PDIAN KEVENY

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BRIAN KEVENY FINANCE DIRECTOR TEL. (508) 358-3610 www.wayland.ma.us

To: John Bugbee, Acting Town Manager

From: Brian Keveny, Finance Director

Date: January 18, 2023

Subject: Budget Status Report FY 2023, 1st Quarter

Please find enclosed the budget status reports for the General Fund, Enterprise Funds, and Revolving Funds as of September 30, 2022. The reports detail actual revenues and expenditures to budget as well as a year-to-year comparison to Fiscal 2022. Fiscal 2022 was closed in November 2022.

General Fund Expenditures:

Town Departments have expended \$5,824,265 or 27% of budgeted expenses. All inter fund transfers that were voted at the Spring ATM 2022 will be processed in May 2023.

School Department has expended \$4,909,019 or 10% of budget. Actual year to date expenses are also consistent with prior year spending. The School Department is currently implementing the encumbrance feature within the MUNIS payroll system.

Unclassified budgets have expended \$10,306,235 or 42% of budget. The total includes the July payment to Middlesex Retirement and July debt payments.

Total expenditures thru September 2022 totaled \$21,941,442 or 22% of budget compared to 28% of budget last fiscal year same period.

General Fund Revenues:

The Town has collected approximately 24% of Property Tax, Local Receipts and State Aid budgeted revenue thru 3 months. The total dollar change year to year is \$424,655. The increase is due to the time of State Aid Revenue and Property Tax collections. Actual Local Receipts are down \$63,423. In total 4 of the 9 Local Receipt revenue categories show unfavorable variances to the same period last year. The town estimated \$5,300,000 in Local Receipts on the FY 2023 Tax Recap.

Fiscal 2022 Continuing Appropriations:

Both the town and school rolled over into Fiscal 2023 continuing appropriations from Fiscal 2022 in the amount of \$1,283,021 compared to \$1,018,643 last fiscal year. The unexpended balance of this appropriation is \$483,447, which will be closed to Free Cash at year-end if not expended.

Wastewater Enterprise Fund:

Revenue

Through three months, the Wastewater Fund has collected 8% of budget or \$79,505 compared to \$245,530 in FY 2022. The dollar collection variance year to year is attributable to Unapportioned WW Betterment revenue. The Wastewater revenue budget is using \$230,362 of fund balance to support expenditures in FY 23.

Expenditures:

Total expenses are \$60,054 or 6.5% compared to \$41,448 or 7% of budget last fiscal year. The current fund balance is \$1,620,610 compared to \$1,515,166 last year same period.

Water Enterprise Fund:

Revenue:

The Water Fund has collected 10% of budget or \$475,208 compared to 12% of budget or \$500,691 last fiscal year. Total revenue is lower by \$25,483. The negative variance thru September is due to collections of Misc. revenue. The Fiscal 2023 budget also included using \$200,000 in Fund Balance to support Fiscal 2023 appropriations.

Expenditures:

The Water Fund has expended \$675,746 or 16% of budget compared to \$614,618 last fiscal year. The year-to-year increase is attributable to salary, debt service and operating expenditures. Approximately 16% of budget has been expended compared to 17% of budget in the prior year. The current balance in the fund is \$1,062,227.

Transfer Station:

Revenues:

The Transfer Station has collected 52% of budget of \$265,172 compared to 72% of budget or \$351,158 The FY 23 Transfer Station revenue budget included a \$75,000 subsidy from the General Fund.

Expenses:

The Transfer Station has expended 14% of budget or \$75,193 compared to 14% of budge or \$71,800 compared last year. The current balance in the fund is \$352,652.

Free Cash

The Town submitted for Free Cash Certification in November 2022. That submission is still under review as of January 18, 2023.

Fiscal 2022 Audit

The Fiscal 2022 Audit commenced in October 2022. The audit is ongoing and is expected to be completed in February 2023.

Respectfully submitted,

Brian Keveny

Finance Director

Town of Wayland
Fiscal 2023
Sentember 30 2022

		Fiscal 2022	Fiscal 2022	% Budget
		Budget	Actual	Spent
Revenue				
Taxation		80,018,279	19,589,269	24.48%
State Aid		7,332,369	1,824,781	24.89%
Local Reciepts Transfers from Other Funds		5,300,000 1,423,050	611,967	11.55% 0.00%
Other Sources		1,423,030		0.00%
	Total	94,073,698	22,026,017	23.41%
Non Budantad			200.514	/-
Non Budgeted		•	288,614	n/a
	Total Revenue	94,073,698	22,314,631	23.72%
Expenditures				
.npenultures				
Town Budget		21,368,889	5,834,265	27.30%
School Budget		47,164,771	49,134,308	104.18%
Unclassified		24,144,953	10,306,235	42.68%
Transfers		4,522,671	2,761,129	61.05%
	Total Expense	97,201,284	68,035,937	69.99%
Enterprise Fund				
		Fiscal 2022	Fiscal 2022	% Budget
_	<u> </u>	Budget	Actual	Spent
Revenue				
Operating revenue		4,416,921	475,208	10.76%
Use of Water Capital		225,000	-	0.00%
Unbudgeted Revenue				0.00%
	Total Revenue	4,641,921	475,208	10.24%
Expenditures				
Operating expenses		4,191,921	675,746	16.12%
Use of Water Capital		225,000	0/3,/40	0.00%
ose of water capital	Total Expense	4,416,921	675,746	15.30%
Unbudgeted Expense		2		0.00%
	Total Expenses	4,416,921	675,746	15.30%
water Enterprise Fund		Fiscal 2022	Fiscal 2022	% Budget
		Budget	Actual	Spent
Revenue				
Operating revenue	Total Revenue	923,640	79,505	8.61%
Tun an dikuwa				
Expenditures				
Operating expenses	Total Expense	923,640	60,054	6.50%

Town of Wayla	and, Massachusetts
General Fund	d Revenue Report
Fis	cal 2023
	L 20 2022

		Fiscal 202				
	Fiscal 2022 YTD-Actual	September 30, Fiscal 2023 YTD-Actual	Fiscal 2023 Budget	\$ Variance 2023 / 2022	B / A Fiscal 2021 \$ Variance	% of Budget Collected
axation:					•	
Real Estate	19,037,661	19,295,347	79,172,437	257,686	(59,877,090)	24.37%
Personal Property	244,627	293,922	1,040,776	49,295	(746,854)	28.24%
Overlay	0	0	(194,934)	0	194,934	0.00%
Total	19,282,288	19,589,269	80,018,279	306,981	(60,429,010)	24.48%
tate Aid:						
School Construction						
ocal Aid : Cherry Sheet						
Chapter 70	1,344,792	1,525,680	6,102,726	180,888	(4,577,046)	25.00%
Charter Tuition Assessment	0	4,735	11,629	4,735	(6,894)	0.00%
Inrestricted Aid	270,107	259,950	1,047,118	(10,157)	(787,168)	0.00%
eterans Benefits Chapter 115	0	0	6,476	0	(6,476)	0.00%
xemption : Vets, Blind, Surviving Spouse	249	0	17,905	(249)	(17,905)	0.00%
State Owned Land Reimbursement	28,536	34,416	146,515	5,880	(112,099)	23.49%
ndetermined	0	0	0	0	0	0.009
Total	1,643,684	1,824,781	7,332,369	181,097	(5,507,588)	24.89%
ocal Receipts:						
Notor Vehicle Excise	206,152	205,395	3,118,596	(757)	(2,913,201)	6.59%
Other Excise	58,479	65,875	235,000	7,396	(169,125)	28.03%
enalties and Interest	103,647	28,433	275,000	(75,214)	(246,567)	10.349
ayment in Lieu of Taxes	0	0	40,000	0	(40,000)	0.009
ees	62,971	75,286	609,000	12,315	(533,714)	12.369
icenses and Permits	230,898	185,269	790,000	(45,629)	(604,731)	23.45%
pecial Assessments	0	0	7,000	0	(7,000)	0.009
ines and Forteits	1,980	1,593	45,000	(387)	(43,407)	3.549
nvestment Income	11,263	50,116	175,000	38,853	(124,884)	28.649
Aiscellaneous Recurring	0		5,404	0	(5,404)	0.009
ond Premium						
Total	675,390	611,967	5,300,000	(63,423)	(4,688,033)	11.55%
ransfers from other funds:						
und 24-Ambulance	0	0	374,400	0	(374,400)	0.00%
und 24-Council on Aging	0	0	1,674	0	(1,674)	0.00%
und 24-Recreation	0	0	47,794	0	(47,794)	0.00%
und 24-Recreation-Fields	0	0	10,465	0	(10,465)	0.009
und 25-Food Service	0	0	172,369	0	(172,369)	0.009
und 25-BASE	0	0	205,779	0	(205,779)	0.009
und 25-TCW	0	0	200,908	0	(200,908)	0.009
und 25-Full Day Kinder	0	0	0	0	0	0.009
und 61-Water	0	0	374,734	0	(374,734)	0.009
und 63-Wastewater	0	0	34,927	0	(34,927)	0.00%
Total	0	0	1,423,050	0	(1,423,050)	0.00%
				0250 0000		
Total Budgeted Revenue	21,601,362	22,026,017	94,073,698	424,655	(72,047,681)	23.41%
nbudgeted Revenue:						
ax Title Liens	159,779	45,354	0	(114,425)	45,354	0.009
ior Year RE collections	152,957	243,260	0	90,303	243,260	0.009
und 24-Recreation-New FY 17 accounts	0	0	0	0	0	0.009
count Closeout-Sentinal	0	0	0	0	0	0.009
ansfer Station Closeout	0	0	0	0	0	0.009
			0	0	0	0.009
Total Unbudgeted Revenue	312,736	288,614	0	(24,122)	288,614	0.00%
Total All Revenue	21,914,098	22,314,631	94,073,698	400,533	(71,759,067)	23.72%
Total All Revenue	E-1,514,030	,-14,001	J-1013,030	700,333		23.12/

				Town of Wavland					
			Fiscal 20	Fiscal 2023 Total Revenue and Expenditures-GAAP	enditures-GAAP				
				September 30, 202,	7				
		FISCAL 2022 BU	FISCAL 2022 BUDGET TO ACTUAL			FISCAL 20	FISCAL 2021 ROLLOVER BUDGET TO ACTUAL	TO ACTUAL	
				FY 2022					
	Final Budget	YTD Actual	Encumbrance	Total (Uncollected) / Unspent	FISCAL 2022 CARRYFORWARD	FISCAL 2022 ACTUAL	ENCUMBERED CARRYFORWARD	UNENCUMBERED	COMBINED FY 22 / FY 21
REVENUES:									
Taxation-net of overlay	80.018.279	19.589.269	n/a	(60.429.010)	e/u	e/u	e/u	e/u	(60 479 010)
State Aid:	7,332,369	1.824.781	n/a	(5.507,588)	n/a	n/a	e/u	e/u	(5.507.588)
Local Receipts	5,300,000	611,967	n/a	(4,688,033)	n/a	n/a	n/a	n/a	(4,688,033)
Transfers From Other Funds	1,423,050		n/a	(1,423,050)	n/a	n/a	n/a	n/a	(1,423,050)
Non Budgeted Revenue		288,614	n/a	288,614	n/a	n/a	n/a	n/a	288,614
Free Cash	2,974,600	2	n/a	2	n/a	n/a	n/a	n/a	n/a
Overlay			n/a	•	n/a	n/a	n/a	n/a	n/a
Bond Premium	27.00	7, 1 5	n/a		n/a	n/a	n/a	n/a	n/a
Total Revenues	97,048,298	22,314,631		(71,759,067)					(71,759,067)
EXPENDITURES:									
General Government	5,896,463	871,493	909,230	4,115,740	402,120	156,377	193,620.00	52,123	4,167,863
Public Safety	7,886,683	1,730,391	371,869	5,784,423	30,794	10,636	17,218.00	2,940	5,787,363
Education	47,164,771	4,909,019	44,225,289	-1,969,537	556,282	474,192	77,109.00	4,981	-1,964,556
Minuteman Reg School	214,000	6:039		207,961	•	,			207,961
Public Works	3,981,607	644,566	297,021	3,040,020	127,643	42,891	84,751.00	1	3,040,021
Health and Human Services	1,852,615	374,354	92,680	1,385,581	13,417	6,133	7,158.00	126	1,385,707
Culture and Recreation	1,537,521	340,895	195,727	1,000,899	83,823	2,534.00	81,287.00	2	1,000,901
State and County Assessments	142,071	35,529	,	106,542	•		3.03		106,542
Debt Service	6,599,543	701,486		5,898,057	•		•		5,898,057
Pension	5,728,625	5,728,625							
Unclassified	11,816,785	3,873,445	2,679	7,940,661	68,942	46,637	22,304.00	1	7,940,662
Other Expenditures	312		140	3.43			65		ē
Transfers To Other Funds	1,500,000	0		1,500,000	ŕ	e			1,500,000.00
Transfer to Other Funds-Capital	2,725,600	2,725,600	,	•	•				
Total:	97,046,284	21,941,442	46,094,495	29,010,347	1,283,021	739,400	483,447	60,174	29,070,521

Fiscal 2023- Rese	rve Fund
9/30/2022	
FY 2023 Budget	\$250,000
Year to date transfers:	
	\$0
Adjusted balance:	\$250,000
Available budget:	\$250,000

Town of Wayland, Massachusetts Water Enterprise Fund Fiscal 2023

Quarterly Report, 09/	30	/2022
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REVENUES	Fiscal 2023 Budget	Fiscal 2023 Actual	% Budget Collected / Expended	\$ Variance Budget / Actual	Fiscal 2022 Actual	\$ Variance FY 23 / FY 22
Operating Revenue:						
Penalties and Interest	25,000	4,333	17.33%	(20,667)	8,560	(4,22
Water Meter Charges	3,777,500	413,880	10.96%	(3,363,620)	465,585	(51,70
Liens	25,000	1,350	0.00%	(23,650)	1,050	30
Water Administration Fee	300,000	40,536	13.51%	(259,464)	42,638	(2,10
Water Service Order	25,000	9,925	39.70%	(15,075)	(18,842)	28,7
Misc. Revenue Interest on Savings	40,000 24,421	2,500 2,684	6.25% 0.00%	(37,500) (21,737.00)	1,700	3.684
Fund Balance Reserve	200,000	2,684	0.00%	(200,000)	0	2,684.0
Capital Closeouts	200,000		0.00%	(200,000)	U	-
Total	4,416,921	475,208	10.76%	(3,941,713)	500,691	-25,4
EXPENDITURES						
Operating Expenditures:						
Personal Services	886,181	186,506	21.05%	699,675	182,802	3,7
Expenditures	1,762,170	218,590	12.40%	1,543,580	193,241	25,3
Funded Debt	1,162,563	270,650	23.28%	891,913	238,575	32,0
Indirect Fringe Transfers to GF	373,313	•	0.00%	373,313	0	
Indirect Fringe Transfers to GF and OPEB Total	7,694 4,191,921	675,746	0.00% 16.12%	7,694 3,516,175	614,618	61,1
				-		
OTHER FINANCING TRANSFERS TO WATER CAPITAL						
Other Financing Uses:					300,000	
Transfers to Capital Projects / Unbudgeted expense	225,000	0	0.00%	225,000.00	300,000	300,0
Other Financing Sources:						
Water Surplus to Fund 42		-		<u> </u>	-	× m
		-	2	2	9	-
Total YTD Revenues	4,416,921	475,208	10.76%	(3,941,713)	500,691	(25,48
Total YTD Expenditures	4,416,921	675,746	15.30%	3,741,175	914,618	(238,87
FUND BALANCE Undesignated Fund balance	_	2022 1,575,335				
YTD expenditures (Current Year & FY 20 rollover) YTD revenues	<u> </u>	(988,316) 475,208				
Total Fund Balance	=	1,062,227				
Total Fullu Balance	-	1,002,227				

Town of Wayland, Massachusetts Wastewater Enterprise Fund Fiscal 2023 Quarterly Report, 09/30/2022

	Fiscal 2023 Budget	Fiscal 2023 Actual	% Budget Collected / Expended	\$ Variance Budget / Actual	Fiscal 2022 Actual	\$ Variance FY 23 / FY 22
Operating Revenue:						
Penalties and Interest		88	0.00%	88	224	(1:
Wastewater User Charges	428,440	66,020	15.41%	(362,420)	66,178	(1:
Liens	164,299.00	1,156	0.00%	1,156	1,395	(2:
Betterments Betterment Interest	97,039.00	1,194 776	0.00% 0.00%	(163,105)	357 250	8: 5:
Betterment interest Betterment paid in advance	97,039.00	8,589.00	0.00%	(96,263) 8,589.00	0	8,589.0
Unapportioned WW betterment TC		335	0.00%	335	170,157	(169,8
Unapportioned WW betterment TC-int		-	0.00%	0	6,718	(6,7
WW Betterment TC RE		-	0.00%	0	0,718	(0,7
WW Betterment TC Int			0.00%	0	0	
Interest on Savings	3,500.00	1,347.00	0.00%	(2,153)	0	1,3
Misc. revenue	3,300.00	1,347.00	0.00%	(2,133)	251	(2
Fund Balance Reserve	230,362	-	0.00%	(230,362)	0	(*
Total	923,640	79,505	8.61%	(844,135)	245,530	(166,0
perating Expenditures Personal Services	88,330	20,389	0.00%	67,941	16,344	4,0
Expenditures	498,609	35,258	7.07%	463,351	20,297	14,9
Funded Debt	336,701	4,407	1.31%	332,294	4,807	(4
Total	923,640	60,054	6.50%	863,586	41,448	18,6
Other Financing Sources / (Uses) Transfers to General Fund	:		0.00%			
Total			0.00%			
1000			0.00%	<u> </u>		
Total YTD Revenues	923,640	79,505	8.61%	(844,135)	245,530	(166,0
Total YTD Expenditures	923,640	60,054	6.50%	863,586	41,448	18,6
		Fiscal 2023				
FUND BALANCE	_					
Undesignated Fund balance		1,603,202				
Reserve for expenditure		-				
Current outstanding encumbrances		(62.07-1)				
YTD expenditures (Current Year & FY 20 rollover)		(62,097)				
YTD revenues	L	79,505				
Undesignated Fund balance-	-	1,620,610				

Town of Wayland, Massachusetts Transfer Station Fiscal 2023 Quarterly Report, 09/30/2021

REVENUES		Fiscal 2023 Budget	Fiscal 2023 Actual	% Budget Collected / Expended	\$ Variance Budget / Actual	Fiscal 2022 Actual	\$ Variance FY 22 / FY 21
Operating Revenue:							
Sticker Fees		257,442	155,516	60.41%	(101,926)	194,538	(39,022)
Recycling Fees		10,000	2,343	23.43%	(7,657)	2,270	73
PAYT Fees		120,000	21,833	0.00%	(98,167)	39,813	(17,980)
Wasteban Fees		11,000	1,705	15.50%	(9,295)	2,767	(1,062)
Tires Bulky Waste		500 30,000	450 8,325	90.00% 27.75%	(50)	75	375 615
General Fund Subsidy		75,000	75,000	0.00%	(21,675)	7,710 75,000	912
Misc Revenue		75,000	75,000	0.00%		28,985	(28,985)
Wisc Revenue				0.00%	-	20,303	(28,583)
	Total	503,942	265,172	52.62%	(238,770)	351,158	-85,986
EXPENDITURES							
Operating Expenditures:							
Personal Services		221,432	48,894	22.08%	172,538	58,834	-9,940
Expenditures		282,510	26,299	9.31%	256,211	12,966	13,333
	Total	503,942	75,193	14.92%	428,749	71,800	3,393
OTHER FINANCING TRANSFERS TO V	WATER CAPITAL						
		-	-	-			
	Total YTD Revenues	503,942	265,172	52.62%	(238,770)	351,158	(85,986)
×	Total TTD Revenues	303,342	265,172	32.02%	(238,770)	331,136	(85,586)
	Total YTD Expenditures	503,942	75,193	14.92%	428,749	71,800	3,393
FUND BALANCE			2022				
Undesignated Fund balance		-	189,226				
YTD expenditures (Current Ye	ear & FY 20 rollover)		(101,746)				
YTD revenues		-	265,172				
Total Fund Balance		=	352,652				

Town of Wayland, Massachusetts Major Town Revolving Funds September 30, 2022

		ulance Revolving Fund		Red	reation Revolving Fund	
	EV DOCE				reaction Revolving Fund	1
	FY 2023	FY 2022	FY 23 / FY 22	FY 2023	FY 2022	FY 23 / FY 22
	Actual	Actual	Variance	Actual	Actual	Variance
Beginning Fund Balance-7/01/21	546,203	465,103	81,100	729,229	616,149	113,08
REVENUE:						
Revenue from services :	181,887	169,841	12,046			
Revenue from programs:						
Beach Boat Rentals	5.00	-	-	- 1,651	300	1,35
Facility Rentals				1,180	1,578	(39
Snack Bar	-	-		8,167	1,418	6,74
Beach Other		-		8,167	1,410	6,74
		-			4 202	22.5
Day Passes		- 1		37,956	4,382	33,57
Memberships	-	-		9,779	-34,478	44,25
Field Permits		•	•	7,083	3,790	3,29
Summer Camps	5	27.0		4,548	8,300	(3,75
Youth Programs	-	-		51,083	35,980	15,10
Adult Programs	-	-		3,502	1,413	2,08
Lessons	-	-		(, * ,))	3,120	(3,12
Misc revenue	-			-2,433	259	(2,69
Pre K Programs	-	-		17,957	13,439	4,53
Other Programs				(-)	-	
Ski Programs	-	-	•) = ()	-	
Seasonal events	8			-		•
Transfers from Other Funds	-	13,364.00				
Total	181,887	183,205	(1,318)	140,474	39,501	100,97
EXPENDITURES:						
Operating Expenditures						
Personal Services	No.			303,638	152,825	150.00
				\$10.00 miles (10.00 miles (10.0	7.0 (20.00)	150,81
Expenses	10,428	8,670.00	1,758	150,125	20,146	129,97
Total	10,428	8,670.00	1,758	453,763	172,971	280,79
Other Financing Sources / (Uses)						
Transfers to Other Funds	180,000	-	180,000		-	-
Total	180,000	-	180,000		-	
Total YTD Revenues	181,887	183,205	(1,318)	140,474	39,501	100,97
Total YTD Expenditures	190,428	8,670	181,758	453,763	172,971	280,79
ear to date Fund Balance total:						
Beginning Fund Balance-7/01/21	546,203	465,103	81,100	729,229	616,149	113,08
	- 3	183,205		729,229 140,474		
Total YTD Revenues Total YTD Expenditures	181,887 190,428	183,205 8,670	(1,318) 181,758	140,474 453,763	39,501 172,971	100,97 280,79
Ending Balance	537,662	639,638	(101,976)	415,940	482,679	(66,73