MOTION – 2023 ATM

ARTICLE 1: RECOGNIZE CITIZENS AND EMPLOYEES FOR PARTICULAR SERVICE TO THE TOWN

MOTION NO. 1

I MOVE YOU SIR: that the Town recognize the following town and school employees who have retired since the 2022 Annual Town Meeting, or intend to retire prior to June 30, 2023, and have served the Town for over 20 years:

Charles Akins	Police Sergeant	39 years
John Barry	DPW	34 years
Jamie Berger	Police Detective Sergeant	25 years
Marie Dorr	School Food Service Manager	29 years
Stephen Farina	School Psychologist	22 years
Kathleen Hodge	School Dept - Account Coordinator	30 years
William Kane	DPW	22 years
Celeste Larson	Teacher	24 years
Marie Pesaturo	Teacher	26 years
Linda Stockwood	Teacher	30 years
Mark Wilkins	Police Officer	34 years

MOTION – 2023 ATM

ARTICLE 1: RECOGNIZE CITIZENS AND EMPLOYEES FOR PARTICULAR SERVICE TO THE TOWN

MOTION NO. 2

I MOVE YOU SIR: that the Town recognize and observe a moment of silence in remembrance of the following elected or appointed volunteers or employees with 10 years of service who have passed away since the 2022 Annual Town Meeting:

Cecil Wareham	June 25, 2021	Fire Department
John McDonald, Jr.	May 21, 2022	DPW – Water
Michael O'Connor	August 17, 2022	Teacher
Mary Kathleen Murray	December 22, 2022	Public Safety Dispatcher
David Nelson	December 31, 2022	Cable Committee
Dorothy Wedlock	January 16, 2023	Building and School Departments
Evelyn M. Ekmejian	January 23, 2023	Council on Aging Committee
Barbara Manley	January 24, 2023	Wayland High School Librarian
Virginia McNiff	November 17, 2022	School - Food Services
Sema Faigen	October 23, 2022	School Committee, Finance
		Committee, Personnel Board
Ronald Profit	April 20, 2023	Fire Chief
James Gazzaniga	April 21, 2023	DPW-Highway

MOTION – 2023 ATM

ARTICLE 2: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

I MOVE YOU SIR:

MOVED: that Article 2 be adopted under the Abbreviated

Presentation Procedure

OR MOVED: that the Town vote to approve the payment of bills of prior fiscal years as listed in Article 2 on page 26 of the Warrant for the 2023 Annual Town Meeting from the Fiscal Year 2023 appropriations so listed, for a total of \$10,128.64 to be used to pay such bills as follows:

Fiscal Year 2022 liabilities to be paid using Fiscal Year 2023 appropriations:

Aramark	\$ 98.24	FY23 School Budget
Aramark	\$ 119.15	FY23 School Budget
BP Trucking	\$ 402.69	FY23 School Budget
Teachers Discovery	\$ 862.50	FY23 School Budget
Teachers Discovery	\$ 787.03	FY23 School Budget
Multi-Heath Systems Inc.	\$ 311.99	FY23 School Budget
Shred It	\$ 756.90	FY23 School Budget
Gatehouse Media	\$ 1,275.71	FY23 Town Manager Expense Budget
Gaylord Archival	\$ 950.97	FY23 Town Manager Expense Budget
[continued on next page]		

Fiscal Year 2021 liabilities to be paid using Fiscal Year 2023 appropriations:

KP Law \$ 4,563.46 FY23 Town Manager Expense Budget

Total \$ 10,128.64

4/5 vote required.

MOTION – 2023 ATM

ARTICLE 3: CURRENT YEAR TRANSFERS

I MOVE YOU SIR:

MOVED: that Article 3 be adopted under the Abbreviated

Presentation Procedure

OR MOVED: that the following sums be appropriated as listed in Article 3 on pages 26 and 27 of the Warrant for the 2023 Annual Town Meeting to be expended in Fiscal Year 2023 for the following purposes:

PURPOSE:		AMOUNT
1)	Treasury Expense	\$25,000
2)	Treasury Personnel Services	\$35,000
3)	Finance Personnel Services	\$22,000

for a total of current year transfers of \$82,000.

And further, that said appropriations be provided by transferring the following amounts from the following funding sources:

FUNDING SOURCES:

1)	Unclassified: Health/Life Insurance	\$25,000
2)	Unclassified: Health/Life Insurance	\$35,000
3)	Unclassified: Health/Life Insurance	\$22,000

MOVER: David Watkins

MOTION – 2023 ATM

ARTICLE 4: OPEB FUNDING

I MOVE YOU SIR:

MOVED: that Article 4 be adopted under the Abbreviated

Presentation Procedure

OR MOVED: that the Town vote to:

a) appropriate \$32,349 to be deposited in the Town's Other Post-Employment Benefits Trust Fund and that said appropriation be provided by transferring the sums of money from the enterprise funds and revolving funds listed in Paragraph a) of Article 4 on page 28 of the Warrant for the 2023 Annual Town Meeting; and

b) Appropriate \$500,000 to be deposited in the Town's Other Post-Employment Benefits Trust Fund and that said appropriation be provided by taxation.

MOVER: David Watkins

MOTION – 2023 ATM

ARTICLE 5: ENTERPRISE FUND BUDGETS

I MOVE YOU SIR:

MOVED: that Article 5 be adopted under the Abbreviated

Presentation Procedure

OR MOVED: that the Town vote to appropriate an aggregate amount of \$6,105,250 for the operation and expenses of the Water Enterprise Fund, Wastewater Enterprise Fund, and Transfer Station Enterprise Fund as set forth in the as set forth in Article 5 as printed in the 2023 Annual Town Meeting warrant, which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town, with such appropriation being raised in the respective departmental receipts or in the tax levy as follows:

1)	Water Revenue	\$4,700,812
2)	Wastewater Revenue	\$722,739
3)	Wastewater Certified Retained Earnings	\$182,923
4)	Transfer Station Revenue	\$423,776
5)	General Fund Subsidy (Tax Levy)	\$75,000

MOVER: Tom Fay

MOTION – 2023 ATM

ARTICLE 6: FISCAL YEAR 2024 REVOLVING FUND EXPENDITURE LIMITS

I MOVE YOU SIR:

MOVED: that Article 6 be adopted under the Abbreviated

Presentation Procedure

OR MOVED: that the Town vote to set the following enumerated dollar figures as the total amount that may be expended from the respective authorized revolving funds for Fiscal Year 2024 as listed in Article 6 on page 31 of the Warrant for the 2023 Annual Town Meeting, as follows:

1. Council on Aging:	\$34,000
2. School Department / Professional Development:	\$3,000
3. School Department / Curriculum:	\$0
4. Recreation:	\$972,000
5. Recreation Athletic Fields:	\$400,000
6. Conservation Community Gardens:	\$3,000

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MOVER: Cherry Karlson

MOTION – 2023 ATM

ARTICLE 7: PERSONNEL BYLAWS AND WAGE AND

CLASSIFICATION PLAN

I MOVE YOU SIR:

MOVED: that Article 7 be adopted under the Abbreviated

Presentation Procedure

OR

I MOVE YOU SIR:

MOVED: that the Town vote to:

a) amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the

Personnel Wage and Salary Classification Plan (Appendix B) previously

adopted by the Town to amend recreational and seasonal positions and adjust

selected positions affected by the Massachusetts minimum wage;

b) amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the

Personnel Wage and Salary Classification Plan (Appendix B) previously

adopted by the Town to amend the non-union positions;

c) transfer from FY2023 budgeted Unclassified: Reserve for Salary Settlement

account \$214,355 and from budgeted Debt and Interest account \$349,607 for

the purpose of funding the collective bargaining agreement reached between

the Town of Wayland and the Fire Union and to authorize the Town

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Accountant to allocate said amounts to be distributed to and among the

department personnel and line items affected thereby in such amounts as are

proper and required.

MOVER: David Watkins

MOTION – 2023 ATM

ARTICLE 8: UPDATE THE TOWN'S PERSONNEL

HANDBOOK, POLICIES AND PROCEDURES AND TOWN CODE CHAPTER 43 PERSONNEL

I MOVE YOU SIR: that the Town appropriate \$30,000 from the General

Fund: Unreserved Fund Balance to hire a consultant to work under the direction of

the Town Manager, in consultation with the Personnel Board and Select Board, for

the purposes of:

1) reviewing and recommending revisions to the Town Code Chapter 43

Personnel including without limitation to be consistent with Chapter 33 of

the Acts of 2022; and

2) updating the Town's Employee Handbook and Personnel Policies and

Procedures.

MOTION – 2023 ATM

ARTICLE 9: PAYMENT OF RIVER'S EDGE ASBESTOS

EXPENSE

I MOVE YOU SIR:

MOVED: that Article 9 be adopted under the Abbreviated

Presentation Procedure

OR MOVED: that the Town appropriate \$524,742 from the Receipts Reserved for Sale of Real Estate account to pay for the expense associated with the removal and related costs of removal of asbestos containing material and associated soil on

Town-owned land at 484-490 Boston Post Road.

MOVER: Carol Martin

MOTION – 2023 ATM

ARTICLE 10: SURFACE WATER QUALITY BUDGET

I MOVE YOU SIR:

MOVED: that the Town appropriate \$25,000 from the General Fund:

Unreserved Fund Balance for the expenses of the Surface Water Quality

Committee to be spent under the direction of the Select Board.

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MOVER:

Chris Ryan

MOTION – 2023 ATM

ARTICLE 11:

SPECIAL EDUCATION RESERVE FUND

I MOVE YOU SIR:

MOVED:

that the Town

a) establish a fund under the provisions of G.L. c. 40, §13E to be known as the

Special Education Reserve Fund, the purpose of which is to allow the Schools,

from time to time, to reserve funds that can be used in future years to pay,

without further appropriation, for unanticipated or unbudgeted costs of special

education, out of district tuition, transportation and recovery high school

tuition, and

b) vote to appropriate the sum of \$150,000 to said fund to be provided by

taxation.

MOVER: Cliff Lewis

MOTION – 2023 ATM

ARTICLE 12: MWRA ADMISSION APPLICATION –

APPROVAL TO PROCEED

I MOVE YOU SIR:

MOVED: that the Town authorize the Board of Public Works and the Select Board to take any action necessary to pursue admission, as a new community, to the Massachusetts Water Resources Authority water system which would facilitate a permanent connection to this system as a water source for Wayland.

MOVER: Pamela Roman

MOTION – 2023 ATM

ARTICLE 13: FY 2024 OMNIBUS BUDGET

MOTION NO. 1

I MOVE YOU SIR:

MOVED: that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2024 listed on pages 43-51 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$99,726,007 which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$97,715,128 shall be raised by taxation, \$409,400 shall be provided by transfer from Ambulance receipts, and \$1,601,479 shall be provided by transferred from the following funds:

\$ 1,659	from Council on Aging
\$424,056	from Water Fund
\$ 42,721	from Wastewater Fund
\$ 55,108	from Recreation Revolving
\$ 19,521	from Recreation Fields
\$279,191	from BASE
\$171,378	from Childrens' Way
\$157,845	from Food Service and
\$450,000	from Receipts Reserved for Sale of Real Estate to
	defray the costs of debt service

MOVER: Kelly Lappin

MOTION – 2023 ATM

ARTICLE 13: FY 2024 OMNIBUS BUDGET – CAPITAL BUDGET

MOTION NO. 2

I MOVE YOU SIR:

MOVED: that each and every numbered item set forth in the Finance
Committee's capital budget of Fiscal Year 2024 listed on pages 52-58 of the
Warrant for the 2023 Annual Town Meeting in the total amount of \$5,456,372 be
appropriated for equipment and vehicles acquisitions and projected for the listed
departments, each of which shall be an appropriation, and of the total sum so
appropriated, the Treasurer, with the approval of the Select Board, is authorized to
borrow \$1,876,000 pursuant to the provisions of Massachusetts General Laws
Chapter 44, Section 7, or any other enabling legislation, and issue bonds or notes
of the Town therefor, \$1,389,081 to be transferred from Surplus Capital Funds,
\$1,764,291 shall be provided by transfer from Unreserved Fund Balance, \$288,000
shall be provided from Ambulance Receipts, \$139,000 shall be raised by Water
Enterprise Fund Certified Retained Earnings.

2/3 vote required.

MOVER: David Watkins

MOTION – 2023 ATM

ARTICLE 14: CAPITAL STABILIZATION FUND APPROPRIATION

I MOVE YOU SIR:

MOVED: that the Town vote to appropriate the sum of \$500,000 from the

General Fund: Unreserved Fund Balance to the Capital Stabilization Fund.

MOTION - 2023 ATM

ARTICLE 15: COMMUNITY PRESERVATION ACT - SET ASIDES AND TRANSFERS

I MOVE YOU SIR:

MOVED: that Article 15 be adopted under the Abbreviated

Presentation Procedure

OR MOVED:

a) that the Town vote to set aside from the Community Preservation Fund's Uncommitted Fund for later spending as set forth in Article 15 on pages 59 and 60 of the Warrant for the 2023 Annual Town Meeting:

- \$144,821 for open space, but not including land for recreational use,
 \$144,821 for historic preservation, \$144,821 for community housing;
 and
- ii) \$25,000 for administrative expenses; and
- b) that the Town vote to appropriate from the Community Preservation Fund's Uncommitted Fund for later spending \$373,231 for annual debt service obligations for the purchase of the conservation restriction on Mainstone Farm, as previously approved by Town Meeting; and

c) that the Town vote to transfer \$144,820 from the Community Housing Fund of the Community Preservation Fund to the Wayland Municipal Affordable Housing Trust Fund.

MOTION – 2023 ATM

ARTICLE 16: COMMUNITY PRESERVATION ACT - OPEN

SPACE: IMPLEMENTING LAND MANAGEMENT

PLAN AT HEARD FARM

I MOVE YOU SIR:

MOVED: that the Town vote to appropriate the sum of \$7,500

from the Community Preservation Fund Open Space Fund, to be expended by the

Conservation Commission to implement open space preservation measures

pursuant to the Land Management Plan for creation of wildlife habitat at the Heard

Farm Conservation Area.

MOTION – 2023 ATM

ARTICLE 17: COMMUNITY PRESERVATION ACT - HISTORIC

PRESERVATION: CONSERVATION OF GRAVESTONES IN TOWN CEMETERIES

I MOVE YOU SIR: that the Town vote to appropriate the sum of \$260,000

from the Community Preservation Fund Historic Preservation Fund for conservation and restoration of designated gravestones in the North, South, and Lakeview Cemeteries, to be expended by the Wayland Historical Commission.

MOTION – 2023 ATM

ARTICLE 18: COMMUNITY PRESERVATION ACT - HISTORIC

PRESERVATION: LIBRARY ARCHIVAL DOCUMENT CONSERVATION AND

DIGITIZATION

I MOVE YOU SIR: that the Town vote to appropriate from the Community

Preservation Fund Historic Preservation Fund the following sums of money to be expended by the Wayland Free Public Library Trustees:

- a) \$35,000 to digitize and make accessible the town's newspapers from 1935 to the present; and
- b) \$6,550 to conserve and digitize the First Record Book of the Wayland Library from 1850.

MOVER: David Watkins

MOTION – 2023 ATM

ARTICLE 19: REAFFIRM REMOTE PARTICIPATION AT TOWN MEETING

I MOVE YOU SIR:

MOVED: that the Town vote to re-authorize the Select Board to petition the General Court for an act of special legislation entitled "Remote Participation in Town Meeting," as follows:

An Act authorizing remote participation at town meetings in the town of Wayland

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding chapter 39 of the General Laws, or any general or special law or charter provision to the contrary, the town of Wayland may hold annual and special town meetings with voters located in a common, physical location, fully remote or partially remote, to be known as a hybrid town meeting.

SECTION 2. Any town meeting held remotely or in hybrid form in accordance with this act shall be recorded and the recording shall be made available for public viewing on the town's website for no fewer than 30 days following the conclusion of the meeting. The recording shall also be a permanent record of the town, subject to disclosure upon request.

SECTION 3. All actions taken at a remote or hybrid town meeting held in accordance with this act shall be ratified, validated and confirmed to the same extent as if the town meeting had been conducted entirely in person.

SECTION 4. This act shall take effect upon its passage.

MOVER: Adam Gutbezahl

MOTION – 2023 ATM

ARTICLE 20: REVISE TOWN CODE ON FINANCE COMMITTEE APPOINTMENT

I MOVE YOU MADAM:

MOVED: that the Town vote to amend its General Bylaws, § 19-1 of the Town Code by deleting text that is struck through and inserting text that is underlined to read as follows:

There shall be a committee called the "Finance Committee" appointed by the Select Board as hereinafter provided. Such committee which shall consist of seven registered voters who shall serve without pay and none of whom during his or her service on such Committee shall hold elective or appointive Town office having to do with the appropriation or expenditure of Town money. Members shall serve terms of three years, such that the terms of two or three members shall expire each year. Members shall be appointed by an appointing committee, called the "Finance Appointing Committee," consisting of the Moderator, the Chair of the Select Board, and the Chair of the Finance Committee. Should the Chair of the Finance Committee seek reappointment, then the Chair of the Finance Committee must recuse him or herself from deliberation of said reappointment, and the Vice Chair shall take the position of the Chair for deliberation of said reappointment. Whenever a vacancy occurs in the membership of the Finance Committee, such vacancy shall be filled by the Finance Appointing Committee for the balance of the unexpired term. Appointment to fill unexpired terms shall be made by the Select Board as vacancies occur.

MOVER: Dennis Berry

MOTION – 2023 ATM

ARTICLE 21: Finance Committee Appointing Board

I MOVE YOU MADAM:

MOVED: That the Town vote to amend its General Bylaws § 19-1 of the Town Code, by deleting text that is struckthrough and inserting the text that is underlined to read as follows:

§ 19.1 Finance Committee; Finance Committee Appointing Board.

There shall be a committee called the "Finance Committee" appointed by the Board of Selectmen Finance Committee Appointing Board as hereinafter provided. Such Finance eCommittee shall consist of seven Town registered voters who shall serve without pay and none of whom during his or her service on such Finance Committee shall hold elective or appointive Town office having to do with the appropriation or expenditure of Town money. Finance Committee Mmembers shall serve terms of three years, such that the terms of two or three members shall expire each year. Appointment to fill unexpired terms shall be made by the Board of Selectmen Finance Committee Appointing Board as vacancies occur.

The Finance Committee Appointing Board shall consist of the Moderator, the Chair of the Select Board, and a former member of the Finance Committee chosen by the Moderator to serve a term, determined by the Moderator, not to exceed three years. Said former member of the Finance Committee shall not contemporaneously serve on the Select Board or Finance Committee. In appointing the former member of the Finance Committee, the Moderator shall publicly invite all such persons residing in Wayland to apply in writing, interview all persons who apply, and appoint one applicant to the Finance Committee Appointing Board, while giving his/her reasons therefor.

Any incumbent member of the Finance Committee serving at the time of approval of this amended bylaw by Town Meeting shall continue to hold said office and to perform the duties thereof until the expiration of the term for which said individual was appointed or until said individual otherwise vacates such office.

MOTION – 2023 ATM

ARTICLE 22: COMMUNITY PRESERVATION ACT –

RECREATION: REHABILITATION AND

IMPROVEMENT OF COCHITUATE BALL FIELD

OUTDOOR COURT

I MOVE YOU SIR: that the Town vote to appropriate the sum of \$150,000 from the Community Preservation Fund Uncommitted Fund, to be expended by the Town Manager for rehabilitation of and improvements to the outdoor court at the Cochituate Ball Field.

perimeter fencing at the Wayland Town Beach.

MOVER: Susan Weinstein

MOTION – 2023 ATM

ARTICLE 23: COMMUNITY PRESERVATION ACT –

RECREATION: TOWN BEACH ENTRYWAY AND

PERIMETER FENCING

I MOVE YOU SIR: that the Town vote to appropriate the sum of \$147,500 from the Community Preservation Fund Uncommitted Fund, to be expended by the Town Manager for rehabilitation of and improvements to the entryway and

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MOVER: Tom Fay

MOTION - 2023 ATM

ARTICLE 24:

ACCEPT KNOLLWOOD LANE EASEMENT

I MOVE YOU SIR:

that Article 24 be adopted under the Abbreviated

Presentation Procedure

OR MOVED:

that the Town vote to accept an access easement at 51 Knollwood Lane, running

between Knollwood Lane to the terminus of Lake Shore Drive, shown as "20.0"

New Location of 20' Access Easement" on a plan entitled "Plan Showing"

Easement Relocation 51 Knollwood Lane Wayland, MA," dated April 29, 2022,

prepared by D. O'Brien Land Surveying, a copy of which is on file in the office of

the Town Clerk, and to relinquish all right, title and interest on the same property

shown as "Previous Location of 20' Access Easement" on said plan, on such terms

and conditions as the Select Board deems to be in the best interests of the Town,

and to authorize the Select Board to take any and all related actions necessary or

appropriate to accomplish the purposes of this Article.

MOTION – 2023 ATM

ARTICLE 25: RESCIND UNISSUED DEBT

I MOVE YOU SIR: that Article 25 be adopted under the Abbreviated

Presentation Procedure

OR MOVED: that the Town vote to rescind previously authorized but unissued debt for various projects listed below, approved at the corresponding Town Meetings, totaling \$3,708,302, that are deemed no longer necessary because the projects funded by the borrowings have been completed:

Project	Amount	Town Meeting Vote
	<u>Authorized</u>	
Loker School Doors &	\$460,772	April 2016 Town Meeting,
Tile		Article 8
DPW Small Truck	\$30,000	April 2016 Town Meeting,
	•	Article 8
Middle School Network	\$152,000	April 2018 Town Meeting,
Wiring		Article 9
Rivers Edge Asbestos	\$265,530	November 2018 Special
Removal		Town Meeting, Article 5
Loker Elementary	\$1,300,000	September 2020 Town
School Roof	,	Meeting, Article 19
Replacement		

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Launcher Way Land \$1,500,000 May 2022 Town Meeting, Acquisition Article 22 (Community Housing)

MOVER: Adam Gutbezahl

MOTION – 2023 ATM

ARTICLE 26: CHOOSE TOWN OFFICERS

I MOVE YOU SIR:

MOVED: that Article 26 be adopted under the Abbreviated

Presentation Procedure

OR MOVED: that the following persons be nominated for the following offices in accordance with Article 26 of the 2023 Annual Town Meeting Warrant:

Trustees of the Allen Fund The Select Board

Fence Viewers The Select Board

Field Drivers The Constables

Measurers of Wood and Bark Paul Doerr

Gary Slep

John R. Sullivan

Surveyors of Lumber Judy Currier

Susan W. Pope

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MOVER: Tom Fay

MOTION – 2023 ATM

ARTICLE 27: HEAR REPORTS

I MOVE YOU SIR:

MOVED: that Article 27 be adopted under the Abbreviated

Presentation Procedure

OR MOVED: that the Town vote to receive and act upon the reports of the

following Town officers, agents, trustees, commissioners, boards and committees:

Board of Assessors

Community Preservation Committee

Select Board

MOVER: Tom Fay

MOTION – 2023 ATM

ARTICLE 28: SELL OR TRADE VEHICLES AND EQUIPMENT

I MOVE YOU SIR:

MOVED: that Article 28 be adopted under the Abbreviated

Presentation Procedure

OR MOVED: that the Town vote to authorize the Select Board to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

<u>Department</u>	Vehicle/Equipment	<u>Year</u>
DPW	F550 Bucket Truck	2005
DPW	F350 Utility Body Truck	2012
DPW	Ford Explorer Sport Trac	2008
Police	Ford Explorer	2019
Police	Ford Explorer	2018
Police	Chevrolet Tahoe	2020