistance by the school nurse. Overall there was a 93% return to class rate, meaning

that a student was able to have their concern managed and return to class without having to be dismissed or be away from class for prolonged periods.

Additionally nurses perform health screenings and/or re-screenings as mandated by the Massachusetts Department of Public Health. This now includes the Body Mass Index (BMI) screening for which parents were provided the results. From the screenings that were performed our nursing staff referred 14 students for potential hearing concerns and 78 students for potential vision issues. We had at least a few students in each school who were provided with adaptive equipment such as glasses to ensure the ability to fully access their learning environment. Our nurses continue to be a part of the collaboration between the Health and School Departments and are an integral part of the educational setting.

Public Health Nursing Services

Our Public Health Nursing focus is preventing disease and decreasing the development and transmission of health conditions that impact our residents and to assist in the management of the overall health of our community. The Public Health Program covers a broad range of services to Wayland residents and includes the following:

- Blood Pressure Clinics
- TB Screenings
- Vaccine Administration:
 - 1,596 doses of seasonal flu (injectable and nasal mist) vaccine
 - 6 doses of Tdap vaccine
 - 1 TB test performed
 - 5 doses of Pneumococcal vaccine
 - 69 doses of Shingles vaccine
- MA DPH Vaccine Administrator/Provider
- Oversee Medicare and Health Insurance Flu Vaccine Reimbursement Program
- Follow up of MA DPH Reportable Communicable Diseases (94)
- Community Health education
- Conduct health inspections and health related education to Summer Camp Programs provided within Wayland
- Collaborate with Region 4A Emergency Preparedness activities
- Prepare MA DPH Emergency Preparedness deliverables
- Medical Reserve Corps Coordination

Medical Reserve Corp Volunteer Participation

MRC Volunteers and Health Department staff participated in the Wayland Safety Day and Sheltering Exercise which was held at the Middle School. Our participation utilized both medical and non-medical roles for the event. The exercise went well and included a wrap-up meeting with all participants and the professional auditor who provided feedback and potential process improvement.

MRC Volunteers and Health Department staff participated at the closing event of Wayland 375 which was held at the Town Building fields after a parade. Volunteers did a great job grilling food that was generously donated by Stop and Shop, thanks to store Manager Mike Bussell. Monies collected totaling \$1,032.00 were gifted to the Board of Health/Health Department for use by the MRC.

**BOH Health Statistics as of June 30, 2014
Communicable Diseases reported
to the Health Department:**

Babesiosis	1
Calicivirus/Norovirus	2
Campylobacteriosis	7
Ehrlichiosis	1
Giardiasis	3
Group B Strep	1
Hemolytic Uremic Syndrome	1
Hepatitis A	1
Hepatitis C	1
Human Granulocytic Anaplasmosis	10
Influenza	20
Legionellosis	1
Lyme Disease	51
Measles (contact)	5
Pertussis (and other Bordetella species)	1
Salmonellosis	3
Streptococcus pneumonia	1
TB-Active	1
TB-LTB1	18
Toxoplasmosis	1
Typhus Fever	1
Varicella	2

Animal Inspector

Animal Inspector Bruce Sweeney provided annual inspections for animal keeping permits in the Town. The following is a summary of the animal inspections for FY13 along with a view to FY14 for comparison purposes:

	FY13	FY14
Horses/Ponies	41	33
Sheep	9	9
Goats	3	3
Swine	11	11
Cattle	86	60
Donkeys	1	1
Llama	1	
Chicken	47	28
Water Fowl	12	
Rabbits	4	

Animal Control Officer

Animal Control Officer (ACO) David Poirier responds to requests from the Police Department, the Board of Health and from citizens regarding problem animal reports on public and private property. This fiscal year, the ACO responded to 95 calls for the collection and disposition of dead animals on public property.

BOH Permitting Statistics as of June 30, 2014

	FY13	FY14
Animal Keeping	25	24
Burial	180	154
Disposal Works Installers	33	42
Review of Previously Approved Plans	4	1
Variance Requests	23	10
Food Service Establishments	39	40
Limited Food Service	14	10
Residential Kitchens	3	2
Farmer’s Markets	45	60
Milk & Cream	33	30
Retail Food	11	11
Limited Retail Food	7	9
Funeral Director	1	1
Operating Semi-Public Pool	11	11
Pool Construction	2	7
Pool Installer	2	6
Recreational Camps for Children	5	4
Refuse Collection	14	13
Septage Hauler	24	23
Tobacco Sales	14	17
Wastewater Treatment Plant	4	4
Private Well	9	6

Frozen Dessert Mfg	2	2
Mobile Food	1	0
BoH non-variance hearings	29	41

In addition, 217 residents participated in the two Household Hazardous Waste Collection Days sponsored by the Board of Health.

Spring: 107
Fall: 110

The Human Relations Service, Inc.

We are glad to offer this summary of our agency’s work in Wayland in FY 14.

The Human Relations Service (HRS), a private, non-profit community mental health agency, has been the Town’s provider of mental health services since FY 97. As the table below shows, during FY 14 HRS provided 1,121 total service hours to Wayland residents. 1,083 of these were for clinical service. Of these, 824 were provided to residents who sought help directly and 259 to students in the Wayland Public Schools who were seen in connection with their special education plans. The former group included families with children who didn’t have special education plans, and residents of the town who were referred by other clients, pediatricians or other health care professionals. (All Wayland residents are eligible to be seen at HRS regardless of their ability to pay.) These clients received outpatient psychotherapy for a range of mental health issues. The latter group received services that the Town is legally mandated to provide. As part of this work, we provided an additional 38 hours of consultation to school staff about their own work with students. This combination of treatment and consultation is an ideal way to both meet students’ needs and avoid the dislocation and expense of residential and other special programs. (Even one such placement can exceed the entire cost of our grant.)

Our FY 14 service hours were lower than FY 13 due in good part to six staff maternity leaves, which reduced our capacity; and to school special education needs, which can fluctuate significantly and were lower than in previous years.

The dollar value of our combined services exceeded by \$47,262 our Town grant and the fees we received from residents. We raise money ourselves to close the gap between our cost and our combined Town grant and fee income.

Service Hours

	FY 14	FY 13
a) Clinical to town residents (non-school)	824	901
b) Clinical to students with special ed plans	259	408
c) Consultation to school staff re: b)	<u>38</u>	<u>44</u>
Total	1,121	1,353

Total town appropriation: \$59,310.

School Special Education Services

Counseling to students: hours 259, charges \$28,490.

Consulting to staff: hours 38, charges \$3,800.

Total hours: 297. Total charges: \$32,290.

General Counseling to Residents

Reduced self-pay fee (patients who qualify for a sliding scale fee): hours 129; charges \$22,575; fees paid \$8,190; deficit -\$14,385.

Regular fee: hours 695; charges \$121,625; fees paid \$61,728; deficit -\$59,897. (Note: these patients do not qualify for a fee reduction, but insurance reimbursements average barely 50% of our fee.)

Total hours 824; total charges \$144,200; total fees \$69,918; total deficit -\$74,282.

Combined Totals

Hours 1,121; charges \$176,490; fee income and Town grant \$129,228; deficit -\$47,262.

HRS's Board of Trustees includes Wayland residents who support our agency with their time, energy, donations, and insights. (Our current Board President and Clerk are Wayland residents Stephen Winthrop and Sue Fiske-Williams.) These trustees also help us keep focused needs and issues facing Wayland. Our staff will also continue to support the community through lectures and workshops on a variety of topics of interest to parents, educators, and other groups.

We look forward to our work in Wayland in FY15.

	FY 14	Hours	Charges	Income	Deficit
School					
Student treatment		259	28,490		
Staff consultation		<u>38</u>	<u>3,800</u>		
Total		297	32,290		
General Counseling					
Reduced fee		129	22,575	8,190	-14,385
"Full" fee		<u>695</u>	<u>121,625</u>	<u>61,728</u>	<u>-59,897</u>
Total		824	144,200	69,918	-74,282
Town Grant				59,310	
Full Totals		1,121	176,490	129,228	-47,262
FY 13					
School					
Student treatment		408	44,880		
Staff consultation		<u>44</u>	<u>4,400</u>		
Total		452	49,280		
General Counseling					
Reduced fee		174	30,450	10,960	-19,490
"Full" fee		<u>727</u>	<u>127,225</u>	<u>71,845</u>	<u>-55,380</u>
Total		901	157,675	82,805	-74,870
Town Grant				59,310	
Full Totals		1,353	206,955	142,115	-64,840

Note: FY 13 Amounts in bold are corrections from last year's report; both items are slightly larger. They, in turn, affect the amounts in bold italics. Net difference increases the HRS deficit by \$2,495.

REPORT OF THE EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Wayland consisting of mosquito surveillance, larval mosquito control and public education.

Early summer rains in 2013 produced relatively high mosquito populations through mid-summer. Normal precipitation levels characterized the remainder of the 2013 summer and the spring of 2014 and resulted in moderate mosquito activity. Although the mosquito-borne disease risk declined from the previous year, there were eight Massachusetts residents in 2013 who contracted West Nile Virus and one resident who contracted EEE.

The adult mosquito surveillance program monitored mosquitoes from 15 Wayland trap collections. A total of 13 pools of Wayland mosquitoes were sent to the Mass. Dept. of Public Health to be tested for EEE and West Nile Virus. A pool is comprised of up to 50 mosquitoes of the same species from a survey trap. In August 2013, a pool of Wayland mosquitoes tested positive for West Nile Virus.

The larval mosquito control program relied on the larvicides *Bacillus thuringiensis var. israelensis* (Bti), *Bacillus sphaericus* and methoprene, which are classified by the EPA as relatively non-toxic. In April a helicopter was used to apply Bti to 86 wetland acres to control spring floodwater mosquitoes. Field crews using portable sprayers applied Bti in the spring and summer to 17.5 wetland acres when high densities of mosquito larvae were found in stagnant water. In June larvicides containing either *Bacillus sphaericus* or methoprene were applied to 2,212 catchbasins to control *Culex* mosquito larvae. *Culex* mosquitoes are considered the primary vectors of West Nile Virus.

The Project's public education program is designed to develop awareness within the public and the

private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. A web page located at <https://sudbury.ma.us/emmcp/> provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,

David M. Henley, Superintendent

FY 14 Focus Areas

Office staff will continue to work on an initiative to locate privately owned wells using a GPS device. We have been working with the Town Survey/GIS Department to link this information to town database/GIS for protection of privately owned wells, both irrigation and potable. Office staff has also implemented offering Household Hazardous Waste Day online registration which has been a huge success. We also continue to be involved with outreach and coordination to bring existing identified businesses into compliance with the newly adopted Floor Drain Regulations. The Board plans to complete the updating of our Local Tobacco Control Regulations in the fall of 2014.

Board of Health Members:

Chair, Thomas Klem
Vice Chair, Cynthia Hill
Michael B. Wegerbauer
Michael J. Bean, M.D.
Elisabeth Brewer, M.D.

Respectfully submitted,
Julia Junghanns, R.S., C.H.O.
Director of Public Health

INSPECTION/BUILDING DEPARTMENT

The Building Department staff administers and enforces all applicable state and local regulations (Town Bylaws, Zoning Bylaws, Massachusetts General Laws, Massachusetts State Building Code, etc.), for all properties within the Town.

As mandated by Town Bylaws and Massachusetts General Laws the Building Department administers and enforces the following:

- The construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance, and revocation of permits or licenses, installation of equipment, classification, and definition of any building or structure, use and occupancy of all buildings and structures or parts thereof;
- The rehabilitation and maintenance of existing buildings;
- The standards or requirements for materials to be used in connection therewith, including but not limited to, provisions for safety, ingress and egress, energy conservation, and sanitary conditions;
- Interpretation and enforcement of the Town of Wayland Zoning Bylaws and enforcement of certain provisions of the Town of Wayland Town Bylaws.
- Administrative liaison to the Zoning Board of Appeals;
- Administrator and keeper of all records, plans, etc. that pertain to the above responsibilities;
- Periodically inspect and certify buildings and structures or parts thereof with regard to use as required by the Commonwealth of Massachusetts.

On a daily basis, the Building Department serves the residents, business owners, and contractors within the community by processing numerous permit applications, zoning requests for hearings, issuing permits, performing periodic state inspections, conducting site visits, investigating complaints and granting certificates of use and occupancy.

Department staff communicates with applicable land use departments to better serve its users and expedite the permit approval process and zoning board hearings and decisions.

We continue to perform the required site inspections pursuant to state and local regulations, investigate complaints with regard to zoning enforcement and building construction.

The following is a list of major projects within the Town of Wayland that are in process or have been completed over the past year:

134 Boston Post Road – Carriage House - Completed construction of a 64 bed assisted living facility

50 Cochituate Road – First Parish Church – Completed construction of a one and one half story 2,200 sq ft connector addition

109 Andrew Avenue – Town Center – Completed construction of a two story 18,254 sq ft medical core building

110 Andrew Avenue – Town Center – Completed construction of a one story 18,526 sq ft future gym and retail core building

Habitat for Humanity – Stonebridge Road Project – Commenced construction of 4 affordable attached single family dwelling units

66 River Road – New DPW Building – Commenced construction of a one story 44,000 sq ft DPW facility

River Trail Place – 1-42 Lillian Way – Commenced construction of 42 attached single family dwelling units

Dwellings – 18 Single Family Dwellings

Dwellings (Attached) - 14 Attached Single Family Dwellings

The Building Department continues to insure the public safety, health and welfare of the residents of

the Town of Wayland, as they are affected by building construction.

The following fees were collected for FY'14:

Building Permits:	
Number of Permits	826
Fees	\$394,938.00
Plumbing Permits:	
Number of Permits	272
Fees	\$22,381.00
Gas Permits:	
Number of Permits	209
Fees	\$11,547.00
Electrical Permits:	
Number of Permits	425
Fees	\$54,873.00
Zoning Cases:	
Number of Decisions ...	32
Fees	\$ 4,425.00

BOARD OF PUBLIC WORKS

The Board of Public Works acts as the town’s Park, Cemetery, Road, and Water Commissioners. Together with the DPW, we work to provide safe roadways and sidewalks, effective storm water controls, clean drinking water, an efficient transfer station, and well-maintained parks, recreation fields, and cemeteries.

The Board of Public Works, created in 2009 with the Department of Public Works as an elected body consisting of five citizen volunteers responsible for overseeing and setting policy for DPW operations, and to be custodian of park lands, cemeteries, roads and highways, transfer station, and water department lands.

Current members: are Chris Brown, Bob Goldsmith, Mike Lowery, Jon Mishara and Michael Wegerbauer. The Board of Public Works meets normally on the second and fourth Wednesdays of the month at town building.

In FY2014 the Board of Public Works:

- Gained town meeting approval for a long-needed replacement for the aging DPW garage, collaborating with the Historical Commission to protect important cultural resources.

- Obtained an order of conditions for the transfer station access road, transferring significant river front land to Conservation use.
- Agreed in principle to surrender its lands along Rt. 20 for affordable housing and potential revenues to the town.
- Participated in the selection process for a new DPW director, and new Town Administrator.
- Reviewed state-mandated updates to well water pump stations.
- Sponsored the transfer of the Dudley Pond “Rocky Point” peninsula from Highway to Conservation use.
- Reviewed many water abatements requests, and released a new policy of water abatement requests resulting from irrigation systems.
- Considered traffic calming requests from nine neighborhoods.
- Reviewed road maintenance and water system maintenance projects and budgets.
- Began management of the Water Department as an Enterprise fund, and policy for management of reserves and water rates.
- Worked with DPW and Finance Committee to prepare operational and capital budgets for Town Meeting.

The Board of Public Works collaborates with:

- The Recreation Commission to plan maintenance and opening of playing fields
- The Planning Board for road acceptance, Scenic Tree hearings, and land use.
- The River’s Edge Advisory Committee as voted by Town Meeting – one board member sits on the committee.
- The Permanent Municipal Building Committee as the DPW garage is built and change orders are considered. Two board members sit on the committee.
- The Selectmen and the Police Department in finding solutions for traffic issues.
- Conservation for storm water improvements and roadway changes.

DEPARTMENT OF PUBLIC WORKS

The Highway Division is responsible for maintaining, repairing, and constructing all Town roads, sidewalks, bridges, and associated drainage facilities; snow and ice operations; fleet maintenance; and procurement of services for major projects and equipment.

In FY2014 the Highway Division

- Milled and overlaid Cochituate Road (Rt. 30) from the Natick Town Line to Winter Street, and reconstructed all associated drainage and utilities.
- Reconstructed Pemberton Road and all associated drainage, utilities, berm, and completely rebuilt the sidewalk.
- Completed annual program of cleaning all catch basins and sweeping all Town roads.
- Responded to 24 icing events requiring the application of anti-icing treatment to the roads. In addition, the Highway Department instituted new methods of road treatment, limiting the use of sand and substituting traditional salt within highly sensitive water resource areas.
- Responded to 9 significant snow storms requiring snow removal.
- Continued Town-wide effort to ‘vac’ and map drainage infrastructure, assisting the Conservation Commission with storm water regulations.
- Worked in conjunction with the Park Division with responding to tree emergencies as well as assisting with mutual projects. The Highway Division also assisted the Water Division with all water main excavating.

SURFACE WATER QUALITY COMMITTEE

Organization

Committee Members - Linwood Bradford, Bob Goldsmith, Tom Largy, Mike Lowery and Toni Moores.

Annual Budget – The FY14 budget was \$43,500. About 70% was for Dudley Pond and 15% each for Heard Pond and the North Pond cost-share program. Costs were offset by grants from the



Dirty Water Jazz Band Plays Dudley Pond

Dudley Pond Association, the DCR, and the NYANZA settlement.

Dudley Pond (Mike Lowery, project coordinator)

- **2013 midsummer spot herbicide treatment:** A 12 acre spot triclopyr treatment by Aquatic Control Technologies (ACT) in June headed off a growing infestation and helped divers control milfoil.
- **Hand Pulling –Fall 2013:** A record 44,699 milfoil plants and roots were removed by divers in calendar 2013.
- **Hand Pulling – Spring 2014:** A long, cold winter brought very little milfoil – but algal mats, which were removed.
- **A Fine 2013/2014 summer:** Canoes, kayaks, fishermen, and swimmers were plentiful on Dudley Pond. Mansion Beach was in good shape for the Dudley Pond Run and Ice Cream Social – and a floating concert by the Dirty Water Jazz Band. The Dudley Pond Association reimburses 25% of weed control costs.
- **Tapegrass:** A new nuisance (but native) species continued its spread, interfering with swimming and boating.
- **Water Quality** – Sampling and analyses continued during spring, summer and fall at three locations where data has been gathered in the past. Reports can be found at <http://www.issuu.com/wswqc>
- **Septic Systems & Storm Water Runoff** – SWQC continues to review opportunities to reduce the quantities of nitrogen and phosphorus that enter the Pond from septic systems and storm water runoff.



**Handpulling Water Chestnuts at Heard Pond
Heard Pond (Tom Largy, project coordinator)**

- Heard Pond, off Pelham Island Road, was covered almost entirely up to 2003 with water chestnut an invasive plant that has been endemic in the Sudbury River system since the late 19th century and which as a monoculture greatly hinders the natural and recreational uses of the water bodies it infests. Starting that year the Wayland Surface Water Quality Committee has conducted a major effort to combat the plant, with mechanical harvesting in the early years of the program and hand harvesting in recent years. The biomass of the plants harvested has plummeted from about 1.2 million lbs. for the 2003 season, down to just a couple of thousand plants in the main part of the pond this past season. Water chestnuts are a difficult plant to control, since the dropped seeds may still be viable in the pond bottom for twelve years or more, and in Heard Pond there has been intensive shore to shore harvesting for only the last several years.

Mill Pond (Tom Largy, project coordinator)

- Mill Pond, off Plain Road, is a small pond that is used during the winter for ice skating, in the Spring for a children's fishing derby, and year round for general recreational. In the summer the pond has been entirely covered with duckweed, a tiny plant that thrives in warm nutrient rich waters. The nutrients probably come from fertilizers applied to lawns in the upstream watershed, as well as natural causes such as the beaver ponds in the Upper Millbrook Reservation. The area above the dam spillway

was choked with woody debris, preventing the duckweed from flowing out of the pond. The sunken logs and branches had accumulated above the outlet over the years, possibly since the pond was last dredged in the 1970s.

This past summer the Wayland Surface Water Quality Committee cleaned up this outlet area, with the help of Wayland's DPW in picking up large branches and wood. The results were immediate, with the pond surface being free of duckweed. The Committee will continue to maintain Mill Pond.

North Pond of Lake Cochituate (Lin Bradford, project coordinator)

- Fall 2013 and spring 2014 showed excellent invasive weed control – partly due to DCR's 2013 efforts. With new funding in 2014 DCR treated most invasives in the other ponds – and little milfoil came to our new barrier net.



**SWQC intern Lee Junkin clears the spillway
at Mill Pond**

Long Range Watershed Nutrient Minimization Programs (Toni Moores, coordinator)

- To protect Wayland's surface water assets and reduce management costs, the SWQC long range program continues to identify, quantify and minimize nutrient sources within each watershed, with the Dudley Pond watershed as top priority.

RECREATION COMMISSION

The Mission of the Wayland Recreation Department is to provide programs, facilities, and services designed to enhance individual and community values of physical, social, creative, cultural, and intellectual growth, and development. Our contributions are measured by community participation. Recreation is also responsible for running the beach where great things are happening with the new basketball and volleyball courts.

The Wayland Recreation Department is committed to customer service – creating and maintaining the highest quality of service within a framework of fiscal responsibility that relies on efficient utilization of community resources, citizen involvement, and collaboration within the community.

The Recreation Department works hard to add expanded enrichment programming for our community. We reach far beyond sports including science, technology, arts, theatre, and family events. In addition we have been working on our Field Use Master Plan Study that will define and develop field needs for the town through the year 2020. Also, at the beach we have added ADA Accessible docks, matting, and boat launch. We also added a new sound system to the new beach house.

The annual Touch a Truck event was held in September with over 2500 in attendance. Fundraising is a vital part of this free event, and local business responded generously as sponsors. Recreation staff, along with DPW, Police and Fire, worked diligently

to provide this fun and successful event for the community.

Our programming is more varied for preschool to adults than the typical recreation department. Science has been a focus of the department offering many science related courses, i.e., Chemical Magic, Spectacular Hands-On Science, Minecraft Mania, Rocket Science, Jedi Engineering and Engineering Fundamentals with Lego, and more. A sample of our arts programs are Video Game Creation 1 & 2, Wheel-thrown Pottery, Multi-Media Clay, Drama, Comedy & Dance, Young Dancer Pre-Ballet, Drawing and Painting, and Hip Hop Explosion. Non-traditional sports such as Fencing, Archery, Track & Field, Football, Kayaking, Cross Country Skiing, and Sailing are combined with the traditional sports to keep our population active.

Many residents take advantage of our Special Annual Events, such as the Touch a Truck, two Family Science Nights, Fun Days at the Beach, Halloween Parade, Musical Instrument Petting Zoo, Fishing Derby, Spring Egg Hunt, and more.

Check out our program offerings at www.wayland.ma.us. And while you are at it, join our Facebook page: Wayland Recreation Department/Wayland Town Beach.

The Recreation Commissioners for this past year were Stas Gayshan, Anna Meliones, Asa Foster, Brud Wright and Frank Krasin.



WAYLAND TOWN BEACH

WASTEWATER MANAGEMENT DISTRICT COMMISSION

The Wayland Wastewater Management District Commission (WWMDC) operates a sewer system that serves business and residential properties along Route 20 from Route 27 to the Town Center development. Wastewater discharged into the system flows to a treatment plant located on Town property within the Town Center development. The treated wastewater is discharged to the Sudbury River.

Wastewater Treatment Facility: The new Wayland Wastewater Treatment Facility (WWTF), which began initial operation in November 2012, was officially declared completed on February 12, 2014. At the time of completion, Waterline—the lead contractor—had failed to complete a number of punch list items that did not directly impact plant operation. The WWMDC subsequently declared the company in default of the contract. Completion of outstanding punch list items will be arranged by the WWMDC, and costs will be covered either by the bonding company or through funds held back on Waterline invoices.

During its initial period of operation, the WWTF has experienced some operational problems. The Supervisory Control and Data Acquisition (SCADA) system failed just outside of the one-year warranty period, but was repaired by the vendor under warranty. Additionally, bearings have been replaced on two air intake fans in an effort to resolve external noise issues. If noise continues to be a problem, the WWMDC will consider installing noise mitigation equipment on the plant and making landscaping changes to provide sound buffers.

Discharge Permits and System Usage: The WWTF continues to operate under permits issued jointly by the Federal Environmental Protection Agency (EPA) and the State Department of Environmental Protection (DEP). The permits allow discharge of an annualized average limit of 52,000 gallons per day (GPD) into the Sudbury River. An application pending with the EPA for renewal of the permit seeks an increase in discharge capacity to 80,000 GPD.

When Twenty Wayland, the system's largest user, applied for an individual sewer extension permit, the DEP expressed concern about the WWMDC's ability to meet all subscribed user demand. To mitigate

prospective damages in a lawsuit by Twenty Wayland, the WWMDC applied for and received an additional permit that allows for 17,000 GPD of groundwater discharge. If this additional capacity were needed, which is not anticipated by the WWMDC, it would require the construction of a leaching field on property adjacent to the Town Building.

In FY2014, the average discharge from the plant rose to approximately 21,300 GPD, up from approximately 16,000 GPD in FY2013. Growth in flow resulted from the completion and occupancy of both commercial and residential buildings in the Town Center development. Flow is expected to continue to increase with additional construction at the Town Center development, although the average flow is expected to remain well below the current limit.

Groundwater Leakage: Late in FY2013, a compromised pump housing at the Town Public Safety Building was identified as a major source of groundwater infiltration into the system. The Town of Wayland contracted with Tighe and Bond to design a repair, which was completed by a vendor in the Fall of 2013. Preliminary indications are that the repair has held, but some additional cracks have developed and will be repaired. If the problem persists, the Town would need to consider alternative remedial measures.

Administration and Finances: Due to ongoing staffing turnover, time-consuming legal issues, and the Commission being short one member, the WWMDC continued to experience delays in issuing bills to users and processing abatement applications for sewer usage charges. By the end of the fiscal year, however, all billing was current and all outstanding abatement requests had been processed. In addition, the Commission adopted a formal abatement procedure based on best practices from other towns, which was slated to go into effect at the start of FY2015.

Income for FY2014 was \$717,812, and expenses were \$646,713. The Commission's undesignated fund balance at the end of FY2014 was \$324,489.

The WWMDC developed a budget for FY2015 with income and expenses of \$654,905.

A total of \$5.0 million remained to be paid on the bonds issued for the construction of the new WWTF. There was extensive discussion as to whether this amount should be recovered through a betterment or surcharges. As of the end of the fiscal year, the Commission was moving forward with recovering costs through a betterment to be apportioned on the basis of assigned Title V design flow.

Legal Issues: The WWMDC and the Town of Wayland remain subject to a June 2013 Middlesex Superior Court jury decision that awarded Town Center developer Twenty Wayland, LLC \$1,227,484 in damages, pre-trial interest, and costs, and required the WWMDC to perform per existing agreements. The Town and Commission filed two appeals of the verdict to the Trial Judge, both of which were denied. The Town and WWMDC subsequently filed a notice of appeal with the State Court of Appeals, and expected to submit a brief to the Court before the deadline in mid-July 2014.

A number of system users formed a group to act on their shared concerns with the potential financial impact of the Twenty Wayland judgment, as well as

how capital costs for the WWTF would be allocated in a potential betterment. The group hired counsel to advise them on a potential lawsuit and submitted a formal records request to the WWMDC. The WWMDC made a good faith effort to comply with the request, with administrative costs to be paid by the group of system users.

The WWMDC worked with the Board of Selectmen to seek a negotiated settlement with both Twenty Wayland and the User Group. Initially there was optimism that an agreement could be hammered out through mediation involving all the parties, but by the end of FY 2014 no agreement on the form or substance of negotiation had been reached.

Commission Membership and Staffing: The Wastewater Management District Commission operated with two members for much of FY2014: Fred Knight, chair, and Sam Potter; in May 2014, Rick Greene was appointed as the third member. There was significant turnover in staff support for much of FY2014. Stability was restored in March 2014 when the Commission hired Cynthia Cincotta as its Administrative Executive.

PUBLIC SAFETY

FIRE DEPARTMENT

Our Mission

The Wayland Fire Department's mission is to provide the finest possible fire, rescue, and emergency medical services to all those that reside in, work in, or visit the Town of Wayland. To meet our mission, we strive to achieve the highest levels of preparedness, prevention, and community involvement.



Our Organization

Administration

The Fire Chief is in the office Monday-Friday and is the administrative head of the department. He also responds to emergencies that need his attention, at any time. The administrative assistant, a part-time employee, handles clerical and administrative duties for the department.

Operations – Full Time Staff

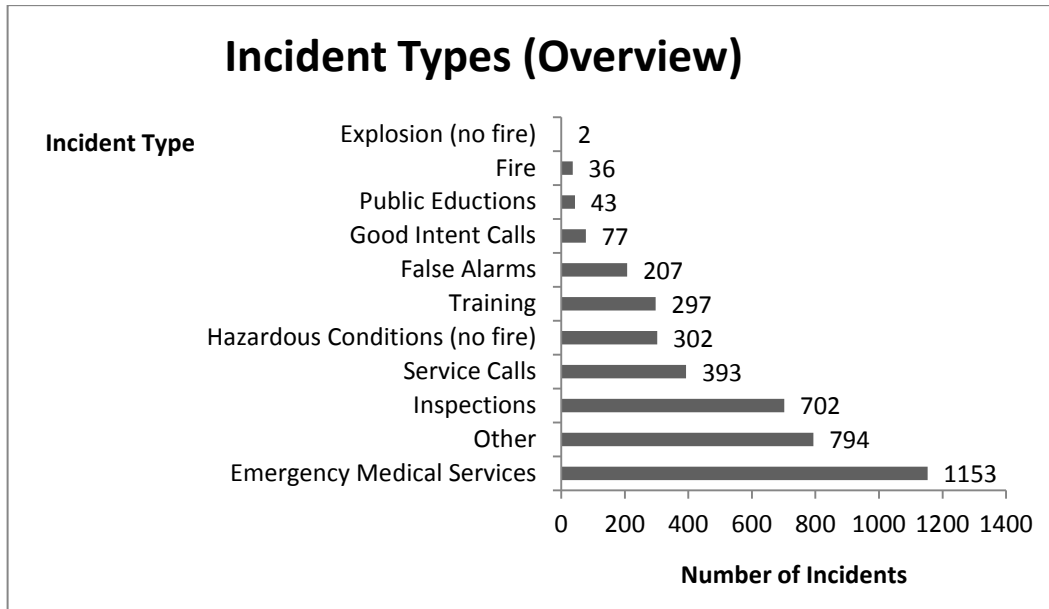
Our normal fulltime staff of 24 is divided into 4 (6-person) shifts, each headed by a Captain (or the Deputy Chief), acting as a shift commander. Normal staffing posts the shift commander and 3 firefighters at headquarters (Wayland Center) and a Lieutenant and a Firefighter at Station # 2 in Cochituate. Full-time personnel are scheduled 24/7, with 6 personnel scheduled to work every minute of every day, including nights, holidays, and weekends. When personnel take time off, the on-duty crew is reduced to 5 personnel. All full-time personnel are cross trained as both firefighting and emergency medical personnel.

Part-Time Staff

The call department is a group of up to 10 trained firefighters and work part-time, attending training sessions and responding to assist us during major events. The per diem paramedics have full time employment elsewhere and work with us on a part-time basis to supplement our advanced life support capabilities while the department transitions to full-time Firefighter/Paramedics.

Our Incident Statistics - Overview

A summary overview of our statistics for FY 2014 (July 1, 2013 – June 30, 2014) highlights a trend that has been evident for many years. Fire incidents are decreasing in number and severity as emergency medical service calls are increasing. In FY 2014, emergency medical service calls accounted for 55% of our total emergency responses.



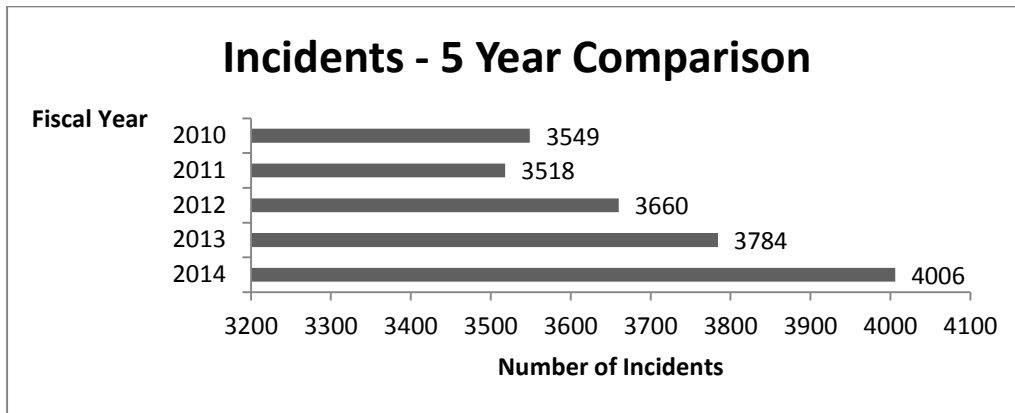
Our Incident Response

Our total incident count for FY 2014 is 4,006; an average of almost 11 calls per day. As the number of incidents increase, it is becoming more and more common to be responding to simultaneous incidents that challenge our normal staffing level of 5-6 firefighters split between two stations. While these multiple calls for assistance quickly overwhelm our town resources, the cooperative automatic and mutual aid agreements with our surrounding communities insured that all of these calls were answered promptly with properly trained and equipped personnel.

Mutual Aid – The “Give and Take”

Surrounding communities assisted us during busy periods by sending a mutual aid ambulance to help us 128 times. A fire engine and crew from outside Wayland assisted us 15 times. We returned the favor by assisting our neighboring communities with a similar number of responses to their communities.

Demand for emergency services continues to grow and with construction projects like the Town Center, a new assisted living facility, a group home, and more apartment buildings being developed, it is clear that increased staffing for the Fire Department needs to be considered in the very near future.

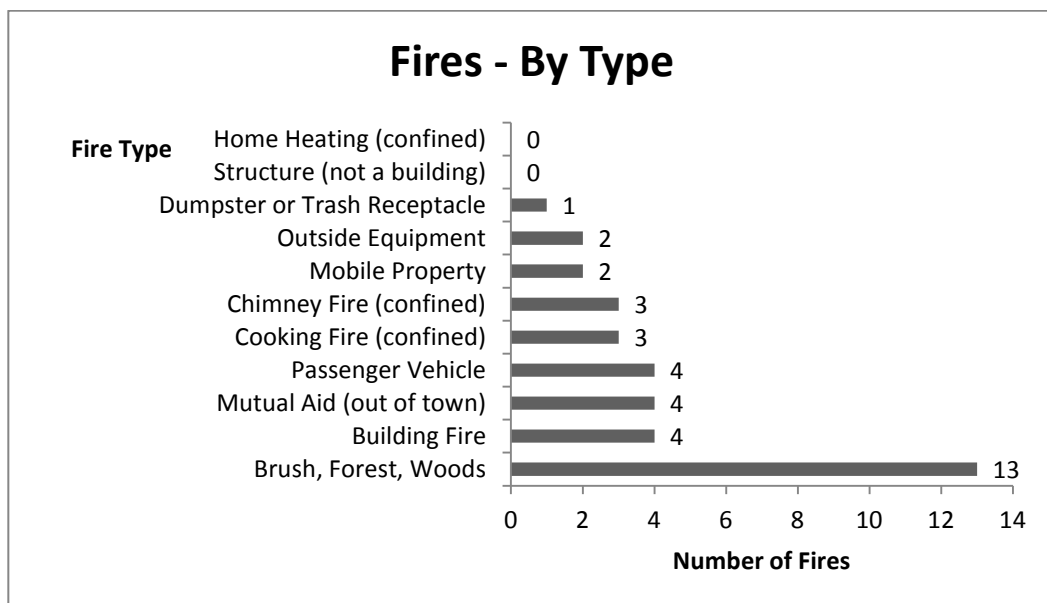


Fire Incidents

We believe that our efforts in fire prevention including inspections, code enforcement, public fire safety education, and plan review are major factors in the decreasing number of fire incidents. Advances in automatic fire detection, alarm status monitoring, and automatic fire department notification systems can also be credited for the lower number of fires.

Our department responded to reports of 244 fires, but thankfully, investigation revealed only 36 true fires. The majority of these calls were caused by false alarms or alarm equipment malfunctions, but some fires were pre-empted by quick response and intervention. It is interesting to note which occupancies are affected by fires in order to focus our prevention efforts efficiently.

- Assembly property, 1 incident, \$300. damage estimate
- Residential property 8 incidents, \$129,412 damage estimate, 2 firefighter injuries, 1 civilian fire casualty
- Mercantile/Business property, 3 incidents, \$2,603. damage estimate
- Outside or special property, 2 incidents, \$32,201. damage estimate

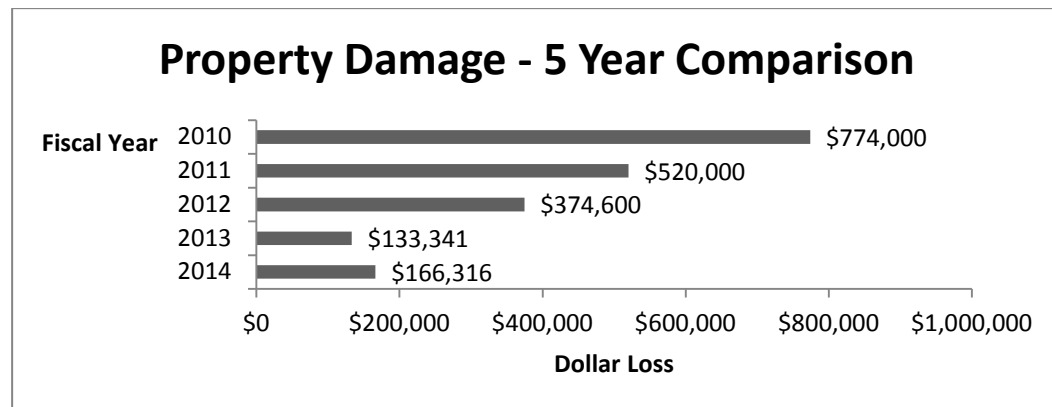


Injuries

Two firefighter injuries were sustained during the year. One was caused by a slip on an icy surface and the other, a shoulder injury while using power equipment. Our response is providing injury prevention programs that focus on the type of injuries (sprains and strains) that occur frequently. One civilian fire casualty (minor smoke inhalation) was reported during the year.

Fire Loss

Fire damage over the past 5 years has averaged \$393,651. This past year, there was \$166,316. in fire loss.



In the coming years we will continue our efforts in the areas of fire prevention, code enforcement and public fire safety education, as we strive to further reduce our fire losses. It is clear from our statistics that prevention efforts need to continue to focus on residential occupancies. Initial inspections and comprehensive follow-up inspections need to focus on assembly properties. We also continue to work toward 100% compliance with smoked detector and carbon monoxide detector coverage for every residence in Wayland.

Weather Related Incidents

In January we experienced both lightning strikes and flood damage due to low temperatures. The main problems were electricity outages and trees down that isolated some areas of town. We responded to 59 incidents that were related to the weather.

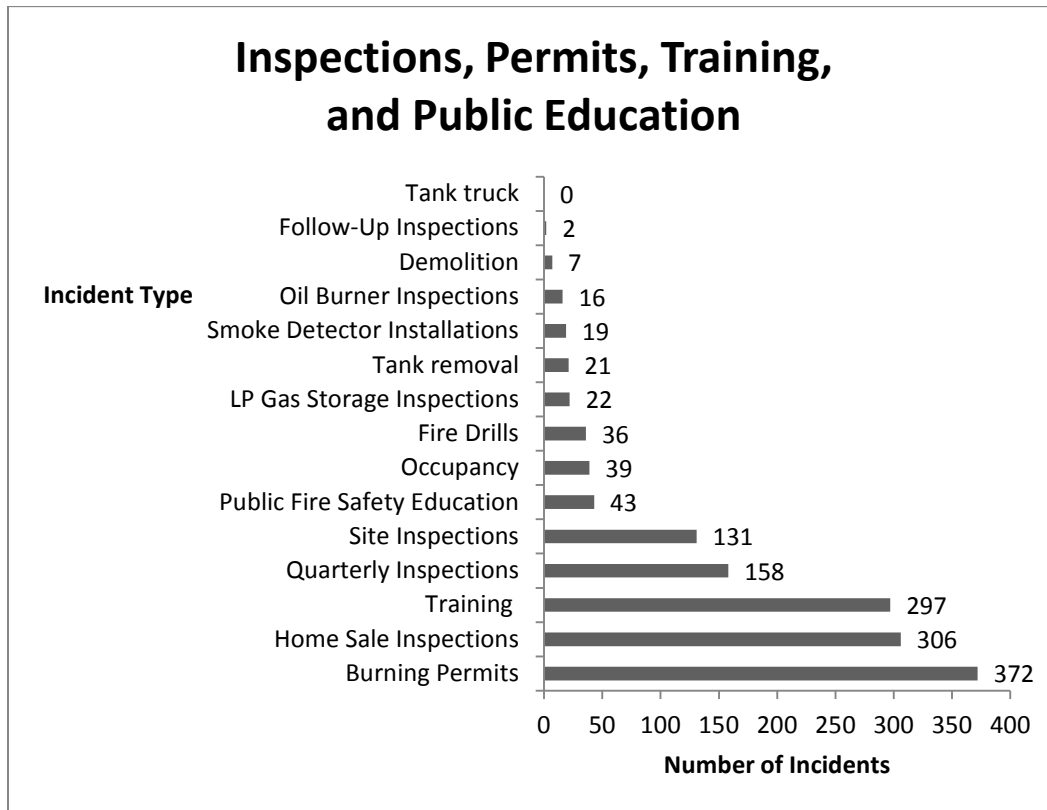
Inspections, Permits, and Public Education

Firefighters perform a multitude of fire and life safety inspections each year which helps to reduce fire loss and ensure code compliance. Before selling a house in the Commonwealth, the home is checked for smoke and carbon monoxide detectors. Other inspections cover the safe installation or operation of potentially dangerous systems like liquid propane gas or home heating equipment. Inspections are conducted quarterly for the schools, assembly properties, and liquor license holders. Fire drills are conducted for all schools and any other occupancy that requests the drills.

Public fire safety education encompasses many different fire department activities. Disaster drill preparation, classroom visits to present age-appropriate fire safety messages, and in-service instructional sessions for health care facility employees are all part of our mission. Wayland Firefighters, members of Local 1978, International Association of Firefighters, volunteering their time also provide a public education program for the high school that focused on making good decisions. The mock auto accident, complete with fire truck, ambulance, police, funeral home, and chaplain response is presented every two years. Internal training sessions are normally planned by the Fire Department, held for on-duty firefighters, and conducted by shift officers. A state grant provided smoke and carbon monoxide detectors and Wayland Firefighters installed them free of charge for senior citizens.

The Fire Department charges a nominal fee for building plan reviews, most inspections, and permits. We also charge for monitoring the fire alarm system in protected buildings. In FY 2014, revenue in the amount of \$55,380 was returned to the town’s general fund from these fees.

During burning season, 372 residents obtained free, season-long, burning permits. Almost all navigated the web page and registered themselves on line. Dispatchers and fire personnel assisted a few with the free registration. Collectively, those 372 residents registered to burn on a specific day 461 times. Some may have burned multiple times, while others may not have burned at all.



Transition to Advanced Life Support - (Paramedics)

The Wayland Fire Department is in a transition period to provide advanced life support (Paramedics) services with our own full-time personnel. As vacancies in our full-time staff occur, Firefighter/Paramedics are hired to replace the basic level emergency medical technicians. We expect to be finished with this multi-year project in 2016.

During this transition period we continue to operate our per diem advanced life support intercept service. Under this system, our community staffs a non-transport intercept vehicle with a team of per diem paramedics. The team responds to calls in Wayland and other surrounding communities as needed. Currently this service operates seven days a week from 8:00 AM until 6:00 PM. The costs of this new service are, in large part, recovered through the patient’s medical insurance, fees for service to our neighboring communities, and our ability to charge a higher transport rate for advanced life support treatment.

Providing advanced life support service is a win/win situation for the town. Providing Paramedic-level emergency medical service to our most seriously injured or sick ambulance patients is the right thing to do for our patient’s care and is the national standard of pre-hospital emergency care. Depending on outside contractors to provide this service for us over the past several years has been troublesome. We have been disappointed in both the availability of the service and their response time when the service is available. I am pleased to report that our ALS planning

over the past several years has paid off by now having the ability to provide ALS service for ourselves much of the time. Having cross-trained Firefighter/Paramedics on our regular staff will allow us to have full time coverage with well-trained personnel.

After a lengthy course and multiple practical and written tests, Firefighter Daniel Spurling was awarded certification as a Massachusetts Emergency Medical Technician (Advanced Level) and he is now qualified to work as a Firefighter/Paramedic. Dan is the 2nd Wayland Firefighter to graduate from the Paramedic course and increase his skill level from basic Emergency Medical Technician to Paramedic. As of this writing we have 7 Firefighter/Paramedics on staff.

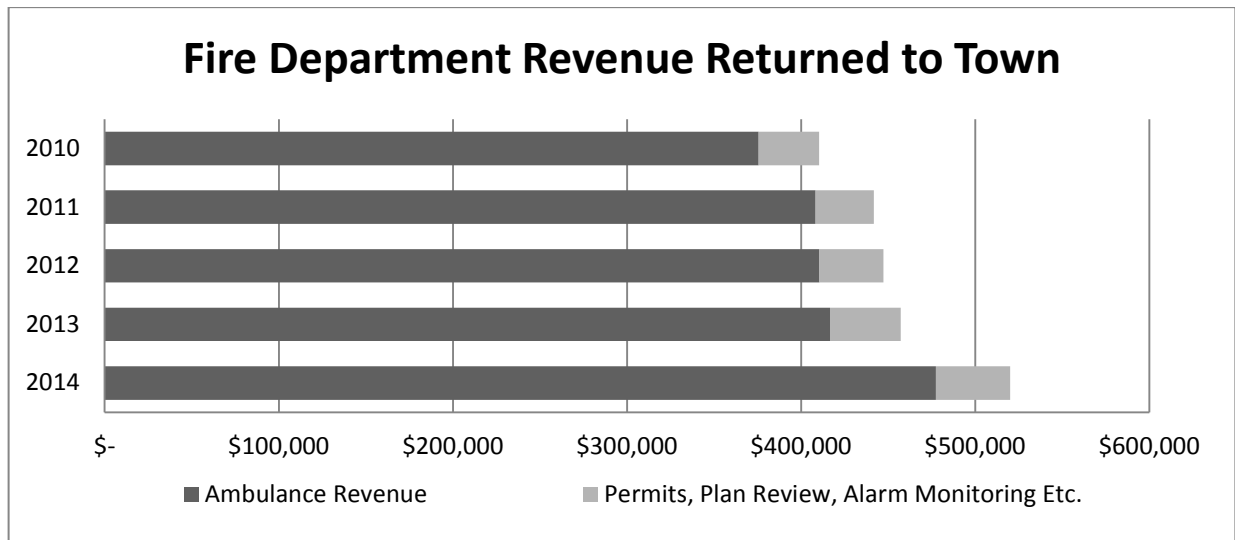
The Fire Department and the Public Safety Dispatchers have continued to provide additional services for the benefit of ambulance patients in Wayland during FY 2014. In July 2013, Emergency Medical Dispatch started in Wayland. This program assures that when a 911 call for medical assistance is received, dispatchers trained in the program ask very specific and detailed questions of the caller. This translates into a more appropriate response and in some cases, instructions provided to the caller by the dispatcher helps the patient even before the arrival of the ambulance. For instance, a person that is in cardiac arrest or has stopped breathing would benefit greatly if the caller could help while the ambulance was on the way. Police Chief Irving and the dispatchers are to be commended for getting this program in place. This service has saved lives and positively impacted pre-hospital patient care and treatment.

Ambulance Billing Revenue

The Town of Wayland, just like other municipally operated ambulance services in the area, invoices patients for transport service. In almost all cases, health insurance pays the majority of the charges. Balance billing is conducted, but there is a hardship circuit breaker for those who cannot afford the charges. This year’s deposit into the town’s ambulance revenue account was \$457,174. In an effort to keep up with costs and insurance regulations, our fee schedule was updated in June.

Total Revenue for the Town

The vast majority of revenue returned to the town has its origin in ambulance service invoicing but there is also a significant amount of money returned to the town through charges associated with inspections, permits, and plan reviews. Over the years this revenue stream has increased steadily. In FY14 the total revenue returned to the town from the Fire Department was \$523,554.



Personnel Changes

In October, Firefighter Ronald H Rokes Jr. retired from the Fire Department after 33 years of service. We are grateful for his years of dedicated service to the Fire Department and the Town of Wayland. Firefighter/Paramedics Derek Jordan and Pat Walkinshaw were hired in July.

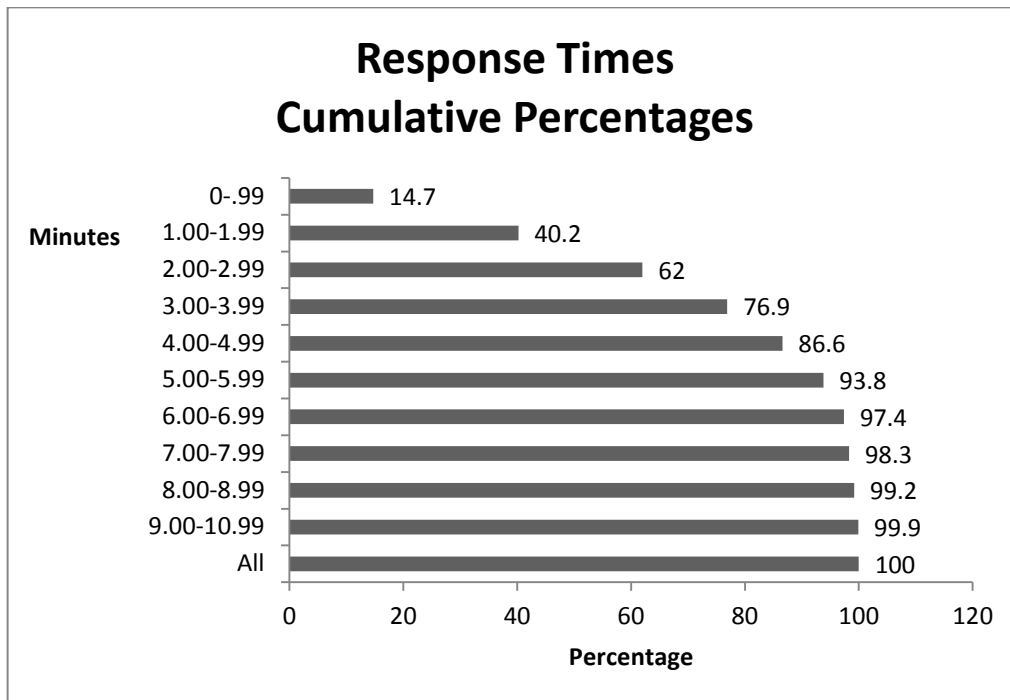
New Technologies Benefit the Fire Department and the Town

A new shift toward radio fire alarm boxes offers wide advantages over the older telegraph type fire alarm boxes and the gradual transition continues. This installation program will expand to include fire alarm boxes on other protected properties over the next several years.

Fire Apparatus Inventory

Description	WFD Identifier	Manufacturer	Year
1,250 gallon per minute pumping engine	Engine 1	E-One	1997
1,250 gallon per minute pumping engine	Engine 2	E-One	2004
1,250 gallon per minute pumping engine	Engine 3	Pierce	2007
1,250 GPM pump with a 75-foot aerial	Ladder 1	E-One	1993
250 GPM pump mounted on pick-up	Forestry 1	Ford	1997
Ambulance, primary	A-1	International	2014
Ambulance, reserve	A-2	Ford	2010
Chief's car	Car 1	Ford	2012
Shift commanders vehicle	Car 2	Ford	2011
Pick-up truck w/ utility body	Car 3	Ford	1997
Paramedics response vehicle (intercept)	Fire Medic 1	Ford	2008
Fire alarm repair truck	M-1	Ford	2005

Response Times – One of the Most Important Factors in Community Protection



Response times are calculated from the time when the Fire Department vehicles and personnel leave the station until the arrival of the first vehicle. Response time does not include call processing time in the dispatch center.

I am pleased to report that in almost 77% of our responses, we can have well trained and well equipped firefighters to the scene of any emergency in Wayland or in our neighboring mutual aid communities in less than 4 minutes. In

97.4% of our calls, our response time is less than 7 minutes, which is an excellent standard for a department of our size. Lower response times translates to an earlier intervention in emergencies and that means less property damage in fire incidents and better patient outcomes in medical responses.

I encourage anyone with any questions about the Wayland Fire Department Annual Report to contact me directly at 508-358-6910 or vsmith@wayland.ma.us.

In conclusion, I would like to take this opportunity to thank the Town of Wayland administration, elected officials, other town departments, the citizens of Wayland, and the members of the Wayland Fire Department and their families for their support and understanding over the past year.

Respectfully Submitted,

Vincent J. Smith

Vincent J. Smith
Fire Chief

POLICE DEPARTMENT

On June 14th, 2014, Wayland officers, Wayland auxiliary officers and auxiliary officers from several other towns participated in Wayland's 375th Celebration Parade. More than twenty officers patrolled the parade route and manned several detours that were set up to reroute traffic around the three mile long parade route. Extensive coordination

and planning was necessary due to the closure of a major state route that was closed to traffic. This was the longest parade in Wayland since the nation's bicentennial celebration in 1976. The Wayland Police Honor Guard, along with the Police Chief

Robert Irving and Lieutenant Patrick Swanick, marched in the parade.



During the fiscal year, the police department was again successful in obtaining funds through several grant opportunities, such as the Governor's Highway Safety Bureau, "Click It or Ticket", "Road Respect", and "Over the Limit, Under Arrest" campaigns. Grant funds were also used to enhance the video security at the Public Safety Building and to upgrade computer hardware.

The department participated in two national "Prescription Drug Take Back Days". In excess of three hundred pounds of prescription drugs were turned in during the two days that residents were asked to bring their old and expired prescription drugs to the Public Safety Building. All drugs were turned over to the Drug Enforcement Agency for proper disposal. The department continues the use of a prescription drug drop-off box that was obtained through a program sponsored by the Middlesex District Attorney's office. Residents may drop off unwanted prescription drugs at any time in the lobby of the Public Safety Building. The department continued to provide training for Rape Aggression Defense for senior girls at Wayland High School during the year.

The department bid farewell to several longtime employees during the year. In August, Sergeant Thomas Galvin left the department to accept the position of Police Chief in the town of Berlin, Massachusetts. In September, Dispatcher Walter Nutting retired after a 32 year career. In June, Det. Ruth Backman retired after serving for 34 years. Det. Backman served the majority of her career as a detective and police prosecutor and has been an outspoken advocate for victims of domestic violence.

In fiscal year 2014, the police department continued its efforts to curb the accident rate in our town by enforcing motor vehicle laws, and working with the Wayland Highway Department to insure that roads are well maintained and have appropriate regulatory and warning signs. The accident rate decreased from 340 crash reports in fiscal year 2013 to 274, a decrease of 19%. There were no fatal motor vehicle crashes during the year. There were twenty-two arrests for Operating Under the Influence of Alcohol during the year.

The authorized strength of the department remained at 23 officers, including the chief. There are eight

civilian dispatchers, one civilian administrative assistant and six school crossing guards.

The Wayland Police Department maintained a vigorous training program during fiscal year 2013. All officers received firearms training and attended the police in-service training. Individual officers attended specialized training in subjects such as; Advanced Roadside Impaired Driving Enforcement, Breath Test Operator Certification, Police Mountain Bike School, Response to Active Shooter Training Phase II, Introduction to Drug Investigations for Patrol Officers, Budget Training, Massachusetts Association for Women in Law Enforcement Annual Conference, Seminar on School Violence and the Bulletproof Mind, New Legal Challenges for Massachusetts Law Enforcement & Juveniles, Police Identification and Interrogation, Sexual Assault Investigation and Interrogation Tactics, Law Enforcement Liability, Field Training Officer Certification, Annual C.P.R. and Defibrillation Training, Sergeant's Leadership Conference, Child Passenger Safety Seat Certification, Firearms Legal Update, Massachusetts Chiefs of Police Annual Training Conference, and Narcotics Enforcement Officers Conference.

On June 13th, 2014, Detective Sergeant Jamie Berger became the fourth Wayland police officer to graduate from the F.B.I. National Academy. Previous graduates were Detective Sergeant Dan Sauro (retired), former Sergeant Thomas Galvin, and Lieutenant Patrick Swanick. Chief Robert Irving attended the F.B.I. National Academy prior to coming to Wayland in 2001.

During the past fiscal year there were 14,784 total incidents recorded by the department. During the year, a total of 75 arrests were made and officers issued 184 criminal summonses. Officers issued 2,977 motor vehicle citations during the year

AUXILIARY POLICE

⊕ Ride Along Program

This program is a continuing training program with the Wayland Police Department. An Auxiliary Officer voluntarily signs up to ride as a second officer in a Regular Patrol Unit.



During the patrol, the Auxiliary Officer learns how to put into practice the training they have received in Monthly Training

Meetings, In-service Training and from regular Officers. This provides the Town with a two-man patrol unit. On many occasions the presence of a second Officer in the initial responding unit has been extremely beneficial. Also, as part of the Ride Along Program Auxiliary Officers participate in the GHSB YOU DRINK, YOU DRIVE, YOU LOSE Enforcement and Click-or-Ticket grant programs.

⊕ X-ray Unit

The X-ray unit is an element of the Auxiliary's used by the Police Department on special occasions, for patrolling the Town buildings, and as back up for Regular Patrol Units, if requested. This allows the Town to have three marked cruisers and one marked two (2) Officer Auxiliary cruiser to provide more visibility to the public.

⊕ Training

The Wayland Auxiliary Police Department (WAPD) receives training through out the year to certify or recertify the Aux. Officers in First Responder, CPR/AED, collapsible baton, handcuffing, OC spray, firearms and the Use of Force. Each year during January and February the Aux. Officers receive thirty (30) hours of In-service Training in concurrence with the Framingham Auxiliary Police Department. The training is to comply with MPTC, State, Town and Department policies. Also the WAPD has had guest instructors from different departments and has certified instructors within its own ranks.

⊕ Turnover Rate

On August 13, 2013 five new Officers joined the unit and on February 15, 2014 one Officer joined. The Auxiliary Department has had two of its Officers

resign and another has been hired by different department.

⊕ Special Events

This year the WAPD assisted the Natick Auxiliary Police Department with the Boston Marathon. The Unit assisted Somerville Auxiliary with a road race. Also the department would like to thank Holbrook, Somerville, Natick, Ashland & Framingham Auxiliary Police Departments for assisting with Wayland's 375th Anniversary Celebration.

⊕ Special Thanks

Thanks to Chief Robert Irving for the support and guidance in this program. Thanks to Officer Chris Hanlon, Auxiliary Police Commander, for his time to motivate, train and lead us. Thanks to all the regular officers of the Wayland Police Department that have participated in the Ride Along Program and have taken the time to enhance the Aux. Officers' knowledge by allowing Aux. Officers to ride along while they are on regular patrol. The Wayland Auxiliary Police

Department (WAPD) would like to thank Cpt. Mark Speigle and the Framingham Auxiliary Police Department for inviting our Officers to take part in the annual In-service Training. Thanks also to all the families and loved ones who have sacrificed time and special days when the Auxiliary Police are called upon for duty.

Ride-a-long Duty

25 Tours of Duty
Total Hour 100

X-ray Patrol

62 Tours of Duty
Total Hours 582

Special Assignments

4th of July 16
WPD Meeting 16
Boston Marathon 24
Memorial Day 88
375th Anniv 90
Special 550

Training Assignments

Monthly Meetings 500
Firearms Training 72
In-service Training 70

Total Donated Hours 2,108

Dollar value based on entry-level Police salary of \$24.01 per hour

\$50,613.08

LOCAL EMERGENCY PLANNING COMMITTEE

Wayland's Local Emergency Planning Committee (LEPC) is a group of elected and appointed community representatives who meet quarterly each year, for the purpose of promoting and facilitating the pre, present and post incident safety of all Wayland residents and business owners. LEPC takes an "All-Hazards" approach to public safety, emergency preparedness and public health, which includes hazardous materials incidents, natural disasters, manmade and terrorist events. Wayland's LEPC goal is to manage public expectations and address emergency preparedness concerns for the community by establishing a Continuity of Operations Plan (COOP) for town government, promoting and advocating for public education while improving communications before, during and after emergent events."



The LEPC focuses on Wayland's needs during an emergency situation; whether the emergency occurs from localized acts of nature, accidents, technological incidents or terrorism related events. Your LEPC is available 24 hours a day/7 days a week and is continuously monitoring to assure that your community is (1) Prepared for the next unforeseen emergency, (2) that we are ready to Respond promptly & efficiently, (3) that we are ready to facilitate a short term & long term Recovery plan when needed and (4) to Mitigate the problem as quickly and as efficiently as possible.

Should an incident of significant proportion occur, LEPC representatives meet at the Public Safety Building's Emergency Operations Center (EOC). It is here that the central command and control responsibilities are carried out utilizing emergency management guidelines and protocols to address the critical issues of Wayland.

In addition to the active participation of Department Heads, a critical component of our community preparedness comes from the much-appreciated "volunteer" efforts of Wayland's Community Emergency Response Team (CERT) and its Medical Reserve Corps (MRC). Through the efforts of town employees and these dedicated cross-trained volunteers, Wayland offers flu shot clinics, provides first aid assistance at numerous local and regional events, opens, staffs and supplies our emergency shelter at the Middle School in time of need, and so much more. Fortunately, during this time period there were no incidents requiring the opening of our shelter.

Other LEPC activities during the year included the following:

- On March 22, 2014 Wayland CERT & MRC held a Safety Day Fair at the Middle School where residents shared in the experience of being part of a shelter exercise and had the opportunity to obtain important safety and preparedness information for themselves, their families and their pets.
- Doug Leard presented and discussed his Master's Degree research paper titled "Should The Massachusetts Legislature Adopt a K-12 Emergency Preparedness Program For Children?"
- Deputy Fire Chief Dave Houghton spoke to the group concerning the coordinated training exercises between Wayland Fire Department and Town of Wayland lifeguards.
- Wayland was the recipient of a Massachusetts Community Emergency Response Team (CERT) Grant for \$1,300. This grant will be used to purchase special needs patient cots.
- A presentation by CAI Technologies was coordinated by Brandon Decker, addressing committee interests in Wayland's GIS (Geographic Information System) capabilities.
- Wayland Police Youth Officer Shane Bowles and Wayland High School Vice Principal Scott Parseghian spoke on the adoption of the

A.L.I.C.E. (Alert-Lockdown-Inform-Confront-Evacuate) active shooter program for Wayland schools and town buildings.

- LEPC members were asked to complete an Emergency Operations Center (EOC) Survey questionnaire, prepared by Doug Leard, to determine future committee interests and needs relating to EOC operations during an emergency.

This group of dedicated department heads, elected and appointed officials, volunteers and concerned citizens work hard and spend countless hours watching over and protecting the people and the property of this great community. Throughout the year LEPC, CERT and MRC meet and train for those events that most people say will never happen to them; whether it’s local flooding, a hazardous materials spill, a massive power outage, an active shooter, a lost or missing child or that much too familiar “tornado warning.”

The Local Emergency Planning Committee is Chaired by Douglas Leard, who works under the direction of Police Chief Robert Irving, Emergency Manager for the Town of Wayland and Fire Chief Vincent Smith.

We ask each and every Wayland resident, business owner and employees to think about and discuss with your children, family members and co-workers what you would do if an emergency situation happened to you or your community. Please remember, if the emergency event is occurring to “many” people, having your own pre-tested emergency plan and supplies to care for you and your family may be critical.

If you have any questions or would like further information please go to www.wayandlepc.com. Thank you and please stay safe.

DOG CONTROL OFFICER

TOTAL NUMBER CALLS HANDLED	1021
Complaint Calls	89
Lost Dog Calls	70
Lost Cat Calls	39
Other Cat Related (New)	5
Animal/Wildlife Calls	52
Miscellaneous Calls	554
TOTAL # DOGS PICKED UP	37
Total # Dogs Not Licensed	13
TOTAL # HUMAN BITE CALLS	7
TOTAL # ANIMAL BITE CALLS	
10-day Quarantine Order – Human Bite	
Issued	7
Released	7
10-day Quarantine Order – Animal Bite	
Issued	8
Released	8
45-day/6-month Quarantine Orders	
Issued	29
Released	24
TOTAL # CITATIONS ISSUED	67
No License Citations	65
Leash Law/Dog Not Under Owner Control	2
Court Summons Processed	0

COMMUNITY SERVICES

COUNCIL ON AGING

The Wayland Council On Aging received national recognition in FY2014 as the winner of the educational category nationwide for Wayland's "Simple Solutions Expo – Tips, Tools and Strategies for Independent Living". This was an award from the National Institute for Senior Center, a division of the National Council On Aging. Entries for this competition were evaluated on the basis of program design, production cost, community impact and attendance. The Simple Solutions Expo featured vendors and speaker presentations focusing on strategies to living safely and comfortably in one's home despite the challenges that aging may present. Topics included meal preparation services, adaptive rehab to homes and funding options, grocery delivery, transportation, durable medical equipment and more. Wayland COA's "Simple Solutions Expo" is recognized as a model event nationwide.

The Wayland Council On Aging is dedicated to supporting the efforts of older adults to live productively, safely and with dignity. The COA provides programs and services that reflect the unique social, educational, medical, financial and wellness needs of maturing adults. The COA also serves as a senior advocate and vital resource for non-seniors who are addressing concerns of an aging family member including housing options, healthcare insurance and more.

The Wayland COA is guided by the Older Americans Act of 1965. The creation of this Federal Act established the Administration on Aging in the Department of Health, Education and Welfare as well as the State Area Agency on Aging offices, an advocate for residents 60 years of age or older. Over twenty five per cent of Wayland's total population is 60 years of age or older (Town Clerk's Office statistics). This older adult population has increased 47% in the past nine years. The COA's Annual Report to the Massachusetts Executive Office of Elder affairs reflects a 61% active user rate in FY 2014 (approximately 2200 residents requested service or participated in programs).

The Council On Aging is the only municipal department that offers structured programs and services including but not limited to:



In June 2014, the Wayland COA coordinated the creation of Wayland 375 Quilt Cake, a 4' X 8' edible patch work quilt cake celebrating Wayland's uniqueness.

- Free Legal/Nutrition/Health Insurance Counseling
- Transportation support to medical appointments
- Administration of Medical Taxi Voucher Program
- Administration of Senior Tax Work Off Program (50, 62 hour positions)
- Administration of a MWRTA Leased 16 Passenger Van
- Application assistance for residents of any age with LIHEAP (Low Income Home Energy Assistance Program) including Fuel Assistance. COA is Wayland's only trained access point.
- Home Delivered Meals
- Health/Wellness Programs (including Zumba, Tai Chi, Better Balance, Aerobics)
- Cultural/Educational/Social Programs (including Lectures, Instructional Class Series, Trips, Luncheons)
- Information and Referral Service; Annual Electronics Recycling Event
- Intergenerational events including the 26th Annual Children's Holiday Shoppe, Outdoor Community Concert Series, Technology Days (pairs students with older adults for device instruction)

Council On Aging staffing in FY2014 held at 2.8 FTE (FTE=full time equivalents: full time Director, full time Office Coordinator, part time Outreach Coordinator). The department was also assisted by two grant funded positions and 150 volunteers. COA receives 60-80 phone calls a day in addition to the many residents who drop by to ask questions or register for programs.

TRANSPORTATION

The MWRTA (Metrowest Regional Transit Authority) offered "Dial A Ride," a shared van service for Wayland residents 65 years of age and older and to disabled individuals of any age. With a minimum 48 hour notice, a resident may arrange pick up at their home and be taken to any location within the MWRTA service MWRTA also offered a shared ride service (\$5 each way) for Boston medical appointments and a fixed route bus through South Wayland, Natick Mall area, Rte. 135 and Rte. 27, connecting with MWRTA "hubs" for connections to diverse locations including Boston and Cape Cod. The bus is a "flag down" stop in south Wayland, looping through WHA's congregate housing

complexes at Bent Park and 106 Main Street.

In April 2013, Wayland Town Meeting funded the FY2014 Medical Taxi Voucher program. This is a subsidized taxi fare program for medical appointments only administered by the COA.

FISH, "Friends In Service Helping" continued to provide free medical rides to residents when other transportation options were not possible. The FISH program was initially founded as a grass roots initiative and now is under the Council On Aging administrative umbrella. Over 200 rides were provided in FY 2014.

The COA also continued to operate a leased van from the MWRTA. The van is used to provide transportation to the polls for all elections and to town meeting sessions. Per leasing agreement with MWRTA, the COA van was used for week-days for "out of MWRTA area" excursions (museums, theater, Symphony transport, grocery shopping, etc.) and in-town or MWRTA community destinations on evenings and week-ends when MWRTA's shared van



In June 2014, the Summer COA Outdoor Concert Series kicked off with the music of the 40s and 50s featuring the "Soft Touch Band". This 5 weeks series featuring a variety of bands (steel, country, oldies and more) was coordinated by the COA to promote community through shared intergenerational opportunities.

service is not available. The van requires a CDL license. COA outsources van drivers through First Student for insurance coverage.

SENIOR TAX WORK OFF PROGRAM

The April 2013 Town Meeting funded the Senior Property Tax Work-Off Program for FY2014; a program administered by the Council On Aging. This program provided 3100 hours of vital service to Town Departments performed by 50 residents. Although many worked in traditional positions (i.e. filing and copying), other tax work-off participants served as scorers and time keepers for the school athletic program, staff for flu shot clinics, caring assistants in the school's "Just like Me" program, dietary aide staffing for school lunch program as well as library/office/classroom assistants in the schools. Other tax w/o participants assisted with grant applications, creation of a senior employment and volunteer listing resource and assistance in the Town Clerk's Office. With the IRS determination that participants in the Tax Work Off program are "temporary part time" employees of the Town Of Wayland, the administrative responsibilities of this program became much more complex. Most problematic to seniors was the \$500 award for 62 hours of work now being considered reportable income at year end. The W-2 could jeopardize eligibility of certain residents from other forms of tax relief.

VOLUNTEERISM

Volunteerism is the lifeline of the Council On Aging. The volunteer force is recruited, CORI checked, trained, supervised, and placed by the Volunteer Coordinator-a grant funded position. In Fiscal Year 2014, over 150 volunteers generously shared their time in varying capacities including personal shoppers, the delivery of over 3400 home delivered meals, provision of 200+ rides to medical appointments, home fix it technicians, Children's Holiday Shoppe team, office support, event facilitators, program instructors and other important roles. The COA could not possibly offer the broad spectrum of programs without this massive army of volunteers.

COLLABORATIVE EFFORTS

The Council On Aging continued to work with many town departments and area organizations including:

- Youth and Family Services- Grandparent Networking/Support Group
- Board of Health-Blood pressure clinics, flu shot clinics
- Assessors-Exploration of options for Senior Tax Relief
- DPW-5 gallon Transfer Station bags, support of annual recycling event
- Denise Yurkofsky, Elder Law Attorney-free legal clinics
- Recreation Department-Intergenerational Events
- Library-Technology Seminars, co-sponsored lecture series
- Metrowest Legal Services-legal consultation as well as annual Healthcare Proxy Day
- BayPath Elders Services-Home Delivered Meals; support services
- WayCam (Wayland Cable) - Recording of COA programs of interest to general public
- SHINE (Serving Health Information Needs of Elders)-free private counseling to over 200 residents, Medicare 101 workshops
- LIHEAP (Low Income Home Energy Assistance Program – area coordinator SMOC) The Council On is Wayland's only access point for residents of any age seeking fuel assistance.
- LCC (Local Cultural Council in partnership with the MA Cultural Council)- awarded grant to support COA's Summer Outdoor Concert Series – a five week series.
- AARP/IRS Tax Volunteers: Free tax preparation service for low/middle income residents

THE FRIENDS OF THE WAYLAND COUNCIL ON AGING, INC. (501(c)3, continued their fundraising initiatives in FY2014 to help subsidize COA programs and services not otherwise funded by the Town budget. The COA is grateful to the Friends for their ongoing support. In addition to their annual town-wide appeal to residents, the Friends sponsored their immensely successful "Lobsterfest" at Sandy Burr Country Club. The Friends generosity also funded the rental of off-site space for COA programs. They continue to provide File of Life magnetic folders for the community. The Friends subsidized speaker and luncheon programs, equipment and program costs, enabling the COA to create favorable price points, making programs accessible to most. For residents encountering challenging times, The Friends funded a fee waiver program through the COA. They also have a building fund to assist with furnishings and other needs should the COA be able to secure expanded/dedicated space to address current growth and future needs.

CHALLENGES

The limited amount of dedicated space for the COA, the irregular access to shared space, cost factor to contract for off site space, increasing resident demand for service combined with limited COA staffing continued to be the massive challenges for the Council On Aging. A new software system purchased in FY 2014 will launch in 2015. The new software is designed to streamline current administrative procedures, allow for registration and payment on line and create easier availability of needed statistics for grant applications.

SENIOR TAX RELIEF COMMITTEE

The Senior Tax Relief Committee meets bi-monthly to evaluate the effectiveness of existing tax relief options in Wayland. The Senior Tax Relief Committee considers measures that could help to alleviate the excessive property tax burden imposed on many senior households due to the escalation of property taxes relative to their household incomes. Awareness of proposed tax relief legislation and initiatives proposed by the Massachusetts Council On Aging is of priority importance to this committee; especially when advocating for state and/or local programs that could alleviate tax burden for seniors.

The Senior Tax Relief Committee is appointed by the Board of Selectmen and meets on the second Wednesday of even numbered months at 7 pm in the Town Building unless posted otherwise. The Board of Selectmen have appointed the following residents to this Committee: Rebecca MacGregor (Chair), Steve Colella (Vice Chair), Ann Gilbert (Clerk), Pauline DiCesare, Joan Bradford, and Linwood Bradford. Julie Secord, Director of the Council On Aging (COA) attends as the COA liaison. Ellen Brideau, Director of Assessing also serves as an informational resource to this Committee.

In Fiscal Year 2014, the Senior Tax Relief Committee membership was reduced from 9 members to 7 members, with a quorum of 5. The Committee designed draft information cards as a way to inform residents of the statutory exemptions, tax deferral, the state Circuit Breaker ("CB") program, Wayland's CB Town Match and the COA Property

Tax Work Off program. The Committee is coordinating with the Tax Assessors Office for the best presentation of the material in the information cards. The Committee continued to research the legislative history of the Massachusetts General Laws Chapter 59 Section 5 Clause 41C to understand the income and asset limits of the statutory tax relief for seniors, as enacted in 1986. The Committee revised their proposed letter to our Representatives in the Commonwealth regarding the said limits and requesting their review of the same as applied to a Massachusetts household in 2014.

The Senior Tax Relief Committee welcomes those interested in senior tax relief options to attend the bi-monthly meetings and/or to consider appointment should there be a vacancy.

WAYLAND COMMUNITY FUND

Established in 1997 as the Wayland Charitable Committee, the Wayland Community Fund provides short term, emergency help to people who have lived in Wayland for at least one year. Assistance is provided for utilities, rent, food, medical costs, and many other items. Payment is made directly to vendors.

The WCF reports to the Commissioners of Trust Funds. It is funded by the Suzanne Leavitt trust and by contributions from Wayland residents, community organizations, and businesses. Staffed by five volunteers, there are no overhead costs and 100% of every contribution goes directly to helping Wayland residents in financial need. The WCF receives no funding from the town of Wayland. Since 1997 the Wayland Community Fund has provided more than \$430,000 in financial help to Wayland residents.

VETERANS' AGENT

Wayland has been warmly accepted into the West Suburban Veterans' Services District, which was already comprised of the towns of Weston, Wellesley, and Needham. Director Stanley Spear and Deputy Director Matthew Ching work with the resident veterans and their families within the district to assist them with benefits and services that they may be entitled to in accordance to the provisions of MGL Chapter 115. The district fully supports and

works in conjunction with the Public Ceremonies Committee in an effort to continue to ensure sincere and respectful observations for the Memorial and Veteran's Day Ceremonies. In pursuant to MGL c 115, the district also supports the efforts of the Graves Officer, to ensure proper internment, care, and maintenance for veteran's burials and their graves.

The district office been very busy assisting veterans and their spouses negotiate the challenging bureaucratic procedures that are associated with the state and federal government. We provide assistance and guidance to help veterans apply and access the VA Health Care system. Our office maintains a very high volume of cases that involve assisting veterans and their families' application for disability and pension claims. We have applied our knowledge and experience to obtain the maximum obtainable benefits that they deserve or are entitled to. During FY'13, \$8613.00 was expended in public assistance for resident veterans and their families, who were in need. These expenses were dispersed in accordance MGL c115. These are relatively modest sums, but were an increase over the previous year. However, it is anticipated that expenditures for FY'14 will be higher, as outreach continues to grow. Veterans returning from Afghanistan, Iraq, and other combat areas from around the globe will require encouragement, guidance, and assistance in their transformation back to civilian life. In addition, the aging veterans within the community will require greater assistance with their healthcare benefits and other needs.

Mr. Richard Turner, the Graves Officer for the Town of Wayland, has undertaken his responsibilities of caring for the graves of the interned veterans from Wayland with great pride and dedication. Mr. Turner works cohesively with the Wayland DPW to record veteran's plots. He is assisted by Mrs. Kathy Hodges and the Girl Scouts, as they continue their tradition of dressing the Veteran's graves with over 1200 flags for Memorial Day. He has also been very active in the resurrected Wayland American Legion Post. Post Commander, Carl Bernardo and the members of the Post have been actively engaged in participating in community events. They have also been very instrumental in assisting Mr. Turner and the Public Ceremonies Committee in the planning and coordinating the Memorial and Veteran's Day observances.

Other notable points of interest:

- Monday, Nov. 4th, 2013, the WSVD held a benefit presentation at the Wayland COA. Director Spear & Deputy Director Ching briefly explained the federal (VA) & state (Commonwealth of MA) benefits, their differences, and how they may be applicable to veterans and their families. The presentation was very well attended by local veterans and/ or their family members.
- On Friday, Nov. 8th, 2013, Veterans, Police, and Fire Department members were recognized for their service at half time at the Wayland football game.
- On Monday, Nov. 11th, 2013, there was solemn and respectful observance honoring all veterans at the Trinitarian Church that was extremely well organized by Mr. George Bernard. The ceremonies continued at the Veterans Memorial at the Wayland Municipal Building, where there was further community participation lead by the Public Ceremonies Committee. The turnout for the observance was a tremendous display of respect and appreciation by the residents of Wayland for veterans of all eras.
- On March 8th, 2013, several Wayland veterans participated in the Massachusetts Memorial Road Show along with many other residents from the Wayland community.
- On Monday, May 26th, 2014, several observances were held at the various locations around town, which included a tribute at the Veteran's Memorial at the Wayland Town Building. The observances preceded the annual Memorial Day Parade.
- In October 2014, Wayland veteran, Mr. Garret Demokley's name was added to the Veteran's Memorial Monument.

The West Suburban Veterans' Services District is anticipating an exciting year working with veterans, their families, and the entire Wayland community. Wayland Office Hours are held on Friday mornings from 9:00 AM to 12:00 PM and by appointment at the Wayland Municipal Building. Our main office is

in Wellesley and we can schedule an appointment at your convenience at any of the office locations.

Please feel free to contact us at 781.489.7509 or visit our website at www.westsuburbanveterans.com.

YOUTH ADVISORY COMMITTEE

The Youth Advisory Committee oversees the Youth and Family Services Department, otherwise known as Wayland Youth and Family Services (WYFS). This board is comprised of representatives from the community as well as the police and school departments. Five categories of services are provided by the department: counseling; consultation; community education and prevention; information and referral; and crisis intervention. After hours emergency coverage is provided by Psychiatric Emergency Services in Framingham.

Confidential counseling services for children and their families are provided free of charge to Wayland children and their families. They are seen at home, at school, or in our office in the Town Building. Issues may include typical problems encountered in daily living as families grow and change, such as communication problems, family conflict, stress management, depression and anxiety, suicidality, and coping with divorce, illness, and death. In addition, we offer evaluation and treatment for substance abuse. In collaboration with the Wayland Police and the High School, our Diversion Program offers a constructive alternative to court involvement for youth who are apprehended for non-violent illegal activities. We maintain an on-site presence at the high school to increase access for students and faculty.

Our staff is available on an informal basis to provide consultation on issues related to the development and psychological wellbeing of children, teenagers, and families. Parents, school personnel, and others in our

community who have ongoing contact with youth are invited to call.

Prevention and community education initiatives typically focus on topics related to developmental processes and mental and physical well-being of children and families. In collaboration with Friends of WYFS, WaylandCares, Parent/Teacher Organizations, and other Town departments, we provide lectures, workshops, and other informative events each year. We also co-lead discussion groups for parents, offering support and information to address challenges in parenting at each stage of development. Conversations That Count are another parent offering, and center on providing up to date information and facilitated discussion on topics selected by the parent group. While we have been active in supporting substance abuse prevention efforts through WaylandCares for a number of years, this year we have provided additional support due to the loss of funding for prevention. At the Spring Town Meeting in April, 2014, funding was approved to provide substance abuse prevention programming through this department beginning in FY 15.

In recent years, providing opportunities for community service has become an important part of our mission to support healthy development in Wayland youth. Each spring, we work with the High School to put on the annual Community Service Awards Ceremony, where this past year we recognized 25 high school students for significant service over the previous twelve months. Also honored was Mary Antes, for decades of service to the Wayland community. As in past years, our department offered an 8 week Summer Community Service Program in which 35 high school students volunteered, sometimes several times per week, at their choice of 17 potential service sites.

CULTURAL COUNCIL

Wayland Cultural Council, a Massachusetts Local Cultural Council, is allocated funds every year for re-granting to individuals and organizations for programs which benefit our local community. Each Council is encouraged by the central agency, the Massachusetts Cultural Council, to “promote excellence, access, education and diversity in the arts, humanities and interpretive sciences, in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities.”

This year, FY2015, Wayland Cultural Council has been allocated \$4,300 by the Massachusetts Cultural Council. The deadline for application for the FY2015 Grant Cycle is October 15th 2014.

The Massachusetts Cultural Council (MCC) was formed in 1990 through the merger of two previously separate agencies, the Massachusetts Council on the Arts and Humanities and the Massachusetts Arts Lottery Council. The MCC is funded by appropriations from the state Legislature and from the National Endowment for the Arts.

Many of the programs and projects WCC has granted to in recent years bring the arts to a new audience, and we strive to accept applications that will support events for all ages and interests. We encourage programs that will occur in or near Wayland, that are free to residents, complement the education of our young people, and connect artists' work to everyday life in our town. Part of our mission is for these events to foster community pride, bring people together, and provide a sense of celebration for the community.

In the past year, FY2014, WCC helped to fund programs organized by the Council on Aging, Wayland Public Library, Wayland Concert Series Inc., Wayland 375th Anniversary Committee and other community events in the arts and sciences. In FY2014 WCC accepted the 14 applications, granting over \$4,300. Among the grant recipients were: the Walden Forum Community Messiah performance in December at the High School, the Trio Cleonice Concert in January, the presentation of “A Search for Justice” at the COA in February, and then in March the concert of period music and instruments, “Music of the American Moravians”, performed at the First Parish Church. Events that were in neighboring towns were, the Metrowest Symphony Orchestra Concert, “Artists in Bloom”, held at Keefe Tech in Framingham in March, which featured amazing young performers from the region, and the Young Masters Series held at the Center for Arts in Natick. For Wayland’s 375 Anniversary, WCC funded three events: the 375 Birthday Concert, the Three Eras of Wayland History and the Mass Memories Road Show.

Wayland Cultural Council members curate “The NAC Gallery, or The Network for Arts and Culture Gallery”, located outside the Selectmen’s Meeting Room. Last year, The NAC showed paintings, drawings and photography of individuals and groups, including Arts/Wayland, and Wayland High School students. The NAC Gallery contact: Kathryn Grey. Keep up to date on exhibitions and WCC activities by visiting Wayland Cultural Council Facebook page.

Wayland Cultural Council FY2014 Board:

Kathryn Grey, Chair, Co-Chair
Joan Bacon, Co-Chair
Daniel Goessling, Treasurer
Margarita Cardenas, Secretary
Barbara Hoffman
Wendy Pachter
Kay Patterson

CABLE ADVISORY COMMITTEE

The Cable Advisory Committee (CAC) consists of a group of Town residents who advise the Board of Selectmen (BoS) on matters relating to the Town's cable television and related cable services. Under applicable law, the BoS is the official "Issuing Authority" for the Town's cable licenses.

The CAC has an authorized complement of eight members. There are currently only three active members--Phil Radoff (acting Chair), Tom Klem, and Richard Turner--and five vacancies. Selectman Steve Correia has continued as his Board's liaison with the CAC. The CAC has recommended a reduction in the number of authorized members from eight to five.

Wayland has two cable television (CATV) providers, Comcast and Verizon, each of which has signed a license agreement with the Town that is currently in effect.

The studio in which WayCAM operates was demolished in the transition from the old to the new high school and has been relocated on the grounds of the new high school. Both the Comcast Renewal License and the Verizon License provide for the continued provision of cable service from the new location. The CAC continued to support the WayCAM relocation and its implementation by the cable licensees.

The CAC continues to monitor the cable providers' compliance with their respective obligations under their licenses. Verizon was scheduled to complete availability of CATV throughout the Town, with few exceptions, by early 2012, but did not do so. Verizon later reported that buildout was completed by early July 2012, although the CAC subsequently learned that that report was not correct. Verizon refused the CAC's request for compensation for Verizon's failure to achieve timely completion of buildout, stating that the Town's only remedy was to conduct a public hearing and consider what remedies it might have available. Indeed, the CAC regrets to note that, at last check, buildout still was not complete in one or more sections of the Mainstone subdivisions. The CAC has been informed by some affected residents that slow progress has been made; others continue to report dissatisfaction with the lack of progress. Some residents in the Damon Farms area have reported poor reception of WayCAM channels on both Verizon and Comcast. The CAC is looking into this problem with WayCAM's assistance. The CAC has decided that regular meetings are not required at this time and that, once current issues are resolved, a move to inactive status may be appropriate. The CAC can again become active should the need arise.

WAYLAND COMMUNITY ACCESS AND MEDIA INC. (WAYCAM)

Wayland Community Access and Media, Inc. (WayCAM) is the independent, non-profit corporation that oversees the activities of Wayland's local access station, and broadcasts on Comcast Channels 8, 9, 99; and on Verizon Channels 37, 38, 39. WayCAM has two full-time employees, Jim Mullane, Executive Director; and Mark Foreman, Production Coordinator, hired in September, 2012, following graduation from college. Mark is a Wayland resident and former WayCAM student volunteer. Jim and Mark are assisted by a number of volunteers, both residents and students.

Mark Foreman has proven an excellent addition to our staff, assuming many responsibilities in scheduling programming and volunteers, maintaining our Web site, and keeping internal operations running smoothly, which supports our Executive Director, who now has more time for community outreach,

operations management and planning for future needs and initiatives.

I am pleased and very proud to report that 2013 has been another very busy and exciting year for WayCAM. During the past year we have seen continued growth in the number of programs on the Wayland Channel, for all aspects of our mission: Public, Educational and Government programming, including coverage and documentation of Wayland's 375-Anniversary events.

WayCAM's mandate is to broadcast Annual and Special Town Meetings, but we also regularly broadcast Board of Selectmen and School Committee meetings, other Town boards' meetings, as well as activities relating to other topics of general interest to the Town, and numerous public shows produced by

community members. WayCAM has expanded our programs in all categories. WayCAM's educational programs give unique technical training to our young people, not only in television production but also in the areas of graphic arts, advertising, electronics and performing arts. Programs included commentaries, school sports, school concerts, awards, graduation, original plays, numerous government and public access programs; plus training in studio-, interviewing- and camera-technique for students of the prized WSPN. WayCAM helps to build students' self-esteem and confidence in their own skills, and helps to inspire creativity and imagination as it enriches their school experience.

During 2013 WayCAM reached out to the community with increased numbers of TV/Video training classes for adults who were interested in TV production. This included signing up volunteers through the Council on Aging and the Wayland Business Association.

In May 2013, WayCAM awarded two scholarships to graduating WHS seniors Jacob Sussman and Jonathan von Mering. The annual cash award is funded by membership dues and program duplication fees. That brings our total to \$5,500: eleven scholarships in five years.

WayCAM's Web site, www.waycam.tv, and WayCAM-On-Demand, which enables residents to view programs at their convenience are becoming more popular and visited regularly for a wide variety of program interests by a rapidly increasing number of viewers. Our On-Demand site maintains a year's worth of WayCAM programs on-line. WayCAM's newly designed Web site has been well received by the community and features not only current programming information, but live Web streaming of sports and other events.

During 2013 WayCAM's Board revised our Bylaws and Rules and Operating Procedures. Due to the high level of community involvement, we felt it necessary to have the ability to increase our Board size from seven, to up to nine Directors. Our Rules and Operating Procedures, which are our guidelines for all operations of the Studio and corporation also needed revision. These accomplishments, bureaucratic as they are, were necessary for our and the community's future needs.

WayCAM's Board is hardworking and dedicated, and meets monthly to oversee the corporation's finances and operations, and monitor its policies and procedures. Members consist of Ken Isaacson, president; Richard Turner, clerk; Carl Mikkelsen; Connie Burgess; Renee Bryant, recording secretary, appointed by the Superintendent of Wayland schools; Jerry Boos and Frank Fuller, appointed by the Selectmen.

With the expiration of his third term as a member of the WayCAM Board, Richard Turner has completed his service to WayCAM, as both a valued Board member and as Clerk of the Corporation. We thank him for his many years of valuable contributions and dedicated service to so many aspects of WayCAM's operations and growth.

Executive Director Jim Mullane has created a full description of WayCAM's achievements this past year which are outlined in his own annual report to the Directors.

Respectfully submitted,



Ken Isaacson

President, and Chair, Board of Directors

SPECIAL STATE PRIMARY – OCTOBER 15, 2013

Eligible Voters: 8872
 Total Votes Cast: 1368
 Percent of Voters: 15%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
DEMOCRATIC					
REPRESENTATIVE IN CONGRESS 5th DISTRICT					
Blanks	0	1	0	0	1
William N. Brownsberger	32	23	30	35	120
Katherine M. Clark	125	90	87	102	404
Peter J. Koutoujian	36	93	34	32	195
Martin Long	2	0	0	2	4
Paul John Maisano	0	2	1	2	5
Carl M. Sciortino, Jr.	55	54	45	55	209
Karen E. Spilka	56	75	58	62	251
Write-Ins	0	0	0	0	0
TOTALS	306	338	255	290	1189

REPUBLICAN					
REPRESENTATIVE IN CONGRESS 5th DISTRICT					
Blanks	1	1	0	0	2
Frank John Addivinola, Jr.	13	13	13	13	52
Michael P. Stopa	16	21	12	14	63
Tom Tierney	14	12	15	21	62
Write-Ins	0	0	0	0	0
TOTALS	44	47	40	48	179

SPECIAL STATE ELECTION – DECEMBER 10, 2013

Eligible Voters: 8976
 Total Votes Cast: 1251
 Percent of Voters: 13.9%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
REPRESENTATIVE IN CONGRESS					
Blanks	1	0	0	1	2
Frank John Addivinola Jr.	99	83	71	95	348
Katherine M. Clark	250	216	173	227	866
James V. Aulenti	3	6	8	7	24
James O. Hall	1	2	1	3	7
Write-Ins	1	2	1	0	4
TOTALS	355	309	254	333	1251

WAYLAND ANNUAL TOWN ELECTION – APRIL 1, 2014

Eligible Voters:	8985
Total Votes Cast:	3022
Percent of Voters:	34%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>MODERATOR (1) 3 YR</u>					
Blanks	230	206	172	216	824
Dennis J. Berry	606	555	446	575	2182
Write-Ins	0	0	3	13	16
TOTALS	836	761	621	804	3022
<u>TOWN CLERK (1) 2 YR</u>					
Blanks	268	228	193	250	939
Beth R. Klein	568	531	427	552	2078
Write-Ins	0	2	1	2	5
TOTALS	836	761	621	804	3022
<u>BOARD OF SELECTMEN (2) 3 YR</u>					
Blanks	122	153	128	91	494
Joseph F. Nolan	413	351	272	481	1517
Bonnie L. Gossels	380	397	323	312	1412
Cherry C. Karlson	485	315	251	511	1562
Argiro K. Shapiro	269	301	268	213	1051
Write-Ins	3	5	0	0	8
TOTALS	1672	1522	1242	1608	6044
<u>SCHOOL COMMITTEE (2) 3 YR</u>					
Blanks	326	363	298	233	1220
Barbara J. Fletcher	491	371	280	557	1699
Jeanne Downs	549	405	312	565	1831
Alexia S. Obar	306	379	352	252	1289
Write-Ins	0	4	0	1	5
TOTALS	1672	1522	1242	1608	6044
<u>BOARD OF ASSESSORS (2) 3 YR</u>					
Blanks	735	691	563	721	2710
Jayson S. Brodie	470	418	350	449	1687
David M. Hill	466	413	329	436	1644
Write-Ins	1	0	0	2	3
TOTALS	1672	1522	1242	1608	6044
<u>LIBRARY TRUSTEES (2) 3 YR</u>					
Blanks	581	558	440	550	2129
Aida A. Gennis	549	499	427	543	2018
Lynne J. Lipcon	539	465	375	514	1893
Write-Ins	3	0	0	1	4
TOTALS	1672	1522	1242	1608	6044

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>BOARD OF HEALTH (2) 3 YR</u>					
Blanks	704	622	510	661	2497
Thomas J. Klem	479	471	363	468	1781
Michael B. Wegerbauer	488	429	368	478	1763
Write-Ins	1	0	1	1	3
TOTALS	1672	1522	1242	1608	6044
<u>PLANNING BOARD (1) 5 YR</u>					
Blanks	317	281	237	301	1136
Kent Donald Greenawalt	517	480	384	501	1882
Write-Ins	2	0	0	2	4
TOTALS	836	761	621	804	3022
<u>PLANNING BOARD ASSOCIATE MEMBER (1) 5 YR</u>					
Blanks	332	305	256	319	1212
Daniel C. Hill	504	456	365	484	1809
Write-Ins	0	0	0	1	1
TOTALS	836	761	621	804	3022
<u>BOARD OF PUBLIC WORKS (1) 3 YR</u>					
Blanks	321	276	230	317	1144
Christopher I. Brown	514	485	391	485	1875
Write-Ins	1	0	0	2	3
TOTALS	836	761	621	804	3022
<u>RECREATION COMMISSIONER (1) 3 YR</u>					
Blanks	263	246	209	257	975
Anna Meliones	571	514	411	544	2040
Write-Ins	2	1	1	3	7
TOTALS	836	761	621	804	3022
<u>COMMISSIONER OF TRUST FUNDS (1) 3 YR</u>					
Blanks	329	305	242	306	1182
Russell T. Kopp	506	456	379	497	1838
Write-Ins	1	0	0	1	2
TOTALS	836	761	621	804	3022
<u>COMMISSIONER OF TRUST FUNDS (1) 2 YR</u>					
Blanks	339	304	236	315	1194
James C. Murphy	496	457	385	486	1824
Write-Ins	1	0	0	3	4
TOTALS	836	761	621	804	3022
<u>HOUSING AUTHORITY (1) 5 YR</u>					
Blanks	337	292	229	318	1176
Kevin S. Goodwin	498	467	391	484	1840
Write-Ins	1	2	1	2	6
TOTALS	836	761	621	804	3022

WAYLAND SPECIAL TOWN ELECTION – APRIL 1, 2014
--

Eligible Voters:	8985
Total Votes Cast:	3022
Percent of Voters:	34%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>BOARD OF SELECTMEN (1) 1 YR</u>					
Blanks	34	30	37	26	127
Mary M. Antes	454	339	248	509	1550
Linda L. Segal	347	391	335	267	1340
Write-Ins	1	1	1	2	5
TOTALS	836	761	621	804	3022

SPECIAL TOWN MEETING NOVEMBER 20, 2013**DATE:**

November 20, 2013

ARTICLES DISPOSED OF:

1 - 4

RETURN OF SERVICE**MIDDLESEX, s.s.****NOVEMBER 20, 2013**

To any of the Constables of the Town of Wayland, Greetings:

I, Louis V. Gaglini, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the Warrant for the Special Town Meeting to be held on Wednesday, November 20, 2013 by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Public Library and the Happy Hollow School, by posting fourteen (14) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting. Posting was done November 4, 2013.

VOTES ENACTED:**WEDNESDAY, NOVEMBER 20, 2013 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE****DENNIS J. BERRY, MODERATOR:**

Pursuant to the Warrant dated October 30, 2013, signed by Steven J. Correia, Edward J. Collins, Joseph F. Nolan and Anthony V. Boschetto, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Special Town Meeting met this day at Wayland High School Field House, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA SHEET:**ARTICLE 4: APPROPRIATE FUNDS TO PURCHASE CONSERVATION RESTRICTION ON LINCOLN ROAD LAND**Deletions noted with ~~strikethroughs~~; insertions noted by underline.

Bottom of page 12, last line in section a.):

Meeting as Appendix ~~B~~ C (the "Property");

Bottom of page 14, Quantum of Vote:

QUANTUM OF VOTE: a.) and b.) Two-thirds. See Massachusetts General Laws Chapter 40, Section 14; c.) Majority – see Massachusetts General Laws Chapter 40, Section 5, Chapter 44, Section 33B and Chapter 44B, Section 6. For borrowing, two-thirds – see Massachusetts General Laws Chapter 44, Section 7.

HOW TO VOTE ELECTRONICALLY

During the April 2012 Annual Town Meeting, Wayland's citizens approved a resolution endorsing the use of wireless electronic voting for all sessions of all town meetings through fiscal year 2015. Instead of shouting out Aye or No, raising our hands, or standing to be counted, we'll use electronic handsets to register our votes quickly, accurately, and privately during the upcoming Special Town Meeting.

The handsets look a bit like a TV remote control, but instead of pushing buttons to change channels, we push buttons to vote: the 1 button for Yes, or the 2 button for No. Your vote is displayed on your handset's screen and wirelessly transmitted to a computer that counts votes and displays results for the Moderator to announce. Nothing but these totals is permanently recorded, so your vote will remain private.

This year's Annual Town Meeting will be held in the High School Field House. As in past Town Meetings, check-in will be organized alphabetically by last name. As you're checking in, you'll be issued a handset for your use during that session. If your phone, tablet, or laptop supports Wi-Fi, please disable this feature, as doing so will enhance performance of the electronic voting system.

This year's Annual Town Meeting will be held in the High School Field House. As in past Town Meetings, check-in will be organized alphabetically by last name. As you're checking in, you'll be issued a handset for your use during that session. If your phone, tablet, or laptop supports Wi-Fi, please disable this feature, as doing so will enhance performance of the electronic voting system.

Before each vote, the Moderator will summarize the motion or amendment being decided. He'll then announce the beginning of a 30 second interval during which you can convey your vote, and a "voting light" near the Moderator will be illuminated. To vote Yes, push your handset's 1 button. To vote No, push your handset's 2 button. If you accidentally push the wrong button, you can change your vote by pushing the correct button. If you don't want to participate in a particular vote, don't push any buttons



during the 30 second voting interval; if you don't want to participate but accidentally push the 1 button or the 2 button, you can clear your unintentional vote by pushing the 3 button. When the 30 second interval is over, the "voting light" will be extinguished, and the Moderator will announce that the vote is complete; shortly thereafter, the Moderator will announce the results.

If you inadvertently turn your handset off by pushing the power button in its lower-right corner, its display will be blank; push the power button briefly to turn your handset back on. Pushing any of your handset's other buttons during the voting interval will not change your vote, but for peace of mind, your handset will encourage you to Re-Vote; push the 1 button for Yes or the 2 button for No.

If you temporarily leave your seat during the meeting, please keep your handset with you. When you leave the Field House – either during a session or at the close of a session – please place your handset in one of the boxes at each of the Field House exits. If you forget to turn in your handset, we'll give you a call the next day and ask you to return it.



Every handset will be tested before each session of Town Meeting, so the probability of a handset failing is very low. That said, if pushing your handset's 1 button or 2 button during a vote does not produce an Yes or No on its display, please raise your hand; the Moderator will direct personnel from the Help Desk to provide you with a paper ballot to record your vote, and you'll be issued a new handset. We don't expect this to happen, but like

the Boy Scouts, we'll be prepared.

If you're physically unable to use a handset to vote, inform the person who checks you in, and you'll be seated in an area where your votes will be manually counted by Help Desk personnel. If you're wondering how much radio energy is used by a handset to convey your vote wirelessly, it's less than 1% that of a typical cell phone and only for brief instants, employing the same frequencies used for Wi-Fi wireless internet access.

ELVIS: Wayland's Electronic Voting Implementation Subcommittee

ARTICLE 1: REVISE SOURCES OF FUNDING FOR THE FISCAL YEAR 2014 OPERATING BUDGET

Sponsored by: Finance Committee

To determine whether the Town will amend its vote under Article 5 of the Warrant for the 2013 Annual Town Meeting by revising the funding sources for the Fiscal Year 2014 operating budget by reducing the amount to be raised by taxation and increasing the amount or amounts to be transferred from General Fund – Unreserved Fund Balance and/or Overlay Surplus, leaving the total budget appropriation unchanged.

MOTION:

Thomas D. Greenaway moved and was duly seconded that the Town vote to amend its vote under Article 5 of the Warrant for the 2013 Annual Town Meeting by revising the funding sources for the Fiscal Year 2014 Omnibus Operating Budget by: (1) reducing the amount to be raised by taxation from \$63,010,485. to \$61,760,485. for a reduction of \$1,250,000.; (2) increasing the amount to be transferred from General Fund – Unreserved Fund Balance, also known as Free Cash, from \$2,500,000. to \$3,400,000. for an increase of \$900,000.; and (3) by increasing the amount to be transferred from Overlay Surplus from \$845,000. to \$1,195,000. for an increase of \$350,000., leaving the total Omnibus Operating Budget appropriation of \$72,252,247. unchanged.

VOTED: IN FAVOR: 252 MOTION PASSED
OPPOSED: 84

At 7:37PM, the Moderator called for a three (3) minute recess in order to allow voters waiting in line additional time to be checked into town meeting.

The Moderator recognized Albie Cincotti for his many years of service to Town Meeting. The Moderator thanked Albie and wished him well in his retirement followed by a round of applause.

ARTICLE 2: DEPARTMENT OF PUBLIC WORKS FACILITY CONSTRUCTION FUNDING

Sponsored by: Board of Selectmen and Board of Public Works

Estimated Cost: \$12,700,000

To determine whether the Town will vote to appropriate a sum of money to be expended under the direction of the Permanent Municipal Building Committee and Board of Selectmen for the purpose of construction and other related expenses for a facility and related access way for the maintenance, repair, storage and administrative functions of the Department of Public Works; and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing under Massachusetts General Laws Chapter 44 or other enabling authority, or otherwise.

MOTION:

Joseph F. Nolan moved and was duly seconded that the Town vote to appropriate \$12,700,000. to be expended under the direction of the Permanent Municipal Building Committee and Board of Selectmen for the purpose of construction and other related expenses for a facility and accessory structures for the maintenance, repair, storage and administrative functions of the Town’s Department of Public Works at the property known and numbered as 66 River Road, Wayland, Massachusetts and shown on Town of Wayland Assessors Map 21 as Lots 10A and 12; and to provide for said appropriation, a.) the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$12,124,816. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7 or any other enabling authority; and b.) \$575,184. shall be transferred from the Proceeds of the Sale of Town-owned Real Estate Account.

MOTION TO TERMINATE DEBATE:

Mary S. Beard moved and was duly seconded that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR: 572 MOTION PASSED
OPPOSED: 30

Prepared for Lincoln Road Trust” dated September 2013, prepared by David E. Ross Associates, Inc., a copy of which sketch plan is on file in the Office of the Town Clerk and is attached to the Warrant for the November 20, 2013 Special Town Meeting as Appendix C (the “Property”);

- b.) appropriate \$2,400,000. to be expended by the Board of Selectmen for the acquisition of said conservation restriction, to be held by the Town of Wayland Conservation Commission; and
- c.) said appropriation shall be provided by transferring \$2,400,000. from the Community Preservation Fund of which \$2,076,298. shall be from the subsidiary Open Space Fund and \$323,702. shall be from the unreserved/uncommitted funds in the Community Preservation Fund.

VOTED: IN FAVOR: 527 MOTION PASSED
 OPPOSED: 61

The Moderator recognized WAYCAM, the Timing Crew and Thistle Communications audio/visual Crew followed by a round of applause.

WAYCAM
 Richard Turner
 Thomas Turner
 Mark Foreman
 Jim Mullane

TIMING CREW
 Albie Cincotti
 Sandra Harris

Wireless Electronic Voting Equipment was used for this Special Town Meeting

Attendance: 660 Handsets were issued

The Meeting Adjourned Wednesday, November 20, 2013 at 9:17 P.M. sine die.

Respectively Submitted,

Lois M. Toombs, CMC
 Town Clerk

**TOWN OF WAYLAND
ANNUAL TOWN MEETING
APRIL 3, 2014**

DATE:
April 3, 2014
April 7, 2014
April 8, 2014
April 10, 2014

ARTICLES DISPOSED OF:
1, 2, 3, 4, 5, 6 (Motions No.1 & No. 2)
6 (Motions No. 3, No. 4 & No. 5), 9, 10, 11, 12
13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23
24,25,26,27,28,29,30,31,32, 33, 34, 35, 36, 37,38

RETURN OF SERVICE

MIDDLESEX, s.s.

APRIL 3, 2014

To any of the Constables of the Town of Wayland, Greetings:

I, Louis V. Gaglini, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 1, 2014, together with the Warrant for the Annual Town Meeting to be held on Thursday, April 3, 2014 by my posting copies thereof at the Wayland Town Building, Cochituate Fire Station or the Cochituate Post Office, Wayland Public Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting. Posting was done March 18, 2014.

**VOTES ENACTED:
THURSDAY, APRIL 3, 2014 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE**

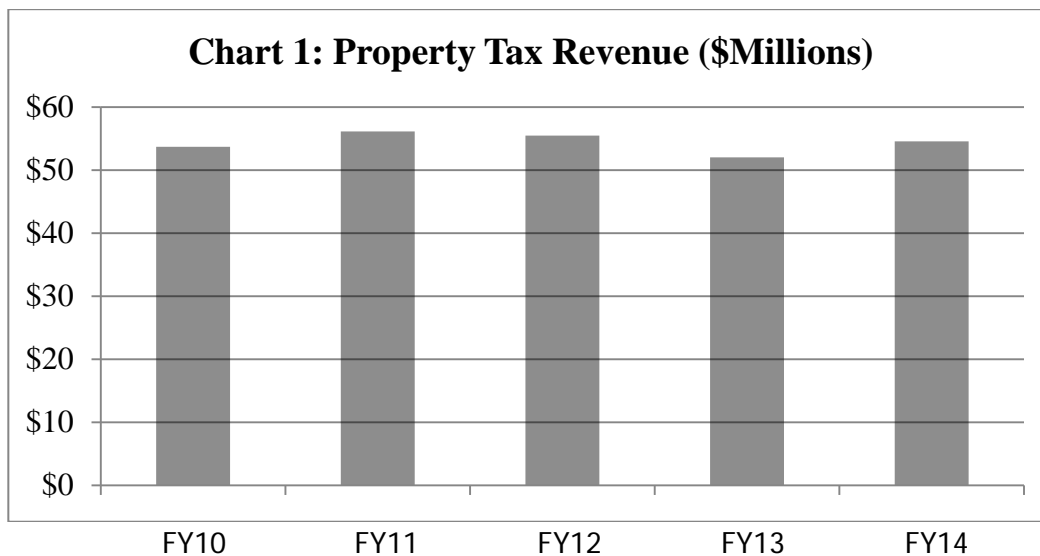
DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 17, 2014, signed by Joseph F. Nolan, Steven J. Correia, Edward J. Collins , Anthony V. Boschetto, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA:

FINANCE COMMITTEE REPORT

Page 10, add labels to chart as follows:



ARTICLE 2: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Second paragraph:

Fiscal 2013 liabilities to be paid using Fiscal 2014 appropriations;

1) Murphy, Hesse, Toomey & Lehane, LLP	\$7,585.25	School Budget
2) Glazer Football	\$349.00	School Budget
3) Electronic Recyclers	\$894.06	DPW Transfer Station
4) NCS Copier	\$357.28	Facilities
5) NCS Copier	\$382.06	Facilities
6) Verizon	\$1,602.00	School

ARTICLE 3: CURRENT YEAR TRANSFERS

Bottom of page 23:

Proposed by: Finance Committee

~~*Estimated Cost: \$543,848.00*~~

Estimated Cost: \$576,348.00

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town Departments for ~~the current fiscal year~~ FY14; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which Town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

CURRENT YEAR TRANSFERS FY 2014		
	PURPOSE:	AMOUNT
1	SNOW REMOVAL	\$ 200,000
		<u>\$230,000</u>
2	CHILDRENS WAY/FOOD SERVICE REVENUE	218,848
3	TOWN ADMINISTRATOR SALARY	110,000
4	FINANCE DEPARTMENT EXPENSES	15,000
<u>5</u>	<u>VETERANS EXPENSES</u>	<u>2,500</u>
TOTAL CURRENT YEAR TRANSFERS		\$ 543,848
		<u>\$ 576,348</u>
FUNDING SOURCES:		
1	UNRESERVED FUND BALANCE	\$ 200,000
		<u>\$230,000</u>
2	UNRESERVED FUND BALANCE	218,848
3	FY14 RESERVE FOR SALARY ADJUSTMENT	110,000
4	FINANCE DEPARTMENT SALARY	15,000
<u>5</u>	<u>UNRESERVED FUND BALANCE</u>	<u>2,500</u>
TOTAL		\$ 543,848
		<u>\$576,348</u>

Page 23, second paragraph:

Snow Removal (\$200,000): (\$230,000): This request covers snow removal overages for the fiscal year. The funding source for this item is Unreserved Fund Balance (free cash).

Page 24, bottom of page:

ARGUMENTS IN FAVOR: These expenses were not reasonably anticipated when forecasting the ~~FY2013~~ FY2014 budget and they represent binding obligations of the Town.

ARTICLE 6: FY 2015 OMNIBUS BUDGET

Page 33:

MOTIONS UNDER ARTICLE 6:

- 1) "That the report of the Finance Committee respecting the Fiscal Year 2015 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2015 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of ~~\$74,429,620,~~ \$74,429,618, which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$66,997,329 shall be raised by taxation, \$360,000 shall be provided by transfer from Ambulance receipts, \$101,583 shall be provided by transfer from Premium on Bonds Account, \$1,179,247 shall be provided ~~by transfer from other funds,~~ by transfer from Enterprise Funds and Revolving Funds, \$665,000 shall be provided by transfer from Overlay Surplus, \$1,000,000 shall be provided by transfer from Unreserved Fund Balance, \$3,432,054 shall be provided from Water revenue, \$39,502 shall be provided from Septage Retained Earnings, and \$654,905 shall be provided from Wastewater revenues.
- 2) For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 6 at the Annual Town Meeting, as follows:

"That the Town Administrator be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, the DPW Garage, the Baldwin Pond Water Treatment Plant, and the Cochrane Town Building, their equipment, and their grounds, as well as (2) the administrative supervision, ~~except for matters relating to policy,~~ of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;"

"That the Director of Youth and Family Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Family Services and Staff at the Annual Town Meeting;"

"That property tax abatements granted to eligible senior citizens under Section 80 and 81 of Chapter 127 of the Acts of 1999 be funded by transfer from the overlay account;"

"That the Town continue for Fiscal Year 2015 the Transfer Station revolving fund, established by vote of the 2011 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws for use by the Board of Public Works for transfer station programs and activities, to be funded by user fees and recycling receipts collected; and that the amount to be expended not to exceed the sum of \$500,000;" and

"That the Town continue for Fiscal Year 2015 the revolving fund established by vote of the 2006 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws for use by the Recreation Commission for recreation programs and activities, to be funded by user fees collected; and that the amount to be expended not to exceed the sum of \$450,000;" and

"That the Town continue for Fiscal Year 2015 the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws for use by the Council on

Aging for education, cultural and entertainment programs and purposes, to be funded by receipts from said programs; and that the amount to be expended not exceed the sum of \$50,000.”

“That each and every numbered item set forth in the Finance Committee’s capital budget of Fiscal Year 2015 listed on pages 42-43 in the total amount of ~~\$3,717,400~~ \$4,417,400 be appropriated for equipment

- 3) “That each and every numbered item set forth in the Finance Committee’s capital budget of Fiscal Year 2015 listed on pages 42-43 of the 2014 Annual Town Meeting Warrant in the total amount of ~~\$3,717,400~~ 4,417,400 be appropriated for equipment

ARTICLE 6: FY 2015 OMNIBUS BUDGET

Page 34:

and vehicle acquisitions and projects for the listed departments, each of which shall be a separate appropriation, and, of the total sum so appropriated, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$2,917,400, pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, \$160,000 shall be raised from taxation, \$415,000 shall be provided by transfer from Unreserved Fund Balance, ~~\$75,000~~ \$775,000 shall be provided from water surplus, and \$0 shall be provided from Water revenues, and \$150,000 shall be provided from Ambulance receipts, provided that the debt services costs related to the improvements to the Transfer Station and Recycling Center Facility shall be funded by transfer to the General Fund from fees paid for the use of said facility.

- 4) “That the Town :
- a.) appropriate the amount of ~~\$1,100,000~~ \$1,110,000 Dollars for the purpose of paying costs of repairs to the Claypit Hill School, 40 Adams Lane, Wayland, Massachusetts, 01778, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town has applied for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the Permanent Municipal Building Committee. To meet this appropriation the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA’s Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town of Wayland; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Wayland and the MSBA.
 - b.) to meet said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow ~~\$1,100,000~~ \$1,110,000 under Massachusetts General Laws Chapter 44, or any other enabling authority;
 - c.) authorize the School Committee to enter into all necessary and appropriate agreements for the repairs to the Claypit Hill School, including but not limited to a project funding agreement and a project scope and budget agreement with the MSBA, which agreements with the MSBA may include a provision requiring the Town to indemnify the MSBA for losses associated with the Town’s performance of its obligations and exercise of its rights under such agreements.

- 5) appropriate ~~\$2,822,826~~ \$2,813,920 to be expended by ~~Permanent Municipal Building Committee~~ Facilities Department for the turnkey design installation, commissioning and performance assurance for specific energy infrastructure and efficiency projects in municipal and school buildings, including mechanical upgrades involving heating, air conditioning systems, motors/drives, lighting upgrades and lighting controls, energy management systems and controls, and building envelope and weatherization upgrades; to provide for said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow ~~\$2,822,826~~ \$2,813,920 under Massachusetts General

ARTICLE 6: FY 2015 OMNIBUS BUDGET

Page 35:

Laws Chapter 44, or any other enabling authority; and authorize the Board of Selectmen to enter into an energy savings performance contract in an amount not to exceed ~~\$2,822,826~~ \$2,813,920 in accordance with the Massachusetts General Laws Chapter 25A for a term of up to (20) twenty years for such purposes, under which the energy savings resulting from the installed energy conservation projects will be guaranteed for the term of the contract as required by Massachusetts General Laws Chapter 25A.

ARTICLE 6: FY 2015 OMNIBUS BUDGET

Middle of page 40:

UNCLASSIFIED

<i>Total FTEs</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	\$0
HEALTH & LIFE INSURANCE					
Employee Health Insurance	(439) (445)	\$3,879,467	\$4,903,351	\$4,328,589	\$4,662,231 <u>\$4,640,399</u>
Retiree Health Insurance	(429) (432)	\$1,494,207		\$1,632,909	\$1,455,479 <u>\$1,477,311</u>
Employee HRA Accounts	(439) (0)	\$395,910		\$322,000	\$0
Health Insurance Incentive Waiver	(44) (50)	\$108,127		\$125,000	\$150,000
Employee & Retiree Life Insurance	(667) (647)	\$14,450		\$16,000	\$17,000

ARTICLE 27: RESTORE AUTHORITY TO EMPLOY TOWN COUNSEL TO THE BOARD OF SELECTMEN

Page 104: Delete **PETITIONERS' COMMENTS** and replace with the following:

PETITIONERS' COMMENTS: It is standard practice in municipal government (and in corporate governance) for the chief legal officer to report directly to the chief executive officer – the Board of Selectmen in Wayland. Section 58-1 of our bylaws gives the Selectmen sole authority to pursue and defend lawsuits in the name of the Town. However, when the Town Administrator Bylaw was adopted in 2004, the responsibility for hiring, firing and managing legal counsel was transferred from the Selectmen and vested in the Town Administrator. This split is highly dysfunctional and has led to unfortunate consequences. The Selectmen's traditional role in managing the Town's legal affairs has been drastically weakened. Passage of this article would restore the Selectmen's ability to select and retain counsel, manage the Town's legal affairs, and control the course of costly litigation. The Selectmen may still delegate day-to-day oversight of counsel to the Town Administrator.

HOW TO VOTE ELECTRONICALLY

During the April 2012 Annual Town Meeting, Wayland's citizens approved a resolution endorsing the use of wireless electronic voting for all sessions of all town meetings through fiscal year 2015. Instead of shouting out *Aye* or *No*, raising our hands, or standing to be counted, we'll use electronic handsets to register our votes quickly, accurately, and privately during the upcoming Annual Town Meeting.

The handsets look a bit like a TV remote control, but instead of pushing buttons to change channels, we push buttons to vote: the 1 button for *Yes*, or the 2 button for *No*. Your vote is displayed on your handset's screen and wirelessly transmitted to a computer that counts votes and displays results for the Moderator to announce. Nothing but these totals is permanently recorded, so your vote will remain private.

This year's Annual Town Meeting will be held in the High School Field House. As in past Town Meetings, check-in will be organized alphabetically by last name. As you're checking in, you'll be issued a handset for your use during that session. If your phone, tablet, or laptop supports Wi-Fi, please disable this feature, as doing so will enhance performance of the electronic voting system.

Before each vote, the Moderator will summarize the motion or amendment being decided. He'll then announce the beginning of a 30 second interval during which you can convey your vote, and a "voting light" near the Moderator will be illuminated. To vote *Yes*, push your handset's 1 button. To vote *No*, push your handset's 2 button. If you accidentally push the wrong button, you can change your vote by pushing the correct button. If you don't want to participate in a particular vote, don't push any buttons during the 30 second voting interval; if you don't want to participate but accidentally push the 1 button or the 2 button, you can clear your unintentional vote by pushing the 3 button. When the 30 second interval is over, the "voting light" will be extinguished, and the Moderator will announce that the vote is complete; shortly thereafter, the Moderator will announce the results.





If you inadvertently turn your handset off by pushing the power button in its lower-right corner, its display will be blank; push the power button briefly to turn your handset back on. Pushing any of your handset's other buttons during the voting interval will not change your vote, but for peace of mind, your handset will encourage you to *Re-Vote*; push the 1 button for *Yes* or the 2 button for *No*.

If you temporarily leave your seat during the meeting, please keep your handset with you. When you leave the Field House – either during a session or at the close of a session – please place your handset in one of the boxes at each of the Field House exits. If you forget to turn in your handset, we'll

give you a call the next day and ask you to return it.

Every handset will be tested before each session of Town Meeting, so the probability of a handset failing is very low. That said, if pushing your handset's 1 button or 2 button during a vote does not produce an *Yes* or *No* on its display, please raise your hand; the Moderator will direct personnel from the Help Desk to provide you with a paper ballot to record your vote, and you'll be issued a new handset. We don't expect this to happen, but like the Boy Scouts, we'll be prepared.

If you're physically unable to use a handset to vote, inform the person who checks you in, and you'll be seated in an area where your votes will be manually counted by Help Desk personnel. If you're wondering how much radio energy is used by a handset to convey your vote wirelessly, it's less than 1% that of a typical cell phone and only for brief instants, employing the same frequencies used for Wi-Fi wireless internet access.

ELVIS: Wayland's Electronic Voting Implementation Subcommittee

ARTICLE 1: RECOGNIZE CITIZENS AND EMPLOYEES FOR PARTICULAR SERVICE TO THE TOWN

Sponsored by: Board of Selectmen

To determine whether the Town will recognize the achievements and contributions to Town government of citizens and employees:

1. To recognize citizens who have served in a volunteer capacity on elected and/or appointed boards, committees, and commissions for a minimum of 25 years (service need not be consecutive);
2. To recognize employees who have retired since the previous Annual Town Meeting or intend to retire prior to June 30, 2014, subject to a minimum of 20 years of service; and
3. To request Town Meeting observe a moment of silence in memory of elected or appointed volunteers, employees with at least 10 years of service, or an employee while in service to the Town without regard to tenure who shall have passed away since the adjournment of the 2013 Annual Town Meeting.

MOTION NO. 1:

Anthony Boschetto moved that the Town recognize, Linda Segal, a citizen who has served in a volunteer capacity on elected and/or appointed boards, committees, and commissions for a minimum of 25 years (service need not be consecutive):

Linda Segal	Zoning Board of Appeals Associate	2003-Present
	Wellhead Protection Committee	2007-2011
	Board of Selectmen	2000-2003
	Zoning Board of Appeals Associate	1993-2001

Ms. Linda Segal was unanimously recognized by a round of applause.

MOTION NO. 2:

Anthony Boschetto moved that the Town recognize the following town employees who have retired since the 2013 Annual Town Meeting and have served the Town for over 20 years (service not be consecutive):

Kevin Ahern	40 Years	Park Department
Ronald Rokes	34 Years	Fire Department
Kathleen Siracusa	25 years	Board of Health/Office of the Town Clerk

The Moderator declared that the motion passed in recognition for their service by a round of applause.

MOTION NO. 3:

Anthony Boschetto moved that the Town recognize and observe a moment of silence in remembrance of the following elected or appointed volunteers or, employees with at least 10 years of service, or an employee while in service to the Town without regard to tenure who have passed away since the adjournment of the 2013 Annual Town Meeting:

Elected or Appointed Volunteers

Walter Jabs	June 9, 2013	Council on Aging (1993-1997)
		Growth Policy Committee (1997-2000)
		Personnel Board (1997-2005)

Town and School Employees and Retirees

Helen Coggins	1979-2002	Building Department.
---------------	-----------	----------------------

The Moderator also included another Town Employee, William E. Reilly, Public Safety Dispatcher, who passed away March 20, 2013 to be recognized by Town Meeting.

Mark Santangelo moved to include that Town Meeting rise for a moment of silence to honor the lives and pray for the families of both Boston Fire Lt. Edward Walsh and Boston Firefighter Michael Kennedy who recently lost their lives in a Boston fire.

The Moderator declared that the motion passed by observing a moment of silence in remembrance.

ANNOUNCEMENT

Richard Turner, Public Ceremonies Committee Chairman, announced with appreciation and admiration for the many exceptional individuals who enhance and enrich our Wayland Community, the Public Ceremonies Committee each year makes the Lydia Maria Child Award for Outstanding Public Service. The award is given to the person, or persons or group who the Public Ceremonies Committee determines best represents the concern and care that Lydia Maria Child demonstrated for making her community a better place. The recipient of the 2014 award was Mr. Albert Cincotti of the Wayland Public Schools. Albie had been selected for his significant contributions to smooth Town Meeting operations as well as many more A/V services for the community. The presentation will take place at a future meeting of the Public Ceremonies Committee, date to be determined.

The Moderator recognized Mr. Albert Cincotti for his years of service followed by a round of applause.

ARTICLE 2: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Proposed by: Board of Selectmen

Estimated Cost: \$9,567.65

To determine whether the Town will vote to:

- (a) pay the bills of the prior fiscal years,
- (b) appropriate a sum of money for the payment of the following bills of prior fiscal years; and
- (c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

Fiscal 2013 liabilities to be paid using Fiscal 2014 appropriations;

1) Murphy, Hesse, Toomey & Lehane, LLP	\$7,585.25	School Budget
2) Glazer Football	\$349.00	School Budget
3) Electronic Recyclers	\$894.06	DPW
4) NCS Copier	\$357.28	Facilities
5) NCS Copier	\$382.06	Facilities

MOTION:

Thomas Greenaway moved and was duly seconded that the Town vote to pay the bills of Fiscal Year 2013 listed on page 23 of the Warrant and as corrected on the errata sheet of the Warrant for the 2014 Annual Town Meeting under the heading of "Fiscal 2013 liabilities to be paid using Fiscal 2014 appropriations" and the bill from Verizon in the amount of \$1,602.64 and that the Fiscal Year 2014 appropriations so listed be used to pay said bills so listed and that the Fiscal Year 2014 appropriation for the School Budget be used to pay said Verizon bill.

Fiscal 2013 liabilities to be paid using Fiscal 2014 appropriations;

1) Murphy, Hesse, Toomey & Lehane, LLP	\$7,585.25	School Budget
2) Glazer Football	\$349.00	School Budget
3) Electronic Recyclers	\$894.06	DPW <u>Transfer Station</u>
4) NCS Copier	\$357.28	Facilities
5) NCS Copier	\$382.06	Facilities
6) Verizon	\$1,602.64	School

VOTED: IN FAVOR: 268 MOTION PASSED
 OPPOSED: 11

ARTICLE 3: CURRENT YEAR TRANSFERS

Proposed by: Finance Committee

Estimated Cost: \$576,348.00

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town Departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which Town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

CURRENT YEAR TRANSFERS FY 2014		
PURPOSE:		AMOUNT
1	SNOW REMOVAL	\$ 200,000
2	CHILDRENS WAY/FOOD SERVICE REVENUE	218,848
3	TOWN ADMINISTRATOR SALARY	110,000
4	FINANCE DEPARTMENT EXPENSES	15,000
TOTAL CURRENT YEAR TRANSFERS		\$ 543,848
FUNDING SOURCES:		
1	UNRESERVED FUND BALANCE	\$ 200,000
2	UNRESERVED FUND BALANCE	218,848
3	FY14 RESERVE FOR SALARY ADJUSTMENT	110,000
4	FINANCE DEPARTMENT SALARY	15,000
TOTAL		\$ 543,848

MOTION: Thomas Greenaway moved and was duly seconded that the Town vote that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2014 for the following purposes:

Purpose	Amount	Board or Committee
Snow Removal	\$230,000.	Board of Public Works
Children’s Way/Food Service Revenue	218,848.	School Committee
Town Administrator Salary	110,000.	Board of Selectmen
Finance Department Expenses	15,000.	Board of Selectmen
Veterans Expenses	2,500.	Board of Selectmen;
TOTAL CURRENT YEAR TRANSFERS	\$576,348.	
FUNDING SOURCES:		
1	UNRESERVED FUND BALANCE	\$ 230,000
2	UNRESERVED FUND BALANCE	218,848
3	FY14 RESERVE FOR SALARY ADJUSTMENT	110,000
4	FINANCE DEPARTMENT SALARY	15,000
5	UNRESERVED FUND BALANCE	2,500
TOTAL		\$ 576,348

and that said appropriations for snow removal, Veterans expenses and Children’s Way/Food Service Revenue be provided by transferring \$451,348. from the General Fund – Unreserved Fund Balance; that said appropriation for the Town Administrator Salary be provided by transferring \$110,000. from the Fiscal Year 2014 Reserve of Salary Appropriation and that said appropriation for Finance Department Expense be provided by transferring \$15,000. from the Fiscal Year 2014 Finance Department Salary Appropriation.

VOTED: IN FAVOR: 318 MOTION PASSED
 OPPOSED: 24

ARTICLE 4: OPEB FUNDING

Proposed by: Board of Selectmen *Estimated cost: \$285,425.00*

To determine whether the Town will vote to:

- a) authorize the transfer of \$594,833.00 from the following enterprise and revolving funds to the General Fund:
 - 1) Food Service \$ 25,000
 - 2) Before & After School Extension (BASE) \$ 282,437
 - 3) Children’s Way \$ 25,000
 - 4) Full Day Kindergarten \$ 45,308
 - 5) Water \$ 141,183
 - 6) Transfer Station \$ 15,181
 - 7) Recreation \$ 60,724
- b) appropriate an aggregate amount of \$36,330.79 to be deposited in the Town’s Other Post-Employment Benefits Trust Fund. The source of the funding shall be from the following enterprise and revolving funds:
 - 1) Food Service \$ 8,947.54
 - 2) BASE \$ 9,059.56
 - 3) Children’s Way \$ 8,859.86
 - 4) Full Day Kindergarten \$ 2,498.69
 - 5) Water \$ 4,529.78
 - 6) Transfer Station \$ 487.07
 - 7) Recreation \$ 1,948.29
- c) appropriate \$249,094.21 to be deposited in the Town’s Other Post-Employment Benefits Trust Fund and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose or otherwise;

MOTION NO. 1:

Anthony Boschetto moved and was duly seconded that the Town vote to transfer the sums of money from the enterprise funds and revolving funds listed in Paragraph a) of Article 4 on Page 25 of the Warrant for the 2014 Annual Town Meeting totaling \$594,833. to the General Fund.

VOTED: IN FAVOR: 377 MOTION PASSED
 OPPOSED: 29

MOTION NO. 2:

Anthony Boschetto moved and was duly seconded that the Town vote to appropriate \$36,330.79 to be deposited in the Town’s Other Post-Employment Benefits Trust Fund; and that said appropriation be provided by transferring the sums of money from the enterprise funds and revolving funds listed in Paragraph b) of Article 4 on Page 25 of the Warrant for the 2014 Annual Town Meeting totaling \$36,330.79.

VOTED: IN FAVOR: 381 MOTION PASSED
 OPPOSED: 25

MOTION NO. 3:

Anthony Boschetto moved and was duly seconded that the Town vote to appropriate \$249,094.21 to be deposited in the Town’s Other Post-Employment Benefits Trust Fund; and that said appropriation be provided by transferring \$249,094.21 from the General Fund – Unreserved Fund Balance.

VOTED: IN FAVOR: 371 MOTION PASSED
 OPPOSED: 40

ARTICLE 5: FUND YOUTH SUBSTANCE ABUSE PREVENTION

Proposed by: Petitioners

Estimated Cost: \$88,400

To determine whether the Town will vote to appropriate \$88,400 to be expended by the Wayland Youth and Family Services Department in fiscal year 2015 for youth substance abuse prevention programs; and to determine whether said appropriation shall be provided by taxation, transfer from available funds, transfer from funds appropriated for another purpose, or otherwise.

MOTION:

Dianne Bladon moved and was duly seconded that the Town vote to appropriate \$88,400 to be expended by the Wayland Youth and Family Services Department in fiscal year 2015 for youth substance abuse prevention program; and that said appropriation shall be provided by taxation.

MOTION TO TERMINATE DEBATE:

Anette Lewis moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

 IN FAVOR: 471 MOTION PASSED
 OPPOSED: 64

VOTED: IN FAVOR: 304 MOTION PASSED
 OPPOSED: 226

ARTICLE 6: FY 2015 OMNIBUS BUDGET

Sponsored by: Finance Committee

To determine what sum of money the Town will appropriate for the operation and expenses of the Town, including capital expenditures for equipment, improvements, or other purposes, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTIONS UNDER ARTICLE 6:

- 1) “That the report of the Finance Committee respecting the Fiscal Year 2015 Budget be accepted; and that each and every numbered item set forth in the Finance Committee’s Budget for Fiscal Year 2015 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$74,429,620, which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$66,997,329 shall be raised by taxation, \$360,000 shall be provided by transfer from Ambulance receipts, \$101,583 shall be provided by transfer from Premium on Bonds Account, \$1,179,247 shall be provided by transfer from other funds, \$665,000 shall be provided by transfer from Overlay Surplus, \$1,000,000 shall be provided by transfer from Unreserved Fund Balance, \$3,432,054 shall be provided from Water revenue, \$39,502 shall be provided from Septage Retained Earnings, and \$654,905 shall be provided from Wastewater revenues.

- 2) For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 6 at the Annual Town Meeting, as follows:

“That the Town Administrator be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, the DPW Garage, the Baldwin Pond

Water Treatment Plant, and the Cochituate Town Building, their equipment, and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;”

“That the Director of Youth and Family Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Family Services and Staff at the Annual Town Meeting;”

“That property tax abatements granted to eligible senior citizens under Section 80 and 81 of Chapter 127 of the Acts of 1999 be funded by transfer from the overlay account;”

“That the Town continue for Fiscal Year 2015 the Transfer Station revolving fund by vote of the 2011 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws by the Board of Public Works for transfer station programs and activities, to be funded by user fees and recycling receipts collected; and that the amount to be expended not to exceed the sum of \$500,000;” and

“That the Town continue for Fiscal Year 2015 the revolving fund established by vote of the 2006 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws by the Recreation Commission for recreation programs and activities, to be funded by user fees collected; and that the amount to be expended not to exceed the sum of \$450,000;” and

“That the Town continue for Fiscal Year 2015 the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws for use by the Council on Aging for education, cultural and entertainment programs and purposes, to be funded by receipts from said programs; and that the amount to be expended not exceed the sum of \$50,000.”

- 3) “That each and every numbered item set forth in the Finance Committee’s capital budget of Fiscal Year 2015 listed on pages 42-43 in the total amount of \$7,650,226 be appropriated for equipment and vehicle acquisitions and projects for the listed departments, each of which shall be a separate appropriation, and, of the total sum so appropriated, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$6,850,226, pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, \$160,000 shall be raised from taxation, \$415,000 shall be provided by transfer from Unreserved Fund Balance, \$75,000 shall be provided from water surplus, and \$0 shall be provided from Water revenues, and \$150,000 shall be provided from Ambulance receipts, provided that the debt services costs related to the improvements to the Transfer Station and Recycling Center Facility shall be funded by transfer to the General Fund from fees paid for the use of said facility.
- 4) “That the Town :
 - a) appropriate the amount of \$1,100,000 Dollars for the purpose of paying costs of repairs to the Claypit Hill School, 40 Adams Lane, Wayland, Massachusetts, 01778, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town has applied for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the Permanent Municipal Building Committee. To meet this appropriation the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA’s Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town of Wayland; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Wayland and the MSBA.

- b) to meet said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$1,100,000 under Massachusetts General Laws Chapter 44, or any other enabling authority;
 - c) authorize the School Committee to enter into all necessary and appropriate agreements for the repairs to the Claypit Hill School, including but not limited to a project funding agreement and a project scope and budget agreement with the MSBA, which agreements with the MSBA may include a provision requiring the Town to indemnify the MSBA for losses associated with the Town’s performance of its obligations and exercise of its rights under such agreements.
- 5) appropriate \$2,822,826 to be expended by Permanent Municipal Building Committee for the turnkey design installation, commissioning and performance assurance for specific energy infrastructure and efficiency projects in municipal and school buildings, including mechanical upgrades involving heating, air conditioning systems, motors/drives, lighting upgrades and lighting controls, energy management systems and controls, and building envelope and weatherization upgrades; to provide for said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$2,822,826 under Massachusetts General Laws Chapter 44, or any other enabling authority; and authorize the Board of Selectmen to enter into an energy savings performance contract in an amount not to exceed \$2,822,826 in accordance with the Massachusetts General Laws Chapter 25A for a term of up to (20) twenty years for such purposes, under which the energy savings resulting from the installed energy conservation projects will be guaranteed for the term of the contract as required by Massachusetts General Laws Chapter 25A.

FISCAL YEAR 2015 BUDGET		EXPENDED	EXPENDED	APPROVED	REQUESTED
		FY 2012	FY 2013	FY 2014	FY 2015
SELECTMEN					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$20,314	\$19,992	\$27,000	\$24,000
	SUPPLIES	\$2,036	\$3,910	\$6,000	\$6,000
1	TOTAL EXPENSES	\$22,350	\$23,902	\$33,000	\$30,000
	TOTAL SELECTMEN	\$22,350	\$23,902	\$33,000	\$30,000
TOWN OFFICE					
	<i>Total FTEs</i>	4.00	4.00	4.50	5.00
2	PERSONNEL SERVICES	\$372,450	\$375,012	\$406,424	\$466,664
	PURCHASE OF SERVICES	\$3,490	\$8,240	\$10,000	\$10,000
	SUPPLIES	\$59,999	\$56,397	\$71,500	\$69,500
3	TOTAL EXPENSES	\$63,489	\$64,637	\$81,500	\$79,500
	TOTAL TOWN OFFICE	\$435,939	\$439,649	\$487,924	\$546,164
PERSONNEL BOARD					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
4	PERSONNEL SERVICES	\$0	\$0	\$6,750	\$6,750
	PURCHASE OF SERVICES	\$6,528	\$5,268	\$10,000	\$10,000
5	TOTAL EXPENSES	\$6,528	\$5,268	\$10,000	\$10,000
	TOTAL PERSONNEL BOARD	\$6,528	\$5,268	\$16,750	\$16,750
FINANCE					
	<i>Total FTEs</i>	4.43	4.43	4.43	4.54
6	PERSONNEL SERVICES	\$294,070	\$268,198	\$301,880	\$315,161
	PURCHASE OF SERVICES	\$42,705	\$38,553	\$48,700	\$48,700
	SUPPLIES	\$2,050	\$1,573	\$3,000	\$3,000
7	TOTAL EXPENSES	\$44,755	\$40,126	\$51,700	\$51,700
	TOTAL FINANCE	\$338,825	\$308,324	\$353,580	\$366,861
ASSESSOR					
	<i>Total FTEs</i>	4.00	4.00	4.00	4.00
8	PERSONNEL SERVICES	\$200,579	\$224,238	\$238,510	\$243,090

	PURCHASE OF SERVICES	\$98,406	\$43,736	\$77,450	\$74,800
	SUPPLIES	\$2,625	\$2,931	\$3,000	\$3,000
9	TOTAL EXPENSES	\$101,031	\$46,667	\$80,450	\$77,800
	TOTAL ASSESSOR	\$301,610	\$270,905	\$318,960	\$320,890
	TREASURER				
	<i>Total FTEs</i>	3.26	3.26	3.26	3.26
10	PERSONNEL SERVICES	\$190,791	\$189,881	\$199,368	\$196,650
	PURCHASE OF SERVICES	\$25,534	\$26,164	\$30,250	\$30,400
	SUPPLIES	\$221	\$111	\$500	\$500
11	TOTAL EXPENSES	\$25,755	\$26,275	\$30,750	\$30,900
	TOTAL TREASURER	\$216,546	\$216,156	\$230,118	\$227,550
	TOWN COUNSEL				
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$120,936	\$146,621	\$170,000	\$190,000
	SUPPLIES	\$979	\$5,842	\$5,000	
12	TOTAL EXPENSES	\$121,915	\$152,463	\$175,000	\$190,000
	TOTAL TOWN COUNSEL	\$121,915	\$152,463	\$175,000	\$190,000
	INFORMATION TECHNOLOGY				
	<i>Total FTEs</i>	1.00	1.00	1.00	1.00
13	PERSONNEL SERVICES	\$83,083	\$82,197	\$83,842	\$83,842
	PURCHASE OF SERVICES	\$122,692	\$199,949	\$149,883	\$178,484
	SUPPLIES	\$20,501	\$27,869	\$62,001	\$43,000
14	TOTAL EXPENSES	\$143,193	\$227,818	\$211,884	\$221,484
	TOTAL INFORMATION TECHNOLOGY	\$226,276	\$310,015	\$295,726	\$305,326
	TOWN CLERK				
	<i>Total FTEs</i>	2.00	2.00	2.00	2.00
15	PERSONNEL SERVICES	\$120,301	\$130,151	\$120,023	\$121,988
	PURCHASE OF SERVICES	\$6,841	\$4,961	\$10,215	\$10,215
	SUPPLIES	\$1,504	\$1,332	\$1,400	\$1,400
16	TOTAL EXPENSES	\$8,345	\$6,293	\$11,615	\$11,615
	TOTAL TOWN CLERK	\$128,646	\$136,444	\$131,638	\$133,603
	ELECTIONS				
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
17	PERSONNEL SERVICES	\$14,863	\$32,238	\$13,564	\$24,328
	PURCHASE OF SERVICES	\$73	\$1,239	\$900	\$900
	SUPPLIES	\$13,028	\$9,340	\$5,400	\$9,970
18	TOTAL EXPENSES	\$13,101	\$10,579	\$6,300	\$10,870
	TOTAL ELECTIONS	\$27,964	\$42,817	\$19,864	\$35,198
	REGISTRAR				
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
19	PERSONNEL SERVICES	\$275	\$925	\$275	\$275
	PURCHASE OF SERVICES	\$2,143	\$3,744	\$4,000	\$4,000
20	TOTAL EXPENSES	\$2,143	\$3,744	\$4,000	\$4,000
	TOTAL REGISTRAR	\$2,418	\$4,669	\$4,275	\$4,275
	CONSERVATION				
	<i>Total FTEs</i>	1.71	1.83	1.83	1.83
21	PERSONNEL SERVICES	\$123,400	\$129,552	\$142,026	\$140,444
	PURCHASE OF SERVICES	\$5,902	\$9,511	\$12,500	\$22,500
	SUPPLIES	\$10,041	\$7,578	\$7,400	\$7,400
22	TOTAL EXPENSES	\$15,943	\$17,089	\$19,900	\$29,900
	TOTAL CONSERVATION	\$139,343	\$146,641	\$161,926	\$170,344
	PLANNING				

	<i>Total FTEs</i>	1.40	1.40	1.40	1.40
23	PERSONNEL SERVICES	\$112,081	\$101,375	\$105,990	\$105,990
	PURCHASE OF SERVICES	\$0	\$0	\$3,000	\$3,000
	SUPPLIES	\$3,280	\$3,505	\$1,500	\$1,500
24	TOTAL EXPENSES	\$3,280	\$3,505	\$4,500	\$4,500
	TOTAL PLANNING	\$115,361	\$104,880	\$110,490	\$110,490
	SURVEYOR				
	<i>Total FTEs</i>	2.00	2.00	2.00	2.00
25	PERSONNEL SERVICES	\$158,454	\$157,625	\$160,778	\$160,778
	PURCHASE OF SERVICES	\$10,647	\$10,361	\$12,800	\$22,800
	SUPPLIES	\$4,630	\$5,788	\$4,150	\$4,150
26	TOTAL EXPENSES	\$15,277	\$16,149	\$16,950	\$26,950
	TOTAL SURVEYOR	\$173,731	\$173,774	\$177,728	\$187,728
	FACILITIES				
	<i>Total FTEs</i>	3.54	3.54	3.54	3.54
27	PERSONNEL SERVICES	\$276,936	\$251,293	\$272,106	\$273,192
28	PURCHASE OF SERVICES	\$222,156	\$202,928	\$239,600	\$240,952
	Contract Services	\$65,014	\$63,619	\$81,600	\$65,102
	Repairs & Other Expenses	\$157,142	\$105,373	\$158,000	\$175,850
29	UTILITIES	\$457,554	\$582,087	\$543,500	\$567,665
30	SUPPLIES	\$18,097	\$36,262	\$38,500	\$38,500
	TOTAL FACILITIES	\$974,743	\$1,072,570	\$1,093,706	\$1,120,309
	MISC COMMITTEES				
	<i>Historic Commission, Surface Water Quality Commission, Historic District Commission, Public Ceremonies Committee, 375th Celebration Anniversary Commemoration Committee</i>				
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
31	PURCHASE OF SERVICES	\$31,983	\$76,482	\$49,775	\$49,775
	TOTAL EXPENSES	\$31,983	\$76,482	\$49,775	\$49,775
	TOTAL MISC COMMITTEES	\$31,983	\$76,482	\$49,775	\$49,775
	POLICE				
	<i>Total FTEs</i>	24.33	24.33	25.33	25.59
32	PERSONNEL SERVICES	\$2,047,435	\$2,041,981	\$2,181,252	\$2,196,125
	PURCHASE OF SERVICES	\$110,960	\$136,235	\$125,350	\$135,950
	SUPPLIES	\$191,156	\$184,296	\$199,000	\$199,000
33	TOTAL EXPENSES	\$302,116	\$320,531	\$324,350	\$334,950
	TOTAL POLICE	\$2,349,551	\$2,362,512	\$2,505,602	\$2,531,075
	JOINT COMMUNICATIONS				
	<i>Total FTEs</i>	8.00	8.00	8.00	8.00
34	PERSONNEL SERVICES	\$452,550	\$448,558	\$473,001	\$472,650
	PURCHASE OF SERVICES	\$17,187	\$17,599	\$16,600	\$11,600
	UTILITIES	\$18,605	\$13,870	\$20,000	\$10,000
	SUPPLIES	\$3,563	\$8,353	\$5,500	\$5,500
35	TOTAL EXPENSES	\$39,355	\$39,822	\$42,100	\$27,100
	TOTAL JOINT COMMUNICATIONS	\$491,905	\$488,380	\$515,101	\$499,750
	EMERGENCY MANAGEMENT				
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
36	PURCHASE OF SERVICES	\$15,477	\$16,079	\$16,000	\$16,000
	SUPPLIES	\$4,511	\$6,730	\$7,000	\$7,000
	TOTAL EXPENSES	\$19,988	\$22,809	\$23,000	\$23,000
	TOTAL EMERGENCY MANAGEMENT	\$19,988	\$22,809	\$23,000	\$23,000

DOG OFFICER					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$18,628	\$22,544	\$21,500	\$21,500
	SUPPLIES	\$0	\$0	\$1	\$1
37	TOTAL EXPENSES	\$18,628	\$22,544	\$21,501	\$21,501
	TOTAL DOG OFFICER	\$18,628	\$22,544	\$21,501	\$21,501
FIRE & ALS					
	<i>Total FTEs</i>	28.87	28.87	28.87	27.87
38	PERSONNEL SERVICES	\$2,170,056	\$2,193,795	\$2,271,520	\$2,311,164
	PURCHASE OF SERVICES	\$82,390	\$81,308	\$104,445	\$55,500
	SUPPLIES	\$122,772	\$104,316	\$112,000	\$163,745
39	TOTAL EXPENSES	\$205,162	\$185,624	\$216,445	\$219,245
	TOTAL FIRE	\$2,375,218	\$2,379,419	\$2,487,965	\$2,530,409
BUILDING & ZONING					
	<i>Total FTEs</i>	4.89	4.63	4.63	4.63
40	PERSONNEL SERVICES	\$276,608	\$242,198	\$281,054	\$285,317
	PURCHASE OF SERVICES	\$10,832	\$10,462	\$14,000	\$14,000
	SUPPLIES	\$8,333	\$2,438	\$501	\$501
41	TOTAL EXPENSES	\$19,165	\$12,900	\$14,501	\$14,501
	TOTAL BUILDING & ZONING	\$295,773	\$255,098	\$295,555	\$299,818
SCHOOLS					
	<i>Total FTEs</i>	367.26	374.42	374.64	392.35
42	TOTAL SCHOOLS	\$30,921,330	\$32,521,598	\$33,397,005	\$35,433,047
REGIONAL VOCATIONAL SCHOOLS					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
43	TOTAL REGIONAL VOC SCHOOLS	\$309,585	\$257,220	\$212,427	\$199,833
DPW					
	<i>Total FTEs</i>	27.57	28.37	28.37	29.41
44	PERSONNEL SERVICES	0	1,307,397	1,333,691	1,339,786
HIGHWAY					
	<i>PERSONNEL SERVICES</i>		\$929,176	\$930,496	\$936,591
45	PURCHASE SERVICES	\$182,762	\$474,419	\$256,700	\$206,700
46	SUPPLIES	\$62,087	\$54,512	\$74,800	\$74,800
PARK AND CEMETERY					
	<i>PERSONNEL SERVICES</i>		\$378,221	\$403,195	\$403,195
47	PURCHASE SERVICES	\$132,334	\$120,556	\$100,500	\$100,500
48	SUPPLIES	\$103,632	\$92,243	\$97,500	\$97,500
LANDFILL					
49	PURCHASE SERVICES	\$81,599	\$52,167	\$65,000	\$65,000
	TOTAL DPW	\$562,414	\$2,101,294	\$1,928,191	\$1,884,286
SNOW					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
50	PERSONNEL SERVICES	\$66,812	\$188,254	\$125,000	\$125,000
	PURCHASE OF SERVICES	\$82,862	\$182,738	\$110,000	\$110,000
	SUPPLIES	\$145,263	\$240,668	\$215,000	\$215,000
51	TOTAL EXPENSES	\$228,125	\$423,406	\$325,000	\$325,000
	TOTAL SNOW	\$294,937	\$611,660	\$450,000	\$450,000
BOARD OF HEALTH					
	<i>Total FTEs</i>	9.15	9.15	9.15	9.29
52	PERSONNEL SERVICES	\$554,893	\$568,742	\$589,213	\$597,418
	PURCHASE OF SERVICES	\$147,650	\$137,030	\$169,832	\$163,500
	SUPPLIES	\$3,556	\$12,803	\$13,540	\$13,541

53	TOTAL EXPENSES	\$151,206	\$149,833	\$183,372	\$177,041
	TOTAL BOARD OF HEALTH	\$706,099	\$718,575	\$772,585	\$774,459
	VETERANS SERVICES				
	<i>Total FTEs</i>	0.11	0.00	0.00	0.00
54	PERSONNEL SERVICES	\$3,824	\$567	\$0	\$0
	PURCHASE OF SERVICES	\$0	\$20,461	\$24,000	\$35,200
	SUPPLIES	\$2,868	\$2,559	\$6,000	\$6,000
55	TOTAL EXPENSES	\$2,868	\$23,020	\$30,000	\$41,200
	TOTAL VETERANS SERVICES	\$6,692	\$23,587	\$30,000	\$41,200
	COUNCIL ON AGING				
	<i>Total FTEs</i>	2.86	2.83	2.83	2.83
56	PERSONNEL SERVICES	\$171,269	\$160,505	\$165,940	\$167,388
	PURCHASE OF SERVICES	\$37,539	\$39,199	\$45,700	\$46,700
	SUPPLIES	\$3,204	\$7,886	\$9,800	\$8,800
57	TOTAL EXPENSES	\$40,743	\$47,085	\$55,500	\$55,500
	TOTAL COUNCIL ON AGING	\$212,012	\$207,590	\$221,440	\$222,888
	YOUTH SERVICES				
	<i>Total FTEs</i>	2.11	2.11	2.11	2.17
58	PERSONNEL SERVICES	\$151,012	\$153,348	\$156,285	\$159,653
	PURCHASE OF SERVICES	\$1,022	\$2,604	\$2,850	\$2,850
	SUPPLIES	\$1,969	\$1,043	\$975	\$1,225
59	TOTAL EXPENSES	\$2,991	\$3,647	\$3,825	\$4,075
	TOTAL YOUTH SERVICES	\$154,003	\$156,995	\$160,110	\$163,728
	LIBRARY				
	<i>Total FTEs</i>	14.71	14.74	14.74	14.74
60	PERSONNEL SERVICES	\$740,193	\$736,148	\$772,518	\$765,000
	PURCHASE OF SERVICES	\$34,678	\$45,286	\$47,300	\$45,700
	SUPPLIES	\$177,968	\$180,934	\$180,560	\$172,600
61	TOTAL EXPENSES	\$212,646	\$226,220	\$227,860	\$218,300
	TOTAL LIBRARY	\$952,839	\$962,368	\$1,000,378	\$983,300
	RECREATION				
	<i>Total FTEs</i>	2.33	2.33	1.83	2.11
	PERSONNEL SERVICES	\$334,293	\$315,997	\$314,456	\$320,364
	SUPPLIES	\$25,000	\$25,000	\$0	\$0
62	TOTAL EXPENSES	\$359,293	\$340,997	\$314,456	\$320,364
	TOTAL RECREATION	\$359,293	\$340,997	\$314,456	\$320,364
	DEBT AND INTEREST				
	<i>Total FTEs</i>	0.00	0.00	0.00	
63	TOTAL DEBT AND INTEREST	\$7,730,470	\$7,637,937	\$7,348,946	\$7,789,058
	RETIREMENT				
	<i>Total FTEs</i>	0.00	0.00	0.00	
	PURCHASE OF SERVICES	\$3,420,633	\$3,171,056	\$3,507,480	\$3,740,468
64	TOTAL RETIREMENT	\$3,420,633	\$3,171,056	\$3,507,480	\$3,740,468
	UNCLASSIFIED				
	<i>Total FTEs</i>	0.00	0.00	0.00	\$0
	HEALTH & LIFE INSURANCE				
	Employee Health Insurance (439)	\$3,879,467	\$4,903,351	\$4,328,589	\$4,662,231
	Retiree Health Insurance (429)	\$1,494,207		\$1,632,909	\$1,455,479
	Employee HRA Accounts (439)	\$395,910		\$322,000	\$0
	Health Insurance Incentive Waiver (44)	\$108,127		\$125,000	\$150,000
	Employee & Retiree Life Insurance (667)	\$14,450		\$16,000	\$17,000
	Other Expenses	\$69,390		\$53,361	\$55,000

<i>Paranthetical enrollment represent FY 14 estimates</i>					
65	TOTAL HEALTH/LIFE INSURANCE	\$6,652,028	\$4,903,351	\$6,477,859	\$6,339,710
	OTHER INSURANCE				
66	PROPERTY, CASUALTY & LIABILITY INSURANCE	\$611,296	\$518,680	\$615,000	\$615,000
67	MEDICARE TAX - 1.45%	\$522,797	\$545,170	\$560,000	\$560,000
68	UNEMPLOYMENT COMPENSATION	\$103,175	\$32,578	\$125,000	\$125,000
69	NON CONTRIBUTORY RETIREMENT	\$17,450	\$17,870	\$19,000	\$19,000
70	POLICE/FIRE DISABILITY	\$4,022	\$5,972	\$15,000	\$15,000
71	OCCUPATIONAL HEALTH	\$5,018	\$4,361	\$8,000	\$8,000
	TOTAL OTHER INSURANCE	\$1,263,758	\$1,124,631	\$1,342,000	\$1,342,000
72	SICK LEAVE BUYBACK	--	--	\$53,000	\$53,000
73	RESERVE FOR SALARY SETTLEMENT	\$0	\$0	\$705,000	\$300,000
74	TOWN MEETING	\$107,654	\$78,294	\$90,000	\$90,000
75	STREET LIGHTING	\$116,514	\$141,999	\$130,000	\$130,000
76	RESERVE FUND	\$0	\$0	\$325,000	\$325,000
	TOTAL UNCLASSIFIED	\$8,139,954	\$6,248,275	\$9,122,859	\$8,579,710
	TOTAL GENERAL FUND BUDGET	\$62,585,502	\$63,974,873	\$67,975,061	\$70,303,157
	WATER FUND				
	<i>Total FTEs</i>	<i>9.80</i>	<i>9.00</i>	<i>9.00</i>	<i>8.00</i>
	SALARIES	\$943,638	\$1,025,675	\$702,974	\$713,880
	PURCHASE OF SERVICES	\$424,658	\$445,000	\$450,117	\$450,117
	UTILITIES	\$266,561	\$335,000	\$335,000	\$363,271
	SUPPLIES	\$519,694	\$470,000	\$470,000	\$470,000
	OTHER FINANCING USES	\$0	\$0	\$406,019	\$348,583
	DEBT SERVICE	\$1,214,511	\$1,224,659	\$1,191,990	\$1,086,203
78	TOTAL WATER DEPARTMENT	\$3,369,062	\$3,500,334	\$3,556,100	\$3,432,054
	SEPTAGE FUND				
	<i>Total FTEs</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
	SALARIES - RETIREE CHARGES	\$30,233	\$32,807	\$33,205	\$39,502
	PURCHASE OF SERVICES	\$0	\$0		
78	TOTAL SEPTAGE DEPARTMENT	\$30,233	\$32,807	\$33,205	\$39,502
	WASTEWATER MGMT DISTRICT COMM				
	<i>Total FTEs</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
	PURCHASE OF SERVICES	\$73,844	\$168,000	\$222,625	\$145,725
	UTILITIES	\$0	\$0	\$0	\$57,400
	SUPPLIES	\$0	\$15,000	\$10,000	\$0
	DEBT SERVICE	\$486,919	\$452,160	\$455,255	\$451,780
80	TOTAL WASTEWATER MGMT COMM	\$560,763	\$635,160	\$687,880	\$654,905
	<i>Grand Total FTEs</i>	<i>529.33</i>	<i>536.24</i>	<i>537.46</i>	<i>555.56</i>
	TOTAL ENTERPRISE FUNDS	\$3,960,058	\$4,168,301	\$4,277,185	\$4,126,461
	GRAND TOTAL OMNIBUS BUDGET	\$66,545,560	\$68,143,174	\$72,252,246	\$74,429,618

CAPITAL BUDGET- FISCAL 2015		FUNDING SOURCE	RECOMMENDED
<u>INFORMATION TECHNOLOGY</u>			
1	DOCUMENT MANAGEMENT	C	50,000.00
<u>CONSERVATION</u>			
2	CONSERVATION LAND	B	30,000.00
<u>FACILITIES</u>			
3	TOWN BUILDING REPAIRS	B	70,000.00
4	TOWN BUILDING WINDOWS	B	100,000.00
5	PUBLIC SAFETY PHONE SYSTEM	C	35,000.00
6	STATION 2 TIGHT TANK	B	40,000.00
7	TOWN WIDE ENERGY UPGRADES	B	2,822,826.00
<u>FIRE</u>			
8	BRUSH TRUCK UPGRADE	AR	125,000.00
9	BOAT, TRAILER AND MOTOR	AR	25,000.00
<u>DPW</u>			
10	ROAD CONSTRUCTION	B	250,000.00
11	CEMETERY EXPANSION	B	200,000.00
12	PARKLAND / CHARLES	B	75,000.00
13	CULVERT REPAIRS	B	100,000.00
14	TRANSFER STATION UPGRADE	B	50,000.00
15	BOBCAT	B	60,000.00
16	H-16 DUMP TRUCK	B	200,000.00
17	H-19 DUMP TRUCK	B	200,000.00
<u>RECREATION</u>			
18	FIELD IMPROVEMENTS	C	75,000.00
<u>SCHOOL</u>			
19	CLAYPIT-FURNITURE	B	35,000.00
20	HAPPY HOLLOW FURNITURE	B	35,000.00
21	MIDDLE SCHOOL FURNITURE	B	25,000.00
	TOTAL FURNITURE REPLACEMENT		95,000.00
22	CLAYPIT-FLOOR TILE REPLACEMENT	B	36,000.00
23	CLAYPIT-DOORS & WINDOWS	B	1,110,000.00
24	HAPPY HOLLOW ART ROOM	B	20,000.00
25	HAPPY HOLLOW FLOOR TILE REPLACEMENT	B	110,000.00
26	MIDDLE SCHOOL SECURITY IMPROVEMENT	FC	65,000.00
27	MIDDLE SCHOOL WINDOW REPLACEMENT	FC	250,000.00
28	MIDDLE SCHOOL AIR CONDITIONING UPGRADE	B	70,000.00
29	LOKER SECURITY IMPROVEMENT	FC	45,000.00
30	LOKER KITCHEN / CAFÉ RENOVATION	B	211,400.00
	TOTAL SCHOOL RENOVATIONS		1,917,400.00
31	LOKER PLAYGROUND REPLACEMENT	FC	55,000.00
<u>DPW-WATER ENTERPRISE</u>			
32	PUMP STATION UPGRADE	B	1,000,000.00
33	VEHICLES	WC	75,000.00
	TOTAL CAPITAL BUDGETS		7,800,226.00

SUMMARY OF FUNDING SOURCES		
BORROW (NON EXEMPT)	B	6,850,226.00
CASH CAPITAL	C	160,000.00
FREE CASH	FC	415,000.00
AMBULANCE FUND	AR	150,000.00
WATER CAPITAL	WC	75,000.00
		7,650,226.00
TOTAL FUNDING SOURCES		7,650,226.00

MOTION NO. 1:

Thomas Greenaway moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2015 Budget be accepted; and that each and every numbered item set forth in the Finance Committee’s Budget for Fiscal Year 2015 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$74,429,618, which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$66,997,327 shall be raised by taxation, \$360,000 shall be provided by transfer from Ambulance receipts, \$101,583 shall be provided by transfer from Premium on Bonds Account, \$1,179,247 shall be provided by transfer from Enterprise Funds and Revolving Funds, \$665,000 shall be provided by transfer from Overlay Surplus, \$1,000,000 shall be provided by transfer from Unreserved Fund Balance, \$3,432,054 shall be provided from Water revenue, \$39,502 shall be provided from Septage Retained Earnings, and \$654,905 shall be provided from Wastewater revenues.

MOTION NO. 2:

Thomas Greenaway moved and was duly seconded that for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 6 at the Annual Town Meeting, as follows:

“That the Town Administrator be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, the DPW Garage, the Baldwin Pond Water Treatment Plant, and the Cochituate Town Building, their equipment, and their grounds, as well as (2) the administrative supervision of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;”

“That the Director of Youth and Family Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Family Services and Staff at the Annual Town Meeting;”

“That property tax abatements granted to eligible senior citizens under Section 80 and 81 of Chapter 127 of the Acts of 1999 be funded by transfer from the overlay account;”

“That the Town continue for Fiscal Year 2015 the Transfer Station revolving fund established by vote of the 2011 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws for use by the Board of Public Works for transfer station programs and activities, to be funded by user fees and recycling receipts collected; and that the amount to be expended not to exceed the sum of \$500,000;” and

“That the Town continue for Fiscal Year 2015 the revolving fund established by vote of the 2006 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws for use by the Recreation Commission for recreation programs and activities, to be funded by user fees collected; and that the amount to be expended not to exceed the sum of \$450,000;” and

“That the Town continue for Fiscal Year 2015 the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws for use by the Council on Aging for education, cultural and entertainment programs and purposes, to be funded by receipts from said programs; and that the amount to be expended not exceed the sum of \$50,000.”

MOTION TO AMEND MOTION NO. 1:

Nancy Shridhar moved that the Town vote to amend Article 6, FY2015 Omnibus Budget by deleting \$750,062 from the operating budget associated with the Elementary School Reconfiguration as follows:

Line Item #42 – School Expense	Reduce by \$594,645.
Line Item #32 – Police Personnel Expense	Reduce by \$ 8,000.
Line Item #52 – Board of Health Personnel Expense	Reduce by \$ 18,239.
Line Item #65 – Unclassified Health/Life Insurance	Reduce by \$129,178.

PROCEDURAL QUESTION:

Allan J. Matthews questioned how it would be addressed if the motion did not go through with the realignment plan.

MOTION FOR NON-RESIDENT TO SPEAK:

Ellen Grieco moved that Dr. Paul Stein be permitted to address the Town Meeting in order to answer that question.

The Moderator confirmed that Dr. Paul Stein was already on the non-resident list and had permission to answer questions.

PROCEDURAL QUESTION:

Allan J. Matthews questioned again that if it was true that the schools did not meet fire safety codes why was it not addressed more directly in the budget.

Dr. Paul Stein answered that this was not one of the factors mentioned in the task force report.

VOTED ON MOTION TO AMEND MOTION NO. 1 :

IN FAVOR:	97	
OPPOSED:	412	MOTION NOT PASSED

MOTION TO AMEND MOTION NO. 1 BY ADDING A RESOLUTION:

Donna Bouchard moved and was duly seconded that an amendment to add a resolution to the main motion; “Be it resolved that Town Meeting supports the establishment of a School Budget Advisory Committee (SBAC). All SBAC members shall be appointed by the School Committee no later than May 31, 2014 and will report its recommendations to the School Committee after evaluating and documenting the proposed budget against Wayland’s peer school districts. The SBAC shall have at least five members and shall make every effort to understand how a reprioritization of resources could positively impact the quality of education in Wayland. Additionally, the non-education services that the schools also provide shall be reviewed, and recommendations shall be made after evaluating and documenting more cost-efficient ways to deliver these services. The SBAC shall meet no less than twice monthly and the recommendations will be presented in a report to the School Committee by October 15, 2014.”

POINT OF ORDER:

Elizabeth Butler questioned how a resolution could be an amendment to an article.

The Moderator stated that he felt it was relevant to the School Committee’s budget and accepted it as an amendment to the budget.

POINT OF ORDER:

Allan J. Matthews questioned if this motion was out of order.

The Moderator declared that he was accepting it as an amendment to the School budget which was open.

MOTION TO TERMINATE DEBATE:

Allen J. Matthews moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR: 473 MOTION PASSED
 OPPOSED: 41

VOTED ON MOTION TO AMEND MOTION NO. 1:

IN FAVOR: 141
 OPPOSED: 368 MOTION NOT PASSED

POINT OF INFORMATION:

Linda Segal questioned how the Town would pay for the Wastewater lawsuit if it was not in the FY15 budget.

Thomas Greenaway stated that the appeal that had been filed was still pending; therefore, no provision was in the FY15 budget.

VOTED ON MOTION NO. 1 UNDER ARTICLE No. 6:

IN FAVOR: 381 MOTION PASSED
 OPPOSED: 87

VOTED ON MOTION NO. 2 UNDER ARTICLE NO. 6:

IN FAVOR: 365 MOTION PASSED
 OPPOSED: 74

MOTIONS UNDER ARTICLE 6 CONTINUED:

MOTION NO. 3, MOTION NO. 4 AND MOTION NO. 5:

Nancy Funkhauser moved that the Town vote to approve under Article 6, Capital Budget, Motion No. 3, Motion No. 4 and Motion No. 5. Ms. Funkhauser requested that the residents refer to the Finance Committee handout as well as the green "Revised Capital Budget" handout. After walking the residents through the revisions, Ms. Funkhauser stated that the total capital budget to be voted on was \$8,341,320.00.

POINT OF ORDER:

Anthony Boschetto questioned if all three motions would be acted on at the same time since all three motions had been made.

The Moderator declared that all three (3) motions had been debated together, but would be voted separately.

MOTION TO ADJOURN:

William Steinberg moved and was duly seconded that the Town vote to adjourn Town Meeting until Monday, April 7, 2014 at 7:30PM.

VOTED ON MOTION TO ADJOURN: IN FAVOR: 261 MOTION PASSED
 OPPOSED: 46

The meeting adjourned at 10:45 PM until Monday, April 7, 2014 at 7:30 P.M.

Attendance: 594

**VOTES ENACTED:
MONDAY, APRIL 7, 2014 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE**

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 17, 2014, signed by Joseph F. Nolan, Steven J. Correia, Edward J. Collins , Anthony V. Boschetto, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

MOTIONS UNDER ARTICLE 6:

The Moderator informed Town Meeting, that due to the confusion during the Capital Budget, he would allow the Finance Committee to substitute new motions which were substantially the same as the motions initially brought at the last session of Town Meeting.

SUBSTITUTED CAPITAL BUDGET MOTIONS NO. 3, NO. 4 AND NO. 5 UNDER ARTICLE 6:

MOTION NO. 3 UNDER ARTICLE 6:

Nancy Funkhauser moved and was duly seconded that each and every numbered item set forth in the Finance Committee's capital budget of Fiscal Year 2015 listed on the Annual Town Meeting Revised Capital Budget dated April 3, 2014 (Green handout), except for line items 7 and 23, in the total amount of \$4,417,400, be appropriated for equipment and vehicle acquisitions and projects for the listed departments, each of which shall be separate appropriation, and, of the total sum so appropriated, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$2,917,400, pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, \$160,000 shall be raised from taxation, \$415,000 shall be provided by transfer from Unreserved Fund Balance, \$775,000 shall be provided from water surplus, and \$0 shall be provided from Water revenues, and \$150,000 shall be provided from Ambulance receipts, provided that the debt services costs related to the improvements to the Transfer Station and Recycling Center Facility shall be funded by transfer to the General Fund from fees paid for the use of said facility.

MOTION NO. 4 UNDER ARTICLE 6:

Nancy Funkhauser moved that the Town Vote to:

- a.) appropriate the amount of \$1,110,000 Dollars for the purpose of paying costs of repairs to the Claypit Hill School, 40 Adams Lane, Wayland, Massachusetts, 01778, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Permanent Municipal Building Committee. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town of Wayland; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Wayland and the MSBA;
- b.) to meet said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$1,110,000 under Massachusetts General Laws Chapter 44, or any other enabling authority; and
- c.) authorize the School Committee to enter into all necessary and appropriate agreements for the repairs to the Claypit Hill School, including but not limited to a project funding agreement and a project scope and budget agreement with the MSBA, which agreements with the MSBA may include a provision requiring the Town to

indemnify the MSBA for losses associated with the Town's performance of its obligations and exercise of its rights under such agreements.

MOTION NO. 5 UNDER ARTICLE 6:

Nancy Funkhauser moved that the Town vote to:

- a) appropriate \$2,813,920 to be expended by the Facilities Department for the turnkey design installation, commissioning and performance assurance for specific energy infrastructure and efficiency projects in municipal and school buildings, including mechanical upgrades involving heating, air conditioning systems, motors/drives, lighting upgrades and lighting controls, energy management systems and controls, and building envelope and weatherization upgrades;
- b) to provide for said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$2,813,920 under Massachusetts General Laws Chapter 44, or any other enabling authority; and
- c) authorize the Board of Selectmen to enter into an energy savings performance contract in an amount not to exceed \$2,813,920 in accordance with the Massachusetts General Laws Chapter 25A for a term of up to (20) twenty years for such purposes, under which the energy savings resulting from the installed energy conservation projects will be guaranteed for the term of the contract as required by Massachusetts General Laws Chapter 25A.

MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEM #7:

Anthony Boschetto moved and was duly seconded that the town vote to amend line item #7 by reducing the amount by \$800,000 to an amount of \$2,013,920.

MOTION TO TERMINATE DEBATE:

Mark Santangelo moved and was duly seconded that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR:	404	MOTION PASSED
OPPOSED:	34	

VOTED ON MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEM #7:

IN FAVOR:	166	
OPPOSED:	277	MOTION NOT PASSED

MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5:

Linda Segal moved and was duly seconded that the Town vote to amend Capital Budget Motion No. 5 by changing two (2) words in the motion going back from "Facilities Department" to having these monies expended by what was originally in the motion to "Permanent Municipal Building Committee".

VOTED ON MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5:

IN FAVOR:	192	
OPPOSED:	232	MOTION NOT PASSED

MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEM #4:

Clifford Lewis moved and was duly seconded that the Town vote to amend by striking line item #4 Town Building windows \$100,000.00 from the Capital Budget Motion No. 5.

MOTION TO TERMINATE DEBATE:

Peter J. Kalanzis moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR:	458	MOTION PASSED
OPPOSED:	16	

VOTED ON MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEM #4

IN FAVOR: 261 MOTION PASSED
 OPPOSED: 207

MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEM #11:

Margo Melnicove moved and was duly seconded that the Town vote to amend Motion No. 5 by deleting line item #11 Cemetery Expansion \$200,000.00 from the Capital Budget Motion No. 5.

MOTION TO TERMINATE DEBATE:

John P. Harper moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR: 419 MOTION PASSED
 OPPOSED: 40

VOTED ON MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEM #11:

IN FAVOR: 228
 OPPOSED: 228 MOTION NOT PASSED

MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEM #14:

Thomas Sciacca moved and was duly seconded that the town vote to amend Motion No. 5 by deleting line item #14 Transfer Station Upgrade \$50,000.00.

VOTED ON MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEM #14:

IN FAVOR: 102
 OPPOSED: 339 MOTION NOT PASSED

MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEMS #19-#31:

Daniel C. Hill moved and was duly seconded that the Town vote under Motion No. 5 to allow separate consideration of line items 19 through 31 School.

MOTION TO TERMINATE DEBATE:

Allan J. Matthews moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR: 366 MOTION PASSED
 OPPOSED: 69

POINT OF ORDER:

Richard Waack questioned if part of an article could pass without closing the entire article and requested Town Counsel's advice.

Mark Lanza, Town Counsel, stated that part of an article can be disposed of without the entire article being disposed of.

VOTED ON MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEMS #19-#31:

IN FAVOR: 164
 OPPOSED: 265 MOTION NOT PASSED

MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEMS #16 AND #17:

Mary "Molly" Upton moved that the Town vote to amend Motion No. 5 by deleting line item #16 H-16 Dump Truck \$200,000.00 and line item #17 H-19 Dump Truck \$200,000.00.

VOTED ON MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEMS #16AND #17:

IN FAVOR: 98
 OPPOSED: 297 MOTION NOT PASSED

MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEM #27:

Mary Alice Boelter moved and was duly seconded that the Town vote to amend Motion No. 5 by deleting line item #27 Middle School Window Replacement \$250,000.00.

VOTED ON MOTION TO AMEND CAPITAL BUDGET MOTION NO. 5 LINE ITEM #27:

IN FAVOR: 82
 OPPOSED: 311 MOTION NOT PASSED

CAPITAL BUDGET- FISCAL 2015		FUNDING SOURCE	RECOMMENDED
<u>INFORMATION TECHNOLOGY</u>			
1	DOCUMENT MANAGEMENT	C	50,000.00
<u>CONSERVATION</u>			
2	CONSERVATION LAND	B	30,000.00
<u>FACILITIES</u>			
3	TOWN BUILDING REPAIRS	B	70,000.00
4	TOWN BUILDING WINDOWS	B	100,000.00
5	PUBLIC SAFETY PHONE SYSTEM	C	35,000.00
6	STATION 2 TIGHT TANK	B	40,000.00
7	TOWN WIDE ENERGY UPGRADES	B	2,813,920.00
<u>FIRE</u>			
8	BRUSH TRUCK UPGRADE	AR	125,000.00
9	BOAT, TRAILER AND MOTOR	AR	25,000.00
<u>DPW</u>			
10	ROAD CONSTRUCTON	B	250,000.00
11	CEMETERY EXPANSION	B	200,000.00
12	PARKLAND / CHARLES	B	75,000.00
13	CULVERT REPAIRS	B	100,000.00
14	TRANSFER STATION UPGRADE	B	50,000.00
15	BOBCAT	B	60,000.00
16	H-16 DUMP TRUCK	B	200,000.00
17	H-19 DUMP TRUCK	B	200,000.00
<u>RECREATION</u>			
18	FIELD IMPROVEMENTS	C	75,000.00
<u>SCHOOL</u>			
19	CLAYPIT-FURNITURE	B	35,000.00
20	HAPPY HOLLOW FURNITURE	B	35,000.00
21	MIDDLE SCHOOL FURNITURE	B	25,000.00
	TOTAL FURNITURE REPLACEMENT		95,000.00
22	CLAYPIT-FLOOR TILE REPLACEMENT	B	36,000.00
23	CLAYPIT-DOORS & WINDOWS	B	1,110,000.00
24	HAPPY HOLLOW ART ROOM	B	20,000.00
25	HAPPY HOLLOW FLOOR TILE REPLACEMENT	B	110,000.00
26	MIDDLE SCHOOL SECURITY IMPROVEMENT	FC	65,000.00
27	MIDDLE SCHOOL WINDOW REPLACEMENT	FC	250,000.00
28	MIDDLE SCHOOL AIR CONDITIONING UPGRADE	B	70,000.00
29	LOKER SECURITY IMPROVEMENT	FC	45,000.00
30	LOKER KITCHEN / CAFÉ RENOVATION	B	211,400.00

	TOTAL SCHOOL RENOVATIONS		1,917,400.00
31	LOKER PLAYGROUND REPLACEMENT	FC	55,000.00
	<u>DPW-WATER ENTERPRISE</u>		
32	PUMP STATION UPGRADE	B	1,000,000.00
33	VEHICLES	WC	75,000.00
34	WATER MAINS	WC	700,000.00
	TOTAL CAPITAL BUDGETS		<u>8,241,320.00</u>
	SUMMARY OF FUNDING SOURCES		
	BORROW (NON EXEMPT)	B	6,741,320.00
	CASH CAPITAL	C	160,000.00
	FREE CASH	FC	415,000.00
	AMBULANCE FUND	AR	150,000.00
	WATER CAPITAL	WC	<u>775,000.00</u>
	TOTAL FUNDING SOURCES		8,241,320.00

MOTION NO. 3 AS AMENDED UNDER ARTICLE 6:

Voted that each and every numbered item set forth in the Finance Committee’s capital budget of Fiscal Year 2015 listed on the Annual Town Meeting Revised Capital Budget dated April 3, 2014 (Green handout), except for line items 7 and 23, in the total amount of \$4,317,400, be appropriated for equipment and vehicle acquisitions and projects for the listed departments, each of which shall be a separate appropriation, and, of the total sum so appropriated, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$2,817,400, pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, \$160,000 shall be raised from taxation, \$415,000 shall be provided by transfer from Unreserved Fund Balance, \$775,000 shall be provided from water surplus, and \$0 shall be provided from Water revenues, and \$150,000 shall be provided from Ambulance receipts, provided that the debt services costs related to the improvements to the Transfer Station and Recycling Center Facility shall be funded by transfer to the General Fund from fees paid for the use of said facility.

VOTED ON MOTION NO. 3 AS AMENDED UNDER ARTICLE 6:

IN FAVOR: 299 MOTION PASSED BY MORE THAN 2/3 VOTE
 OPPOSED: 76

MOTION NO. 4 UNDER ARTICLE 6:

Voted that the Town:

- a.) appropriate the amount of \$1,110,000 Dollars for the purpose of paying costs of repairs to the Claypit Hill School, 40 Adams Lane, Wayland, Massachusetts, 01778, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town has applied for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the Permanent Municipal Building Committee. The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA’s Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town of Wayland; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Wayland and the MSBA;
- b.) to meet said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$1,110,000 under Massachusetts General Laws Chapter 44, or any other enabling authority; and

- c.) authorize the School Committee to enter into all necessary and appropriate agreements for the repairs to the Claypit Hill School, including but not limited to a project funding agreement and a project scope and budget agreement with the MSBA, which agreements with the MSBA may include a provision requiring the Town to indemnify the MSBA for losses associated with the Town’s performance of its obligations and exercise of its rights under such agreements.

VOTED ON MOTION NO. 4 UNDER ARTICLE 6:

IN FAVOR: 305 MOTION PASSED
 OPPOSED: 65

MOTION NO. 5 UNDER ARTICLE 6:

Voted that the Town:

- a.) appropriate \$2,813,920 to be expended by the Facilities Department for the turnkey design installation, commissioning and performance assurance for specific energy infrastructure and efficiency projects in municipal and school buildings, including mechanical upgrades involving heating, air conditioning systems, motors/drives, lighting upgrades and lighting controls, energy management systems and controls, and building envelope and weatherization upgrades;
- b.) to provide for said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$2,813,920 under Massachusetts General Laws Chapter 44, or any other enabling authority; and
- c.) authorize the Board of Selectmen to enter into an energy savings performance contract in an amount not to exceed \$2,813,920 in accordance with the Massachusetts General Laws Chapter 25A for a term of up to (20) twenty years for such purposes, under which the energy savings resulting from the installed energy conservation projects will be guaranteed for the term of the contract as required by Massachusetts General Laws Chapter 25A.

VOTED ON MOTION NO. 5 UNDER ARTICLE 6:

IN FAVOR: 286 MOTION PASSED
 OPPOSED: 63

ARTICLE 7: COMPENSATION FOR TOWN CLERK

Proposed by: Board of Selectmen

To determine whether the Town will vote to fix the salary and compensation of the elected Town Clerk, to be effective July 1, 2014, which salary and compensation is printed below.

SALARY SCHEDULE – TOWN CLERK

	<u>FY 2014</u>	<u>FY 2015</u>
Town Clerk	\$69,811.00	\$68,100.00

MOTION:

Steven Correia moved and was duly seconded that the Town fix the salary and compensation of the elected Town Clerk at \$68,100.00 effective July 1, 2014.

VOTED: IN FAVOR: 328 MOTION PASSED
 OPPOSED: 11

ARTICLE 8: PERSONNEL BYLAW AND WAGE & CLASSIFICATION PLAN
--

Sponsored by: Personnel Board

To determine whether the Town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town.

MOTION: Nancy McCarthy moved and was duly seconded that the Town amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town, by establishing the non-union wage and salary rates and the effective date for said rates as set forth in Appendix C on pages 136 through 140 of the Warrant for the 2014 Annual Town Meeting.

VOTED:	IN FAVOR:	293	MOTION PASSED
	OPPOSED:	33	

ARTICLE 9: TRANSFER AND RESTRICT USE OF CERTAIN TOWN-OWNED LAND IN "DUDLEY WOODS" FOR RECREATIONAL PURPOSES
--

Proposed by: Board of Selectmen

To determine whether the Town will vote to:

- a.) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcels of land on Doran Road, Curtis Road, Pond Drive and Cross Street in Wayland, Massachusetts, being part of the area known as "Dudley Woods" and shown as Parcels 47A-037D, 47B-055H, 47B-055G, 47B-055F, 47B-055E, 47B-055D, 47B-055E, 47B-055B, 47A-027A, 47A-026, 47B-056D, 47B-056B, 47C-002 and 47C-001 on the plan entitled "Plan of Land in Wayland, Massachusetts Prepared for Doran Road-Dudley Pond Comprehensive Feasibility Study" dated September 30, 2010, prepared by the Town of Wayland, Town Surveyors Office which parcels of land are shown in Appendix D, to the Recreation Commission for passive recreation purposes, provided that (i) the transfer of said Parcels 47B055E, 47B-55D, 47B-055C, 47B-055B shall not be consummated unless \$51,339 has been appropriated under Article 11 of the Warrant for the 2014 Annual Town Meeting; and (ii) the Recreation Commission shall permit the construction, installation, operation, repair and replacement of a subsurface community wastewater disposal system under said parcels of land and adjacent parcels of land, as long as said system does not interfere with such recreational use of the land.
- b.) rescind the votes of the 1975 Annual Town Meeting under Article 27 and the vote of the January 19, 1977 Special Town Meeting under Article 2 authorizing the Board of Selectmen to convey said land to the Wayland Housing Authority to construct elderly congregate housing.

MOTION:

Edward J. Collins moved and was duly seconded that the Town vote to:

- a.) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcels of land on Doran Road, Curtis Road, Pond Drive and Cross Street in Wayland, Massachusetts, being part of the area known as "Dudley Woods" and shown as Parcels 47A-037D, 47B-055H, 47B-055G, 47B-055F, 47B-055E, 47B-055D, 47B-055E, 47B-055B, 47A-027A, 47A-026, 47B-056D, 47B-056B, 47C-002 and 47C-001 on the plan entitled "Plan of Land in Wayland, Massachusetts Prepared for Doran Road-Dudley Pond Comprehensive Feasibility Study" dated September 30, 2010, prepared by the Town of Wayland, Town Surveyors Office which parcels of land are shown in Appendix D, to the Recreation Commission for passive recreation purposes, provided that (i) the transfer of said Parcels 47B055E, 47B-55D, 47B-055C, 47B-055B shall not be consummated unless \$51,339 has been appropriated under Article 10 of the Warrant for the 2014 Annual Town Meeting;

- b.) rescind the votes of the 1975 Annual Town Meeting under Article 27 and the vote of the January 19, 1977 Special Town Meeting under Article 2 authorizing the Board of Selectmen to convey said land to the Wayland Housing Authority to construct elderly congregate housing.

PROCEDURAL MOTION TO AMEND:

Joseph Nolan moved to amend and was duly seconded that the Town vote to:

- a.) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcels of land on Doran Road, Curtis Road, Pond Drive and Cross Street in Wayland, Massachusetts, being part of the area known as “Dudley Woods” and shown as Parcels 47A-037D, 47B-055H, 47B-055G, 47B-055F, 47B-055E, 47B-055D, 47B-055C, 47B-055B, 47A-027A, 47A-026, 47B-056D, 47B-056B, 47C-002 and 47C-001 on the plan entitled “Plan of Land in Wayland, Massachusetts Prepared for Doran Road-Dudley Pond Comprehensive Feasibility Study” dated September 30, 2010, prepared by the Town of Wayland, Town Surveyors Office which parcels of land are shown in Appendix D, to the Recreation Commission for passive recreation purposes, and for the purpose of the construction, installation, operation, repair and replacement of a subsurface community wastewater disposal system under said parcels of land, as long as said system does not interfere with such recreational use of the land, provided that the transfer of said Parcels 47B-055E, 47B-55D, 47B-055C, 47B-055B shall not be consummated unless (i) \$51,339. has been appropriated under Article 10 of the Warrant for the 2014 Annual Town Meeting; (ii) a municipal affordable housing trust fund has been created pursuant to Massachusetts General Laws Chapter 44, Section 55C; and (iii) at least \$600,000. has been deposited in said trust fund to be used for the purchase or development of affordable housing;

and

- b.) rescind the votes of the 1975 Annual Town Meeting under Article 27 and the vote of the January 19, 1977 Special Town Meeting under Article 2 authorizing the Board of Selectmen to convey said land to the Wayland Housing Authority to construct elderly congregate housing.

MOTION TO EXTEND TOWN MEETING:

Peter Kalanzis moved and was duly seconded that the Town vote to extend Town Meeting until the completion of Article 12.

VOTED ON MOTION TO EXTEND TIME:

IN FAVOR:	185	MOTION PASSED
OPPOSED:	127	

MOTION TO TERMINATE DEBATE:

Theodore Harding moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR:	264	MOTION PASSED
OPPOSED:	24	

VOTED ON AMENDMENT:

IN FAVOR:	217	MOTION PASSED
OPPOSED:	26	

MOTION TO TERMINATE DEBATE:

Michael Bratt moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR:	258	MOTION PASSED
OPPOSED:	8	

VOTED ON MOTION AS AMENDED:

IN FAVOR:	250	MOTION PASSED
OPPOSED:	15	

ARTICLE 10: FUND AFFORDABLE HOUSING

Proposed by: Board of Selectmen

Estimated Cost: \$51,339

To determine whether the Town will vote to appropriate a sum of money for the acquisition, development, or creation of community housing; and to determine whether such appropriation shall be provided by taxation, transfer from available funds, transfer from funds already appropriated for another purpose, by borrowing or otherwise.

MOTION:

Edward J. Collins moved and was duly seconded that the Town vote to appropriate \$51,339. to be deposited in the Wayland Municipal Affordable Trust Fund to be created pursuant to Massachusetts General Laws Chapter 44, Section 55C for the acquisition, development, or creation of community housing; and that said appropriation be provided by transferring \$45,839. from the Housing Fund and by transferring \$5,500. from the Affordable Housing Fund.

VOTED: IN FAVOR: 229 MOTION PASSED
 OPPOSED: 13

ARTICLE 11: TRANSFER "ROCKY POINT" PARCEL FROM BOARD OF PUBLIC WORKS TO CONSERVATION COMMISSION

Proposed by: Board of Public Works

To see if the Town will vote to authorize the Board of Public Works, with the approval of Town Counsel as to form, to transfer the care, custody, management and control to the Conservation Commission for conservation and passive recreation purposes, a parcel of land having an area of 29,984 square feet, acquired pursuant to a vote of the Town on March 11, 1968, shown as Parcel 47C-006 on the Town’s Assessors Map and as “Rupbert F. Doyle, 0.8 +/- Acres” on a plan entitled “Plan of Land in Wayland, Mass. Compiled From Plans and Deeds Sept. 20, 1967 Scale 1” – 100’ Wayland Engineering Department,” and recorded in Book 11628, Page 219 at the Middlesex Registry of Deeds, or take any action relative thereto.

MOTION:

Michael Lowery moved that the Town vote to authorize the Board of Public Works, with the approval of Town Counsel as to form, to transfer the care, custody, management and control to the Conservation Commission for conservation and passive recreation purposes, a parcel of land having an area of 29,984 square feet, acquired pursuant to a vote of the Town on March 11, 1968, shown as Parcel 47C-006 on the Town’s Assessors Map and as “Rupbert F. Doyle, 0.8 +/- Acres” on a plan entitled “Plan of Land in Wayland, Mass. Compiled From Plans and Deeds” dated Sept. 20, 1967, Scale 1” – 100’ prepared by the Wayland Engineering Department and recorded in Book 11628, Page 219 at the Middlesex Registry of Deeds.

VOTED: IN FAVOR: 239 MOTION PASSED BY MORE THAN 2/3 VOTE
 OPPOSED: 7

ARTICLE 12: MUNICIPAL AFFORDABLE HOUSING TRUST FUND

Proposed by: Planning Board

To determine whether the Town will vote to:

- a.) accept the provisions of Massachusetts General Laws Chapter 44, Section 55C to establish a trust to be known as the Municipal Affordable Housing Trust Fund; and
- b.) amend the Code of the Town of Wayland by adding thereto the following new Chapter:

Chapter 77
Municipal Affordable Housing Trust Fund

§77-1. Establishment; purpose. There shall be a trust to be known as the Municipal Affordable Housing Trust Fund, referred to in this Chapter as the Trust. The purpose of the Trust is to provide for the creation and preservation of affordable housing in the Town of Wayland for the benefit of low and moderate income households.

§77-2. Board of Trustees; appointment; terms. The Trust shall be governed by a board consisting of seven trustees (the Board). At least one trustee shall be a member of the Board of Selectmen. In making appointments to fill the remaining positions, the Board of Selectmen shall give preference to the following: (i) a member of the Wayland Housing Authority; (ii) a member of the Planning Board; (iii) a member of the Housing Partnership; (iv) a real estate law specialist licensed to practice law in the Commonwealth of Massachusetts; and (v) two residents. The Trustees shall be appointed by the Board of Selectmen and shall serve for terms of two years beginning on July 1st and expiring on June 30th, except as hereinafter provided. The initial terms of four of the Trustees shall be for one year and three of the Trustees shall be for two years. The Board of Selectmen shall strive for geographical diversity for the benefit of the entire Town. Thereafter, the terms of all Trustees shall be for two years, except for Trustees who are appointed to fill the unexpired term of a Trustee whose position has become vacant before the end of the term. There shall be no limit on the number of terms served by an individual.

§77-3. Powers; authority; The Board shall have the powers set forth herein for the Trust which is on file in the Office of the Town Clerk, and the following powers, all of which shall be carried out as fiduciaries through the exercise of due diligence and prudence and in furtherance of the purposes of Massachusetts General Laws Chapter 44, Section 55C:

- (a) to accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including but not limited to money, grants of funds or other property tendered to the Trust in connection with any by-law or any general or special law or any other source, including money from said chapter 44B, except that transfers of Town-owned real property to the Trust shall be approved by a two-thirds supermajority vote of a town meeting pursuant to Massachusetts General Laws Chapter 40, Section 15A;
- (b) to purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;
- (c) to sell, lease, exchange, transfer or purchase real property. The purchase and/or development of more than two dwellings must be approved jointly by the Board of Selectman and Planning Board.
- (d) to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Board engages for the accomplishment of the purposes of the Trust;
- (e) to employ advisors and agents, such as accountants, appraisers and lawyers as the Board deems necessary;
- (f) to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Board deems advisable;
- (g) to apportion receipts and charges between incomes and principal as the Board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;
- (h) to participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
- (i) to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Board may deem proper and to pay, out of trust property, such portion of expenses and compensation of such committee as the Board may deem necessary and appropriate;
- (j) to carry property for accounting purposes other than acquisition date values;
- (k) to borrow money on such terms and conditions and from such sources as the Board deems advisable, to mortgage and pledge trust assets as collateral, except that (i) the Board shall not mortgage or pledge as security an amount greater than the total current assets of the Trust, unless such greater amount is approved by the Board

of Selectmen and by the Planning Board by a majority vote and (ii) no money borrowed and no debt issued by the Board shall be an obligation of the Town of Wayland.

- (l) to make distributions or divisions of principal in kind;
- (m) to comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this act, to continue to hold the same for such period of time as the Board may deem appropriate;
- (n) to manage or improve existing real property; and to abandon any property which the Board determined not to be worth retaining;
- (o) to hold all or part of the Trust property uninvested for such purposes and for such time as the Board may deem appropriate; and
- (p) to extend the time for payment of any obligation to the Trust.

PLANNING BOARD COMMENTS: The Planning Board, at their meeting on March 4, 2014, voted 4-0 to support this article.

MOTION:

Albert Ira Montague moved that the Town vote to:

- a.) accept the provisions of Massachusetts General Laws Chapter 44, Section 55C to establish a trust to be known as the Municipal Affordable Housing Trust Fund; and
- b.) amend the Code of the Town of Wayland by adding thereto a new Chapter entitled "Chapter 77 Municipal Affordable Housing Trust Fund" as printed on pages 64 and 65 of the Warrant for the 2014 Annual Town Meeting.

VOTED: IN FAVOR: 217 MOTION PASSED
 OPPOSED: 14

The meeting adjourned at 11:06 PM until Tuesday, April 8, 2014 at 7:30 P.M.

Attendance: 508

**VOTES ENACTED:
TUESDAY, APRIL 8, 2014 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE**

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 17, 2014, signed by Joseph F. Nolan, Steven J. Correia, Edward J. Collins , Anthony V. Boschetto, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House, and at 7:31 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 13: POSTED SPEED LIMIT OR ROAD LINE CHANGE LIMITATION

Proposed by: Petitioners

Amend the code of the Town of Wayland by adding to Chapter 158 thereof, the following new article:

Chapter 158 Article VIII: Posted speed limit or road line change procedure

Prior to the change of posted speed limits on town ways or the change of road line marking on town ways, a properly noticed public hearing on the proposed change must be held by the Board of Selectmen.

- A. In the case of a town way, which has an associated special speed regulation as defined by MGL c. 90 § 18, the Board of Selectmen, have the authority, without the need for specific state approval or without the need for a state approved traffic study to permit the posting of either the speed limit defined by the special speed regulation or the state mandated default speed limit specified in MGL c. 90 § 17.
- B. The Board of Selectmen have the sole authority for the town to determine whether a town way meets the “thickly settled” (average less than 200 feet between dwellings houses) definition from MGL c. 90 § 1. This determination establishes the state mandated default speed limit as specified in MGL c. 90 § 17.
- C. A change, with a duration not exceeding four months, is not subject to the requirement of this article.
- D. In addition to the requirements of MGL c. 30A, §§ 18-25, a properly noticed hearing must have notice of said hearing, giving the time, place and general subject matter, sufficient for identification, placed in a newspaper of general circulation in the Town once in each of two successive weeks with the first publication being not less than 14 days before the hearing. In addition, a copy of the notice shall be mailed not less than 14 days before the hearing to owners of property abutting the section of the town way affected by the proposed change or abutting any town way within one-half mile by town way of the proposed change or to any other abutter deemed by the Board of Selectmen to be affected by the change.

MOTION:

Duane Galbi moved that the Town vote to pass over this article.

<u>VOTED:</u>	IN FAVOR:	119	MOTION PASSED OVER
	OPPOSED:	10	

ARTICLE 14: REPOST FRAMINGHAM END OF STONEBRIDGE ROAD

Proposed by: Petitioners

Town meeting requests that the Board of Selectmen use their authority as the Traffic Commissioners of the Town to do the following:

- A) Remove of the 35 MPH speed limit signs posted, in August 2013, on the Framingham side of Stonebridge Rd, and replace them with the original 30 MPH signs which were in place for perhaps the last 20 years (ie don't post the special speed resolution for this section of Stonebridge Rd).
- B) The total number of speed limit signs on this section of Stonebridge Rd will remain unchanged from the current configuration, but now they will be for the original 30 MPH instead of the new 35 MPH.

- C) Direct the town police to enforce the 30 MPH zone (30 MPH will now be the legal speed limit of the thickly settled section of this part of Stonebridge Rd)
- D) Direct the town police to publish a plan to the neighborhood on the expected frequency of enforcement, and to send to the residents a weekly log of the number of citations given.
- E) The reasons for this request are as follows:
 1. The reposting the Framingham end of Stonebridge Rd at a higher speed limit reduced the safety of this part of the Stonebridge Rd and puts our children and pets in greater danger
 2. The original 30 MPH speed limit had been in effect for many years (perhaps >20), and the reposting was not necessary or required by state law. The previous 30 MPH limit was just as legally enforceable as the newly posted 35 MPH.
 3. Just reposting to 30 MPH is now not sufficient. Extra effort is required to change the behavior of the drivers who have become accustomed to the new 35 MPH posting over the last 6 months.
 4. Most of the traffic on Stonebridge is pass-thru traffic from Framingham/Sudbury, so one needs to convince these drivers that speeding in Wayland is not a good idea.
 5. We are all residents of the same Town. Although this reposting just directly affects Stonebridge Rd and the neighborhoods around it, we as a town should be able to say together that the reposting of a higher speed limit on Stonebridge Rd was not dealt with appropriately and we want it fixed.

MOTION:

Duane Galbi moved that the Town vote to pass over this article.

VOTED:

IN FAVOR:	161	MOTION PASSED OVER
OPPOSED:	10	

ARTICLE 15: AMEND ZONING BYLAW CHAPTER 198: RIVERS EDGE HOUSINGT OVERLAY ZONING DISTRICT

Proposed by: Board of Selectmen and Planning Board

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning Bylaw of the Town, by adding thereto the following new article:

**ARTICLE 25
River’s Edge Housing Overlay District**

§ 198-2501. Purposes and Intent.

2501.1 The purpose of this article is to increase the supply of housing in the Town of Wayland that is available to and affordable by low-income and moderate-income households which might otherwise have difficulty in finding housing in Wayland, and to ensure that such housing is affordable over the long term and provided in accordance with the Wayland Master Plan and the Town’s Affordable Housing Production Plan.

2501.2 It is intended that the affordable dwelling units authorized under the provisions of this article be considered as affordable housing units which shall be included in the Town's inventory of subsidized housing units established and administered by the Commonwealth of Massachusetts Executive Office of Housing and Economic Development, Department of Housing and Community Development (DHCD), or its successor.

§ 198-2502. Overlay District.

2502.1 The River’s Edge Housing Overlay District (“REHOD”) is an overlay district superimposed on the underlying zoning district on the parcels of land on Boston Post Road in Wayland, Massachusetts Plate 22 of the Atlas of the Town of Wayland, Massachusetts, 2002, numbered as Parcels 22-3, 22-6 and 22-7. All uses permitted by right or by special permit in underlying zoning districts shall be similarly permitted in the REHOD, subject to the further provisions of this Article 25. Where the REHOD authorizes uses not otherwise allowed in the underlying district, the provisions of the REHOD shall control. Nothing herein shall be construed to supersede the provisions of

other overlay districts applicable to land or structures within the REHOD, except as set forth herein. The REHOD shall not supersede the requirements of the Wireless Communications Overlay District as set forth in Article 15 of the Zoning Bylaw of the Town.

§ 198-2503. Administration.

2503.1 The Planning Board shall be the site plan approval authority (SPA) under this article.

2503.2 The Planning Board shall adopt, maintain and file with the Town Clerk a set of regulations that contains the necessary policies, definitions, fee structures, procedures, and requirements to implement the provisions of this article.

§ 198-2504. Permitted Uses.

2504.1 The uses set forth below, individually or in combination, are permitted, as of right, in the REHOD, subject to site plan approval issued by the Planning Board pursuant to Article 6 of this Zoning Bylaw for the initial development of the REHOD:

2504.1.1 Multi-Family Affordable and Market-Rate Housing Dwelling Units.

2504.1.2 Structures and uses accessory to the uses set forth in §198-2504.1 above, located (with the exception of covered parking areas) within the same building, including but not limited to the following: beauty and barber salons; recreational, physical fitness and therapy services; library; bank automated teller machine without drive-throughs or drive-up facilities; management offices; adult day health facility; assisted living residences not exceeding twenty-five percent (25%) of the total number of age-restricted dwelling units in the REHOD; and covered parking areas. In addition, food service, including a café or diner primarily for residents but as may also be open to the public for this limited use only.

2504.2 After initial development of the REHOD, any subsequent redevelopment of more than 25% of the existing buildout shall require a special permit issued by the Planning Board.

§ 198-2505. Dimensional Requirements and Aggregate Limits.

2505.1 Minimum building setback from the REHOD perimeter boundary shall be 50 feet. If lots within the REHOD are subdivided, the minimum setback from internal property lines shall be 15 feet, with the exception that buildings may be linked at internal property lines via covered walkways.

2505.2 Maximum building height of any building or portion thereof located less than 100 feet from a public way Boston Post Road / Route 20 shall not exceed 35 feet in height. Maximum building height shall not exceed 45 feet for the remainder of the site, with the exception that the maximum height for the northwest quadrant of the site shall be 58 feet in height for this quadrant only. Height shall be as defined in § 198-701.1.2. Height shall be measured from the average grade of the land immediately adjacent to the building to the highest point of the roof, except for buildings on the northern edge of the REHOD where average grade shall be determined by the grade of the land immediately adjacent to the three sides of the building which do not face north, to reduce grading on the north-facing sides near wetlands, and to encourage underground parking in these areas. On these north facing facades only, not more than 6 feet of a parking level may be exposed and allow natural ventilation as long as this façade area is screened and buffered with landscape.

2505.3 Maximum building size. No building shall exceed 150,000 square feet of gross floor area.

2505.4 Maximum number of dwelling units. There shall be no more than 190 dwelling units. All dwelling units shall be studio, one bedroom or two bedroom units, with the sole exception that not more than three (3) of the affordable non-age-restricted units may be three (3) bedroom units. No unit shall have more than three bedrooms.

§ 198-2506. Performance Standards

2506.1 Landscaping.

2506.1.1. Landscaping within the REHOD shall be designed to promote the establishment, protection and enhancement of the natural landscape; ensure the appropriate use of plant materials; preserve natural tree cover; and promote inclusion of new tree plantings in order to reduce visual blight, noise and glare, prevent soil erosion, reduce stormwater runoff, increase groundwater discharge, create shade, and reduce solar overheating.

2506.1.2. The applicant shall prepare a landscaping plan showing that the housing development will meet these standards and the standards set forth in § 198-606.

2506.2. Screening and buffer requirements.

2506.2.1 Screening and buffering should create visual barriers between features of the housing development from public streets and abutting properties. Such features shall include dumpsters and trash handling areas, mechanical equipment at ground level or on rooftop, service entrances and utility facilities for building operation, loading docks and spaces, aboveground backflow preventers, and other components of the development as may be reasonably determined by the Planning Board to require screening and buffering.

2506.3. Parking Standards.

2506.3.1 Parking spaces shall be provided at a minimum of 1.25 parking spaces per dwelling unit and maximum of 15 parking spaces for any accessory café or diner in addition to said dwelling unit parking spaces. If over 50% of the total number of dwelling units are age restricted as set forth in §198-2506.6 below, parking may be provided at a minimum of 0.50 parking spaces per age-restricted dwelling unit.

2506.3.2. Any large surface parking areas shall be separated, whether by buildings, landscape features, or both. At least ten percent (10%) of the interior of the parking areas shall be maintained with landscaping, including trees, in landscape islands.

2506.3.3. Small parking areas shall be designed to include sidewalks at the perimeter to promote safe pedestrian passage; larger areas may incorporate interior pedestrian corridors delineated by paving materials, plantings and/or bollards.

2506.4. Lighting Standards.

2506.4.1. The exterior lighting design within the housing development should accommodate public safety and welfare, and protect the night sky from unnecessary ambient light. Any lighting plan submitted for the development shall, at a minimum, include the following:

2506.4.1.1. All lighting installations shall be designed to achieve no greater than the minimum luminance levels for the activity as recommended by the Illuminating Engineering Society of North America (IESNA).

2506.4.1.2. To prevent glare on off-site locations, all outdoor lighting fixtures shall be full cutoff. Where necessary to prevent light trespass or glare, accessories such as hoods and shields shall be used on lighting fixtures. The source of light shall be so arranged and shielded as to prevent direct glare from the light source into any public street or onto adjacent property.

2506.4.1.3. Security lighting shall be shielded and directed at a downward angle.

2506.4.2. The applicant must submit a lighting study showing that the housing development will meet these standards and the applicable standards set forth in § 198-606.

2506.5. Affordable units.

2506.5.1. In lieu of the requirements set forth in Article 22 of the Town's Zoning Bylaw (the

"Inclusion of Affordable Housing" bylaw), the following standards shall apply in the REHOD. A minimum of twenty-five (25%) of the dwelling units shall be affordable units. The term "affordable unit" shall mean a "low or moderate income housing" dwelling unit as that term is used in M.G.L. Chapter 40B, §20-23 and associated regulations, which shall be restricted in perpetuity for rental or ownership by a household earning less no greater than 80% of area median family income, and priced to conform with the standards of DHCD for rental or ownership units set forth in DHCD's guidelines and regulations, as amended from time to time, in order that such affordable units shall be included in the DHCD Subsidized Housing Inventory for the Town under M.G.L. Chapter 40B, §20-23. Affordable units shall be subject to the following conditions:

2506.5.1.1. All affordable units shall be affordable in perpetuity. A deed rider or other suitable restriction shall assure be required to ensure compliance with this condition. The restriction shall be structured to survive any and all sales, transfers or foreclosures.

2506.5.1.2. In the event that an affordable unit or the project in part or whole is proposed for sale, the continuing enforcement of the restriction through subsequent resales shall be the subject of a monitoring agreement and in accordance with the provisions of §198-2207 § **198-2207.3** and **198-2207.6** of Article 22 of this Zoning Bylaw.

2506.5.1.3. The restriction and the monitoring agreement shall be drafted in compliance with DHCD's Local Initiative Program guidelines and regulation, as amended from time to time, and guidelines promulgated thereunder, unless another low or moderate income housing subsidy program is applicable, which conforms to M.G.L. Chapter 40B, §20-23. The restriction and the monitoring agreement shall be subject to review and approval by the Planning Board and approved as to form by Town Counsel to ensure compliance with this section, and shall be executed and recorded prior to the issuance of the first building permit for any dwelling unit in the development.

2506.5.1.4. The affordable units shall conform to the DHCD standards for inclusion in the DHCD Subsidized Housing Inventory for the Town. Any assisted living units as allowed under 2504.1.2 above shall conform to DHCD standards for inclusion as rental units (either as market or affordable) in the DHCD Subsidized Housing Inventory for the Town.

2506.5.1.5. A right of first refusal in accordance with § **198-2207.7** of this Zoning Bylaw shall be granted to the Town or its designee for a period not less than 120 days after receipt of notice thereof.

2506.5.1.6. The affordable units must satisfy the design and construction standards of the Local Initiative Program, as set forth in DHCD's guidelines and regulations, as amended from time to time, with regard to indistinguishability from any market-rate units. The range of affordable units must be representative of the overall market-rate units in terms of unit mix, size and location, except for the unique three bedroom units described above. It is the intent of this Article 25 that the affordable units shall be eligible for inclusion in the DHCD Subsidized Housing Inventory for the Town as Local Initiative Program units, unless another low or moderate income housing subsidy program is applicable, which conforms to M.G.L. Chapter 40B, §20-23.

2506.5.1.7. The affordable units must be constructed and occupancy permits obtained at the rate of not less than one affordable unit for every three market-rate units.

2506.5.1.8. In computing the number of required affordable units, any fraction of a unit shall be rounded up, and the result shall be the number of affordable units to be built within the development.

2506.6 Age restricted units.

2506.6.1 A minimum of twenty-five percent (25%) of all dwelling units shall be age restricted to a minimum of at least one occupant aged 55 or over.

2506.7. Efficiency of design.

2506.7.1. Every effort shall be made to design buildings and use materials and construction

techniques to optimize daylight in building interiors, natural ventilation, and energy efficiency; to minimize exposure to and consumption of toxics and nonrenewable resources; and to incorporate appropriate "green" design techniques.

2506.8. Utilities.

2506.8.1. To the greatest extent practicable, electric, telephone, cable TV, and other utilities on the site shall be placed underground.

§ 198-2507. Peer Review.

2507.1. The Planning Board, at the expense of the applicant and pursuant to M.G.L. c. 44, § 53G, may engage qualified peer reviewers, including, but not limited to, traffic engineers, civil engineers, landscape architects, architects, wetlands scientists, lighting technicians, and attorneys, to review all site plan review applications.

§ 198-2508. Inapplicability of Certain Other Regulations.

2508.1. Where this article specifies some standard or makes some other requirement contrary to a requirement set forth elsewhere in the Town's Zoning Bylaw, the provisions of this article, as may be amended from time to time, shall govern. The provisions of this article shall not supersede the requirements of the Wireless Communications Overlay District as set forth in Article 15 of the Zoning Bylaw of the Town.

PLANNING BOARD COMMENTS: This article requests that Town Meeting amend the Zoning By-Laws to add a new overlay district on the existing municipal service district. This new district will only apply to the following town-owned parcels as shown on the plan: 22-006, 22-007, 490 and 482. This overlay district is required for the proposed development which is not possible under the existing zoning.

The Planning Board sees this project as a unique opportunity to build attractive, housing for which there is clear market demand, while at the same time controlling future 40b development. The project also meets Commonwealth goals, including Smart Growth principles transforming abandoned municipal industrial property into attractive affordable housing.

The Planning Board commends the Economic Development Committee for its diligent work on this project. First, well over two years of research and market data determined the best and highest use for redeveloping and optimizing this abandoned Town-owned parcel. Additionally, for the thoroughness of its approach in vetting the proposed development and concerns cited last spring. The Economic Development Committee has met with Boards, Committees and interest groups in Town to address concerns to height, age-restriction, density, form and the impacts to the Wireless Communication District. Design Guidelines will ensure the final project is consistent with the Town's guidelines and that all structures are in context and scale with the character of the zone.

This is truly a unique parcel of land with an equally unique proposal in terms of the number of planning challenges it solves. This project (1) provides much needed low- and moderate income housing, (2) enhances and defines the westerly entrance to the Town along Boston Post Road (Route 20) and (3) is consistent with redevelopment objectives of the Commonwealth of Massachusetts.

The Planning Board voted unanimously in favor of this article: Vote: 3 - 0.

MOTION TO TAKE ARTICLE 17 OUT OF ORDER:

Colleen Sheehan moved that the Town vote to take Article 17 out of order.

VOTED ON MOTION TO TAKE ARTICLE 17 OUT OF ORDER:

IN FAVOR: 118
OPPOSED; 91 MOTION NOT PASSED BY 2/3RD VOTE

MOTION:

Colleen Sheehan moved that the Town vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning Bylaw of the Town, by adding thereto a new Chapter entitled “ARTICLE 25 River’s Edge Housing Overlay District” as printed on pages 73 through 77 of the Warrant for the 2014 Annual Town Meeting.

MOTION TO AMEND:

Duane Galbi moved that the Town vote to amend section 2506.6.1 by changing 25% being age restricted to a minimum of 90% age restricted.

<u>VOTED ON MOTION TO AMEND:</u>	IN FAVOR:	74	
	OPPOSED:	297	MOTION NOT PASSED

MOTION TO TERMINATE DEBATE:

Anthony Boschetto moved that the Town vote to terminate debate.

<u>VOTED ON MOTION TO TERMINATE DEBATE:</u>		
IN FAVOR:	307	MOTION PASSED
OPPOSED:	53	

<u>VOTED:</u>	IN FAVOR:	304	MOTION PASSED BY 2/3 VOTE
	OPPOSED:	114	

ARTICLE 16: TRANSFER AND DISPOSE OF SEPTAGE FACILITY LAND AND ADJACENT TOWN-OWNED LAND ON BOSTON POST ROAD

Proposed by: Board of Selectmen and Economic Development Committee

To determine whether the Town will vote to:

- (a) authorize the Board of Public Works, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the three parcels of Town-owned land on Boston Post Road, Wayland, Massachusetts (i) known and numbered 490 Boston Post Road, Wayland, Massachusetts, containing 7.63 acres, more or less, as described in an order of taking dated January 11, 1971 and recorded with the Middlesex South Registry of Deeds in Book 11943, Page 420; (ii) containing 4.5 acres and shown as Lot A on a plan entitled “Plan of Land in Wayland, Mass. Showing Land Owned by William W. and Mary P. Lord” dated February 28, 1978, prepared by the Wayland Engineering Department and recorded with said Registry of Deeds as Plan Number 482 of 1978; and (iii) containing 1.0 acre, more or less, and described in an order of taking dated November 15, 1965 and recorded with said Registry of Deeds in Book 11003, Page 389, to the Board of Selectmen for purpose of conveying, selling, leasing or otherwise disposing of said parcels of land for affordable housing purposes; except for so much of said one (1) acre lot which lies within the Wayland Landfill Access Road as shown on Appendix F in the Warrant; and

- (b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to convey, sell, lease or otherwise dispose of said parcels of land for affordable housing and market rate housing and accessory uses and structure purposes and, in connection therewith, to execute all necessary and appropriate documents, provided that 1.) any housing development constructed on said parcels of land shall: (i) comply with the Town’s Zoning Bylaw, (ii) be for rental dwelling units only; and (iii) be in general conformance with the spirit and intent of the River’s Edge Housing Project Design Guidelines; and 2.) prior to disposing of said parcels of land, the Board of Selectmen shall solicit and receive a recommendation(s) from a nine-member advisory committee appointed by the Selectmen comprised of one Selectman, one member of the Finance Committee, one member of the Board of Public Works, one member of the Wayland Housing Partnership or the Wayland Housing Authority, one member of the Planning Board or Design Review Board, one member of the Council on Aging, one member of the Economic Development Committee and two citizens of the Town whose terms shall expire upon the disposition of said land by sale or lease or otherwise.

MOTION:

Rebecca Stanizzi moved that the Town vote to:

- a.) authorize the Board of Public Works, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the three parcels of Town-owned land on Boston Post Road, Wayland, Massachusetts (i) known and numbered 490 Boston Post Road, Wayland, Massachusetts, containing 7.63 acres, more or less, as described in an order of taking dated January 11, 1971 and recorded with the Middlesex South Registry of Deeds in Book 11943, Page 420; (ii) containing 4.5 acres and shown as Lot A on a plan entitled “Plan of Land in Wayland, Mass. Showing Land Owned by William W. and Mary P. Lord” dated February 28, 1978, prepared by the Wayland Engineering Department and recorded with said Registry of Deeds as Plan Number 482 of 1978; and (iii) containing 1.0 acre, more or less, and described in an order of taking dated November 15, 1965 and recorded with said Registry of Deeds in Book 11003, Page 389, to the Board of Selectmen for purpose of conveying, selling, leasing or otherwise disposing of said parcels of land for affordable housing purposes; except for so much of said one (1) acre lot which lies within the Wayland Landfill Access Road as shown on Appendix F in the Warrant; and
- b.) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to convey, sell, lease or otherwise dispose of said parcels of land for affordable housing and market rate housing and accessory uses and structure purposes and, in connection therewith, to execute all necessary and appropriate documents, provided that 1.) any housing development constructed on said parcels of land shall: (i) comply with the Town’s Zoning Bylaw, (ii) be for rental dwelling units only; and (iii) be in general conformance with the spirit and intent of the River’s Edge Housing Project Design Guidelines; and 2.) prior to disposing of said parcels of land, the Board of Selectmen shall solicit and receive a recommendation(s) from a nine-member advisory committee appointed by the Selectmen comprised of one Selectman, one member of the Finance Committee, one member of the Board of Public Works, one member of the Wayland Housing Partnership or the Wayland Housing Authority, one member of the Planning Board or Design Review Board, one member of the Council on Aging, one member of the Economic Development Committee and two citizens of the Town whose terms shall expire upon the disposition of said land by sale or lease or otherwise.

VOTED: IN FAVOR: 303 MOTION PASSED BY 2/3 VOTE
 OPPOSED: 99

ARTICLE 17: APPROPRIATE FUNDS TO IMPROVE THE TRANSFER STATION ACCESS ROAD ACROSS CONSERVATION LAND

Proposed by: Board of Public Works, Conservation Commission *Estimated Cost: \$800,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Public Works to rehabilitate access way connecting Route 20 to the existing Solid Waste Transfer Station; and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing under Massachusetts General Laws Chapter 44 or other enabling authority, or otherwise, provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitation on taxes imposed by Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 and ½, so called).

This project will resurface the existing roadway and make environmental improvements to increase the site’s ability to hold flood waters, create wetland resource areas, improve habitat by creating wildlife crossings, and restore the Sandy Hill Area of the site.

All Activities are described and authorized under the Order of Conditions DEP322-808 and Wayland Chapter 194 Permit issued by the Wayland Conservation Commission on October 17, 2013. No activity will take place until all appeals have been satisfied and a superseding Order of Conditions is issued by the Massachusetts Department of Environmental Protection.

This area is shown on the map in Appendix G.

MOTION:

Michael Lowery moved that the Town appropriate \$800,000. to be expended by the Board of Public Works to rehabilitate the access way connecting Route 20 to the existing Solid Waste Transfer Station; and to meet said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$800,000. under Massachusetts General Laws Chapter 44, Sections 7 or 8.

VOTED: IN FAVOR: 102
 OPPOSED: 196 MOTION NOT PASSED BY 2/3 VOTE

ARTICLE 18: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION AMOUNTS

Sponsored by: Board of Selectmen

To determine whether the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2015.

MOTION:

Edward Collins moved that the Town vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2015.

VOTED: IN FAVOR: 262 MOTION PASSED
 OPPOSED: 15

ARTICLE 19: SET ASIDE COMMUNITY PRESERVATION FUNDS FOR LATER SPENDING

Proposed by: Community Preservation Committee

To determine whether the Town will vote to set aside for later spending \$60,000.00 on open space, but not including land for recreational use, \$60,000.00 for historic resources, and \$60,000.00 for community housing pursuant to Massachusetts General Laws Chapter 44B, Section 6.

MOTION:

Jerome Heller moved that the Town vote to set aside for later spending annual revenues in the Community Preservation Fund in the amounts of \$60,000. for open space, but not including land for recreational use, \$60,000. for historic resources, and \$60,000. for community housing pursuant to Massachusetts General Laws Chapter 44B, Section 6.

VOTED: IN FAVOR: 238 MOTION PASSED
 OPPOSED: 22

ARTICLE 20: APPROPRIATE FUNDS FOR INSTALLATION OF FIRE PREVENTION SPRINKLER SYSTEM AT COCHITUATE APARTMENTS, 106 MAIN STREET

Proposed by: Community Preservation Committee

Estimated Cost: \$500,000

To determine whether the Town will vote to:

- a.) appropriate a sum of money to be applied by the Wayland Housing Authority toward a fire prevention sprinkler system in the 1910 Cochituate School, now known as the Cochituate Apartments, 106 Main Street; and
- b.) determine whether said appropriation shall be provided by taxation, transfer from un-appropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise, provided not more than \$500,000 of the funds so appropriated shall be transferred from the Community Preservation Fund's Community Housing, Historic Preservation and Uncommitted Funds.

MOTION: Jerome Heller moved and was duly seconded that the Town vote to appropriate \$500,000. to be applied by the Wayland Housing Authority toward a fire sprinkler system in the 1910 Cochituate School, now known as the Cochituate Village Apartments, 106 Main Street, Wayland, Massachusetts; and that said appropriation be provided by transferring \$500,000. from the Community Preservation Fund’s Reserve for Historic Resources.

MOTION TO TERMINATE DEBATE:

Allan Matthews moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR: 219 MOTION PASSED
 OPPOSED: 35

VOTED:

IN FAVOR: 181 MOTION PASSED
 OPPOSED: 80

ARTICLE 21: APPROPRIATE FUNDS FOR PRESERVATION MANAGEMENT PLAN FOR NORTH CEMETERY

Proposed by: Community Preservation Committee

Estimated Cost: \$15,000

To determine whether the Town will vote to:

- a.) appropriate a sum of money to be expended by the Wayland Historical Commission to prepare a Preservation Management Plan including archaeological investigation, historical research and stone assessment of part of the North Cemetery on Old Sudbury Road; and
- b.) determine whether said appropriation shall be provided by taxation, transfer from un-appropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise, provided not more than \$15,000 of the funds so appropriated shall be transferred from the Community Preservation Fund’s Historic Preservation Fund.

MOTION:

Jerome Heller moved and was duly seconded that the Town vote \$15,000. to be expended by the Wayland Historical Commission to prepare a Preservation Management Plan including archaeological investigation, historical research and stone assessment of part of the North Cemetery on Old Sudbury Road; and that said appropriation be provided by transferring \$15,000. from the Community Preservation Fund’s Reserve for Historic Resources.

VOTED:

IN FAVOR: 208 MOTION PASSED
 OPPOSED: 26

ARTICLE 22: APPROPRIATE FUNDS FOR PURCHASE OF FORTY ACRE DRIVE LOTS

Proposed by: Community Preservation Committee, Conservation Commission

Estimated Cost: \$150,000

To determine whether the Town will vote to:

- a.) appropriate a sum of money to acquire, for conservation purposes, the fee or any lesser interest in all or part of three parcels of land located on Forty Acres Drive, Wayland Massachusetts, containing in the aggregate 3.21 acres, more or less, and shown as Lots 29-010, 29-011, 29-012 in the Town of Wayland Assessors’ Atlas;
- b.) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain, or otherwise, for conservation purposes, the fee or any lesser interest in all or part of said parcels of land; and
- c.) determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise, provided not

more than \$150,000 of the funds so appropriated shall be transferred from the Community Preservation Fund's Open Space Fund and Uncommitted Fund.

MOTION TO PASS OVER:

Jerome Heller moved that the Town vote to pass over this article.

<u>VOTED ON MOTION TO PASS OVER:</u>	IN FAVOR:	222	MOTION PASSED OVER
	OPPOSED:	4	

ARTICLE 23: APPROPRIATE FUNDS FOR RESTORATION WORK AT FIRST PARISH CHURCH

Proposed by: Community Preservation Committee

Estimated Cost: \$150,000

To determine whether the Town will vote to:

- a.) appropriate a sum of money to be expended by the First Parish Church for restoration work of 1815 carriage sheds and 1814-1815 meeting house; and
- b.) determine whether said appropriation shall be provided by taxation, transfer from un-appropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise, provided not more than \$150,000 of the funds so appropriated shall be transferred from the Community Preservation Fund's Historic Preservation Fund.

MOTION:

Jerome Heller moved and was duly seconded that the Town vote to appropriate \$150,000. to be expended by the First Parish Church for restoration work of the 1815 carriage sheds and the 1814-1815 meeting house at said church; and that said appropriation be provided by transferring \$150,000. from the Community Preservation Fund's Reserve for Historic Resources.

MOTION TO AMEND:

Mary "Molly" Upton moved and was duly seconded that that the Town vote to reduce the amount of \$150,000. to the amount of \$50,000.

<u>VOTED ON MOTION TO AMEND:</u>	IN FAVOR:	47	
	OPPOSED:	178	MOTION NOT PASSED

PROCEDURAL QUESTION:

Karl R. Klapper requested that Town Counsel clarify the legality of this article.

MOTION TO ALLOW TOWN COUNSEL TO ADDRESS TOWN MEETING:

The Moderator moved that Town Meeting vote to allow Town Counsel to rise to answer the question.

VOTED ON MOTION TO ALLOW TOWN COUNSEL TO ADDRESS TOWN MEETING:

IN FAVOR:	203	MOTION PASSED
OPPOSED:	75	

Town Counsel, Mark Lanza, stated that it was his opinion that the purpose of the expenditure was clearly for public purposes and that he was confident that the use of the CPA funds to repair a private historical property would not be a violation of the Anti-Aid Amendment to the Massachusetts Constitution or to the Establishment Clause of the Federal Constitution.

MOTION TO EXTEND TIME:

Anthony Boschetto moved that the Town vote to extend Town Meeting until the completion of Article 25.

VOTED ON MOTION TO EXTEND TIME:

IN FAVOR: 79
OPPOSED: 117 MOTION NOT PASSED

MOTION TO TABLE THE ARTICLE:

Allan Matthews moved and was duly seconded that the Town vote to table Article 23 until we had a clearer legal opinion.

VOTED ON MOTION TO TABLE ARTICLE:

IN FAVOR: 44
OPPOSED: 169 MOTION NOT PASSED

MOTION:

Theodore Harding moved and was duly seconded that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR: 206 MOTION PASSED
OPPOSED: 7

VOTED: IN FAVOR: 161 MOTION PASSED
OPPOSED: 55

The meeting adjourned at 10:50 PM until Thursday, April 10, 2014 at 7:30 P.M.

Attendance: 428

**VOTES ENACTED:
THURSDAY, APRIL 10, 2014 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE**

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 17, 2014, signed by Joseph F. Nolan, Steven J. Correia, Edward J. Collins , Anthony V. Boschetto, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House, and at 7:31 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

The Moderator recognized the Time Keepers, WAYCAM and Town Meeting volunteers, Benjamin Sieber and Harvey Segal followed by a round of applause.

TIME KEEPERS

Albie Cincotti
Sandra Harris

WAYCAM

Robert Bullard
Mark Forman
Richard Turner
Thomas Turner

ARTICLE 24: RESCIND AUTHORIZED BUT UNISSUED DEBT

Proposed by: Board of Selectmen

To determine whether the Town will vote to rescind the borrowing authorized at the May 2004 Annual Town Meeting that is no longer necessary because the project funded by the borrowing has been completed.

MOTION: Carol Martin moved and was duly seconded that the Town vote to rescind the borrowing authorized on May 10, 2004 under Article 14 of the Warrant for the May 5, 2004 Special Town Meeting to enable the future connection of the Town Library at 5 Concord Road, Wayland, Massachusetts to the Town-owned wastewater management system because said project funded by the borrowing has been completed. .

VOTED: IN FAVOR: 48 MOTION PASSED
 OPPOSED: 1

ARTICLE 25: ABANDON OLD WASTEWATER TREATMENT PLANT OUTFALL PIPE EASEMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to:

- a.) authorize the Wastewater Management District Commission, with the approval of Town Council as to form, to transfer the care, custody, management and control of sewer easement shown as "EASEMENT TO BE ABANDONED" on the unrecorded and unregistered plan entitled "Compiled Plan of Easements in Wayland, Massachusetts Decentralized Wastewater Collection System Town Center Project" dated August 15, 2011, prepared by the Town of Wayland Town Surveyor's Office, a copy of which plan is on file in the Office of the Town Clerk to the Board of Selectmen for the purpose of abandoning and releasing said easement; and
- b.) authorize the Board of Selectmen, with the approval of Town Council as to form, to abandon and release said sewer easement to the underlying landowner.

MOTION:

Joseph Nolan moved and was duly seconded that the Town vote to:

- a.) authorize the Wastewater Management District Commission, with the approval of Town Council as to form, to transfer the care, custody, management and control of sewer easement shown as "EASEMENT TO BE

ABANDONED” on the unrecorded and unregistered plan entitled “Compiled Plan of Easements in Wayland, Massachusetts Decentralized Wastewater Collection System Town Center Project” dated August 15, 2011, prepared by the Town of Wayland Town Surveyor’s Office, a copy of which plan is on file in the Office of the Town Clerk to the Board of Selectmen for the purpose of abandoning and releasing said easement; and

- b.) b.) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to abandon and release said sewer easement to the underlying landowner.

VOTED: IN FAVOR: 95 MOTION PASSED
OPPOSED: 4

ARTICLE 26: AMENDMENTS TO TOWN BYLAW SECTION 91-5D (3) – CONDUCT OF DOGS IN TOWN CEMETERIES

Proposed by: Board of Public Works

To determine whether the Town will vote to amend Chapter 91, § 91-5, Paragraph D. (3) of the Town Code making the following revision thereto:

[Kay to revision: underlining = added text]

§ 91-5. Conduct of dogs.

D. Running at large. When not on the private property of its keeper, or on private property with the express permission of that property's owner, a dog must be on a leash or under effective voice control. To be under effective voice control, the dog must be within the keeper's sight and the keeper must be carrying a leash and dog must refrain from illegal activities.

[. . .]

- 3. Cemeteries: Dogs are not allowed except under specified circumstances: Dogs are not allowed in any Town owned cemetery, except that a dog may attend the funeral of a member of its keeper's family and may accompany family members to visit the grave site of a deceased family member. Service dogs assisting the handicapped are allowed at any time. If allowed, the dog must be kept on a six-foot or shorter leash. The dog may not urinate or defecate on grave sites or gravestones.

Persons allowing or bringing dogs into Town-owned cemeteries other than as service dogs, or to attend the funeral of a member of its keeper’s family or accompanying family members to visit a grave site shall be subject to a fine not to exceed \$100.00.

MOTION:

Michael Lowery moved and was duly seconded that the Town vote to amend Chapter 91, § 91-5, Paragraph D. (3) of the Town Code relative to the conduct of dogs in cemeteries by adding thereto the following provision: “Persons allowing or bringing dogs into Town-owned cemeteries other than as service dogs, or to attend the funeral of a member of its keeper’s family or accompanying family members to visit a grave site shall be subject to a fine not to exceed \$100.00.”

VOTED: IN FAVOR: 105 MOTION PASSED
OPPOSED: 26

ARTICLE 27: RESTORE AUTHORITY TO EMPLOY TOWN COUNSEL TO THE BOARD OF SELECTMEN

Proposed by: Petitioners

To determine whether the Town will vote to amend the Codes of the Town of Wayland by (a) deleting in its entirety Section 60.2.3(c) of Chapter 60 and (b) revising Section 58-1 of Chapter 58 to read “The Board of Selectmen shall

have full authority as agents of the Town to employ counsel to commence, prosecute and defend suits in the name of the Town, unless otherwise especially ordered by vote of the Town.”

MOTION:

George Harris moved and was duly seconded that the Town vote to amend the Code of the Town of Wayland by;

- a.) deleting in its entirety Section 60.2.3(c) of Chapter 60 and
- b.) revising Section 58-1 of Chapter 58 to read “The Board of Selectmen shall have full authority as agents of the Town to employ counsel to commence, prosecute and defend suits in the name of the Town, unless otherwise especially ordered by vote of the Town. Said authority shall not extend to employing counsel to the School Committee.”

MOTION TO TERMINATE DEBATE:

Theodore Harding moved and was duly seconded that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR:	149	MOTION PASSED
OPPOSED:	21	

VOTED:

IN FAVOR:	96	MOTION PASSED
OPPOSED:	75	

ARTICLE 28: ACCEPT PROVISIONS OF M.G.L. 71 SECTION 37M

Proposed by: Petitioners

To determine whether the Town will vote to accept the provisions of M.G.L. Chapter 71, Section 37M so that it may consolidate town and school administrative functions and authorize the consolidation of financial, personnel, information technology, and maintenance functions.
And that Town Meeting pass any vote or take any action relative thereto.

MOTION:

Anette Lewis moved and was duly seconded that the Town vote to accept the provisions of M.G.L. Chapter 71, Section 37M so that it may consolidate town and school administrative functions and authorize the consolidation of financial, personnel, information technology, and maintenance functions.

<u>VOTED:</u>	IN FAVOR:	161	MOTION PASSED
	OPPOSED:	15	

ARTICLE 29: WITHDRAW FROM MINUTEMAN VOCATIONAL TECHNICAL SCHOOL DISTRICT

Proposed by: Board of Selectmen

To determine whether the Town will vote rescind its acceptance of Massachusetts General Laws Chapter 71, Sections 16 through 16I inclusive to establish a regional vocational technical school district with the Towns of Arlington, Belmont, Concord and Lexington, and such of the Towns of Acton, Boxborough, Carlisle, Lincoln, Sudbury, Stow and Weston, which voted to accept said sections, and the construction, maintenance and operation of a regional school by said district in accordance with a proposed agreement filed with the Board of Selectmen and to take all other actions necessary to withdraw from said district.

MOTION:

Anthony Boschetto moved that the Town vote to adopt a non-binding resolution indicating the Town’s intent to withdraw as a member town from the Minuteman Technical and Vocational Regional School District.

MOTION TO TERMINATE DEBATE:

Theodore Harding moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR: 156 MOTION PASSED
OPPOSED: 7

VOTED: IN FAVOR: 164 MOTION PASSED
OPPOSED: 11

<p>ARTICLE 30: AMENDMENTS TO THE DISTRICT AGREEMENT OF THE MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT</p>

Proposed by: Board of Selectmen

To determine if the Town will vote, consistent with Section VII of the existing "Agreement With Respect to the Establishment of a Technical and Vocational Regional School District" for the Minuteman Regional Vocational School District, to accept the amendments to said Agreement which have been initiated and approved by a majority of the Regional School Committee and which have been submitted to the Board of Selectmen of each member town prior to its vote on this article.

MOTION:

Anthony Boschetto moved that the Town vote not to accept the amendments to the existing "Agreement with Respect to the Establishment of a Technical and Vocational Regional School District" for the Minuteman Regional Vocational School District, which amendments have been initiated and approved by a majority of the Regional School Committee and which have been submitted to the Board of Selectmen of each member town prior to its vote on this article.

MOTION FOR NON-RESIDENT TO SPEAK:

Mr. Daniel Matthews, a non-resident and Selectmen from the Town of Needham, requested permission to speak to Town Meeting.

VOTED ON MOTION FOR NON-RESIDENT TO SPEAK:

IN FAVOR: 102 MOTION PASSED
OPPOSED: 66

Mr. Daniel Matthews was permitted to speak to Town Meeting.

MOTION FOR NON-RESIDENT TO SPEAK:

Mr. Ernest Houle, a non-resident and Principal of Minuteman High School requested permission to speak to Town Meeting.

VOTED ON MOTION FOR NON-RESIDENT TO SPEAK:

IN FAVOR: 95 MOTION PASSED
OPPOSED: 76

Mr. Ernest Houle was permitted to speak to Town Meeting.

MOTION TO AMEND TO POSTPONE THE ARTICLE INDEFINITELY:

Thomas Greenaway moved and was duly seconded that the Town vote to postpone this article indefinitely.

MOTION TO TERMINATE DEBATE:

Allan Matthews moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR: 160 MOTION PASSED
OPPOSED: 8

VOTED ON MOTION TO AMEND TO POSTPOSE THE ARTICLE INDEFINITELY:

IN FAVOR: 28
 OPPOSED: 139 MOTION NOT PASSED

VOTED: IN FAVOR: 154 MOTION PASSED
 OPPOSED: 11

ARTICLE 31: SPECIMEN TREE OVERLAY PROTECTION DISTRICT (STOP)

Proposed by: Planning Board

To determine if the Town will vote to amend the Chapter 198 of the Code of the Town of Wayland, the Town’s Zoning Bylaw, by adding thereto the following new Article:

“ARTICLE 26

Specimen Tree Overlay Protection District (STOP)

§198-2601. Purposes: The purpose of the bylaw is to:

- 2601.1 Protect the health, safety and property of the residents of the Town Wayland by regulating tree cutting and preserving existing trees and vegetation, minimizing fragmentation of wildlife habitat and loss of vegetation in the south western part of the Great Meadows National Wildlife Refuge corridor;
- 2601.2 Limit land clearing and alteration of natural topography;
- 2601.3 Protect specimen trees and significant forest communities from damage or removal;
- 2601.4 Provide additional protection for the Great Meadows National Wildlife Refuge corridor.

§198-2602. Definitions: In this bylaw, the following words have the meanings indicated:

Applicant - Any person proposing to engage in or engaged in any non-exempt clearing of trees or understory vegetation within the (STOP).

Best Management Practices (BMPs) - A structural, nonstructural, or managerial technique recognized to be the most effective and practical means to prevent and reduce nonpoint source pollutants. BMPs should be compatible with the productive use of the resource to which they are applied, and should be cost-effective.

Caliper - American Association of Nurserymen standard for measurement of trunk size of nursery stock. Caliper of the trunk shall be taken 6"above the ground up to and including 4"caliper trees, and 12" above the ground for larger sizes.

Certified arborist - A professional who possesses the technical competence through experience and related training to provide for or supervise the maintenance of trees and other woody plants in the residential, commercial, and public landscape.

Clearing - Removal or causing to be removed, through either direct or indirect actions, trees, shrubs and/or topsoil from a site, or any material change in the use or appearance of the land. Actions considered to be clearing include, but are not limited to: causing irreversible damage to roots or trunks; destroying the structural integrity of vegetation; and/or any filling, excavation, grading, or trenching in the root area of a tree which has the potential to cause irreversible damage.

Dripline - An area encircling the base of a tree which is delineated by a vertical line extending from the outer limit of a tree's branch tips down to the ground.

Diameter/diameter-breast-height (dbh) - The diameter of any tree trunk, measured at 4.5 feet above existing grade.

Essential Root Zone - An area located on the ground between the tree trunk and 10 feet beyond the dripline of a tree which is required for protection of a tree's root system.

Filling - The act of transporting or placing (by any manner or mechanism) material from, to, or on any soil surface or natural vegetation.

Grading - Any excavating, filling, clearing, or the creation of impervious surface, or any combination thereof, which alters the existing surface of the land.

Hazardous tree - A tree with a structural defect or disease, or which impedes safe sight distance or traffic flow, or otherwise currently poses a imminent threat to life or property.

Invasive species – species that is not native to the ecosystem under consideration whose introduction causes or is likely to cause economic or environmental harm or harm to human health.

Landscape architect - A person licensed by the Commonwealth of Massachusetts to engage in the practice of landscape architecture.

Protected tree/vegetation - A tree or area of understory vegetation identified on an approved landscape plan to be retained and protected during construction.

Specimen tree - A native, introduced or naturalized tree which is important because of its impact on community character, its significance in the historic/cultural landscape or its value in enhancing the effects of wildlife habitat. Any tree with a dbh of 6" or larger is eligible to be considered a specimen tree. Trees that have a small height at maturity or are slow growing, such as flowering dogwood or American holly with a dbh of 4" or larger are eligible to be considered specimen trees. No tree of an invasive species shall be considered to be a specimen tree for the purposes of this bylaw.

Significant forest community - Unfragmented forests including forest types that provide habitat for rare species, unusual ecological processes, highly diverse forest communities, rare forest types, and those forest types which maintain connections between similar or different habitat patches.

Understory vegetation - Small trees, shrubs, and groundcover plants, growing beneath and shaded by the canopy of trees.

§198-2603. Applicability: No more than 5 specimen trees per lot, per year, may be removed from the (STOP) overlay district, without first obtaining Site Plan Approval from the Planning Board.

§198-2604. Review and Decision: Upon receipt of a completed application and required plans as described in Section 2506.0 below, the Planning Board shall transmit one copy each to the Conservation Commission, Building Inspector, and Department of Public Works. Within 10 days of receipt of completed application/plans, these agencies or their designated representative may submit recommendations to the Planning Board. The Planning Board shall act on applications according to the procedure specified in G.L. c. 40A,09.

§198-2605. Exemptions: The provisions of this bylaw shall not apply to the following activities:

§198-2605.1 Removal of hazardous or invasive trees, as defined herein;

2605.2 Routine maintenance of vegetation and removal of dead or diseased limbs and/or trees necessary to maintain the health of cultivated plants, to contain noxious weeds and/or vines in accordance with a Department of Environmental Management (DEM) - approved Forest Management Plan, or to remedy a potential fire or health hazard or imminent threat to public safety;

2605.3 Work conducted in accordance with a valid earth removal or land disturbance permit issued by the Town of Wayland.

2605.4 Agricultural activities in existence at the time a bylaw is adopted, work conducted in accordance with an approved Natural Resource Conservation Service Agricultural Plan or agricultural uses on parcels of land of more than five acres as specified in MGL c. 40A Section 3.

2605.5 Construction of roadways and associated infrastructure for subdivisions approved in accordance with the Town Subdivision Rules and Regulations.

2605.6 Construction of, or provisions for, a septic system, leach field and/or reserve area in accordance with any determination or decision made by the Wayland Board of Health.

2605.7 Construction of, or provisions for a new single family dwelling, addition, and/or accessory structure approved in accordance with the Town of Wayland Zoning Bylaw and Town of Wayland Building Department.

§198-2606. Application Requirements: Unless determined otherwise by the Planning Board the following submittals are required at the time of application:

2606.1 The survey of existing vegetation shall include the following information:

2606.1.1 Size, species and height of trees, noting specimen trees and/or forest communities;

2606.1.2 Location of any rare and endangered species as mapped by Massachusetts Natural Heritage.

2606.1.3 Submission of a plan at a scale of 1" = 40' indicating the limit of work or the extent of the areas to be disturbed. The plan, pictures or accompanying narrative shall document the species and quantities of specimen trees and/or other vegetation to be removed or relocated within the project area.

2606.1.4 Construction schedule which describes the timing of vegetation removal, transplanting or replacement in relation to other construction activities.

§198-2607. Review Standards:

2607.1 Preserve specimen trees and preserve open space:

2607.2 Sites shall be evaluated in such a way as to avoid impacts to rare and endangered species and wildlife habitat on a site, and to maintain contiguous forested areas.

2607.3 In the design of a development, priority shall be given to retention of existing stands of trees, trees at site perimeter, contiguous vegetation with adjacent sites (particularly existing sites protected through conservation restrictions), and specimen trees.

2607.4 Understory vegetation beneath the dripline of preserved trees shall also be retained in an undisturbed state. During clearing and/or construction activities, all vegetation to be retained shall be surrounded by temporary protective fencing or other measures before any clearing or grading occurs, and maintained until all construction work is completed and the site is cleaned up. Barriers shall be large enough to encompass the essential root zone of all vegetation to be protected. All vegetation within the protective fencing shall be retained in an undisturbed state.

2607.5 Other efforts to minimize the clearing and grading on a site associated with construction activities shall be employed, such as parking of construction vehicles, offices/trailers, stockpiling of equipment/materials, etc. in areas already planned for permanent structures. Topsoil shall not be stockpiled in areas of protected trees, wetlands, and/or their vegetated buffers.

2607.6 Finished grades should be limited to no greater than a 2:1 slope, while preserving, matching, or blending with the natural contours and undulations of the land to the greatest extent possible.

§198-2608 Tree replacement

2608.1 A replacement tree shall be of the same or similar species or such other species as deemed advisable by the Tree Warden and the Planning Board. A replacement tree shall have a minimum caliper size of 3 ½ inches.

2608.2 A Specimen tree shall be planted on the same lot from which the tree was removed or at a location determined by the tree warden and the Planning Board.

2608.3 In the event that a tree of the same or equivalent size is measured in the dbh inches cannot be planted, then multiple smaller replacement trees may be planted provided that, wherever practicable, as determined by the tree warden and the Planning Board, the total dbh of the replacement trees shall, when added together, equal the total dbh of the specimen tree that has been removed.

§198-2609 Required Security: The Planning Board may require a performance guarantee in a form acceptable to the town to cover the costs associated with compliance with this bylaw under Site Plan Review.

2609.1 The required performance guarantee in the amount of 150% of the cost of site restoration shall be posted prior to the issuance of a Site Plan Review Permit for the proposed project.

§198-2610. Monitoring and Inspections:

2610.1 Prior to commencement of construction, the applicant, land owner, contractor and construction crew, town engineer or zoning enforcement officer, Tree Warden and site engineer shall conduct a meeting to review the proposed construction phasing and number and timing of site inspections.

2610.2 Initial site inspection of erosion and sedimentation controls and placement of tree protection measures shall occur after installation of barriers around preserved areas and construction of all structural erosion and sedimentation controls, but before any clearing or grading has begun.”

MOTION: Colleen Sheehan moved that the Town vote to pass over this article.

<u>VOTED:</u>	IN FAVOR:	138	MOTION PASSED OVER
	OPPOSED:	13	

ARTICLE 32: LANDSCAPING IN PARKING AREAS ZONING BYLAW

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Town’s Zoning Bylaw, by deleting §198-506.8.1 in its entirety and replacing with the following new §198-506.8.1:

“506.8. Landscaping in parking areas.

506.8.1. A continuous 10’ landscape strip shall be provided for parking lots which are accessory to non-residential uses within or immediately adjacent to residential districts. This strip shall be adequately landscaped and maintained with natural and living materials so as to form an effective year round screen from adjacent residential properties in said residential districts. The Special Permit Granting Authority or the Site Plan Approval Authority may also require a tight fence.”

PLANNING BOARD COMMENTS: This amendment makes for clearer and more consistent language and provides proper guidance to zoning bodies, town departments and developers with regards to business district parking lots that abuts residential land. The current Zoning Bylaw does not have a minimum standard, and the proposed 10’bufferin this amendment would provide room for proper plant material and fencing as may be required by the Special Permit Granting Authority and the Site Plan Approval Authority. Planning Board believes this

standard will improve sound, screening and safety concerns of residential districts that are adjacent to commercial districts.

The Planning Board voted unanimously in favor of this article: Vote: 3 - 0.

MOTION: Andrew Reck moved that the Town amend Chapter 198 of the Code of the Town of Wayland, the Town’s Zoning Bylaw, by deleting therefrom §198-506.8.1 in its entirety and replacing it with the new §198-506.8.1 as printed on Page 114 of the Warrant for the 2014 Annual Town Meeting.

MOTION TO AMEND TO POSTPONE THE ARTICLE INDEFINITELY:

Duane Galbi moved and was duly seconded that the Town vote to postpone this article indefinitely.

VOTED ON MOTION TO AMEND TO POSTPONE THE ARTICLE INDEFINITELY:

IN FAVOR:	96	MOTION PASSED TO POSTPONE INDEFINITELY
OPPOSED:	41	

ARTICLE 33: SIDEWALK CONSTRUCTION IN ROADSIDE, BUSINESS DISTRICTS A & B, LIGHT MANUFACTURING AND LIMITED COMMERCIAL OF THE ZONING BYLAW

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Town’s Zoning Bylaw, by deleting the text, but not the subsection or paragraph number, of each of §198-1002.1.7, §198-1106.1, §198-1302.1 and §198-1406.8, respectively, in its entirety and replacing each of them with the following new paragraph, respectively:

“In the event of the construction, reconstruction or substantial alteration of any premises that are used or intended to be used, in whole or in part, for any industry, trade, manufacturing or commercial purposes, a pedestrian sidewalk shall be constructed as a part of such construction, reconstruction or substantial alteration, such sidewalk to be a minimum of five feet in width along the perimeter and within the entire public right of way of the lot. The sidewalk shall be constructed of concrete and have at least six inches in height of raised granite curbing. Preference shall be to maintain a 4’ wide buffer between sidewalk and granite curbing. The Special Permit Granting Authority and the Site Plan Approval Authority shall determine the sidewalk’s final location and materials. The sidewalk location shall join in a reasonable manner existing or potential sidewalks on or adjacent to abutting land. Pedestrian walkways shall also be required and integrated to the maximum extent possible, into the interior and/or perimeter landscaping of the parking lots.”

Text of deleted subsection and paragraphs for informational purposes only.

1002.1.7. In the event of the construction, reconstruction or substantial alteration of any premises that are used or intended to be used, in whole or in part, for any industry, trade, manufacturing or commercial purposes, a paved pedestrian sidewalk shall be constructed as a part of such construction, reconstruction or substantial alteration, such sidewalk to be no less than five feet in width and set back no less than four feet from the street lot line and to be constructed the full width of the lot, except where driveways exist, and separated from the remainder of the lot with a four-foot strip to be maintained as a landscaped area. The sidewalk location shall be such as to join in a reasonable manner existing or potential sidewalks on abutting land. [Amended 5-5-1999 STM by Art. 11]

§ 198-1106. Curbs and sidewalks

[Amended 4-28-1975 ATM by Art. 26; 4-28-1986 ATM by Art. 27]

1106.1. In both Business Districts A and B, in the event of the construction, reconstruction or substantial alteration of any premises that are used, or intended to be used, in whole or in part, for any industry, trade, manufacturing or commercial purpose, there shall be constructed as part of such construction, reconstruction or substantial alteration a raised granite curb at least six inches in height along the edge of the street, except at approved driveway openings, and a paved pedestrian sidewalk no less than five feet in width set back no less than four feet from the street lot line and covering the entire width of the lot, except where driveways exist, the sidewalk

to be separated from the remainder of the lot with a strip four feet wide in which shall be maintained in good condition suitable evergreen shrubs or other landscaping approved by the ZBA. The strip between the sidewalk and the street shall be maintained in good condition as a grass area. The sidewalk location shall be such as to join in a reasonable manner existing or potential sidewalks on abutting land.

1302.1. In the event of the construction, reconstruction or substantial alteration of any premises that are used or intended to be used, in whole or part, for any industry, trade, manufacturing or commercial purposes, a paved pedestrian sidewalk shall be constructed as a part of such construction, reconstruction or substantial alteration, such sidewalk to be no less than five feet in width and set back no less than four feet from the street property line and to be constructed the full width of the lot, except where driveways exist, and separated from the remainder of the lot with a four-foot strip to be maintained as a landscaped area. The sidewalk location shall be such as to join in a reasonable manner existing or potential sidewalks on abutting land. [Amended 5-5-1999 STM by Art. 11]

1406.8. In the event of the construction, reconstruction or substantial alteration on any site that is used or intended to be used, in whole or in part, for the purpose allowed under this article, paved pedestrian sidewalks shall be constructed as a part of such construction, reconstruction or substantial alteration. Such sidewalks shall be no less than five feet in width, shall be set back no less than four feet from street lot lines and shall be separated from the remainder of the site by a four-foot landscaped strip. Sidewalks shall reasonably join existing sidewalks or shall be capable of reasonably joining potential sidewalks, internally and on abutting land. [Amended 5-5-1999 STM by Art. 11]

PLANNING BOARD COMMENTS: This amendment is intended to make the Bylaw more consistent and to clarify the construction standards of sidewalks in Commercial areas in the Town of Wayland. This amendment clarifies the manner in which sidewalk design and construction should be performed when commercial property is being developed and/or redeveloped in these districts. The amendment also allows the permitting authorities flexibility to consider specific design elements on a case by case basis to respond to attributes of a specific site, including safety, history, abutting sidewalks, and other design elements.

The Planning Board voted unanimously in favor of this article: Vote: 3 - 0.

MOTION: Andrew Reck moved that the Town vote to amend Chapter 198 of the Code of the Town of Wayland, the Town's Zoning Bylaw, by deleting the text, but not the subsection or paragraph number, of each of §198-1002.1.7, §198-1106.1, §198-1302.1 and §198-1406.8, respectively, in its entirety and replacing each of them with the new paragraph as printed on Page 115 of the Warrant for the 2014 Annual Town Meeting immediately after the word "respectively:"

MOTION TO AMEND TO POSTPONE THE ARTICLE INDEFINITELY: Andrew Reck moved that the Town vote to postpone the article indefinitely.

VOTED ON MOTION TO AMEND TO POSTPONE THE ARTICLE INDEFINITELY:

IN FAVOR:	125	MOTION PASSED TO POSTPONE INDEFINITELY
OPPOSED:	7	

MOTION TO EXTEND TOWN MEETING TIME:

Thomas Greenaway moved to extend town meeting until the completion of the Warrant.

VOTED ON MOTION TO EXTEND TOWN MEETING TIME:

IN FAVOR:	122	MOTION PASSED
OPPOSED:	8	

ARTICLE 34: SIGN ZONING BYLAW

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Town’s Zoning Bylaw, by adding to §198-501 thereof, Signs and exterior lighting, the following new subsection:

“501.1.1. Alteration, Repair and Replacement of On-Premise Signs. Except for copy changes on signs with changeable letter panels, no sign shall be reconstructed, extended, changed structurally or in content or replaced except in accordance with this Article.”

PLANNING BOARD COMMENTS: The purpose of this Article is to eliminate non-conforming signs throughout Wayland’s business districts. Under the revision, business owners will still be allowed to make routine maintenance to existing signs, but will require anyone desiring structural or design modifications to submit new sign specifications to the Wayland Design Review Board established in 2012. The Planning Board is working with the Design Review Advisory Board to create incentives to eliminate old non-conforming signs such as:

A bonus in the size of a new signs as an incentive to remove nonconforming signs by a specified date;

A Building and permitting fee waiver for early removal of non-conforming signs.

The Planning Board voted unanimously in favor of this article: Vote: 3 - 0.

MOTION TO PASS OVER:

Andrew Reck moved and was duly seconded that the Town vote to pass over this article.

VOTED ON MOTION TO PASS OVER:

IN FAVOR:	122	MOTION PASSED OVER
OPPOSED:	6	

ARTICLE 35: CHOOSE TOWN OFFICERS

Proposed by: Board of Selectmen

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot.

- | | |
|--------------------------------|---|
| As Trustees of the Allen Fund: | Lois M. Toombs
Benjamin W. Johnson III
Michael B. Patterson |
| As Fence Viewers: | The Selectmen |
| As Field Drivers: | The Constables |
| As Measurers of Wood and Bark: | Paul Doerr
Lewis S. Russell Jr.
Harry F. Sweitzer |
| As Surveyors of Lumber: | Susan W. Pope
Jean B. Pratt
Harry F. Sweitzer |

MOTION:

Joseph Nolan moved that the Town vote that the following persons be nominated for the following offices in accordance with Article 35 of the 2014 Annual Town Meeting Warrant:

As Trustees of the Allen Fund:	Lois M. Toombs Benjamin W. Johnson III Michael B. Patterson
As Fence Viewers:	The Selectmen
As Field Drivers:	The Constables
As Measurers of Wood and Bark:	Paul Doerr Lewis S. Russell Jr. Harry F. Sweitzer
As Surveyors of Lumber:	Susan W. Pope Jean B. Pratt Harry F. Sweitzer

and, there being no further nominations, the Town Clerk be instructed to cast one ballot for the same.

VOICE VOTE: MOTION PASSED UNANIMOUSLY

ARTICLE 36: SELL OR TRADE VEHICLES AND EQUIPMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

Department	Vehicle/Equipment	Year
Fire	Ford F-350 Cab and Chassis	1997
Public Works	Volvo Dump Truck	1999
Public Works	Bobcat	1992
Public Works	Ford E-350	1999
Public Works	Ford F-350	2001
Public Works	Ford F-350	2002

MOTION: Joseph Nolan moved and was duly seconded that the Town vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus equipment in connection with the purchase of new vehicles and/or equipment.

Department	Vehicle/Equipment	Year
Fire	Ford F-350 Cab and Chassis	1997
Public Works	Volvo Dump Truck	1999
Public Works	Bobcat	1992
Public Works	Ford E-350	1999
Public Works	Ford F-350	2001
Public Works	Ford F-350	2002

VOICE VOTE: MOTION PASSED UNANIMOUSLY

ARTICLE 37: ACCEPT GIFTS OF LAND

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, by devise, or otherwise.

MOTION TO PASS OVER: Joseph Nolan moved that the Town vote to pass over this article.

VOTED ON MOTION TO PASS OVER: VOICE VOTE: MOTION PASSED OVER

ARTICLE 38: HEAR REPORTS

Sponsored by: Board of Selectmen

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

MOTION: Joseph Nolan moved and was duly seconded that the Town vote to accept the 2013 Wayland Annual Report, and those reports included in Appendix M of the 2014 Annual Town Meeting Warrant.

MOTION TO AMEND: Linda Segal moved and was duly seconded that the Town vote to amend the motion by adding the following condition, "that the Wastewater Management District Commission file a more complete report in this report within ninety (90) days.

VOTED ON MOTION TO AMEND: IN FAVOR: 69 MOTION PASSED
OPPOSED: 37

VOTED ON MOTION AS AMENDED: IN FAVOR; 97 MOTION PASSED
OPPOSED: 12

The meeting adjourned Thursday, April 10, 2014 at 10:30 P.M. sine die.

Attendance: 187

Respectively Submitted,

Lois M. Toombs, CMC
Acting Town Clerk

INDEX TO REPORTS

375 th Anniversary Commemoration Committee	15
Allen Fund, Trustees	23
Animal Inspector	58
Annual and Special Town Election Results, April 1, 2014	90
Annual Town Meeting Minutes, April 1, 2014	99
Appointed Town Officials	5
Assessors, Board of	19
Auxiliary Police	77
Balance Sheet	24
Board of Assessors	19
Board of Selectmen	1
Board of Health	54
Board of Public Works	62
Building Department	61
Cable Advisory Committee	87
Collector	21
Commissioners of Trust Funds	23
Community Fund	83
Community Health Nursing	56
Community Preservation Committee	45
Conservation Commission	43
Council on Aging	80
Cultural Council	86
Dog Control Officer	79
East Middlesex Mosquito Control Project	60
Economic Development Committee	52
Elected Town Officials	3
Election Results – Annual and Special Town Election, April 1, 2014	90
Election Results – Special State Primary Election, October 15, 2013	89
Election Results – Special State Election, December 10, 2013.....	89
Emergency Planning Committee	78
Energy Initiatives Advisory Committee	51
Federal and State Officials Representing Wayland	3
Finance Director/Town Accountant	24
Fire Department	68
General Information	2
Health, Board of	54
Historical Commission	13
Historic District Commission	13
Human Relations Service, Inc.	58
Information Technology	12
Inspection/Building Department	61
Library, Board of Library Trustees	40
Local Emergency Planning Committee	78

Maturing Debt and Interest	21
Minutes Annual Town Meeting, April 1, 2014	99
Minutes Special Town Meeting, November 30, 2013	93
Mosquito Control	60
OPEB Advisory Committee	28
Operating Expenditures	24
Operating Revenue	26
Personnel Board	12
Planning Board	47
Police Department	75
Public Ceremonies Committee	17
Public Health Nursing Services	57
Public Works, Board of	62
Public Works, Department of	63
Recreation Commission	65
School Committee	35
Selectmen, Board of	1
Senior Tax Relief Committee	83
Special State Primary Election Results, October 15, 2013	89
Special State Election Results, December 10, 2013	89
Special Town Meeting Minutes, November 30, 2013	93
Surface Water Quality Committee	63
Surveyor	50
Town Clerk	11
Town Annual and Special Election Results, April 1, 2014	90
Town Meeting Minutes Annual Town Meeting April 3, 2014	99
Town Meeting Minutes Special Town Meeting November 30, 2013	93
Town Surveyor	50
Treasurer/Collector	21
Trust Funds	23
Trustees of the Allen Fund	23
Veterans' Agent	83
Vital Records	12
Wastewater Management District Commission	66
WayCAM (Wayland Community Access and Media Inc.)	87
Wayland Community Fund	83
Youth Advisory Committee	85
Zoning Board of Appeals	50



Special thanks to MaryAnn DiNapoli for her effort and hard work organizing this report.