



# TOWN OF WAYLAND

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BOARD OF SELECTMEN  
LEA T. ANDERSON  
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DOUGLAS A. LEVINE

To: Town Meeting Article Sponsors

From: Lea Anderson, Chair of the Board of Selectmen

Date: April 16, 2019

Re: Annual Town Meeting Parking and Check-In

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As you are aware, we are anticipating higher than average attendance at Annual Town Meeting. We ask that you share this letter with anyone intending to participate in Annual Town Meeting and the important decisions that will be made.

The Selectmen have worked with town staff to safely accommodate the larger attendance by providing on-site and off-site parking as well as seating in the field house and the auditorium at Wayland High School. Logistical details are printed on page one of the warrant booklet.

Parking at Wayland High School will be limited to all marked parking spaces. No parking will be allowed on any roadway or grass area on or near school grounds. Please consider carpooling with your friends and neighbors. Once the parking lots at the high school are full, residents will be directed to off-site parking at St. Anne's Church. Once St. Anne's lot is full, residents will be directed to Sandy Burr Country Club, and finally to the Town Hall, if needed. Buses will pick up and drop off people at the entrance of either the field house or the administration building and will return people to the same parking lots throughout the night. It is important that you plan on enough time to check in. The moderator will not delay the Town Meeting for people who have yet to check in. Your vote matters. Please make every effort to attend and arrive on time.

Once the field house reaches capacity, the auditorium will be opened. Electronic voting devices will only work in the building at which they were checked in (the field house or auditorium). You cannot switch sites once you have checked in as your vote will not be counted by the receiving equipment. Once the capacity of the field house is reached, no others will be allowed to check in and will instead be directed to check in at the auditorium. Public safety officials will not allow the field house to exceed the posted capacity and will work swiftly to move people to the secondary check in stations outside the auditorium.

Anyone with questions about Town Meeting logistics should contact Chief Houghton at [dhoughton@wayland.ma.us](mailto:dhoughton@wayland.ma.us) or 508-358-6910.