

Minutes of the Electronic Voting Implementation Subcommittee Meeting of 2017-09-07

1. The meeting was called to order by Dave Bernstein at 7:36 pm in the Town Building's second floor small conference room with Alan Reiss, Lynne Dunbrack, and Beth Klein in attendance.
2. Dave Bernstein was appointed Secretary pro tem.
3. There was no initial public comment.
4. Minutes from our 2017-04-02 meeting were approved by a vote of 4-0.
5. The "Annual Report of the Electronic Voting Implementation Committee" was finalized and approved by a vote of 4-0. All attendees signed the printed report; members not in attendance can sign the report in the Town Clerk's office during the next week.
6. Beth Klein reminded ELVIS members to
 - review the Open Meeting Law they've been sent
 - email her the signed receipt of the Open Meeting Law
 - take the Conflict of Interest Training Course using a web browser other than Google Chrome
 - email her the Course Certificate of Completion bearing your name
7. The "2017 Requirements for Wayland's Electronic Voting System" document was updated by adding two "nice-to-have" items to the Check-in section:
 - the State-required attendance list is generated in a form that can be electronically conveyed to the Massachusetts State Voter Registration Information System.
 - the welcome station functionality is implemented on Wayland's existing iPad-based Poll Pad tablets

The updated document was approved by a vote of 4-0, and will be conveyed to Ben Keefe for inclusion in the "Electronic Voting System" RFP he is preparing.
8. The feasibility of "Town Meeting Voting from Home" using technology developed by Voatz was discussed. By a vote of 4-0, the committee agreed to inform the Moderator that Voatz technology could work.
9. Alan Reiss asked for a review of upcoming dates
 - Technical review of RFP responses: date not yet established
 - Special Town Meeting: November 14, 2017 (with ELVIS meeting immediately beforehand)
10. Alan Reiss suggested that attendance forecasting take into account the magnitude of \$ being decided at the meeting
11. There was no final public comment.
12. The meeting was adjourned at 9:29 PM on a motion approved by a vote of 4-0.