



TOWN OF WAYLAND Annual Reports



*Two Hundred and Thirty-Fifth Year
July 1, 2014 Through June 30, 2015*

COVER PHOTO

Mainstone Farm Conservation Land

Photograph by Brian Monahan,
Conservation Administrator

See the Conservation Commission Report on Page



**ANNUAL REPORTS FOR THE
TOWN OF WAYLAND**
FOR ITS TWO HUNDRED AND
THIRTY-FIFTH MUNICIPAL YEAR
JULY 1, 2015 TO JUNE 30, 2015

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BOARD OF SELECTMEN

FY 15 began as a year of transition. Robert Mercier was serving as Interim Town Administrator and John Senchyshyn was serving as Acting Town Administrator. Following one unsuccessful search for a new Town Administrator, the Search Committee brought forward two finalists to the Board of Selectmen. On July 21, 2014 the Selectmen named Nanette Balmer to become Wayland's next Town Administrator. Ms. Balmer began work on September 8, 2014. Following the February 2015 retirement of Fire Chief Vincent Smith after 38 years of service to Wayland, David Houghton was sworn in as Wayland's Fire Chief. The Town welcomed a new Town Clerk, a new Treasurer/Collector and a new Recreation Director as well.

Throughout the year, the Selectmen worked with and appointed citizens to numerous permanent and temporary committees. In keeping with Wayland's rich history of citizen involvement in Town government appointees to boards and committees bring a wide-variety of professional experience to issues impacting the Town. A case in point was the excellent work of the Permanent Municipal Building Committee and the Board of Public Works. On June 20, 2015 the long awaited DPW Facility opened its doors to the public.

Traffic flow and enforcement continues to be a relevant topic as the Selectmen discussed with the Board of Public Works and the Police Chief how to monitor and/or mitigate traffic in the Damon Farms neighborhood, on Stonebridge Road, Thompson Road, Glezen Lane and Pelham Island Road as well as at the intersections of East Plain St./School St./Commonwealth Road and West Plain St./Old Connecticut Path.

In January 2015, the Town was the victim of a cyber attack. Fortunately, no financial loss occurred, and the Town has used this opportunity to review its Information Technology policies, procedures, controls and staffing with the assistance of outside experts.

Town Meeting has been generous in its financial support to develop stronger controls and prevent this from happening again.

In February, the Wastewater Management District Commission and the Selectmen announced a settlement to the adverse judgment from the lawsuit

with Twenty Wayland. The judgment was reduced significantly and gift funds were used to contribute to the construction of the Wastewater Treatment Facility. There was no tax impact to residents as a result of this settlement.

At the April 2015 Town Election, citizens elected Lea Anderson and Mary Antes to serve on the Board of Selectmen for a three-year terms. The Board of Selectmen held their organizational meeting shortly after Annual Town Meeting, electing Cherry Karlson as Chair and Mary Antes as Vice Chair, as well as continuing the Board's practice of selecting liaisons to various departments and committees.

The Board continues its efforts to make its meetings and actions transparent to the public. All meetings are taped by WayCam for rebroadcast, starting in October 2014 the entire packet has been available online in advance of the meetings, and regular and executive session minutes are produced, reviewed and posted online in a timely manner. In addition, the Selectmen worked with the School Committee and Town Clerk to co-host another Open Meeting Law Forum in May 2015.

The Selectmen participated in many other and varied activities throughout the year:

- Wayland became a Purple Heart Community and received a proclamation at a ceremony in June
- Wayland's new Town flag was created as part of the 375th Anniversary celebration and was presented to the Town at the 2015 Annual Town Meeting and in June to our state legislatures for display in the Hall of Flags.
- Wayland continued its commitment to conservation with two significant additions:
 - A conservation restriction on over 10 acres of land near Hazelbrook Lane generously donated by the Beard family
 - Town Meeting approved the purchase of 246 Stonebridge Road to expand access to the Sudbury River
- The Board continues to support the efforts to construct the Rail Trail and assigned \$250,000 in gift funds to the project to supplement the town meeting appropriation.

- The Municipal Affordable Housing Trust was funded through Town Meeting, Community Preservation Funds and Selectmen's gift funds from the sale of each residential unit in the new town center River Trail development.
- The Energy Initiatives Advisory Committee oversaw the start of the ESCO energy saving projects throughout town and school buildings and successfully gathered Town Meeting support for the Town's first solar projects.
- The River's Edge Advisory Committee was created to shepherd the bid process for the residential rental development at site of the previous Septage facility. A request for proposals is anticipated in early FY2016.
- The new Minuteman Regional High School building project was met with skepticism. Town Meeting was not supportive of the projected financial impact on the Town and voted to withdraw from the District.
- Wayland Cares became part of Youth and Family Services and its budget continues to be supported with a combination of Town and grant funds.

In closing, the Board wishes to acknowledge and thank the many citizens of Wayland who volunteer countless hours of community service as members of appointed boards and commissions.



**OPENING CEREMONY FOR THE NEW DPW FACILITY AT 66 RIVER ROAD
JUNE 20, 2015**

From left to right, Chris Brown (Chair, Board of Public Works), Doug Goddard (Chair, Permanent Municipal Building Committee), Stephen Kadlik (Director of Public Works), and Cherry Karlson (Chair, Board of Selectmen)

General Information



Form of Government	Open Town Meeting		
Town Website	www.wayland.ma.us		
Population (January 2015)			
Number of Households (including vacant)			
Polling Hours	7:00 A.M. – 8:00 P.M.		
Polling Locations	Wayland Town Building (Precincts 1 and 4) Wayland Middle School (Precincts 2 and 3)		
Current Tax Rate	\$18.39		
School Enrollment			
	Claypit Hill Elementary		523
	Happy Hollow Elementary		408
	Loker Kindergarten		208
	Wayland Middle School		665
	Wayland High School		853
	TOTAL ENROLLMENT (June 2015)		2,657
Land Area - Town of Wayland	15.28 Square Miles		
Transfer Station Hours: (Except Holidays)	Tuesday	8:00 am -	4:00 pm
	Thursday	7:00 am -	4:00 pm
	Saturday	7:00 am -	4:00 pm
Library Hours: (School Year)	Monday – Thursday	9:00 am -	9:00 pm
	Friday	9:00 am -	6:00 pm
	Saturday	10:00 am -	5:00 pm
	Sunday	2:00 pm -	5:00 pm
Town Building Office Hours:	Monday	8:00 am -	7:00 pm
	Tuesday – Thursday	8:00 am -	4:00 pm
	Friday	8:00 am -	12:30 pm

(Please check with individual departments as the hours may vary.)

FEDERAL AND STATE OFFICIALS REPRESENTING WAYLAND

United States Senators in Congress:	Elizabeth Warren - D 317 Hart Senate Office Building Washington DC 20510 (202) 224-4543	Edward J. Markey - D 218 Russell Senate Office Building Washington DC 20510 (202) 224-2742
Representative in Congress, Precinct 2 7th Congressional District:	Michael E. Capuano - D 110 First Street Cambridge, MA 02141 (617) 621-6208 FAX (617) 621-8628	
Representative in Congress, Precincts 1, 3 and 4, 5th Congressional District:	Nicola S. Tsongas – D 11 Kearney Square, Fourth Floor Lowell, MA 01852 (978) 459-0101 FAX (978) 459-1907	
State Senator, 5th Middlesex District:	Richard J. Ross - R State House Room 419 Boston, MA 02133 (617) 722-1555	
Representative in General Court, 13th Middlesex District:	Carmine L. Gentile - D State House Room 39 Boston, MA 02133 (617) 722-2014	
Representative in General Court, 14 th Norfolk District:	Alice Hanlon Peisch – D State House Room 473G Boston MA 02133 617-722-2070	

ELECTED TOWN OFFICIALS	NAME	TERM EXPIRES
MODERATOR	Dennis J. Berry	2017
TOWN CLERK	Beth R. Klein	2016
SELECTMEN	Lea T. Anderson	2018
	Mary M. Antes	2018
	Anthony V. Boschetto	2016
	Cherry C. Karlson	2017
	Joseph F. Nolan	2017
SCHOOL COMMITTEE	Donna E. Bouchard	2016
	Jeanne Downs	2017
	Barbara J. Fletcher	2017
	Ellen M. Grieco	2018
	Kathleen Steinberg	2018
ASSESSORS	Jayson S. Brodie	2017
	David M. Hill	2017

	Cheryl A. Kane	2018
	Susan M. Rufo	2016
	Zachariah L. Ventress	2018
PLANNING BOARD	Daniel C. Hill	2016
	Albert I. Montague, Jr.	2018
	Kevin Francis Murphy	2017
	Andrew J. Reck	2016
	Colleen M. Sheehan	2015
PLANNING BOARD Associate Member	Vacant	2019
BOARD OF HEALTH	Elisabeth N. Brewer	2016
	Cynthia Hill	2018
	Thomas J. Klem	2017
	John G. Schuler	2018
	Michael B. Wegerbauer	2017
TRUST FUND COMMISSIONERS	David D'Orlando	2018
	Russell T. Kopp	2017
	James C. Murphy	2016
LIBRARY TRUSTEES	Thaddeus Thompson	2016
	Sally Cartwright	2018
	Suzanne C. Woodruff	2018
	Anne B. Heller	2016
	Aida A. Gennis	2017
	Lynne J. Lipcon	2017
BOARD OF PUBLIC WORKS	Prescott W. Baston Jr.	2018
	Christopher I. Brown	2017
	Michael Lowery	2016
	Jonathan I. Mishara	2018
	Michael B. Wegerbauer	2016
RECREATION COMMISSION	Asa B. Foster	2016
	Frank Krasin	2016
	Anna Meliones	2017
	Heidi S. Seaborg	2018
	Thruston Wright III	2018
HOUSING AUTHORITY	Mary M. Antes	2020
	Jacqueline C. Ducharme	2018
	Kevin S. Goodwin	2019
	Susan Weinstein	2018

APPOINTED TOWN OFFICIALS	NAME	TERM EXPIRES
Trustees of the Allen Fund	Michael B. Patterson	2016
	Benjamin W. Johnson III	2016
	Lois M. Toombs	2016
Animal Inspector (Livestock)	Bruce S. Sweeney	2016
Animal Control Officer	David R. Poirier	2016
Assessing, Director of	Ellen Brideau	Permanent
Assessor, Assistant	Denise Ellis	Permanent
Assessor, Administrative	Jessica Marchant	Permanent
Assistant Town Administrator	John Senchyshyn	Permanent
Assistant Town Clerk	Diane Gorham	Permanent
Audit Committee	Paul L. Brennan	2016
	Christopher Cullen	2016
	G. Gordon Cliff	2017
	Inna Kisseleva-Deeley	2017
	Christopher Riley	2015
Building Commissioner	Jay T. Abelli	Permanent
Local Inspector	David Fuller	Permanent
Gas Inspector	Allan Sherman	Permanent
Plumbing Inspector	Allan Sherman	Permanent
Plumbing/Gas Inspector, Deputy	Ernest Ferraro	Permanent
Wiring Inspector	Leo P. Landry	Permanent
Wiring Inspector, Deputy	John W. Alesse	Permanent
Cable Advisory Committee	Thomas J. Klem	2016
	Richard P. Turner	2016
	Vacant	2016
	Vacant	2016
	Vacant	2016
Central MA Advisory Rail Trail	Larry Kiernan	2016
Civil Defense Director	Robert Irving	Permanent
Cochituate State Park Advisory	Vacant	2015
Community Preservation Committee	Prescott W. Baston Jr.	2016
	Maureen Cavanaugh	2017
	Jerome Heller	2016
	Anna Meliones	2018
	Albert I. Montague	2016
	Gretchen Schuler	2016
	Elisa J. Scola	2016
	John R. Sullivan	2017
Susan Weinstein	2018	
Conservation Administrator	Brian Monahan	Permanent
Conservation Commission	Roger A. Backman	2017
	Joanne B. Barnett	2017
	Robert L. Goldsmith	2015

	Sherre Greenbaum	2016
	Barbara Howell	2018
	Betty J. Salzberg	2016
	John R. Sullivan	2017
Constables	William E. Pickett	2016
	Walker C. Farrar Jr.	2017
	Louis Gaglini	2016
Council on Aging	Mary M. Antes	2018
	Evelyn M. Ekmejian	2017
	Carol Glick	2017
	Nancy Leifer	2016
	Elizabeth A. Patterson	2018
	Ellen Scult	2017
	Betsy Soule (non-voting)	2018
	William Sterling	2016
	Denise N. Yurkofsky	2016
Council on Aging/Community Center Advisory Committee	Steven J. Correia	2016
	Frank Krasin	2016
	P. Jean Milburn	2016
	William Sterling	2016
	Three Vacancies	2016
Council on Aging-Director	Julie C. Secord	Permanent
Cultural Council	Kara Brewton	2016
	Kathryn Grey	2018
	Barbara Hoffman	2018
	Barbara Holtz	2016
	Nasser K (Khadjenoori)	2016
	Matthew Ludwig	2016
	Robert B. Morrison	2017
	Wendy Pachter	2015
	Brenda Stevens Ross	2017
	Jonathan F. Saxton	2017
	Anjalie Gupta Stevenson	2017
Design Review Advisory Committee	Marjorie Ford	2015
	Leisha Marcoccio	2015
	Andrew Reck	2015
	Katherine Schreiber	2015
	William Sterling	2015
Dog Control Appeals Board	Susan L. Wagner	2016
	Jeffrey S. Baron	2017
	Susan Koffman	2015
	Arthur Fine, Alternate Member	2016
Dog Control Officer /Animal Inspector (nominated by State)	Jennifer Condon	Permanent
(DPW) Director of Public Works	Stephen Kadlik	Permanent
Economic Development Committee	Sean P. Fair	2016
	James Grumbach	2016
	P. Jean Milburn	2017
	Sam Potter	2015
	Seth A. Roman	2017
	Rebecca M. Stanizzi	2016

	Vacant	2015
Emergency Planning Committee	Christopher Brown Kevin Goodwin David Houghton Robert Irving Cherry C. Karlson	
Energy Initiatives Temporary Advisory Advisory Committee	Anne Harris William Huss Harvey Michaels Tom Sciacca Ellen R. Tohn John Harper (non-voting) Corinne Lenk (non-voting) Michael Staiti (non-voting)	2016 2016 2018 2017 2017
Fence Viewers	Board of Selectmen	2016
Field Drivers	Constables	2016
Finance Committee	Thomas Abdella Nancy E. Funkhouser Thomas Greenaway Carol B. Martin William Steinberg David Watkins Gil Wolin	2017 2017 2015 2018 2016 2017 2016
Finance Director/Town Accountant	Brian Keveny	Permanent
Fire Chief	David Houghton	Permanent
GIS Analyst	Brendan Decker, GSP	Permanent
Health Director	Julia M. Junghanns	Permanent
Sanitarian, Health Agent	William Murphy	2016
Inspector of Milk	Julia M. Junghanns	2016
Food Inspector	Beth Grossman	2016
Burial Agent	Cynthia F. Bryant	2016
Historical Commission	Sheila Carel R. Richard Conard John Dyer Elisa Scola Gretchen Ryder Sharry Tonya Largy Vacant	2016 2018 2018 2018 2017 2018 2016
Historic District Commission	Margery F. Baston Alice Boelter Kevin J. Crowley Marjorie Ford Desmond J. McAuley Gretchen G. Schuler Kathleen Steinberg Sheryl Simon (Alternate) Vacant (Alternate)	2016 2017 2016 2018 2018 2017 2016 2016 2017
Housing Authority Director	Brian E. Boggia	Permanent

Housing Partnership	Mary M. Antes	2017
	Kathleen Boundy	2017
	Rachel G. Bratt	2017
	Christine DiBona	2017
	Patricia M. Harlan	2018
	The Reverend Dr. Frederick Moser	2018
	Martin S. Nichols	2018
	Armine Roat	2016
Betty J. Salzberg	2016	
Human Resources Director	John Senchyshyn	Permanent
Information Technology Manager	Gwen Sams-Lynch	Permanent
Library Director	Ann F. Knight	Permanent
Metropolitan Area Planning Commission	Mary M. Antes	2016
MBTA Advisory Board	Joseph F. Nolan	2016
Measurers of Wood & Bark	Paul Doerr	2016
	Lewis S. Russell, Jr.	2016
	Harry F. Sweitzer	2016
Metrowest Regional Collaborative Comm	Mary M. Antes	2016
Metrowest Regional Transit Authority Advisory Board	Sarkis Sarkisian	2016
Minuteman Voc Tech School	Mary Ellen Castagno	2017
OPEB Advisory Study Committee	Kent E. George	2015
	David Gutschenritter	2015
	Clifford W. Lewis	2015
	Maryanne Peabody	2015
	Jay Sherry	2015
Permanent Municipal Building Committee	Brian J. Chase	2015
	Douglas Goddard	2015
	Joseph Lewin	2015
	Eric Sheffels	2015
	Massimo Taurisano	2015
	Jeanne Downs	Completion of Claypit Hill
	Michael Gittne	Completion of Claypit Hill
	Christopher Brown Jonathan Mishara	Completion of DPW Completion of DPW
Personnel Board	Deborah Sue Cohen	2018
	Jessica W. Green	2016
	Miranda S. Jones	2019
	Maryanne Peabody	2017
	Philip C. Schneider	2020
Planner, Town	Sarkis Sarkisian	Permanent
Police Chief	Robert Irving	Permanent
Public Ceremonies Committee	Carl Bernardo	2016
	Richard Brisk	2016
	John C. Dyer	2018
	Robert Hanlon	2016

	Lily Ho Schlafer	2015
	Richard P. Turner	2017
Recreation Director	Jessica Brodie	Permanent
Regional Transportation Advisory Comm	Joseph F. Nolan	2015
Board of Registrars	Catherine A. Radmer	2018
	Judith H. Ide	2016
	Elizabeth A. Salerno	2017
	Beth R. Klein	2016
Assistant Registrar	Diane Gorham	2016
River Stewardship Council	Thomas Sciacca	2016
	Mary M. Antes (Alternate)	2016
School Superintendent	Paul Stein	Permanent
Sealer of Weights & Measures	Timothy J. Walsh	2016
Senior Tax Relief Committee	Joan Bradford	2016
	Linwood Bradford	2016
	Stephen J. Colella	2016
	Pauline DiCesare	2016
	Ann Gilbert	2016
	Rebecca MacGregor	2016
	Patricia Nelson	2016
Surface Water Quality Committee	Linwood E. Bradford Sr.	2018
	Robert L. Goldsmith	2017
	Thomas J. Largy	2018
	Michael P. Lowery	2017
	Charles W. Moores	2017
Surveyors of Lumber	Susan W. Pope	2016
	Jean B. Pratt	2016
	Harry F. Sweitzer	2016
Town Administrator	Nan Balmer	
Town Counsel	Mark J. Lanza	Permanent
Town Meeting Electronic Voting Implementation Subcommittee	David H. Bernstein	2013
	Kim Cook	2013
	Lynne Dunbrack	2013
	Alan J. Reiss	2013
	Don Schuler	2013
	Jonathan D. Sieber	2013
	Beth R. Klein, Town Clerk	2013
	Dennis Berry, Ex Officio	2013
Town Surveyor	Alfred (Alf) Berry	Permanent
Treasurer/Collector (Acting)	John Senchyshyn	
Deputy Tax Collector	Kelley & Ryan Associates, Inc.	2014
Trinity Mental Health Representative	Karen Braunwald	Permanent
Veterans' Agent	Matthew Ching, West Suburban Veterans Services	Permanent
Veterans' Grave Officer	Richard P. Turner	Permanent
Wastewater Management Commission	Rick Greene	2018

	Frederick K. Knight	2016
	Sam Potter	2017
Wellhead Protection Advisory Committee	Five Vacancies	2016
Youth and Family Services Director	Lynn Dowd	Permanent
	Dossie Kahn	Permanent
Youth Advisory Committee	Detective Ruth Backman, Youth Officer	2016
	Reverend Theodore F. Crass	2016
	Corrie Dretler	2017
	Sara Greenaway	2017
	Jane Dickson Purser	2017
	Deborah Seidman	2016
	Vacant	2016
Zoning Board of Appeals	Michael Connors Jr.	2017
	Aida A. Gennis	2017
	Eric B. Goldberg	2018
	Thomas W. White	2016
	Vacant	2018
ZBA Associate Members	Shaunt Sarian	2017
	Linda L. Segal	2018
	Argiro Shapiro	2016

GENERAL GOVERNMENT

TOWN CLERK

Beth R. Klein Town Clerk
 Diane M. Gorham Assistant Town Clerk

This has been an exciting and busy year for the Town Clerk’s office. As the newly elected Town Clerk I oversaw my first three elections and Annual Town Meeting. I am very grateful to my predecessor, Lois Toombs, and to Assistant Town Clerk Diane Gorham, for the smooth transition. The State Primary and State Election had a high turnout; and I thank all the volunteers who helped make each election a success. Electronic registration was introduced at the April 2015 Town Meeting which shortened lines and waiting time to enter Annual Town Meeting. Thanks to the Electronic Voting Subcommittee for all their hard work in implementing this new process. In June, Attorney Lauren Goldberg gave a very well received Open Meeting Law training session to over 50 attendees at the Town Building. A video of the training is available on WayCam. This summer I attended a week long Municipal Clerks Certification program, taking courses in budgeting, management and municipal law. The Wayland Town Clerk’s website has been updated with information on the Open Meeting Law and Conflict of Interest training requirements.

As of August 2015, Massachusetts residents can now register to vote On-Line. See the Town Clerk’s website for the link. The annual census forms were mailed to all households in January 2015. Failure to fill out the census could result in removal from the active voting list.

Wayland Dog Control Bylaws require all dogs six months old or older to be licensed by January 15th of each calendar year. Renewal letters were mailed to each dog owner the first week of December 2014 according to the Town Bylaw.

The 2015 Annual Town Meeting voted to adopt a resolution to continue the use of an electronic voting service for all sessions of all town meetings through fiscal year 2019.

During FY 2014, the following elections and town meetings were held:

State Primary. September 9, 2014
 State Election. November 4, 2014
 Annual Town Election. March 31, 2015
 Annual Town Meeting. April 6, 2015

Please consult the Table of Contents for Election results and Town Meeting minutes

Board of Registrars	Term
Judith H. Ide.....	4/2016
Elizabeth A. Salerno.....	4/2017
Catherine A. Radmer.....	4/2018
Beth R. Klein, Town Clerk.....	4/2016

Registered Voters (As of June 30, 2015)

Precinct 1.....	2,445
Precinct 2.....	2,324
Precinct 3.....	2,254
Precinct 4.....	2,521
Total.....	9,544

Population (Census January 1, 2015)..... 14,444

Households... (Includes vacant)..... 6,004

Vital Records 2014

Births Recorded.....	121
Deaths Recorded.....	212
Marriages Recorded.....	30

Financial Report FY14

Miscellaneous (including dog fees)...\$58,001

Dog Licenses Issued

Dog Licenses.....	1,807
Dog Kennels.....	2

INFORMATION TECHNOLOGY

The Information Technology Department (IT) provides centralized technology services to Town and School Department users and maintains all enterprise-wide municipal computer applications. IT also manages the fiber optic network that links all Town locations, hundreds of users and major infrastructure services such as Fire, Police and Schools. In 2015, IT worked with an outside consultant, RSM US LLP to develop an IT Strategic Roadmap for Information Technology. The plan will assist the Town in determining funding and prioritization of current and future initiatives.

The Information Technology Department serves to promote, maintain and support both current and future software and hardware technologies that create substantial efficiencies and integrity for all Departments in their efforts to serve the residents of the Town of Wayland.

PERSONNEL BOARD

Chapter 43 of the Code of the Town of Wayland defines the role of the Personnel Board to be the development and administration of the Wage and Salary Classification Plan and personnel policies and procedures in cooperation with the affected town boards and departments. In addition, the Board is charged with approving all pay or classification changes of town employees; negotiating collective bargaining agreements for the town; establishing and maintaining central personnel files for all employees; reviewing the operation of the Wage and Salary Classification Plan and recommending appropriate changes to town meeting.

Jessica Green served as Chair of the Board. Maryanne Peabody served as Vice Chair. Also serving on the Board were Philip Schneider, Deborah Cohen and Miranda Jones.

This year the Board continued working closely with the Board of Selectmen in finalizing the hiring of the new Town Administrator. The Board reviewed and revised the job description for the position. In conjunction with the Board of Selectmen members also crafted an initial employment contract for the Town Administrator.

The Personnel Board is charged with negotiating union contracts. Town employees' terms and conditions of employment are defined by six different collective bargaining agreements. During this year, 3-year successor contracts were signed with the Teamsters/DPW Association, AFSCME Professional Employees and the Library Association. Negotiations continue with the Fire, Police and AFSCME Clerical Unions. Unionized employees represent the vast majority of the Town's regular workforce.

Vice Chair Peabody has been serving as the Board's representative to the OPEB Committee. She provides periodic updates on the Committee's progress.

Throughout the year, a variety of employment issues affecting employees were addressed. Topics included but were not limited to reviews and updates to employment contracts for senior managers, personnel policy development, reviews of job descriptions, reviews of job classifications, wage rates and employee leave of absence requests. The Board continues to maintain a posture of strict interpretation of the collective bargaining language.

The Town continued to support its Employee Assistance Program (EAP) for all employees who may be in need of assistance with personal problems, work-related issues, legal or financial matters.

The Massachusetts Interlocal Insurance Association (MIIA) provided a variety of training opportunities for various employees through its insurance Rewards Program. Participation in the MIIA programs continues to earn the Town significant credits towards its annual liability insurance premiums. Wayland also participates in training opportunities through a collective of nearby communities which pool training funds.

The Personnel Board would like to thank all boards, committees, officials and employees for their cooperation and input during the past year. The Board welcomes attendance at its meetings and would like to remind all employees and officials that the Personnel Board is available to assist on a wide variety of workplace matters.

HISTORICAL COMMISSION

Members: Elisa Scola, Chair; Rick Conard, Tonya Largy, John Dyer, Sheila Carel, Gretchen Ryder-Sharry and Associate Member Mike Lowery

The Wayland Historical Commission (WHC), a seven-member town agency, meets once a month, September through June, to plan the identification, evaluation, and protection of Wayland's historical, cultural, and archaeological resources. During FY2015, its scope of work included the management of ongoing programs, as well as continuing involvement in several large projects. These included an appropriation from the town's CPA funds to begin restoration of Stone's Bridge, a rare dry-laid stone bridge dating from the 1850's. The WHC also hired a Cultural Resource Consultant to create a Preservation Management Plan including document research and a conditions assessment for the Stoney Section of North Cemetery and ground penetrating radar in the Colonial Burial Ground, the area where Indian graves may be located, and in the planned extension of the cemetery (Section D).

More information on the Wayland Historical Commission's projects and activities can be found on their website:
http://www.wayland.ma.us/Pages/WaylandMA_BComm/Historicalcom/index

The WHC also began a pilot project to inventory and digitize records and artifacts from one of Wayland's significant archaeological sites which was excavated under a permit from the Massachusetts Historical Commission. The WHC worked with Friends of the Wayland Railtrail, the Historic District Commission and the Wayland Town Planner to preserve railroad tracks and artifacts as part of Wayland's Historic Railroad site. The WHC also reviewed and supported plans to restore the Town Clock located in the Methodist Church. The WHC's Historic Seminars program included a lecture by Alf Berry, Town Surveyor entitled *Archaeology Squared: Adventures in Mapping*. Also, as part of its community education outreach, the WHC provided a display of artifacts in the Wayland Town Library display case. The WHC continued to develop the Historic Homes registry and to encourage historic

homeowners to identify their homes with plaques provided by the WHC. The WHC continued working with the National Tribal Historic Preservation Officer to identify and preserve Native American Ceremonial Landscapes. The WHC worked with Town Boards to ensure preservation of cultural resources in areas where Town projects are underway and continued its efforts to preserve and restore historic signs and monuments.

HISTORIC DISTRICT COMMISSION

The Wayland Historic District Commission (WHDC) is a seven-member commission with two alternate member positions also, all appointed by the Board of Selectmen. There are two districts – Wayland Center and Bow Road – that are under the jurisdiction of the WHDC for exterior alterations made to buildings and structures visible from a public way or park. During FY'15 the WHDC met ten times to respond to applications for changes to seven properties in the districts and other issues such as the Rail-Trail through the historic district. At the beginning of the fiscal year two permanent positions that were vacated



First Parish Church restored windows and Carriage Sheds new wood roof

at the end of FY' 14 were filled by the two alternates: Alice Boelter and Kathie Steinberg. Later in the year, Meaghan Winokur resigned after several terms as a commissioner. She was the realtor designee to the WHDC, thus Marjie Ford, a realtor, was appointed to fill that position. Sheryl Simon was appointed as an alternate member of the Commission filling one of the spots vacated from the permanent member appointments.

The HDC also continued to work on design guidelines, a draft of which is available on the HDC webpage of the town's website. At several meeting categories are discussed. About half of the guidelines have been edited to date. The plan is to finalize and adopt the guidelines in the next fiscal year.

Besides the draft guidelines noted above, the HDC page on the town's website has general information about the WHDC, including maps of the two districts and application forms. The Historic District Commission welcomes support from members of the community who share an interest in the preservation and enhancement of the rich cultural heritage of Wayland Center and Bow Road Historic Districts.

Committee Membership: Gretchen Schuler, Chairman; Margery Baston, Alice Boelter, Kevin Crowley, Desmond McAuley, Kathie Steinberg, Meaghan Winokur (until December 2014), Marji Ford (appointed March 2015); Alternate Member, Sheryl Simon (appointed March 2015).

PUBLIC CEREMONIES COMMITTEE

The Public Ceremonies Committee (PCC) coordinates Wayland's observance of Memorial Day, and recognizes events, persons, and projects of importance to the town. Members of the 2014 committee were Richard Brisk John Dyer, Robert Hanlon, Lilli Ho Schlafer and Richard Turner.

Veterans Day, November 11 2014. There was a brief ceremony at the Veterans Memorial with opening remarks and the reading of the names of the Wayland Veterans who died while serving in all the wars. Members of the American Legion were present. Veterans Agent Mathew Ching, Edward Lee and Carl Bernardo placed a ceremonial wreath honoring all who served.

Lydia Maria Child Award The committee received several nominations for this award. After reviewing each and deliberating on the comparative merits, Ms. Katrein Vander Straeten was selected as the 2015 winner. The selection was announced at Annual Town Meeting. The award was presented at the April 18 2015 Public Ceremonies Meeting .

Memorial Day, Monday, May 25 2015 Early morning ceremonies took place at Saint Zepherin's Cemetery, the World War II memorial (Lokerville Green), South and North Cemeteries, and at the Wayland Veterans Memorial. Earlier, the Public Ceremonies Committee installed United States, Massachusetts, Armed Services, and POW flags. Girl Scouts, coordinated by Kathy Hodge, Veterans

Agent Matt Ching, and Veterans Graves Officer Richard Turner, placed U.S. flags on veterans' graves prior to the ceremonies at the cemeteries.

At 11:00 a.m., the Memorial Day Parade stepped off at Wayland Middle School led by Grand Marshal. Michael Patterson The service at the Lakeview Cemetery began at 11:30 a.m. PCC Chair Richard P. Turner and Vice Chair of the Board of Selectmen Mary Antes welcomed all those present. Chaplain Gerald St. Pierre, US Air Force, Hanscom Air Force Base, Bedford, Massachusetts, gave the invocation. Mr. Mathew Lupold presented the Keynote Address about his experiences as a B17 navigator. Mr. Richard P. Turner, USN Ret and Chair of the Public Ceremonies Committee, presented the 10th annual Wayland Veterans Memorial Freedom Prize, which is a \$500.00 Scholarship Award, to Sara Tully, a sophomore at Wayland High School.

The Wayland High School band, conducted by Joseph Oneschuk, and the Middle School Band, conducted by Rebecca Wellons, provided music. The High School Band featured a medley of military and patriotic songs. The Band's Drum and Bugle Corps played Echo Taps with distinction at the early services as well as the main ceremony. Throughout the ceremony were town dignitaries and guests from the Wayland. American Legion Post 133 Commander Carl Bernardo also participated. Chaplain Gerald St Pierre gave the closing prayer. Police and Fire Departments escorts ensured a safe

event. Girl Scouts distributed refreshments to marchers at the Middle School following the ceremony.

The Public Ceremonies Committee is deeply grateful to all who made the 2015 parade and ceremony a success.

Purple Heart Recognition Day,
Friday, August 7 2015

A brief ceremony was held at the flagpole at the

Town Building. Richard P Turner USN RET, Chair of the Public Ceremonies Committee, and a recipient of the Purple Heart, read the proclamation designating the town as a Purple Heart community. The Purple Heart flag was raised by Richard Turner, Chair of the Public Ceremonies Committee. Carl Bernardo, Commander of American Legion Past #133 Wayland, was in attendance, as well as Thomas Russo, William Scannell, and Veterans Agent Matt Ching.

The Flag will be flown every year on August 7th.



MEMORIAL DAY PARADE 2015

Daisy Troops 69199 and 66268 line up at the start of the parade.

FINANCE

BOARD OF ASSESSORS

At the April 2015 elections Zachariah Ventress was re-elected and Cheryl Kane was elected, both to serve three year terms. Susan Rufo was elected to chair and Jayson Brodie to vice chair by the Board.

The Board of Assessors are responsible for administering Massachusetts property tax laws effectively and equitably and to produce accurate and fair assessments for all taxable property.

As required by the code of Wayland, Section 19-8 the Board of Assessors makes the following Report:

A. Annual Report

(1.) The calendar year 2013 sales used in the determination of the FY'15 assessed values were posted to the Assessors web page and provided at Town Meeting.

(2. a, b, c) Report for the previous six years of abatement history:

FISCAL YEAR	# RECD (a)	# GRANTED (b)	AVG ABMT (c)
2010	104	63	\$1,946.22
Supplemental	4	1	\$1,297.64
2011	66	30	\$1,089.27
Supplemental	0	0	\$0.00
2012 *	71	44	\$1,912.65
Supplemental	0	0	\$0.00
2013	34	18	\$1,854.20
Supplemental	1	1	\$616.87
2014	35	13	\$2,387.39**
Supplemental	0	0	\$0.00
2015*	89	66	\$1,152.16
Supplemental	3		

*DOR Triennial Revaluation year

**The average abatement without 400 Boston Post Rd was \$685.67

(2. d) ATB filing last six years:

Fiscal Year	ATB Filings	Fiscal Year	ATB Filings
2010	13	2013	6
2011	12	2014	7
2012	5	2015	5

(2. e) Dollar change granted by ATB:

FISCAL YEAR	#	STREET	CHANGE IN ASSESSMENT
FY'10	8	BIGELOW RD	\$20,600
FY'10	12	ELLIE LN	\$173,200
FY'11	12	ELLIE LN	\$204,500

FISCAL YEAR	#	STREET	CHANGE IN ASSESSMENT
FY'12	59	OLD SUDBURY RD	\$42,800
FY'13	12	ELLIE LN	\$55,500

(3.) Inspections conducted during Fiscal Year 2015

Total Property Visits: 683*

Building Permits:

Interior and Exterior	41
Exterior Only	82
Interior Only	28
Refusals	6
Total	158

Cyclical:

Interior and Exterior	38
Exterior Only	127
Interior Only	35
Refusals	4
Total	204

Sales:

Interior and Exterior	57
Exterior Only	48
Interior Only	39
Refusals	5
Total	147

Quality Control:

Interior and Exterior	7
Exterior Only	24
Interior Only	4
Total	35

Abatements:

Interior and Exterior	66
Total	66

Informal Hearings:

Interior and Exterior	49
Exterior	18
Interior	5
Total	72

* Please note that some of the data verification visits addressed several requirements in one visit, such as a property requiring an abatement visit may also have required a sales visit. One visit would have met both obligations of data verification.

Respectfully submitted,

Susan M. Rufo, Chair
 Jayson Brodie, Vice Chair
 David Hill
 Cheryl Kane
 Zachariah Ventress

TREASURER/COLLECTOR

The Treasurer’s Office is responsible for collecting all monies due to the Town of Wayland. This includes real estate taxes, personal property taxes, excise taxes, water bills, and departmental turn-ins such as building permits, health permits, and park and recreation fees. We are also responsible for collecting the money received from the Community Preservation Act that now appears on each quarter’s Real Estate bill. These receipts must be reported to the Town Accountant on a timely basis. Unspent money must be invested in high yield, insured accounts.

June 30, 2015		TAX TITLE - 51 PARCELS				\$ 1,389,929		
	DATE	O/S 7/1/14	NEW DEBT	RETIRED '15 CUMULATIVE	O/S 6/30/15	Int Pd FY15 CUMULATIVE	INTEREST TO PAYOFF	PAYOFF DATE
BORROWING-1996	1/15/1996 4.68%	\$ 170,000.00		\$ 170,000.00 \$ 6,484,000.00	\$ 170,000.00	\$ 1,912.50 \$ 2,012,921.11	-	1/15/2015
BORROWING-1998	12/15/1998 2.58%	\$ 1,400,000.00		\$ 290,000.00 \$ 9,847,000.00	\$ 1,110,000.00	\$ 35,900.00 \$ 2,554,888.17	62,743.75	12/15/2018
BORROWING-2003	11/1/2003 3.70%	\$ 375,000.00		\$ 45,000.00 \$ 1,949,100.00	\$ 330,000.00	\$ 14,960.00 \$ 449,506.75	56,570.00	11/1/2022
BORROWING-2005	9/15/2005 3.78%	\$ 2,785,000.00		\$ 260,000.00 \$ 2,703,500.00	\$ 2,525,000.00	\$ 103,145.00 \$ 1,462,417.50	533,042.50	9/15/2025
BORROWING-2006	7/1/2006 4.08%	\$ 570,000.00		\$ 115,000.00 \$ 1,588,000.00	\$ 455,000.00	\$ 21,147.50 \$ 407,609.50	91,026.25	7/15/2025
BORROWING-2007	1/15/2007 4.01%	\$ 890,000.00		\$ 75,000.00 \$ 1,455,000.00	\$ 815,000.00	\$ 35,811.25 \$ 504,710.00	210,707.75	1/15/2027
BORROWING-2008	2/15/2008 3.42%	\$ 465,000.00		\$ 120,000.00 \$ 2,105,000.00	\$ 345,000.00	\$ 15,100.00 \$ 292,450.00	23,287.50	2/1/2028
BORROWING-2009	2/1/2009 2.79%	\$ 692,500.00		\$ 138,500.00 \$ 1,656,000.00	\$ 554,000.00	\$ 17,831.88 \$ 229,484.95	31,681.88	12/15/2028
BORROWING-2010	1/28/2010 3.48%	\$ 8,985,000.00		\$ 590,000.00 \$ 3,785,000.00	\$ 8,395,000.00	\$ 299,950.00 \$ 1,353,300.00	3,292,250.00	2/1/2035
BORROWING-2011	2/1/2011 4.12%	\$ 32,010,000.00		\$ 1,590,000.00 \$ 7,410,000.00	\$ 30,420,000.00	\$ 1,341,200.00 \$ 5,738,800.00	14,110,400.00	2/1/2036
BORROWING-2012	2/1/2012 1.37%	\$ 850,000.00		\$ 400,000.00 1,560,000.00	\$ 450,000.00	17,000.00 85,700.00	11,100.00	2/1/2031
BORROWING-2013	2/1/2013 1.10%	\$ 3,869,000.00		\$ 545,000.00 \$ 1,109,000.00	\$ 3,324,000.00	\$ 82,600.00 \$ 176,480.00	235,650.00	2/1/2022
BORROWING-2014	2/6/2014 2.94%	\$ 12,585,000.00		\$ 775,000.00 \$ 775,000.00	\$ 11,810,000.00	\$ 501,144.17 \$ 501,144.17	4,200,968.75	2/1/2034
BORROWING-2015	2.16%		\$ 6,917,000.00		\$ 6,917,000.00		\$ 1,368,745.99	2/1/2035
				\$ 5,113,500.00		\$ 2,487,702.30		
		\$ 65,646,500.00	\$ 6,917,000.00	\$ 42,426,600.00	\$ 67,450,000.00	\$ 15,769,412.15	\$ 24,228,174.37	

ALL ITEMS ARE FROM THE OMNIBUS BUDGET UNLESS OTHERWISE STATED.

WATER

DATE	O/S 7/1/14	NEW DEBT	RETIRED '15 CUMULATIVE	O/S 6/30/15	Int Pd FY15 CUMULATIVE	INTEREST TO PAYOFF	PAYOFF DATE
9/15/2005 A-6 3.78%	\$ 615,000.00		\$ 55,000.00 \$ 440,000.00	\$ 560,000.00	\$ 22,835.00 \$ 305,502.50	\$ 119,152.50	9/15/2025
1/15/2007 A-7 4.01%	\$ 975,000.00		\$ 75,000.00 \$ 635,000.00	\$ 900,000.00	\$ 39,243.00 \$ 409,529.25	\$ 236,663.25	1/15/2027
2/15/2008 A-7 3.42%	\$ 4,230,000.00		\$ 305,000.00 \$ 2,150,000.00	\$ 3,925,000.00	\$ 153,225.00 \$ 1,675,604.25	\$ 1,039,350.00	2/1/2028
2/1/2009 A-6 2.79%	\$ 982,500.00		\$ 76,500.00 \$ 594,000.00	\$ 906,000.00	\$ 34,949.38 \$ 265,736.86	\$ 241,699.37	12/15/2028
1/28/2010 A-5 3.48%	\$ 440,000.00		\$ 80,000.00 \$ 335,000.00	\$ 360,000.00	\$ 11,200.00 \$ 73,000.00	\$ 28,800.00	2/1/2020
2/1/2011 A-6 4.12%	\$ 990,000.00		\$ 120,000.00 \$ 500,000.00	\$ 870,000.00	\$ 42,900.00 \$ 196,400.00	\$ 180,100.00	2/1/2026
2/1/2012 A-6 1.37%	\$ 30,000.00		\$ 30,000.00 \$ 100,000.00	\$ -	\$ 600.00 \$ 3,900.00	\$ -	2/1/2015
2/1/2013 1.10%	\$ 190,000.00		\$ 25,000.00 \$ 53,000.00	\$ 165,000.00	\$ 4,750.00 \$ 10,060.00	\$ 15,850.00	2/1/2022
	\$ 8,452,500.00	\$ -	\$ 766,500.00 \$ 4,807,000.00	\$ 7,686,000.00	\$ 309,702.38 \$ 2,939,732.86	\$ 1,861,615.12	

WASTEWATER TREATMENT PLANT

2/1/2011 4.12%	\$ 4,450,000.00		\$ 195,000.00 \$ 745,000.00	\$ 4,255,000.00	\$ 191,350.00 \$ 802,800.00	\$ 1,697,062.50	2/1/2031
2/1/2012 1/1/1900	\$ 350,000.00		\$ 25,000.00 \$ 50,000.00	\$ 325,000.00	\$ 8,015.00 \$ 25,545.00	\$ 67,530.00	2/1/2031
2/13/2014	\$ 200,000.00		\$ 10,000.00 \$ 10,000.00	\$ 190,000.00	\$ 7,830.00 \$ 7,830.00	\$ 70,512.50	2/1/2034
	\$ 5,000,000.00	-	\$ 230,000.00 \$ 805,000.00	\$ 4,770,000.00	\$ 207,195.00 \$ 836,175.00	\$ 1,835,105.00	

COMMISSIONERS OF TRUST FUNDS

The mission of the Commission of Trust Funds is to safeguard the Town's Trust Funds, invest the funds, and distribute the funds, in accordance with the following conditions:

- Funds are to be managed as specified by the donor at the time of a gift or bequeath or, in the absence of such specifications or other legal directives, at the discretion of the Commission.
- All actions taken by the Commission shall be consistent with all laws and regulations of the Commonwealth of Massachusetts and Town of Wayland. Trust funds shall be invested pursuant to the Massachusetts General Law 203C (The Massachusetts Prudent Investor Act.)
- The primary investment objective is to preserve capital and provide long-term total returns consistent with appropriate broad market indexes through full market cycles.
- Distributions from trust funds will be in accordance with trust restrictions, and at the discretion of the Commission.
- No Commissioner or town employee or official shall financially benefit from management of the trust funds and shall disclose any personal interest that might compromise the person's ability to act objectively and then abstain from voting on any matter involving those interests.

- The Commission may engage expert investment management firms to assist in the responsibilities and duties of the Commission.

The following are the fund's balances at the end of selected years:

Year	Year-End Balance
2015	\$3,278,355
2014	\$3,279,323
2013	\$2,995,457
2012	\$2,765,749
2011	\$2,673,273

TRUSTEES OF THE ALLEN FUND

The Allen Fund was established in 1854 through a gift from Miss Debby Allen and Mrs. Nabby (Allen) Draper. The permanent fund was intended for "beneficent objects." The Allen Fund was later combined with the "Donation Funds" which date back to 1678. Over the years, several additional gifts were contributed to the Fund. Although the Allen Fund was virtually depleted by 1990, in recent years it has grown so that it can now provide annual gifts. In the past year, two gifts were given to deserving Wayland citizens.

The Allen Fund investments are managed by the Commissioners of Trust Funds.

TOWN OF WAYLAND TRUST FUNDS

June 30, 2015 Balances

Allen Fund	\$ 6,324
Cemetery Funds	\$ 1,304.859
Estate Draper (Library)	\$ 161,991
Gossels Fund (Academic Excellence)	\$ 317,530
Gossels Fund (Library)	\$ 35,834
Greaves/Croft Fund	\$ 66,226
J. Leavitt – Norwich University Scholarship	\$ 138,647
S. Leavitt - Charitable	\$ 182,304
Library Endowment	\$ 804,298
Library General Purpose/Swain	\$ 214,349
Robsham Cemetery Trust	\$ 45,993
Total	\$ 3,278,355

FINANCE DIRECTOR/ACCOUNTANT

FISCAL 2015 TOTAL TOWN BUDGET	FINAL FISCAL 2015 BUDGET	Fiscal 2014 Continuing Appropriations	Combined Total Budget	Total Expenditures / Encumbrances	Total Unexpended Total Budget
DEPARTMENT					
SELECTMEN	30,000.00	1,000.00	31,000.00	23,885.00	7,115.00
TOWN OFFICE	547,664.00	8,000.00	555,664.00	549,313.00	6,351.00
PERSONNEL BOARD	16,750.00	151.00	16,901.00	10,639.00	6,262.00
FINANCE	366,861.00	-	366,861.00	358,754.00	8,107.00
ASSESSOR	323,037.00	-	323,037.00	320,138.00	2,899.00
TREASURER	296,039.00	1,364.00	297,403.00	295,639.00	1,764.00
LEGAL	190,000.00	3,640.00	193,640.00	171,832.00	21,808.00
INFORMATION TECHNOLOGY	391,799.00	31,967.00	423,766.00	423,143.00	15,910.00
TOWN CLERK	137,103.00	-	137,103.00	134,463.00	2,640.00
ELECTIONS	35,198.00	-	35,198.00	30,942.00	4,256.00
REGISTRAR	4,275.00	-	4,275.00	4,074.00	201.00
CONSERVATION	170,344.00	-	170,344.00	147,571.00	22,773.00
PLANNING	110,490.00	-	110,490.00	107,179.00	3,311.00
SURVEYOR	191,768.00	-	191,768.00	184,996.00	6,772.00
FACILITIES	1,120,309.00	136,032.00	1,256,341.00	1,126,267.79	252,609.21
MISC COMMITTEES	49,775.00	-	49,775.00	32,546.00	17,229.00
TOTAL GENERAL GOVERNMENT	3,981,412.00	182,154.00	4,163,566.00	3,921,381.79	380,007.21
	-	-	-	-	-
POLICE	2,531,075.00	1,600.00	2,532,675.00	2,499,083.00	33,852.00
JOINT COMMUNICATIONS	499,750.00	71.00	499,821.00	477,140.00	22,681.00
EMERGENCY MANAGEMENT	23,000.00	-	23,000.00	22,204.00	796.00
DOG OFFICER	21,501.00	-	21,501.00	21,228.00	273.00
FIRE	2,530,409.00	13,015.00	2,543,424.00	2,350,304.00	193,345.00
BUILDING & ZONING	299,818.00	797.00	300,615.00	287,441.00	13,174.00
TOTAL PUBLIC SAFETY	5,905,553.00	15,483.00	5,921,036.00	5,657,400.00	264,121.00
	-	-	-	-	-
WAYLAND PUBLIC SCHOOLS	35,433,047.00	276,126.00	35,709,173.00	35,553,777.00	201,472.00
MINUTEMAN REGIONAL SC	203,026.00	-	203,026.00	203,026.00	-
TOTAL EDUCATION	35,636,073.00	276,126.00	35,912,199.00	35,756,803.00	201,472.00
	-	-	-	-	-
HIGHWAY	1,226,027.00	9,976.00	1,236,003.00	1,147,481.00	88,522.00
SNOW REMOVAL	974,041.00	-	974,041.00	950,927.00	23,114.00
TRANSFER STATION	65,000.00	-	65,000.00	32,915.00	32,085.00
PARKS	605,168.00	-	605,168.00	595,675.00	9,493.00
TOTAL PUBLIC WORKS	2,870,236.00	9,976.00	2,880,212.00	2,726,998.00	153,214.00
	-	-	-	-	-
BOARD OF HEALTH	774,459.00	-	774,459.00	737,882.00	36,577.00
VETERANS SERVICES	43,200.00	-	43,200.00	41,942.00	1,258.00
C.O.A.	228,080.00	-	228,080.00	223,767.00	4,313.00
YOUTH SERVICES	171,176.00	-	171,176.00	170,697.00	479.00
TOTAL HEALTH / HUMAN SERVICES	1,216,915.00	-	1,216,915.00	1,174,288.00	42,627.00
	-	-	-	-	-
LIBRARY	995,950.00	-	995,950.00	989,969.00	5,981.00
RECREATION	288,364.00	-	288,364.00	233,043.00	55,321.00
TOTAL CUTURAL	1,284,314.00	-	1,284,314.00	1,223,012.00	61,302.00
	-	-	-	-	-
DEBT	7,789,058.00	-	7,789,058.00	7,692,910.00	96,148.00
RETIREMENT ASSESSMENT	3,740,468.00	-	3,740,468.00	3,740,468.00	-
UNCLASSIFIED	8,402,321.00	40,228.00	8,442,549.00	7,498,647.00	972,501.00
TOTAL UNCLASSIFIED / OTHER	19,931,847.00	40,228.00	19,972,075.00	18,932,025.00	1,068,649.00
	-	-	-	-	-
TRANSFER TO OTHER FUNDS-Capital	-	-	-	-	-
WAYLAND CARES	88,400.00	-	88,400.00	6,183.00	82,217.00
Cash Capital	160,000.00	-	160,000.00	286,131.00	(126,131.00)
Use of Free Cash for Capital	415,000.00	-	415,000.00	415,000.00	-
OVERLAY	949,529.00	-	949,529.00	-	949,529.00
TRANSFER TO OPEB	249,094.00	-	249,094.00	249,094.00	-
TOTAL TRANSFERS	1,862,023.00	-	1,862,023.00	956,408.00	905,615.00
	-	-	-	-	-
STATE ASSESSMENTS & CHARGES	122,112.00	-	122,112.00	109,179.00	12,933.00
TOTAL UNAPPROPRIATED	122,112.00	-	122,112.00	109,179.00	12,933.00
	-	-	-	-	-
	72,810,485.00	523,967.00	73,334,452.00	70,457,494.79	2,140,411.21

**Town of Wayland Combined Balance Sheet
June 30, 2015**

	General Fund	Special Revenue	Capital Projects	Water Fund	Septage Fund	Wastewater Fund	Trust & Agency	Long-Term Debt Group	Total
Assets									
Cash and Investments:									
Cash	59,834,550	0	0	0	0	0	0	0	59,834,550
Investments	0	0	0	0	0	0	0	0	0
Total	59,834,550	0	0	0	0	0	0	0	59,834,550
Receivables:									
Property Taxes	1,017,096	7,019	0	0	0	0	0	0	1,024,116
Tax Title	1,389,929	0	0	0	0	0	0	0	1,389,929
Motor Vehicle Excise	225,612	0	0	0	0	0	0	0	225,612
I/E Fund	375	0	0	0	0	0	0	0	375
Late Dog Fee	0	0	0	0	0	0	0	0	0
Betterment	0	0	0	0	0	0	0	0	0
Appt Assessment Not Yet Due	34,589	25,562	0	0	0	3,897,987	0	0	3,958,138
User Changes	0	389,799	0	471,368	0	34,918	0	0	896,086
Due from Other Governments	0	0	0	0	0	0	0	0	0
Due to/Due from other funds	(43,887,061)	13,872,607	6,410,498	3,132,298	111,863	1,067,419	19,292,375	0	0
Total	(41,219,460)	14,294,987	6,410,498	3,603,666	111,863	5,000,325	19,292,375	0	7,494,255
Amount to be Provided For:									
Retirement of Bonds	0	0	0	0	0	0	0	77,886,807	77,886,807
Repayment of Anticipation Notes	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	77,886,807	77,886,807
Total Assets	18,615,090	14,294,987	6,410,498	3,603,666	111,863	5,000,325	19,292,375	77,886,807	145,215,612
Liabilities & Fund Balances									
Liabilities:									
Warrants Payable	941,846	201,978	729,139	136,174	0	11,027	0	0	2,020,163
Accrued Payroll & Withholdings	593,273	28,204	0	6,737	0	261	0	0	628,475
Reserve for Abatements	1,618,510	0	0	0	0	0	0	0	1,618,510
Other Liabilities	1,043,415	0	0	0	0	325,671	0	0	1,369,086
Deferred Revenues	1,049,091	422,380	0	471,368	0	3,932,906	0	0	5,875,745
Bond and Grant Anticipation Notes	0	0	0	0	0	0	0	0	0
Bonds Payable	0	0	0	0	0	0	0	77,886,807	77,886,807
Total Liabilities	5,246,135	652,561	729,139	614,279	0	4,269,865	0	77,886,807	89,398,786
Fund Balances:									
Retained Earnings	0	0	0	0	77,495	0	0	0	77,495
Retained Earnings Appropriated	0	0	0	0	0	0	0	0	0
Unreserved	8,516,057	12,004,326	3,486,935	2,252,513	0	706,172	19,281,600	0	46,247,603
Reserved for Expenditures	3,159,215	1,467,786	0	645,292	34,368	2,4288	10,775	0	5,341,724
Reserved for Encumbrances	602,217	170,314	2,194,424	91,582	0	0	0	0	3,058,537
Reserved for Teacher Deferral	0	0	0	0	0	0	0	0	0
Reserve for Other	43,238	0	0	0	0	0	0	0	43,238
Reserved for Overlay Deficit	0	0	0	0	0	0	0	0	0
Reserved for Debt Exempt Premium	1,048,228	0	0	0	0	0	0	0	1,048,228
Total Fund Balances	13,368,955	13,642,426	5,681,359	2,989,387	111,863	730,460	19,292,375	0	55,816,825
Total Liabilities & Fund Balances	18,615,090	14,294,987	6,410,498	3,603,666	111,863	5,000,325	19,292,375	77,886,807	145,215,612

Town of Wayland, Massachusetts General Fund Revenue Report Fiscal 2015					
	Fiscal 2015 YTD-Actual	Fiscal 2015 Budget	B / A Fiscal 2015 \$ Variance	% of Budget Collected	Estimated Variance Budget / Actual
Taxation:					
Real Estate	57,952,892.00	58,845,550.00	(892,658.00)	98.48%	
Personal Property	735,332.00	740,741.00	(5,409.00)	99.27%	
Overlay	-	(949,529.00)	949,529.00	0.00%	
Total	58,688,224.00	58,636,762.00	51,462.00	100.09%	51,462.00
State Aid:					
Local Aid : Cherry Sheet			-		
Chapter 70	3,644,813.00	3,644,813.00	-	100.00%	
Charter Tuition Assessment		751.00	(751.00)	0.00%	
Unrestricted Aid	804,349.00	801,292.00	3,057.00	100.38%	
Veterans Benefits Chapter 115	6,731.00	8,049.00	(1,318.00)	83.63%	
Exemption : Vets, Blind, Surviving Spouse	34,474.00	31,702.00	2,772.00	108.74%	
State Owned Land Reimbursement	57,115.00	64,066.00	(6,951.00)	89.15%	
Total	4,547,482.00	4,550,673.00	(3,191.00)	99.93%	(3,191.00)
Local Receipts:					
Motor Vehicle Excise	2,380,617.00	2,045,000.00	335,617.00	116.41%	
Other Excise	217,287.00	170,000.00	47,287.00	127.82%	
Penalties and Interest	223,338.00	215,000.00	8,338.00	103.88%	
Payment in Lieu of Taxes	26,092.00	25,000.00	1,092.00	104.37%	
Fees	471,561.00	535,000.00	(63,439.00)	88.14%	
Licenses and Permits	999,261.00	1,000,000.00	(739.00)	99.93%	
Special Assessments	6,604.00	10,000.00	(3,396.00)	66.04%	
Fines and Forfeits	61,781.00	80,000.00	(18,219.00)	77.23%	
Investment Income	127,262.00	95,000.00	32,262.00	133.96%	
Miscellaneous Recurring	5,404.00	5,404.00	-	100.00%	
Miscellaneous Non Recurring	-	-	-		
Total	4,519,207.00	4,180,404.00	338,803.00	108.10%	338,803.00
Transfers from other funds:					
Ambulance	360,000.00	360,000.00	-	100.00%	
Fund 61-Water	348,583.00	348,583.00	-	100.00%	
Fund 24-Tranfer Station	42,895.00	42,895.00	-	100.00%	
Fund 24-Recreation	88,027.00	88,027.00	-	100.00%	
Fund 25-Food Service	225,017.00	225,017.00	-	100.00%	
Fund 25-BASE	191,105.00	191,105.00	-	100.00%	
Fund 25-TCW	200,741.00	200,741.00	-	100.00%	
Fund 25-Full Day Kinder	43,377.00	43,377.00	-	100.00%	
Fund 62-Septage	39,502.00	39,502.00	-	100.00%	
Fund 63-Wastewater	-	-	-		
	1,539,247.00	1,539,247.00	-	100.00%	-
Total Budgeted Revenue	69,294,160.00	68,907,086.00	387,074.00	100.56%	387,074.00
Unbudgeted Revenue:					
OPEB Transfer- Article 4	594,835.00	-	-	0.00%	
Capital Closeouts	9,780.00	-	-	0.00%	
Full Day Kindergarden- FY 2014	7,913.00	-	-	0.00%	
Food Service - FY 2014	210,935.00	-	-		
Tax Title Liens	390,423.00	-	-	0.00%	
Prior Year RE collections	375,757.00	-	-	0.00%	
Bond Premium	462,210.00	-	-	0.00%	
Total Unbudgeted Revenue	2,051,853.00	-	2,051,853.00	0.00%	2,051,853.00
Total All Revenue	71,346,013.00	68,907,086.00	2,438,927.00	103.54%	2,438,927.00
Other Revenue Sources:					
Bond Premium	-	101,583.00	-		
Overlay	-	665,000.00	-		
Transfer from Free Cash	-	1,664,094.00	-		
Month End Totals	71,346,013.00	71,337,763.00	0.00%		

	Prior Year Balances	Revenues	Expenditures	Encumbrances	(OFS)OFU	Balance 6/30/2015	Total Encumbrance / Unencumbered
CAPITAL PROJECT ACTIVITY REPORT							
FISCAL 2015							
Fund 40							
ASSESSOR EQUIPMENT	37,907.00	-	8,660.50	5,283.25	-	23,963.10	29,246.35
IT CAPITAL ATM 2014	-	50,000.00	717.80	-	-	49,282.20	49,282.20
IT CAPITAL SP TM 2013	81,725.00	-	18,127.92	-	-	63,597.00	63,597.00
DAM REPAIR SP TM 2013	25,000.00	-	-	-	-	25,000.00	25,000.00
DAM REPAIRS	92,970.00	-	1,916.00	-	-	91,054.00	91,054.00
PLANNING	-	126,131.17	88,194.07	37,118.37	-	818.73	37,937.10
CONSERVATION ATM 2014	-	30,000.00	1,092.00	-	-	28,908.00	28,908.00
TOWN BUILDING REPAIRS	35,218.00	-	12,019.60	11,902.14	-	11,296.28	23,198.42
FY 13 BUILDING REPAIRS	63,914.00	-	-	10,205.00	-	63,913.95	63,913.95
TOWN BUILDING REPAIRS ATM 2014	-	70,000.00	9,988.50	-	-	60,011.50	60,011.50
PUBLIC SAFETY PHONE ATM 2014	-	35,000.00	35,000.00	-	-	-	-
STATION 2 REPAIR ATM 2014	-	40,000.00	6,279.94	-	-	33,720.06	33,720.06
ENERGY UPGRADES ATM 2014	-	2,000,000.00	1,687,313.58	228,196.42	-	84,490.00	312,686.42
PUBLIC SAFETY BUILDING REPAIRS	305,827.00	-	108,575.00	-	248.00	197,252.68	197,252.68
FIRE EQUIPMENT 2013	248.00	-	-	-	-	-	-
FIRE BRUSH TRUCK ATM 2015	-	125,000.00	82,168.40	-	-	42,831.60	42,831.60
FIRE BOAT ATM 2014	-	25,000.00	24,995.00	-	5.00	-	-
HIGHWAY CH90	(33,408.15)	438,015.32	521,894.45	-	-	(117,287.28)	(117,287.28)
STATION 2 REPAIR	4,284.00	-	-	-	-	4,284.00	4,284.00
H-16 DUMP TRUCK ATM 2014	-	200,000.00	200,000.00	-	-	-	-
H-19 DUMP TRUCK ATM 2014	-	200,000.00	199,271.08	-	-	728.92	728.92
BOBCAT ATM 2014	-	60,000.00	59,427.56	-	-	572.44	572.44
HIGHWAY VEHICLES	3,838.00	-	-	-	-	3,838.00	3,838.00
HIGHWAY SIDEWALKS	6,984.00	-	-	-	-	6,983.79	6,983.79
HIGHWAY CAP EQUIP 2013	31,007.00	-	1,729.80	-	-	29,276.90	29,276.90
NEW DPW FACILITY STUDY	7,131.00	-	-	-	-	5,454.97	7,131.00
NEW DPW BUILDING STM 2013	12,081,718.00	2,000,000.00	9,293,019.28	1,676.03	-	3,489,362.15	4,788,698.32
HGWY ROADWORK DESIGN (27/30)	122,331.00	-	56,301.95	7,885.00	-	58,143.82	66,028.82
HGWY TRAFFIC CALMING	10,176.00	-	-	-	-	10,175.54	10,175.54
DRAINAGE IMPROVEMENTS	112,349.00	-	21,493.22	-	-	90,855.33	90,855.33
ROAD CONSTRUCTION	15,497.00	-	15,496.93	-	-	0.07	0.07
ROAD CONSTRUCTION 2013	154,789.00	-	154,789.22	-	-	(0.22)	(0.22)
ROAD CONSTRUCTION ATM 2014	-	250,000.00	83,369.86	-	-	166,630.14	166,630.14
PARKLAND / CHARLES ATM 2014	-	75,000.00	8,510.80	-	-	66,489.20	66,489.20
CULVERT REPAIRS ATM 2014	-	100,000.00	-	-	-	100,000.00	100,000.00
TRANSFER STATION 2013	126,826.00	-	126,826.40	-	-	-	-
TF STATION CAPPING	649.00	-	-	-	-	648.55	648.55
CEMETERY EXPANSION ATM 2014	-	200,000.00	105,265.15	-	-	94,734.85	94,734.85
TRANSFER STATION ATM 2014	-	50,000.00	50,000.00	-	-	-	-
PARKS FIELD RENOVATION	1,050.00	-	-	-	-	1,050.00	1,050.00
FIELD ANALYSIS	67,511.00	-	-	-	-	67,511.00	67,511.00
FIELD IMPROVEMENTS ATM 2014	-	75,000.00	9,725.14	-	-	65,274.86	65,274.86
BEACH HOUSE	17,861.00	-	11,649.91	-	-	6,211.07	6,211.07
CEMETERY SITE IMPROVEMENTS	52,099.00	-	23,529.80	3,805.90	-	24,763.26	28,569.16
BEACH IMPROVEMENTS	17,565.00	-	16,908.62	-	-	656.58	656.58
RECREATION FIELD IMP 2013	83,613.00	-	4,769.67	-	-	78,843.83	78,843.83
	13,526,678.85	6,149,146.49	13,049,027.15	1,605,408.28	253.00	5,021,135.87	6,626,544.15

	Prior Year Balances	Revenues	Expenditures	Encumbrances	(OFS)/OFU	Balance 3/31/2014	Encumbrance / Unencumbered
Fund 41							
MIDDLE SCH ROOF FY 13	534,111.41	54,652.00	16,500.00	-	-	572,263.41	572,263.41
MIDDLE SCH ROOF SP TM 2013	50,947.00	-	-	-	-	50,947.00	50,947.00
CLAYPIT FLOOR TIEL ATM 2014	-	36,000.00	34,826.00	-	-	1,174.00	1,174.00
CLAYPIT DOORS / WINDOWS ATM 2014	-	100,000.00	67,406.48	55,541.72	-	(22,948.20)	32,593.52
HAPPY HOLLOW ART ROOM ATM 2014	-	20,000.00	-	-	-	20,000.00	20,000.00
MIDDLE SCHOOL SECURITY ATM 2014	-	110,000.00	107,029.14	-	-	2,970.86	2,970.86
MIDDLE SCHOOL WINDOWS ATM 2014	-	65,000.00	60,995.76	4,004.24	-	-	-
MIDDLE SCHOOL AIR COND ATM 2014	-	250,000.00	-	-	-	250,000.00	250,000.00
LOKER SECURITY ATM 2014	-	70,000.00	-	-	-	70,000.00	70,000.00
LOKER KITCHEN ATM 2014	-	45,000.00	38,443.03	250.30	-	6,306.67	6,566.97
LOKER PLAYGROUND ATM 2014	-	211,000.00	49,223.47	-	5,776.53	211,000.00	211,000.00
FY13 BUILDING REPAIRS	70,612.20	-	14,291.53	-	-	56,320.67	56,320.67
FY14 BUILDING REPAIRS SP TM 2013	80,163.00	-	-	-	-	80,163.00	80,163.00
FY09 BUILDING REPAIRS	34,408.00	-	19,408.65	-	-	14,999.35	14,999.35
FY13 CAPITAL EQUIPMENT-OTHER	128.70	-	-	128.70	-	-	128.70
FY14 CAPITAL EQUIPMENT SP TM 2013	3,301.73	-	2,125.20	1,176.53	-	0.00	1,176.53
CLAYPIT FURNITURE AMT 2014	-	35,000.00	30,636.88	-	-	4,363.12	4,363.12
HAPPY HOLLOW FURNITURE 2014	-	35,000.00	29,913.53	-	-	5,086.47	5,086.47
MIDDLE SCHOOL FURNITURE 2014	-	25,000.00	24,600.00	-	-	400.00	400.00
HIGH SCH RENOVATIONS/PLANNING	2,815,568.00	-	17,356.00	-	-	2,798,212.00	2,798,212.00
Fund 42							
PUMP STATION ATM 2014	-	1,000,000.00	686,169.34	313,830.66	-	0.00	313,830.66
WATER VEHICLE ATM 2014	-	75,000.00	61,670.00	-	-	13,330.00	13,330.00
WATER MAIN ATM 2014	-	700,000.00	700,000.00	-	-	-	-
PUMP STATION UPGRADES	32,483.00	-	32,483.24	-	-	(0.24)	(0.24)
PUMP STATION SP TM 2013	-	300,000.00	119,929.36	180,070.34	-	0.30	180,070.64
PEMBERTON RD UPGRADE	59,988.00	-	-	-	-	59,988.61	59,988.00
WATER MAIN REPLACE SP TM 2013	689,352.00	-	666,570.44	-	-	2,781.56	2,781.56
WATER VEHICLES SP TM 2013	2,009.00	-	-	-	-	2,009.00	2,009.00
HAPPY HOLLOW ROAD SP TM 2013	25,000.00	-	5,700.00	19,300.00	-	-	19,300.00
	70,000.00	-	-	-	-	-	-
	858,832.00	2,075,000.00	2,272,522.38	513,201.00	-	78,108.62	591,309.62
Fund 44							
	251,387.00	-	11,645.15	18,457.45	-	221,284.40	239,741.85
BUILDING RENOVATIONS							

	Prior Year Balances	Revenues	Expenditures	Encumbrances	(OFS)/OFU	Balance 3/31/2014	Encumbrance / Unencumbered
Fund 41							
MIDDLE SCH ROOF FY 13	534,111.41	54,652.00	16,500.00	-	-	572,263.41	572,263.41
MIDDLE SCH ROOF SP TM 2013	50,947.00	-	-	-	-	50,947.00	50,947.00
CLAYPIT FLOOR TIEL ATM 2014	-	36,000.00	34,826.00	-	-	1,174.00	1,174.00
CLAYPIT DOORS / WINDOWS ATM 2014	-	100,000.00	67,406.48	55,541.72	-	(22,948.20)	32,593.52
HAPPY HOLLOW ART ROOM ATM 2014	-	20,000.00	-	-	-	20,000.00	20,000.00
MIDDLE SCHOOL SECURITY ATM 2014	-	110,000.00	107,029.14	-	-	2,970.86	2,970.86
MIDDLE SCHOOL WINDOWS ATM 2014	-	65,000.00	60,995.76	4,004.24	-	-	-
MIDDLE SCHOOL AIR COND ATM 2014	-	250,000.00	-	-	-	250,000.00	250,000.00
LOKER SECURITY ATM 2014	-	70,000.00	-	-	-	70,000.00	70,000.00
LOKER KITCHEN ATM 2014	-	45,000.00	38,443.03	250.30	-	6,306.67	6,566.97
LOKER PLAYGROUND ATM 2014	-	211,000.00	49,223.47	-	5,776.53	211,000.00	211,000.00
FY13 BUILDING REPAIRS	70,612.20	-	14,291.53	-	-	56,320.67	56,320.67
FY14 BUILDING REPAIRS SP TM 2013	80,163.00	-	-	-	-	80,163.00	80,163.00
FY09 BUILDING REPAIRS	34,408.00	-	19,408.65	-	-	14,999.35	14,999.35
FY13 CAPITAL EQUIPMENT-OTHER	128.70	-	-	128.70	-	-	128.70
FY14 CAPITAL EQUIPMENT SP TM 2013	3,301.73	-	2,125.20	1,176.53	-	0.00	1,176.53
CLAYPIT FURNITURE AMT 2014	-	35,000.00	30,636.88	-	-	4,363.12	4,363.12
HAPPY HOLLOW FURNITURE 2014	-	35,000.00	29,913.53	-	-	5,086.47	5,086.47
MIDDLE SCHOOL FURNITURE 2014	-	25,000.00	24,600.00	-	-	400.00	400.00
HIGH SCH RENOVATIONS/PLANNING	2,815,568.00	-	17,356.00	-	-	2,798,212.00	2,798,212.00
Fund 42							
PUMP STATION ATM 2014	-	1,000,000.00	686,169.34	313,830.66	-	0.00	313,830.66
WATER VEHICLE ATM 2014	-	75,000.00	61,670.00	-	-	13,330.00	13,330.00
WATER MAIN ATM 2014	-	700,000.00	700,000.00	-	-	-	-
PUMP STATION UPGRADES	32,483.00	-	32,483.24	-	-	(0.24)	(0.24)
PUMP STATION SP TM 2013	-	300,000.00	119,929.36	180,070.34	-	0.30	180,070.64
PEMBERTON RD UPGRADE	59,988.00	-	-	-	-	59,988.61	59,988.00
WATER MAIN REPLACE SP TM 2013	689,352.00	-	666,570.44	-	-	2,781.56	2,781.56
WATER VEHICLES SP TM 2013	2,009.00	-	-	-	-	2,009.00	2,009.00
HAPPY HOLLOW ROAD SP TM 2013	25,000.00	-	5,700.00	19,300.00	-	-	19,300.00
	70,000.00	-	-	-	-	-	-
	858,832.00	2,075,000.00	2,272,522.38	513,201.00	-	78,108.62	591,309.62
Fund 44							
	251,387.00	-	11,645.15	18,457.45	-	221,284.40	239,741.85
BUILDING RENOVATIONS							

Statement of Revenues, Expenditures & Fund Balances-Special Rev & Trust Funds
June 30, 2015

	Balance July 1, 2014	Transfers/ Adjustments	Revenues	Expenditures	Transfers Out	Encumbrances	Balance June 30, 2015
DOCUMENT PRESERVATION	232.00						232.00
SWOC WEED MGMT	5,000.00	(5,000.00)		11,221.00			0.00
CPA ADMIN	16,531.00						5,310.00
	0.00						0.00
NIKE SITE - SILOS	78,308.96	(78,308.96)					0.89
RAILROAD FREIGHT HOUSE	21,600.00						12,862.50
RAIL TRAIL	600.00			8,737.50			
VOKES THEATRE	750.00	(600.00)					750.00
MAINSTONE FARM	66,842.50			45,547.47		9,272.00	12,023.03
BOSTON POST RD PRE-PERMITTING	87,448.70			87,448.70			
STONEBRIDGE RD-AFFORDABLE HOUSING	88,951.75			19,796.25			69,155.50
LOKER FIELD ART 14	4,000.00						4,000.00
IMPROVE MEMORIALS & MONUMENTS		500,000.00					500,000.00
COCHITUATE APARTMENTS							
NORTH CEMETERY		15,000.00		12,865.00		2,145.00	
FIRST PARRISH CHURCH		150,000.00		134,308.26		15,691.74	
WAYLAND HOUSING TRUST		419,202.00		419,202.00			
DUDLEY WOODS ATM 2015		85,000.00					85,000.00
WAYLAND HOUSING TRUST		85,000.00					85,000.00
CENTRAL RAILROAD TRAIL ATM 2015		445,000.00					445,000.00
HEARD FARM ATM 2015		35,000.00					35,000.00
STONEBRIDGE ROAD ATM 2015		332,000.00		270,000.00			62,000.00
STONEBRIDGE PROJECT ATM 2015		480,000.00					480,000.00
OXBOW ROAD ATM 2015		20,000.00					
Fund 23			963,841.50	1,009,116.18			(45,274.68)
FY 16 ACTIVITY							2,767,568.84
BEGINNING PROJECT BALANCES	370,265.80	2,387,293.04					4,446,542.16
BEGINNING UNDESIGNATED FUND BAL	6,843,835.20	(2,387,293.04)				27,108.74	7,168,827.10
TOTAL BEG FUND BALANCE	7,214,101.00						
TC RESIDENTIAL DWELLING - \$40k			440,000.00	440,000.00			120,000.00
TC PARKING LOT - \$120k			120,000.00				
TC PHASE II \$500k			500,000.00	500,000.00			250,000.00
TC BIKE TRAIL - \$250k			250,000.00				
20 WAYLAND GIFT \$175k			175,000.00	175,000.00			20,452.07
TOWN CENTER GIFT	43,150.27			22,688.20			3,223.59
RAYTHEON ENVIRONMENT	3,223.59						27,315.56
TOWN CENTER REVOLVING	117,140.36		487.70	90,312.50			3,246.14
RAIL TRAIL GIFTS/DONATIONS	3,368.86		500.00	278.47		344.25	646.40
WAVELAND GIFTS	646.40						22,126.05
375TH CELEBRATION	23,709.43		2,253.00	3,837.38			
SODA MACHINE			1,100.00	743.55			4,742.70
BEAUTIFICATION	4,386.25						
RECEIPT RES SALE OF R.E.	87,403.87						87,403.87
FLEX ADMIN	12,734.00						14,654.00
ELECTION REIMBURSEMENT	35,624.00		1,920.00				35,624.00
LT NETWORK							27.50
HAY BALES			850.00	822.50			118,006.68
RECEIPT RES CONCOM RECEIPTS	118,006.68						45,102.49
CONSERVATION GIFTS	44,752.49		350.00				38,474.75
WETLAND FILING FEE	35,704.75		2,770.00				2,442.44
GREEN COMMUNITIES	(14,285.44)			(16,727.88)			
CLEAN ENERGY CENTER	1,770.67			1,770.67			187,500.00
GREEN COMMUNITIES GRANT II			187,500.00				4,188.15
CLEAN ENERGY CENTER	4,175.15		75.00	62.00			36,027.85
HIST COMMISSION MARKERS	33,787.85		2,240.00				14,776.83
DUDLEY GRANT	15,989.00		(712.17)	500.00			
VETERAN'S MEMORIAL DONATIONS	51,339.53			51,339.53			
HOUSING FUND							

CAF PLAN	177,127.73	-	284,112.47	290,448.57	-	-	170,791.63
POLICE GIFTS	2,708.49	-	500.00	205.81	-	-	3,002.68
POLICE FID ACCT	27,053.15	-	7,430.00	23,139.10	-	-	11,344.05
POLICE DETAIL	59,362.00	-	237,430.00	265,713.50	-	-	31,078.30
OWNER TECH GRANT	13,186.34	-	(8,363.94)	9,293.27	-	1,718.46	(6,189.33)
FIRE/AMBULANCE GIFTS	1,746.42	-	500.00	-	-	-	2,246.42
FIRE DEPT-SAFE	16,771.88	-	7,218.00	13,848.03	-	-	10,141.85
FIRE CO DETECTORS/GIFTS	518.09	-	484,333.29	483.45	-	-	34.64
AMBULANCE RECEIPTS	1,157,409.38	-	33,988.00	13,872.38	510,000.00	-	1,091,121.06
STATE 911 GRANT	-	-	-	-	-	-	20,125.62
HIGHWAY GIFTS	43.87	-	-	-	-	-	43.87
STREET/SIDEWALK REFUNDABLE DEF	46,826.84	-	9,990.00	11,577.60	-	-	45,239.24
WATER CONSERVATION GRANT	3,287.67	-	-	-	-	-	3,287.67
TRANSFERS STATION	331,836.14	-	418,163.00	386,167.21	58,563.00	25,380.04	279,888.89
DIRT ACCT	32,220.00	-	-	-	-	-	32,220.00
BOH TITLE 5 BETTERMENT	70,166.56	-	6,337.34	16,448.00	-	-	60,055.90
BOH/FLU SHOT REIMB	24,507.97	-	29,667.05	23,170.40	-	-	31,004.62
BOH GIFT ACCOUNT	-	-	1,032.00	-	-	-	1,032.00
COA REVOLVING	90,122.13	-	31,338.73	32,628.49	-	-	88,832.37
COA GIFT FUND	23,656.48	-	661.32	-	-	-	24,317.80
ELDER AFFAIRS GRANT	22,509.26	-	24,408.00	22,085.00	-	-	24,832.26
STATE AID TO LIBRARIES	33,496.44	-	14,427.23	8,039.90	-	-	39,883.77
LIBRARY AUTOMATION ACCT	2,181.14	-	3,056.73	1,003.74	-	-	4,234.13
LIBRARY GIFTS	14,839.83	-	2,915.10	2,662.50	-	-	15,092.43
LIBRARY TWEENS AND TEENS	5,302.81	-	4,650.00	9,952.81	-	-	0.00
TURF FIELD	159,593.46	-	12,467.50	-	-	-	172,060.96
HANNAH WILLIAMS PLAYGROUND	2,486.57	-	3.35	-	-	-	2,489.92
RECEIPTS RES-SALE OF CEMETERY LOTS	154,859.23	-	5,225.00	-	-	-	160,084.23
RECREATION REVOLVING	534,858.00	-	817,394.40	542,797.30	150,693.00	10,710.48	648,045.62
RECREATION GIFTS	13,047.39	-	-	-	-	-	13,047.39
CLAYPIT RING GIFTS	450.95	-	-	669.00	-	-	450.95
CULTURAL COUNCIL	(1,060.91)	-	4,301.10	-	-	-	150.00
JOAN BACON GIFT FUND	150.00	-	-	-	-	-	150.00
INSURANCE REIMBURSEMENT < 20K	80,590.34	-	61.00	-	-	-	80,652.17
Fund 24	3,724,483.56	-	4,117,590.20	2,985,464.59	719,262.00	38,153.23	4,089,194.57
BASE	591,671.42	-	1,093,610.70	843,267.70	482,603.00	33,413.54	325,997.88
PEGASUS	270,370.77	-	324,621.10	245,240.89	-	14,375.91	335,375.07
TCW	170,289.72	-	910,613.74	741,428.93	234,600.00	4,766.74	100,107.79
GLOBAL LANGUAGE	56,433.64	-	9,448.92	-	-	-	65,882.56
TUTORING	44,329.77	-	6,547.00	576.00	-	-	50,300.77
ENRICHMENT	57,407.02	-	80,672.48	108,051.15	-	1,893.97	28,134.38
FULL DAY KINDERGARTEN	37,331.08	-	330,505.00	188,921.21	91,183.00	227.23	77,504.64
SCHOOL LUNCH	224,217.21	-	1,127,092.31	817,369.11	469,900.00	-	64,040.41
ATHLETICS	18,982.45	-	290,012.85	304,875.80	-	-	4,119.50
COACH	6,289.98	-	16,900.54	8,068.38	-	-	15,094.42
OTHER CONTRACT	18,108.11	-	11,022.70	11,022.70	-	27.72	9,980.45
ICE HOCKEY	19,139.27	-	3,391.04	53,392.28	-	496.00	20,761.50
HS PARKING FEES	34,555.44	-	55,014.51	33,583.26	-	-	16,860.18
INSTRUMENTAL MUSIC FEES	48,618.97	-	15,888.00	33,583.26	-	-	73,561.35
TRANSPORTATION FEES	213,324.23	-	84,726.27	50,000.00	-	9,783.89	281,460.34
CUSTODIAL OVERTIME	39,707.05	-	341,790.34	273,654.23	-	-	41,602.45
WPSF	1,972.89	-	69,012.07	67,116.67	-	-	16.47
METCO REVOLVING	76,517.79	-	212,953.52	212,325.34	-	2,584.60	30,941.65
GENERAL GIFTS	11,501.87	-	27,356.38	67,950.87	-	4,981.65	13,803.72
PROF DEV REVOLVING	17,141.81	-	3,230.00	928.15	-	-	20,236.67
CURRICULUM	7,690.80	-	9,225.00	6,130.14	-	-	7,690.80
ERATE ACCOUNT	22,918.47	-	-	-	-	3,711.47	18,518.97
HIGH SCHOOL GIFT	1,513.96	-	20,499.56	21,187.59	-	-	2,022.81
MIDDLE SCHOOL GIFT	5,820.67	-	1,058.85	550.00	-	-	2,674.40
CLAYPIT HILL GIFT	850.63	-	1,444.64	4,590.91	-	-	492.76
HAPPY HOLLOW GIFT	853.22	-	4,983.00	5,350.87	-	-	340.33
		-	891.61	1,339.50	-	65.00	

LOKER GIFT	567.48	763.32	454.50	-	61.00	805.30
CHILDREN'S WAY GIFT	6,868.39	261.97	2,324.01	-	335.99	4,470.36
HIGH SCHOOL LOST BOOKS	4,124.59	2,525.25	2,138.70	-	154.50	4,356.64
MIDDLE SCHOOL LOST BOOKS	285.16	548.85	-	-	283.05	550.96
CLAYPIT HILL LOST BOOKS	802.50	190.67	101.95	-	-	891.22
HAPPY HOLLOW LOST BOOKS	303.68	157.85	413.13	-	-	48.40
LOKER LOST BOOKS	14.44	25.57	-	-	-	40.01
HS STUDENT COMPUTER MAINTENANCE	28,541.94	41,627.00	43,328.53	-	5,563.30	21,277.11
MS LAPTOP MAINTENANCE	-	31,249.00	27,065.00	-	4,135.00	49.00
TEACHER	-	3,051.00	3,050.97	-	-	0.03
SPED CIRCUIT BREAKER	368,667.44	574,810.52	592,240.00	-	-	351,237.96
FOUNDATION GRANT	2,954.71	2,954.71	-	-	-	-
TEAM GRANT AWARD 2013-2014	3,850.00	-	2,990.00	-	-	288.00
STARS GRANT	-	5,000.00	5,000.00	-	572.00	-
FY14 METCO	2,975.76	-	2,975.76	-	-	-
FY15 METCO	-	615,332.00	627,007.61	-	-	(11,675.61)
FY14 SPED 240	19,664.50	26,519.00	46,183.50	-	-	-
FY15 94-142 (IDEA)	-	521,453.00	517,651.59	-	-	3,801.41
FY15 EARLY CHILDHOOD GRANT	-	12,131.00	12,131.00	-	-	-
FY14 SPED PROGRAM IMPROVEMENT	1,225.00	10,458.00	11,683.00	-	-	-
FY15 SPED PROG IMPROVEMENT	-	3,800.00	-	-	1,000.00	2,800.00
TEACHER	1,629.04	15,358.00	16,987.04	-	-	-
FY15 TITLE IIA	(3,582.10)	28,605.00	25,022.88	-	3,000.00	0.02
FY15 TITLE 11A	-	6,150.00	2,410.00	-	740.00	740.00
FY15-FY 19 SUBSTANCE ABUSE PREVE	-	-	50,939.16	-	12,940.00	(63,879.16)
SUPPLIES - CLAS	2,669.10	-	2,669.10	-	-	-
FY14 TITLE I	1,871.82	42,493.00	43,484.63	-	109.00	771.19
FY15 TITLE I	-	5,400.00	-	-	-	5,400.00
SPED TRANSITION	143.10	-	143.10	-	-	-
EARLY CHILDHOOD IMPROVEMENT FY 14	5.90	5,600.00	5.90	-	-	-
EARLY CHILDHOOD IMPROVEMENT FY 15	-	-	5,579.48	-	-	20.52
THEATER ARTS REVOLVING	-	5,375.00	5,375.00	-	-	-
Fund 25	2,441,140.68	7,000,374.43	6,129,231.93	1,278,286.00	104,481.56	1,929,515.63
SUB-TOTAL SPEC REV-(24 & 25)	6,165,624.25	11,117,964.63	9,114,696.52	1,997,548.00	142,634.79	6,028,710.20
HS STUDENT ACTIVITY	133,389.83	189,746.65	172,130.42	-	570.50	151,006.06
TESTING-PAYROLL	4,323.43	42,354.00	41,371.12	-	-	4,735.81
MS STUDENT ACTIVITY	54,874.05	220,314.41	166,350.25	-	-	108,838.21
CH STUDENT ACTIVITY	9,953.03	23,371.25	25,126.13	-	-	8,198.15
HH STUDENT ACTIVITY	21,222.82	19,636.47	19,919.31	-	-	20,939.98
LO STUDENT ACTIVITY	9,968.20	7,895.65	4,759.34	-	-	13,104.51
Fund 25	233,731.36	503,318.43	429,656.57	-	570.50	306,822.72
STABILIZATION FUND	-	132,316.53	-	-	-	1,717,653.17
NON-INSURANCE FUND	-	1,585,336.64	-	-	-	1,187,601.25
OPEB	-	12,078,313.12	408,404.12	-	-	12,486,717.24
VANGUARD TRUST	-	3,280,623.13	114,846.81	-	10,775.00	3,278,354.69
WAYLAND HOUSING TRUST	-	611,274.13	-	-	-	611,274.13
Fund 83 & 84 & 85 & 86	-	18,131,874.14	114,846.81	-	10,775.00	19,281,600.48

Town of Wayland, Massachusetts Water Enterprise Fund Fiscal 2015			
	Fiscal 2015 Budget	Fiscal 2015 Actual	% Budget Collected
REVENUES			
<i>Operating Revenue:</i>			
Penalties and Interest	25,000.00	23,289.00	93.16%
Water Meter Charges	3,009,054.00	3,268,487.00	108.62%
Liens	-	133,088.00	
Water Capital Improvement	-	-	
Water Administration Fee	300,000.00	295,965.00	98.66%
Water Service Order	40,000.00	23,497.00	58.74%
Misc. Revenue	50,000.00	110,500.00	221.00%
Interest on Savings	8,000.00	9,244.00	115.55%
Total	3,432,054.00	3,862,051.00	112.53%
EXPENDITURES			
<i>Operating Expenditures:</i>			
Personal Services	713,881.00	655,093.00	91.77%
Expenditures	1,283,387.00	1,264,924.00	98.56%
Funded Debt	1,086,203.00	1,046,453.00	96.34%
Indirect Fringe Transfers to GF	489,766.00	348,583.00	71.17%
Indirect Fringe Transfers to GF and OPEB	4,529.00	145,712.00	3217.31%
Total	3,577,766.00	3,460,765.00	96.73%
Unbudgeted Expenses			
Transfer to Fund 63 for Prior Year Correction	-	8,693.00	
Transfer to Fund 42 for Prior Year Correction		300,000.00	
	-	308,693.00	-
Other Financing Uses:			
Transfers to Capital Projects	775,000.00	775,000.00	100.00%
		-	
Other Financing Sources:			
Water Surplus to Fund 42	920,712.00	-	
Total YTD Revenues	4,352,766.00	3,861,099.00	88.70%
Total YTD Expenditures	4,352,766.00	4,544,458.00	104.40%

Town of Wayland, Massachusetts Wastewater Enterprise Fund Fiscal 2015			
REVENUE:	Fiscal 2015 Budget	Fiscal 2015 Actual	% of Budget
<i>Operating Revenue:</i>			
Penalties and Interest	-	3,391.00	0.00%
Wastewater User Charges	203,125.00	298,221.00	146.82%
Liens		16,879.00	0.00%
Betterments	248,180.00	26,721.00	10.77%
Betterment Interest	203,600.00	7,508.00	3.69%
WW Betterment TC RE		207,494.00	0.00%
WW Betterment TC Interest		12,589.00	0.00%
Unapportioned WW Betterment Town Center	-	523,768.00	0.00%
Unapportioned WW Betterment-Interest Town Center	-	1,311.00	0.00%
Interest on Savings	-	2,806.00	0.00%
Misc Revenue			
Total	654,905.00	1,100,688.00	168.07%
<i>EXPENDITURES:</i>			
<i>Operating Expenditures:</i>			
Personal Services	-	16,534.00	0.00%
Expenditures	255,625.00	181,011.00	181.67%
Funded Debt	451,780.00	464,385.00	102.79%
Total	707,405.00	661,930.00	93.57%
<i>Unbudgeted Revenue:</i>			
Transfer from Fund 61 prior year correction	-	8,693.00	0.00%
Use of Retained Earnings	52,500.00	-	0.00%
Total	52,500.00	-	0.00%
Total YTD Revenues	707,405.00	1,109,381.00	156.82%
Total YTD Expenditures	707,405.00	661,930.00	93.57%

OPEB ADVISORY COMMITTEE

Executive Summary

Wayland's Other Post-Employment Benefits (OPEB) Advisory Committee was appointed by the Board of Selectmen (BOS) in the spring of 2013 to serve a two year term. This temporary Committee was assembled to analyze the cost of the OPEB obligation and find the best way to get the necessary money set aside. The term was extended by the BOS to September 30, 2015.

OPEB benefits are primarily health insurance that the Town of Wayland extends to retired employees of the Town, their spouses and families. The expected future cost of these benefits is large – more than the current cost to run the Town for a year or about the cost of two new high schools.

The Committee made headway in three areas:

- 1) Adjusting the actuarial assumptions to make the OPEB projections more accurate;
- 2) Implementing \$175,000 per year in cost reductions;
- 3) Initiating a process whereby Town and School fee-based programs contribute their proportionate share to fund OPEB benefits for their employees.

These items were incorporated into Warrant articles for the 2014 and 2015 Town Meetings. With little discussion, the articles were passed by overwhelming majorities. For example, more than 90% of voters supported the three OPEB motions in the 2015 Town Meeting.

In spite of the overwhelming support, the Committee was disappointed in some ways. We have put together a plan to continue the work recognizing that additional work is still needed.

Work of the Advisory Committee

Background – The Advisory Committee was created in the spring of 2013 to get Wayland's OPEB funding under control. We learned that from 2008 to 2013 that about \$10 million had been set aside to fund the obligation, with annual contributions of up to \$3 million or more. See Appendix A. The investment return on those funds had only realized about 0.3% annually while the Town's actuarial valuation of December 2012 achieved fully funded status in 2038 by assuming a 7% annual return on investment and additional contributions of more than \$700,000 a year going forward. In addition, many of the fee-based programs offered by the Town and by the Schools had employees who were eligible for OPEB, yet none of those programs had made any contributions to fund those benefits.

New Actuarial Study – The Committee determined that the first order of business was to take a hard look at the assumptions underlying the long-term funding projection. When we started, the projection, based on GASB 45 assumptions, was that the Town would need to amass \$103 million by 2038 in order to meet its retiree health insurance obligation. By carefully analyzing and refining the assumptions based on actual Wayland-specific data, including actual per capita spending on retiree health care, we were able to reduce that amount to \$80 million. The Town's new actuarial firm, selected and retained through a Committee-initiated RFQ process, prepared both the required GASB 45 actuarial study as of December 2014 and also a similar study using Wayland-specific amounts paid for premiums. It confirmed our analysis and showed that we would be able to fund retiree health insurance obligations by 2038 as long as we are able to achieve a realistic 7% return on the OPEB investment account, control healthcare cost inflation to 5%, and contribute new money of about \$238,000 in fiscal 2016. This contribution needs to increase a bit each year, but it remains a sizeable reduction in the annual amounts required of both taxpayer and fee-based contributors.

Realized Cost Reductions – The Committee determined that for what seemed comparable Medicare coverage, the Town’s per retiree premium for Medicare coverage was considerably more than the cost would have been for a retiree to purchase the coverage directly as an individual. Working with the Town’s Director of Human Resources, the situation was corrected and, beginning in 2014, the Town realized a net savings of \$175,000 in its OPEB Medicare costs. The Town’s Medicare-eligible retirees also realized a comparable reduction in their proportionate share of the cost of coverage.

Parity Contributions – The \$10 million of taxpayer dollars initially set aside through 2013 amounted to about \$16,500 for each full time equivalent employee eligible for OPEB. However, the ten fee-based programs employing personnel eligible for OPEB benefits had made little or no contribution to funding their OPEB liability. To get them on par with the per employee contributions of others already in the fund, eight of the fee-based programs have made “parity contributions” and an arrangement was made with The Children’s Way and with School Food Services to make their parity payments over a period of 10 years with no interest. Town officials must continue to work with the School Committee for the next eight years to ensure that these parity payments continue.

Additional Cost Reductions – While OPEB benefits extended to Town employees are generally consistent with other municipal employees, they exceed what is generally available in the private sector. The Committee has identified two additional potential cost reductions and we recommend that they be implemented.

a) Reduce Town contributions to non-Medicare-eligible retirees. Employees who have retired from the Town between age 45 and 64 are not yet eligible for Medicare. The Town’s average contribution is about 68% of their healthcare costs until they are Medicare-eligible. As of July 2015 this is over \$877,000 per year for the 91 retirees who are not Medicare-eligible. However, the Town has no obligation to provide any more than 50% of the premium cost of health insurance to retirees under current law, which is the portion the Town contributes for its 350 Medicare-eligible retirees. Reducing the 68% contribution to 50% is completely within the purview of the Board of Selectmen. Such reductions have been implemented by a number of towns in Massachusetts and, when challenged, the towns have prevailed. We see little risk and a potential savings to taxpayers of about \$230,000 in OPEB expenses annually.

b) Switch from Non-Medicare Family Plans to Non-Medicare Individual Coverage Plans. The Town covers healthcare benefits for the retired Town worker as well as his or her spouse and dependent children. In many cases, there are spouses but no dependent children. However, there is only one plan currently offered to cover the spouse and that is the family plan. The most popular family plan, the Harvard Pilgrim HMO Rate Saver Plan is a \$23,000 per year plan in fiscal 2016, of which the Town pays over \$14,700. A retired couple would pay the same amount as a family. For every healthcare program offered by the Town, the family plan rate is considerably higher than the cost of two individual plans. It would be possible to design a program that covers individual people and offer two separate, individual plans – one for the retiree and one for his/her spouse. We refer to this program as the “dual singles” plan.

The spousal coverage would need to be implemented outside of our plans with the West Suburban Health Group, but the dual singles plan could result in well over \$100,000 in savings to the Town with additional savings to the retirees. Discussions were initiated with Blue Cross/Blue Shield regarding such coverage and BCBS was receptive to continuing to discuss the possibility of this

type of plan design. The lack of progress on this cost reduction is a disappointment to the Committee.

Warrant Articles – The OPEB funding articles prepared by the Committee for the 2014 and 2015 Annual Town Meetings were endorsed unanimously by the Board of Selectmen, School Committee, and Finance Committee. The recommendations were also approved by over 90% of the voters with virtually no debate in April 2015.

Analysis of Structure, Oversight & Management of OPEB Funds –The Town is operating under a Special Act governing its OPEB fund, attached as Appendix C. The provisions of that Act are subject to varying interpretations by staff and Town Counsel and those interpretations give management responsibilities to different individuals. As a result, it appears to the Committee that there is no clear responsibility for investment management oversight of the funds nor of the way they are being invested. To help chart a path for the future, at our request, the Selectmen retained Special OPEB Counsel with expertise in municipal OPEB operations and trusts. Special OPEB Counsel advised the Committee to create a trust with a board of trustees to oversee management of the funds. OPEB Special Counsel further advised that the Town rescind its existing Special Act, and adopt Massachusetts General Laws Chapter 32B, Section 20, the OPEB statute generally applicable to all Massachusetts cities and towns. This is attached as Appendix D. Unfortunately, lack of timely written comment on the warrant article on the part of Wayland’s Town Counsel prevented action at the fall 2015 Special Town Meeting.

Defining the Path Going Forward

The Hand Offs – The OPEB Committee’s ongoing tasks must continue in the future and are detailed in Appendix B. Members of the OPEB Committee will be happy to assist in making these hand offs happen if requested.

Rescind the Special Act - The word “Trust” is unfortunately at the heart of the set of misunderstandings regarding Wayland’s OPEB Trust Fund. Most people think of a trust as having trustees and a trust document defining various parameters of the trust such as investment vehicles and a payout schedule. It turns out that Wayland’s OPEB Trust Fund, established through special legislation drafted by Wayland Town Counsel, is not a true trust. The OPEB Committee, OPEB Special Counsel and Town Counsel all agree that the Town should take action to rescind its Special Act.

Establish a True Trust for Wayland’s OPEB Funds and Set Up Improved Investment

Management Oversight – Concurrent with rescinding the Special Act, Town Meeting has a choice of taking one of two other courses of action. First would be to manage the OPEB funds under MGL Chapter 32B, Section 20 – the OPEB statute generally applicable to all Massachusetts cities and towns. A second possible course of action would be to request that the Massachusetts Legislature pass a second Special Act for the Town of Wayland. The second Special Act should more clearly define the structure, oversight, and management responsibilities for OPEB funds. At this point, it is unclear which course of action would be most advantageous.

Acknowledgements

Virtually all the members of the Wayland community were supportive of the efforts of the OPEB Committee, for which we are genuinely appreciative. The OPEB parity payments were very

unpopular with the fee-based program stakeholders, but they were acknowledged to be necessary.

The OPEB Committee made a sincere effort to communicate with the community and we thank the various news media for what we considered to be factual and straightforward reporting of the Committee's efforts.

Disappointments

In any endeavor of this type there are bound to be setbacks and five were particularly troublesome and irksome. We mention them here in the hope that improvements can be made to facilitate progress going forward.

The Special Act

The Committee was particularly disappointed that the Special Act as drafted and enacted did not and does not meet the needs of the Town as it relates to OPEB. It did not create a bona fide trust. It did not comply with all GASB 45 requirements. It did not clarify investment management responsibility. As stated above, the Committee agrees on the need to rescind the existing Special Act.

Warrant Article

We were also disappointed in the final review of the Warrant Article for the fall, 2015 Special Town Meeting. The OPEB Committee prepared an article rescinding the existing Special Act, which was supported by all. The proposed article was submitted to Town Counsel several weeks prior to the final deadline for submission in the Warrant. Town Counsel's review was requested. Town Counsel did not provide written comments on the article by September 11 when due and waited until September 23, three days before the final deadline, to make his recommendations. Had Town Counsel put his remarks in writing in a timely manner, there should have been enough time to resolve the various issues surrounding the proposed warrant article. We are very disappointed in the ensuing result.

Pace of Implementation

All of the members of the OPEB Committee come from the private sector, as opposed to having backgrounds in the public sector. The pace of activity in the two sectors is quite different. The Committee generally viewed the pace of activity to be slow, although generally steady.

Data Availability

The OPEB Committee was occasionally frustrated by the lack of robust and timely data for analysis. Examples of data that is difficult or time consuming to obtain:

- Numbers of full-time equivalent OPEB eligible employees by department and fee-based program.
- Actual monthly OPEB expenditure data in MUNIS.
- Calculation of retirees' years of creditable service attributable to Wayland vs. other municipalities.

In Wayland the Town employees use manual spreadsheets and "special studies" to extract information. The costs, delays and inaccuracies of this data are a concern of the Committee.

Not Establishing an OPEB Trust

The Committee believes that the establishment of an OPEB Trust and Board of Trustees will provide the appropriate structure to oversee and administer OPEB. This includes both “business as usual” management as well as any future unforeseen events that may occur. The Committee is disappointed in our inability to establish an OPEB Trust and Board of Trustees.

OPEB Advisory Committee Final Report Unanimously Approved September 29, 2015 by:

Kent George
David Gutschenritter
Cliff Lewis (Chair)
Maryanne Peabody
Jay Sherry

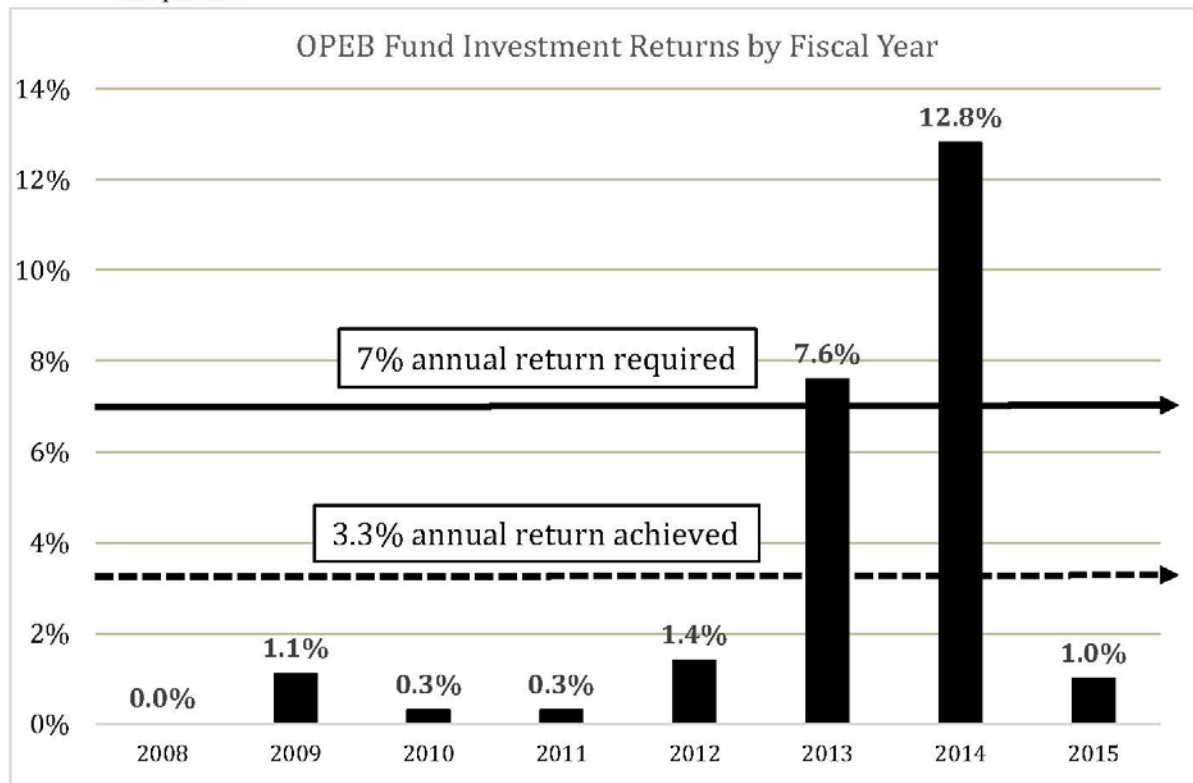
Appendix A: History of OPEB Contributions and Investment Returns

Fiscal Year	New Contributions to OPEB Fund*	OPEB Fund Balance at Fiscal Year End*	Annualized Investment Return %**
2008	\$750,000	\$750,000	0.0%
2009	\$1,110,319	\$1,880,791	1.1%
2010	\$1,860,319	\$3,753,630	0.3%
2011	\$3,150,000	\$6,921,160	0.3%
2012	\$2,800,000	\$9,859,540	1.4%
2013	\$0	\$10,606,911	7.6%
2014	\$98,534	\$12,078,313	12.8%
2015	\$285,425	\$12,486,717	1.0%
Total	\$10,150,182	Average 5/1/08-6/30/15:	3.3%

The average investment return for the last three years of 7/1/12 to 6/30/15 is 7.0% per year.

*Sources: Town of Wayland 2014 Financial Statements, page 53 for FY 2008 to FY2014; Minutes of Annual Town Meeting April 4, 2014 for FY 2015 new contribution; June 30, 2015 accounts statements from Bartholomew and Rockland Trust for FY 2015 Fund balance.

** Investment returns assume new contributions are made July 1 of each fiscal year, except FY 2008 which assumes a May 1, 2008 contribution. Average returns for multiple years are time-weighted returns, i.e. geometric averages of the returns for the number of years in the period.



Appendix B: Hand Off Recommendations on OPEB Tasks

Warrant Article Preparation Tasks

The warrant article appropriates the annual contribution made to the OPEB investment account and allocates it fairly between general taxpayers and the fee-based program users, depending on the OPEB-eligible headcount. This article is the responsibility of the Finance Committee.

1. Every December 31 prior to the April Town Meeting, the overall OPEB-eligible employee headcount must be tallied by the Town's **Human Resources Director**, with the FTE headcount also identified for each fee-based program so that the OPEB contribution can be properly apportioned between the general taxpayer and the users of fee-based programs.
2. Every January/February, the School Committee must make the parity contributions by transferring \$25,000 each from both Food Services and The Children's Way to the General Fund, until the parity contributions have been completed in full. They must also endorse the recommended annual appropriation to the OPEB Trust Fund for all Schools-based fee-based programs with OPEB-eligible employees. The **Wayland Public Schools Business Director** should assist with this task.
3. The Committee believes that the Town's **Finance Director** is the most appropriate town official to prepare the text of the annual warrant article. Warrant Article 4 in the 2015 warrant can serve as a useful template for warrant articles in future years.

Actuarial Valuation Tasks

The Committee also enumerated some of the tasks associated with the biennial OPEB valuation by the Town's actuarial firm. The next valuation is required as of December 31, 2016.

1. The Committee believes that the Town's **Finance Director** is the most appropriate town official to manage the actuarial valuation, assisted by the Town's **Human Resources Director**.
2. A Request for Quotation (RFQ) should be sent to four or five actuarial firms in the September timeframe. Responding firms should be queried in the RFQ for their likely investment return assumptions and healthcare inflation rate assumptions that would be most appropriate for Wayland's situation. The respondents' quotations should include fees for both the GASB 45 and premium-based valuations.
3. The actuarial firm should be selected in October, based on the proposal response to the RFQ that provides the Town with the most overall value: accuracy in the OPEB forecast at an appropriate fee.
4. A planning meeting with the selected actuarial firm should happen in November, with a focus on validating the modeling assumptions the actuarial firm will use.
5. The Town's OPEB-eligible active employee headcount, retired employee headcount, and qualifying spouse headcount as of December 31 must be provided by the **HR Director** to the actuarial firm, along with data about healthcare insurance costs, employee & retiree selections, and other data that may be required.
6. The actuarial firm's analysis should be complete by mid-February. The OPEB contribution for the subsequent fiscal year will come from the premium-based forecast, and will be used in the text of the warrant article published in March.

OPEB in Wayland's Financial Statements

The **Finance Director** needs to provide text to the Town's auditing firm (currently Melanson, Heath) that describes the rationale for Wayland's use of a premium-based actuarial assumption.

This text would be included in the financial statements' Management Discussion & Analysis section, in addition to the supplemental OPEB information currently provided.

Investment Management & Oversight

The responsibilities are to:

1. Establish investment policy, and review it annually
2. Review performance of investment managers at least quarterly
3. Hire & fire investment managers as necessary
4. Ensure new OPEB contributions appropriated at Town Meeting result in new investments into the OPEB Fund
5. Other duties spelled out by law or the trust agreement

Reporting of Investment Results and Fees

The Committee believes that the **Town Treasurer /Collector** as Fund custodian is best suited for these two tasks:

1. Quarterly reporting of investment returns on the OPEB Fund

The Committee believes it is essential to communicate to the public how the Fund is doing, in both absolute and relative terms. We suggest that Wayland model the OPEB Fund's disclosure of financial data along the lines of the summary financial data that most mutual funds publish each month. At a minimum the Treasurer /Collector should provide:

 - A. Quarterly reporting of fund balances and investment returns as of the end of each calendar quarter.
 - B. Timely reporting within two weeks of the close of each calendar quarter via the Town website.
 - C. Reporting of the fund's holdings by major asset classes (large company stocks, small company stocks, domestic vs. international, bonds, cash, etc.)
 - D. Reporting of time-weighted investment returns, net of the management fees charged by the investment managers.
 - E. Return periods should include the most recent calendar quarter, fiscal year to date, trailing 12 months, and other periods that the Treasurer feels would be useful to the public.
 - F. Comparison of the actual investment returns to the benchmark returns of some suitable investment benchmarks that broadly correspond to the asset allocation choices for the reporting period.
2. Disclosure of fees paid to the investment managers.

Rounding out the quarterly disclosure package would be the dollar amount and the percentage amount of investment management fees paid or accrued for the disclosure period.

OPEB Cost Recovery from Other Municipalities

The Town of Wayland pays a lot for health insurance premiums on behalf of its retirees: \$1.62 million in the FY2016 budget. Some of Wayland's retirees worked for several Massachusetts towns and cities during their public sector careers, but they retired from Wayland and began receiving OPEB paid entirely by Wayland.

It is not fair that Wayland should pay 100% of its cost of OPEB to a retiree who may have only spent the last 20% of his or her career in Wayland.

The Commonwealth recognized this fundamental unfairness and passed a law in 2010 to remedy it. The law (MGL Chapter 32B section 9A ½, which can be found at <https://malegislature.gov/Laws/GeneralLaws/PartI/TitleIV/Chapter32B/Section9A1~2>) allows the Wayland **Town Treasurer / Collector** to send bills every January to other municipalities based on the proportion of the employee's years of creditable service earned in each municipality. The law prescribes the legal steps to take if the bill is not promptly paid.

The Town of Wayland has sent out these bills but only on a sporadic basis, and sometimes they go unpaid. Wayland has received such bills from other towns and cities and has paid them.

The OPEB Committee recommends that the Town Treasurer / Collector institutionalize this annual billing process and work aggressively to boost the collections. Municipalities cannot exempt themselves from this or any other state law.

Appendix C: Wayland's Special OPEB Act

Session Laws: Chapter 372 of the Acts of 2010, AN ACT ESTABLISHING A POSTEMPLOYMENT BENEFITS TRUST FUND IN THE TOWN OF WAYLAND.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. There shall be in the town of Wayland a fund called the Other PostEmployment Benefits Trust Fund or OPEB Trust Fund, which shall be used to provide postemployment benefits other than pensions, as defined in Governmental Accounting Standards Board, Statements 43 and 45. The fund shall be under the supervision and management of the town administrator and finance director. The town treasurer shall be the custodian of the OPEB Trust Fund.

SECTION 2. The OPEB Trust Fund shall be credited with all amounts appropriated or otherwise made available by the town, including any earnings or interest accruing from the investment of these funds, to offset the anticipated cost of health and life insurance contributions or other benefits for retired employees, their spouses and eligible dependents and the surviving spouses and eligible dependents of deceased retirees.

SECTION 3. Amounts in the OPEB Trust Fund shall be expended only for the payment of the costs payable by the town for other postemployment benefits.

SECTION 4. The town treasurer shall invest and reinvest the funds prudently, and may, with the approval of the Health Care Security Trust board of trustees created by section 4 of chapter 29D of the General Laws and using criteria and procedures to be adopted by said board of trustees, invest such amounts in the State Retiree Benefits Trust Fund established by section 24 of chapter 32A of the General Laws. The town treasurer may employ any qualified bank, trust company, corporation, firm or person to advise it on the investment of the fund and pay such expense from the fund. The OPEB Trust Fund shall be subject to the public employee retirement administration commission's triennial audit.

SECTION 5. This act shall take effect upon its passage.

Approved, November 17, 2010.

Appendix D: Massachusetts General Laws Chapter 32B Section 20

(a) A city, town, district, county or municipal lighting plant that accepts this section may establish an Other PostEmployment Benefits Liability Trust Fund, and may appropriate amounts to be credited to the fund. Any interest or other income generated by the fund shall be added to and become part of the fund. Amounts that a governmental unit receives as a sponsor of a qualified retiree prescription drug plan under 42 U.S.C. section 1395w132 may be added to and become part of the fund. All monies held in the fund shall be segregated from other funds and shall not be subject to the claims of any general creditor of the city, town, district, county or municipal lighting plant.

(b) The custodian of the fund shall be (i) a designee appointed by the board of a municipal lighting plant; (ii) the treasurer of any other governmental unit; or (iii) if designated by the city, town, district, county or municipal lighting plant in the same manner as acceptance prescribed in this section, the Health Care Security Trust board of trustees established in section 4 of chapter 29D, provided that the board of trustees accepts the designation. The custodian may employ an outside custodial service to hold the monies in the fund. Monies in the fund shall be invested and reinvested by the custodian consistent with the prudent investor rule established in chapter 203C and may, with the approval of the Health Care Security Trust board of trustees, be invested in the State Retiree Benefits Trust Fund established in section 24 of chapter 32A.

(c) This section may be accepted in a city having a Plan D or Plan E charter, by vote of the city council; in any other city, by vote of the city council and approval of the mayor; in a town, by vote of the town at a town meeting; in a district, by vote of the governing board; in a municipal lighting plant, by vote of the board; and in a county, by vote of the county commissioners.

(d) Every city, town, district, county and municipal lighting plant shall annually submit to the public employee retirement administration commission, on or before December 31, a summary of its other postemployment benefits cost and obligations and all related information required under Government Accounting Standards Board standard 45, in this subsection called "GASB 45", covering the last fiscal or calendar year for which this information is available. On or before June 30 of the following year, the public employee retirement administration commission shall notify any entity submitting this summary of any concerns that the commission may have or any areas in which the summary does not conform to the requirements of GASB 45 or other standards that the commission may establish. The public employee retirement administration commission shall file a summary report of the information received under this subsection with the chairs of the house and senate committees on ways and means, the secretary of administration and finance and the board of trustees of the Health Care Security Trust.

This section 20 made law by Chapter 68 of the Acts of 2011, section 57, and became effective July 1, 2011.

EDUCATION AND LIBRARY

SCHOOL COMMITTEE

“Personal and civic responsibility, love of learning, and empathy for others: these are the qualities that the Wayland Public Schools seek to instill in its students. At its core, our mission is to provide a rigorous and stimulating academic environment that promotes the acquisition of knowledge and skills. Yet we deem it equally important to nurture self-confident, collaborative, and conscientious individuals. We strive to create a climate where risk-taking is safeguarded, open expression is encouraged, and free association is protected. Our goal is to advance our students’ growth into principled, informed, and capable citizens who will help guide a democracy that follows humanitarian principles in the global forum, and shape a just society where individuals may reach their full potential.”

--Wayland Public Schools Mission Statement

Throughout the 2014-15 school year, the School Committee continued to work collaboratively with Superintendent Paul Stein and the rest of the faculty and staff to educate our students to their full potential. There were many significant achievements in a variety of areas that made this year one of forward momentum.

- Year one of the elementary school reconfiguration was fully implemented in the fall of 2014 with Claypit Hill and Happy Hollow welcoming kindergarten students back to their buildings and becoming K-5 schools and Loker welcoming students back to become a K-4 school. Bus routes and the use of buffer zones were carefully thought out resulting in a very smooth transition to the new configuration. Year two of the reconfiguration will see 5th grade being added to Loker School thus completing the process.
- The administration continued to use an integrated approach to its system-wide goals known as HEART. These goals continue to reflect what is important to the district’s growth as a system while providing focus, flexibility and persistence. Focus areas for each goal in 2014-15 included:
 - **Health and Wellness** – Implementing Signs of Suicide in secondary schools, reviewing the middle school health and wellness curriculum, and adopting and implementing the ALICE (Alert, Lockdown, Inform, Counter, Evacuate) emergency response approach.
 - **Evaluation** – 100% evaluation of all teaching staff using the state mandated teacher evaluation system.
 - **Achievement Gap** – Continued building on programs that work (Grit Course, Boston Parents Nights, Technology and Education Connections (TEC) groups), serving our growing population of ELL (English Language Learners) students, and revisiting how achievement gap data is tracked.
 - **RTI (Response to Intervention)** – Continued use of PLCs (Professional Learning Communities), data based decision making and targeted interventions at the elementary level, regular use of PLCs to use formative data assessment to enhance differentiation at the middle school, and enhancing RTI intervention services in math and social/emotional well-being at the high school.
 - **Technology Gains STEAM** – Implementation of the Chromebook 1:1 initiative at the middle school, expanded STEAM (Science, Technology, Engineering, Arts and Math) course offerings at the high school including robotics and APP development courses, and continued focus on digital citizenship at all grade levels.

Ongoing central office goals included continued improvement of fiscal operations with an eye towards efficiency, transparency and accountability, continued exploration of full day kindergarten, and expansion of Instructional Rounds.

- In September a School Committee Summit was held bringing together faculty, staff, parents and other community members to discuss key topics of importance relating to the future of schooling in Wayland. The Summit was designed to coordinate with the town-wide long-range planning project initiated by the town Finance Committee. Five topic areas were discussed: Enhancing the Curriculum, Exploring Early Childhood Education, Promoting Health and Wellness, Raising the Bar and Employing Technology. Summit results were prioritized and then vetted by subgroups who in turn presented to the School Committee priorities for each topic based on impact on student learning and ease of implementation. The administration then reviewed these priorities and incorporated some of them into this coming year's system-wide goals and will consider others in the long-term.
- Several key administrative roles were filled with new personnel including the positions of Claypit Hill principal and The Children's Way director. Additionally this year saw the one-year anniversary of the district's new business administrator who has brought careful and thoughtful perspective to the district's finances, effective ideas on how to improve efficiency, transparency and accountability, and has proven her ability to work well with all constituencies in the town.
- The district's Food Services Department was evaluated by Edvocate, an outside consulting firm, in an effort to improve efficiency and make Food Services even better than it already was. Recommendations were implemented over the summer and this coming year students and families will see increased quality and variety of food offered, more "green" opportunities, taste testing to introduce new menu items, and the implementation of a formal business model that tracks profits and losses on a monthly basis. Meal prices will increase 25 cents at the elementary and middle schools and 50 cents at the high school. With these enhancements, Food Services is expected to have a slight profit even

after paying all healthcare and OPEB (Other Post-Employment Benefits) related benefit costs.

BUDGET FY 16 (2015-2016)

Operating Budget

The FY 16 appropriated budget of \$36,719,239 will educate a projected enrollment of 2642 students for the 2015-16 school year and represents an increase of 3.63% over the FY15 appropriation. The School Committee began with the Superintendent's Recommended Budget, an increase of 4.5% that was developed in response to the Finance Committee's guidelines. It provided for level services as well as additional funds to cover certain unmet needs viewed as necessary and impactful to the schools. In response to taxpayer concerns, the School Committee worked to recommend reductions to mitigate the budget increase while still maintaining services. The result was a budget increase of 3.63%. The following positions were *not* funded: Elementary Assistant School Principal, Elementary Reading Specialist, Health & Wellness K-12 Department Chair, Elementary After School Stipends, and Middle School Writing Specialist.

The FY16 budget was developed with the following key principles in mind:

- Maintain the high quality and breadth of our program offerings
- Maintain class sizes in accordance with established School Committee policies, support staff professional development, and engage in a meaningful process of supervision and evaluation
- Assure that resources are available so that students and classes are well-provisioned and that purchases are made with cost efficiency in mind
- Support our academic initiatives so that they continue to flourish
- Spend the district's dollars wisely and economically being particularly aware of the fiscal times facing our town residents

In building the FY16 budget from the bottom up, the following steps were taken:

- Development of enrollment projections which resulted in decreased staffing at the 6th grade level and increases at the 7th grade level.
- Establishment of a Level Services Budget (i.e., what it would take to offer the same level of services as the previous school year), which

resulted in a 3.9% increase over the FY15 appropriated budget. Increases in contractual spending (cost of living adjustments, steps and lanes, utility costs, out of district tuition and transportation cost increases) accounted for the majority of the increase. The process also identified two areas of cost savings in staff exchange and SPED pre-payment.

- Evaluation of the Superintendent's Recommended Budget, which included incorporating additional funds into the budget for services deemed necessary to keep the momentum moving forward in the schools. The Committee also reviewed other unmet needs that administrators believe to be important but were not supported by the Superintendent's Recommended Budget.
- Consideration of further reductions to the Superintendent's Recommended Budget, which resulted in an additional \$291,740 decrease to the budget.

Capital Budget

The School Committee also requested \$1,800,000 to complete the replacement of windows and doors at Claypit Hill. Other capital requests included:

- \$250,000 to complete the replacement of windows at the Middle School
- \$195,000 to renovate the Happy Hollow School
- \$172,000 to replace floor tile at Happy Hollow and Loker
- \$130,000 to replace classroom furniture

- \$52,000 to repave the parking lot at Happy Hollow
- \$120,000 to upgrade the network infrastructure at Loker
- \$39,000 to upgrade the phone system at Loker

In summary, the FY16 budget process and resulting budget followed the key principles noted above while maintaining a high quality educational program with the staff and resources needed to support such a program. It also continued to support the academic initiatives recently put into place including expanded Mandarin instruction at the high school, the 1:1 laptop initiative both at the middle school and high school, and ramp up courses designed to support students to take higher curricular level courses..

CONCLUSION

The 2014-15 school year was one marked by forward momentum. Administration, faculty and staff continued to build on the goals and foundations put in place in the past few years resulting in a school system that continues to improve and deliver a high quality education to our students. Not only are we developing well educated young people in our community, we are developing young people with a sense of empathy, caring and understanding for each other and the world at large. We are grateful for the involvement and support of our town in this journey.

BOARD OF LIBRARY TRUSTEES

LIBRARY BUDGET AND HOURS. In FY2015, the Town granted the Library a budget of \$1,031,000 which allowed us to build our collections, enhance community programs, and restore hours to the FY2010 level. In FY2016, the Library will be open 67 hours a week during the fall, winter, and spring and 60 hours a week in summer.

LONG-RANGE PLANNING. Each year, the Library works hard to provide activities that will help us meet the goals outlined in our Five-year Long-Range Plan. In FY2015, we made progress on our objective of improving patrons' access to digital content. We increased the number of available e-books by 7,548 (39 percent), downloadable audiobooks by 1,597 (25 percent), and our sizable audiobooks and video holdings by 502 (5 percent). We initiated a streaming music and video service for our patrons. Our print holdings increased by 2,069 items (3.3 percent). We were able to upgrade an existing staff position in the Children's Room to a professional position which will improve service to both teens and younger children and begins to address another important goal of improving library services to Wayland's youth. The successful advocacy to restore library hours to FY2010 levels aligns with the goals of our Long-Range Plan to improve service overall. To help us plan for the future, Trustees engaged Library Building Consultant Tom Jewell to assist the Trustees and staff update the Library's outdated program which documents space demands, program use, and library service trends. These issues have been on-going concerns of the Trustees and objects of study since the early part of the last decade. They also commissioned the University of Massachusetts Donahue Institute to survey Wayland households on their relationship to the Library. The purpose was twofold: to measure people's satisfaction levels and wishes for library collections, services, programs, and spaces, and to gauge support for the Trustees' efforts to address the building's shortcomings.

LIBRARY PLANNING COMMITTEE. In January 2015, the Trustees appointed a Library Planning Committee (LPC) of resident volunteers representing a wide variety of interest groups, town officials, Library staff members, and Library Trustees. The LPC was formed in anticipation of a fall 2015 announcement of a new Massachusetts Public Library Construction Program (MPLCP) grant round. Formation of such a planning committee is a

requirement for the grant application process. The grant could fund up to 45% of eligible construction costs of an expanded or new library. At the end of FY15, the LPC was still working to fulfill its initial charges:

- To review the Library's current program, services, and long-range plan;
- To evaluate the Library's space needs and its current building on Concord Road;
- To visit other libraries to investigate a range of physical layouts and service solutions;
- To educate themselves about the MPLCP;
- To familiarize themselves with building options and costs; and
- To recommend whether to go forward with a MPLCP grant application.

BUILDING AND GROUNDS. The Trustees serve as stewards of the Library building, overseeing maintenance, repairs, and improvements in coordination with the Town's Facilities Department. Flooding continues to plague the downstairs Children's Room, which this year experienced several minor incidents due to problems with the building's drainage system and grading. We await action on the drainage improvements planned after the building experienced a major flood in spring 2010.

Because of the layout of our interior public space, it is difficult to provide truly quiet or private work areas in the building. However, this year we reconfigured space devoted to public computers to create an improved teaching area for ESOL tutors, as well as other tutors who work with our middle and high school students. We also plan to install new, more suitable furniture in the public computer area in FY2016. Our building's shortcomings include inadequate space for IT infrastructure, collections, events, community programming, staff work, quiet locations for reading, study, group work, and children's and teen services. Our constrained parking areas and the traffic congestion at our busy intersection remain unchanged, as does limited access for patrons with disabilities. We remain convinced that the limitations of our building are hampering our ability to deliver 21st century library services. Therefore, the Trustees continue to explore opportunities to ease crowding at the Library and to expand the current facility or move the Library to another location. A grant from the MPLCP would

substantially offset the cost of this type of library improvement.

TECHNOLOGY. We improved technology services to our users in FY2015. The highlight of our technology-related services this year was the creation of a new, attractive, and user-friendly Library website. This new website allows us to integrate our electronic services (eBooks, downloadable and streaming audiobooks and video, and electronic reference databases) into a more robust online presence. We provided free wired Internet service to an average of 610 people per week on five public computers, and our popular wireless network is very heavily used by those visiting the Library. We offer on-site access to a variety of tablets and notebook computers. We maintain an active social network presence on Facebook and offer regular workshops on technology topics. We are in the final stages of adopting a new electronic newsletter that will allow us to improve the dissemination of important information about library programs and services to our users.

LIBRARY COLLECTIONS AND SERVICES. Library circulation of printed books has increased in our adult department by approximately 3.4 percent in FY2015, and there was a slight increase in the children's department as well. Our patrons take advantage of our membership in the Minuteman Library Network to access the collections of more than 40 libraries. More than a quarter million items were checked out or downloaded by our patrons. Downloadable audiobook and ebook circulation increased 30 percent. We recorded 110,230

individual visits to our Library this year -- a weekly average of 2,120 visits. A summary of circulation and other statistics for FY2015 follows this narrative.

PROGRAMS. We enhanced our program offerings for both youth and adults. Our children's programs are especially popular, and attendance often exceeds our ability to accommodate participants in our parking area and meeting room. Over 8,000 people attended the 475 programs offered by our staff in FY2015, an increase in attendance of nearly 40 percent over last year.

FRIENDS OF THE WAYLAND PUBLIC LIBRARY. Our steadfast Friends organization continues to support us generously with both volunteer time and money. The Friends provide funding for most of the programs offered by the Library and many services which are not supported by the Library's appropriation from the Town.

TRUST FUNDS. The Library's main trust fund is the Millennium Endowment Fund, which is managed by the Town's Commissioners of Trust Funds. The Millennium Fund was established to sustain excellence in library services and to provide a supplementary source of support for the Library when needed; it is not intended to pay for regular operations. The Library is also the beneficiary of some smaller trusts which are used for designated purposes.

THANKS. The Town is fortunate to have a talented Library staff and many volunteers who routinely dedicate much time to our Library. Many thanks to the citizens of Wayland whose financial and moral support have enabled us to provide another year of excellent library service.

BOARD OF LIBRARY TRUSTEES

Aida A. Gennis, Chair

Nancy J. Jahnke, Secretary

Lynne J. Lipcon

Sally Y. Cartwright, Vice-Chair

Anne B. Heller

Thaddeus Thompson

Ann F. Knight, Library Director

WAYLAND FREE PUBLIC LIBRARY SUMMARY OF LIBRARY STATISTICS, FISCAL YEARS 2014 AND 2015
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	FY 2014	FY 2015
CIRCULATION		
ADULT/YA		
Print	56,149	¹ 57,447
Non-Print	67,252	² 63,036
JUVENILE		
Print	71,967	¹ 71,986
Non-Print	13,543	² 12,318
DOWNLOADABLE (Audio+eBook)	13,271	17,347
TRANSFERS TO OTHER MINUTEMAN LIBRARIES	36,991	36,635
TOTAL CIRCULATION ACTIVITY	259,173	²257,788
WAYLAND ACQUISITIONS		
PRINT	6,129	6,693
NON-PRINT	2,233	1,983
TOTAL ITEMS ADDED	8,362	8,676
OTHER METRICS		
REGISTERED BORROWERS	6,849	6,846
REFERENCE QUESTIONS	19,897	20,437
YOUTH & ADULT PROGRAMS HELD	324	475
Total Attendance	5,818	8,044
WEEKLY LIBRARY VISITS (AVERAGE)	2,111	2,120
FINES COLLECTED	\$14,599	\$15,055
TRUST FUND BALANCE (as of 6/30/15)		
ENDOWMENT FUND	\$794,415	\$804,298
OTHER TRUST FUNDS	\$408,405	\$412,174
TOTAL TRUST FUNDS	\$1,202,810	\$1,216,472

¹ Print includes traditional books/ magazines printed on paper; everything else included in Non-Print.

² Lower numbers are attributable to decrease in DVD & music CD circulation, due to increasing popularity of streaming

PLANNING AND NATURAL RESOURCES

CONSERVATION COMMISSION

The Wayland Conservation Commission respectfully submits the following report of its activities in Fiscal Year 2015. The Commission has a number of distinct roles including the active management of lands protected for their natural resource value and passive recreation opportunities, a regulatory role in protecting wetlands, riverfront, lands that flood, and buffer zones to these areas, and protecting the town's surface waters through the promotion of good land development and proper mitigation of storm water runoff.

The Conservation Commission holds the statutory responsibility for "the promotion and development of the natural resources and for the protection of watershed resources" of Wayland (MGL Chapter 40, Section 8C) and is responsible for the administration of the Wetlands Protection Act (WPA) MGL, Chap.131, Section 40. Wayland's Wetlands and Water Resources Bylaw (Chap.194) complements the Commission's responsibilities under the WPA. The



Trail at Greenways Conservation Area in Winter

Conservation Commission has the statutory responsibility to administer, implement and enforce the Stormwater and Land Disturbance Bylaw (Chap. 193).

The administration and enforcement of the WPA and both the Chapter 194 and 193 Bylaws accounts for a significant portion of the efforts of the Commission. Twenty-four Public Meetings were held, nine under Ch.194 only, four to amend the Permit and fifteen under both the WPA and Ch.194. One application was withdrawn.

There were four amendments issued. There were thirteen decisions under the WPA with findings that the work proposed would not alter areas subject to protection under MGL Ch.131, s.40 if performed as described in the submitted plans and subject to relevant conditions and therefore did not require the filing of a Notice of Intent. One positive Determination was made under the WPA. Sixteen Permits were issued under Chapter 194. There was one positive finding under Ch.194. Five requests for Certificate of Permit requirements were heard and four partial Certificates were issued and one deferred.

Seventeen Public Hearings were opened, one after the fact, thirteen were Notices of Intent under the

WPA and Ch.194, and two were ANRAD hearings. There were two Public Hearings to amend orders under both the WPA and Ch.194. The Commission held thirty continued hearings and issued twelve Order of Conditions under the WPA and Permits under Ch. 194, two ORADs, and two amendments.

There were seventeen requests for Certificate of Compliance. Fifteen partial certificates were issued. Two requests were deferred and one denied.

Compliance issues and serious violations of the Wetlands Protection Act and Wetlands Bylaw continue to be problems. Work within 200 feet of many streams and/or within 100 feet of wetlands is subject to review by the Conservation Commission before commencing an activity. There are very few exceptions to this requirement and people are encouraged to call the office for more information.



Board Walk at Lundy Woods

Informal discussions prior to submitting formal applications are encouraged.

Discussions took place with representatives of Town Boards/Commissions. The Commission held discussions on land management, land acquisition, trail easements, farming agreements, the Rice Road Dam, Dudley Pond redevelopment and water quality issues, amendments to Ch.193 Bylaw, Chapter 194 regulations, innovative wastewater treatment systems for projects adjacent to water resources, farming issues, proposed rail trail, the opening of the Weston Aqueduct trail, possible uses of a municipal parcel at Town Center, and the community gardens.

Conservation restrictions continue to be a tool to help protect sensitive portions of property and important natural resources.

The Commission has funding to manage more than 800 acres of land. Funding is used to hire seasonal labor as well as to procure services to mow larger fields. In the summer of 2014 Dan Rosen and Ryan Swan both mowed fields, cleared trails, and worked on keeping the Conservation areas maintained.

Much of the work done from May, 2015 through the end of the summer was handled by Dan Rosen who returned for a second year of work.

Land management, taking care of the many conservation lands which are a resource that residents are encouraged to use, has a year round component that is not addressed with seasonal workers.

Therefore, funding was sought at the April 2015 Annual Town Meeting for a year-round funded position for 19 hours per week. Funding was voted and the Commission began the search for a person in June of 2015 and hired Brian Harris in August, 2015.

The Conservation Commission is a beneficiary of many exemplary Eagle Scout projects including those that are a critical component of land management activities creating new trails, improving existing trails, building or repairing board walks, and providing raised beds in the community garden for handicapped access. There are a number of pending Eagle Scout projects that are expected to be done soon and one that was completed by Andrew Ludwig, who organized an effort to build a raised walkway about 174 feet in length. The project involved not only the actual work but also significant fundraising to purchase the supplies. This is a picture of the final project installed at Lundy Woods, a new Conservation Area between Lundy Lane, Plain Road, and Fields Lane.

John Hines, a volunteer who grew up in Wayland, walks many of the Conservation Areas on a regular basis. John is also an avid birder as is the new Land Manager, Brian Harris. He and John led two walks to introduce people to some of the birding opportunities in Wayland. In the Spring John led a walk at newly protected land on Lincoln Road and in June John introduced interested people to the joys of the bobolinks at Heard Farm which is managed, in part, to protect their breeding habitat.

The Commission is beginning to evaluate the condition, functions, and use of Conservation Areas obtaining money, for example, to address the fields and how they are managed at Heard Farm, Sedge Meadow, and Greenways. The Commission works to balance many interests on these lands while promoting the passive recreation and protection of these areas.

The Conservation Commission, through funding provided by Community Preservation funds, received a favorable vote at the April 2015 Annual Town Meeting to acquire a small property at 246 Stonebridge Road adjacent to the Sudbury River. This property will become a smaller conservation area providing a vista, and possibly in the future, access to the Sudbury River.

There are also many volunteers that help maintain the Greenways Conservation Area, Heard Farm Conservation Area, Upper Mill Brook, Rowan Hill, and many other conservation areas. They may mow trails, prune shrubs, repair trails, and remove fallen trees. The Conservation Commission also participated in the Wayland High School Community Service Day with Commissioners and Staff coordinating efforts at the community gardens, Rocky Point, and Lower Snake Brook. The contributions of these many volunteers are invaluable to the Commission and greatly appreciated.

The Commission continues to provide community garden plots to individuals. This year the fees were slightly adjusted and the rules changed to continue to promote the use of these plots. Approximately 90 plots were rented this summer. Weather determines when the plots are plowed and may be planted, how well the planting season goes, and what is produced in the gardens. There are long-time gardeners who continue to produce an amazing range of vegetables, berries, and flowers. People are encouraged to consider gardening in a community garden plot.



Sudbury River, Old Stone's Bridge adjacent to 246 Stonebridge Road

The Commission thanks Commissioner Bob Goldsmith who served two three-year terms on the Conservation Commission. Sean Fair was appointed by the Board of Selectman to a three year term.

COMMUNITY PRESERVATION COMMITTEE

The Wayland Community Preservation Committee (CPC) is a nine-member committee, one each from the Conservation Commission, Historical Commission, Housing Authority, Planning Board, Public Works Board, Recreation Commission and three appointed by the Board of Selectmen. During the last fiscal year there was one vacancy (a Selectmen appointee). The CPC's responsibilities are to identify and evaluate possible community preservation projects that are submitted to Town Meeting for approval of spending community preservation funds. Projects must be for open space, historic preservation, community housing and recreation. In FY15 the town collected \$738,523

from the residential property tax surcharge and \$210,765 from the State Trust Fund.

Annual Town Meeting 2015 approved all of the CPC recommended articles. They included: \$20,000 for design of an athletic field at Oxbow Meadows; \$445,000 toward construction of a rail-trail over Wayland's segment of the Central Massachusetts Railroad; \$480,000 to stabilize and preserve two of the arches of Stone's Bridge; \$85,000 to design and construct a trail at Dudley Woods; \$332,000 to purchase the property at 246 Stone's Bridge Road; and, \$35,000 for land management plans. Funds that had been set aside for community housing were transferred to the Wayland Municipal Affordable

Housing Trust Fund for future affordable housing spending. Also ATM voted to set aside \$2 million for future open space acquisition.

Additional information about the Community Preservation Committee may be found on the Town's website CPC page.

Committee Membership: Gretchen Schuler, Chairman; Maureen Cavanaugh, Bob Goldsmith (until May 2015), Anna Meliones, Ira Montague, Elisa Scola, John Sullivan, Susan Weinstein and Woody Baston (from May 2015)



Stone's Bridge over Sudbury River looking north

SUDBURY, ASSABET AND CONCORD RIVER STEWARDSHIP COUNCIL

The River Stewardship Council (RSC) was established in 1999 to coordinate the conservation of the 29-mile Wild and Scenic River segment of the Sudbury, Assabet and Concord Rivers. The purpose of the RSC is to promote long-term protection of the rivers by 1) bringing together on a regular basis various parties responsible for river management, 2) facilitating agreements and coordination among them, 3) providing a focus and forum for all river interests to discuss and make recommendations, and 4) coordinating implementation of the River Conservation Plan.

The RSC also raises awareness of the rivers. This year the RSC launched a revamped web site: <http://www.sudbury-assabet-concord.org>. We hope people find the new site easier to navigate, helpful and informative.

An exciting new venture for the RSC has been made possible by funding from the National Park Service.

The funding allowed us to commission an original story about the Sudbury-Assabet and Concord Rivers. Performances of this special story, suitable for young and old, will happen throughout the Wild and Scenic communities during the spring and summer of 2016.

Our ever-popular RiverFest weekend continues to be a great celebration of our rivers and the summer solstice. Every year some 45 free activities are offered that are fun and educational for all ages. In 2015 the river was high enough for canoe trips and the weather cooperative enough for music, nature walks and fishing lessons. Riverfest 2016 will be June 18 and 19.

An important component of work of the RSC is to help preserve and improve conditions in the rivers. This work involves a range of activities. The RSC often advises or provides comments on proposed projects with the potential to impact the rivers. In 2015 the RSC offered recommendations on the Bruce

Freeman Rail Trail bridge over the Assabet River in Concord and the River's Edge project in Wayland. Formal comments were submitted on MA Executive Order 562 and the draft NPDES permit for MCI Concord. The RSC also helps support river partners through directed funding to perform water quality monitoring, environmental advocacy, land protection, environmental education, and invasive species control.

We ask that, through your appointed representative, your town keeps the RSC aware of projects and plans in your community that may affect the condition of the river(s)—the scenery, ecology (including water quality and quantity), recreational use, and historical and literary values. This may include public works projects, permitting under the Wetlands and River Protection Acts, open space planning, etc. New in 2015/16 is the RSC Community Grants. The RSC is making up to \$10,000 per project available to communities and groups in the watershed to undertake work that advances the management plan for the rivers. Applications can be found on the web page. Applications are accepted on a rolling basis until July 2016 or the funding is depleted.

The River Stewardship Council comprises a representative from (your Town), as well as the seven other communities along the Wild and Scenic segments of the Sudbury, Assabet and Concord Rivers. We also have local, state and federal representatives from: OARS, Sudbury Valley Trustees, Commonwealth of Massachusetts, US Fish and Wildlife Service, and the National Park Service. The RSC meets on the 4th Tuesday of every month.

Each year there are many opportunities for town boards and citizens to engage in the work of the RSC. These include: annual RiverFest celebration; community grants program; public forums and discussions, including monthly RSC meetings; and volunteering to be a representative or alternate to the RSC. For more information visit the RSC website at <http://www.sudbury-assabet-concord.org> or contact your local representative(s):

Tom Sciacca and Mary Antes
RSC Representatives

PLANNING BOARD

The mission and the responsibilities of the Planning Board are specified in the state laws known as “Improved Methods of Municipal Planning” and “The Subdivision Control Law,” and are described as follows: to undertake planning and land use studies, including needs studies and comprehensive plans; to prepare plans of the resources and future development scenarios for the Town; to report annually to the Town regarding the condition of the Town; to prepare an official map of public and private ways and public parks within the Town; to report on the layout, alteration, relocation, or discontinuance of public ways; and to adopt regulations for, and administer the processes of, dividing and subdividing land into building lots and other parcels.

Farewells and appreciation

The Planning Board would like to thank Kent Greenawalt for his dedicated service as an a member and the board welcomes Daniel Hill as its new member.

Accomplishments and Activities

The Board met approximately 25 times between July 1, 2014 and June 30, 2015 to review and approve applications

for new building lots in residential subdivisions, applications for several new residential building lots not requiring subdivision approval (known as ANR lots), several site plans for non-residential

development; to oversee the construction of various residential and non-residential developments for which approval had been granted, and to work on various planning studies and projects such as the new established Wayland Real Assets Planning Committee.

New Development River's Edge

The Town of Wayland is expected to release the Request for Proposals (RFP) to sell River's Edge Wayland, a town-owned 8.24-acre parcel on Route 20 (484-490 Boston Post Road). The site represents an extraordinary opportunity in Wayland, with zoning in place to build 150-190 residential units in primarily 3-4 story buildings.

The Planning Board sees this project as a unique opportunity to build attractive, higher density housing for which there is demand, while at the same time controlling future 40b development. The project also meets Commonwealth goals, including Smart Growth principles transforming abandoned municipal industrial property into attractive affordable housing.

Detailed bid proposals and qualifications are due by December 1, 2015. While Wayland aims to secure the most advantageous financial benefits for the Town, review will be qualitative as well as quantitative. The Town is seeking the best combination of up-front land value, design, quality of community, fit with Wayland, and long-term tax revenues. Proposals must be minimum 25% affordable and minimum 25% senior; however up to 100% in each category is permitted, allowing non-profit or senior housing developers to bid. Up to 25% of any senior housing may be assisted living.

The Economic Development Committee should be commended for: 1) researching the best and highest use for this land and 2) for being proactive in vetting the proposed development to optimize the outcome for the Town. The Economic Development Committee has reached out to multiple Boards, Committees and interest groups in Town to address concerns pertaining to height, density and form, and is in the process of creating Design Guidelines that are consistent with the Town's guidelines and will furthermore ensure all structures are in context and scale with the character of the zoning district. The Planning Board looks forward to reviewing the final site plan approval in 2016.

A new committee was formed - Wayland Real Assets Planning Committee (WRAP)

Based on prior efforts to begin town-wide decision making on the most appropriate use of Town land a Wayland Real Assets Planning Committee was created by the Board of Selectmen. On June 1, 2015, the Board of Selectmen asked the Planning Board, Finance Committee and the Public Buildings Director to work collaboratively to create a process to develop a comprehensive long-range facilities plan, siting strategy and capital funding plan to assist the Town with making informed decisions regarding major capital projects (defined as \$500,000 and above) related to future uses of municipal (Town and School) land and buildings. The plan will consider how best to use land and buildings to best serve the varied interests of the Town. This planning effort

was envisioned in the original Master Plan in 2004 and in the 2011 update. It is anticipated that this effort will support the annual Capital Improvement Process (CIP) conducted in preparing the capital budget.

To begin this work, the Planning Board will appoint a committee, the Wayland Real Asset Planning Committee (WRAP) to serve in an advisory capacity. Because of the collaborative nature of this work and the many entities involved, WRAP will report through the Planning Board to all boards, commissions and committees that hold responsibility for and are stewards of municipal property as well as the community as a whole.

WHAT'S AHEAD?

The Mass Central Rail Trail

Wayland residents have worked on this project to create outdoor recreation (walking, biking, and jogging) and to improve the community with a vital link of the center of Wayland to nearby neighborhoods and neighboring towns.

Article 24 of 2015 Annual Town Meeting was adopted, appropriating up to \$445,000 of Community Preservation Funds (from uncommitted balance to be spent on this recreational project) for the construction of a rail-trail that will run through the Town, along the Massachusetts Central Railroad line in Wayland. This project will result in the conversion of an industrial use property into a three-mile long recreational path that will cross Wayland from Weston to Sudbury, in a line that runs somewhat parallel to Route 20. The Massachusetts Department of Conservation and Recreation ("DCR") has leased from the Metropolitan Boston Transit Authority ("MBTA") a twenty-three mile rail corridor to be developed as a hard-surface multi-use-trail referred to as the "Wayside Trail".

Recently there have been negotiations between DCR and Eversource (electricity provider) to construct the rail-trail in Wayland. Eversource has funds for the construction available this calendar year and is committed to seeking the necessary permits for the project; removing the rails; and constructing the base/foundation of the trail. DCR has expressed a strong preference for an asphalt surface with a second preference for stabilized surface rather than the stone-dust surface that was part of the discussion during 2015 STM Article.

Surface material was discussed when the funding was appropriated. At the time the Town considered a crushed packed stone dust for two reasons: 1) a less expensive cost per mile to construct; and 2) less invasive way to accommodate nearby wetlands and other resource areas such as riverfront and flood plains. Now that Eversource proposes to construct the trail to a standard suitable for carrying service trucks, the town's construction costs can be limited to a discrete part of the overall project. The town will be responsible for road crossings and the trail surface or final layer.

The Wayland Planning Board looks forward to permitting and construction of the Trail for 2016 to provide a safe and accessible community path.

Street Acceptance

The Planning Board will be petitioning the Town to accept that last remaining roads that were approved by the subdivision control law.

Spencer Circle, Summer Lane, Greenways and Dylan Circle

The Planning Board will be working on the final punch list of Town Center and the completion of the Town Green.

PLANNING BOARD MEMBERS--June 30, 2015

Colleen M. Sheehan, Chair
16 Springhill Road
Wayland, MA 01778
Term: 2009-2015

Daniel Hill, Member
Bow Road
Wayland, MA 01778
Term: 2010-2016

Kevin Murphy, Clerk
14 Sears Road
Wayland, MA 01778
Term: 2012-2017

Andrew Reck, Vice Chair
18 Reservoir Road
Wayland, MA 01778
Term: 2010-2015
Ira Montague, Member
9 Erwin Road
Wayland, MA 01778

Term: 2013-2018

PLANNING BOARD TOWN STAFF -- June 30, 2015

Town Planner
Sarkis Sarkisian
Town Planner

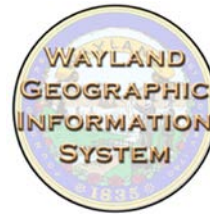
Department Assistant
Shelia Cuttell

I would like to thank the Planning Board and all Commissions and Volunteers for their continued dedication of service to the Town of Wayland.

Respectfully submitted,

Sarkis Sarkisian
Planning Director

TOWN SURVEYOR



The year 2015 found the Town Surveyors Office tasked with many and varied projects that served to enhance the services provided to both current and future residents.

The online geographic information system (GIS) continues to see improvements and is well on its way to becoming a mature system. We invite you to visit the GIS through our departmental web page. http://www.wayland.ma.us/Pages/WaylandMA_GIS/index. You can also download a copy of the instructions from this page.

Surveying activities were performed in support of several DPW, facilities, conservation and planning projects. Updating tax maps and various GIS data layers are constantly being updated. We look forward to your input. Please feel free to stop by our office if you have any questions.

Respectfully Submitted,
Alfred M. Berry, P.L.S.
Town Surveyor

ZONING BOARD OF APPEALS

The Wayland Zoning Board of Appeals is composed of five members (Chair) Eric Goldberg, Aida Gennis, Thomas White, one to be filled, and three associate members (Shaunt Sarian, Linda Segal and Argie Shapiro), appointed by the Board of Selectmen. The ZBA conducts public hearings on all applications for zoning relief. The ZBA generally meets on the second and fourth Tuesday of each month at 7:00 p.m. The meetings for each public hearing are held in the Town Building. Participation in the public hearings by interested citizens is always welcomed. The Board would like to recognize E. Michael Thomas for his ten years of service on the ZBA as both a member and chair. His dedication, expertise and professionalism to the Town was greatly appreciated.

The cases that are heard by the ZBA include: (1) applications for dimensional or use variances from the zoning bylaws, (2) applications for special permits requested under the zoning bylaws, and (3) appeals from various decisions of the Building Commissioner. The ZBA also hears applications for site plan approval under certain circumstances. The ZBA has jurisdiction over comprehensive permit applications under Massachusetts General Laws Chapter 40B, in which a developer, under certain circumstances, is able to bypass local zoning laws if 25% of the proposed units are affordable. The ZBA has jurisdiction over cell tower applications which are governed by the Telecommunications Act of 1996 and the 2012 Section 6409 amendment, by virtue of which an applicant, under certain circumstances, is able to bypass local zoning laws if there is a “substantial gap in coverage” and there are no feasible alternatives.

The most common type of proceeding heard by the Board is a request to construct an addition to a home that is “grandfathered,” i.e., it does not comply with the current zoning bylaws, but did comply with the bylaws that were in effect at the time it was constructed. If such an addition will either increase the gross floor area of the dwelling by more than 20%, or deviate in any way from the current bylaws, a special permit is needed from the ZBA.

Notices of hearings before the ZBA are published in the legal notices section of the Wayland Town Crier at least fourteen days prior to the date of the hearing. In addition, abutters of the subject property are notified of a hearing by mail. Each applicant is charged a filing fee, which covers the cost of

publication and other administrative expenses. ZBA application forms may be obtained from the Building Department in the Town Building during regular business hours or from the Town Website. Decisions rendered by the Board are filed with the Town Clerk; notice of each decision is given to the applicant and others and, after an appeal period of twenty days has lapsed, the decision becomes final, unless an appeal is filed. In the event that the ZBA grants relief to an applicant, the special permit or variance is generally granted subject to explicit conditions.

The Building Commissioner is the Zoning Enforcement Officer for the Town. Citizens may report zoning violations and requests for zoning enforcement in writing to the Building Commissioner. The ZBA has jurisdiction to hear appeals relating to the Building Commissioner’s response to such requests.

There were 23 applications filed with the Zoning Board of Appeals during FY 2015. A total of 22 hearings were held along with one site visit. Fees totaling \$3,675.00 were collected.

In FY 2015, the ZBA presided over a number of signage and commercial applications; a number of applications seeking permits to conduct in-house professional practices, additions, tear-downs with rebuilds and appeals from decisions of the Building Commissioner.

PERMANENT MUNICIPAL BUILDING COMMITTEE

The Permanent Municipal Building Committee (PMBC) was established by the Board of Selectmen to assist Boards and Committees and the Facilities Department with various construction projects throughout the Town. The Committee is comprised of five members appointed by the Selectmen and two members appointed by the user board or committee for the duration of their project. The Director of Public Buildings acts as the staff liaison to the PMBC.

During the past fiscal year the Committee has assisted the Board of Public Works with the construction of the New Public Works Facility on River Road, and the School Committee with the Capital Renovation Project to replace windows and doors at the Claypit Hill Elementary School.

The new Public Works facility located on River Road is comprised of a state-of-the art maintenance, repair and storage facility (47,000 SF) on 15 acres of land owned by the Town and under the jurisdiction of the Board of Public Works. The construction team included Weston and Sampson, Designers, KV Associates, Inc., Project Management, the former Public Buildings Director and G & R Construction of Quincy Massachusetts, General Contractor. Construction began in April of 2014 and the facility was opened to the public at a ceremony on June 12, 2015. The ceremony and tours were attended by members of various committees and 100+ citizens of the Town. DPW Operations transitioned from the old building on Main Street during June and all operations were being provided from the new building by mid-July. Currently the Punch list is being completed by the contractor and it is anticipated that the project will be officially closed by December 2015.

The School Committee Capital Renovation Project to replace the windows and doors at the Claypit Hill Elementary school is currently in the final design phase with bidding expected to take place during the winter of 2015 and with construction scheduled to begin at the end of the 2015/16 school year. The PMBC is working with the MSBA (Massachusetts School Building Authority) which will be providing 35.42% of the funding of the project. This Project is being designed by CGKV Architects, Inc. of Cambridge and project management is being provided by Pinck & Co., Inc. of Boston, and the Facilities Office.

ENERGY INITIATIVES ADVISORY COMMITTEE

The Energy Initiatives Advisory Committee met approximately once a month during FY2015 to advance the following projects:

Energy Saving and Capital Improvement Project
Following approval at the April 2014 Town Meeting, an Energy Services Agreement (ESA) between the Town of Wayland and Ameresco for the Energy Saving and Capital Improvement (ESCO) Project was signed on July 30, 2014, with a Notice to Proceed on all measures except those at the Town Building. At the close of FY2015, the majority of work was completed, with only the Energy Management Systems and controls at the Middle School and Happy Hollow remaining.

At Town Meeting in April 2015, the Energy Committee presented an article to amend the ESA to use funds originally designated for the Town Building to instead fund updating of energy management systems and pneumatic controls at Claypit Hill and Loker elementary schools. The article was approved, and an amended agreement including these projects was signed on May 22, 2015.

Energy savings tracking by Ameresco will begin sixty days after the one year anniversary of project completion. Figures can be verified by the Town with data collected on the Mass Energy Insight energy tracking system.

MA DOER Green Communities Grant

In July 2014, the Town of Wayland received notice of award for its competitive application for Green Communities grant funding for the full amount requested of \$250,000. These funds were applied to the Energy Saving and Capital Improvement project to fund the following measures:

- Weatherization (insulation, weatherstripping, air sealing) in 7 buildings
- Variable Frequency drives for pumps at Claypit Hill, Happy Hollow
- Oil to natural gas conversion at library
- Energy Management System upgrades at the Middle School.

Owner's Agent Technical Assistance Grant

The Energy Committee applied for and received grant funds in August 2014 from the MA Department of Energy Resources (DOER) for Owner's Agent Technical Assistance (OATA) in the amount of \$12,500, to be divided between advising on the ESCO project and municipal solar projects.

Municipal Solar

The Energy Committee presented an article at Town Meeting in April 2015, which was approved, for the Town to enter into a Power Purchase Agreement (PPA) with Ameresco to purchase solar power from solar installations to be constructed as follows:

1. Solar canopies at the High School and Community Pool parking lots
2. Solar canopies at the Middle School parking lot
3. Solar canopies at the Town Building parking lot
4. Solar panels on the new DPW building roof

At the close of FY2015, the PPA was pending review by the DOER. Construction is expected to take place throughout FY2016, on weekends and school breaks at school locations.

DOER Community Resiliency Grant

In October 2014, the Energy Committee, with assistance from the Metropolitan Area Planning Council (MAPC), applied for a DOER grant to improve Community Energy Resiliency. This grant will fund equipment to link the solar parking canopy project being constructed by Ameresco at the Middle

School with the emergency generator, to extend its running time when our Emergency Shelter is in use. The DOER awarded MAPC a \$294,030 grant on behalf of the Town in December 2014.

A stipulation of the grant is 10% Town contribution, 50% of which can be in-kind, such as municipal staff work hours. The Energy Committee plans to request approval for these funds at Fall 2015 Town Meeting. Completion of the project will be dependent on approval of the above referenced funding.

Streetlights

NStar/Eversource has not yet established a rate for upgrading streetlights to more energy efficient options. Public Buildings Director Ben Keefe has requested a quote to buy the streetlights from Eversource, should Wayland consider purchasing the lights. Thus far, the request has gone unanswered.

Future Goals

- Continue working toward 20% reduction in Town energy use as per the 5-year plan submitted to the DOER. FY2015 concludes the 5th year, though results have not yet been compiled.
- Monitor progress and support success of ESCO and solar construction projects as needed.

PUBLIC SERVICES

BOARD OF HEALTH

The Board of Health derives its authority through specific delegation of power from the State Legislature. This authority includes both the powers that are expressly granted by state statutes and those powers that are implied from those statutes. The extent of the state's delegation of power varies from designating the Board of Health as the primary enforcement agent of the state's regulations to authorizing the Board of Health to draft its own regulations regarding public health matters (M.G.L. c.111 §31). Local regulations may be more stringent than existing state mandates, but in no case may they be inconsistent with state regulations.

We wish to thank Board member Dr. Michael Bean, M.D. who retired from the Board after serving the town since 2009, and we welcome Dr. John Schuler, M.D. who joined our Board at April Town Elections.

Mission

To protect the public health, safety, and welfare by permitting or licensing qualified professionals, services, and establishments through the fair and consistent application of statutes and regulations. Through our Board of Health, we develop, implement, and enforce regulations and policies that assure and promote the safe practice of those we permit and regulate. Our commitment to Public Health nursing excellence is evidenced by our outreach and response to resident needs of all age groups, among the various community settings. Our public health nursing program provides quality care that supports the health and well-being of all residents.

This report is provided by Public Health Director Julia Junghanns who has worked for the Board of Health since November 2000 and has been Director since July 2011.

BOARD OF HEALTH INITIATIVES

Tobacco Control Regulations

The Board reviewed and updated the Local Tobacco Control Regulations to be in line with new updated State Regulations. Guidance and assistance was provided through the process of reviewing and updating the regulations from the State Tobacco Control and Massachusetts Association of Health Boards (MAHB) Tobacco Prevention and Cessation Program and Chronic Disease Program. New emerging concerns with tobacco products, nicotine

delivery products and workplace/public place smoking regulations, were the driving force for this effort. The Board also raised the age for purchasing tobacco and electronic cigarettes to 21. Public hearings were held and the new Tobacco Control Regulations were adopted in September 2014. After the new regulations were adopted inspections were conducted of the retail stores where the products are sold to ensure compliance with the new regulations.

The Board voted to opt-in to the Electronic Death Registration System (EDRS), effective September 2014. This new system was created, and implemented by the state. Participation was mandated. Health Department staff participated in several webinar trainings to learn to use the program. The new process allows burial permits to be issued electronically by the Funeral Home when the Health Department office is closed and formal review/issuance of the permit is done during business hours.

Inspectional Services

Board of Health personnel perform all aspects of subsurface sewage disposal, from witnessing soil testing and site evaluations, plan reviews and field inspections during installations to ensure full compliance with Title 5 Regulations of the State Environmental Code and our Local Rules and Regulations. This work continues to require a large portion of our staff's time. During an 11 month period from 8-14 to 6-15 the Health Department was short staffed by 1 full-time Health Agent/Sanitarian. The Health Director covered for this position during this time, handling all inspections, field work, and building and septic reviews. Some contracted help was provided during busier times. A new full-time Health Agent/Sanitarian was hired in June 2015.

	<u>FY14</u>	<u>FY15</u>
Total Septic Permits	146	98
New Construction	47	21
Upgrades	67	27
Alterations	29	50
Misc.	3	9
Soil Testing	58	73
Building Permits	160	190
Total Title 5 reviewed	157	203
Passed	148	173
Conditionally Passed	2	15
Failed	7	15
Certificates of Compliance*	77	130

The total # of Certificates of Compliance denotes the complete installation of new septic systems or repairs to failed septic systems.

The Board of Health provided its routine inspectional services as required by State Law relative to public and semi-public swimming pools, the town Beach and recreational camps. State regulations require bacterial testing on a weekly basis at the Town Beach, where samples did not exceed State standards during the past years swimming season. Samples are also taken of Dudley Pond where samples exceeded the State standards and the beach area was closed from 8/24-8/31. Although the area is not a beach that is permitted, postings were made to alert of the bacteria levels and water was re-tested. Additionally, investigation and follow-up of complaints filed with the Board of Health relative to improper trash storage, unsanitary lots and housing, public health nuisances and other environmental matters were also conducted. Our Health Director conducted these inspections and plan reviews. We welcome Darren MacCaughey, R.S. as our Health Agent/Sanitarian who was hired in June 2015.

Food Inspector Beth Grossman again completed semi-annual inspections this year of all permitted food establishments as required by MA Food Code. This includes school cafeterias, church kitchens, full service restaurants, acidified rice variance facilities, assisted living kitchens, pizza, bagel and sandwich shops, private club kitchens and any establishment serving packaged foods. The exceptions are those that open seasonally, which are inspected once per season. Re-inspections to follow up on any violations were conducted. This includes Farmers Market booths at Russell’s which run from January through October:

Winter and Summer Farmers Markets 68 vendors

Five facilities cater to Highly Susceptible Populations of senior citizens in Wayland and Beth reports that all are currently enforcing all of the MA Food Code regulations specific to this population.

Ms. Grossman is giving food safety presentations this fall: as a co-presenter at the MHOA Annual Conference on interpreting gray areas of the MA Food Code during inspections and as a panel member at eh PHIT Food Training for local food inspectors across the state. As a Registered Dietitian through the American Diabetic association she attends continuing education programs for 75 credits every 5 years. This year Beth has also taken on the Tobacco Compliance Checks to monitor performance by local vendors in implementing our new tobacco regulations.

We continue to see a need for inspections for large temporary events.

Food Inspections

	<u>FY14</u>	<u>F15</u>
Routine Inspections	137	126
Re-inspections	74	65
Food borne Illness Investigation	1	3
General Complaints	2	4
Plan Reviews	8	5
Farmer’s Market vendors	60	68
Temporary event /food safety review (mostly phone)	8	2
Power outage visits	0	0
Variance hearing	1	
Residential Kitchens	3	3
Mobile vendors	0	0
Recall calls	1	1
Acidified rice HACCP plans		4
Tobacco Compliance Checks		14
Highly susceptible population establishments		5

Routine Services

The Department oversees the daily management of public health and environmental programs, collection of communicable disease statistics, issuance of burial permits, issuance of licenses and permits as reported in the statistics section, review of subdivision plans and building permit applications, and monitoring the contracted services in the areas of mosquito control, animal control, mental health services, and

Household Hazardous Waste Collection days twice yearly. Staff has continued to be involved with responding to complaints and managing problems related to beaver dams through the regulatory process at several locations in Town.

Rabies Control

The risk of rabies continues to be a potential problem. Rabies has been found in the past in foxes, raccoons, skunks and bats in town. As needed, specimens are sent to the lab for testing and state guidelines/protocols are followed. The Board of Health continues to provide information to the community in an effort to reduce the threat of rabies to the general public.

Tick-borne illness

DEER TICKS appear in our woods, back yards, grassy areas and trails searching for a blood meal from an animal or human host. Residents in towns in Western Middlesex County, where ticks are particularly prevalent, might know or know of a family member, friend or neighbor who has been treated for one of the three tick-borne diseases that are becoming widespread in our area: Lyme, Anaplasmosis (Erlchiosis), and Babesiosis. These diseases can seriously impact an individual's health and life-style, and it's important to learn about the diseases, their symptoms and ways in which you can protect yourself and loved ones.

PHN/Nurse Leader Ruth Mori has been our Wayland representative who has attended Tick Task Force meetings since September 2012 to confront this serious regional public health issue and share ideas and resources regarding prevention of tick-borne diseases. Known officially as the Middlesex Tick Task Force, representatives from Acton, Bedford, Carlisle, Concord, Lexington, Lincoln, Waltham, Wayland and Weston envision their mission as providing tick-borne disease education for their residents. The group's goals are to increase awareness of tick-borne diseases in our towns, to educate residents about effective prevention measures, and to promote inter-town collaboration about these diseases in Middlesex County. Initiatives include continuing to provide educational materials for distribution, educational articles, work on posting tick warning signs, along with educational materials at Conservation Trails in Wayland.

NURSING

Ruth Mori, R.N., B.S.N., continues to function in the dual role of Public Health Nurse and School Nurse Leader. As the Public Health Nurse she manages a number of necessary functions per MDPH requirements that involve vaccine management, communicable disease follow up, direct oversight of our Community Health Nursing Program, and emergency preparedness,

This year residents were offered Seasonal Flu in injectable and mist formulations. We also offered Hi-Dose Flu Vaccine for our residents aged 65 and older who requested it. With parental consent, Flu vaccination was available to students within each Wayland Public School as well. In addition, Pneumococcal, Tetanus, Diphtheria and Pertussis (TDAP) vaccine was provided to residents according to the CDC recommendations upon request.

Ruth Mori also is the Wayland representative to the MDPH Region 4A Coalition for collaboration on Public Health Emergency Preparedness. The large community flu clinics are held to support residents receiving their seasonal flu vaccine and to practice the various stations that may be necessary to dispense medication to residents during a Public Health emergency. These clinics operate within the incident command system (ICS) and are supported by the Medical Reserve Corps (MRC). The Wayland MRC consists of an active group of volunteers who provide both clinical and clerical support to the Health Department for Public Health emergency activities. The dedication of our MRC members continues to ensure that quality based services are available to support the needs of residents during our annual community flu clinics and in the event of an actual Public Health emergency. MRC training this year focused on the Incident Command System (ICS) 100, 200, and the National Incident Command System (NIMS) 700.

Community Health Nursing

The Board of Health, under a memorandum of understanding with the School Committee, completed its tenth year of responsibility for the School Nursing Program which includes 5 full time school nursing positions. Each of our schools has a full time R.N. during regularly scheduled school hours. These nurses provide an array of health services for the population within each of their schools. Ruth, as the School Nurse Leader in the Public Health

Nurse/School Nurse Leader dual role, provides direct supervision to the entire Community Health Nursing Program. The Massachusetts Department of Public Health Essential School Health Services division has provided funding for school health supplies, services, and educational programs that have proven to be extremely beneficial to our program. The Community Health Nursing Program promotes the education of students by supporting the overall health, wellness, and safety of all individuals within the school environment.

Specifically, nurses provide emergency, routine, and preventative health services to the schools, consult with school staff and parents concerning health concerns, provide health education services as needed and maintain student health records. The nurses oversee and perform all required screening services to students and comply with all relevant State regulations and reporting requirements. In addition, there are several substitute nurses within our Community Health Nursing Program who work on an as-needed basis.

As part of the Massachusetts Department of Public Health Essential School Health program, there are statistical requirements that must be fulfilled. Our data collection for the following information occurred between September 2014-June 2015. There were a total of 19,686 student visit encounters to our health rooms as a result of accidents, illness, and medicines. 2,147 students made at least one visit to the health room this year. All but 523 of Wayland students required assistance by the school nurse. Overall there was a 93% return to class rate, meaning that a student was able to have their concern managed and return to class without having to be dismissed or be away from class for prolonged periods. Additionally nurses perform health screenings and/or re-screenings as mandated by the Massachusetts Department of Public Health. This now includes the Body Mass Index (BMI) screening for which parents were provided the results. From the screenings that were performed our nursing staff referred 10 students for potential hearing concerns and 41 students for potential vision issues. We had at least a few students in each school who were provided with adaptive equipment such as glasses to ensure the ability to fully access their learning environment. Our nurses continue to be a part of the collaboration between the Health and School Departments and are an integral part of the educational setting.

A review of the MDPH Concussion regulation, school policy, and protocol was initiated this year to ensure that the information provided to students and families is consistent with the most up to date guidance available.

Public Health Nursing Services

Our Public Health Nursing focus is preventing disease and decreasing the development and transmission of health conditions that impact our residents and to assist in the management of the overall health of our community. The Public Health Program covers a broad range of services to Wayland residents and includes the following:

- Blood Pressure Clinics
- TB Screenings
- Vaccine Administration:
 - 1,650 doses of seasonal flu (injectable and nasal mist) vaccine
 - 8 doses of Tdap vaccine
 - 1 TB test performed
 - 4 doses of Pneumococcal vaccine
 - 0 doses of Shingles vaccine
- * MA DPH Vaccine Administrator/Provider
- * Oversee Medicare and Health Insurance Flu Vaccine Reimbursement Program
- * Follow up of MA DPH Reportable Communicable Diseases (117)
- * Community Health education
- * Conduct health inspections and health related education to Summer Camp Programs provided within Wayland
- * Collaborate with Region 4A Emergency Preparedness activities
- * Prepare MA DPH Emergency Preparedness deliverables
- * Medical Reserve Corps Coordination

At the annual meeting for the vaccine reimbursement program, we were informed that the Town of Wayland was among the top performers in Massachusetts in realizing reimbursement for both vaccine costs and it's administration. We are continuing to streamline our processes, taking advantage of tax work off personnel and our MRC volunteers, to maximize offering vaccine to our residents. Additionally, the Wayland Health Department has complied with the Commonwealth's requirements to update the MIIS (Massachusetts

Immunization Information System) for each dose of vaccine administered.

**BOH Health Statistics as of June 30, 2015
Communicable Diseases reported
to the Health Department:**

Babesiosis	1
Calicivirus/Norovirus	0
Campylobacteriosis	2
Ehrlichiosis	0
Giardiasis	0
Group B Strep	1
Hemolytic Uremic Syndrome	0
Hepatitis A	0
Hepatitis B	1
Hepatitis C	6
Human Granulocytic Anaplasmosis	12
Influenza	43
Legionellosis	0
Lyme Disease	46
Measles (contact)	1
Pertussis (and other Bordetella species)	1
Salmonellosis	1
Streptococcus pneumonia	1
TB-Active	1
TB-LTB1	3
Toxoplasmosis	0
Typhus Fever	0
Varicella	1
Total	117

Animal Inspector

Animal Inspector Bruce Sweeney provided annual inspections for animal keeping permits in the Town. The following is a summary of the animal inspections for FY13 along with a view to FY14 for comparison purposes:

	FY13	FY14
Horses/Ponies	41	33
Sheep	9	9
Goats	3	3
Swine	11	11
Cattle	86	60
Donkeys	1	1
Llama	1	
Chicken	47	28
Water Fowl	12	
Rabbits	4	

Animal Control Officer

Animal Control Officer (ACO) David Poirier responds to requests from the Police Department, the Board of Health and from citizens regarding problem animal reports on public and private property. This fiscal year, the ACO responded to 79 calls for the collection and disposition of dead animals on public property.

BOH Permitting Statistics as of June 30, 2015

	FY14	FY15
Animal Keeping	24	21
Burial	154	
Disposal Works Installers	42	41
Review of Previously Approved Plans	1	5
Variance Requests	10	9
Food Service Establishments	40	42
Limited Food Service	10	11
Residential Kitchens	2	12
Farmer’s Markets	60	68
Milk & Cream	30	--
Retail Food	11	11
Limited Retail Food	9	9
Funeral Director	1	1
Operating Semi-Public Pool	11	11
Pool Construction	7	4
Pool Installer	6	3
Recreational Camps for Children	4	4
Refuse Collection	13	14
Septage Hauler	23	24
Tobacco Sales	17	14
Wastewater Treatment Plant	4	4
Private Well	6	13
Frozen Dessert Mfg	2	1
Mobile Food	0	0
BoH non-variance hearings	41	37

In addition, 227 residents participated in the two Household Hazardous Waste Collection Days sponsored by the Board of Health.

Spring: 125
Fall: 102

The Human Relations Service, Inc.

The Human Relations Service (HRS), a private, non-profit community mental health agency, has been Wayland’s provider of outpatient community mental health service since FY 97. As the table below shows, during FY 15 HRS provided 1,155 total service hours to town residents. 1,071 of these hours were for clinical service. Of these, 843 were provided to residents who sought help directly and 228 to

students in the Wayland Public Schools who were seen in connection with their special education plans. The former group included families with children who didn't have special education plans, and residents of the town who were referred by other clients, pediatricians or other health care professionals. (All Wayland residents are eligible to be seen at HRS regardless of their ability to pay.) These clients received outpatient psychotherapy for a range of mental health issues.

The latter group received services that the Town is legally mandated to provide. As part of this work, we

provided an additional 84 hours of consultation to school staff about their own work with these students. This combination of treatment and consultation is an ideal way to both meet students' needs and avoid the dislocation and expense of residential and other special programs. (Even one such placement can exceed the entire cost of our grant.) The dollar value of our combined services exceeded by \$49,785 the combined revenue from our Town grant and the fees we received. We raise money ourselves to close this gap.

We look forward to our work in Wayland in FY 16.

Service Hours: FY 15

	FY 15	FY 14
a) Clinical hours to students with SPED plans	228	259
b) Consultation hours to school staff re: a)	84	38
c) Clinical hours to town residents (non-school)	<u>843</u>	<u>824</u>
Total	1,155	1,121

FY 15 Detail

	Hours	Charges	
School Special Education Services			
Counseling to students	228	27,360	
Consulting to staff	<u>84</u>	<u>10,080</u>	
Total	312	37,440	37,440
General (non-school) Services			
Counseling to families*	843	147,525	<u>147,525</u>
Total value of all services			184,965
Income			
Town funding	59,310		
General counseling fees paid (clients & insurers)*	<u>75,870</u>		
Total income	135,180	<u>135,180</u>	
Deficit		-49,785	

* Almost all our patients had some form of insurance coverage but in no case did this cover our full charge. Additionally, 109 of our 843 general counseling hours were to residents who couldn't afford their own portion of the charge and were awarded a reduced fee based on proof of income status.

REPORT OF THE EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Wayland consisting of mosquito surveillance, larval mosquito control and public education.

Following heavy rains in July 2014, mosquitoes reached relatively high levels and then declined during August and September due to dry conditions. The Massachusetts Department of Public Health determined that there was a low West Nile Virus (WNV) risk and a remote EEE risk in Wayland during the 2014 season. There were six residents within the metropolitan Boston area who contracted WNV in 2014.

The adult mosquito surveillance program monitored mosquitoes from 17 Wayland trap collections. Specimens from 3 trap collections were sent to the State Public Health Laboratory to be tested for EEE and WNV.

The larval mosquito control program relied on the larvicides Bacillus thuringiensis var. israelensis (Bti) and methoprene, which are each classified by the EPA as relatively non-toxic. In April 2015 a helicopter was used to apply Bti granules to 113 wetland acres to control spring floodwater mosquitoes. Field crews using portable sprayers applied Bti to 6 wetland acres during the spring and summer when high densities of mosquito larvae were found in stagnant water. In June larvicides containing methoprene were applied to 2,639 catchbasins to control Culex mosquito larvae. Culex mosquito larvae are considered the primary WNV vectors.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents,

municipal officials and the local media on mosquitoes and mosquito borne diseases. A web page located at <https://sudbury.ma.us/emmcp/> provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,

David Henley, Superintendent

FY 15 Focus Areas

Now that our staff vacancy of the full-time Health Agent/Sanitarian has been filled, office staff plan to work more on the initiative to locate privately owned wells using a GPS device. We had been working with the Town Survey/GIS Department to link this information to town database/GIS for protection of privately owned wells, both irrigation and potable. This and other extra initiatives had been put on hold temporarily until a new full-time Health Agent/Sanitarian was hired in June 2015.

We also will plan to complete outreach and coordination to bring any remaining identified businesses into compliance with the Locally adopted Floor Drain Regulations.

Board of Health Members:

Chair, Thomas Klem
Vice Chair, Cynthia Hill
Michael B. Wegerbauer
Elisabeth Brewer, M.D.
John Schuler, M.D.

Respectfully submitted,
Julia Junghanns, R.S., C.H.O.
Director of Public Health

INSPECTION/BUILDING DEPARTMENT

The Building Department staff serves to administer and enforce all applicable State and Local regulations; including but not limited to the State Building Code, Massachusetts General Laws, the Town’s Zoning Bylaws and the Town’s Bylaws, throughout the Town of Wayland.

The primary mission of the Building Department, including the Specialized Code Inspectors that administer permits related to plumbing, gas and electrical work, is to enhance Public Safety by the consistent administration of the State Building Code. It is the intent of the code to establish the minimum requirements to safeguard the public health, safety and general welfare through control of the built environment, and to provide safety to firefighters and emergency responders during emergency operations. The State Building Code and the specialized codes apply to:

- The construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance, and revocation of permits or licenses, installation of equipment, classification, and definition of any building or structure, use and occupancy of all buildings and structures or parts thereof;
- The rehabilitation and maintenance of existing buildings;
- The standards or requirements for materials to be used in connection therewith, including but not limited to, provisions for safety, ingress and egress, energy conservation, and sanitary conditions.
- The Building Department is also charged with providing:
- The interpretation and enforcement of the Town of Wayland Zoning Bylaws and enforcement of certain provisions of the Town of Wayland Town Bylaws.
- Administrative liaison services to the Zoning Board of Appeals.

The Building Department serves to maintain on file records, plans and other related documents for individual parcels and structures in order to inform

zoning enforcement following a written request or to provide background information to a resident who plans to improve their property.

On a daily basis, the Building Department serves the residents, business owners, and contractors within the community by processing numerous permit applications, zoning requests for hearings, issuing permits, performing periodic state inspections, conducting site visits, investigating complaints and granting certificates of use and occupancy. Department staff communicates with applicable land use departments to better serve its users and expedite the permit approval process and zoning board hearings and decisions.

The following data was collected for calendar year 2015:

Residential Building Permits:

- Number..... 932¹
- Total Cost of Construction represented by Residential Building Permits ...\$50,287,943.²

1. Relative high number of total residential building permits appears due in part to large number of roofing permits due to harsh winter weather.
2. Relative high number for total residential “cost of construction” appears due in part to \$ 8.5 million estimated cost of construction for 1 multifamily project.

Non-Residential Building Permits:

- Number40
- Total Cost of Construction represented by Non-Residential Building Permits. . \$3,821,530.

Total Building Department Permit Revenues for calendar year 2015:

- Building Permits.....\$ 740,767.24
- Gas Permits.....\$13,320.50
- Electric Permit.....\$78,010.66
- Plumbing Permit.....\$31,419.00

- Total Building Department Permit Revenues\$863,517.40

The Building Department would like to recognize Mr. Jay Abelli for his 17 years of service to the Town, 3 of which were as the appointed Building Commissioner/ Zoning Enforcement Officer. His good work and professionalism will have a lasting positive impact on public safety and the general welfare of the community.

BOARD OF PUBLIC WORKS

The Board of Public Works, created in 2009, is an elected body consisting of five citizen volunteers who are responsible for overseeing and setting policy for DPW budget and operations. The current members are Chris Brown, Michael Lowery, Woody Baston, Jonathan I. Mishara, and Michael B. Wegerbauer. The Board of Public Works normally meets on the second and fourth Tuesdays of the month at 7:00 pm in the DPW facility, 66 River Road. Meeting agendas are posted on the town website and meetings are open to the public.

In FY 2015 the Board of Public Works:

- Held traffic calming hearings under a policy adopted to provide a clear process for residents to petition the Board for traffic calming measures in their neighborhoods. These measures could include but are not limited to: speed plateaus, crosswalks, and street lights to improve pedestrian and bicycle safety.
- Reviewed multiple water abatement requests and established new policies for future abatement requests.
- The BoPW continues to review and set Water Division monetary reserve level goals.
- Reviewed and acted on irrigation permit applications.
- Updated cemetery rules and regulations.
- Reviewed DPW’s financial reports.
- Initiated and accepted the Eggleston Proposal for the drainage of the High School turf field.
- Concurred with the Ameresco proposal for potential installation of solar panels on the roof of the new DPW facility.
- Started the process to improve the Five Paths Intersection.
- Implemented temporary intersection changes at RT 30 and School Street.
- Approved the appointment of a new DPW water Superintendent.

- Accepted a DPW Facebook page to better communicate with the public.
- Co-sponsored an article with the Recreation Commission and the Community Preservation Committee to build an athletic Field on the Nike Site.
- Supported the Community Preservation Committee’s article for the restoration of the Stone Bridge.
- Created a draft policy concerning temporary signs in the town’s right of way.
- Established sticker fees for the transfer station.
- Voted to declare the land needed for the River’s Edge project surplus and delivered cost estimates to the Selectmen to replace the uses done on this land.

The Board of Public Works collaborates with the:

- Recreation Commission to maintain existing fields, to prioritize upgrades to existing fields, and to install new fields based on the town’s growing demands.
- Planning Board to twice annually review trees to be removed from town rights of ways and from scenic roads.
- The Historical Commission for excavation impacts and historic preservation in cemeteries.
- The Selectmen and Police Departments to coordinate traffic calming measures.

DEPARTMENT OF PUBLIC WORKS

THE HIGHWAY DIVISION

The Highway Division is responsible for maintaining, repairing, and constructing all Town roads, sidewalks, bridges, and associated drainage facilities; snow and ice operations; fleet maintenance; and procurement of services for major projects and equipment.

In FY2015 the Highway Division

- Reconstructed Barley Lane, Joel’s Way, Hearthstone Circle, and Langdon Rd, and all associated drainage, utilities, berm.
- Milled and overlaid bituminous asphalt on Old Sudbury Rd from the Sudbury town line to the Town Center and reconstructed all associated drainage and utilities.
- Completed annual program of cleaning all catch basins and sweeping all Town roads.

- Responded to 31 Snow and or icing events requiring the application of anti-icing treatment and or plowing and snow removal.
- Continued Town-wide effort to ‘vac’ and map drainage infrastructure, assisting the Conservation Commission with storm water regulations.
- Worked in conjunction with the Park Division with responding to tree emergencies as well as assisting with mutual projects. The Highway Division also assisted the Water Division with all water main excavating.
- In FY2015, the Highway Division responded to 500 Service Requests of the following nature:
 - 147 Snow-related issues
 - 115 Potholes
 - 85 Roadside Debris
 - 31 Road Grading
 - 27 Roadside Brush-related
 - 24 Drainage-related issues
 - 20 Berm/Erosion Control issues
 - 20 Sign-related
 - 19 Catch Basin/Manhole issues
 - 12 Miscellaneous

THE PARKS DIVISION

The Parks Division manages and maintains over 200 acres in Wayland including all school grounds, more than 26 athletic fields, the lawns of the Town Building, the Town Beach, playgrounds – including school playgrounds, and miscellaneous parklands. The Parks Division is also integral to winter storm response and snow removal operations – responsible for removing snow from approximately 1/3 of the Town. The Parks Division is responsible for the care and maintenance of Town-owned trees along over 200 miles of roadways. The Parks Division also oversees and maintains the three Town-owned cemeteries.

In FY2015 the Parks Division

- Completed extensive reseeded, weeding, trimming and mulching of the Town Cemeteries and Town Grounds in preparation for Memorial Day ceremonies.
- Completed landscaping and preparation of the grounds for high school graduation.
- Completed annual inspections, repairs, and maintenance to the School and Town Playgrounds
- Assisted Highway Division with 31 Ice and or Snow related storms and associated snow removal.

- Started development and clearing of future area usage Lakeview Cemetery.
- Continued to repair and reset Cemetery monuments as needed.
- Oversaw over 70 burials interments in Town Cemeteries
- In FY2015, the Park Division responded to 211 Service Requests:
 - 113 Tree-related
 - 52 Cemeteries
 - 9 Town Grounds
 - 8 Playground-related
 - 6 School-related
 - 4 Field-related
 - 1 Beach-related

THE WAYLAND TRANSFER STATION

The Wayland Transfer Station operates as a self-sustaining revolving fund, with fees from stickers and Pay-As-You-Throw bags.

In FY2015 the Transfer Station

- Sold 2093 Full Stickers and 191 Recycle-Only Stickers.
- Handled 1203.76 tons of municipal solid waste and approximately 1000 tons of recycled materials.

SURFACE WATER QUALITY COMMITTEE

SWQC’s Mission Statement –To manage the quality of Wayland’s surface water assets.
<http://www.issuu.com/wswqc>

Organization

- **Committee Members** - Linwood Bradford, Bob Goldsmith, Tom Largy, Mike Lowery and Toni Moores.
- **Annual Budget** – All was completed within the budgeted \$43,500.

Dudley Pond (Mike Lowery, project coordinator)

- **Goals:** Manage invasive weeds and assure pond health while minimizing herbicide use. The DPA reimburses 25% of weed control costs.
- **Hand Pulling:** In the 2nd year after a 12-acre spot herbicide treatment, milfoil is coming back, but well-controlled. 11,316 plants were removed

as of 9/16/15 at a cost of \$6,990. No herbicide was required in 2015.

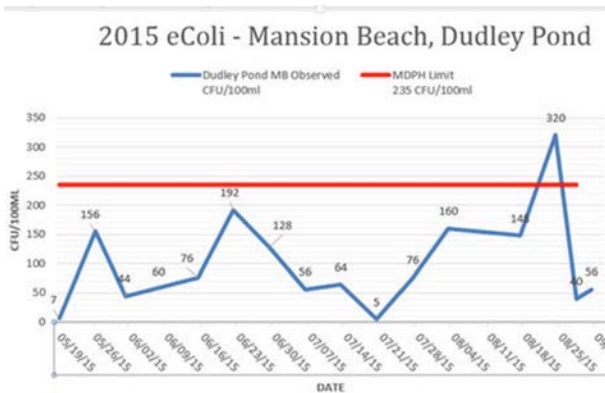
- **A Good 2015 Summer:** Canoes, kayaks, paddleboards, fishermen, and swimmers were plentiful on Dudley Pond. But by season end, new invasive plants tapegrass and clasping leaf pond weed limited recreational uses. We removed a small infestation of water hyacinth, a particularly invasive species.
- **Tapegrass & Clasping Leaf Pondweed** have aggressively spread to most shoreline areas limiting recreational uses. SWQC will include management of these in its next permission request to Conservation.
- **Water Quality** - Sampling and analyses continued for the fifth year during spring, summer and fall at three locations, with the objective of understanding trends for the TOW's pond most impacted by runoff and septic systems. Reports at: <http://issuu.com/wswqc/stacks/8fe24d28fa84472ca0068f510dc40e62> Beach sampling for e-coli required one closure in 2015.
- **Septic Systems & Storm Water Runoff** – SWQC continues to pursue opportunities to reduce quantities of nitrogen and phosphorus that enter the Pond from septic systems and storm water runoff and is trying to promote cooperation from the various parties involved.



Dirty Water Jazz Band Plays Dudley Pond



New Dudley Pond Invasive – Water Hyacinth



Heard Pond (Tom Largy, project coordinator)

Heard Pond, off Pelham Island Road, was covered almost entirely up to 2003 with water chestnut (*Trapa Natans*), an invasive plant that has been endemic in the Sudbury River system since the late 19th century and which as a monoculture greatly hinders the natural and recreational uses of the water bodies it infests. Starting that year the Wayland

Surface Water Quality Committee (WSWQC) has conducted a major effort to combat the plant, with mechanical harvesting in the early years of the program and hand harvesting in recent years. The biomass of the plants harvested has plummeted from about 1.2 million lbs. for the 2003 season, down to just a couple of thousand plants in the main part of the pond in the summer of 2015. Water chestnuts are a difficult plant to control, since the dropped seeds may still be viable in the pond bottom for twelve years or more, and in Heard Pond there has been intensive shore to shore harvesting for only the last several years.

The hand harvesting has been performed by a private contractor and although the Town of Wayland has paid that cost in earlier years, for the 2013-2015 harvesting season the cost was paid for out of a federally awarded Nyanza grant. This is the last year for that grant so the harvesting costs for 2016 and beyond will come from WSWQC's annual budget. (The Nyanza grants represent mitigation for the upstream Nyanza Superfund site.)

For a number of years now Heard Pond has had open water for fishing, boating and bird-watching, with most of the shoreline a part of the Great Meadows National Wildlife Refuge. Kayaks and canoes and small boats can traverse the pond even into the adjoining Sudbury River at high water periods.

Mill Pond (Tom Largy, project coordinator)

The Wayland Mill Pond, off Plain Road, is a pretty little pond that is used during the winter for ice skating, in spring for a children's fishing derby, and year round for general recreational use. It's a great place for turtles and has a nice population of largemouth bass and sunfish.

The big news for 2015 is that in June the Wayland Surface Water Quality Committee (WSWQC) conducted a one week pilot "Hydro-raking" project on the pond to alleviate a gradual filling in of parts of the pond. The Mill Pond was last dredged in 1974, but a bathymetry survey done on the pond in late 2014 showed that the upper part of the pond, just below Plain Road, was becoming quite shallow, with various other parts of the pond, particularly along the shoreline and just above the dam, also becoming filled in.

The Hydro-rake worked well on the lower part of the pond, above the dam, where leafy and woody detritus that had accumulated on the pond bottom was removed. The pond was noticeably deepened along the shorelines that extended about 100 feet above the dam. However, on the top part of the pond, which is the narrowest and shallowest section, it was discovered that the bottom consists mainly of a fine silty muck and that type of bottom is not suitable for Hydro-raking.

The WSWQC will try in subsequent years to finish Hydro-raking the lower and middle parts of the pond, as funding is available. The upper part of the pond, with the fine silty muck bottom, is likely going to require some other type of technology, such as

suction-dredging. The WSWQC will investigate the issues and costs around this kind of work, but has no current plans to continue work on that part of the pond.



Mill Pond Fishing Derby



Mill Pond Hydro Raking

It's the lower and middle section of the pond that is most often used for recreation, and the public access and parking area is near the dam. This is the area that is being addressed by the Hydro-raking project.

North Pond of Lake Cochituate (Lin Bradford, project coordinator)

As owner of Lake Cochituate, the DCR provided program funding and management for controlling invasive weeds in North Pond. Because of herbicide spot treatments in Middle and South Pond, few fragments came into North Pond. DCR used its contractor to hand-pull invasive weeds in North Pond and in particular within the swim area of Town Beach.

Long Range Watershed Nutrient Minimization Programs (Toni Moores, coordinator)

To protect Wayland's surface water assets and reduce management costs, SWQC's long-range program continues to identify, quantify and minimize nutrient sources within each watershed, with the Dudley Pond

watershed as top priority. Commitment and cooperation of all the stakeholders has become more of a challenge than the science or economics.

RECREATION COMMISSION

Department Overview:

The Mission of the Wayland Recreation Department is to provide programs, facilities, and services designed to enhance individual and community values of physical, social, creative, cultural, and intellectual growth, and development. Our contributions are measured by community participation.

The Recreation Department runs approx. 250 fee based programs throughout the year, hires approx. 50 seasonal staff, in addition to operating the Town Beach, Summer Camps, organizing Special Events, & handling all Field Rentals in town. The Department funds all of its offerings from user fees without tax dollars. The 53E ½ Revolving Fund is used to collect revenues and pay expenses (MA GL

Chapter 44, Section 53E ½). The department is currently comprised of 2.5 year round staff that are funded through the General Fund (\$165,000). The department seeks Annual Capital Funds as needed for a variety of projects that, if approved at Annual Town Meeting, get funded through the Capital Budget.

The Wayland Recreation Department is committed to customer service – creating and maintaining the highest quality of service within a framework of fiscal responsibility that relies on efficient utilization of community resources, citizen involvement, and collaboration within the community. The Recreation Department works hard to add expanded enrichment programming for our community. We reach far beyond sports including science, technology, arts, theatre, and family events.



Beach Buddies

FY15 Recap:

A lot of changes took place to the Recreation Department in FY15. The previous Recreation Director, Nancy McShea moved on to Sudbury full time, and a new Director was hired in September of 2014, Jessica Brodie. Upon Jessica's hire, she immediately started evaluating the department as a whole, its procedures, processes, and other problems it was currently facing relating to the Department's Revolving Fund. For the remainder of FY15, the Recreation Director focused on the financials of the department, as well as improving processes internally in the office.

In addition, Recreation staff and commissioners continue to work on our Field Use Master Plan Study that was completed in 2010 by GALE Associates. The plan defined field needs for the town through the year 2020, and the commission has been working the past several years to identify locations to build a new natural grass multi-purpose playing field, an Artificial Turf Field, as well as an additional baseball field.

The Town Beach house was completed in 2014, and additional walkway improvements took place in the fall of 2014 with the help of DPW. Additional landscaping and improvements is still needed around the beach house, and thought is currently going into those potential plans.

The annual Touch a Truck event was held in September of 2014 with over 2500 in attendance. Fundraising is a vital part of this free event, and local business responded generously as sponsors. Recreation staff, along with DPW, Police and Fire, worked diligently to provide this fun and successful event for the community. Thank you to all of those that volunteered and supported this event!

The department continues to evaluate program offerings each year, and tries hard to keep a variety of offerings for ages ranging from preschool to adults. Science has been a focus of the department offering many science related courses, i.e., Chemical Magic, Spectacular Hands-On Science, Minecraft Mania, Rocket Science, Jedi Engineering and Engineering Fundamentals with Lego, and more. A sample of our arts programs are Video Game Creation 1 & 2, Wheel-thrown Pottery, Multi-Media Clay, Drama, Comedy & Dance, Young Dancer Pre-Ballet,



Summer Adventure

Drawing and Painting, and Hip Hop Explosion. Non-traditional sports such as Fencing, Archery, Track & Field, Football, Kayaking, Cross Country Skiing, and Sailing are combined with the traditional sports to keep our population active. The department hopes to continue to grow program offerings in the coming years as residents wants and needs continue to grow, change, and develop. If you would like to see new programs added, let us know!

Many residents take advantage of our Special Annual Events, such as the Touch a Truck, two Family Science Nights, Fun Days at the Beach, Halloween Parade, Musical Instrument Petting Zoo, Fishing Derby, Spring Egg Hunt, and more. The department hopes to add more family friendly events in the coming years, so please let us know if there are things you would like to see added – Dances, Beach events, concerts, etc.

Check out the new Recreation website that was created in late 2014, www.waylandrec.com! The website was created to make it easier for residents to find out information about each of our programs and events. Our town webpage is also still available and updated regularly at www.wayland.ma.us. And while you are at it join our Facebook page: Facebook = Wayland Recreation Department/Wayland Town Beach!

The Recreation Commissioners for this past year included new comer, Heidi Seaborg, Anna Meliones, Asa Foster, Brud Wright and Frank Krasin. Stas

Gayshan, moved on from the commission in FY15 when his term was up.

The Recreation Staff and Commissioners would like to thank all the residents, volunteers, coaches,

teachers, town staff, board members, sponsors, donors, and everyone else that helps support our department. We look forward to another successful year bring fun and life to the town for all to enjoy!

WASTEWATER MANAGEMENT DISTRICT COMMISSION

The Wayland Wastewater Management District Commission (WWMDC) operates a sewer system that serves business and residential properties along Route 20 from Route 27 to the Town Center development. Wastewater discharged into the system flows to a treatment plant located on Town-owned property within the Town Center development. The treated wastewater is discharged to the Sudbury River.

Wastewater Treatment Facility: Since starting operation in late 2013, the Wayland Wastewater Treatment Facility (WWTF) continued to fully operate as designed in Fiscal Year 2015. Prior noise issues related to the external air intake manifolds were mitigated by temporarily disconnecting the ducts from the manifolds; a permanent solution is under review. During the year the plant experienced an elevated number of operational alarms, many related to tank levels within the plant. While some alarms were to be expected as part of normal operations, the WWMDC was concerned with repeat calls for the same issue. The WWMDC requested plant operator, Whitewater, to engage in more effective preventive monitoring of potential issues, and to ensure that remedial action to address repeat problems is taken more quickly so as to reduce the number and cost of emergency calls.

Discharge Permits and System Usage: The WWTF continues to operate under permits issued jointly by the Federal Environmental Protection Agency (EPA) and the State Department of Environmental Protection (DEP). The permits allow discharge of an annualized average limit of 52,000 gallons per day (GPD) into the Sudbury River. An application pending with the EPA for renewal of the permit seeks an increase in discharge capacity to 78,000 GPD.

In FY2015, the average discharge from the plant rose to approximately 22,430 GPD, up about 5% from 21,300 GPD in FY2014. Growth in flow resulted from the continued completion and occupancy of commercial and residential buildings in the Town Center development. Flow is expected to continue to increase to between 25,000 and 26,000 GPD with

additional construction at the Town Center development, so the average flow is expected to remain well below the current permitted limits.

Groundwater Leakage: Following repairs made at the Wayland Public Safety Building, there has been no additional detected infiltration of groundwater into the WWMDC system.

Administration and Finances: The WWMDC developed a budget for FY2015 with income and expenses of \$654,905, including both operating and capital costs. However, income for FY2015 was \$1,108,964, of which \$524,992 represented payment in full of betterment assessments, which were assessed in August 2014 (see next paragraph). Operating income was \$329,571, and operating expenses were \$239,325. The Commission's undesignated fund balance at the end of FY2015 was \$300,201. In spite of excess operating income over expenses, annual Town Meeting approved a current year transfer from retained earnings of \$24,288 to cover unanticipated high legal expenses due to ongoing litigation with Twenty Wayland LLC and threatened litigation by a group of system users (see Legal Issues).

Bills for all four quarters were created and mailed on time. Only two abatement applications were received for operational costs in FY2015. One due to a water leak was approved; one requesting forgiveness of interest charges on unpaid bills for FY2014 was denied.

WWTF Betterment Assessment and Town Contribution: In August 2014, the WWMDC issued an Order of Betterment Assessment to recover capital costs related to the recently completed WWTF. The total amount of the betterment order was \$4,499,329, which was apportioned to users on the basis of assigned Title V design flow. Although the WWMDC is barred under state law from levying a betterment charge on the Town of Wayland for its connection to the wastewater management system, the Board of Selectmen agreed to contribute \$500,671 toward the capital cost of the plant as a

“Payment in Lieu of Betterment.” This amount was proportional to the Town’s allocated share of the WWMDC capacity.

As of the end of FY2015, users have made the following options with regard to paying the betterment:

Term for repayment (years)	Number of Users	Betterment Value
0 (paid in full)	30	\$524,992
5	2	\$26,028
10	1	\$26,028
15	1	\$14,316
20	79	\$3,907,964
All	113	\$4,499,329

A large number of residential and small commercial users filed applications for abatement of their betterment assessments based on the assertion that a different methodology should have been used to allocate the betterment amount among users. These applications were reviewed by the WWMDC and denied. As of the end of FY2015, no appeal has been filed with the Appellate Court.

At the end of FY2015, the outstanding balance on the WWTF bonds was \$4,770,000.

Legal Issues: In February 2015, the WWMDC and the Town of Wayland jointly settled a 2013 lawsuit in which Town Center developer Twenty Wayland, LLC had been awarded \$1,227,484 in damages, pre-trial interest, and costs. Per the settlement, the judgment amount was reduced to \$895,000, to be paid out of gift money owed by Twenty Wayland as specified in a development agreement last amended in 2009. \$720,000 would come from gift money paid to the Board of Selectmen as residential development is completed, and \$175,000 would be paid from a gift linked to completion of WWTF.

As part of the settlement, the Town also agreed to make a financial contribution of \$500,671 toward the capital costs of the new WWTF (see above under betterment) and to reimburse the WWMDC approximately \$24,000 for half of prior legal costs. The WWMDC estimates that compared with the likely outcome were the lawsuit to continue through the appeals process, the settlement had a net benefit to an “average” user (220 GPD) of at least \$3,800.

An organized group of system users (“User Group”) continued to voice concerns to the WWMDC regarding the impact of the Twenty Wayland judgment on the User Group, as well as on how capital costs for the WWTF would be allocated among various users. Together with the Board of Selectmen, the WWMDC explored joint mediation involving the WWMDC, the Town, Twenty Wayland and the User Group. When that option was not agreed to by all parties, the User Group threatened a lawsuit. Following the settlement with Twenty Wayland, the WWMDC held a meeting dedicated to explaining to members of the User Group the details of the negotiation, the eventual settlement and the impact on the average user.

Commission Membership and Staffing: The Wastewater Management District Commission operated with three members for all of FY2015: Fred Knight, Chair; Sam Potter; and Rick Greene. Cynthia Cincotta remained as Administrative Executive for the majority of FY2015 and was able to bring financial accounting, billing, and other administrative processes under control. Cindy submitted her resignation in late FY2015 to take another position in Town; she committed to help with the transition and training of her replacement in order to preserve the progress she had achieved. The new Account Specialist, Jane Capasso, was hired in June, 2015.

PUBLIC SAFETY

FIRE DEPARTMENT

Our Mission

The Wayland Fire Department's mission is to provide the finest possible fire, rescue, and emergency medical services to all those that reside in, work in, or visit the Town of Wayland. To meet our mission, we strive to achieve the highest levels of preparedness, prevention, and community involvement.

Our Organization

Administration

The Fire Chief is in the office Monday-Friday and is the administrative head of the department. He also responds to emergencies that need his attention at any time. The administrative assistant, a part-time employee, handles clerical and administrative duties for the department.

Operations – Full Time Staff

Our normal fulltime staff of 24 is divided into 4 (6-person) shifts, each headed by a Captain (or the Deputy Chief), acting as a shift commander. Normal staffing posts the shift commander and 3 firefighters at headquarters (Wayland Center) and a Lieutenant and a Firefighter at Station # 2 in Cochrant. Full-time personnel are scheduled 24/7, with 6 personnel scheduled to work every minute of every day, including nights, holidays, and weekends. When personnel take time off, the on-duty crew is reduced to 5 personnel. All full-time personnel are cross trained as both firefighting and emergency medical personnel, with eight of them having paramedic level certifications. The department has maintained the same staffing level since the early 70's and strives to maintain a high level of service to the residents.

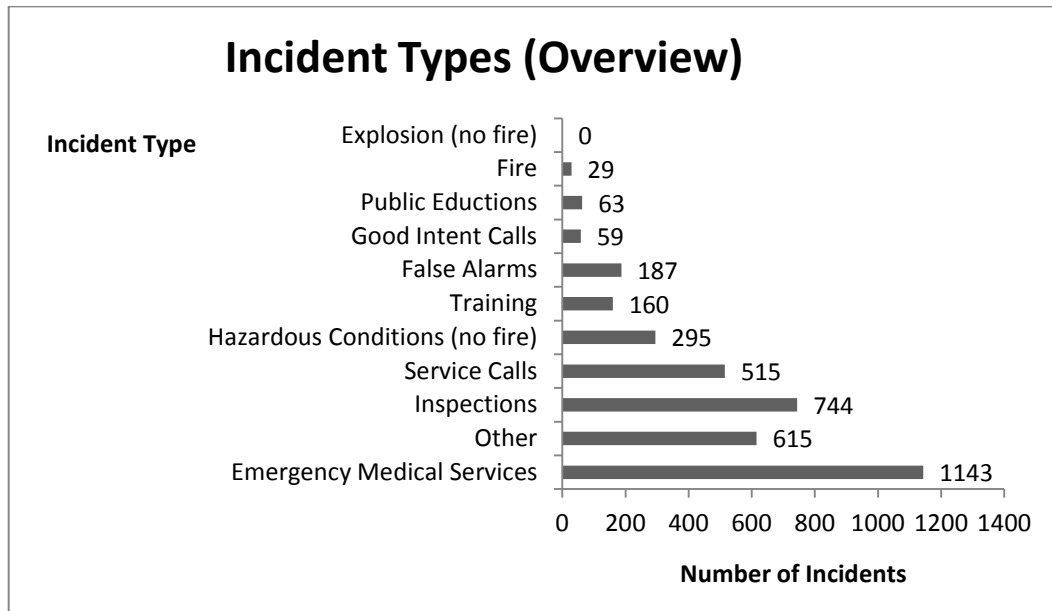
Part-Time Staff

The call department is a group of up to 10 trained firefighters and work part-time, attending training sessions and responding to assist us during major events. The per diem paramedics have full time employment elsewhere and work with us on a part-time basis to supplement our advanced life support capabilities while the department transitions to full-time Firefighter/Paramedics. We will be losing more of our part time paramedics as our fulltime staff are hired and or trained to this higher level of care.



Our Incident Statistics - Overview

A summary overview of our statistics for FY 2015 (July 1, 2014 – June 30, 2015) demonstrates a continuous trend of increasing Emergency Medical calls and a decrease in building fires. The increase in EMS calls is directly related to the increasing age of our residents and the residents in our three Assisted Living Centers. Our decrease in fire is something that I believe is attributed to our increasing efforts in public education and inspection services.



Incident Response

Our total incident count for FY 2015 is 3,810; an average of almost 10.5 calls per day. As the number of incidents increase, it continues to be more and more common to be responding to simultaneous incidents that challenge our normal staffing level of 5-6 firefighters split between two stations. While these multiple calls for assistance quickly overwhelm our town resources, the cooperative automatic and mutual aid agreements with our surrounding communities insured that all of these calls were answered promptly with properly trained and equipped personnel.

Mutual Aid (Coming and Going)

We provided mutual aide to our surrounding communities with a fire engine or the ladder truck 101 times and provided an ambulance an additional 95 times. Our surrounding communities provided us with needed resources approximately the same number of times mostly by providing us with an ambulance.

Fire Incidents

I strongly believe that our efforts in fire prevention including inspections, code enforcement, public fire safety education, and plan review are major factors in the decreasing number of fire incidents. Advances in automatic fire detection, alarm status monitoring, and automatic fire department notification systems should also be credited for the lower number. By receiving alarms when things are just giving off smoke allow us to quickly handle the incident and to prevent severe damage from occurring.

Fire Loss

In Fiscal year 2015 the total property damage loss was valued at \$160,356 that is 33% lower than the five year average of \$238,851.

Property Damage – 6 Year Comparison by Fiscal Year

Fiscal Year	Loss	Fiscal Year	Loss
2015	\$ 160,356	2012	\$374,600
2014	\$ 166,316	2011	\$520,000
2013	\$ 133,341	2010	\$774,000

In the coming years we will continue our efforts in the areas of fire prevention, code enforcement and public fire safety education, as we strive to further reduce our fire losses. It is clear from our statistics that prevention efforts need to continue to focus on both residential and commercial occupancies and particularly the improper disposal of items in mulch. Initial inspections and comprehensive follow-up inspections need to focus on assembly properties. We also continue to work toward 100% compliance with smoked detector and carbon monoxide detector coverage for every residence in Wayland.

Weather Related Incidents

The winter of 2014/2015 proved to be very challenging for the department. With the record breaking amount of snow found on our streets and driveways made it difficult at times to navigate roads and intersection as well as access to both residential and commercial structures during emergency responses. The department responded to an increase amount of natural gas and CO alarms all caused by heating units and vents that were found to be incased in ice and snow. With the over 100 inches of snow crews spent many days looking for and shoveling out fire hydrants in the event they were needed.

Inspections, Permits, and Public Education

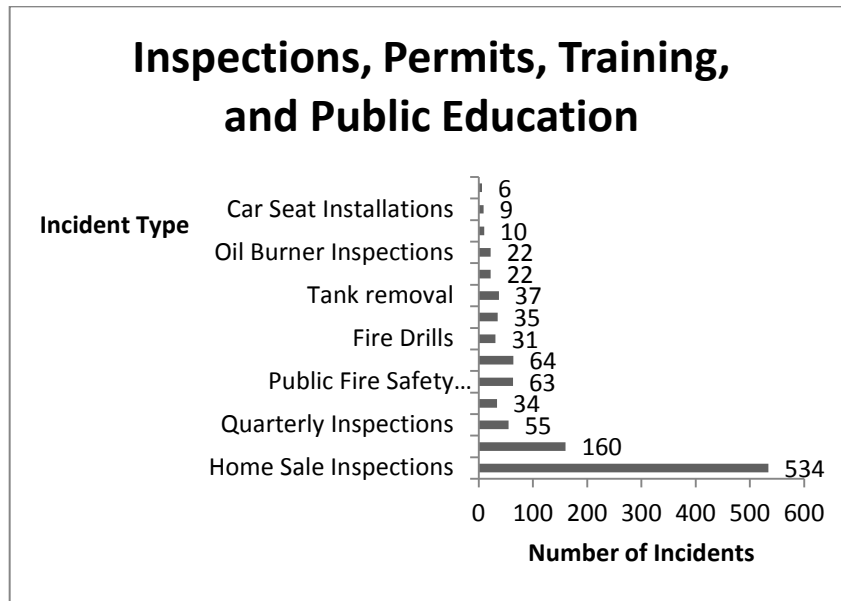
In January of 2014 new fire prevention regulations took effect. The new code 527 CMR 1 with Massachusetts amendments was the largest change in the codes in a long time. Several members of the department attended training in the new codes to be sure that we would be ready to enforce the code in January. Before selling a house in the Commonwealth, the home is checked for smoke and carbon monoxide detectors. Other inspections cover the safe installation or operation of potentially dangerous systems like liquid propane gas or home heating equipment. Inspections are conducted quarterly for the schools, assembly properties, and liquor license holders. Fire drills are conducted for all schools and any other occupancy that requests the drills. Working with our partners in the Police Department we have been and will continue to be involved in all aspects of Emergency Response in our schools.

Public fire safety education encompasses many different fire department activities. Disaster drill preparation, classroom visits to present age-appropriate fire safety messages, and in-service instructional sessions for health care facility employees are all part of our mission. Todd Winner (aka Firefighter Todd) spends a great deal of time teaching children of all ages about fire safety using tools and funding provided through the Department of Fire Services SAFE program. Internal training sessions are normally planned by the Fire Department, held for on-duty firefighters, and conducted by shift officers. The Fire Department charges a nominal fee for building plan reviews, most inspections, and permits. We also charge for monitoring the fire alarm system in protected buildings. In FY 2015, revenue in the amount of \$44,829.00 was returned to the town's general fund from these fees.

During burning season, 468 residents obtained free, season-long, burning permits. Almost all navigated the web page and registered themselves on line. Dispatchers and fire personnel assisted a few with the free registration. Even with the long hard winter we had endured the Federal and State agencies that control open burning did not extend the season.

ISO Rating

The Insurance Services Organization visited the town to do the evaluation of the Wayland Fire Department and the Water Department. The result of this visit will be a rating on how all of the elements they grade will have a direct impact on the cost of insurance to the property owners in Town. The rating schedule goes from 1 to 10 with one being the best. There are very few communities that obtain a rating of 1, Wayland currently has a rating of 4 and very close to a 3 rating something we will be working to obtain over the next few years. Some of the components they review include apparatus and equipment, staffing, water supply, training, test records and certifications for vehicles and staff, response times, fire alarm systems as well as our dispatch center.



Transition to Advanced Life Support - (Paramedics)

The Wayland Fire Department continues in a transition period to provide advanced life support (Paramedics) services with our own full-time personnel. As vacancies in our full-time staff occur, Firefighter/Paramedics are hired to replace the basic level emergency medical technicians. Currently the department has eight fulltime paramedics that are assigned to three of the four work groups. The fourth group operates at the advanced level during the day hours of 8 AM to 6PM with our part time medics or at any time with a third party intercept service. Currently we have five part time medics to help fill this role.

Providing Paramedic-level emergency medical service to our most seriously injured or sick ambulance patients is the right thing to do for our patient's care and is the national standard of pre-hospital emergency care. In the past year 365 patients were transported at the advanced level of care and an additional 469 were transported at the basic level of care.

Following our Statewide treatment protocols and following point of entry procedures we are finding that many of our transports are no longer to the closest hospital, but to the most appropriate facility that is best to take care of the patient and the patients' needs at the time. We are seeing a marked increase in transports to hospitals in the Boston area that requires a longer transport and back in service time.

Fire Apparatus Inventory

<u>Description</u>	<u>WFD Identifier</u>	<u>Manufacturer</u>	<u>Year</u>
1,250 gallon per minute pumping engine	Engine 1	E-One	1997
1,250 gallon per minute pumping engine	Engine 2	E-One	2004
1,250 gallon per minute pumping engine	Engine 3	Pierce	2007
1,250 GPM pump with a 75-foot aerial	Ladder 1	E-One	1993
250 GPM pump	Forestry 1	Ford	2015
Ambulance, primary	A-1	International	2014
Ambulance, reserve	A-2	Ford	2010
Chief's car	Car 1	Ford	2012
Shift commanders vehicle	Car 2	Ford	2011
Pick-up truck w/ utility body	Car 3	Ford	1997
Paramedics response vehicle (intercept)	Fire Medic 1	Ford	2008
Fire alarm repair truck	M-1	Ford	2005



Personnel Changes

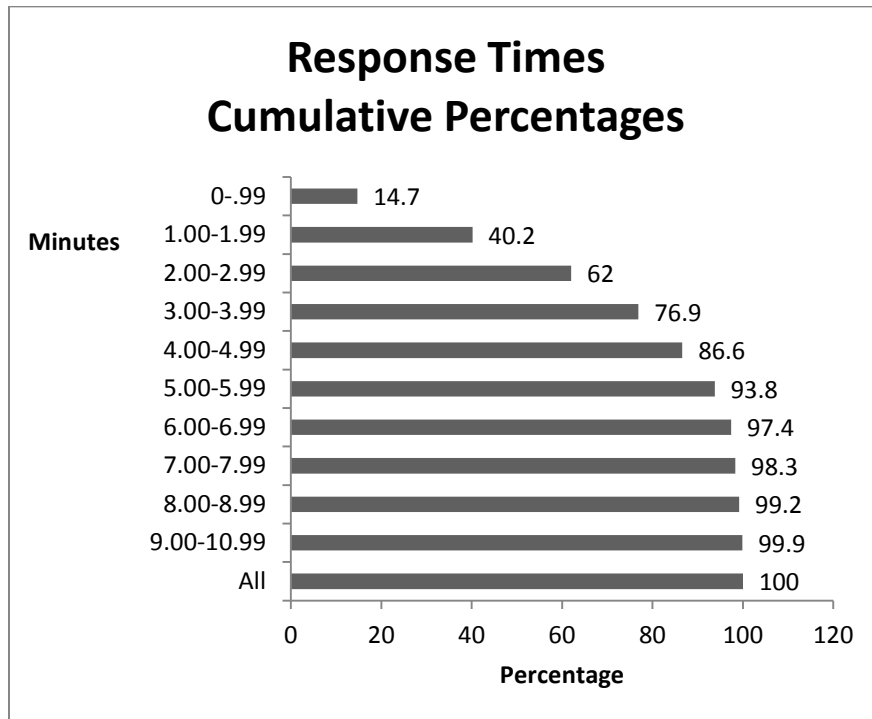
In February Chief Vin Smith retired from the department after 35 years Of dedicated services to the community that he calls home. Chief Smith is known as more than just a firefighter, he is the department historian, has been the leader in fire prevention and education and worked up through the ranks to Chief, the role he served in for three years. The town and the department has a great deal of appreciation for all the hard work and dedication Vinny gave in many of the programs he was involved in Chief Smith's most recent project, that he took great pride in bringing to fruition was the moving of the department to the Advanced Life Support Level (Paramedic). That without question has, and will continue to save lives. He is sorely missed and is well deserving of a happy, healthy, safe retirement.

With the retirement of Chief Smith and my promotion to Chief, it allowed me the pleasure to promote the following individuals; Andrew Holland to Deputy Chief, Jim Gemelli to Captain, Doug Williams to Lieutenant and Dean Casali to Firefighter Mechanic. Along with these promotions the department welcomed its newest member, Matt Bryer who is working as a firefighter paramedic.

Response Times – One of the Most Important Factors in Community Protection

Response times are calculated from the time when the Fire Department vehicles and personnel leave the station until the arrival of the first vehicle. Response time does not include call processing time in the dispatch center.

I am pleased to report that in almost 77% of our responses, we can have well trained and well equipped firefighters to the scene of any emergency in Wayland or in our neighboring mutual aid communities in less than 4 minutes. In 97.4% of our calls, our response time is less than 7 minutes, which is an excellent standard for a department of our size. Lower response times translates to an earlier intervention in emergencies and that means less property damage in fire incidents and better patient outcomes in medical responses.



I would like to take this opportunity to thank the Town of Wayland administration, elected officials, other town departments, the citizens of Wayland, and the members of the Wayland Fire Department and their families for their support and understanding over the past year. I would encourage anyone with any questions about the Fire Department to reach out to me at dhoughton@wayland.ma.us or call me directly at 508-358-6910.

Respectfully Submitted,

David G. Houghton

David G. Houghton
Fire Chief

POLICE DEPARTMENT

On April 27th, 2015, the Wayland Police Department was notified that the town of Wayland had been named the sixth safest town in the United States for town's with populations of less than 15,000, by Safewise. Safewise is a community-focused security organization, committed to increasing safety education, awareness and preparedness. The news was shared on the Wayland Police Department Facebook page and viewed by more than 8,000 people on the social network.

During the fiscal year, the police department was again successful in obtaining funds through several grant opportunities, such as the Governor's Highway Safety Bureau, "Click It or Ticket", "Road Respect", and "Drive Sober or Get Pulled Over" campaigns.

Grant funds were also used to add a scanning police radio in each marked cruiser. The radios allow for interoperability between departments using a common frequency.

The department participated in a national "Prescription Drug Take Back Day" during the year. In excess of two hundred pounds of prescription drugs were turned in during the day that residents were asked to bring their old and expired prescription drugs to the Public Safety Building. All drugs were turned over to the Drug Enforcement Agency for proper disposal. The department continues the use of a prescription drug drop-off box that was obtained through a program sponsored by the Middlesex District Attorney's office. Residents may drop off

unwanted prescription drugs at any time in the lobby of the Public Safety Building. The department continued to provide training for Rape Aggression Defense for senior girls at Wayland High School during the year.

The department, through its Youth Officer, introduced the A.L.I.C.E. Program to Wayland schools during the year. The acronym, A.L.I.C.E., stands for Alert, Lockdown, Inform, Counter and Evacuate, It is the most recent and comprehensive training for response to an emergency involving a school intruder available today.

The department bid farewell to one longtime employee during the year. In January, Officer Bill Bradford retired after a career that spanned 28 years. Two new officers began their careers with the police department and attended the Boylston Police Recruit Academy. Officers Justen Kazan and Colin Fitzpatrick were hired in January. Both men have prior military experience, serving in Afghanistan and Iraq. Their hiring brings the force to its authorized strength of 23 officers.

In fiscal year 2015, the police department continued its efforts to curb the accident rate in our town by enforcing motor vehicle laws, and working with the

Wayland Highway Department to insure that roads are well maintained and have appropriate regulatory and warning signs. The accident rate increased from 274 crash reports in fiscal year 2014 to 347, an increase of 27%. There was one fatal motor vehicle crash during the year. On November 12th, a 76 year old Wayland man died in a nearly head on 2 car collision on Main Street. There were seventeen arrests for Operating Under the Influence of Alcohol during the year.

The Wayland Police Department maintained a vigorous training program during fiscal year 2015. All officers received firearms training and attended the police in-service training. Individual officers attended specialized training in subjects such as; Officer in Charge - Training of Breath Tester, Firearms Legal Update, Field Training Officer Certification, A.L.I.C.E. School Reaction Training, Advanced Roadside Impaired Driving Enforcement, Legal Liability Update, Search Warrant Training, Mentoring Violence Prevention Training, F.B.I Law Enforcement Executive Development Training, Breath Test Operator Certification, Breaking and Entering Evidence Recovery, Supervisor Leadership Institute, Cyber Threats Seminar, Collection and Preservation of Evidence, New England Crisis Negotiations Conference, Coplink Training, Matron



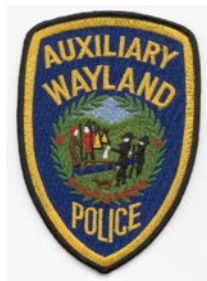
Training, Multi-Assault Counter-Terrorism Action Capabilities Training, Liquor Control Act and Fraudulent Documents Training, Child Passenger Safety Seat Certification, and Narcotics Enforcement Officers Conference.

During the past fiscal year there were 14,055 total incidents recorded by the department. During the year, a total of 83 arrests were made and officers issued 147 criminal summonses. Officers issued 2,420 motor vehicle citations during the year.

AUXILIARY POLICE

Ride Along Program

This program is an ongoing training program with the Wayland Police Department. An Auxiliary Officer volunteers to sign up to ride as a second officer in a Regular Patrol Unit. During the patrol, the Auxiliary Officer gets practical and on-the-job experience relating to the numerous trainings they attend throughout the year, including Monthly Training Meetings and In-service Training, as well as training from other Officers. This provides the Town with a two-man patrol unit. On many occasions the presence of a second Officer in the initial responding unit has been extremely beneficial.



X-ray Unit

The X-ray Unit is a component of the Auxiliary used by the Department on occasion, for patrolling the Town buildings and as back up for Regular Patrol Units, if requested. This allows the Town to have three marked cruisers and one marked two (2) Officer Auxiliary cruiser to provide more visibility to the public.

Training

The Wayland Auxiliary Police Department (WAPD) offers trainings throughout the year to its Officers in order to certify or recertify them in First Responder, CPR/AED, collapsible baton, handcuffing, OC spray, firearms and the Use of Force. Each year, in January and February the Officers receive thirty (30) hours of In-service Training in conjunction with the Framingham Auxiliary Police Department. The

training is necessary to comply with MPTC, State, Town and Department policies. The WAPD is made up of a few certified instructors who have conducted some of these trainings and has also had guest instructors from various departments conduct additional trainings.

Turnover Rate

The Auxiliary Department has had two of its Officers resign this year. There are currently 9 Officers in the Unit.

Special Events

This year the WAPD assisted the Natick Auxiliary Police Department with the Boston Marathon. The WAPD also assisted in the town's annual Memorial Day Parade and the Annual Police Department meeting.

Special Thanks

Thank you to Chief Robert Irving for the support and guidance in this program. Thank you to Officer Christopher Hanlon, Auxiliary Police Commander who dedicates himself to this Unit and strives to make it better. Thank you to all the regular Officers of the Wayland Police Department that have participated in the ride-along Program and have taken the time to enhance the Auxiliary Officers knowledge by allowing Auxiliary Officers to ride-along while they are on regular patrol. The WAPD would like to thank former Auxiliary Officer Joe Parks for 16 years of dedication to the department. The WAPD would like to thank Captain Mark Speigle and the Framingham Auxiliary Police Department for inviting our Officers to take part in the annual In-service Training. Thank you also to all the families and loved ones who have sacrificed time and special days when the Auxiliary Police are called upon for duty.

Ride-a-long Duty

15 Tours of Duty	
Total Hour	75

X-ray Patrol

30 Tours of Duty	
Total Hours	246

Special Assignments

WPD Meeting	16
Boston Marathon	32

Memorial Day	56
<u>Training Assignments</u>	
Monthly Meetings	480
Firearms Training	72
In-service Training	147
<u>Total Donated Hours</u>	1,124
Dollar value based on entry-level Police salary of \$25.35 per hour	
	\$28,493.40

**LOCAL EMERGENCY
PLANNING COMMITTEE**

Wayland’s Local Emergency Planning Committee (LEPC) is a group of elected and appointed community representatives who meet quarterly each year, for the purpose of promoting and facilitating the pre, present and post incident safety of all Wayland residents and business owners. LEPC takes an “All-Hazards” approach to public safety, emergency preparedness and public health, which include hazardous materials incidents, natural disasters, manmade and terrorist events. Wayland’s LEPC goal is to manage public expectations and address emergency preparedness concerns for the community by establishing a Continuity of Operations Plan (COOP) for town government, promoting and advocating for public education while improving communications before, during and after emergent events.



The LEPC focuses on Wayland’s needs during an emergency situation; whether the emergency occurs from localized acts of nature, accidents, technological incidents or terrorism related events. Your LEPC is available 24 hours a day/7 days a week and is continuously monitoring to assure that your

community is (1) Prepared for the next unforeseen emergency, (2) that we are ready to Respond promptly & efficiently, (3) that we are ready to facilitate a short term & long term Recovery plan when needed and (4) to Mitigate the problem as quickly and as efficiently as possible.

In addition to the active participation of Department Heads, a critical component of our community preparedness comes from the much-appreciated “volunteer” efforts of Wayland’s Community Emergency Response Team (CERT) and its Medical Reserve Corps (MRC). Through the efforts of town employees and these dedicated cross-trained volunteers, Wayland offers flu shot clinics, provides first aid assistance at numerous local and regional events, opens, staffs and supplies our emergency shelter at the Middle School in time of need, and so much more. During the October 2011 storm, CERT & MRC volunteers opened our shelter to residents of Wayland and the region for the first time. Thanks to the support of many, this shelter was a huge success.

This year LEPC and its members participated in the following activities:

(Please refer to the LEPC web link for more detailed meeting agendas & minutes.)

- Doug Leard participated as a volunteer in an MBTA Commuter Ferry disaster exercise held at the Hingham Ferry Terminal.
- All LEPC meeting Agendas & Minutes were attached to the Local Emergency Planning Committee link on the Town of Wayland web site for public information.
- Chief Irving & Doug Leard answered questions from two Wayland Boy Scouts who were seeking their Emergency Preparedness merit badges and were interested in Wayland’s efforts in Preparedness – Response – Recovery – Mitigation.
- Doug Leard spoke to Wayland residents on the topic: “Why Do Children Need To Be Prepared? What Can You Do To Help? This program was advertised through the Wayland school system, WCPA, and Wayland Scouting.
- September was declared Emergency Preparedness Month by Governor Patrick.
- Doug wrote a letter of support from LEPC, for the town to purchase two John Deere 6x4 Gators (ATV’s) for fire, police, EMS and LEPC with the second as a backup and for use by other departments. The need was for emergency access to the future Rail Trail and other emergency

access issues. This effort was initially spurred by Chief Smith, Deputy Chief Houghton, Chief Irving and DPW Director Kadlik.

- In October Wayland school personnel listened to an active shooter presentation. This nationally known program is called A.L.I.C.E. (ALERT – LOCKDOWN – INFORM – COUNTER – EVACUATE) and was presented to better educate individuals on how to better be prepared.
- Doug drafted a letter of support to the Wayland Energy Committee for their efforts in obtaining a Clean Energy Resiliency Grant for solar power back up to the existing diesel generator at the Middle School shelter.
- In December 2014 the LEPC committee met to listen to NStar present their Emergency Response Plan for the Town of Wayland.
- LEPC received a new laptop that was purchased from the Emergency Management budget
- During the record setting winter snow fall in 2015 many LEPC members joined in conference calls with the Massachusetts Emergency Management Agency (MEMA), the National Weather Service, etc. in order to better prepare the Town of Wayland.
- Doug responded to an email request to provide input on a proposed COA/Community Center. Doug’s comments pertained mostly to the building design features as it pertains to emergency preparedness and sheltering.
- Doug attended a meeting sponsored by EverSource where the municipal official audience was presented information on the merge of services with MA, NH and CT and their efforts to standardize operations among the states as it pertains to Emergency Operations Centers, Incident Command Centers and Emergency Response Plans.
- In April 2015 LEPC met with the Conservation Commission Administrator and the GIS Coordinator to discuss the Rice Road/Woodridge Road (Snakebrook Dam) “Inspection Evaluation Report” done 8/14/2012. The GIS Coordinator plotted an estimate water flow should the dam rupture. It was determined that an Inundation Study was need to better understand the potential damage and impact if a rupture were to occur and what its impact would be to residents, Loker School and the general population.. There was also a discussion as to whether it is best to repair to eliminate the dam.

Should an incident of significant proportion occur, LEPC representatives meet at the Public Safety

Building’s Emergency Operations Center (EOC). It is



LOCATED AT THE WAYLAND MIDDLE SCHOOL

here that the central command and control responsibilities are carried out utilizing emergency management guidelines and protocols to address the critical issues of Wayland.

The Local Emergency Planning Committee is Chaired by Douglas Leard, who works under the direction of Police Chief Robert Irving, Emergency Manager for the Town of Wayland and Fire Chief David Houghton.

We ask each and every Wayland resident, business owner and employees to think about and discuss with your children, family members and co-workers what you would do if an emergency situation happened to you or your community. Please remember, if the emergency event is occurring to “many” people, having your own pre-tested emergency plan and supplies to care for yourselves may be critical. You may not be together as a family or group if an emergency happens!

If you have any questions or would like further information please go to www.waylandlepc.com. Thank you and please stay safe.

DOG CONTROL OFFICER

TOTAL NUMBER CALLS HANDLED	943
Complaint Calls	76
Lost Dog Calls	55
Lost Cat Calls	21
Other Cat Related (New)	7
Animal/Wildlife Calls	26
Miscellaneous Calls	456

TOTAL # ANIMALS PICKED UP	10	Issued	11
Total # Dogs Not Licensed (One out-of-town owner)	4	Released	11
TOTAL # HUMAN BITE CALLS	16	45-day/6-month Quarantine Orders Issued	22
(2 cat bites/1 unknown owner)		Released	23
TOTAL # ANIMAL BITE CALLS	11	TOTAL # CITATIONS ISSUED	133
10-day Quarantine Order – Human Bite Issued	15	No License Citations	132
Released	15	Leash Law/Dog Not Under Owner Control	1
10-day Quarantine Order – Animal Bite		Court Summons Processed	0

COMMUNITY SERVICES

COUNCIL ON AGING

Despite the severity of the winter of 2015, Council on Aging volunteers persevered to make sure nutritionally jeopardized residents received a daily hot meal delivered to their homes. When snow and power outages necessitated the caterer canceling meals, dedicated volunteers delivered shelf stable food bags and flashlights funded by the Friends of the Wayland Council On Aging, Inc. COA's volunteer force is comprised of over 150 caring individuals who provide greatly needed services including the delivery of home delivered meals, transportation to medical appointments, handyman assistance in resident homes, assistance with event set-up, coordination of the medical equipment loan closet and townwide mailing preparations.

The Wayland Council on Aging is dedicated to supporting the efforts of older adults to live productively, safely and with dignity. The COA provides programs and services that reflect the unique social, educational, medical, financial and wellness needs of maturing adults. The COA also serves as a senior advocate and vital resource for non-seniors who are addressing concerns of an aging family member (housing options, healthcare insurance, support services, etc.) Over 3600 Wayland residents are 60 years of age or older, 26% of the total population. It is the fastest growing sector of Wayland's population.

History of Wayland Council On Aging: In 1956, the MA legislature passed Chapter 595 of the MGL, "A city by ordinance or by a town by-law may establish a council on aging for the purpose of coordinating or carrying out programs designed to meet the problems of the aging in coordination with the Department of Elder Affairs." As a local option, the "Wayland Council on Aging" was established by the Annual Town Meeting on March 12, 1973 by adding Chapter 12 to the Town bylaws.

Over twenty five per cent of Wayland's total population is 60 years of age or older (Town Clerk's Office statistics). This older adult population has increased 47% in the past nine years. The COA's Annual Report to the Massachusetts Executive Office of Elder affairs, reflects an estimated 62.5% active

user rate in Wayland for FY 2015 (over 2250 residents requested service or participated in programs). Wayland's older adult population is expected to double in the next 20 years (Commonwealth of MA projections).

Council on Aging staffing in FY2015 remained at 2.8 FTE (FTE=full time equivalents: full time Director, full time Office Coordinator, part time Outreach Coordinator). The department was also assisted by two grant funded positions and 150 volunteers. COA receives 60-80 phone calls a day in addition to the many residents who drop by to ask questions or register for programs.

The Council on Aging is the only municipal department that offers structured programs and services including but not limited to:

- Free Legal/Nutrition/Health Insurance Counseling
- Transportation support to medical appointments
- Administration of Medical Taxi Voucher Program
- Administration of Senior Tax Work Off Program
- Administration of a MWRTA Leased 16 Passenger Van
- Application assistance for residents of any age with LIHEAP (Low Income Home Energy Assistance Program). COA is Wayland's only trained access
- Access point and serves residents of all ages.
- Home Delivered Meals
- Health/Wellness Programs (including Zumba, Tai Chi, Thera-Tube, Better Balance, Aerobics)
- Cultural/Educational/Social Programs (including Lectures, Instructional Class Series, Trips, Luncheons)
- Information and Referral Service; Annual Electronics Recycling Event
- Intergenerational events including the 28th Annual Children's Holiday Shoppe, Outdoor
- Community Concert Series, Technology Days (pairs students with older adults for device instruction), Drive Thru Electronics Recycling



Council On Aging hosts Appreciation Event to recognize their 150 plus volunteers

HIGHLIGHTS OF FY2015 INCLUDED:

COA's SUMMER OUTDOOR CONCERT series :
The 5 week concert series attracted over 1000 guests of all ages. Five bands featuring music of different eras made this a great community event. This event is coordinated by the Council On Aging and fully funded by private sponsors.

GET INTO THE ACT – Celebrating Older American's Month, May 2015: The COA encouraged older adults to “get into the act” by trying something new. Free water bottles were provided at all fitness classes through the month of May. The month featured speakers on a variety of topics and exercise demonstrations (i.e. Thera-tube).

WAYLAND-LINCOLN-WESTON received a consortium grant for a 12 week AGING MASTERY PROGRAM featuring a recognized speaker, discussion and healthy breakfast each week. The program required a 12 week commitment to register. Participation in the series went to wait list. Wayland, Weston, and Lincoln represent three different AAAs (Area Agencies on Aging): BayPath Elder Services, Springwell and Minuteman.

HEALTHCARE PROXY DAY: The COA partnered with Metrowest Legal Services in Framingham to provide residents the opportunity to easily arrange for a Healthcare Proxy prepared by an attorney.

Residents completed paperwork available at the COA for Metrowest Legal for processing. The COA then scheduled 15 minute appointments with an attorney at the COA to review the information and answer any questions residents had about their healthcare proxy. Folders with the original signed/witnessed document and copies were provided to each resident. Service was provided free of charge.

MEET AND GREET THE CANDIDATES: COA partnered with the League of Women voters of offering an opportunity for voters to meet the Senate and State Representative candidates over continental breakfast. Where most candidate events are in the evening, the event was highly attended.

TRANSPORTATION SERVICES:

The MWRTA (Metrowest Regional Transit Authority) offered “Dial A Ride,” a shared van service for Wayland residents 65 years of age and older and to disabled individuals of any age. With a minimum 48 hour notice, a resident may arrange pick up at their home and be taken to any location within the MWRTA service MWRTA also offered a shared ride service (\$5 each way) for Boston medical appointments and a fixed route bus through South Wayland, Natick Mall area, Rte. 135 and Rte. 27, connecting with MWRTA “hubs” for connections to diverse locations including Boston and Cape Cod. The bus is a “flag down” stop in south Wayland,



Resident Meryl Weiner assist a young boy who shopped at COA's 27th Annual Children's Holiday Shoppe

looping through WHA's congregate housing complexes at Bent Park and 106 Main Street.

In April 2014, Wayland Town Meeting funded the FY2015 Medical Taxi Voucher program. This is a subsidized taxi fare program for medical appointments only administered by the COA.

FISH, "Friends In Service Helping" continued to provide free medical rides to residents when other transportation options were not possible. The FISH program was initially founded as a grass roots initiative and now is under the Council On Aging administrative umbrella. Approximately 240 rides were provided in FY 2015.

The COA received a larger capacity leased van from the MWRTA due to continued waitlists. The van is used to provide transportation to the polls for all elections and to all sessions of town meeting. Per leasing agreement with MWRTA, the COA van cannot be used for transportation into communities served by the MWRTA during their hours of operation. The COA van is used for excursions (museums, theater, Symphony transport, grocery shopping, etc.) The van requires a CDL license. COA outsources van drivers through First Student for insurance coverage.

SENIOR TAX WORK OFF PROGRAM: The April 2014 Town Meeting funded \$25,000 the Senior Property Tax Work-Off Program for FY2015; a program administered by the Council On Aging. This program provided 3100 hours of vital service to Town Departments.

COLLABORATIVE EFFORTS: The Council on Aging continued to work with many town departments and area organizations including:

- Wayland Fire Department: Educational programs, smoke detector/house number/carbon monoxide detector installation
- Wayland Police Department: Traffic Control, Medication Take Back, Scam Presentations
- Youth and Family Services- Grandparent Networking/Support Group
- Board of Health-Blood pressure clinics, flu shot clinics
- Assessors-Exploration of options for Senior Tax Relief
- DPW-5 gallon Transfer Station bags, support of annual electronics recycling event
- Denise Yurkofsky, Elder Law Attorney-free legal clinics
- Recreation Department-Intergenerational Events
- Metrowest Legal Services-legal consultation as well as annual Healthcare Proxy Day
- BayPath Elders Services-Home Delivered Meals; support services
- WayCam (Wayland Cable) - Recording of COA programs of interest to general public
- SHINE (Serving Health Information Needs of Elders)-free private counseling (over 450 appointments in 2015)
- LIHEAP (Low Income Home Energy Assistance Program – area coordinator SMOC) The Council on Aging is Wayland's only trained access point for residents of any age seeking fuel assistance.
- AARP/IRS Tax Volunteers: Free tax preparation service for low/middle income residents
- The Friends of the Wayland Council On Aging, Inc. (501(c)3, continued their fundraising initiatives in FY2015 to help subsidize COA programs and services not that cannot be funded by the Town budget. The COA is grateful to the Friends for their ongoing support. In addition to their annual town-wide appeal to residents, the Friends sponsored their immensely successful sell-out "Lobsterfest" at Sandy Burr Country Club. The Friends generosity also funded the rental of off-site space for COA programs when

space was unavailable. They continued to provide File of Life magnetic folders for the community. The Friends continued to fund a fee waiver program through the COA and also continue to grow their development fund to assist with furnishings and other needs should the COA be able to secure expanded/dedicated space in the near future.



Council on Aging hosts Firehouse Breakfast to honor Retired Fire Chief Vincent Smith. Guests included residents, Town employees and state legislators.

Challenges:

SPACE: The limited amount of dedicated space in the Town Building for the COA, the irregular access to shared space and increasing resident demand for programs and services necessitated private funding of off-site locations or cancellation of scheduled programs if adequate space was not available. Cancellation of fitness programs breaks the exercise routine for older adults, creating concern for sarcopenia.

Off-site locations are labor intensive for COA staff as room set up, equipment delivery from the Town Building and return for each class is required. The large growth in attendees at the Children's Holiday Shoppe and the Electronics Recycling has reflects the tremendous growth in program participation. The 27th Children's Holiday Shoppe was relocated to the gymnasium with the cooperation of the Recreation Department. The added space created needed room for the parents to wait as well as a gift wrapping department for the children. Although the Council on Aging had 30 minutes to break down and clear the gym before the basketball players arrives, the COA greatly appreciated all those who helped so that we could take advantage of expansive space in the gym.

MOSTLY FREE "Drive-THRU" ELECTRONICS RECYCLING was so highly attended by Wayland seniors that the Police were called to assist with traffic flow during peak times. This has been an annual event for 4 years during April School vacation. For FY2016 the COA will work with the School Department to ideally relocate this event to the Wayland Middle School. Residents who are downsizing or wish to reduce years of inventory load their cars or trailers with items with cords, appliances, gas grills, even snow blowers and lawn mowers (if oil and gasoline has been drained) and drive to the event to join a single file line where volunteers will unload the senior's vehicle or trailer and transfer the items to be disposed of to the licensed recycler truck.

SNOW REMOVAL : Probably our greatest challenge is determining if there is a way to assist seniors with the annual challenge of snow removal...be it access paths or more. At one time the High School's WHY club (Wayland Helping Youth) was able to handle requests. Busy student schedules and increasing requests from seniors needing assistance necessitated a program restructure with other volunteer groups. Snow removal continues to be a challenge . In FY 2015, COA addressed challenges on a case by case (i.e. Volunteers assisted digging out a resident home so the VNA and home delivered meals could have access, etc.)

SENIOR TAX RELIEF COMMITTEE

The Senior Tax Relief Committee meets bi-monthly to evaluate the effectiveness of existing tax relief options in Wayland. The Senior Tax Relief Committee considers measures that could help to alleviate the excessive property tax burden imposed on many senior households due to the escalation of property taxes relative to their household incomes. Awareness of proposed tax relief legislation and initiatives proposed by the Massachusetts Council On Aging is of priority importance to this committee; especially when advocating for state and/or local programs that could alleviate tax burden for seniors.

The Senior Tax Relief Committee is appointed by the Board of Selectmen and meets on the second Wednesday of even numbered months at 7 pm in the Town Building unless posted otherwise. The Board of Selectmen have appointed the following residents to this Committee: Rebecca MacGregor (Chair), Steve Colella (Vice Chair), Anne Gilbert (Clerk), Pauline DiCesare, Joan Bradford, and Linwood Bradford. Julie Secord, Director of the Council On Aging (COA) attends as the COA liaison. Ellen Brideau, Director of Assessing also serves as an informational resource to this Committee.

In Fiscal Year 2015, the Senior Tax Relief Committee voted to have staggered three (3) year terms. The Committee continued to research the legislative history of the Massachusetts General Laws Chapter 59 Section 5 Clause 41C to understand the income and asset limits of the statutory tax relief for seniors, as enacted in 1986. On May 4, 2015, with the endorsement of the Board of Selectmen, the Senior Tax Relief Committee sent a letter to our Representatives in the Commonwealth regarding the said limits and requesting their review of the same as applied to a Massachusetts household in 2015. The Senior Tax Relief Committee requested state legislators to review Massachusetts General Laws Chapter 59 Section 5 Clause 41C's income and asset limits for statutory tax relief. Those values were established in the 1980s and have not been reviewed and or changed since. Current values are so low that few individuals are even able to qualify. State Legislators responded to both the Board of Selectmen and to the Senior Tax Relief Committee indicating

that they would review the figures. The values have never benefitted from a COLA in the past 30 years (cost of living adjustment). On June 24, 2015, State Representative Alice Peisch attended the Committee meeting to discuss the letter and to develop an increased understanding of the need to adjust these values.

The Committee continues to develop and design information cards as a way to inform residents of the statutory exemptions, tax deferral, the state Circuit Breaker ("CB") program, Wayland's CB Town Match and the COA Property Tax Work Off program. These Information cards continue to be developed in coordination with the Tax Assessors Office.

The Senior Tax Relief Committee welcomes those interested in senior tax relief options to attend the bi-monthly meetings and/or to consider appointment should there be a vacancy.

WAYLAND COMMUNITY FUND

Established in 1997 as the Wayland Charitable Committee, the Wayland Community Fund provides short term, emergency help to people who have lived in Wayland for at least one year. Assistance is provided for utilities, rent, food, medical costs, and many other items. Payment is made directly to vendors.

The WCF reports to the Commissioners of Trust Funds. It is funded by the Suzanne Leavitt trust and by contributions from Wayland residents, community organizations, and businesses. Staffed by five volunteers, there are no overhead costs and 100% of every contribution goes directly to helping Wayland residents in financial need. The WCF receives no funding from the town of Wayland. Since 1997 the Wayland Community Fund has provided more than \$468,000 in financial help to Wayland residents.

VETERANS' AGENT

The West Suburban Veterans' Services District (W.S.V.S.D.) includes the Towns of Wayland, Needham, Wellesley and Weston. Director Stanley Spear and Deputy Director Matthew Ching work with the resident veterans and their families within the

district to assist them with benefits and services that they may be entitled to in accordance with the provisions of MGL Chapter 115. The district fully supports and works in conjunction with the Public Ceremonies Committee in an effort to continue to ensure sincere and respectful observations for the Memorial and Veteran's Day Ceremonies. Pursuant to MGL c 115, the district also supports the efforts of the Graves Officer, to ensure proper internment, care, and maintenance for veteran's burials and their graves.

The district office has been very busy assisting veterans and their spouses in negotiating the challenging bureaucratic procedures that are associated with the state and federal government. We provide assistance and guidance to help veterans apply and access the VA Health Care system. Our office maintains a high volume of cases that involve assisting veterans and their families' with applications for disability and pension claims. We have applied our knowledge and experience to obtain the maximum obtainable benefits to which they deserve and are entitled to receive.

During FY'15, \$12,094.60 was expended in public assistance for Wayland resident veterans and their families, who were in need. These expenses were dispersed in accordance with MGL c115. These are relatively modest sums, but were an increase over the previous year. Veterans returning from Afghanistan, Iraq, and other combat areas from around the globe will require encouragement, guidance, and assistance in their transformation back to civilian life. In addition, aging veterans may require greater assistance with their healthcare benefits and other needs.

Mr. Richard Turner, the Graves Officer for the Town of Wayland, has undertaken his responsibilities of caring for the graves of the interred veterans from Wayland with great pride and dedication. Mr. Turner works cohesively with the Wayland DPW to record veteran's plots. He is assisted by Mrs. Kathy Hodges and the Girl Scouts, as they continue their tradition of dressing the Veteran's graves with over 1200 flags for Memorial Day. He has also been very active in the resurrected Wayland American Legion Post # 133. Post Commander, Carl Bernardo and the members of the Post have been actively engaged in participating in community events. Also they have been very instrumental in assisting Mr. Turner and

the Public Ceremonies Committee in planning and coordinating the Memorial and Veteran's Day observances.

Other notable points of interest:

- In October 2014, Wayland veteran, Mr. Garret Demokley's name was added to the Veteran's Memorial.
- In early November of 2014, Veterans, Police, and Fire Department members were recognized for their service at half time at the Wayland football game.
- On Tuesday, November 11, 2014, there was solemn and respectful observance honoring all veterans at the Veteran's Memorial at the Wayland Town Building with the assistance of Cmdr. Carl Bernardo and the American Legion Post #133.
- On Monday, May 25, 2015, several observances were held at the various locations around town, which included a tribute at the Veteran's Memorial at the Wayland Town Building. The observances preceded the annual Memorial Day Parade.
- Wayland became a Purple Heart Community. Members from the Military Order of the Purple Heart (MOPH) presented the Purple Heart Community resolution at the Board of Selectmen meeting. In recognition of Purple Heart Day each year on August 7th the Purple Heart Flag will be flown at the Town Building.
- In accordance with the Valor Act Wayland established the Veteran's Real Estate Tax Work off Program in conjunction with the Assessor's Office.

The West Suburban Veterans' Services District is anticipating an exciting year working with veterans, their families, and the entire Wayland community. Wayland Office Hours are held on Friday mornings from 9:00 a.m. to 12:00 p.m. and by appointment at the Wayland Town Building. Our main office is in Wellesley and we can schedule an appointment at your convenience at any of the office locations.

Please feel free to contact us at 781-489-7509 or visit our website at www.westsuburbanveterans.com

YOUTH ADVISORY COMMITTEE

The Youth Advisory Committee oversees the Youth Services Department, otherwise known as Wayland Youth and Family Services (WYFS). This board is comprised of appointees representing the Board of Health, the Board of Selectmen, the School Committee, the Wayland Police, and the Wayland Clergy Association. Five categories of services are provided by the department: counseling; consultation; community education and prevention; information and referral; and crisis intervention. After hours emergency coverage is provided by Psychiatric Emergency Services in Framingham.

Confidential counseling services for children and their families are provided free of charge to Wayland children and their families. They are seen at home, at school, or in our office in the Town Building. Issues may include typical problems encountered in daily living as families grow and change, such as communication problems, family conflict, stress management, depression and anxiety, suicidality, and coping with divorce, illness, and death. In addition, we offer evaluation and treatment for substance abuse. In collaboration with the Wayland Police and the High School, we offer a suite of services as a constructive alternative to court involvement or school sanctions for youth who are apprehended for non-violent illegal activities. We maintain an on-site presence at the high school to increase access for students and faculty.

Our staff is available on an informal basis to provide consultation on issues related to the development and psychological wellbeing of children, teenagers, and families. Parents, school personnel, and others in our community who have ongoing contact with youth are invited to call.

Prevention and community education initiatives typically focus on topics related to developmental processes and mental and physical well-being of children and families. In collaboration with Friends of WYFS, WaylandCares, Parent/Teacher Organizations, and other Town departments, we provide lectures, workshops, and other informative events each year. We also co-lead discussion groups for parents, offering support and information to address challenges in parenting at each stage of development. Conversations That Count are another parent offering, and center on providing up to date

information and facilitated discussion on topics selected by the parent group. While we have supported substance abuse prevention efforts for many years, in FY 15 our department became the home for WaylandCares, a community based substance abuse prevention program which promotes health and wellness in youth and families. WaylandCares is supported by Town funds and a federal Drug Free Communities grant. Betsy Meindl and Erica Dinerman served as transitional staff, planning and executing prevention programming as well as assisting in recruiting new staff members. Jason Verhoosky, WaylandCares Program Director, and Jane Purser, Program Coordinator, came on board in late spring.

In recent years, providing opportunities for community service has become an important part of our mission to support healthy development in Wayland youth. Each spring, we work with the High School to put on the annual High School Community Service Awards Ceremony, where this past year we recognized 31 high school students for significant service over the previous twelve months. Also honored was Jim Forti, for his decades of service to Wayland youth in multiple roles. As in past years, our department offered an 8 week Summer Community Service Program in which 23 high school students volunteered, sometimes several times per week, at their choice of 17 potential service sites.

Joe Karbowski was honored at the end of June for his years of service as a member and most recent chair of the Youth Advisory Committee.

CULTURAL COUNCIL

Council Members:

Kara Brewton
 Kathryn Grey
 Barbara Hoffman
 Barbara Holtz (Secretary)
 Nasser K
 Mathew Ludwig (Assistant Secretary)
 Robert Morrison
 Brenda Ross (treasurer)
 Jonathan Saxton (Chair)

Wayland Cultural Council (WCC) is one of 329 Local Cultural Councils of the **Massachusetts Cultural Council (MCC)**. Each year, the MCC

allocates funds to the LCCs for re-granting to individuals and organizations. Each LCC is encouraged to “promote excellence, access, education and diversity in the arts, humanities and interpretive sciences, in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities.”

This year, FY2016, the WCC was allocated \$4,500 by the MCC. An additional \$500 was made available from prior-year unclaimed funds, for a total of \$5000 available for local grants in this cycle. The deadline for application for the FY2016 grant cycle was October 15th 2015.

In addition to the MCC’s overall funding guidelines, the WCC has adopted local criteria that emphasize programs of value to Wayland and underserved segments of the community, as well as cultural opportunities that are rare or unusual in the Wayland area. We strive to fund a variety of applications that will support events for many ages and interests. We encourage programs that will involve or attract Wayland residents, that are free to residents, complement the education of our young people, and connect artists' work to everyday life in our town. Part of our mission is for these events to foster our town’s sense of community.

In our current, FY2016, funding year, WCC received 23 applications from town and other area

organizations and individuals. The WCC awarded 14 grants in amounts ranging from \$100 to \$600. These funds will support programs organized by the Council on Aging, Wayland Public Library, Wayland Concert Series Inc., Musicians of the Old Post Road, and other programs and events in the arts and humanities.

Wayland Cultural Council members also curate the Network for Arts and Culture Gallery (NAC), located outside the Selectmen’s Meeting Room. The WCC uses this gallery to showcase art (most often paintings, drawings and photography) created by local individuals and groups, including ArtsWayland, and Wayland school students.

The Massachusetts Cultural Council (MCC) was formed in 1990 through the merger of two previously separate agencies, the Massachusetts Council on the Arts and Humanities and the Massachusetts Arts Lottery Council. The MCC is funded by appropriations from the state Legislature and from the National Endowment for the Arts.

More information about the WCC can be found on the MCC website: <http://www.mass-culture.org>, as well as on our WCC Facebook page: <https://www.facebook.com/waylandculturalcouncil/>

WAYLAND COMMUNITY ACCESS AND MEDIA INC. (WAYCAM)

Wayland Community Access and Media, Inc. (WayCAM) is the independent, non-profit corporation that oversees the activities of Wayland’s local access station, and broadcasts on Comcast Channels 8, 9, 99 and on Verizon Channels 37, 38, 39. WayCAM has two full-time employees, Jim Mullane, Executive Director, and Mark Foreman, Production Manager. The staff is assisted by a number of volunteers, both residents and students, and one part-time employee, Robbie Bullard, whose main responsibility is providing technical support for Town Building programming shoots.

Community Outreach.

WayCAM continues to teach TV Production to volunteers interested in producing a show. New programs this year include “News Not Noise” and “The Bergeron Briefs.” Vokes Theatre called upon WayCAM to help produce its first public service

announcement, which received a record number of views on our website.

Student Productions Lauded Internationally.

One of the year’s biggest highlights was the selection of two high school student films for international recognition. Two students won the “Silver



Communicator Award” in a competition sponsored by AIVA, a film industry organization that sponsors an annual international competition. The winners

were “Spectacle” by Parker Bryant and “Animals” by Jason Mai.

High school classes are Television Production I and II and an Honors Script to Screen class, a collaborative effort between the high school Media Department and the Theatre Department.

During the year, WayCAM’s student volunteers crewed 124 programs, filling 240 crew positions and provided invaluable contributions to WayCAM’s operations.

WayCAM Scholarships.

The program is funded with membership money and income from DVD duplication fees. Brad Varnum and Declan Nolan were this year’s recipients, and both have plans to continue developing their skills in college. In six years, we have awarded 14 scholarships.

Youth Programs.

Younger children are involved in productions through Pegasus Summer Program, Before/After School Extension (BASE), Pelham Island Production (summer camp), Girl & Boy Scouts, and WayCo Amateur Sports Development, Inc. The elementary schools PTO also produced a Public Service Announcement for the annual World’s Fair event.

WayCAM’s Board.

The Board is led by President Renee Bryant and includes members Connie Burgess, Alan Mandl, Julie Potter, and Jon Ward. Together they bring years of expertise in community access law, education, marketing and public relations, event planning, and television engineering. The Board is currently planning WayCAM’s 30th anniversary celebration to be held this April.

Community Visibility.

WayCAM’s website averages 7,605 visits each month, a figure representing an average monthly increase in 2015 of more than 1,500 views. Public, educational, and government programming (PEG) yielded 888 production hours for WayCAM this year.

We recorded 657 programs, averaging 54 programs a month.

On-Demand Programs.

Our new on-demand access responded to a growing interest in viewing community programs online. In the previous year, we had 8,967 loads compared to the most recent period’s 48,433 loads. A Wayland High School short production entitled “Day in the life of a Student” surged far ahead of any other program in WayCAM’s past with 17,200 loads. In second place was a new show “News Not Noise” with a respectable 3,045 loads.

Social Media.

In addition to our website and video on Demand programming, we have a Facebook account, sports coverage Facebook account and a twitter account.

Broadcast Capabilities.

The studio has eight location studios and 17 live feed locations in the Town Building, Library, High School and Middle Schools, and Public Safety building training room.

An Integral Part of the Wayland Community.

WayCAM is a dynamic organization that continues to be a vibrant resource for Wayland’s citizens and a creative outlet for those with an interest in television production.

It should be noted that Executive Director Jim Mullane is now in his 19th year at the helm of our town’s community access studio. His leadership has often been recognized through the years, but was highlighted this year when he was chosen for inclusion in a book recognizing “legendary” people of Wayland. He was lauded for his mentoring of many students, and his creation of a welcoming and thriving community access studio for Wayland’s residents.

Respectfully submitted,

Connie Burgess
Secretary/Clerk
Board of Directors

STATE PRIMARY ELECTION – SEPTEMBER 9, 2014

Eligible Voters:	8671
Total Votes Cast:	2223
Percent of Voters:	26%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>DEMOCRATIC</u>					
<u>SENATOR IN CONGRESS</u>					
Blanks	121	86	103	124	434
Edward J. Markey	411	359	346	364	1480
Write-In	3	4	3	2	12
TOTALS	535	449	452	490	1926
<u>GOVERNOR</u>					
Blanks	6	2	7	11	26
Donald M. Berwick	168	156	140	156	620
Martha Coakley	176	163	129	122	590
Steven Grossman	185	128	176	201	690
Write-In	0	0	0	0	0
TOTALS	535	449	452	490	1926
<u>LIEUTENANT GOVERNOR</u>					
Blanks	174	125	115	187	601
Leland Cheung	181	143	142	144	610
Stephen J. Kerrigan	111	117	116	82	426
Michael E. Lake	68	63	79	76	286
Write-In	1	1	0	1	3
TOTALS	535	449	452	490	1926
<u>ATTORNEY GENERAL</u>					
Blanks	38	28	31	37	134
Maura Healey	348	263	269	297	1177
Warren E. Tolman	147	157	152	156	612
Write-in	2	1	0	0	3
TOTALS	535	449	452	490	1926
<u>SECRETARY OF STATE</u>					
Blanks	155	119	114	160	548
William Francis Galvin	380	327	338	330	1375
Write-in	0	3	0	0	3
TOTALS	535	449	452	490	1926
<u>TREASURER</u>					
Blanks	28	18	18	28	92
Thomas P. Conroy	364	345	292	343	1344
Barry R. Finegold	57	30	53	47	187
Deborah B. Goldberg	86	56	89	72	303
Write-in	0	0	0	0	0
TOTALS	535	449	452	490	1926

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>AUDITOR</u>					
Blanks	215	164	168	201	748
Suzanne M. Bump	320	281	284	288	1173
Write-in	0	4	0	1	5
TOTALS	535	449	452	490	1926
<u>REPRESENTATIVE IN CONGRESS</u>					
Blanks	81	65	76	86	308
Katherine M. Clark	355	295	267	305	1222
Sheldon Schwartz	99	88	109	99	395
Write-in	0	1	0	0	1
TOTALS	535	449	452	490	1926
<u>COUNCILLOR</u>					
Blanks	242	165	177	243	827
Robert L. Jubinville	204	174	181	180	739
Bart Andrew Timilty	89	108	94	67	358
Write-in	0	2	0	0	2
TOTALS	535	449	452	490	1926
<u>SENATOR IN GENERAL COURT</u>					
Blanks	189	124	137	198	648
Dylan Hayre	237	235	219	188	879
Sara Lynn Reynolds	109	89	96	104	398
Write-in	0	1	0	0	1
TOTALS	535	449	452	490	1926
<u>REPRESENTATIVE IN GENERAL COURT 13th MIDDLESEX DISTRICT</u>					
Blanks	167	80	99		346
Carmine Lawrence Gentile	235	190	180		605
Brian J. LeFort	133	178	173		484
Write-in	0	1	0		1
TOTALS	535	449	452		1436
<u>REPRESENTATIVE IN GENERAL COURT 14th NORFOLK DISTRICT</u>					
Blanks				183	183
Alice Hanlon Peisch				307	307
Write-in				0	0
TOTALS				490	490
<u>DISTRICT ATTORNEY</u>					
Blanks	105	92	77	84	358
Marian T. Ryan	251	201	236	236	924
Michael A. Sullivan	179	155	139	170	643
Write-in	0	1	0	0	1
TOTALS	535	449	452	490	1926

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>REGISTER OF PROBATE</u>					
Blanks	251	187	187	234	859
Tara E. DeCristofaro	284	262	265	256	1067
Write-in	0	0	0	0	0
TOTALS	535	449	452	490	1926
<u>REPUBLICAN</u>					
<u>SENATOR IN CONGRESS</u>					
Blanks	23	14	19	24	80
Brian J. Herr	50	51	53	61	215
Write-In	2	0	0	0	2
TOTALS	75	65	72	85	297
<u>GOVERNOR</u>					
Blanks	1	0	1	0	2
Charles D. Baker	61	54	55	68	238
Mark R. Fisher	13	11	16	17	57
Write-In	0	0	0	0	0
TOTALS	75	65	72	85	297
<u>LIEUTENANT GOVERNOR</u>					
Blanks	19	11	13	20	63
Karyn E. Polito	56	54	58	65	233
Write-In	0	0	1	0	1
TOTALS	75	65	72	85	297
<u>ATTORNEY GENERAL</u>					
Blanks	19	12	16	20	67
John B. Miller	55	53	56	65	229
Write-in	1	0	0	0	1
TOTALS	75	65	72	85	297
<u>SECRETARY OF STATE</u>					
Blanks	21	17	16	23	77
David D'Arcangelo	53	48	55	62	218
Write-in	1	0	1	0	2
TOTALS	75	65	72	85	297
<u>TREASURER</u>					
Blanks	23	12	16	21	72
Michael James Heffernan	52	53	56	64	225
Write-in	0	0	0	0	0
TOTALS	75	65	72	85	297

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>AUDITOR</u>					
Blanks	25	17	16	22	80
Patricia S. Saint Aubin	49	48	56	63	216
Write-in	1	0	0	0	1
TOTALS	75	65	72	85	297
<u>REPRESENTATIVE IN CONGRESS</u>					
Blanks	71	63	69	85	288
Write-in	4	2	3	0	9
TOTALS	75	65	72	85	297
<u>COUNCILLOR</u>					
Blanks	75	65	70	85	295
Write-in	0	0	2	0	2
TOTALS	75	65	72	85	297
<u>SENATOR IN GENERAL COURT</u>					
Blanks	23	10	16	21	70
Richard J. Ross	52	55	56	64	227
Write-in	0	0	0	0	0
TOTALS	75	65	72	85	297
<u>REPRESENTATIVE IN GENERAL COURT 13th MIDDLESEX DISTRICT</u>					
Blanks	70	65	67		202
Write-in	5	0	5		10
TOTALS	75	65	72		212
<u>REPRESENTATIVE IN GENERAL COURT 14th NORFOLK DISTRICT</u>					
Blanks				84	84
Write-in				1	1
TOTALS				85	85
<u>DISTRICT ATTORNEY</u>					
Blanks	75	63	71	85	294
Write-in	0	2	1	0	3
TOTALS	75	65	72	85	297
<u>REGISTER OF PROBATE</u>					
Blanks	27	15	19	23	84
John W. Lambert Sr.	48	50	53	62	213
Write-in	0	0	0	0	0
TOTALS	75	65	72	85	297

STATE ELECTION – NOVEMBER 4, 2014
--

Eligible Voters:	8867
Total Votes Cast:	5901
Percent of Voters:	66.5%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>SENATOR IN CONGRESS</u>					
Blanks	50	55	39	54	198
Edward J. Markey	954	910	877	916	3657
Brian J. Herr	504	445	432	662	2043
Write-Ins	0	0	1	2	3
TOTALS	1508	1410	1349	1634	5901

<u>GOVERNOR AND LIEUTENANT GOVERNOR</u>					
Blanks	9	7	10	11	37
Baker and Polito	710	614	631	922	2877
Coakley and Kerrigan	741	736	668	653	2798
Falchuk and Jennings	29	39	31	39	138
Lively and Saunders	10	9	3	4	26
McCormick and Post	6	5	5	5	21
Write-In	3	0	1	0	4
TOTALS	1508	1410	1349	1634	5901

<u>ATTORNEY GENERAL</u>					
Blanks	59	75	53	68	255
Maura Healey	967	888	873	938	3666
John B. Miller	482	447	423	628	1980
Write-in	0	0	0	0	0
TOTALS	1508	1410	1349	1634	5901

<u>SECRETARY OF STATE</u>					
Blanks	83	82	65	96	326
William Francis Galvin	1002	944	937	1021	3904
David D'Arcangelo	365	327	297	484	1473
Daniel L. Factor	58	57	50	33	198
Write-in	0	0	0	0	0
TOTALS	1508	1410	1349	1634	5901

<u>TREASURER</u>					
Blanks	105	121	75	123	424
Deborah B. Goldberg	813	731	759	761	3064
Michael James Heffernan	533	493	474	712	2212
Ian T. Jackson	55	63	39	35	192
Write-in	2	2	2	3	9
TOTALS	1508	1410	1349	1634	5901

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>AUDITOR</u>					
Blanks	159	153	124	166	602
Suzanne M. Bump	790	759	753	762	3064
Patricia S. Saint Aubin	498	433	429	664	2024
Mk Merelice	61	65	43	42	211
Write-in	0	0	0	0	0
TOTALS	1508	1410	1349	1634	5901
<u>REPRESENTATIVE IN CONGRESS</u>					
Blanks	468	453	411	569	1901
Katherine M. Clark	1034	948	928	1053	3963
Write-in	6	9	10	12	37
TOTALS	1508	1410	1349	1634	5901
<u>COUNCILLOR</u>					
Blanks	575	522	485	668	2250
Robert L. Jubinville	927	883	858	955	3623
Write-in	6	5	6	11	28
TOTALS	1508	1410	1349	1634	5901
<u>SENATOR IN GENERAL COURT</u>					
Blanks	153	165	137	212	667
Richard J. Ross	594	503	515	757	2369
Dylan Hayre	760	742	697	662	2861
Write-in	1	0	0	3	4
TOTALS	1508	1410	1349	1634	5901
<u>REPRESENTATIVE IN GENERAL COURT 13th MIDDLESEX DISTRICT</u>					
Blanks	545	495	466		1506
Carmine Lawrence Gentile	956	911	876		2743
Write-in	7	4	7		18
TOTALS	1508	1410	1349		4267
<u>REPRESENTATIVE IN GENERAL COURT 14th NORFOLK DISTRICT</u>					
Blanks				616	616
Alice Hanlon Peisch				1010	1010
Write-in				8	8
TOTALS				1634	1634
<u>DISTRICT ATTORNEY</u>					
Blanks	549	489	481	657	2176
Marian T. Ryan	954	916	864	964	3698
Write-in	5	5	4	13	27
TOTALS	1508	1410	1349	1634	5901

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>REGISTER OF PROBATE</u>					
Blanks	233	207	183	281	904
Tara E. DeCristofaro	766	742	714	688	2910
John W. Lambert Sr.	509	461	452	665	2087
Write-in	0	0	0	0	0
TOTALS	1508	1410	1349	1634	5901

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>QUESTION 1</u>					
Blanks	40	49	39	67	195
Yes	660	654	593	696	2603
No	808	707	717	871	3103
TOTALS	1508	1410	1349	1634	5901

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>QUESTION 2</u>					
Blanks	16	27	24	30	97
Yes	648	566	517	633	2364
No	844	817	808	971	3440
TOTALS	1508	1410	1349	1634	5901

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>QUESTION 3</u>					
Blanks	38	35	31	46	150
Yes	804	717	635	864	3020
No	666	658	683	724	2731
TOTALS	1508	1410	1349	1634	5901

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>QUESTION 4</u>					
Blanks	44	44	34	54	176
Yes	862	851	824	862	3399
No	602	515	491	718	2326
TOTALS	1508	1410	1349	1634	5901

WAYLAND ANNUAL TOWN ELECTION – MARCH 31, 2015
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Eligible Voters: 9105
 Total Votes Cast: 2456
 Percent of Voters: 26.9%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>BOARD OF SELECTMEN (2) 3 YR</u>					
Blanks	238	343	226	173	980
Mary M. Antes	410	276	217	425	1328
Lea T. Anderson	447	282	220	437	1386
George H. Harris	315	396	272	228	1211
Write-Ins	4	1	1	1	7
TOTALS	1414	1298	936	1264	4912

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>SCHOOL COMMITTEE (2) 3 YR</u>					
Blanks	584	652	456	510	2202
Ellen M. Grieco	404	339	247	354	1344
Kathleen R. Steinberg	424	305	232	398	1359
Write-Ins	2	2	1	2	7
TOTALS	1414	1298	936	1264	4912
<u>BOARD OF ASSESSORS (2) 3 YR</u>					
Blanks	1211	1199	875	1099	4384
Cheryl A. Kane	78	44	35	78	235
Zachariah L. Ventress	107	38	24	79	248
Write-Ins	18	17	2	8	45
TOTALS	1414	1298	936	1264	4912
<u>LIBRARY TRUSTEES (2) 3 YR</u>					
Blanks	542	599	408	493	2042
Sally Y. Cartwright	446	364	277	415	1502
Suzanne C. Woodruff	425	335	251	356	1367
Write-ins	1	0	0	0	1
TOTALS	1414	1298	936	1264	4912
<u>BOARD OF HEALTH (2) 3 YR</u>					
Blanks	595	636	458	544	2233
Cynthia C. Hill	396	334	239	354	1323
John G. Schuler	423	327	239	366	1355
Write-Ins	0	1	0	0	1
TOTALS	1414	1298	936	1264	4912
<u>PLANNING BOARD (1) 5 YR</u>					
Blanks	289	307	215	236	1047
Colleen M. Sheehan	415	341	252	395	1403
Write-Ins	3	1	1	1	6
TOTALS	707	649	468	632	2456
<u>BOARD OF PUBLIC WORKS (2) 3 YR</u>					
Blanks	590	662	459	530	2241
Jonathan I. Mishara	393	312	244	362	1311
Prescott W. Baston, Jr.	429	324	233	370	1356
Write-Ins	2	0	0	2	4
TOTALS	1414	1298	936	1264	4912
<u>RECREATION COMMISSIONER (2) 3 YR</u>					
Blanks	528	596	407	453	1984
Thruston Wright III	317	298	203	278	1096
Bruce Cummings	199	161	168	206	734
Heidi S. Seaborg	369	240	158	327	1094
Write-Ins	1	3	0	0	4
TOTALS	1414	1298	936	1264	4912

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>COMMISSIONER OF TRUST FUNDS (1) 3 YR</u>					
Blanks	246	271	204	218	939
David C. D'Orlando	460	378	264	414	1516
Write-Ins	1	0	0	0	1
TOTALS	707	649	468	632	2456
<u>HOUSING AUTHORITY (1) 5 YR</u>					
Blanks	247	286	202	212	947
Susan Weinstein	457	361	266	420	1504
Write-Ins	3	2	0	0	5
TOTALS	707	649	468	632	2456

**TOWN OF WAYLAND
ANNUAL TOWN MEETING APRIL 6, 2015**

DATE:

April 6, 2015
 April 7, 2015
 April 8, 2015
 April 13, 2015

ARTICLES DISPOSED OF:

1, 2, 3, 4, 5(Motions No.1, No.2, No.3, No.4)
 6,7,8,9,10,11,12,13,14,15,16
 17,18,19,20,21,22,23,24,25
 26,27,28,29,30,31,32,33,34,35,36,37,38,39

RETURN OF SERVICE

MIDDLESEX, S.S.

March 19, 2015

To any of the Constables of the Town of Wayland, Greetings:

I, Louis V. Gaglini, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, March 31, 2015, together with the Warrant for the Annual Town Meeting to be held on Monday April 6, 2015 by my posting copies thereof at the Wayland Town Building, Cochituate Fire Station or the Cochituate Post Office, Wayland Public Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting. Posting was done March 19, 2015.

VOTES ENACTED:

MONDAY, APRIL 6, 2015 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 16, 2015, signed by Joseph F. Nolan, Cherry C. Karlson, Mary M. Antes, Anthony V. Boschetto, and Edward J. Collins, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA SHEET

Key to Revisions: ~~Strikethrough~~ indicates deletions, underlining indicates added text

REPORT OF THE FINANCE COMMITTEE

Page 7, Table 2:

TABLE 2: SUMMARY OF GENERAL FUND EXPENSES AND REVENUES			
<i>Thousands of Dollars</i>	Approved FY 2014	Approved FY 2015	Proposed FY 2016
Operating Budget (1)	67,975	70,303	72,643
Change Over Prior Year	3.56%	3.43%	3.33%
Other Expenses (2)	1,268	1,263	1,028
Total Amount to be Raised (1+2)	69,243	71,566	73,671
Total Revenues	69,243	71,566	73,671
Property Tax Revenue	54,589	59,503	60,634 <u>60,718</u>
Local Receipts	4,180	4,180	4,180
Free Cash	3,400	1,000	2,350
Overlay Surplus	1,195	665	150
Other Revenue (detail below)	5,879	6,218	6,357 <u>6,273</u>
State Aid	4,260	4,581	4,581
Ambulance Receipts	360	360	360
Bond Premium	111	101	94
Transfers from other funds	1,148	1,176	1,322 <u>1,238</u>

Page 8, Table 4:

TABLE 4: PROPERTY TAX HISTORY & FORECAST					
	Approved 2012	Approved 2013	Approved 2014	Approved 2015	Proposed 2016
<i>Thousands of Dollars Unless Noted</i>					
Property Tax Levy	55,515	52,011	54,589	59,503	60,634 <u>60,718</u>
Divided by Total Valuation	2,920,263	2,907,557	2,978,114	3,240,146	3,240,146 <u>18.71</u>
Equals Tax Rate (Mils)	19.01	17.89	18.33	18.36	18.74 <u>1.9%</u>
Percent Change from Prior Year	-1.7%	-5.9%	2.5%	0.2%	<u>2.04%</u>
Average Single-Family Tax Bill (\$)	11,274	10,529	10,974	12,049	12,261 <u>1.9%</u>
Percent Change from Prior Year	-1.7%	-6.6%	4.2%	9.8%	<u>1.76%</u>
Cumulative Change from FY11	-1.7% <u>-1.80%</u>	-8.2% <u>-7.6%</u>	-4.3% <u>-5.3%</u>	5.0% <u>-5.09%</u>	6.9% <u>-3.16%</u>

Page 9, Tables 5 and 6:

TABLE 5: OTHER NON OPERATING BUDGET EXPENSES			
<i>Description</i>	<i>Amount</i>		
Real Estate Overlay			\$700,000
State / County Assessment			\$122,109
Cash Capital	\$176,439		<u>\$120,439</u>
Cherry Sheet Offsets			\$30,335
Total		<u>\$1,028,883</u>	<u>\$972,883</u>

TABLE 6: TOTAL FY 2016 TOWN OPERATING EXPENSES			
<i>Expense</i>	<i>Amount</i>		
General Fund			\$72,642,784
Water Enterprise			\$3,332,654
Septage			\$34,369
Wastewater			\$750,155
Non-Appropriated			\$852,444
Cash Capital	\$176,439		<u>\$120,439</u>
Total		<u>\$77,698,574</u>	<u>\$77,732,845</u>

Page 12, last paragraph:

Progress on each of these projects continued throughout the fall. Some of the more active projects included the School long-range planning effort and the working group on Town-Owned Property. Some of the projects generated proposals at this year’s Annual Town Meeting, including the Council on Aging Community Center (Article ~~27~~ 26) and the Conservation Commission’s renewed focus on long-term land management and stewardship planning (Article ~~31~~ 30) and a recommended part-time land manager position. The Library Trustees continue their long-range planning efforts in their typical thoughtful manner, with the formation of a new 2015-2016 Library Planning Committee.

Page 20, Table 12:

TABLE NO. 12 - WAYLAND INCOME AND EXPENSE STATEMENT(ESTIMATED)						
	FISCAL 2011	FISCAL 2012	FISCAL 2013	FISCAL 2014	FISCAL 2015	FISCAL 2016
BUDGET	66,029,337	70,906,997	65,827,351	67,975,062	70,303,159	72,642,784
ARTICLES	3,475,000	4,175,000	564,000	629,180	319,180	298,548
TOTAL TOWN EXPENSE	69,504,337	75,081,997	66,391,351	68,604,242	70,622,339	72,941,332
OVERLAY	1,676,989	1,206,448	973,000	614,726	950,000	700,000
NET REC FROM STATE	(4,199,174)	(4,139,522)	(3,973,000)	(4,235,149)	(4,235,149)	(4,550,672)
LOCAL RECEIPTS	(3,325,000)	(4,150,000)	(4,175,000)	(4,180,404)	(4,180,404)	(4,180,404)
OTHER SOURCES: FREE CASH, BORROWINGS, ETC.	(7,529,139)	(12,839,723)	(7,199,000)	(6,214,577)	(3,305,830)	(4,276,624)
)	(7,199,000)	(6,214,577)	(3,305,830)	(4,192,988)
TO BE RAISED BY TAXATION	56,128,013	55,159,200	52,017,351	54,588,838	59,850,956	60,633,635 <u>60,717,268</u>

Page 21, Table 14:

TABLE NO.14 - TOWN REVENUES (GF)							
	FY 10	FY 11	FY 12	FY13	FY14	FY15	FY16
TAX LEVY	53,708	56,128	55,514	52,017	54,589	59,855	<u>60,634</u> <u>60,718</u>
STATE AID	4,666	4,486	4,448	4,175	4,260	4,260	4,581
LOCAL RECEIPTS							
MOTOR VEHICLE	1,600	1,670	1,975	2,010	2,045	2,045	2,045
OTHER /MEAL TAXES	80	100	150	150	170	170	170
PENALTIES & INTEREST	200	180	140	150	215	215	215
PAYMENT IN LIEU OF TAXES	35	30	30	30	25	25	25
DEPARTMENTAL FEES	900	750	850	825	535	535	535
LICENSE & PERMITS	400	400	725	725	1,000	1,000	1,000
SPECIAL ASSESSMENTS	10	5	5	5	10	10	10
FINES & FORFEITURES	40	40	50	55	80	80	80
INTEREST INCOME	90	150	225	225	95	95	95
MSBA REIMBURSEMENT			0	0	5	5	5
LOCAL RECEIPTS SUB-TOTAL	3,355	3,325	4,150	4,175	4,180	4,180	4,180
OTHER AVAILABLE FUNDS	1,440	610	4,985	7,199	6,214	3,302	<u>4,276</u> <u>4,192</u>
TOTAL	63,169	64,549	69,097	67,566	69,243	71,597	73,671

ARTICLE 3: CURRENT YEAR TRANSFER

Page 25, change Table Header:

CURRENT YEAR TRANSFERS FY ~~2016~~ 2015

ARTICLE 5: FY 2016 OMNIBUS BUDGET

Page 31, second paragraph under item 2):

“That the Town Administrator be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, the DPW Garage, the Baldwin Pond Water Treatment Plant, ~~the Wastewater Treatment Facility,~~ and the Cochrane Town Building, their equipment, and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;”

Pages 33-41, Change Table Headings

EXPENDED FY 2013	EXPENDED FY 2014	EXPENDED <u>APPROVED</u> FY 2015	EXPENDED <u>REQUESTED</u> FY 2016
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Page 42, Change Capital Budget – Fiscal 2016 - to be updated

CAPITAL BUDGET - FISCAL 2016

INFORMATION TECHNOLOGY			
1	LIBRARY DATA CENTER	C	26,000.00
2	PUBLIC SAFETY PSB CENTER	C	30,000.00
3	TOWN / SCHOOL SAN UPGRADE	B	400,000.00
FACILITIES			
4	TOWN BUILDING PAINTING AND REPAIRS	B	60,000.00
5	PUBLIC SAFETY BUILDING SEWER PUMP	B	50,000.00
6	LIBRARY OIL TANK REMOVAL	B	25,000.00
7	STATION 2 SEPTIC AND PAVING	B	35,000.00
8	TOWN MOTOR POOL VEHICLES	C	75,000.00
FIRE			
9	JOHN DEERE GATOR	AR	16,000.00
10	BREATHING APPARATUS BOTTLES- 48 UNITS	AR	48,000.00
11	DUTY OFFICER VEHICLE	AR	55,000.00
DPW			
12	TOWN WIDE ROAD CONSTRUCTION	FC	300,000.00
13	CULVERT REPAIR AT TRANSFER STATION	B	100,000.00
14	LIGHT TRUCKS	B	75,000.00
15	LIGHT TRUCKS	FC	90,000.00
16	SMALL EQUIPMENT- P 34 CHIPPER	B / SBP	60,000.00
17	SMALL EQUIPMENT REPLACEMENTS	B	70,000.00
18	HEAVY EQUIPMENT REPLACEMENTS	FC	80,000.00
RECREATION			
19	CAPITAL FIELD MAINTENANCE	C / SBP	75,000.00
SCHOOL			
20	CLAYPIT FURNITURE	FC	35,000.00
21	HAPPY HOLLOW FURNITURE	FC	35,000.00
22	LOKER FURNITURE	B	35,000.00
23	MIDDLE SCHOOL FURNITURE	FC	25,000.00
	TOTAL FURNITURE REPLACEMENT		130,000.00
24	PHONE UPGRADE	C	39,000.00
25	CLAYPIT DOOR AND WINDOWS	SBP	690,000.00
26	HAPPY HOLLOW FLOOR TILE	B	62,100.00
27	HAPPY HOLLOW ART AND CAFÉ RENOVATION	B	195,000.00
28	HAPPY HOLLOW PAVING AND TOP COAT	B	52,000.00
29	LOKER SCHOOL TILE REPLACEMENT	B / SBP	110,000.00
30	LOKER SCHOOL WIRING	B	120,000.00
31	MIDDLE SCHOOL WINDOWS	B / SBP	250,000.00
	TOTAL SCHOOL RENOVATIONS		1,518,100.00
DPW WATER ENTERPRISE FUND			
32	PUMP STATION UPGRADE	WC	50,000.00
33	VEHICLES	WC	60,000.00
34	WATER MAIN REPLACEMENT PROJECTS	B	700,000.00
35	WATER METER REPLACEMENT	WC	200,000.00
	TOTAL BUDGET		4,028,100.00
SUMMARY OF FUNDING SOURCES			
	BORROW (NON-EXEMPT)	B	1,997,904.00
	CASH CAPITAL	C	176,439.00
	FREE CASH	FC	565,000.00
	AMBULANCE FUND	AR	119,000.00
	SURPLUS BOND PROCEEDS FROM CLOSURES	SBP	859,757.00
	WATER CAPITAL	WC	310,000.00
	TOTAL FUNDING SOURCES		4,028,100.00

ARTICLE 11: SET ASIDE COMMUNITY PRESERVATION FUNDS FOR LATER SPENDING

Page 66:

- a.) \$95,897 for open space, but not including land for recreational use, \$95,897 for historic resources, and \$95,897 for community housing pursuant to Massachusetts General Laws Chapter 44B, Section 6 for Fiscal Year ~~2016~~ 2015;

Page 67: ARGUMENTS IN FAVOR, second line:

purposes as required by the Community Preservation Act; (2) corrects funding deficiencies ~~form~~ from

ARTICLE 13: TRANSFER COMMUNITY HOUSING FUNDS TO WAYLAND MUNICIPAL AFFORDABLE HOUSING TRUST FUND

Page 69, Finance Committee COMMENTS: (11th line):

years through Article ~~42~~ 11 of this Town Meeting. Transferring the CPA Community Housing Fund to

APPENDIX C: LIST OF TOWN POSITIONS (FTE’s) AND PERSONNEL BYLAWS AND WAGE AND CLASSIFICATION PLAN

Pages 129-132, change table header:

FULL TIME EQUIVALENTS (FTEs) - BY DEPARTMENT

ACTUAL FTEs FY 42 <u>13</u>	ACTUAL FTEs FY 43 <u>14</u>	ACTUAL FTEs FY 44 <u>15</u>	PROPOSED FTEs FY 45 <u>16</u>
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APPENDIX E: ARTICLE 15, GLEZEN LANE TRAFFIC MITIGATION

Page 139, change title attached to map:

APPENDIX ~~D~~ E: Article 15, Glezen Lane Traffic Mitigation

REVISIONS:

Page 25: Delete current table for CURRENT YEAR TRANSFERS and replace with the following:

ARTICLE 3: CURRENT YEAR TRANSFERS

Proposed by: Board of Selectmen

Estimated Cost: \$719,693

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town Departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which Town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

CURRENT YEAR TRANSFERS FY 2015

	PURPOSE:	AMOUNT
1	SNOW AND ICE PERSONNEL SERVICES	\$100,000
2	SNOW AND ICE EXPENSE	\$420,000
3	TREASURERS EXPENSE	\$45,000
4	FINANCE EXPENSE	\$12,000
5	VOCATIONAL ASSESSMENT	\$3,193
6	VETERANS EXPENSE	\$2,000
7	WASTEWATER EXPENSE	\$52,500
8	TOWN IT EXPENSE	\$85,000

TOTAL CURRENT YEAR TRANSFERS	\$ 719,693
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FUNDING SOURCES:

1	UNRESERVED FUND BALANCE	\$100,000
2	UNRESERVED FUND BALANCE	\$420,000
3	RECREATION PERSONNEL SERVICES	\$30,000
	GENERAL INSURANCE	\$15,000
4	FINANCE PERSONNEL SERVICES	\$12,000
5	UNRESERVED FUND BALANCE	\$3,193
6	RECREATION PERSONNEL SERVICES	\$2,000
7	WASTEWATER RETAINED EARNINGS	\$52,500
8	UNEMPLOYMENT EXPENSE	\$65,000
	RETIREMENT BUYBACK	\$20,000

TOTAL	\$ 719,693
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APPENDIX C: LIST OF TOWN POSITIONS (FTE's) AND PERSONNEL BYLAWS AND WAGE AND CLASSIFICATION PLAN

Three collective bargaining agreements with Town labor unions were recently settled: Library Union, Teamsters Local 170 (DPW labor force) and AFSCME Local 690 (professional staff). The successor agreements are for a 3-year period beginning July 1, 2014 and continuing through June 30, 2017.

The Library and Teamster wage scales were included in the warrant for July 1, 2015. The July 1, 2014 wage scales were not included and are listed below for informational purposes.

Appendices, Page 135: Add the LIBRARY table below:

GROUP: LIBRARY

Effective: July 1, 2014 (1.0% Adjustment)

Step	1	2	3	4	5	6	7	8	9	10
L-1	36,673	37,783	38,912	40,076	41,277	42,515	43,789	45,100	46,465	47,848
L-2	39,603	40,804	42,024	43,279	44,572	45,919	47,301	48,721	50,177	51,688
L-3	42,788	44,062	45,391	46,756	48,157	49,595	51,087	52,616	54,200	55,819
L-4	46,210	47,593	49,013	50,487	51,997	53,563	55,164	56,820	58,531	60,278
L-5	49,904	51,397	52,944	54,527	56,165	57,840	59,587	61,370	63,209	65,101
L-6	53,890	55,510	57,166	58,895	60,661	62,481	64,337	66,284	68,268	70,307
L-7	58,203	59,951	61,753	63,591	65,502	67,467	69,488	71,581	73,728	75,930
LC	35,144	36,455	37,747	39,130	40,568	42,442				

- | | | |
|---------------------------------------|---|----------------------------|
| L-1 - Library Assistant - Circulation | L-4 - Bibliographic Services Librarian | L-4 - Reference Librarian |
| L-1 - Library Assistant – Children’s | L-4 - Library Administrative Assistant | L-5 - Children’s Librarian |
| L-2 - Library Associate - Periodicals | L-4 - Computer Specialist/Ref Librarian | L-7 - Assistant Director |
| L-3 - Assistant Children’s Librarian | L-4 - Head of Circulation | LC - Custodian |

Appendices, Page 136: Add the AFSCME table below:

GROUP: AFSCME

Effective: July 1, 2014

Step	1	2	3	4	5	6	7	8	9	10
G-1	36,497	37,585	38,705	39,857	41,045	42,270	43,529	44,827	46,163	48,480
G-2	39,394	40,567	41,778	43,022	44,306	45,627	46,987	48,389	49,833	52,335
G-3	42,528	43,793	45,099	46,445	47,831	49,257	50,726	52,240	53,802	56,503
G-4	45,900	47,284	48,685	50,141	51,633	53,180	54,764	56,402	58,076	61,006
G-5	49,559	51,033	52,562	54,127	55,747	57,403	59,114	60,897	62,699	65,848
G-6	53,508	55,091	57,748	58,440	60,187	61,989	63,827	65,738	67,704	71,107
G-7	58,458	60,206	62,007	63,864	65,757	67,722	69,760	71,835	73,983	77,714
G-7A	60,806	62,644	64,519	66,448	68,450	70,507	72,618	74,802	77,041	80,917
G-7B	61,079	62,899	64,792	66,721	68,705	70,762	72,891	75,057	77,295	81,190
G-8	63,700	65,611	67,558	69,579	71,653	73,801	76,003	78,278	80,626	84,685
G-8A	66,568	68,556	70,604	72,714	74,887	77,126	79,431	81,806	84,251	88,491
G-9	69,415	71,490	73,619	75,821	78,988	80,426	82,828	85,303	87,851	92,274
G-10	75,367	77,628	79,957	82,354	84,825	87,370	89,991	92,692	95,472	100,291
G-15	44,420	46,997	48,291	49,784	51,240	53,985	55,530	57,120	58,761	62,905

- | | | | |
|----------------------------|-----------------------------|-------------------------|--------------------------|
| G-3 – Admin Assessor | G-6 – Rec Program Adm | G-8 – Conservation Adm | G-9 – Assessing Dir |
| G-5 – Assistant Assessor | G-6 – Water Treat Plant Mgr | G-8 – DPW Hwy/TS Supt | G-9 – Building Comm |
| G-5 – Substance Abuse Pr | G-7 – GIS Analyst | G-8 – IT Manager | G-9 – DPW Water Supt |
| G-5 – Local Bldg Inspector | G-7A - Public Health Nurse | G-8 - Town Planner | G-9 – Health Director |
| G-6 - Accountant | G-7B – Council on Ag Dir | G-8 – Town Surveyor | G-9 – Treasurer/Coll |
| G-6 – Sanitarian/Health Ag | G-7B – DPW Parks Supt | G-8A – Y&F Services Dir | G-15 – Comm Health Nurse |
| G-6 – Assistant Youth Dir | | | |

Appendices, Page 136: Replace the current AFSCME table with the table below:**GROUP: AFSCME****Effective: July 1, 2015**

Step	1	2	3	4	5	6	7	8	9	10
G-1	37,045	38,149	39,286	40,455	41,661	42,904	44,182	45,499	46,856	49,207
G-2	39,985	41,175	42,404	43,667	44,971	46,311	47,692	49,115	50,580	53,120
G-3	43,166	44,450	45,775	47,141	48,549	49,996	51,487	53,024	54,609	57,351
G-4	46,589	47,993	49,415	50,893	52,408	53,978	55,585	57,248	58,947	61,922
G-5	50,302	51,798	53,350	54,939	56,583	58,264	60,000	61,811	63,640	66,835
G-6	54,311	55,918	57,599	59,317	61,090	62,919	64,785	66,725	68,720	72,174
G-7	59,335	61,109	62,938	64,822	66,743	68,738	70,807	72,913	75,093	78,880
G-7A	61,718	63,584	65,487	67,445	69,477	71,564	73,707	75,924	78,196	82,131
G-7B	61,995	63,843	65,764	67,722	69,736	71,823	73,985	76,183	78,455	82,408
G-8	64,656	66,595	68,572	70,623	72,728	74,908	77,143	79,452	81,836	85,955
G-8A	67,567	69,584	71,664	73,805	76,011	78,283	80,623	83,033	85,515	89,818
G-9	70,456	72,562	74,723	76,958	80,173	81,632	84,071	86,583	89,169	93,658
G-10	76,498	78,792	81,156	83,589	86,097	88,681	91,341	94,082	96,904	101,795
G-15	45,086	47,702	49,015	50,530	52,009	54,795	56,364	57,977	59,642	63,848

G-3 – Admin Assessor

G-6 – Rec Program Adm

G-8 – Conservation Adm

G-9 – Assessing Dir

G-5 – Assistant Assessor

G-6 – Water Treat Plant Mgr

G-8 – DPW Hwy/TS Supt

G-9 – Building Comm

G-5 – Substance Abuse Pr

G-7 – GIS Analyst

G-8 – IT Manager

G-9 – DPW Water Supt

G-6 – Local Bldg Inspector

G-7A - Public Health Nurse

G-8 - Town Planner

G-9 – Health Director

G-6 - Accountant

G-7B – Council on Ag Dir

G-8 – Town Surveyor

G-9 – Treasurer/Coll

G-6 – Sanitarian/Health Ag

G-7B – DPW Parks Supt

G-8A – Y&F Services Dir

G-15 – Comm Health Nurse

G-6 – Assistant Youth Dir

Appendices, Page 137: Add the TEAMSTERS – DPW table below:

GROUP: TEAMSTERS - DPW
Effective: July 1, 2014 (1.0% Adjustment)

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
D1	--	--	--	--	--	--
D2	17.76	18.40	19.06	19.74	20.45	21.60
D3	18.30	18.97	19.64	20.35	21.08	22.31
D4	19.11	19.80	20.51	21.24	22.02	23.30
D5	19.55	20.26	21.00	21.74	22.52	23.98
D6	--	--	--	--	--	--
D7	22.20	23.00	23.81	24.66	25.56	27.07
D8	22.58	23.39	24.24	25.12	26.02	27.58
D9	23.00	23.81	24.66	25.56	26.47	28.05
D10	--	--	--	--	--	--
D11	24.82	25.70	26.62	27.57	28.56	30.27

D-2	Maintenance Worker	D-5	Water Worker 1	D-7	Highway Working Foreman
D-3	Grounds Worker 1	D-5	Heavy Equipment Operator	D-8	Maintenance Mech/Welder
D-4	Medium Equipment Operator	D-7	Mechanic/Welder	D-9	Sr Foreman/Leader Mech
D-4	Grounds Worker 2	D-7	Parks Working Foreman	D-9	Water Worker 3
D-5	Sr Grounds Worker	D-7	Water Worker 2	D-11	Water Working Foreman

HOW TO VOTE ELECTRONICALLY

During the April 2012 Annual Town Meeting, Wayland's citizens approved a resolution endorsing the use of wireless electronic voting for all sessions of all town meetings through fiscal year 2015. Instead of shouting out *Aye* or *No*, raising our hands, or standing to be counted, we'll use electronic handsets to register our votes quickly, accurately, and privately during the upcoming Annual Town Meeting.

The handsets look a bit like a TV remote control, but instead of pushing buttons to change channels, we push buttons to vote: the 1 button for *Yes*, or the 2 button for *No*. Your vote is displayed on your handset's screen and wirelessly transmitted to a computer that counts votes and displays results for the Moderator to announce. Nothing but these totals is permanently recorded, so your vote will remain private.

This year's Annual Town Meeting will be held in the High School Field House. As in past Town Meetings, check-in will be organized alphabetically by last name. As you're checking in, you'll be issued a handset for your use during that session. If your phone, tablet, or laptop supports Wi-Fi, please disable this feature, as doing so will enhance performance of the electronic voting system.

Before each vote, the Moderator will summarize the motion or amendment being decided. He'll then announce the beginning of a 30 second interval during which you can convey your vote, and a "voting light" near the Moderator will be illuminated. To vote *Yes*, push your handset's 1 button. To vote *No*, push your handset's 2 button. If you accidentally push the wrong button, you can change your vote by pushing the correct button. If you don't want to participate in a particular vote, don't push any buttons during the 30 second voting interval; if you don't want to participate but accidentally push the 1 button or the 2 button, you can clear your unintentional vote by pushing the 3 button. When the 30 second interval is over, the "voting light" will be extinguished, and the Moderator will announce that the vote is complete; shortly thereafter, the Moderator will announce the results.

If you inadvertently turn your handset off by pushing the power button in its lower-right corner, its display will be blank; push the power button briefly to turn your handset back on. Pushing any of your handset's other buttons during the voting interval will not change your vote, but for peace of mind, your handset will encourage you to *Re-Vote*; push the 1 button for *Yes* or the 2 button for *No*.

If you temporarily leave your seat during the meeting, please keep your handset with you. When you leave the Field House – either during a session or at the close of a session – please place your handset in



one of the boxes at each of the Field House exits. If you forget to turn in your handset, we'll give you a call the next day and ask you to return it.

Every handset will be tested before each session of Town Meeting, so the probability of a handset failing is very low. That said, if pushing your handset's 1 button or 2 button during a vote does not produce an *Yes* or *No* on its display, please raise your hand; the Moderator will direct personnel from the Help Desk to provide you with a paper ballot to record your vote, and you'll be issued a new handset. We don't expect this to happen, but like the Boy Scouts, we'll be prepared.

If you're physically unable to use a handset to vote, inform the person who checks you in, and you'll be seated in an area where your votes will be manually counted by Help Desk personnel. If you're wondering how much radio energy is used by a handset to convey your vote wirelessly, it's less than 1% that of a typical cell phone and only for brief instants, employing the same frequencies used for Wi-Fi wireless internet access.

ELVIS: Wayland's Electronic Voting Implementation Subcommittee

ARTICLE 1: RECOGNIZE CITIZENS AND EMPLOYEES FOR PARTICULAR SERVICE TO THE TOWN

Sponsored by: Board of Selectmen

To determine whether the Town will recognize the achievements and contributions to Town government of citizens and employees:

1. To recognize citizens who have served in a volunteer capacity on elected and/or appointed boards, committees, and commissions for a minimum of 25 years (service need not be consecutive);
2. To recognize employees who have retired since the previous Annual Town Meeting or intend to retire prior to June 30, 2015, subject to a minimum of 20 years of service; and
3. To request Town Meeting observe a moment of silence in memory of elected or appointed volunteers, employees with at least 10 years of service, or an employee while in service to the Town without regard to tenure who shall have passed away since the adjournment of the 2014 Annual Town Meeting.

MOTION NO. 1

Joseph Nolan moved that the Town recognize a citizen who has served in a volunteer capacity on elected and/or appointed boards, committees, and commissions for a minimum of 25 years:

Frederick K. Knight	School Building Committee	1989-1995
	School Committee	1996-2005
	High School Study Committee	2005-2006
	High School Building Committee	2006-2013
	Wastewater Management District Commission	2010-Present

Mr. Knight was unanimously recognized by a round of applause.

MOTION NO. 2

Joseph Nolan moved that the Town recognize the following town and school employees who have retired since the 2014 Annual Town Meeting and have served the Town for over 20 years, service need not be consecutive:

Vincent J. Smith	39 years	Fire Chief
Ruth Backman	34 years	Police Detective
Paul Perry	33 years	Park Department
William Bradford	28 years	Police Officer
Lois M. Toombs	25 years	Town Clerk
Pamela Sway	24 years	Assistant Children's Librarian

VOICE VOTE: MOTION PASSES

MOTION NO. 3

Joseph Nolan moved that the Town recognize and observe a moment of silence in remembrance of the following appointed volunteer with at least 10 years of service to the Town, without regard to tenure, who has passed away since the adjournment of the 2014 Annual Town Meeting:

Sarah (Sally) Newbury December 29, 2014 Conservation Commission

The Moderator declared that the motion passed by observing a moment of silence.

ARTICLE 2: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Proposed by: Board of Selectmen

Estimated Cost: \$47,460.78

To determine whether the Town will vote to:

- (a) pay the bills of the prior fiscal years,
- (b) appropriate a sum of money for the payment of the following bills of prior fiscal years; and
- (c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

Fiscal 2014 liabilities to be paid using Fiscal 2015 appropriations;

1) School- Direct Energy	\$11,197.30	Fiscal 2015 Budget
2) School- Direct Energy	\$25,412.54	Fiscal 2015 Budget
3) School- J.S.C Transportation	\$3,261.40	Fiscal 2015 Budget
4) Wastewater – DiNicola	\$6,354.98	Fiscal 2015 Budget
5) Wastewater – Whitewater	\$1,234.56	Fiscal 2015 Budget

MOTION:

Cherry Karlson moved and was duly seconded that the Town pay the bills of prior years -listed on page 25 of the Warrant for the 2015 Annual Town Meeting under the heading of “Fiscal 2014 liabilities to be paid using Fiscal 2015 appropriations;” the Fiscal Year 2015 appropriation for Schools be used to pay the bills so listed as items 1), 2) and 3); and the Fiscal Year 2015 appropriation for the Wastewater Management District Commission be used to pay the bills so listed as items 4) and 5); the Fiscal Year 2015 appropriation for Town IT be used to pay a Fiscal 2014 Town IT bill in the amount of \$1,300.00.

Fiscal 2014 liabilities to be paid using Fiscal 2015 appropriations;

1) School- Direct Energy	\$11,197.30	Fiscal 2015 Budget
2) School- Direct Energy	\$25,412.54	Fiscal 2015 Budget
3) School- J.S.C Transportation	\$3,261.40	Fiscal 2015 Budget
4) Wastewater – DiNicola	\$6,354.98	Fiscal 2015 Budget
5) Wastewater – Whitewater	\$1,234.56	Fiscal 2015 Budget
6) Town IT	\$1,300.00	Fiscal 2015 Budget

VOTED: IN FAVOR: 144 MOTION PASSED BY 4/5 VOTE
 OPPOSED: 14

ARTICLE 3: CURRENT YEAR TRANSFERS

Proposed by: Board of Selectmen

Estimated Cost: \$407,793

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town Departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which Town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

CURRENT YEAR TRANSFERS FY 2016		
PURPOSE:		AMOUNT
1	SNOW AND ICE PERSONNEL SERVICES	\$ 200,000
2	SNOW AND ICE EXPENSE	\$50,000
3	TREASURERS EXPENSE	\$45,000
4	FINANCE EXPENSE	\$12,000
5	VOCATIONAL ASSESSMENT	\$3,193
6	VETERANS EXPENSE	\$2,000
7	WASTEWATER EXPENSE	\$65,600
8	TOWN IT EXPENSE	\$30,000
TOTAL CURRENT YEAR TRANSFERS		\$ 407,793
FUNDING SOURCES:		
1	UNRESERVED FUND BALANCE	\$ 200,000
2	UNRESERVED FUND BALANCE	\$50,000
3	RECREATION PERSONNEL SERVICES	\$30,000
	GENERAL INSURANCE	\$15,000
4	FINANCE PERSONNEL SERVICES	\$12,000
5	UNRESERVED FUND BALANCE	\$3,193
6	RECREATION PERSONNEL SERVICES	\$2,000
7	WASTEWATER RETAINED EARNINGS	\$65,600
8	UNEMPLOYMENT EXPENSE	\$30,000
TOTAL		\$ 407,793.00

MOTION:

Thomas Greenaway moved and was duly seconded that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2015 for the following purposes:

<u>Purpose</u>	<u>Amount</u>	<u>Board or Committee</u>
SNOW AND ICE – PERSONNEL SERVICES	\$ 100,000	Board of Public Works
SNOW AND ICE EXPENSE	\$ 420,000	Board of Public Works
TREASURERS EXPENSE	\$ 45,000	Board of Selectmen
FINANCE EXPENSE	\$ 12,000	Board of Selectmen
VOCATIONAL ASSESSMENT	\$ 3,193	Minuteman Regional Vocational Technical School Committee

MOTION NO. 1

Anthony V. Boschetto moved and was duly seconded that the Town vote to transfer the sums of money from the enterprise funds and revolving funds listed in Paragraph a) of Article 4 on Page 27 of the Warrant for the 2015 Annual Town Meeting totaling \$115,018.00 to the General Fund.

MOTION NO. 2

Anthony V. Boschetto moved and was duly seconded that the Town vote to appropriate \$28,769.00 to be deposited in the Town’s Other Post-Employment Benefits Trust Fund; and that said appropriation be provided by transferring the sums of money from the enterprise funds and revolving funds listed in Paragraph b) of Article 4 on Pages 27 and 28 of the Warrant for the 2015 Annual Town Meeting totaling \$28,769.00.

MOTION NO. 3

Anthony V. Boschetto moved and was duly seconded that the Town vote to appropriate 209,114.00 to be deposited in the Town’s Other Post-Employment Benefits Trust Fund; and that said appropriation be provided by transferring \$209,114.00 from the General Fund – Unreserved Fund Balance.
(Cliff Lewis, Chairman of the OPEB Advisory Committee spoke in favor of the Motions.)

Mr. Boschetto thanked the OPEB Advisory Committee for working so hard and saving the Town money.

<u>VOTED ON MOTION NO. 1:</u>	IN FAVOR:	237	
	OPPOSED:	17	MOTION PASSED
<u>VOTED ON MOTION NO. 2:</u>	IN FAVOR	240	
	OPPOSED:	13	MOTION PASSED
<u>VOTED ON MOTION NO. 3:</u>	IN FAVOR:	233	
	OPPOSED:	15	MOTION PASSED

The Moderator asked the assembly to thank Betsy Athan and Penny Beer for making a new Wayland flag in honor of Wayland’s 375th anniversary.

ARTICLE 5: FY 2016 OMNIBUS BUDGET

Sponsored by: Finance Committee

To determine what sum of money the Town will appropriate for the operation and expenses of the Town, including capital expenditures for equipment, improvements, or other purposes, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

- 1) “That the report of the Finance Committee respecting the Fiscal Year 2016 Budget be accepted; and that each and every numbered item set forth in the Finance Committee’s Budget for Fiscal Year 2016 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$76,759,962 which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$68,366,163 shall be raised by taxation, \$360,000 shall be provided by transfer from Ambulance receipts, \$94,041 shall be provided by transfer from Premium on Bonds Account, \$1,322,580 shall be provided by transfer from other funds, \$150,000 shall be provided by transfer from Overlay Surplus, \$2,350,000 shall be provided by transfer from Unreserved Fund Balance, \$3,332,654 shall be provided from Water revenue, \$34,369 shall be provided from Septage Retained Earnings, and \$750,155 shall be provided from Wastewater revenues.
- 2) For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 5 at the Annual Town Meeting, as follows:

 “That the Town Administrator be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, the DPW Garage, the Baldwin Pond Water Treatment Plant, the Wastewater Treatment Facility, and the Cochituate Town Building, their equipment, and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those

buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;”

“That the Director of Youth and Family Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Family Services and Staff at the Annual Town Meeting;”

“That property tax abatements granted to eligible senior citizens under Section 80 and 81 of Chapter 127 of the Acts of 1999 be funded by transfer from the overlay account;”

“That the Town accept the provisions of Section A of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2016;”

“That the Town continue for Fiscal Year 2016 the Transfer Station revolving fund by vote of the 2011 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws by the Board of Public Works for transfer station programs and activities, to be funded by user fees and recycling receipts collected; and that the amount to be expended not to exceed the sum of \$549,726;” and

“That the Town continue for Fiscal Year 2016 the revolving fund established by vote of the 2006 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws by the Recreation Commission for recreation programs and activities, to be funded by user fees collected; and that the amount to be expended not to exceed the sum of \$595,315;” and

“That the Town continue for Fiscal Year 2016 the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws for use by the Council on Aging for education, cultural and entertainment programs and purposes, to be funded by receipts from said programs; and that the amount to be expended not exceed the sum of \$50,000.”

- 3) “That each and every numbered item set forth in the Finance Committee’s capital budget of Fiscal Year 2016 listed on pages 42-43 in the total amount of \$4,028,100 be appropriated for equipment and vehicle acquisitions and projects for the listed departments, each of which shall be a separate appropriation, and, of the total sum so appropriated, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,997,904 pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, \$176,439 shall be raised from taxation, \$565,000 shall be provided by transfer from Unreserved Fund Balance, \$310,000 shall be provided from water surplus, and \$0 shall be provided from Water revenues, and \$119,000 shall be provided from Ambulance receipts, and \$0 shall be provided from the CPA Fund, and \$859,757 shall be provided by surplus capital closeouts, and further provided that the debt services costs related to the improvements to the Transfer Station and Recycling Center Facility shall be funded by transfer to the General Fund from fees paid for the use of said facility.
- 4) “That the Town:
 - a.) appropriate the sum of one million eight hundred thousand (\$1,800,000) dollars for the purpose of paying costs of repairs to the Claypit Hill School, 40 Adams Lane, Wayland, Massachusetts, 01778, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the Permanent Municipal Building Committee. To meet this appropriation the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town acknowledges that the Massachusetts School Building Authority’s (“MSBA”) grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 35.42 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA.
 - b.) to meet said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$1,800,000 under Massachusetts General Laws Chapter 44, or any other enabling authority; and

- c.) authorize the School Committee to enter into all necessary and appropriate agreements for the repairs to the Claypit Hill School, including but not limited to a project funding agreement and a project scope and budget agreement with the MSBA, which agreements with the MSBA may include a provision requiring the Town to indemnify the MSBA for losses associated with the Town's performance of its obligations and exercise of its rights under such agreements."



COVERED BRIDGE LANE

Photo by Nasser K

**FISCAL YEAR 2016
BUDGET**

	EXPENDED FY 2013	EXPENDED FY 2014	APPROVED FY 2015	REQUESTED FY 2016
SELECTMEN				
<i>Total FTEs</i>	0.00	0.00	0.00	0.00
1 PURCHASE OF SERVICES	\$19,992	\$23,463	\$24,000	\$24,000
SUPPLIES	\$3,910	\$7,253	\$6,000	\$6,000
1 TOTAL EXPENSES	\$23,902	\$30,716	\$30,000	\$30,000
TOTAL SELECTMEN	\$23,902	\$30,716	\$30,000	\$30,000
TOWN OFFICE				
<i>Total FTEs</i>	4.00	4.50	5.00	5.00
2 PERSONNEL SERVICES	\$375,012	\$497,230	\$466,664	\$435,000
PURCHASE OF SERVICES	\$8,240	\$13,620	\$10,000	\$10,000
SUPPLIES	\$56,397	\$66,238	\$69,500	\$71,500
3 TOTAL EXPENSES	\$64,637	\$79,858	\$79,500	\$81,500
TOTAL TOWN OFFICE	\$439,649	\$577,088	\$546,164	\$516,500
PERSONNEL BOARD				
<i>Total FTEs</i>	0.00	0.00	0.00	0.00
4 PERSONNEL SERVICES	\$0	\$0	\$6,750	\$5,000
PURCHASE OF SERVICES	\$5,268	\$4,157	\$10,000	\$10,000
5 TOTAL EXPENSES	\$5,268	\$4,157	\$10,000	\$10,000
TOTAL PERSONNEL BOARD	\$5,268	\$4,157	\$16,750	\$15,000
FINANCE				
<i>Total FTEs</i>	4.43	4.43	4.54	4.54
6 PERSONNEL SERVICES	\$268,198	\$274,089	\$315,161	\$318,301
PURCHASE OF SERVICES	\$38,553	\$64,946	\$48,700	\$48,700
SUPPLIES	\$1,573	\$991	\$3,000	\$3,000
7 TOTAL EXPENSES	\$40,126	\$65,937	\$51,700	\$51,700
TOTAL FINANCE	\$308,324	\$340,026	\$366,861	\$370,001
ASSESSOR				
<i>Total FTEs</i>	4.00	4.00	4.00	4.00
8 PERSONNEL SERVICES	\$224,238	\$238,932	\$243,090	\$244,460
PURCHASE OF SERVICES	\$43,736	\$78,663	\$74,800	\$49,850
SUPPLIES	\$2,931	\$1,705	\$3,000	\$3,000
9 TOTAL EXPENSES	\$46,667	\$80,368	\$77,800	\$52,850

	EXPENDED FY 2013	EXPENDED FY 2014	APPROVED FY 2015	REQUESTED FY 2016
TOTAL ASSESSOR	\$270,905	\$319,300	\$320,890	\$297,310
TREASURER				
<i>Total FTEs</i>	3.26	3.26	3.26	3.26
10 PERSONNEL SERVICES	\$189,881	\$196,076	\$196,650	\$199,000
PURCHASE OF SERVICES	\$26,164	\$37,824	\$30,400	\$115,700
SUPPLIES	\$111	\$0	\$500	\$200
11 TOTAL EXPENSES	\$26,275	\$37,824	\$30,900	\$115,900
TOTAL TREASURER	\$216,156	\$233,900	\$227,550	\$314,900
TOWN COUNSEL				
<i>Total FTEs</i>	0.00	0.00	0.00	0.00
PURCHASE OF SERVICES	\$146,621	\$170,312	\$190,000	\$175,000
SUPPLIES	\$5,842	\$4,334		
12 TOTAL EXPENSES	\$152,463	\$174,646	\$190,000	\$175,000
TOTAL TOWN COUNSEL	\$152,463	\$174,646	\$190,000	\$175,000
INFORMATION TECHNOLOGY				
<i>Total FTEs</i>	1.00	1.00	1.00	1.00
13 PERSONNEL SERVICES	\$82,197	\$84,085	\$83,842	\$83,842
PURCHASE OF SERVICES	\$199,949	\$147,743	\$178,484	\$91,890
SUPPLIES	\$27,869	\$52,351	\$43,000	\$146,300
14 TOTAL EXPENSES	\$227,818	\$200,094	\$221,484	\$238,190
TOTAL INFORMATION TECHNOLOGY	\$310,015	\$284,179	\$305,326	\$322,032
TOWN CLERK				
<i>Total FTEs</i>	2.00	2.00	2.00	2.00
15 PERSONNEL SERVICES	\$130,151	\$124,327	\$121,988	\$120,584
PURCHASE OF SERVICES	\$4,961	\$7,598	\$10,215	\$15,643
SUPPLIES	\$1,332	\$1,269	\$1,400	\$1,400
16 TOTAL EXPENSES	\$6,293	\$8,867	\$11,615	\$17,043
TOTAL TOWN CLERK	\$136,444	\$133,194	\$133,603	\$137,627
ELECTIONS				
<i>Total FTEs</i>	0.00	0.00	0.00	0.00
17 PERSONNEL SERVICES	\$32,238	\$19,966	\$24,328	\$22,608
PURCHASE OF SERVICES	\$1,239	\$361	\$900	\$2,500

		EXPENDED FY 2013	EXPENDED FY 2014	APPROVED FY 2015	REQUESTED FY 2016
	SUPPLIES	\$9,340	\$7,680	\$9,970	\$9,130
18	TOTAL EXPENSES	\$10,579	\$8,041	\$10,870	\$11,630
	TOTAL ELECTIONS	\$42,817	\$28,007	\$35,198	\$34,238
	REGISTRAR				
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
19	PERSONNEL SERVICES	\$925	\$275	\$275	\$275
	PURCHASE OF SERVICES	\$3,744	\$3,901	\$4,000	\$4,050
20	TOTAL EXPENSES	\$3,744	\$3,901	\$4,000	\$4,050
	TOTAL REGISTRAR	\$4,669	\$4,176	\$4,275	\$4,325
	CONSERVATION				
	<i>Total FTEs</i>	1.83	1.83	1.83	2.37
21	PERSONNEL SERVICES	\$129,552	\$135,052	\$140,444	\$169,457
	PURCHASE OF SERVICES	\$9,511	\$9,711	\$22,500	\$23,000
	SUPPLIES	\$7,578	\$6,233	\$7,400	\$14,400
22	TOTAL EXPENSES	\$17,089	\$15,944	\$29,900	\$37,400
	TOTAL CONSERVATION	\$146,641	\$150,996	\$170,344	\$206,857
	PLANNING				
	<i>Total FTEs</i>	1.40	1.40	1.40	1.40
23	PERSONNEL SERVICES	\$101,375	\$103,703	\$105,990	\$105,000
	PURCHASE OF SERVICES	\$0	\$2,746	\$3,000	\$3,000
	SUPPLIES	\$3,505	\$42	\$1,500	\$1,500
24	TOTAL EXPENSES	\$3,505	\$2,788	\$4,500	\$4,500
	TOTAL PLANNING	\$104,880	\$106,491	\$110,490	\$109,500
	SURVEYOR				
	<i>Total FTEs</i>	2.00	2.00	2.00	2.00
25	PERSONNEL SERVICES	\$157,625	\$160,605	\$160,778	\$160,778
	PURCHASE OF SERVICES	\$10,361	\$12,519	\$22,800	\$22,800
	SUPPLIES	\$5,788	\$2,578	\$4,150	\$4,150
26	TOTAL EXPENSES	\$16,149	\$15,097	\$26,950	\$26,950
	TOTAL SURVEYOR	\$173,774	\$175,702	\$187,728	\$187,728
	FACILITIES				
	<i>Total FTEs</i>	3.54	3.54	3.54	3.54

		EXPENDED FY 2013	EXPENDED FY 2014	APPROVED FY 2015	REQUESTED FY 2016
27	PERSONNEL SERVICES	\$251,293	\$270,837	\$273,192	\$279,722
28	PURCHASE OF SERVICES	\$202,928	\$196,617	\$240,952	\$263,450
	Contract Services	\$63,619		\$65,102	
	Repairs & Other				
	Expenses	\$105,373		\$175,850	
29	UTILITIES	\$582,087	\$575,564	\$567,665	\$529,000
30	SUPPLIES	\$36,262	\$26,782	\$38,500	\$39,500
	TOTAL FACILITIES	\$1,072,570	\$1,069,800	\$1,120,309	\$1,111,672
	MISC COMMITTEES <i>Historic Commission, Surface Water Quality Commission, Historic District Commission, Public Ceremonies Committee</i>				
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$76,482	\$48,307	\$49,775	\$47,275
31	TOTAL EXPENSES	\$76,482	\$48,307	\$49,775	\$47,275
	TOTAL MISC COMMITTEES	\$76,482	\$48,307	\$49,775	\$47,275
	POLICE				
	<i>Total FTEs</i>	24.33	25.33	25.59	25.59
32	PERSONNEL SERVICES	\$2,041,981	\$2,105,446	\$2,196,125	\$2,231,344
	PURCHASE OF SERVICES	\$136,235	\$132,761	\$135,950	\$138,890
	SUPPLIES	\$184,296	\$181,950	\$199,000	\$181,400
33	TOTAL EXPENSES	\$320,531	\$314,711	\$334,950	\$320,290
	TOTAL POLICE	\$2,362,512	\$2,420,157	\$2,531,075	\$2,551,634
	JOINT COMMUNICATIONS				
	<i>Total FTEs</i>	8.00	8.00	8.00	8.00
34	PERSONNEL SERVICES	\$448,558	\$462,562	\$472,650	\$475,400
	PURCHASE OF SERVICES	\$17,599	\$16,186	\$11,600	\$11,600
	UTILITIES	\$13,870	\$13,724	\$10,000	\$10,000
	SUPPLIES	\$8,353	\$6,005	\$5,500	\$5,500
35	TOTAL EXPENSES	\$39,822	\$35,915	\$27,100	\$27,100
	TOTAL JOINT COMMUNICATIONS	\$488,380	\$498,477	\$499,750	\$502,500
	EMERGENCY MANAGEMENT				
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$16,079	\$13,447	\$16,000	\$16,000
	SUPPLIES	\$6,730	\$9,125	\$7,000	\$7,000
36	TOTAL EXPENSES	\$22,809	\$22,572	\$23,000	\$23,000

	EXPENDED FY 2013	EXPENDED FY 2014	APPROVED FY 2015	REQUESTED FY 2016
TOTAL EMERGENCY MANAGEMENT	\$22,809	\$22,572	\$23,000	\$23,000
DOG OFFICER				
<i>Total FTEs</i>	0.00	0.00	0.00	0.00
PURCHASE OF SERVICES SUPPLIES	\$22,544 \$0	\$22,962 \$0	\$21,500 \$1	\$21,500 \$0
37 TOTAL EXPENSES	\$22,544	\$22,962	\$21,501	\$21,500
TOTAL DOG OFFICER	\$22,544	\$22,962	\$21,501	\$21,500
FIRE & ALS				
<i>Total FTEs</i>	28.87	28.87	27.87	27.87
38 PERSONNEL SERVICES	\$2,193,795	\$2,204,981	\$2,311,164	\$2,305,349
PURCHASE OF SERVICES SUPPLIES	\$81,308 \$104,316	\$34,528 \$161,762	\$55,500 \$163,745	\$77,500 \$175,608
39 TOTAL EXPENSES	\$185,624	\$196,290	\$219,245	\$253,108
TOTAL FIRE	\$2,379,419	\$2,401,271	\$2,530,409	\$2,558,457
BUILDING & ZONING				
<i>Total FTEs</i>	4.63	4.63	4.63	4.63
40 PERSONNEL SERVICES	\$242,198	\$271,999	\$285,317	\$293,767
PURCHASE OF SERVICES SUPPLIES	\$10,462 \$2,438	\$12,539 \$1,705	\$14,000 \$501	\$12,000 \$2,501
41 TOTAL EXPENSES	\$12,900	\$14,244	\$14,501	\$14,501
TOTAL BUILDING & ZONING	\$255,098	\$286,243	\$299,818	\$308,268
SCHOOLS				
<i>Total FTEs</i>	374.42	374.64	392.35	393.58
42 TOTAL SCHOOLS	\$32,521,598	\$33,516,931	\$35,433,047	\$36,719,239
REGIONAL VOCATIONAL SCHOOLS				
<i>Total FTEs</i>	0.00	0.00	0.00	0.00
43 TOTAL REGIONAL VOC SCHOOLS	\$257,220	\$212,417	\$199,833	\$110,045
DPW				
<i>Total FTEs</i>	28.37	28.37	29.41	29.41

	EXPENDED FY 2013	EXPENDED FY 2014	APPROVED FY 2015	REQUESTED FY 2016
44 PERSONNEL SERVICES	1,307,397	1,304,211	1,339,786	1,465,479
HIGHWAY PERSONNEL SERVICES	\$929,176	\$925,976	\$936,591	\$960,145
45 PURCHASE SERVICES	\$474,419	\$265,702	\$206,700	\$227,700
46 SUPPLIES	\$54,512	\$65,005	\$74,800	\$74,800
PARK AND CEMETERY PERSONNEL SERVICES	\$378,221	\$378,235	\$403,195	\$505,334
47 PURCHASE SERVICES	\$120,556	\$101,809	\$100,500	\$185,500
48 SUPPLIES	\$92,243	\$93,289	\$97,500	\$107,500
LANDFILL PURCHASE SERVICES	\$52,167	\$55,457	\$65,000	\$65,000
TOTAL DPW	\$2,101,294	\$1,885,473	\$1,884,286	\$2,125,979
SNOW				
Total FTEs	0.00	0.00	0.00	0.00
50 PERSONNEL SERVICES	\$188,254	\$154,947	\$125,000	\$125,000
PURCHASE OF SERVICES	\$182,738	\$146,689	\$110,000	\$110,000
SUPPLIES	\$240,668	\$333,189	\$215,000	\$215,000
51 TOTAL EXPENSES	\$423,406	\$479,878	\$325,000	\$325,000
TOTAL SNOW	\$611,660	\$634,825	\$450,000	\$450,000
BOARD OF HEALTH				
Total FTEs	9.15	9.15	9.29	9.29
52 PERSONNEL SERVICES	\$568,742	\$589,601	\$597,418	\$637,877
PURCHASE OF SERVICES	\$137,030	\$130,144	\$163,500	\$158,290
SUPPLIES	\$12,803	\$13,447	\$13,541	\$15,700
53 TOTAL EXPENSES	\$149,833	\$143,591	\$177,041	\$173,990
TOTAL BOARD OF HEALTH	\$718,575	\$733,192	\$774,459	\$811,867
VETERANS SERVICES				
Total FTEs	0.00	0.00	0.00	0.00
54 PERSONNEL SERVICES	\$567	\$0	\$0	\$0
PURCHASE OF SERVICES	\$20,461	\$26,400	\$35,200	\$41,600
SUPPLIES	\$2,559	\$2,826	\$6,000	\$3,000
55 TOTAL EXPENSES	\$23,020	\$29,226	\$41,200	\$44,600
TOTAL VETERANS SERVICES	\$23,587	\$29,226	\$41,200	\$44,600
COUNCIL ON AGING				
Total FTEs	2.83	2.83	2.83	3.34

	EXPENDED FY 2013	EXPENDED FY 2014	APPROVED FY 2015	REQUESTED FY 2016
56 PERSONNEL SERVICES	\$160,505	\$166,009	\$167,388	\$195,776
PURCHASE OF SERVICES	\$39,199	\$44,759	\$46,700	\$46,700
SUPPLIES	\$7,886	\$9,028	\$8,800	\$8,800
57 TOTAL EXPENSES	\$47,085	\$53,787	\$55,500	\$55,500
TOTAL COUNCIL ON AGING	\$207,590	\$219,796	\$222,888	\$251,276
YOUTH SERVICES				
<i>Total FTEs</i>	2.11	2.11	2.17	3.50
58 PERSONNEL SERVICES	\$153,348	\$157,401	\$159,653	\$205,053
PURCHASE OF SERVICES	\$2,604	\$2,734	\$2,850	\$2,850
SUPPLIES	\$1,043	\$907	\$1,225	\$1,225
59 TOTAL EXPENSES	\$3,647	\$3,641	\$4,075	\$4,075
TOTAL YOUTH SERVICES	\$156,995	\$161,042	\$163,728	\$209,128
LIBRARY				
<i>Total FTEs</i>	14.74	14.74	14.74	14.74
60 PERSONNEL SERVICES	\$736,148	\$757,017	\$765,000	\$802,800
PURCHASE OF SERVICES	\$45,286	\$44,123	\$45,700	\$47,700
SUPPLIES	\$180,934	\$184,164	\$172,600	\$180,500
61 TOTAL EXPENSES	\$226,220	\$228,287	\$218,300	\$228,200
TOTAL LIBRARY	\$962,368	\$985,304	\$983,300	\$1,031,000
RECREATION				
<i>Total FTEs</i>	2.33	1.83	2.11	2.54
PERSONNEL SERVICES	\$315,997	\$244,885	\$320,364	\$160,500
SUPPLIES	\$25,000	\$0	\$0	\$0
TOTAL EXPENSES				\$160,500
62 TOTAL RECREATION	\$340,997	\$244,885	\$320,364	\$160,500
DEBT AND INTEREST				
<i>Total FTEs</i>	0.00	0.00		
63 TOTAL DEBT AND INTEREST	\$7,637,937	\$7,308,513	\$7,789,058	\$7,751,620
RETIREMENT				
<i>Total FTEs</i>	0.00	0.00		
PURCHASE OF SERVICES	\$3,171,056	\$3,507,480	\$3,740,468	\$3,971,988
64 TOTAL RETIREMENT	\$3,171,056	\$3,507,480	\$3,740,468	\$3,971,988

	EXPENDED FY 2013	EXPENDED FY 2014	APPROVED FY 2015	REQUESTED FY 2016
UNCLASSIFIED				
<i>Total FTEs</i>	0.00	0.00	\$0	\$0
HEALTH & LIFE INSURANCE				
Employee Health Insurance (439)	\$4,007,981	\$5,506,933	\$4,662,231	\$5,094,300
Retiree Health Insurance (443)	\$1,548,554		\$1,455,479	\$1,619,918
Employee HRA Accounts (0)	\$240,220	\$218,712	\$0	\$0
Health Insurance Incentive Waiver (53)	\$129,039	\$165,978	\$150,000	\$150,000
Employee & Retiree Life Insurance (667)	\$15,745	\$15,464	\$17,000	\$16,000
Other Expenses	\$36,478	\$17,424	\$55,000	\$45,000
65 TOTAL HEALTH/LIFE INSURANCE	\$5,978,017	\$5,924,511	\$6,339,710	\$6,925,218
OTHER INSURANCE				
66 PROPERTY, CASUALTY & LIABILITY INSURANCE	\$518,680	\$479,048	\$615,000	\$615,000
67 MEDICARE TAX - 1.45%	\$545,170	\$557,986	\$560,000	\$570,000
68 UNEMPLOYMENT COMPENSATION	\$32,578	\$48,914	\$125,000	\$75,000
69 NON CONTRIBUTORY RETIREMENT	\$17,870	\$16,772	\$19,000	\$18,000
70 POLICE/FIRE DISABILITY	\$5,972	\$6,729	\$15,000	\$15,000
71 OCCUPATIONAL HEALTH	\$4,361	\$5,091	\$8,000	\$8,000
TOTAL OTHER INSURANCE	\$1,124,631	\$1,114,540	\$1,342,000	\$1,301,000
72 SICK LEAVE BUYBACK RESERVE FOR SALARY	--	\$7,500	\$53,000	\$40,000
73 SETTLEMENT	\$0	\$0	\$300,000	\$374,000
74 TOWN MEETING	\$78,294	\$89,999	\$90,000	\$90,000
75 STREET LIGHTING	\$141,999	\$114,982	\$130,000	\$130,000
76 RESERVE FUND	\$0	\$0	\$325,000	\$300,000
TOTAL UNCLASSIFIED	\$7,322,941	\$7,251,532	\$8,579,710	\$9,160,218
TOTAL GENERAL FUND BUDGET	\$65,049,539	\$66,022,983	\$70,303,157	\$72,642,784
WATER FUND				
<i>Total FTEs</i>	9.00	9.00	8.00	8.00
SALARIES	\$1,025,675	\$658,358	\$713,880	\$731,834
PURCHASE OF SERVICES	\$445,000	\$474,673	\$450,117	\$550,117
UTILITIES	\$335,000	\$290,915	\$363,271	\$365,000
SUPPLIES	\$470,000	\$499,600	\$470,000	\$570,000
OTHER FINANCING USES	\$0	\$1,543,213	\$348,583	\$0
DEBT SERVICE	\$1,224,659	\$1,167,749	\$1,086,203	\$1,115,703
78 TOTAL WATER DEPARTMENT	\$3,500,334	\$4,634,508	\$3,432,054	\$3,332,654

	EXPENDED FY 2013	EXPENDED FY 2014	APPROVED FY 2015	REQUESTED FY 2016
SEPTAGE FUND				
<i>Total FTEs</i>	0.00	0.00	0.00	0.00
SALARIES - RETIREE CHARGES	\$32,807	\$33,205	\$39,502	\$34,369
PURCHASE OF SERVICES	\$0			
78 TOTAL SEPTAGE DEPARTMENT	\$32,807	\$33,205	\$39,502	\$34,369
WASTEWATER MGMT DISTRICT COMM				
<i>Total FTEs</i>	0.00	0.00	0.00	0.50
SALARIES	\$0	\$22,864	\$0	\$22,000
PURCHASE OF SERVICES	\$168,000	\$130,434	\$145,725	\$159,275
UTILITIES	\$0	\$42,766	\$57,400	\$52,200
SUPPLIES	\$15,000	\$22,870	\$0	\$30,000
OTHER FINANCING USES		\$15,919		
DEBT SERVICE	\$452,160	\$450,644	\$451,780	\$486,680
80 TOTAL WASTEWATER MGMT COMM	\$635,160	\$662,633	\$654,905	\$750,155
<i>Grand Total FTEs</i>	536.24	537.46	555.56	560.10
TOTAL ENTERPRISE FUNDS	\$4,168,301	\$5,330,346	\$4,126,461	\$4,117,178
GRAND TOTAL OMNIBUS BUDGET	\$69,217,840	\$71,353,329	\$74,429,618	\$76,759,962

CAPITAL BUDGET - FISCAL 2016

<u>INFORMATION TECHNOLOGY</u>			
1	LIBRARY DATA CENTER	C	26,000.00
2	PUBLIC SAFETY PSB CENTER	C	30,000.00
3	TOWN / SCHOOL SAN UPGRADE	B	100,000.00
<u>FACILITIES</u>			
4	TOWN BUILDING PAINTING AND REPAIRS	B	60,000.00
5	PUBLIC SAFETY BUILDING SEWER PUMP	B	50,000.00
6	LIBRARY OIL TANK REMOVAL	B	25,000.00
7	STATION 2 SEPTIC AND PAVING	B	35,000.00
8	TOWN MOTOR POOL VEHICLES	C	75,000.00
<u>FIRE</u>			
9	JOHN DEERE GATOR	AR	16,000.00
10	BREATHING APPARATUS BOTTLES- 48 UNITS	AR	48,000.00
11	DUTY OFFICER VEHICLE	AR	55,000.00
<u>DPW</u>			
12	TOWN WIDE ROAD CONSTRUCTION	FC	300,000.00
13	CULVERT REPAIR AT TRANSFER STATION	B	100,000.00
14	LIGHT TRUCKS	B	75,000.00
15	LIGHT TRUCKS	FC	90,000.00
16	SMALL EQUIPMENT- P 34 CHIPPER	B / SBP	60,000.00
17	SMALL EQUIPMENT REPLACEMENTS	B	70,000.00
18	HEAVY EQUIPMENT REPLACEMENTS	FC	80,000.00
<u>RECREATION</u>			
19	CAPITAL FIELD MAINTENANCE	C / SBP	75,000.00
<u>SCHOOL</u>			
20	CLAYPIT FURNITURE	FC	35,000.00
21	HAPPY HOLLOW FURNITURE	FC	35,000.00
22	LOKER FURNITURE	B	35,000.00
23	MIDDLE SCHOOL FURNITURE	FC	25,000.00
	TOTAL FURNITURE REPLACEMENT		130,000.00
24	PHONE UPGRADE	C	39,000.00
25	CLAYPIT DOOR AND WINDOWS	SBP	690,000.00
26	HAPPY HOLLOW FLOOR TILE	B	62,100.00
27	HAPPY HOLLOW ART AND CAFÉ RENOVATION	B	195,000.00
28	HAPPY HOLLOW PAVING AND TOP COAT	B	52,000.00
29	LOKER SCHOOL TILE REPLACEMENT	B / SBP	110,000.00
30	LOKER SCHOOL WIRING	B	120,000.00
31	MIDDLE SCHOOL WINDOWS	B / SBP	250,000.00
	TOTAL SCHOOL RENOVATIONS		1,518,100.00
<u>DPW WATER ENTERPRISE FUND</u>			
32	PUMP STATION UPGRADE	WC	50,000.00
33	VEHICLES	WC	60,000.00
34	WATER MAIN REPLACEMENT PROJECTS	B	700,000.00
35	WATER METER REPLACEMENT	WC	200,000.00
	TOTAL BUDGET		4,028,100.00
<u>SUMMARY OF FUNDING SOURCES</u>			
	BORROW (NON-EXEMPT)	B	1,997,904.00
	CASH CAPITAL	C	176,439.00
	FREE CASH	FC	565,000.00
	AMBULANCE FUND	AR	119,000.00
	SURPLUS BOND PROCEEDS FROM CLOSURES	SBP	859,757.00
	WATER CAPITAL	WC	310,000.00
	TOTAL FUNDING SOURCES		4,028,100.00

MOTION NO. 1 UNDER ARTICLE 5:

Thomas Greenaway moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2016 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2016 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$76,759,962 which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$68,449,796 (differs from what was printed in the warrant) shall be raised by taxation, \$360,000 shall be provided by transfer from Ambulance receipts, \$94,041 shall be provided by transfer from Premium on Bonds Account, \$1,238,947 (differs from what was printed in the warrant) shall be provided by transfer from other funds, \$150,000 shall be provided by transfer from Overlay Surplus, \$2,350,000 shall be provided by transfer from Unreserved Fund Balance, \$3,332,654 shall be provided from Water revenue, \$34,369 shall be provided from Septage Retained Earnings, and \$750,155 shall be provided from Wastewater revenues.

MOTION NO. 2 UNDER ARTICLE 5:

Thomas Greenaway moved and was duly seconded that for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 5 at the Annual Town Meeting, as follows:

“That the Town Administrator be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, the DPW Garage, the Baldwin Pond Water Treatment Plant, the Wastewater Treatment Facility and the Cochrane Town Building, their equipment, and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;”

“That the Director of Youth and Family Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Family Services and Staff at the Annual Town Meeting;”

“That property tax abatements granted to eligible senior citizens under Section 80 and 81 of Chapter 127 of the Acts of 1999 be funded by transfer from the overlay account;”

“That the Town accepts the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2016;” “That the Town accept the provisions of Section 4 of Chapter 73 of Massachusetts General Laws Chapter 71 Section 71E to establish a revolving fund for adult education and continuing education programs to be conducted by the Wayland Public Schools;”

“That the Town continue for Fiscal Year 2016 the Transfer Station revolving fund by vote of the 2011 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws by the Board of Public Works for transfer station programs and activities, to be funded by user fees and recycling receipts collected; and that the amount to be expended not to exceed the sum of \$549,726;” and

“That the Town continue for Fiscal Year 2016 the revolving fund established by vote of the 2006 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws by the Recreation Commission for recreation programs and activities, to be funded by user fees collected; and that the amount to be expended not to exceed the sum of \$595,315;” and

“That the Town continue for Fiscal Year 2016 the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws for use by the Council on Aging for education, cultural and entertainment programs and purposes, to be funded by receipts from said programs; and that the amount to be expended not exceed the sum of \$50,000.”

The Moderator asked if the Motions were different from what appeared in the Warrant.

Thomas Greenaway responded that Motion No. 2 included an additional clause that was not in the warrant. Mr. Greenaway said that the added provision should be inserted after the final paragraph at the bottom of page 31:

“That the Town accept the provisions of Section 4 of Chapter 73 of Massachusetts General Laws Chapter 71 Section 71E to establish a revolving fund for adult education and continuing education programs to be conducted by the Wayland Public Schools;”

POINT OF ORDER: George Harris asked to see copy of the change and asked if it was made available in advance of Town Meeting. He also stated that the rules require that everyone should be able to look at any amendment if it is more than 25 words.

The Moderator ruled that the addition is over 25 words, but he does not find it to be a significant difference from what is printed in the warrant and he would allow the new clause.

PROCEDURAL QUESTION: Linda Segal asked why a copy of the statute to be adopted was not printed in the warrant or made available as a hand-out to Town Meeting.

POINT OF ORDER: George Harris objected to the addition of the new clause because it was not printed in the warrant and exceeds the 25 word requirement. Mr. Harris asked how the Petitioner could seek approval of a local option statute without prior notice and why it was not a separate article with the benefit of comments on it from the Finance Committee as had been done in the past.

CLARIFICATION: Thomas Greenaway agreed to withdraw the clause that was not in the warrant and stated that certain references to Massachusetts General Laws which were not in the warrant have been added to the motion.

PROCEDURAL QUESTION: Linda Segal rose to point out that the Finance Committee had agreed to delete “Wastewater Treatment Facility” from Motion #2 prior to Town Meeting but it was still in the Motion.

AMENDMENT TO MOTION NO. 2 UNDER ARTICLE #5:

Thomas Greenaway moved and was duly seconded to amend the second paragraph of Motion No. 2 by striking the words “the Wastewater Treatment Facility”.

VOTED ON AMENDMENT TO MOTION NO 2 UNDER ARTICLE #5:

IN FAVOR	250	
OPPOSED	17	AMENDMENT PASSED

MOTION TO AMEND MOTION NO. 1 UNDER ARTICLE #5:

Kent George moved and was duly seconded that the Town vote to cut the school budget by \$200,000.

MOTION TO TERMINATE DEBATE:

Clifford Lewis moved the question to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR:	265	
OPPOSED:	32	MOTION PASSED

VOTED ON AMENDMENT TO MOTION NO. 1 UNDER ARTICLE 5:

IN FAVOR:	120	
OPPOSED:	181	AMENDMENT DOES NOT PASS

VOTED ON MOTION NO. 1 UNDER ARTICLE 5:

IN FAVOR	219	
OPPOSED	58	MOTION PASSED

VOTE ON MOTION NO. 2 UNDER ARTICLE 5 AS AMENDED:

IN FAVOR	246	
OPPOSED	36	MOTION PASSED

MOTION NO. 3 UNDER ARTICLE 5:

Nancy Funkhouser moved and was duly seconded that each and every numbered item set forth in the Finance Committee's capital budget of Fiscal Year 2016 listed on pages 42-43 in the total amount of \$3,182,100, except for Item Number 25, Claypit Door and Windows, be appropriated for equipment and vehicle acquisitions and projects for the listed departments, each of which shall be a separate appropriation, and, of the total sum so appropriated, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,897,904 pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, \$120,439 shall be raised from taxation, \$565,000 shall be provided by transfer from Unreserved Fund Balance, \$310,000 shall be provided from water surplus, and \$0 shall be provided from Water revenues, and \$119,000 shall be provided from Ambulance receipts, and \$0 shall be provided from the CPA Fund, and \$169,757 shall be provided by surplus capital closeouts, and further provided that the debt services costs related to the improvements to the Transfer Station and Recycling Center Facility shall be funded by transfer to the General Fund from fees paid for the use of said facility.

MOTION NO. 4 UNDER ARTICLE 5:

Nancy Funkhouser moved and was duly seconded that the Town vote to:

- a) appropriate the amount of \$690,000 Dollars to supplement the appropriation of the amount of \$1,110,000 appropriated at the 2014 Annual Town Meeting for a total project cost of \$1,800,000 for the purpose of paying costs of repairs to the Claypit Hill School, 40 Adams Lane, Wayland, Massachusetts, 01778, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said amount to be expended under the direction of the Permanent Municipal Building Committee. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town of Wayland; provided further that any grant the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 35.42 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of appropriation authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Wayland and the MSBA;
- b) to meet said appropriation, transfer the sum of \$690,000 from Surplus Bond Proceeds; and
- c) authorize the School Committee to enter into all necessary and appropriate agreements for the repairs to the Claypit Hill School, including but not limited to a project funding agreement and a project scope and budget agreement with the MSBA, which agreements with the MSBA may include a provision requiring the Town to indemnify the MSBA for losses associated with the Town's performance of its obligations and exercise of its rights under such agreements.

AMENDMENT NO. 1 TO MOTION NO. 3 UNDER ARTICLE 5:

Margo Melnicove moved and was duly seconded to change the funding source of Item Number 12 (Town Wide Road Construction) of the Capital Budget from free cash to borrow.

VOTED ON AMENDMENT NO. 1 TO MOTION NO. 3 UNDER ARTICLE 5:

IN FAVOR	139	
OPPOSED	111	MOTION PASSED

AMENDMENT NO. 2 TO MOTION NO. 3 UNDER ARTICLE 5:

Margo Melnicove moved and was duly seconded to change the funding source in Item Number 18 (Heavy Equipment Replacements) of the Capital Budget from free cash to borrow.

VOTED ON AMENDMENT NO. 2 TO MOTION NO.3 UNDER ARTICLE 5:

IN FAVOR:	109	
OPPOSED:	138	DOES NOT PASS

AMENDMENT NO. 3 TO MOTION NO. 3 UNDER ARTICLE 5:

Margo Melnicove moved and was duly seconded to delete Item Number 27 (Happy Hollow Art and Café Renovation) of the Capital Budget in the amount of \$195,000.

MOTION TO TERMINATE DEBATE:

Thomas Herstine moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR	207	
OPPOSED	25	MOTION PASSED

VOTED ON AMENDMENT NO. 3 TO MOTION NO. 3 UNDER ARTICLE 5:

IN FAVOR	83	
OPPOSED	147	DOES NOT PASS

AMENDMENT NO. 4 TO MOTION NO. 3 UNDER ARTICLE 5:

Molly Upton moved and was duly seconded to amend Motion No. 3 by changing the funding source for Item Number 22 (Loker Furniture) of the Capital Budget from borrowing to free cash.

VOTED ON AMENDMENT NO. 3 TO MOTION NO. 3 UNDER ARTICLE 5:

IN FAVOR	161	
OPPOSED	60	MOTION PASSED

MOTION TO TERMINATE DEBATE:

Thomas Herstine moved to terminate debate on Motion No. 3.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR	173	
OPPOSED	41	MOTION PASSED

VOTED ON MOTION NO. 3 UNDER ARTICLE 5, AS AMENDED:

		IN FAVOR	170
OPPOSED	22	MOTION PASSED BY 2/3 VOTE	

VOTED ON MOTION NO. 4 UNDER ARTICLE 5.:

IN FAVOR	166	
OPPOSED	15	MOTION PASSED

The meeting adjourned at 10:39 p.m. until Tuesday, April 7, 2015 at 7:30 p.m.

Attendance: 333

**VOTES ENACTED:
TUESDAY, APRIL 7, 2015 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE**

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 16, 2015, signed by Joseph F. Nolan, Cherry Karlson, Edward J. Collins , Anthony V. Boschetto, Mary Antes, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

Clifford Lewis rose to thank the Town employees, Selectmen, Finance Committee, Personnel Board and the School Committee for all of their support on the OPEB effort.

Joseph Nolan rose to recognize Edward J. Collins for his service on the Board of Selectman for the last three years and was acknowledged by a round of applause.

Ellen Grieco rose to thank Malcom Ashley for his service and the care he has given on the School Committee and was acknowledged by a round of applause.

ARTICLE 6: COMPENSATION FOR TOWN CLERK

Proposed by: Board of Selectmen

To determine whether the Town will vote to fix the salary and compensation of the elected Town Clerk, to be effective July 1, 2015, which salary and compensation is printed below.

SALARY SCHEDULE – TOWN CLERK

	<u>FY 2015</u>	<u>FY 2016</u>
Town Clerk	\$ 68,100	\$ 69,122

MOTION:

Cherry Karlson moved and was duly seconded that the Town fix the salary and compensation of the elected Town Clerk at \$69,122 effective July 1, 2015.

VOTED: IN FAVOR: 97
 OPPOSED: 12 MOTION PASSED

ARTICLE 7: PERSONNEL BYLAWS AND WAGE & CLASSIFICATION PLAN

Sponsored by: Personnel Board

To determine whether the Town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town.

QUESTION BY THE MODERATOR:

The Moderator asked if the yellow sheets on the table are changes to the Motion. Maryanne Peabody responded that the yellow sheets are the rates for union workers and not part of this Article and for informational purposes only.

MOTION:

Maryanne Peabody moved and was duly seconded that that the Town amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town,

by establishing the non-union wage and salary rates and the effective date for said rates as set forth in Appendix C on pages 133 through 135 of the Warrant for the 2015 Annual Town Meeting.

VOTED: IN FAVOR 117
 OPPOSED 16 MOTION PASSES

**ARTICLE 8: ACCEPT VALOR ACT TO ESTABLISH VETERANS PROPERTY
 TAX WORKOFF PROGRAM**

Sponsored by: Board of Selectmen

To determine whether the Town will vote to:

- a.) accept the provisions of Massachusetts General Laws Chapter 59, Section 5N to establish a real property tax work off program for veterans; and
- b.) adjust the exemption said Section 5N by:
 - (i) allowing an approved representative for persons physically unable to provide volunteer services to the town; or
 - (ii) allowing the maximum reduction of the real property tax bill to be based on 125 volunteer service hours in a given tax year, rather than \$1,000.

MOTION:

Edward J Collins moved and was duly seconded that the Town vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 5N to establish a real property tax work off program for veterans.

QUESTION BY THE MODERATOR:

Does the Motion only encompass section a.) of the Article? Is section b.) not being requested at this time?

Ed Collins responded that only section a.) is being offered.

VOTED: IN FAVOR: 159
 OPPOSED: 10 MOTION PASSED

ARTICLE 9: RESOLUTION REGARDING ESCO PROJECT CHANGES

Proposed by: Board of Selectmen and Energy Initiatives Advisory Committee

To determine whether the Town will vote to adopt a resolution in support of changes to the Energy Services Company Capital project described at the 2014 Annual Town Meeting substantially the same as the following resolution.

WHEREAS Wayland has been a Green Community since 2010 and has committed to reducing energy usage by 20%; and,

WHEREAS Wayland appropriated \$2,813,920 to enter an Energy Savings Contract (ESCO) at Annual Town Meeting 2014 for projects at various municipal buildings; and,

WHEREAS the phase 1 ESCO work totaling \$1,915,510 is underway; and,

WHEREAS a commitment was made to return to Town Meeting if the work on the Town Building in phase 2, totaling \$898,410, was changed; and,

WHEREAS the Board of Selectmen, with input from the Public Buildings Director, has decided to delay any significant capital improvements on Town Building; and,

WHEREAS the Public Buildings Director has recommended the ESCO phase 2 work in the amount of \$820,063 be reallocated to two School buildings by installing new digital energy management controls in Loker and Claypit Hill Elementary Schools that will allow for the control of energy settings, yielding improved comfort and improved energy savings; and,

WHEREAS the proposed work in the two schools is a net decrease of \$78,347 in potential expense and provides equivalent energy savings; and,

WHEREAS the School Committee has voted to support this change in ESCO work; and,

WHEREAS the total contracted work is less than the 2015 appropriation by \$78,347.

NOW, THEREFORE, BE IT RESOLVED, that this Town Meeting supports changing the ESCO project as described at the 2014 Annual Town Meeting by reallocating the phase 2 work from Town Building to Claypit Hill and Loker Schools.

MOTION:

Anne Harris moved and was duly seconded that the Town adopt the resolution in support of changes to the Energy Services Company Capital project described at the 2014 Annual Town Meeting as printed on Pages 61 and 62 of the Warrant for the 2015 Annual Town Meeting.

MOTION TO AMEND:

Clifford Lewis moved and was duly seconded that the Motion be amended by adding to the end of the final “therefore” paragraph on page 62 of the warrant the following language “pending development of an annual energy savings accounting and public presentation thereof.”

MOTION TO AMEND THE AMENDMENT:

Thomas Herstine moved and was duly seconded to amend the amendment by striking the word “pending” and adding the words “contingent upon”.

VOTED ON MOTION TO AMEND THE AMENDMENT:

IN FAVOR	18	
OPPOSED	188	DID NOT PASS

VOTED ON THE AMENDMENT:

IN FAVOR:	105	
OPPOSED:	112	DID NOT PASS

MOTION TO TERMINATE DEBATE:

Chris Riley moved to terminate debate on the main motion.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR	227	
OPPOSED	12	MOTION PASSED

VOTE ON MOTION:

IN FAVOR:	185	
OPPOSED:	48	MOTION PASSED

ARTICLE 10: ADOPT INSPECTION TESTING AND MAINTENANCE OF PRIVATELY OWNED WATER BASED FIRE SUPPRESSION SYSTEMS BYLAW

Proposed by: Board of Selectmen

To determine whether the Town will vote to amend the Code of the Town of Wayland by adding thereto the following new chapter:

Chapter 123 – Inspection, Testing, & Maintenance of Private Fire Hydrants and Underground and Exposed Piping

Section 1 – Purpose

The purpose of this chapter is to set requirements for the testing, inspection, and maintenance of privately owned fire hydrants and underground and exposed piping. It is the responsibility of the property owner to have all the hydrants and piping located on his/her property maintained, inspected, and tested in accordance with this regulation. This procedure is necessary in order to assure proper function of the fire hydrants located on the property.

Section 2 - Referenced Documents

NFPA Publication. National Fire Protection Association (“NFPA”), 1 Batterymarch Park, Quincy, MA 02169-7471.

NFPA 25, the Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protections Systems (current edition).

Section 3 - Definitions - As used in this section, the following terms shall have the meanings indicated:

Fire Hydrant

A water supply with valve connection(s) having outlet(s) to supply hose and fire department pumps with water including standpipe connections.

Private Fire Hydrants

Private fire hydrants are those hydrants not owned, rented, or maintained by the Town of Wayland or any other governmental entity.

Underground and Exposed Piping

The supply piping connected to private fire hydrants.

Section 3 Responsibility

The property owner or designated representative is responsible for compliance with this bylaw.

Section 4 -Application

Fire hydrants shall be inspected, maintained, and tested in accordance with NPFA 25 (current 2014 edition).

The Wayland Fire Department reserves the right to inspect private fire hydrants for compliance with this bylaw.

Underground and exposed piping shall be inspected, maintained, and tested in accordance with NFPA 25 (current edition).

Copies of all records related to the hydrants and piping shall be forwarded to the Wayland Fire Department within 30 days of the inspection, maintenance, and/or tests.

The first round of inspection and maintenance procedures which shall include flow tests of the hydrants and piping and shall be completed within the time period April 15, 2016 - June 15, 2016. The records of the inspection, maintenance, and testing shall be filed with the Fire Chief at the Wayland Fire Department by July 15, 2016.

All subsequent yearly procedures shall take place in the time period between April 15 and June 15 of each year. Reports of the procedures shall be filed with the Fire Chief at the Wayland Fire Department by July 15, each year.

Section 5 – Violations

For any violation of this bylaw, the property owner will be assessed the following fines. Property owners will be notified of all fines assessed and must be paid within 30 days of notification.

\$50. First offense, for each violation. This applies to each private fire hydrant. For instance, a subdivision with three hydrants in non-compliance with this bylaw would be assessed a fine of \$150.

\$200. An additional \$200 fine will be assessed if the same violation(s) has (have) not been remedied after notification by the Fire department and after a 30 day period.

\$300. If the same violation(s) is (are) not remedied after notification by the Fire Department during the next April 15 – June 15 time period. Failure to pay the fine within the prescribed time period will result in court action for violation of a Town bylaw or a municipal charges lien being placed on the subject real property pursuant to Massachusetts General Laws Chapter 40, Section 58, in the Middlesex County Registry of Deeds, South District, until the fine is paid.

As an alternative to the assessment of fines through criminal process, violations of this bylaw may be enforced through civil disposition in the manner provided in Massachusetts General Laws Chapter 40, Section 21D. The Fire Chief or his designee shall be the enforcing person.

MOTION:

Edward J. Collins moved and was duly seconded that the Town vote to amend the Code of the Town of Wayland by adding thereto a new chapter entitled “Chapter 123 – Inspection, Testing, & Maintenance of Private Fire Hydrants and Underground and Exposed Piping” as printed on Pages 64 and 65 of the Warrant for the 2015 Annual Town Meeting, except that in the fourth line of Section 2 and the second, fourth, and sixth lines of said proposed bylaw the word “current” shall be replaced with “2014.”

MOTION TO AMEND:

Cherry Karlson moved to amend the motion to change the language so that wherever the word “current” appears it shall be replaced with the year “2014”.

VOTE ON AMENDMENT:

IN FAVOR:	232	
OPPOSED:	6	MOTION PASSES

CLARIFICATION BY THE MODERATOR:

The Moderator noted that the paragraphs in the warrant were numbered incorrectly, which he considered a scrivener's error and the corrections were made as follows:

Section 3 should be section 4, and section 4 should be section 5, and section 5 should be 6.

Chapter 123 – Inspection, Testing, & Maintenance of Private Fire Hydrants and Underground and Exposed Piping

Section 1 – Purpose

The purpose of this chapter is to set requirements for the testing, inspection, and maintenance of privately owned fire hydrants and underground and exposed piping. It is the responsibility of the property owner to have all the hydrants and piping located on his/her property maintained, inspected, and tested in accordance with this regulation. This procedure is necessary in order to assure proper function of the fire hydrants located on the property.

Section 2 - Referenced Documents

NFPA Publication. National Fire Protection Association (“NFPA”), 1 Batterymarch Park, Quincy, MA 02169-7471.

NFPA 25, the Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protections Systems (2014 edition).

Section 3 - Definitions - As used in this section, the following terms shall have the meanings indicated:

Fire Hydrant

A water supply with valve connection(s) having outlet(s) to supply hose and fire department pumpers with water including standpipe connections.

Private Fire Hydrants

Private fire hydrants are those hydrants not owned, rented, or maintained by the Town of Wayland or any other governmental entity.

Underground and Exposed Piping

The supply piping connected to private fire hydrants.

Section 3 Responsibility

The property owner or designated representative is responsible for compliance with this bylaw.

Section 4 -Application

Fire hydrants shall be inspected, maintained, and tested in accordance with NPFA 25 (2014 edition).

The Wayland Fire Department reserves the right to inspect private fire hydrants for compliance with this bylaw.

Underground and exposed piping shall be inspected, maintained, and tested in accordance with NFPA 25 (2014 edition).

Copies of all records related to the hydrants and piping shall be forwarded to the Wayland Fire Department within 30 days of the inspection, maintenance, and/or tests.

The first round of inspection and maintenance procedures which shall include flow tests of the hydrants and piping and shall be completed within the time period April 15, 2016 - June 15, 2016. The records of the inspection, maintenance, and testing shall be filed with the Fire Chief at the Wayland Fire Department by July 15, 2016.

All subsequent yearly procedures shall take place in the time period between April 15 and June 15 of each year. Reports of the procedures shall be filed with the Fire Chief at the Wayland Fire Department by July 15, each year.

Section 5 – Violations

For any violation of this bylaw, the property owner will be assessed the following fines. Property owners will be notified of all fines assessed and must be paid within 30 days of notification.

\$50. First offense, for each violation. This applies to each private fire hydrant. For instance, a subdivision with three hydrants in non-compliance with this bylaw would be assessed a fine of \$150.

\$200. An additional \$200 fine will be assessed if the same violation(s) has (have) not been remedied after notification by the Fire department and after a 30 day period.

\$300. If the same violation(s) is (are) not remedied after notification by the Fire Department during the next April 15 – June 15 time period. Failure to pay the fine within the prescribed time period will result in court action for violation of a Town bylaw or a municipal charges lien being placed on the subject real property pursuant to Massachusetts General Laws Chapter 40, Section 58, in the Middlesex County Registry of Deeds, South District, until the fine is paid.

As an alternative to the assessment of fines through criminal process, violations of this bylaw may be enforced through civil disposition in the manner provided in Massachusetts General Laws Chapter 40, Section 21D. The Fire Chief or his designee shall be the enforcing person.

<u>VOTE ON MOTION AS AMENDED:</u>	IN FAVOR:	240	
	OPPOSED:	12	MOTION PASSES

ARTICLE 11: SET ASIDE COMMUNITY PRESERVATION FUNDS FOR LATER SPENDING

Proposed by: Community Preservation Committee

To determine whether the Town will vote to set aside from the Community Preservation Fund’s uncommitted funds for later spending:

- a) \$95,897 for open space, but not including land for recreational use, \$95,897 for historic resources, and \$95,897 for community housing pursuant to Massachusetts General Laws Chapter 44B, Section 6 for Fiscal Year 2016
- b) \$163,305 for open space, but not including land for recreational use, \$163,305 for historic resources, and \$163,305 for community housing pursuant to Massachusetts General Laws Chapter 44B, Section 6 for underfunding of Fiscal Years 2007, 2008, and 2010 through 2014;
- c) \$25,000 for administrative expenses; and,
- d) \$250,000 for historic resources.

MOTION:

Gretchen Schuler moved and was duly seconded that the Town vote to set aside from the Community Preservation Fund’s uncommitted funds for later spending pursuant to Massachusetts General Laws Chapter 44B, Section 6:

- a.) \$95,897 for open space, but not including land for recreational use, \$95,897 for historic resources, and \$95,897 for community housing for Fiscal Year 2015;
- b.) \$163,305 for open space, but not including land for recreational use, \$163,305 for historic resources, and \$163,305 for community housing for underfunding of Fiscal Years 2007, 2008, and 2010 through 2014;
- c.) \$25,000 for administrative expenses; and
- d.) \$250,000 for historic resources.

<u>VOTED ON MOTION:</u>	IN FAVOR:	252	
	OPPOSED:	11	MOTION PASSES

ARTICLE 12: SET ASIDE FOR LATER SPENDING COMMUNITY PRESERVATION FUNDS FOR OPEN SPACE

Proposed by: Community Preservation Committee

To determine whether the Town will vote to set aside from the Community Preservation Fund’s uncommitted funds for later spending \$2,000,000 for open space purposes pursuant to Massachusetts General Laws Chapter 44B, Section 6.

MOTION:

John Sullivan moved and was duly seconded that the Town vote to set aside from the Community Preservation Fund’s uncommitted funds for later spending \$2,000,000 for open space purposes pursuant to Massachusetts General Laws Chapter 44B, Section 6.

QUESTION:

Mike Lowery asked whether funds allocated but not used would return to the fund.

MOTION TO ALLOW TOWN COUNSEL TO SPEAK:

John Sullivan moved that counsel be allowed to answer question.

VOTE ON MOTION TO ALLOW TOWN COUNSEL TO ANSWER QUESTION:

IN FAVOR:	220	
OPPOSED:	40	MOTION PASSED

Town Counsel, Mark Lanza answered yes.

MOTION TO TERMINATE DEBATE:

Josh Rose moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR	244	
OPPOSED	35	MOTION PASSED

VOTED ON MAIN MOTION:

IN FAVOR:	193	
OPPOSED:	81	MOTION PASSED

ARTICLE 13: TRANSFER COMMUNITY HOUSING FUNDS TO WAYLAND MUNICIPAL AFFORDABLE HOUSING TRUST FUND

Proposed by: Community Preservation Committee

Estimated Cost: \$419,202

To determine whether the Town will vote to appropriate and transfer from funds set aside in the Community Preservation Fund for community housing \$419,202 to be deposited in the Wayland Municipal Affordable Housing Trust Fund.

MOTION:

Susan Weinstein moved and duly seconded that the Town vote to appropriate and transfer \$419,202 from funds set aside for community housing in the Community Preservation Fund to be deposited in the Wayland Municipal Affordable Housing Trust Fund.

MOTION TO TERMINATE DEBATE:

Thomas Herstine moves to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR	264	
OPPOSED	16	MOTION PASSED

<u>VOTED ON MOTION:</u>	IN FAVOR:	234	
	OPPOSED:	33	MOTION PASSED

ARTICLE 14: IMPLEMENT SOLAR ENERGY: POWER PURCHASE AND LICENSE OR LEASE AGREEMENT AND AUTHORIZATION FOR STRUCTURED TAX PAYMENT

Proposed by: Board of Selectmen and Energy Initiatives Advisory Committee

To determine whether the Town will vote to:

- a.) authorize the Board of Selectmen, with the approval of Town Council as to form, to enter into and execute an agreement for the purchase of solar energy or net metering credits generated by solar photovoltaic power generation systems to be installed and operated on canopies located in parking lots at the Wayland High School, the Wayland Middle School, and the Wayland Town Building at 41 Cochituate Road, Wayland, Massachusetts, and on the roof of the new Department of Public Works facility at 66 River Road, for a term of twenty (20) years; and
- b.) authorize the Board of Selectmen, the School Committee, and the Board of Public Works, as the case may be, with the approval of Town Council as to form, to transfer the care, custody, management and control of said areas of land and buildings to the Board of Selectmen for the purpose of leasing, as lessor, or licensing said areas of land and buildings for a term of not more than twenty (20) years for the installation and operation of said systems thereon; and
- c.) authorize the Board of Selectmen, with approval of Town Council as to form, to lease, as lessor, or license said areas of land and buildings for a term of not more than twenty (20) years for said purposes; and
- d.) authorize the Board of Selectmen, pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 38H, with the approval of Town Council as to form, to enter into and execute a structured tax or payment in lieu of tax (PILOT) agreement in connection with the solar photovoltaic power generation systems to be installed and operated on canopies located in parking lots at the Wayland Middle School, Wayland High School, the Wayland Town Building, and on the new Department of Public Works facility roof located at 66 River Road upon such terms and conditions, as the Board of Selectmen shall deem to be in the best interest of the Town.

MOTION:

Ellen Tohn moved and was duly seconded that the Town:

- a.) authorize the Board of Selectmen, with the approval of Town Council as to form, to enter into and execute an agreement for the purchase of solar energy or net metering credits generated by solar photovoltaic power generation systems to be installed and operated on canopies located in parking lots at the Wayland High School, the Wayland Middle School, and the Wayland Town Building at 41 Cochituate Road, Wayland, Massachusetts, and on the roof of the new Department of Public Works facility at 66 River Road, for a term of twenty (20) years;
- b.) authorize the Board of Selectmen, the School Committee, and the Board of Public Works, as the case may be, with the approval of Town Council as to form, to transfer the care, custody, management and control of said areas of land and buildings to the Board of Selectmen for the purpose of ~~leasing, as lessor, or~~ licensing said areas of land and buildings for a term of not more than twenty (20) years for the installation and operation of said systems thereon;
- c.) authorize the Board of Selectmen, with approval of Town Council as to form, to ~~lease, as lessor, or~~ license said areas of land and buildings for a term of not more than twenty (20) years for said purposes; and
- d.) authorize the Board of Selectmen, pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 38H, with the approval of Town Council as to form, to enter into and execute a structured tax or payment in lieu of tax (PILOT) agreement in connection with the solar photovoltaic power generation systems to be installed and operated on canopies located in parking lots at the Wayland Middle School, Wayland High School, the Wayland Town Building, and on the new Department of Public Works facility

roof located at 66 River Road upon such terms and conditions, as the Board of Selectmen shall deem to be in the best interest of the Town.

MOTION TO AMEND:

Anette Lewis moved and was duly seconded to amend Article 14 by deleting “leasing, as lessor, or”, in section (b) and deleting the language “lease, as lessor or” in section (c).

VOTED ON AMENDMENT: IN FAVOR: 255
OPPOSED: 21 AMENDMENT PASSED

MOTION TO TERMINATE DEBATE:

Michael Tichner moved to call the question.

VOTE ON MOTION TO TERMINATE DEBATE:

IN FAVOR: 278
OPPOSED: 13 MOTION PASSED

VOTED ON MOTION AS AMENDED:

IN FAVOR: 272
OPPOSED: 29 MOTION PASSED

ARTICLE 15: FUND GLEZEN LANE TRAFFIC CONTROL MEASURES

Proposed by: Board of Selectmen

Estimated Cost: \$120,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Public Works for the costs of design and construction of traffic control measures and improvements to Glezen Lane; and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing under Massachusetts General Laws Chapter 44 or other enabling authority, or otherwise.

MOTION:

Joseph Nolan moved and was duly seconded that the Town appropriate \$120,000 to be expended by the Board of Public Works for the costs of design and construction of traffic control measures and improvements to Glezen Lane; and that said appropriation be provided by transferring \$120,000 from the General Fund – Unreserved Fund Balance.

MOTION TO AMEND:

Margo Melnicove moved to amend the motion by changing the following language “ said appropriation be provided by borrowing \$120,000 under chapter 44 or other enabling authority.”

VOTE ON MOTION TO AMEND: IN FAVOR: 114
OPPOSED: 140 NOT PASSED

MOTION TO ALLOW TOWN COUNSEL TO SPEAK:

Susan Reed moved that the town vote to allow Town Counsel to respond to whether the Glezen Lane settlement is binding on the Town.

VOTED ON MOTION TO ALLOW TOWN COUNSEL TO SPEAK:

IN FAVOR: 193
OPPOSED: 63 MOTION PASSES

Town counsel, Mark Lanza responded that the Judgement is binding on the Town. It is an order of the court, which if not funded by this Motion will be funded by another source.

MOTION TO TERMINATE DEBATE:

Gorden Cliff moved to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR	179	
OPPOSED	71	MOTION PASSES

VOTED ON MAIN MOTION:

IN FAVOR:	22	
OPPOSED:	239	MOTION NOT PASSED

MOTION TO EXTEND TOWN MEETING UNTIL THE COMPLETION OF ARTICLE 16:

Joseph Nolan moved and was duly seconded that the Town vote to extend the adjournment of Town Meeting until Article 16 was complete.

VOTED ON MOTION TO EXTEND TOWN MEETING UNTIL THE COMPLETION OF ARTICLE 16:

IN FAVOR:	132	
OPPOSED:	65	MOTION PASSES

ARTICLE 16: LAND AND EASEMENTS ACQUISITIONS FOR ROUTE 30 AND 27 INTERSECTION IMPROVEMENTS

Sponsored by: Board of Selectmen

Estimated Cost: \$100.00

To determine whether the Town will vote to:

- a.) authorize the Board of Selectmen, with approval of Town Counsel as to form, acquire by purchase, gift, eminent domain or otherwise, for roadway and utility purposes, the fee or any lesser interests in the parcels of land located at and near the Route 30-27 Intersection as shown on the plan entitled "Plan and Profile of Route 27 (Main Street) and Route 30 (Commonwealth Road) in the Town of Wayland Middlesex County Final Right-of-way", Final Right of Way Location Plan, Sheets 1 of 2 and 2 of 2, dated November 25, 2014, prepared by TEC, Inc., a reduced of copy of which plans are attached to this warrant as Appendix F and filed in the office of the Town Clerk.
- b.) appropriate \$100.00 to be expended by the Board of Selectmen for the acquisition of said parcels of land or lesser interests therein; and
- c.) determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise.

MOTION:

Joseph Nolan moved and was duly seconded the Town vote to:

- a.) authorize the Board of Selectmen, with approval of Town Counsel as to form, acquire by purchase, gift, eminent domain or otherwise, for roadway and utility purposes, the fee or any lesser interests in the parcels of land located at and near the Route 30-27 Intersection as shown on the plan entitled "Plan and Profile of Route 27 (Main Street) and Route 30 (Commonwealth Road) in the Town of Wayland Middlesex County Final Right-of-Way", Final Right of Way Location Plan, Sheets 1 of 2 and 2 of 2, dated November 25, 2014, prepared by TEC, Inc., a reduced of copy of which plans are attached to the Warrant for the 2015 Annual Town Meeting as Appendix F and filed in the office of the Town Clerk;
- b.) appropriate \$100 to be expended by the Board of Selectmen for the acquisition of said parcels of land or lesser interests therein; and
- c.) provide for said appropriation by transferring \$100 from the General Fund – Unreserved Fund Balance.

VOTED ON MOTION:

IN FAVOR: 169
 OPPOSED: 11 MOTION PASSED BY 2/3 VOTE

The meeting adjourned at 10:43PM until Wednesday, April 8, 2015 at 7:30PM

Attendance: 323

VOTES ENACTED:

WEDNESDAY, APRIL 8, 2015 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 16, 2015, signed by Joseph F. Nolan, Cherry Karlson, Edward J. Collins , Anthony V. Boschetto, Mary Antes Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

The Moderator asked at the start of Town Meeting if the slides that were being shown on a large screen were helpful to the audience. A majority of the floor responded yes.

ARTICLE 17: WITHDRAW FROM MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT

Proposed by: Board of Selectmen

To determine whether the town will vote to rescind its acceptance of Massachusetts General Laws Chapter 71, Sections 16 through 161, inclusive to establish a regional vocational technical school district with the towns of Arlington, Belmont, Concord and Lexington and such of the towns of Acton, Boxborough, Carlisle, Lincoln, Sudbury, Stow, and Weston which voted to accept such sections, and the construction, maintenance and operation of a regional school by said district in accordance with a proposed agreement filed with the Board of Selectmen and to take all actions necessary to withdraw from said district.

MOTION:

Tony Boschetto moved and was duly seconded that the Town vote to rescind its acceptance of Massachusetts General Laws Chapter 71, Sections 16 through 161, inclusive to establish a regional vocational technical school district with the towns of Arlington, Belmont, Concord and Lexington and such of the towns of Acton, Boxborough, Carlisle, Lincoln, Sudbury, Stow, and Weston which voted to accept such sections, and the construction, maintenance and operation of a regional school by said district in accordance with a proposed agreement filed with the Board of Selectmen; and

authorize the Board of Selectmen, with the approval of Town Counsel as to form, to (i) file with the Minuteman Regional Vocational School Committee a written request to prepare an amendment to the current Regional Agreement among the member towns of said district setting forth the terms and conditions by which the Town may withdraw from said district; and (ii) take all other actions necessary to withdraw from said district.

Mary Ellen Castagno spoke to the Motion.

VOTED ON MOTION:

IN FAVOR: 130
 OPPOSED: 4 MOTION PASSES

ARTICLE 18: AMEND BYLAW RE: RECONSIDERATION OF ARTICLES BY TOWN MEETINGS

Proposed by: Petitioners

To determine whether the Town will vote to amend its General Bylaws relative to reconsideration of articles by town meetings, Town Code Section 36-10, as follows:

[Key to changes: underlining denotes additions; ~~strike through~~ denotes deletions]

If an article of the warrant has once been acted upon and disposed of, a motion to return to the article may be made at any time, if the Moderator determines that the person offering the motion discloses significant new factual information to the town meeting concerning said article, which existed but had not been disclosed or made available to the meeting when the motion under that article was debated, and the Moderator thereupon explains why such information satisfies the foregoing criteria; provided, however, that debate and action on said motion shall be deferred until all other articles shall have been disposed of. In any event, a ~~two-thirds~~ four-fifths vote shall be required for approval of a motion to return to an article.

MOTION:

George Harris moved and was duly seconded that the Town vote to amend Section 36-10 of the Code of the Town of Wayland as set forth under Article 18 as printed on page 78 of the Warrant for the 2015 Annual Town Meeting, with the following exception that in the penultimate line, the words “two-thirds” not be deleted in favor of “four-fifths.”

VOTED ON MOTION:

IN FAVOR: 117
 OPPOSED: 76 MOTION PASSES

ARTICLE 19: AMEND CHAPTER 193 – STORMWATER AND LAND DISTURBANCE BYLAW

Proposed by: Conservation Commission

To determine whether the Town will vote to amend Chapter 193 of the Code of the Town of Wayland, the Town’s Stormwater and Land Disturbance Bylaw, by making the following revisions thereto:

[Key to revisions: underlining = additions; ~~strike throughs~~ = deletions]

Chapter 193

STORMWATER AND LAND DISTURBANCE

- | | |
|-----------------------------------|--------------------------|
| § 193-1. Purposes and objectives. | § 193-5. Administration. |
| § 193-2. Definitions. | § 193-6. Procedures. |
| § 193-3. Authority. | § 193-7. Enforcement. |
| § 193-4. Applicability. | § 193-8. Severability. |

[HISTORY: Adopted by the Annual Town Meeting of the Town of Wayland 4-10-2008 by Art. 25. Amendments noted where applicable.]

GENERAL REFERENCES

- Wetlands and water resources protection -See Ch. 194.
 Zoning -See Ch. 198
~~Aquifer Protection District – See Ch. 300~~
Aquifer Protection District – See Ch. 198, Art 16.

Site plan review and approval -See Ch. 302.

Subdivision of land -See Ch. 303.

§ 193-1. Purposes and objectives.

A. The purpose of this chapter is to:

- (1) Protect the quantity and quality of water recharge to the Town's water supply aquifers;
- (2) Protect cold water fisheries and other designated outstanding water resources from discharges of toxic pollutants, nutrients, and temperature changes;
- (3) Protect and enhance wildlife habitat;
- (4) Protect streams, rivers, and private property from additional flood damage from changed flow patterns;

B. This chapter seeks to implement these goals through the following objectives:

- (1) Complement and expand upon the requirements of state and federal statutes and regulations relating to stormwater and illicit discharges;
- (2) Establish provisions for long-term responsibility for and maintenance of structural stormwater control facilities/devices and nonstructural stormwater management practices to ensure they continue to function as designed, are maintained, and pose no threat to public safety;
- (3) Ensure that soil erosion control measures, sedimentation control measures and stormwater runoff control practices are incorporated into the site planning and design process and are implemented and maintained;
- (4) Require that new development and redevelopment maintain the pre-development hydrologic characteristics in the post-development state as nearly as practicable in order to reduce flooding, stream bank erosion, and non-point source pollution, to maintain the integrity of stream channels and aquatic habitats and to provide protection from property damage.
- (5) Establish minimum design criteria for the protection of properties and aquatic resources downstream from land development and land conversion activities from damages due to increases in volume, velocity, frequency, duration and peak flow rate of stormwater runoff; establish minimum design criteria for BMP measures to minimize point and non-point source pollution from stormwater runoff which would otherwise degrade water quality;
- (6) Control the volume and rate of stormwater runoff resulting from land disturbance activities; establish minimum post-development stormwater management standards and design criteria for the regulation and control of stormwater runoff quantity and quality; establish minimum design criteria for the protection of properties and aquatic resources downstream from land development, redevelopment and land conversion activities from damages due to increases in volume, velocity, frequency, duration and peak flow rate of stormwater runoff;
- (7) Establish minimum design criteria for BMP measures to minimize point and non-point source pollution from stormwater runoff which would otherwise degrade water quality;
- (8) Require that there be no increase in post-development discharge from storm drainage systems or any other changes in post-development conditions that alter the post-development watershed boundaries;
- (9) Require that all catch basin discharge points or other point source discharge points shall be designed with structures to disperse stormwater energy;
- (10) Encourage the use of non-structural stormwater management and low-impact stormwater site design standards such as reducing impervious cover and the preservation of open space and other natural areas;
- (11) Require practices to control waste such as discarded building materials, truck washouts, chemicals, litter and sanitary waste at construction sites that may cause adverse impacts to water quality;
- (12) Ensure compliance with the provisions of this bylaw through inspection, monitoring and enforcement;
- (13) Establish provisions to ensure there is an adequate funding mechanism, including a performance guarantee, for the proper review, inspection and long-term maintenance of stormwater facilities implemented as part of this chapter;
- (14) Establish administrative procedures and fees for the submission, review, approval or disapproval of stormwater management plans, and for the inspection of approved active projects, and long-term follow up.

- C. Nothing in this chapter is intended to replace the requirements of Chapter 194 of the Town Code, the Town's Wetlands and Water Resources Bylaw, or any other bylaw that may be adopted by the Town.

§ 193-2. Definitions.

The following definitions shall apply in the interpretation and implementation of this chapter.

~~ALTER - Any activity which will measurably change the ability of a ground surface area to absorb water or will change existing surface drainage patterns.~~

ALTER shall include, but is not limited to, one or more of the following actions upon areas described in this Bylaw:

The removal, excavation or dredging of soil, sand, gravel or aggregate material of any kind;

The changing of pre-existing drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns and flood storage retention areas;

The drainage or disturbance of the water level or water table, the dumping, discharging or filling with any material or drainage which could degrade the water quality;

The driving of piles, erection of buildings or structures of any kind;

The placing of obstructions, including docks and piers, whether or not they interfere with the flow of water;

The destruction of plant life, including the cutting of trees;

The changing of water temperature, biochemical oxygen demand and other natural characteristics of the receiving water;

Any activity, change or work which pollutes or degrades the quality of any stream, body of water, wetland, buffer zone, or water resource area whether located in or out of the Town of Wayland;

The flowage of water, piped or otherwise channelized, through irrigation or other unnatural means into or onto any wetlands, buffer zones, and related water resources.

~~AUTHORIZED ENFORCEMENT AGENCY AGENT~~- The Wayland Conservation Commission, hereinafter the Commission, its employees or agents designated to enforce this chapter.

BEST MANAGEMENT PRACTICE (BMP) - Structural, nonstructural and managerial techniques that are recognized to be the most effective and practical means to prevent and/or reduce increases in stormwater volumes and flows, reduce point source and non-point source pollution, and promote stormwater quality and protection of the environment.

- A. Structural BMPs are devices that are engineered and constructed to provide temporary storage and treatment of stormwater runoff.
- B. Nonstructural BMPs use natural measures to reduce pollution levels, do not require extensive construction efforts, and/or promote pollutant reduction by eliminating the pollutant source.

BETTER SITE DESIGN - Site design approaches and techniques that can reduce a site's impact on the watershed through the use of nonstructural stormwater management practices. Better site design includes conserving and protecting natural areas and open space, reducing impervious cover, and using natural features for stormwater management.

CLEARING - Any activity that removes the vegetative surface cover.

CONSTRUCTION AND WASTE MATERIALS - Excess or discarded building or site materials, including but not limited to concrete truck washout, chemicals, litter and sanitary waste at construction sites that may adversely impact water quality.

DEVELOPMENT - The modification of land to accommodate a new use or expansion of an existing use, usually involving construction.

DISCHARGE - A general outflow term including flow from a pipe into a stream, or from a stream to a body of water.

- A. DISCHARGE POINT -The outlet of a pipe or a particular location along a stream.
- B. DISCHARGE (FLOW) RATE - Volume of water passing a particular point in a given time.
- C. DISCHARGE (FLOW) VOLUME - Includes both sheet runoff and point source discharges from pipes or stream channels.

EROSION - The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

EROSION AND SEDIMENTATION CONTROL PLAN - A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbance activities.

ILLCIT DISCHARGE - Any direct or indirect discharge to the municipal separate storm sewer system and municipal storm drain system that is not composed entirely of stormwater, except for projects exempted by this Bylaw or regulations issued thereunder. The term does not include a discharge in compliance with an NPDES stormwater discharge permit or resulting from fire-fighting activities.

INFILTRATION - The movement of water downward into the soil. Infiltration is important to replenishing the groundwater.

IMPERVIOUS SURFACE - Any material or structure on or above the ground that prevents water infiltration to the underlying soils. "Impervious surface" includes without limitation roads, paved parking lots, sidewalks, stone patios, decking, and rooftops.

LAND-DISTURBING ACTIVITY - Any activity including clearing, the removal of trees and other vegetation that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material.

LAND USE CONVERSION ACTIVITY - Any activity which will measurably change the ability of a ground surface area to absorb water or will change existing surface drainage patterns.

LOCAL GENERAL PERMIT - Work permitted by right under this chapter, providing that there is an approved erosion and sediment control plan for the land disturbing activity.

MASSACHUSETTS STORMWATER MANAGEMENT POLICY- The policy issued by the Department of Environmental Protection, and as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act, MGL c. 131, § 40, and the Massachusetts Clean Waters Act, MGL c. 21, §§ 23 through 56.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM - The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Wayland.

NATURAL VEGETATED STATE- Ground covers of native plants species and other trees, shrubs, and/or grasses that is not mowed more than twice a year.

NEW DEVELOPMENT - Any construction or land disturbance of a parcel of land that is currently in a natural vegetated state and does not contain alteration by man-made activities.

NPDES PERMIT – National Pollutant Discharge Elimination System, a permit program of the Clean Water Act administered by the Environmental Protection Agency, Region I for the Commonwealth of Massachusetts.

NON-POINT SOURCE POLLUTION - Pollution from many diffuse sources caused by rainfall or snowmelt moving over and through the ground. As the runoff moves, it picks up and carries away natural and human-made pollutants, finally depositing them into water resource areas.

OPERATION AND MAINTENANCE PLAN (O & M) Plan: A plan setting up the functional, financial, and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

OUTFALL- A pipe or conduit discharging water.

OWNER - A person with a legal or equitable interest in property.

POST-DEVELOPMENT - The conditions that reasonably may be expected or anticipated to exist after completion of the land development activity on a specific site or tract of land. Post-development refers to the phase of a new development or redevelopment project after completion and does not refer to the construction phase of the project.

PRE-CONSTRUCTION - All activity in preparation for construction.

RECHARGE - The replenishment of underground water reserves.

REDEVELOPMENT - Any ground surface disturbing construction, alteration, demolition, or improvement of a parcel of land that currently lacks a natural vegetated state and contains alterations by man-made activities.

RUNOFF- Water from precipitation, rainfall, snowmelt, or irrigation, which flows broadly over the ground surface as opposed to a channel. Also called “stormwater runoff” or “direct runoff.”

- A. RUNOFF VOLUME - The total volume of water that occurs as direct runoff from a given rainfall event.
- B. RUNOFF RATE-The volume of water passing a particular point in a given period of time, often expressed as cubic feet per second.
- C. TOTAL RUNOFF -Includes both sheet or non-point runoff (water flowing over the ground and point sources from stream channels/pipes).

SEDIMENT - Mineral or organic soil material that is transported by wind or water from its origin to another location; the product of erosion processes.

SEDIMENTATION - The process or act of deposition of sediment.

SITE - Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

SLOPE - The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

SOIL - Any earth, sand, rock, gravel, or similar material.

STABILIZATION - The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or retard erosion.

STORMWATER – ~~Stormwater~~ Runoff from precipitation or snowmelt runoff, and surface water runoff and drainage.

STORMWATER MANAGEMENT AND LAND DISTURBANCE PERMIT (SMLDP) - The permit issued following a review ~~on~~ of an application, plans, calculations and other supporting documents, which is designed to protect the environment of the Town of Wayland from deleterious effects of uncontrolled and untreated stormwater runoff.

STRIP - Any activity that removes vegetative ground surface cover, including, but not limited to, tree removal, clearing, grubbing, and storage or removal of topsoil.

TOTAL SUSPENDED SOLIDS (TSS) - A measure of the sediments in a unit volume of water. Small particles of mineral and organic matter that are suspended within water runoff. TSS does not include sediment fractions larger than two millimeters in size.

VERNAL POOL - ~~“Vernal pool” shall include, in addition to any vernal pool certified by the Massachusetts Division of Wildlife and Fisheries Natural Heritage and Endangered Species Program, a~~Any confined basin or depression not occurring in existing lawns, gardens, landscaped areas, or driveways, which normally holds water for a minimum of two continuous months during the spring and/or summer, contains at least 200 cubic feet of water at some time during most years, is free of adult predatory fish populations, and provides essential breeding and rearing habitat functions for amphibian, reptile, or other vernal pool community species. In addition this definition shall include any vernal pool certified by the Natural Heritage and Endangered Species Program (NHESP) of the Massachusetts Division of Fisheries and Wildlife.

WATERCOURSE - A natural or man-made channel through which water flows or a stream of water, including a river, brook, or underground stream.

WATERS OF THE COMMONWEALTH – All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

WAYLAND’S WETLANDS AND WATER RESOURCES PROTECTION BYLAW- Chapter 194 of the Town Code.

WETLAND RESOURCE AREA - Areas specified in the Massachusetts Wetlands Protection Act and/or in Wayland’s Wetlands and Water Resources Bylaw.

WETLANDS - ~~“Wetland” means~~Wet meadows, marshes, swamps, bogs, and other areas where groundwater, flowing or standing surface water or ice provide a significant part of the supporting substrate for a hydrophilic plant community, or emergent and submergent plant communities in inland waters.

§ 193-3. Authority.

This chapter is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution.

§ 193-4. Applicability.

- A. This chapter shall apply to all new development and redevelopment within the Town of Wayland, including, but not limited to, site plan applications, subdivision applications, grading applications, land use conversion applications, any activity that is likely to result in an increased amount of stormwater runoff or pollutants flowing from a parcel of land, or any activity that is likely to alter the drainage characteristics of a parcel of land, unless exempt pursuant to § 193-4B of this chapter. A ~~stormwater management permit~~ SMLDP shall be required for all new development and redevelopment regulated by this chapter.
- B. Exemptions. No person shall alter land within the Town of Wayland without having obtained an ~~stormwater management permit~~ SMLDP- for the property, except for the following activities:
 - (1) ~~Any activity in the Aquifer Protection District that will either disturb an area less than 20,000 square feet or increase impervious surfaces less than 500 square feet~~ disturbing an area less than 5,000 square feet or 10% of the lot area, whichever is less;
 - (2) ~~Any activity not in the Aquifer Protection District that will disturb either an area less than 40,000 square feet or increase impervious surface less than 1,000 square feet, providing the activity is temporary and is implemented with a soil erosion plan that includes the use of sediment barriers and permanent soil stabilization specifications, and containment of erodible materials. A copy of this plan~~

- ~~shall be provided to the Conservation Commission or an agent of the Commission prior to commencing work at the site. Any activity creating new impervious surface or increasing existing impervious surfaces less than a total of 500 square feet;~~
- (3) Normal maintenance and improvement of land in agricultural use as defined in 310 CMR 10.04 and MGL c. 40A, § 3;
 - (4) Construction and repair of septic systems when required and approved by the Board of Health for the protection of public health and in compliance with Massachusetts Title V requirements, providing no other local permit is needed and the applicant has implemented a soil erosion plan that includes the use of sediment barriers, temporary and permanent soil stabilization specifications, and containment of erodible materials;
 - (5) Projects wholly within the jurisdiction of the ~~Conservation~~ Commission and requiring an Order of Conditions pursuant to the Wetlands Protection Act and/or a wetlands permit pursuant to Chapter 194 of the Town Code;
 - (6) Construction activities associated with utilities (gas, water, electric, telephone, fiber-optic cable) other than drainage, which will not permanently alter terrain, ground cover or drainage patterns;
 - (7) Emergency repairs to any stormwater management facility or practice that poses a threat to public health or public safety or as deemed necessary by the ~~Conservation~~ Commission;
 - (8) Any work or projects for which all necessary approvals and permits have been issued prior to the effective date of this chapter;
 - (9) Construction or reconstruction of an existing stonewall and all other retaining walls less than 12 feet in length that will not deter drainage or runoff;
 - (10) The construction of any fence that will not alter existing terrain or drainage patterns;
 - (11) The repair or replacement of an existing roof of a single-family dwelling;
 - (12) Municipal activities for public safety or public health such as water line flushing, street sweeping and dye testing, provided notification is given to the Authorized Enforcement Agency.

§ 193-5. Administration.

- A. The Conservation Commission shall administer, ~~and implement and enforce~~ this chapter.
- B. Stormwater ~~and Land Disturbance~~ regulations. The ~~Conservation~~ Commission may adopt, and periodically amend, rules and regulations relating to the terms, conditions, definitions, enforcement, ~~application and inspection~~ fees (including application, inspection and/or consultant), procedures and administration of this chapter by majority vote of the ~~Conservation~~ Commission, after conducting a public hearing to receive comments on any proposed revisions. Such hearing date shall be advertised in a newspaper of general local circulation, at least seven days prior to the hearing date. After public notice and public hearing, the ~~Conservation~~ Commission may promulgate rules and regulations to effectuate the purposes of this bylaw. Failure of the Commission to promulgate such rules and regulations shall not act to suspend or invalidate the effect of this Chapter.
- C. Waiver: The ~~Conservation~~ Commission may waive strict compliance with any requirement of this chapter or the rules and regulations promulgated hereafter, where such action:
 - (1) Is allowed by federal, state and local statutes and/or regulations;
 - (2) Is in the public interest; and
 - (3) Is not inconsistent with the purpose and ~~interest~~ objectives of this chapter.

§ 193-6. Procedures,

Permit procedures and requirements shall be defined and included as part of any rules and regulations promulgated as permitted under § 193-5 of this ~~b~~-Bylaw

§ 193-7. Enforcement.

The ~~Conservation Commission or an~~ authorized enforcement agent ~~of the Conservation Commission~~ shall enforce this chapter, regulations, orders, violation notices, and enforcement orders, and may pursue all civil (noncriminal) and criminal remedies for such violations.

§ 193-8. Severability.

The invalidity of any section, provision, paragraph, sentence, or clause of this chapter shall not invalidate any section, provision, paragraph, sentence, or clause thereof, nor shall it ~~inviolate~~ invalidate any permit or determination that previously has been issued.

MOTION:

Barbara Howell moved and was duly seconded that the Town vote to amend Chapter 193 of the Code of the Town of Wayland, the Town’s Stormwater and Land Disturbance Bylaw, by making the revisions thereto set forth in Pages 80 through 88 of the Warrant for the 2015 Annual Town Meeting.

MOTION TO AMEND:

Clifford Lewis moved and was duly seconded to amend Article 19, Sec. 193-4 B(2) on page 88 by deleting the number “500 “ and inserting “2,500” sq. feet.

VOTED ON MOTION TO AMEND:

IN FAVOR:	71	
OPPOSED	133	DOES NOT PASS

VOTED ON MOTION:

IN FAVOR:	138	
OPPOSED:	73	MOTION PASSES

ARTICLE 20: AUTHORIZATION FOR THE TOWN OF WAYLAND TO GRANT AN ADDITIONAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON THE PREMISES

Proposed by: Petitioners

To determine whether the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth pursuant to the Provisions of Clause (1) of Section 8 of Article 2 of the Amendments to the Constitution of the Commonwealth of Massachusetts and all other applicable laws for a Special Law, substantially in the following form, or to take any action relative thereto.

AN ACT AUTHORIZING THE TOWN OF WAYLAND TO GRANT AN ADDITIONAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON THE PREMISES.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of same as follows:

SECTION 1.

- (a) Notwithstanding Section 17 of Chapter 138 of the General Laws, the licensing authority of the Town of Wayland may grant an additional license for the sale of all alcoholic beverages not to be drunk on the premises pursuant to section 15 of said Chapter 138, to Eastbrook, Inc., located at 87 Andrews Avenue, Wayland, Massachusetts. The license shall be subject to said Chapter 138, except said section 17;
- (b) Upon the issuance of the license authorized by this act, Eastbrook, Inc. shall surrender to the licensing authority the license currently held for the sale of wines and malt beverages not to be drunk on the premises;
- (c) The licensing authority shall not approve the transfer of the license to any other location, but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the Department of Revenue and the department of unemployment assistance indicating that the licensee is in good standing with those entities, and that all applicable taxes have been paid;
- (d) If the license granted under this act is cancelled, revoked, or no longer in use, it shall be physically returned with all legal rights, privileges and restrictions pertaining thereto, to the licensing authority, which may then grant the license to a new applicant at the same location and under the same conditions as specified in this act.

SECTION 2.

This action shall take effect upon its passage.

MOTION TO ALLOW NON-RESIDENT TO SPEAK:

The Moderator requested that a vote be taken to allow a non-resident, Mr. William F. Brewin, Jr., an attorney from Marlboro, to speak and answer questions, on behalf of Mr. Anthony Speranzella throughout article 20.

VOTED ON MOTION TO ALLOW NON-RESIDENT TO SPEAK:

IN FAVOR:	168	
OPPOSED:	44	MOTION PASSES

The Moderator stated that a non-resident could not make the main motion therefor a resident would have to do it. The Moderator asked if a resident would rise to make the motion.

Mr. Christopher I. Brown of 9 Charena Road, rose to make the motion.

MAIN MOTION:

Christopher I. Brown moved that the Town vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth pursuant to the Provisions of Clause (1) of Section 8 of Article 2 of the Amendments to the Constitution of the Commonwealth of Massachusetts and all other applicable laws for a Special Law, substantially in the following form, or to take any action relative thereto.

AN ACT AUTHORIZING THE TOWN OF WAYLAND TO GRANT AN ADDITIONAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON THE PREMISES.

As printed on page 90 of the warrant for the 2015 Annual Town Meeting.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of same as follows:

MOTION TO AMEND:

Anthony Boschetto moved to amend section 1(a) of the article by deleting "to Eastbrook, Inc., located at 87 Andrew Ave., Wayland, Mass." and deleting Eastbrook, Inc in section 1 (b) and inserting "Licensee" and inserting "if any" after the word "premises."

<u>VOTED ON AMENDMENT NO. 1:</u>	IN FAVOR:	141	
	OPPOSED:	87	AMENDMENT PASSED

MOTION TO AMEND:

James E. Grumbach moved and was duly seconded to amend sec. 1(a) by adding after the words "Chapter 138", the following language, "to an establishment located in the New Town Center."

<u>VOTED ON AMENDMENT NO. 2:</u>	IN FAVOR	134	
	OPPOSED	105	AMENDMENT PASSED

MAIN MOTION AS AMENDED:

Christopher I. Brown moved that the Town vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth pursuant to the Provisions of Clause (1) of Section 8 of Article 2 of the Amendments to the Constitution of the Commonwealth of Massachusetts and all other applicable laws for a Special Law, substantially in the following form, or to take any action relative thereto.

AN ACT AUTHORIZING THE TOWN OF WAYLAND TO GRANT AN ADDITIONAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON THE PREMISES.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of same as follows:

SECTION 1.

- a) Notwithstanding Section 17 of Chapter 138 of the General Laws, the licensing authority of the Town of Wayland may grant an additional license for the sale of all alcoholic beverages not to be drunk on the premises pursuant to section 15 of said Chapter 138, to an establishment located in the new Town Center. The license shall be subject to said Chapter 138, except said section 17;

- b) Upon the issuance of the license authorized by this act, licensee shall surrender to the licensing authority the license currently held for the sale of wines and malt beverages not to be drunk on the premises, if any;
- c) The licensing authority shall not approve the transfer of the license to any other location, but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the Department of Revenue and the department of unemployment assistance indicating that the licensee is in good standing with those entities, and that all applicable taxes have been paid;
- d) If the license granted under this act is cancelled, revoked, or no longer in use, it shall be physically returned with all legal rights, privileges and restrictions pertaining thereto, to the licensing authority, which may then grant the license to a new applicant at the same location and under the same conditions as specified in this act.

SECTION 2.

This action shall take effect upon its passage.

<u>VOTED ON MAIN MOTION AS AMENDED:</u>	IN FAVOR	140	
	OPPOSED	107	MOTION PASSED

ARTICLE 21: TRANSFER DUDLEY WOODS PARCELS FOR PASSIVE RECREATION

Sponsored by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen, with approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcels of land on Pond Drive in Wayland, Massachusetts, being part of the area known as “Dudley Woods” and shown as Parcels 47B-055A and 47B-056G on the plan entitled “Plan of Land in Wayland, Massachusetts Prepared for Doran Road-Dudley Pond Comprehensive Feasibility Study” dated September 30, 2010, prepared by the Town of Wayland, Town Surveyors Office which parcels of land are shown in Appendix G, to the Recreation Commission for passive recreation purposes and for the purpose of the construction, installation, operation, repair and replacement of a subsurface community wastewater disposal system under said parcels of land, as long as said system does not interfere with such recreational use of the land.

MOTION:

Cherry Karlson moved and was duly seconded that that the Town authorize the Board of Selectmen, with approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcels of land on Pond Drive in Wayland Massachusetts, being part of the area known as “Dudley Woods” and shown as Parcels 47B-055A and 47B-056G on the plan entitled “Plan of Land in Wayland, Massachusetts Prepared for Doran Road-Dudley Pond Comprehensive Feasibility Study” dated September 30, 2010, prepared by the Town of Wayland, Town Surveyors Office which parcels of land are shown in Appendix G, to the Recreation Commission for passive recreation purposes and for the purpose of the construction, installation, operation, repair and replacement of a subsurface community wastewater disposal system under said parcels of land, as long as said system does not interfere with such recreational use of the land.

<u>VOTED ON MOTION:</u>	IN FAVOR: 241	
	OPPOSED: 7	MOTION PASSED BY 2/3 VOTE

ARTICLE 22: DESIGN AND CONSTRUCT TRAILS AND SIGNAGE AT DUDLEY WOODS

Proposed by: Community Preservation Committee

Estimated Cost: \$85,000

To determine whether the Town will vote to:

- a.) appropriate a sum of money not to exceed \$85,000 to be expended for the design and construction of trails and signs on the Town-owned land on Doran Road, Curtis Road, Pond Drive, and Cross Street in Wayland, Massachusetts known as “Dudley Woods;” and
- b.) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise, provided that not more than \$85,000 of the funds so appropriated shall be transferred from uncommitted funds for recreational use in the Community Preservation Fund.

MOTION:

Maureen Cavanaugh moved and was duly seconded that the Town vote to:

- a.) appropriate \$85,000 to be expended for the design and construction of trails and signs on the Town-owned land on Doran Road, Curtis Road, Pond Drive, and Cross Street in Wayland, Massachusetts known as “Dudley Woods;” and
- b.) provide for said appropriation by transferring \$85,000 from uncommitted funds for recreational use in the Community Preservation Fund.

MOTION TO AMEND:

Thomas Herstine moved to amend the motion by inserting the words “up to” before “\$85,000 in the first line of section (b).

VOTED ON AMENDMENT:

IN FAVOR:	74	
OPPOSED:	174	DOES NOT PASS

MOTION TO TERMINATE DEBATE:

Gordon Cliff moved to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR:	247	
OPPOSED:	15	MOTION PASSED

VOTED ON MOTION:

IN FAVOR:	243	
OPPOSED:	25	MOTION PASSED

ARTICLE 23: ACQUIRE OPEN SPACE PARCEL IN SAGE HILL SUBDIVISION

Sponsored by: Board of Selectmen

Estimated Cost: \$1.00

To determine whether the Town will vote to:

- a.) authorize the Board of Selectmen, with approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise, for conservation purposes, the fee in the parcel of land located on Concord Road and Bow Road in Wayland, Massachusetts containing 3.51 acres of land, more or less, being shown as “Open Space” on a plan of land entitled “Definitive Subdivision Plan of ‘Sage Hill’ in Wayland, MA”, dated February 26, 2010, prepared by Thomas Land Surveyors, and recorded with the Middlesex South Registry of Deeds as Plan No. 379 of 2010, a copy of which plan is on file in the Office of the Town Clerk;
- b.) appropriate \$1.00 to be expended by the Board of Selectmen for the acquisition of said parcel of land; and
- c.) determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, or transfer from available funds.

MOTION:

Mary Antes moved and duly seconded that the Town vote to:

- a) authorize the Board of Selectmen, with approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise, for conservation purposes and for the purpose of operation, repair and replacement of a subsurface water pipeline, as long as said pipeline is located within the area of land shown as "Prop. Utility Easement" on the plan hereinafter referenced, and does not interfere with the use of the land for conservation purposes, the fee in the parcel of land located on Concord Road and Bow Road in Wayland, Massachusetts containing 3.51 acres of land, more or less, being shown as "Open Space" on a plan of land entitled "Definitive Subdivision Plan of 'Sage Hill' in Wayland, MA", dated February 26, 2010, prepared by Thomas Land Surveyors, and recorded with the Middlesex South Registry of Deeds as Plan No. 379 of 2010, a copy of which plan is on file in the Office of the Town Clerk;
- b.) appropriate \$1.00 to be expended by the Board of Selectmen for the acquisition of said parcel of land; and
- c.) provide for said appropriation by transferring \$1.00 from the General Fund – Unreserved Fund Balance.

VOTED ON MOTION:

IN FAVOR:	234	
OPPOSED:	45	PASSED BY 2/3 VOTE

ARTICLE 24: FUND CONSTRUCTION OF RAIL-TRAIL IN WAYLAND

Proposed by: Community Preservation Committee

Estimated Cost: \$445,000

To determine whether the Town will vote to:

- a.) appropriate a sum of money not to exceed \$445,000 to be expended on the construction of the rail-trail along the old Massachusetts Central Railroad line in Wayland, Massachusetts; and
- b.) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise, provided that not more than \$445,000 of the funds so appropriated shall be transferred from the uncommitted funds in the Community Preservation Fund for said recreation project.

MOTION:

Maureen Cavanaugh moved and was duly seconded that the Town vote to:

- a.) appropriate \$445,000 to be expended on the construction of the rail-trail along the old Massachusetts Central Railroad line in Wayland, Massachusetts; and
- b.) provide for said appropriation by transferring \$445,000 from the uncommitted funds in the Community Preservation Fund for said recreation project.

MOTION TO TERMINATE DEBATE:

Daniel C. Hill moved to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR:	254	
OPPOSED:	38	MOTION PASSES

VOTED ON MOTION:

IN FAVOR:	254	
OPPOSED:	43	MOTION PASSES

ARTICLE 25: ACQUIRE MUNICIPAL PARCEL IN TOWN CENTER AND CONVEY ACCESS EASEMENT IN TOWN CENTER

Proposed by: Board of Selectmen

Estimated Cost: \$1.00

To determine whether the Town will vote to:

- a.) authorize the Board of Selectmen, with approval of Town Counsel as to form, to lease, as lessee, or acquire by purchase, gift, eminent domain or otherwise, for municipal purposes, the fee or any lesser interest in all or any part of the parcels of land located on an off Boston Post Road (Route 20) and Andrew Avenue in Wayland, Massachusetts shown as Lot 4-1 (Assessors Map 23, Lot 52L), Parcel R-20-1 (Assessors Map 23, Lot 52S), Lot 8-1 (Assessors Map 23, Lot 52K) and Lot R-21 (Assessors Map 23, Lot 52M) on a plan entitled "Plan of Land in Wayland, MA", dated December 12, 2013 prepared by Hancock Associates and recorded with the Middlesex South Registry of Deeds as Plan No. 1008 of 2013 and on a plan entitled "Plan of Land in Wayland, MA", dated January 20, 2012 prepared by Hancock Associates, and recorded with the Middlesex South Registry of Deeds as Plan No. 305 of 2012, a copy of which plans are on file in the Office of the Town Clerk;
- b.) appropriate \$1.00 to be expended by the Board of Selectmen for the acquisition or lease of said parcels of land;
- c.) determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, or otherwise;
- d.) authorize the Wayland Wastewater Management District Commission, with the approval of Town Counsel as to form, to transfer to the Board of Selectmen an area of land comprising part of the westerly portion of the parcel of land on Elyssa Avenue, Wayland, Massachusetts shown as Parcel B on Land Court Plan 17983-I for the purpose of selling, conveying or otherwise disposing of an access easement on, over, across and through said area of land; and
- e.) authorize the Board of Selectmen, with the approval of Town Counsel as to form to convey, sell or otherwise dispose of an access easement on, over, across and through said area of land described in Paragraph d above.

The Board of Selectman voted to withdraw sub-sections d.) and e.) of Article 25 as set forth in the 2015 Town Meeting warrant on page 99.

MOTION:

Cherry Karlson moved and was duly seconded that the Town Vote to:

- a.) authorize the Board of Selectmen, with approval of Town Counsel as to form, to lease, as lessee, or acquire by purchase, gift, eminent domain or otherwise, for municipal purposes, the fee or any lesser interest in all or any part of the parcels of land located on an off Boston Post Road (Route 20) and Andrew Avenue in Wayland, Massachusetts shown as Lot 4-1 (Assessors Map 23, Lot 52L), Parcel R-20-1 (Assessors Map 23, Lot 52S), Lot 8-1 (Assessors Map 23, Lot 52K) and Parcel R-21 (Assessors Map 23, Lot 52M) on a plan entitled "Plan of Land in Wayland, MA", dated December 12, 2013 prepared by Hancock Associates and recorded with the Middlesex South Registry of Deeds as Plan No. 1008 of 2013 and on a plan entitled "Plan of Land in Wayland, MA", dated January 20, 2012 prepared by Hancock Associates, and recorded with the Middlesex South Registry of Deeds as Plan No. 305 of 2012, a copy of which plans are on file in the Office of the Town Clerk;
- b.) appropriate \$1.00 to be expended by the Board of Selectmen for the acquisition or lease of said parcels of land; and
- c.) provide for said appropriation by transferring \$1.00 from the General Fund – Unreserved Fund Balance.

MOTION TO EXTEND TOWN MEETING:

Anthony Boschetto moved that the vote to extend Town Meeting until the completion of Article 26.

VOTED ON MOTION TO EXTEND TOWN MEETING:

IN FAVOR	146	
OPPOSED	102	MOTION PASSES

MOTION TO AMEND MOTION UNDER ARTICLE 25:

Anette Lewis moved to amend the motion by, in paragraph a.), deleting “lease, as lessee, or”,, adding “or” after gift, deleting “or otherwise” in the second line, deleting “or any lesser interest” on line three.. Add at the end of paragraph (a) “subject first to completion of an Environmental Site Assessment with subsurface investigation and remediation, at no cost to the Town, of any known contamination.” Delete “or lease” from paragraph (b).

MOTION TO ALLOW TOWN COUNSEL TO ADDRESS TOWN MEETING:

Cherry Karlson requested that Town Counsel, Mark Lanza, answer the question on whether the Town can borrow to make improvements on leased property.

VOTE TO ALLOW TOWN COUNSEL TO ADDRESS TOWN MEETING:

IN FAVOR	166	
OPPOSED:	45	MOTION PASSED

Town Counsel, Mark Lanza, responded that a 99 year lease was the same as fee ownership and that the Town would be able to legally borrow against it in order to make improvements.

MOTION TO ADJOIN:

Mike Lowery moved to adjourn Town Meeting.
The Moderator responded that he would not accept a Motion to Adjourn until after the Amendment is voted on.

MOTION TO ALLOW TOWN COUNSEL TO ADDRESS TOWN MEETING:

Cliff Lewis requested that Town Counsel, Mark Lanza, answer the question of what is the difference between a lease and a 99 year lease.

VOTED TO ALLOW TOWN COUNSEL TO ADDRESS TOWN MEETING:

IN FAVOR	136	
OPPOSED:	90	MOTION PASSED

Town Counsel, Mark Lanza stated that Massachusetts Courts have ruled that a 99 year lease is the same as fee ownership. A lease fashioned for a shorter period is not the same as fee ownership.

VOTED ON MOTION TO AMEND:

IN FAVOR	102	
OPPOSED	127	DOES NOT PASS

The Moderator stated that he would not hear a motion to adjourn until after a vote on the Main article was made because Town Meeting has used the full allocated time on this article (one hour) and nothing more can be said on it.

MOTION:

Joseph Nolan moved to extend the time to debate Article 25.

The Moderator denied Mr. Nolan’s motion because he was ready to take a vote on it now.

VOTED ON MOTION UNDER ARTICLE 25:

IN FAVOR:	148	
OPPOSED:	80	MOTION DOES NOT PASS BY 2/3 VOTE

MOTION TO ADJOURN TOWN MEETING:

Cliff Lewis moved to Adjourn.

The Moderator stated that the Motion to Adjourn passed.

The meeting adjourned at 11:25 PM until Monday, April 13, 2015 at 7:30PM

Attendance: 328

VOTES ENACTED:

TUESDAY, APRIL 7, 2015 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 16, 2015, signed by Joseph F. Nolan, Cherry Karlson, Edward J. Collins , Anthony V. Boschetto, Mary Antes, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 26: APPROPRIATE FUNDS FOR DUE DILIGENCE AND FEASIBILITY DESIGN FOR A PROPOSED COUNCIL ON AGING/COMMUNITY CENTER AT WAYLAND TOWN CENTER

Proposed by: Board of Selectmen

Estimated Cost: \$150,000

To determine whether the Town will vote to appropriate a sum of money to be expended under the direction of the Board of Selectmen for the purpose of confirming program requirements, conducting a review of site conditions, identifying permitting needs, and creating conceptual/schematic designs for a Council of Aging/Community Center building on the "Municipal Pad," the parcels of land located on and off Boston Post Road (Route 20) and Andrew Avenue in Wayland Massachusetts shown as Lot 4-1, Parcel R-20-1, Parcel R-21 and Lot 8-1 on a plan entitled "Plan of Land in Wayland, MA," dated December 12, 2013 prepared by Hancock Associates and recorded with the Middlesex South Registry of Deeds as Plan No. 1008 or 2013, a copy of which plan is on file in the Office of the Town Clerk; determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing under Massachusetts General Law Chapter 44 or other enabling authority, or otherwise; and authorize the Town Administrator, with the approval by the voters of the Town of Wayland, to take any action necessary to carry out said program, review and designs.

MOTION:

Mary Antes moved and was duly seconded that the Town appropriate \$150,000 to be expended under the direction of the Board of Selectmen for the purpose of, conducting a review of site conditions, including environmental site assessments, identifying permitting needs, confirming program requirements, and creating conceptual/schematic designs for a Council of Aging/Community Center building on the "Municipal Pad," the parcels of land located on and off Boston Post Road (Route 20) and Andrew Avenue in Wayland Massachusetts shown as Lot 4-1, Parcel R-20-1, Parcel R-21 and Lot 8-1 on a plan entitled "Plan of Land in Wayland, MA," dated December 12, 2013 prepared by Hancock Associates and recorded with the Middlesex South Registry of Deeds as Plan No. 1008 of 2013, a copy of which plan is on file in the Office of the Town Clerk; provide for said appropriation by transferring \$150,000 from the General Fund – Unreserved Fund Balance.

MOTION TO AMEND:

Thomas Sciacca moved to amend the motion by adding at the end of the motion "The due diligence alternatives analysis shall include separately locating the community center portion of the proposal."

MOTION TO TERMINATE DEBATE:

Michael Tichnor moved the question.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR: 301
 OPPOSED: 74 MOTION PASSES

VOTED ON AMENDMENT: IN FAVOR: 143
 OPPOSED: 253 DOES NOT PASS

MOTION TO AMEND:

Judith Currier moved to amend the motion by striking the language “provide for said appropriation by transferring \$150,000 from the General Fund-Unreserved Fund Balance” and inserting “to be funded using Gift Money paid by the Developer to the Town of Wayland”.

POINT OF ORDER:

Cherry Karlson stated that Town Meeting cannot direct how gift funds are spent.

The Moderator stated that he was advised by town counsel that the body cannot require the Selectman to spend gift funds but could only vote to advise how the gift funds should be spent.

The Moderator ruled the amendment out of order.

POINT OF ORDER:

Joseph Nolan asked how many amendments are allowed.

The Moderator responded as many amendments as people wish to bring forward.

MOTION TO AMEND:

Margo Melnicove moved to amend the motion by adding at the end of motion “or to be funded by using gift monies from the developer to the Town of Wayland with the Selectman’s decision to do so”.

The Moderator ruled that Ms. Melnicove’s amendment was out of order.

MOTION TO TERMINATE DEBATE:

Sharon Burke moved to terminate debate.

The Moderator stated that since there was no debate on the Motion to Terminate Debate, he was going directly to a vote.

POINT OF ORDER:

Because of confusion, Joseph Nolan requested that if there was an amendment under consideration, it be read.

The Moderator stated that he was not going to read the amendment and said that those who did not understand the amendment could vote against it.

Josh Rose rose to remind the Moderator that he already ruled that he was not going to accept the amendment and did not understand why town meeting was now going to vote on it.

The Moderator ruled that the amendment was out of order because it was not given to him in writing.

POINT OF ORDER:

Susan Weinstein rose to remind the Meeting that the entirety of the meeting is under the Moderator’s control and he should be respected.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR 299
 OPPOSED 107 MOTION PASSES

VOTED ON MAIN MOTION:

IN FAVOR 268
 OPPOSED 140 MOTION PASSES

ARTICLE 27: AMEND CHAPTER 36 OF THE CURRENT BYLAWS

Proposed by: Petitioners

To determine whether the Town will vote to amend § 36-1 of the Code of the Town of Wayland titled “Town meeting and election” by changing the start date of annual Town meeting as follows:

[Key to changes: underlining denotes additions; ~~strikethroughs~~ denotes deletions]

“§ 36-1. Town meeting and election.

The annual Town meeting shall commence on ~~a day between April 1 and May 15 inclusive~~ the fourth Thursday in April, or as soon thereafter as possible, as ordered by the Selectmen. The election of Town officers and the determination of all matters placed on the official ballot at such election shall take place within seven days, but no fewer than two days, before the annual Town meeting. In addition to the warrant required by MGL c. 39, § 9A, the Selectmen shall cause notice of the time and place(s) of each annual and special Town meeting and each annual and special election (1) to be published in a newspaper of general circulation in Wayland no later than the date fixed by them for the closing of the warrant pursuant to § 36-3 below and (2) to be posted on the Town sign boards. Such notice shall be posted on the Town sign boards commencing at least two weeks prior to the election and Town meeting and shall remain posted until the election is held and Town meeting is concluded.”

MOTION:

Alice Boelter moved and was duly seconded that the Town amend the Code of the Town of Wayland, Chapter 36-1, titled” Town meeting and election,” as previously adopted by the Town, by changing the start date of the Annual Town Meeting as printed on page 104 of the Warrant for the 2015 Annual Town Meeting.

MOTION TO AMEND:

George Harris moved and was duly seconded to amend by revising the first sentence as follows: ”The annual Town meeting shall commence on or after the fourth Thursday in April, as ordered by the Selectmen.”

MOTION TO TERMINATE DEBATE:

Bill Steinberg moved to terminate debate on the motion to amend.

VOTED ON MOTION TO TERMINATE DEBATE:

VOICE VOTE: MOTION PASSED

VOTED ON MOTION TO AMEND:

IN FAVOR: 194
 OPPOSED: 170 AMENDMENT PASSED

MOTION TO TERMINATE DEBATE:

Dianne Bladon moved to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR 290
 OPPOSED 25 MOTION PASSED

Moderator is informed that some of the handsets malfunctioned during the vote on the motion to amend which was closed and declares that the vote will be retaken. The Moderator stated that there would be a revote on Motion to amend Article 27 and then right after the vote an audit would be done.

REVOTE ON MOTION TO AMEND ARTICLE 27:

IN FAVOR	193	
OPPOSED	164	AMENDMENT PASSED

AUDIT HELD:

Seven voters were called up to show their handsets to the Town Clerk who verified with CTI that the handsets were working correctly. The Moderator stated that the audit was successful and upheld the last vote.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR	315	
OPPOSED	16	MOTION PASSED

VOTED ON MAIN MOTION AS AMENDED:

IN FAVOR:	167	
OPPOSED:	191	DOES NOT PASS

ARTICLE 28: ACCEPT CHAPTER 390 OF THE ACTS OF 2014 TO ESTABLISH A TAX TITLE COLLECTION REVOLVING FUND

Proposed by: Board of Selectmen

Estimated Cost: \$1,780

To determine whether the Town will vote to accept the provisions of Chapter 390 of the Acts of 2014 to establish a tax title collection revolving fund.

MOTION:

Anthony Boschetto moves and was duly seconded that the Town vote to accept the provisions of Chapter 390 of the Acts of 2014, codified as Massachusetts General Laws Chapter 60, Section 15B, to establish a tax title collection revolving fund.

VOTED ON MOTION:

IN FAVOR:	202	
OPPOSED:	8	MOTION PASSES

ARTICLE 29: TOWN WILL ENFORCE LOWEST SPEED LIMIT ALLOWED BY LAW

Proposed by: Petitioners

To determine whether the Town will vote to amend Chapter 19, Finances, of the Town Code by adding thereto the following new section:

“§19-10. Expenditures on Speed Limit Signs.

The Town shall not expend any funds for the erection or replacement of speed limit signs on Town ways which result in an increase in the enforceable speed limit along the way or portion of the way to which the sign relates.”

MOTION TO PASS OVER:

Duane Galbi moved to pass over Article 29.

The Moderator was informed by a police officer that someone may be using two handsets. The Moderator reminded the assembly that no one should be voting for another person. He called this proxy voting which is not allowed and said that each voter could only vote with their own handset.

VOTED ON MOTION TO PASS OVER:

IN FAVOR:	238	
OPPOSED:	11	MOTION PASSED OVER

ARTICLE 30: APPROPRIATE FUND TO CREATE STEWARDSHIP AND LAND MANAGEMENT PLANS FOR CONSERVATION LAND

Proposed by: Community Preservation Committee

Estimated Cost: \$35,000

To determine whether the Town will vote to:

- a.) appropriate a sum of money not to exceed \$35,000 to create a town-wide stewardship report of conservation land and land management plans for Heard Farm and other town-owned conservation resources as determined by the Conservation Commission; and
- b.) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise, provided not more than \$35,000 of the funds so appropriated shall be transferred from funds set aside for open space purposes in the Community Preservation Fund.

MOTION:

Gretchen Schuler moved and was duly seconded that the Town vote to:

- a.) appropriate \$35,000 to create a town-wide stewardship report of conservation land and land management plans for Heard Farm and other town-owned conservation resources as determined by the Conservation Commission; and
- b.) provide for said appropriation by transferring \$35,000 from funds set aside for open space purposes in the Community Preservation Fund.

VOTED ON MOTION:

IN FAVOR:	238	
OPPOSED:	15	MOTION PASSED

ARTICLE 31: RESOLUTION TO CONTINUE ELECTRONIC VOTING THROUGH FY2019

Proposed by: Petitioners

To determine whether the Town will vote to:

LET IT BE RESOLVED, that Town Meeting endorses the use of an electronic voting service for all sessions of all town meetings through fiscal year 2019, subject to Moderator’s rules, and requests the Board of Selectmen and Finance Committee to include sufficient funding in the FY2017, FY2018, and FY2019 Omnibus Budget articles presented at the 2016, 2017, and 2018 Annual Town Meetings.

MOTION:

LET IT BE RESOLVED, that Town Meeting endorses the use of an electronic voting service for all sessions of all town meetings through fiscal year 2019, subject to Moderator’s rules, and requests the Board of Selectmen and Finance Committee to include sufficient funding in the FY2017, FY2018, and FY2019 Omnibus Budget articles presented at the 2016, 2017, and 2018 Annual Town Meetings.

MOTION TO TERMINATE DEBATE:

Joseph Nolan moved to terminate debate.

VOTED ON MOTION TO TERMINATE:

IN FAVOR:	241	
OPPOSED:	5	MOTION PASSED

VOTED ON MOTION:

IN FAVOR:	235	
OPPOSED:	21	MOTION PASSED

MOTION TO TAKE ARTICLE NO. 38 OUT OF ORDER:

Cherry Karlson moved to take Article 38 out of order because it was getting late and she was concerned that the Beard's would leave before Town Meeting could vote to accept a gift of land from them.

VOTED ON MOTION: IN FAVOR: 210
 OPPOSED: 34 MOTION PASSED

ARTICLE 38: ACCEPT GIFTS OF LAND

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, by devise, or otherwise.

MOTION:

Cherry Karlson moved and was duly seconded that the Town vote to:

- a.) accept, as a gift, from John E. Beard and Mary S. Beard, the conservation restriction on a 10.22 acre area of land, more or less, located on Hazelbrook Lane in the Town of Wayland, Massachusetts and shown as "Conservation Restriction" on the plan recorded with the Middlesex South Registry of Deeds as Plan No. 1051 of 2014, which was donated to the Sudbury Valley Trustees, Inc. and the Town, as co-holders and is recorded with said Registry of Deeds in Book 64705, Page 5; and
- b.) express its appreciation to said John and Mary Beard for their generosity in donating said conservation restriction.

VOTED ON MOTION: IN FAVOR: 237
 OPPOSED: 9 MOTION PASSES

The Moderator thanked the Beards for their years of service to the Town. The assembly gave a standing ovation to John and Mary Beard.

ARTICLE 32: PROHIBIT ROADSIDE DISTRIBUTION OF PHONE BOOKS AND ADVERTISING

Proposed by: Petitioners

To determine whether the Town will vote to amend the Code of the Town of Wayland, Chapter 139 or wherever appropriate, by adding thereto the following subsection:

No person shall systematically distribute advertising or leaflets to dwellings throughout Wayland by tossing from a vehicle or affixing to mailboxes. Articles such as telephone books or advertising flyers distributed in this manner shall be considered litter.

MOTION:

Tom McGonegal moved and was duly seconded that the Town amend Chapter 139 of the Code of the Town of Wayland, or wherever appropriate, by adding thereto the following subsection:

"No person shall distribute pamphlets, booklets, or leaflets to dwellings in Wayland by tossing from a vehicle or affixing to mailbox posts, except as part of a requested subscription."

MOTION TO AMEND:

Ken Isaacson moved to amend the motion by adding, after the word subscription, " , except for affixed political distributions".

MOTION TO ALLOW TOWN COUNSEL TO ADDRESS TOWN MEETING:

Kim Reichelt moved that the Town vote to allow Town Counsel to answer a question.

VOTED ON MOTION TO ALLOW TOWN COUNSEL TO ADDRESS TOWN MEETING:

IN FAVOR: 156
 OPPOSED: 43 MOTION PASSED

Town Counsel, Mark Lanza stated that only employees of the USPS and the person who is served can place items inside the mailbox and outside of the mailbox. In addition, it is counsel's opinion that adding an amendment to exclude political distributions makes it suspect and the AG can strike it but uphold the original language.

MOTION TO TERMINATE DEBATE:

Cliff Lewis moved to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE:

IN FAVOR: 184
 OPPOSED: 18 MOTION PASSED

VOTED ON MOTION TO AMEND:

IN FAVOR: 111
 OPPOSED: 94 AMENDMENT PASSED

VOTED ON MOTION AS AMENDED:

IN FAVOR: 134
 OPPOSED: 74 MOTION PASSED

MOTION TO EXTEND TOWN MEETING UNTIL COMPLETION OF WARRANT:

Anthony Bosocotto moved to extend town meeting until completion of the warrant.

VOTED ON MOTION TO EXTEND TOWN MEETING:

VOICE VOTE: MOTION PASSED

Anthony Boschetto rose to recognize Edward Collins for his time as Selectman.

ARTICLE 33: ACQUIRE 246 STONEBRIDGE ROAD

Proposed by: Community Preservation Committee

Estimated Cost: \$342,000

To determine whether the Town will vote to:

- a.) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire, for open space purposes, by purchase, gift, eminent domain or otherwise, the land, with the improvements thereon, known and numbered as 246 Stonebridge Road, Wayland, Massachusetts, being shown on Assessors Map 41 as Parcel 001 and described in a deed recorded with the Middlesex South Registry of Deeds in Book 45103, Page 66;
- b.) appropriate a sum of money not to exceed \$342,000 for the acquisition of and demolition and removal of the existing structures from said property; and
- c.) determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise, provided not more than \$342,000 of the funds so appropriated shall be transferred from funds set aside for open space purposes in the Community Preservation Fund.

- b.) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise, provided that not more than \$20,000 of the funds so appropriated shall be transferred from uncommitted funds for recreational use in the Community Preservation Fund.

MOTION:

Anna Meliones moved and was duly seconded that the town vote to:

- a.) appropriate \$20,000 for professional services for the design of a grass playing field on the Town-owned land on Oxbow Road in Wayland, Massachusetts known as "Oxbow Meadows;" and
- b.) provide for said appropriation by transferring \$20,000 from uncommitted funds for recreational use in the Community Preservation Fund.

MOTION TO TERMINATE DEBATE:

Cliff Lewis moved to terminate debate.

<u>VOTED ON MOTION TO TERMINATE DEBATE:</u>	IN FAVOR:	141	
	OPPOSED:	11	MOTION PASSED

<u>VOTED ON MOTION:</u>	IN FAVOR:	83	
	OPPOSED:	67	MOTION PASSED

POINT OF ORDER:

Margo Melnicove stated that multiple people complained to police that multiple voters had multiple handsets during the voting on Articles 26 and 27 and it compromises the integrity of this Town Meeting. She requested that the issue be dealt with by the Moderator, the ELVIS Committee, and the Board of Selectmen.

ARTICLE 36: HEAR REPORTS

Sponsored by: Board of Selectmen

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

- Board of Assessors
- Community Preservation Committee
- OPEB Advisory Committee
- Youth Advisory Committee

MOTION:

Joseph Nolan moved and was duly seconded that the Town accept the 2014 Wayland Annual Report, and those reports included in Appendix N of the 2015 Annual Town Meeting Warrant.

ANNOUNCEMENT:

Richard Turner, Public Ceremonies Committee Chairman, announced with appreciation and admiration for the many exceptional individuals who enhance and enrich our Wayland Community, the Public Ceremonies Committee each year makes the Lydia Maria Child Award for Outstanding Public Service. The award is given to the person, or persons or group who the Public Ceremonies Committee determines best represents the concern and care that Lydia Maria Child demonstrated for making her community a better place. The recipient of the 2015 award is Katrien Vander Straten for her work with Transition Wayland and in the schools showing students and citizens how to be self-sustaining and protecting the environment. The presentation will take place at the next meeting of the Public Ceremonies Committee in the Town Building on April 15, 2015.

The Moderator recognized Ms. Straten for her years of service followed by a round of applause.

VOICE VOTE:

MOTION PASSED

ARTICLE 37: CHOOSE TOWN OFFICERS

Proposed by: Board of Selectmen

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot.

- As Trustees of the Allen Fund: Lois M. Toombs
Benjamin W. Johnson III
Michael B. Patterson
- As Fence Viewers: The Selectmen
- As Field Drivers: The Constables
- As Measurers of Wood and Bark: Paul Doerr
Lewis S. Russell Jr.
Harry F. Sweitzer
- As Surveyors of Lumber: Susan W. Pope
Jean B. Pratt
Harry F. Sweitzer

MOTION:

Joseph Nolan moved and was duly seconded that the following persons be nominated for the following offices accordance with Article 37 of the 2015 Annual Town Meeting Warrant:

- As Trustees of the Allen Fund: Lois M. Toombs
Benjamin W. Johnson III
Michael B. Patterson
- As Fence Viewers: The Selectmen
- As Field Drivers: The Constables
- As Measurers of Wood and Bark: Paul Doerr
Lewis S. Russell Jr.
Harry F. Sweitzer
- As Surveyors of Lumber: Susan W. Pope
Jean B. Pratt
Harry F. Sweitzer

and, there being no further nominations, the Town Clerk be instructed to cast one ballot for the same.

VOICE VOTE:

MOTION PASSED

ARTICLE 38: ACCEPT GIFTS OF LAND

Article 38 was taken out of order and voted on after Article 31.

ARTICLE 39: SELL OR TRADE VEHICLES AND EQUIPMENT*Proposed by: Board of Selectmen*

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

Department	Vehicle/Equipment	Year
Fire Department	Ford Expedition	2008
Public Works	Mobark Chipper	1990
Public Works	Ford F450 Maintenance Truck	2000
Public Works	Ford F450 Dump Truck	2005
Public Works	Ford Ranger Pick Up	2007
Public Works	Wacker Loader	2010

MOTION:

Joseph Nolan moved and was duly seconded that the Town vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus equipment in connection with the purchase of new vehicles and/or equipment:

Department	Vehicle/Equipment	Year
Fire Department	Ford Expedition	2008
Public Works	Mobark Chipper	1990
Public Works	Ford F450 Maintenance Truck	2000
Public Works	Ford F450 Dump Truck	2005
Public Works	Ford Ranger Pick Up	2007
Public Works	Wacker Loader	2010

VOICE VOTE: MOTION PASSED

THE MEETING ADJOINED MONDAY, APRIL 13, 2015 AT 11:09 P.M. SINE DIE.

ATTENDANCE: 467

Respectfully submitted,

Beth R. Klein
Town Clerk

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Special thanks to MaryAnn DiNapoli for her effort and hard work organizing this report.