

Electronic Voting Implementation Subcommittee

Minutes of the Meeting of 2018-02-01

Call to order

- The meeting was called to order by Dave Bernstein at 7:30 pm in the Planning conference room in the Wayland Town Building.
- Also in attendance were members Beth Klein, Larry Krakauer, Don Schuler, Jon Sieber, and Wayland Public Buildings Director Ben Keefe.

Appoint Secretary pro tem

- Dave Bernstein was appointed Secretary pro tem.

Invite public comment

- There was no public comment

Approve Minutes from our 2017-11-30 meeting

- MSPU(Jon Sieber): To approve minutes from our 2017-11-30 meeting

Enter into Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21a(7), to discuss and evaluate the responses to RFQ 18-1039 Electronic Voting, because a public discussion of these matters would violate the confidentiality of the proposals required by Chapter 30B of the Massachusetts General Laws, the Uniform Procurement Act.

- Chair Dave Bernstein
 - announced the purpose of the executive session: to discuss and evaluate the responses to RFQ 18-1039 Electronic Voting, which by law must be done out of public view
 - cited Options Technologies Interactive (OTI) as the party whose RFQ response would be discussed and evaluated
 - stated that ELVIS would reconvene in open session after the executive sessions
 - conducted a roll-call vote to enter executive session:
 - Don Schuler: yes
 - Beth Klein: yes
 - Larry Krakauer: yes
 - Jon Sieber: yes
 - Dave Bernstein: yes
- Entered Executive Session at 7:42 pm
- Exited Executive Session at 8:27 pm, with Moderator Dennis Berry now in attendance
- Jon Sieber asked if ELVIS could encourage other suppliers to respond to future RFQs. Ben Keefe responded affirmatively.
- Don Schuler suggested shortening the interval between when handsets must be ordered and the first session of Town Meeting.
- The idea of reducing costs by encouraging the sharing of handsets among towns was discussed.
- Jon Sieber volunteered to lead the effort to encourage additional suppliers to participate in future RFQs.

Attendance Survey Update

- For the April Town Meeting Survey, Don will include these questions:
 - What is the likelihood that you will attend at least one session of the Annual Town Meeting?
 - What is the likelihood that you will attend the two or more sessions of the Annual Town?
- The Survey will cite a document that lists the Articles that will come before Annual Town Meeting.
- Ben Keefe will ask OTI if the lead-time between handset order and first Town Meeting session can be reduced from 3 weeks to 2 weeks.
- Organizations advocating or opposing Articles should be encouraged to ask their members to take the attendance survey.

Poll Pad Update

- Jon Sieber reported that
 - wired Ethernet interfaces are available for iPads, so a Poll Pad could be used as a Welcome Station without WiFi.
 - Know.Ink sees no reason why Poll Pad couldn't be used as a Welcome Station
- Dave Bernstein will engage with OTI President Mark Fite on the possibility of
 - supporting Poll Pads as Welcome Stations
 - directly uploading Town Meeting attendance data to the State
 - enabling attendees to print a "boarding pass" at home that would accelerate check-in at Town Meeting

Prepare for the Annual Town Meeting to be held on April 2, 2018

Invite public comment

- There was no public comment

Adjourn

- MSPU (Beth Klein): To adjourn (10:00 pm)

Key: MSPU = Moved, Seconded, Passed Unanimously