



Town of Wayland Massachusetts

Members:

Mark Foreman, Co-Chair
Carol Glick
Frank Krasin
Wendy Levine
Jean Milburn, Co-Chair
Pam Roman
William Sterling, Co-Chair

Council on Aging /Community Center Advisory Committee (“CoA/CCAC”)

Minutes: May 17, 2018 8:00 PM

In attendance: Wendy Levine, Frank Krasin, Pam Roman, Carol Glick, Jean Milburn and William Sterling.

Also in attendance ex officio member: Julie Secord, CoA Director, Ben Keefe, Public Buildings Director, Katherine Brenna, Recreation Director.

Absent: Mark Foreman, Cherry Karlson, Selectperson, Steve Correia, FinCom member.

The meeting was called to order at 8:05 PM in the Planning Board Meeting Room in the Town Building. There were no public comments.

- I. Public Comment-None.
- II. Review of meeting notes- Meeting dated 5/2/18-Motion to approve by Wendy Levine, Seconded by Jean Milburn. Vote in favor 6.0.0.
Meeting dated 4/3/18- Motion to approve by Jean Milburn, seconded by Carol Glick. Vote in favor 5.0.0.
- III. Next steps- Jean Milburn listed the following four steps listed by the BoS:
 1. Flagging the river and wetlands to be ASAP- Ben Keefe is to notify the BoS to get permission from the owner to do so. Ben reported that The ConCom will take a “trust but verify” approach to the flagging. Committee members volunteered to join in flagging the site. Ben will notify members when it is to commence.
 2. AUL – No response from Raytheon’s Licensed Site Professional (LSP).
 3. Hire an Owner’s Project Manager (OPM)-Ben reported that he will bring this up at the next PMBC meeting on 5/22/18.
 4. Final report in CCAC charge- Note that the CCAC terms are expected to be extended through the next ATM. BoS needs to vote on that. CCAC needs to prepare a schedule with a timeline diagram of actions to be accomplished in the coming months with key milestones dated.
- IV. Kang progress report- Ms. Kang is still awaiting comments from the CoA & Rec Dept. Site layout options were discussed. The “linear park working group” ideas were discussed.
Q. What is their charge? A. To create a vision of what the committee would like to see happen there.

Q. What is their intended product? A. Report that can be distributed to potential designers of the bid documents so they understand the scope of services needed and the kind of team members to put in their proposal.

Ms. Milburn suggested we consider a “river theme” with an interpretive display similar to the Waltham display in the Science and Technology Museum.

A “Native American history of the site was also mentioned as a possible theme. Everyone should see the Dudley Woods walking trail. The Narragansett Tribe has a local activist who is fostering tribal historical preservation, It is very important we not disturb any ceremonial stones that are found.

The “Historical Display working group” for the interior of the building reported that the group plans to meet with the Historical Commission and the Historical Society to discuss a vision for displays. The idea of doing a timeline of the history of the site tracking Native American artifacts to display along with depictions of early settlements along the river was mentioned. Ms. Levine who has worked with the Narragansett Tribe representatives volunteered to join this working group.

- V. Topics not anticipated- Storm water detention basins need to be resolved by the new design team in Construction Documents.
Mr. Sarkisian had mentioned that there are old site plans with patios and paved areas that the ConCom had approved for the original site development. These should be used as early reference of the history of site approvals.
Boat racks and boat launch area development should be done in concert with Great Meadows National Wildlife Refuge at some future date.
There should be a climate and energy paragraph in the RFP for new designers.
Possibly could be added to the Kang report.
The committee discussed how to foster greater support for this effort.
- VI. Next meeting – 5/31/18-7PM
- VII. Adjournment-At 9:17 PM. Ms. Milburn moved to adjourn. Ms. Glick seconded the motion.
The vote in favor was 6-0-0.

Handouts: Meeting notes 5/2/18. Kang site plan and floor plan.

Respectfully submitted
William A. Sterling, Co-Chair