TOWN OF WAYLAND



41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BRIAN KEVENY FINANCE DIRECTOR TEL. (508) 358-3610 www.wayland.ma.us

To: John Bugbee, Acting Town Manager

From: Brian Keveny, Finance Director

Date: November 11, 2022

Subject: Fiscal 2022 Budget Report – 4th Quarter

Please find enclosed the budget status reports for the General Fund, Enterprise Funds, Revolving Funds, Health Insurance, Free Cash, Reserve Fund, Covid-19 Expenses and Appropriation Turnbacks as of June 30, 2022 for the Town of Wayland. The reports detail actual revenues and expenditures to budget as well as a year-to-year comparison to Fiscal 2021. We will closed the accounting system in late October and the annual financial audit will be in November. Free Cash Certification and Schedule A have been filed with the Department of Revenue

General Fund Expenditures:

Town Departments expended and encumbered \$19,557,501 or 95% of budget. The School Department expended and encumbered \$45,222,274 or 99.9% of budget. The Unclassified category expended and encumbered \$22,531,372 or 98% of budget. In total, the General Fund expended 98.3% of budget. The total combined turn back net of overlay amounts was \$1,659,076 compared to \$1,984,660 last fiscal year. The Fiscal 2022 rollover amount is \$1,289,328 compared to \$1,058,434 The largest departmental turnback amounts where experienced in General Government - \$216,066, Public Safety - \$198,818 and Public Works - \$314,184. The Unclassified Budget turn back was \$498,361. The Finance Committee transferred \$52,000 compared to \$50,000 last year.

General Fund Revenues:

The Town has collected approximately 98% of Property Tax-net of overlay, Local Receipts, Transfers from Other Fund and State Aid budgeted revenue. Taxation revenue was \$76.4M or 99% compared to \$73.2M or 99% of budget last year. Total Local Receipts collections was \$4.7M or 91% compared to \$5.5M in Fiscal 2021. The Local Receipts category achieved 91% of budget compared to 108% of budget last year. Most notably Motor Vehicle Excise revenue showed a unfavorable variance in collecting 83% of budget. State Aid receipts amount to \$6.5M compared to \$6.3M last year. Total Fiscal 2022 collections totaled \$89,268,042 compared to \$87,183,273 last year,

Unbudgeted revenue collections totaled \$675,092 compared to \$652,711 last fiscal year. Specifically the collections of Tax Title revenue increased \$157,383 and Prior Year Tax decreased by \$17,578 compared to last fiscal year.

Wastewater Enterprise Fund:

Revenue:

The Wastewater Enterprise Fund obtained budgeted revenue collections of \$896,123 or 131% compared to \$627,747 or 79% of budget last year. Retained Earnings was voted to balance the FY 22 budget in the amount of \$51,410. In Fiscal 2023, the Wastewater Fund will be supported with the use of \$250,362 in Retained Earnings. Total revenue exceeded total expenditures by \$291,991

Expenditures:

Total expenses were 604,132 or 85% compared to \$688,402 or 91% of budget last year. Debt Service remains the largest expense at 62% of expenditures. Total fund balance at June 30, 2020 is \$1,607,075 compared to \$1,305,688 last year.

Water Enterprise Fund:

Revenue:

The Water Fund collected 88 of budgeted revenue or \$3,735,914 compared to \$4,190,492 last year. User Charges revenue showed an unfavorable variance in the amount of \$337.965. Fund balance was budgeted in the amount of \$200,000 to support operations.

Expenditures:

The Water Fund has expended \$3,760,556 or 88% compared to \$3,678,660 or 92% of budgeted expenditures last year. Total actual expenditures were less than budget by \$450,369. In Fiscal 2022, \$200,000 in fund balance was transferred to the Water Capital Fund. Total fund balance in the fund is \$1,575,333 compared to \$1,521,511 compared to last fiscal year.

Transfer Station Fund:

Revenue:

The Transfer Station collected 112% of budgeted revenue or \$539,243. This amount include a \$75,000 transfer from the General Fund and a FY 21 purchase order rollover of \$32,987. Sticker Fee revenue showed an favorable variance in the amount of \$25,611. The ending fund balance in the Transfer Station is \$189,173.

Expenditures:

The Transfer Station has expended \$350,070 or 72% of budget. Total actual expenditures were less than actual revenue in the amount of \$189,173.

Respectfully submitted,

Brian Keveny

Finance Director

Town of Wayland
Fiscal 2022
lune 30 2022

al Fund		Fiscal 2022	Fiscal 2022	% Budget
		Budget	Actual	Spent
Revenue				
Taxation		76,997,726	76,437,533	99.27%
State Aid	1	6,510,788	6,552,845	100.65%
Local Reciepts		5,200,000	4,746,313	91.28%
Transfers from Other Funds		856,259	856,259.00	100.00%
Other Sources				
	Total	89,564,773	88,592,950	98.91%
Non Budgeted		-	675,092	n/a
	Total Revenue	89,564,773	89,268,042	99.67%
Evnandituras				
Expenditures				
Town Budget		20,468,616	19,557,501	95.55%
School Budget		45,223,290	45,222,274	100.00%
Jnclassified		23,029,733	22,531,372	97.84%
Transfers		3,168,130	3,037,888	95.89%
	Total Expense	91,889,769	90,349,035	98.32%
Enterprise Fund				
		Fiscal 2022	Fiscal 2022	% Budget
Revenue	-	Budget	Actual	Spent
Operating revenue		4,210,925	3,735,914	88.72%
Use of Water Capital		300,000	3,733,314	0.00%
Unbudgeted Revenue		300,000	-	0.00%
onbudgeted Revenue	Total Revenue	4,510,925	3,735,914	82.82%
Expenditures				
Operating expenses		3,910,925	3,460,556	88.48%
Jse of Water Capital	Tatal Funance	300,000 4,210,925	300,000	0.00%
	Total Expense	4,210,925	3,760,556	89.30%
Unbudgeted Expense		-	-	0.00%
	Total Expenses	4,210,925	3,760,556	89.30%
water Enterprise Fund				
		Fiscal 2022	Fiscal 2022	% Budget
	<u> </u>	Budget	Actual	Spent
Revenue				
Operating revenue	Total Revenue	683,493	896,250	131.13%
Evnandituras				
Expenditures				
Operating expenses	Total Expense	683,493	604,132	88.39%

			Town of Wayland, Ma General Fund Revent Fiscal 2022 June 30, 202	ue Report			
		Fiscal 2021 YTD-Actual	Fiscal 2022 YTD-Actual	Fiscal 2022 Budget	\$ Variance 2022 / 2021	B / A Fiscal 2022 \$ Variance	% of Budget Collected
Taxation:	19815						
Real Estate		72,411,478	75,350,270	76,058,654	2,938,792	(708,384)	99.07%
Personal Property Overlay		875,822	1,087,263	1,092,568 (153,496)	211,441	(5,305) 153,496	99.51% 0.00%
1	otal	73,287,300	76,437,533	76,997,726	3,150,233	(560,193)	99.27%
State Aid:							
School Construction							
Local Aid : Cherry Sheet							
Chapter 70		5,302,744	5,379,174	5,379,174	76,430	0	100.00%
Charter Tuition Assessment		-	18,423	0	18,423	18,423	0.00%
Unrestricted Aid Veterans Benefits Chapter 115		960,760 3,753	1,036,474 3,625	993,471 5,252	75,714 (128)	43,003 (1,627)	0.00% 69.02%
Exemption : Vets, Blind, Surviving Spouse		3,012	1,004	18,746	(2,008)	(17,742)	5.36%
State Owned Land Reimbursement		101,978	114,145	114,145	12,167	0	100.00%
Undetermined		0	0	0	0	0	0.00%
1	otal	6,372,247	6,552,845	6,510,788	180,598	42,057	100.65%
Local Receipts:							
Motor Vehicle Excise		2,820,532	2,589,014	3,100,000	(231,518)	(510,986)	83.52%
Other Excise		156,882	219,080	172,000	62,198	47,080	127.37%
Penalties and Interest		153,584	250,547	168,000	96,963	82,547	149.14%
Payment in Lieu of Taxes		43,476	40,781	47,000	(2,695)	(6,219)	86.77%
Fees		434,955	613,407	498,000	178,452	115,407	123.17% 92.29%
Licenses and Permits Special Assessments		1,770,951 7,343	967,478 1,225	1,048,296 7,800	(803,473) (6,118)	(80,818) (6,575)	15.71%
Fines and Forteits		3,266	17,911	3,500	14,645	14,411	511.74%
Investment Income		134,879	46,870	150,000	(88,009)	(103,130)	31.25%
Miscellaneous Recurring		-	-	5,404		(5,404)	0.00%
1	otal	5,525,868	4,746,313	5,200,000	(779,555)	(453,687)	91.28%
Transfers from other funds:							
Fund 24-Ambulance		575,000	374,400	374,400	(200,600)	-	100.00%
Fund 24-Council on Aging		2,116	2,134	2,134		(5)	100.00%
Fund 24-Recreation		44,987	59,176	59,176	14,189		100.00%
Fund 24-Recreation-Fields		10,579	10,668	10,668	(5)	9.7	100.00%
Fund 25-Food Service		76,477	5	10.70	(76,477)	150	0.00%
Fund 25-BASE		221,000	•	•	(221,000)		0.00%
Fund 25-TCW Fund 25-Full Day Kinder			-			-	0.00% 0.00%
Fund 61-Water		362,472	374,388	374,388	11,916	-	100.00%
Fund 63-Wastewater		36,472	35,493	35,493	-		100.00%
		1 220 102 00	956 350	956 350	(471 072 00)	0	100.009/
,	Total	1,329,103.00	856,259	856,259	(471,972.00)	0	100.00%
Total Budgeted Reve	enue	86,514,518	88,592,950	89,564,773	2,079,304	(971,823)	98.91%
Unbudgeted Revenue:							
Tax Title Liens		87,574	244,957	S=0	157,383	244,957	0.00%
Prior Year RE collections		436,338	418,760	(*)	(17,578)	418,760	0.00%
Fund 24-Recreation-New FY 17 accounts) -	-) - /	(- 0	-	0.00%
Account Closeout-Fringe		128,799	11,375		•	11,375.00	0.00%
Transfer Station Closeout		•	-	-	-		0.00%
Total Unbudgeted Reve	enue	652,711	675,092		139,805	675,092	0.00%
	h						
	enue	87,167,229	89,268,042	89,564,773	2,219,109	(296,731)	99.67%

			i	Town of Wayland					
			Fiscal 2	Fiscal 2022 Total Revenue and Expenditures-GAAP June 30, 2022	enditures-GAAP				
		FISCAL 2022 BU	FISCAL 2022 BUDGET TO ACTUAL			FISCAL 2	FISCAL 2021 ROLLOVER BUDGET TO ACTUAL	TO ACTUAL	
	Final	ΔΙΛ		FY 2022 Total (Uncollected) /	FISCAL 2022	EISCAI 2022	ENCLIMBERED	LINENCLIMBERED	COMBINED
	Budget	Actual	Encumbrance	Unspent	CARRYFORWARD	ACTUAL	CARRYFORWARD	CARRYFORWARD	FY 22 / FY 21
REVENUES:									
Taxation-net of overlay	76,997,726	76,437,533	n/a	(560,193)	n/a	n/a	n/a	n/a	(560,193)
State Aid:	6,510,788	6,552,845	n/a	42,057	n/a	n/a	n/a	n/a	42,057
Local Receipts	5,200,000	4,746,313	n/a	(453,687)	n/a	n/a	n/a	n/a	(453,687)
Transfers From Other Funds	856,259	856,259.00	n/a	0	n/a	n/a	n/a	n/a	0
Non Budgeted Revenue	•	675,092	n/a	675,092	n/a	n/a	n/a	n/a	675,092
Free Cash	2,171,500	,	n/a	(2,171,500)	n/a	n/a	n/a	n/a	n/a
Overlay		ı.	n/a	***	n/a	n/a	n/a	n/a	n/a
Bond Premium	· •	310	n/a	773	n/a	n/a	n/a	n/a	n/a
Total Revenues	91,736,273	89,268,042	,	(2,468,231)					(296,731.00)
EXPENDITURES:									
General Government	5,624,847	4,988,067	420,714	216,066	302,152	237,601	C.	64,551	280,617
Public Safety	7,543,166	7,317,557	30,791	194,818	40,831	17,964	23	22,867	217,685
Education	45,223,290	44,665,992	556,282	1,016	512,369	382,893		129,476	130,492
Minuteman Reg School	273,500	227,357	•	46,143	•		c	•	46,143
Public Works	3,706,727	3,264,902	127,641	314,184	74,259	41,789	31	32,470	346,654
Health and Human Services	1,819,409	1,692,982	13,146	113,281	9,644	4,836	•	4,808	118,089
Culture and Recreation	1,500,967	1,393,531	80,813	26,623	41,801	36,885.00	3,009.00	1,907	28,530
State and County Assessments	117,034	140,288	•	-23,254	•		•	•	-23,254
Debt Service	6,634,542	6,634,542	*	0			×	i	0
Pension	5,378,336	5,378,336		,	•		•	•	
Unclassified	11,016,855	10,449,553	68,941	498,361	37,587	21,828	9	15,759	514,120
Other Expenditures			,	91	,	313	30	•	24.2
Transfers To Other Funds	250,000	250,000			ě		•	ě	to
Transfer to Other Funds-Capital	2,572,600	2,572,600	•	•	3				
Transfer to Fund 64-Transfer ST	75,000	75,000							,
Total:	91,736,273	89,050,707	1,298,328	1,387,238	1,018,643	743,796	3,009	271,838	1,659,076

		Town of Wayland Fiscal 2022 Health Insurance Report			
6/30/2022					
	Fiscal 2022 Budget	Actual Total Expense	% Of Budget Spent	Estimated Turnback	% of Total Unspent
Fiscal 2022					
Health Insurance	8,432,856	8,064,414	95.63%	368,442.14	4.37%
Incentive Waiver	256,900	270,727	105.38%	(13,826.97)	-5.38%
Life Insurance	31,200	30,123	%55.96	1,077.00	3.45%
Other Expenses	159,200	209,791	131.78%	(50,591.05)	-31.78%
Transfer to Other Budget	(000'06)			(000'06)	
Original Budget :	8,790,156	8,575,055	97.55%	215,101.12	2.45%

Fiscal 2022- Reserve 5/30/2022	e Fund
	•
FY 2022 Budget	\$250,000
Year to date transfers:	
Faciliities- Playground	(\$52,000)
Adjusted balance:	\$198,000
Available budget:	\$198,000

Town of Wayland, Massachusetts Wastewater Enterprise Fund Fiscal 2022 June 30, 2022

	Fiscal 2022 Budget	Fiscal 2022 Actual	% Budget Collected / Expended	\$ Variance Budget / Actual	Fiscal 2021 Actual	\$ Variance FY 22 / FY 21
Operating Revenue:		202	2.200	2.2	222	
Penalties and Interest		648	0.00%	648	928	(280
Wastewater User Charges	327,389	273,354	83.50%	(54,035)	251,526	21,828
Liens	*	8,730	0.00%	8,730	1,878	6,852
Betterments	ā	161,792.00	0.00%	161,792.00	2,758	159,034
Betterment Interest	-	103,590.00	0.00%	103,590.00	137	103,453
Betterment paid in advance	5		0.00%	•	•	•
Unapportioned WW betterment TC		188,780	0.00%	188,780	59,214	129,566
Unapportioned WW betterment TC-int		6,987	0.00%	6,987	1,514	5,473
WW Betterment TC RE	179,536		0.00%	(179,536)	181,637	(181,637)
WW Betterment TC Int	115,158		0.00%	(115,158)	127,415	(127,415
Interest on Savings	-	1,116	0.00%	1,116	3,656	(2,540)
Misc. revenue	10,000	151,126	0.00%	141,126	•	151,126
Fund Balance Reserve	51,410		0.00%	(51,410)		
Total	683,493	896,123	131.11%	212,630	630,663	265,460
Operating Expenditures Personal Services Expenditures Funded Debt	88,330 269,059 326,104	82,287 160,248 326,104	0.00% 59.56% 100.00%	6,043 108,811 0	85,105 130,957 435,447	(2,818 29,291 (109,343)
Total	683,493	568,639	83.20%	114,854	651,509	(82,870
Other Financing Sources / (Uses) Transfers to General Fund	v	35,493.00	0.00%	(35,493.00)	36,472.00 -	(979.00
Total		35,493.00	0.00%	(35,493.00)	36,472.00	(979.00
Total YTD Revenues	683,493	896,123	131.11%	212,630	630,663	265,460
Total YTD Expenditures	683,493	604,132	88.39%	114,854	687,981	(83,849)
		Fiscal 2022				
FUND BALANCE						
Undesignated Fund balance Reserve for expenditure	Γ	1,322,177				
Current outstanding encumbrances		(645.05-1				
YTD expenditures (Current Year & FY 20 rollover) YTD revenues	-	(615,225) 896,123				
Undesignated Fund balance-	-	1,603,075				

Town of Wayland, Massachusetts Water Enterprise Fund Fiscal 2022 June 30, 2022

REVENUES	Fiscal 2022 Budget	Fiscal 2022 Actual	% Budget Collected / Expended	\$ Variance Budget / Actual	Fiscal 2021 Actual	\$ Variance FY 22 / FY 21
Operation Revenue						
Operating Revenue: Penalties and Interest	32,676	33,844	103.57%	1,168	39,337	(5,493
Water Meter Charges	3,613,249	3,275,284	90.65%	(337,965)	3,731,630	(456,346
Liens	50 t. (64-99) (194-90) (194-90)	83,077	0.00%	83,077	58,154	24,923
Water Administration Fee	300,000	312,864	104.29%	12,864	307,758	5,106
Water Service Order	25,000	3,406	13.62%	(21,594)	27,193	(23,787
Misc. Revenue	40,000	24,950	62.38%	(15,050)	8,600	16,350
Interest on Savings	200.000	2,489	0.00% 0.00%	2,489.00	7,312.00	(4,823
Fund Balance Reserve Capital Closeouts	200,000	•	0.00%	(200,000)	19,300.00	(19,300
Tota	4,210,925	3,735,914	88.72%	(475,011)	4,199,284	(463,370
EXPENDITURES						
Operating Expenditures:						0
Personal Services	822,570	794,642	96.60%	27,928	829,662	(35,020
Expenditures	1,506,000	1,056,559	70.16% 102.25%	449,441 (27,000)	1,169,749 1,313,017	(113,190 (85,856
Funded Debt Indirect Fringe Transfers to GF	1,200,161 374,388	1,227,161 374,388	102.25%	(27,000)	362,472	(11,916
Indirect Fringe Transfers to GF Indirect Fringe Transfers to GF and OPEB	7,806	7,806	100.00%		3,697	(4,109
Tota		3,460,556	88.48%	450,369	3,678,597	(250,091
OTHER FINANCING TRANSFERS TO WATER CAPITAL						
Other Financing Uses:	300,000	300,000	100.00%	2	75,000	
Transfers to Capital Projects / Unbudgeted expense	300,000	300,000	100.00%		75,000	(225,000
Other Financing Sources: Water Surplus to Fund 42	0					
water surplus to runu 42						
		*	•	-	2	2
Total YTD Revenues	4,210,925	3,735,914	88.72%	(475,011)	4,199,284	(463,370
Total YTD Expenditure	4,210,925	3,760,556	89.30%	450,369	3,753,597	6,959
FUND BALANCE Undesignated Fund balance YTD expenditures (Current Year & FY 20 rollover) YTD revenues Encumbrance Total Fund Balance	;	2022 1,810,622 (3,971,203) 3,735,914 1,575,333				

Town of Wayland, Massachusetts
Transfer Station
Fiscal 2022
lune 30, 2022

REVENUES	-	Fiscal 2022 Budget	Fiscal 2022 Actual	% Budget Collected / Expended	\$ Variance Budget / Actual	Fiscal 2021 Actual	\$ Variance FY 22 / FY 21
Operating Revenue: Sticker Fees Recycling Fees PAYT Fees Wasteban Fees Tires Bulky Waste General Fund Subsidy Misc Revenue	·	245,848 10,000 110,000 10,000 500 30,000 75,000	271,459 10,578 108,626 14,152 421 26,020 75,000 32,987	110.42% 105.78% 0.00% 141.52% 84.20% 86.73% 0.00% 0.00%	25,611 578 (1,374) 4,152 (79) (3,980) 0 32,987	248,330 10,060 108,496 - 355 29,887 - 17,670	23,12 51 13 14,15 6 (3,86 75,00 15,31
EXPENDITURES	Total _	481,348	539,243	112.03%	37,033	414,730	124,4
Operating Expenditures:		204 500	107.040	91.91%	16 552	169,389	18,55
Personal Services		204,500 276,848	187,948 162,122	58.56%	16,552 114,726	291,684	-129,5
Expenditures	Total	481,348	350,070	72.73%	131,278	461,073	-111,0
OTHER FINANCING TRANSFERS TO W	VATER CAPITAL				į		
	Total YTD Revenues	481,348	539,243	112.03%	57,895	414,798	124,44
	Total YTD Expenditures	481,348	350,070	72.73%	131,278	461,073	(111,00
FUND BALANCE Undesignated Fund balance YTD expenditures (Current Year YTD revenues Total Fund Balance	r & FY 20 rollover)	- - -	2022 0 (350,070) 539,243 189,173				

Town of Wayland, Massachusetts Major Town Revolving Funds June 30, 2022

	Г	24220900			24652000	
Г	Amb	oulance Revolving Fund		Re	creation Revolving Fund	1
	FY 2022	FY 2021	FY 22 / FY 21	FY 2022	FY 2021	FY 22 / FY 21
	Actual	Actual	Variance	Actual	Actual	Variance
Beginning Fund Balance-7/01/20	449,290	465,103	(15,813)	650,194	616,149	34,045
REVENUE:						
Revenue from services :	769,036	571,681	197,355	<u> </u>	-	
Revenue from programs:						
Beach		_			_	
Boat Rentals		-		4,730	3,635.00	1,099
Facility Rentals		_		4,134.70	3,033.00	4,13
Snack Bar		_	_	2,700.85	1,651.00	1,050
Beach Other	2	_		2,700.03	1,051.00	1,050
Day Passes		_		18,676	91,710	(73,034
Memberships	,			14,756	72,880	(58,124
Field Permits	-			36,087	1,678.00	34,409
				324,138	122,890	201,248
Summer Camps	-	-		223,878	63,516	160,362
Youth Programs	•	-				
Adult Programs	•	-		12,393	713	11,680
Lessons	-	-		8,070.00	10 444	8,070
Misc revenue	-	-		5,011	(2,416)	7,427
Pre K Programs	-	-		39,439	21,533	17,900
Other Programs	-	-			80.00	(80
Ski Programs	•	-	•	24,995	-	24,995
Seasonal events	-					
Transfers from Other Funds		13,364.00				
Total	769,036	585,045	183,991	719,008	377,870	341,138
EXPENDITURES:						
Operating Expenditures						
Personal Services		_		312,266	202,086	110,180
Expenses	35,723	25,857.00	9,866	326,459	95,774	230,685
Total	35,723	25,857.00	9,866	638,725	297,860	340,865
Other Financing Sources / (Uses)						
Automorphism in a revolved attendment of the control of the contro						
Transfers to Other Funds	636,400	575,000	61,400		45,782	(45,782.00
Total	636,400	575,000.00	61,400		45,782	(45,782.00
Total YTD Revenues	769,036	585,045	183,991	719,008	377,870	341,138
Total YTD Expenditures	672,123	600,857	71,266	638,725	343,642	295,083
Year to date Fund Balance total:						
The state of the s	440 200	465,103	(15,813)	650,194	616,149	34,045
Beginning Fund Balance-7/01/20	449,290 769,036	585,045	183,991	719,008	377,870	
Total YTD Revenues					37777277777777777	341,138
Total YTD Expenditures	672,123	600,857	71,266	638,725	343,642	295,083
Ending Balance	546,203	449,291	96,912	730,477	650,377	80,100