

**TOWN OF WAYLAND**  
**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**  
**MEETING: FEBRUARY 22, 2018 @ 8:00AM**  
**PUBLIC SAFETY BUILDING/EOC**  
**38 COCHITUATE ROAD WAYLAND, MA 01778**  
**MEETING MINUTES - APPROVED MAY 15, 2018**

**LEPC Members Present:**

Elizabeth Doucette (Acting Asst, Town Admin.), Brendan Decker (GIS), Joseph Gordon (CERT), Deputy Chief Neil McPherson (WFD), Ben Keefe (Facilities Director), Chief Pat Swanick (WPD), Lt. Seam Gibbons (WPD), Joe Doucette (DPW), Brian Boggia (Wayland Housing), Steve Garone (CERT), Thomas Lashmit (Surveyor), Doug Leard (LEPC Chairman)

Doug call the meeting to order at 8:10AM and reviewed the meeting agenda for this morning

There was no public comment.

Doug presented the minutes for the June 1, 2017 LEPC meeting and asked if there were any comments or suggested edits. Hearing none Joe Doucette made a motion to accept as presented. Motion seconded by Chief Swanick. Vote: Unanimously in favor.

Prior to the introduction of our guest speakers, Doug spoke briefly on how different Wayland boards and committees previously reported how they stored information and he reminded the membership that at a previous LEPC meeting we spoke at length about what each department identified as their "Critical Assets," their "Vulnerabilities" to these assets and how you would best protect these "Critical Assets." Doug asked how many have had their credit cards or personal information hacked? To those who did not raise their hands, Doug suggested that they most likely have but just don't know it. Those members who were around in 2015 would remember the attempt to steal \$4M from the Town of Wayland. Department heads were asked if they knew who would be held responsible/accountable if a cyber-attack were to occur and vital information were to be stolen or a major financial theft were to take place. How would such an attack impact your reputation? Doug spoke briefly about the InfraGard program: "A partnership between the FBI and the private sector. It is an association of persons who represent businesses, academic institutions, state and local law enforcement agencies, and other participants dedicated to sharing information and intelligence to prevent hostile acts against the United States."

Doug then introduced the two guest speakers:

- Special Agent Carmine Nigro, FBI – Boston, Private Sector Coordinator
- Special Agent Micheline Dadiago, FBI – Boston, InfraGard Coordinator

SA Dadiago thanked the committee for inviting them and strongly suggested that anyone interested in joining InfraGard to please contact her.

SA Nigro spoke briefly about the video he was going to play, *The Company Man*, and asked the audience to pay special attention to the social media component. After playing the video, SA Nigro spent considerable time addressing the need to protect vital information and to be constantly aware of the threats from outside as well as inside the organization. Carmine spoke about the frequent phishing attempts and how vulnerable the population is to these scams. The presentation was followed by Q&A. SA Nigro said he would forward to Doug, who could forward to the group, a recent FBI Public Service Announcement titled *Increasing the W-2 Phishing Campaigns*.

Doug thanked SA Dadiago & SA Nigro for attending this morning and for a most informative session. Doug hoped that the information learned today would be applied to town business this afternoon. Security

measures must be continuously applied. Cyber threats and malware are a threat 24/7/365.

The meeting was adjourned at 9:30AM

Respectfully submitted,

*Douglas J. Leard*

Doug Leard, MSEM  
LEPC Chairman