

**TRUST FUND COMMISSION
MEETING MINUTES
JANUARY 15, 2019**

Attendees: Commissioners David D'Orlando, James Murphy, Russell Kopp and Zoe Pierce,
Treasurer/Collector

Meeting was called to order at 5:30pm.

Topic of the meeting centered around the departure of the Treasurer and the necessary steps that need to be taken until a permanent replacement is hired. Ms. Pierce reported that the scholarship awarded to Peter Orlandella was remitted to Norwich University earlier in January. Annual requests that will be made in the near future are funding for the upkeep of the cemeteries, submitted by DPW, and a request for the annual program sponsored by the Goessels Academic Excellence Fund, submitted by Susan Botton, Business Administrator for the Schools. An audit of the Wayland Community Fund is scheduled to take place January 16, 2019 with Mike Patterson and Lynn Dowd in attendance.


The following list of contacts for any business that might need to occur is listed below:

Louise Miller-Town Administrator 508-358-3620
Anne Baker-Consultant, Treasurer's Office 508-358-3635
Allison Burruss-Treasurer's Office 508-358-3632
Teri Hegarty-Executive Assistant, TA Office 508-358-3621

Ms. Pierce was requested to reach out to Bartholomew and request five copies of their annual review for calendar year 2018 and have them delivered to Allison Burruss for distribution. Also, in a continuing effort to locate and safe keep the trust fund documents, Ms. Pierce will bundle everything she has and leave in the possession of Allison Burruss.

A date for the next meeting was proposed for May 6th, 2019. Once confirmed, Bartholomew will be contacted, as well as any interested parties, for a formal review of the Fund's performance.

With no other business at hand, the meeting was adjourned at 6:45pm.


Respectfully Submitted,
Zoe Pierce