## **Town Meeting – Secret Ballot Voting**

In the event secret ballot voting is employed, when it is time to vote, the Moderator will instruct the voters to approach the front of the auditorium and present their voter card to one of the "counters."

A counter will "check" each voter card with a color-coded mark for every vote the voter participates in. The counter will then give each voter a Yes/No slip with the voter card. The counter will direct each voter to a second table, where the voter will place either a "yes" or "no" slip, indicating the vote on the matter at hand, into a clearly marked "Ballot" box. Each voter will discard the unused slip into another "Discard" box. Each voter will then return to their seat.

Once all the voters have voted, the counters will turn all the ballot boxes over to the Town Clerk. The counters will count the ballots and the Clerk will record them on a Paper Count Summary sheet. The Moderator will announce the vote.

In the event you are unable to walk to the front of the auditorium to cast a vote, please raise your hand. A counter will come to you, check off your voter card and provide you with a Ballot box and a Discard box. There is no recount provision for paper-count votes.