

Wayland Cultural Council

Meeting Minutes

November 28, 2018

7:00 p.m.

Wayland Town Hall, Selectmen's Hearing Room

Committee members in attendance: Rachel Sideman-Kurtz (co-Chair); Jon Saxton (co-Chair); Barbara Holtz; Barbara Hoffman; Kathy Trogolo; Adam Gutbezah; Brenda Ross

Committee members not in attendance: n/a

Members of the public in attendance: Louise Reck; Renee Case

Meeting Materials: n/a

1. Louise & Renee Introduction

Louise is interested in becoming member of the Wayland Cultural Council. Renee is a senior at Wayland High School and is also interested in the activities of the Council.

2. Review and Update of Communication to Applicants

Barbara Holtz discussed letters sent to applicants who did not receive a grant. WCC is unaware of any appeals. Barbara Holtz will prepare a letter to the grant recipients, and the letter will include mention of the recipient reception.

3. Review of Grant Disbursement

Jon found an additional \$56 due to a clerical error that may be awarded to grant applicants. Jon recommended adding the \$56 to the Wayland Chinese American Association application for the Celebration of Lunar New Year.

Adam moved to increase the funding from \$400 to \$456. Kathy seconded. Unanimous approval.

4. Plan for Recipient Reception

Discussion of hosting another grant recipient reception. Rachel spoke with the Board of Selectmen and they did not yet know their schedule for 2019. Kathy recommended February 25, 2019 and March 4, 2019 as possible dates for the grant reception. Rachel will discuss these dates with the Board of Selectmen.

5. Publicity and Promotion of WCC and Award Recipients

Rachel and Kathy agreed to discuss use of social media to promote the grant recipients.

Discussion of including in grant acceptance letter a request that the recipient provide photographs and promotional materials to WCC so that it may publicize the information.

6. Other Business (If Any)

Brenda discussed signage around Town and taking steps to promote the WCC.

Barbara Holtz moved approval of the January 22, 2018. Unanimous approval. Rachel abstained.

Kathy spoke with a high school student who may be interested in becoming a member of the WCC and will invite her to the next meeting.

Tentative Next Meeting: Thursday, January 31, 2019

Barbara Holts moved to adjourn. Jon seconded. Unanimous vote.