



TOWN OF WAYLAND

Town Administrator Screening Committee

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

MEMBERS

STEVEN CORREIA
DAVID GUTSCHENRITTER
DOUGLAS LEVINE
BRIAN O'HERLIHY, CLERK
MARYANNE PEABODY
CAROLE PLUMB, CHAIR
SUSAN POPE

Meeting Minutes – June 22, 2018

Attendance: Steven Correia; David Gutschenritter; Douglas Levine (arrived at 6:03 PM); Brian O'Herlihy; Maryanne Peabody; Carole Plumb; and Susan Pope

Others in attendance: Bernard Lynch, Principal, and Sharon Flaherty, Senior Associate - Community Paradigm Associates, LLC ("CPA").

Open Meeting: C. Plumb, Chair, called the meeting to order at 6:00 PM at the Wayland Town Building. B. O'Herlihy, Clerk, agreed to keep the minutes.

Public Comment: None.

Previous Minutes: June 21, 2018 (open meeting).

Materials Discussed/Distributed: Confidential resumes for the applicants being interviewed at this evening's executive session were distributed by B. Lynch. Prior to the meeting, C. Plumb distributed a summary she prepared to assist the TASC in responding to candidate questions regarding challenges facing the new Town Administrator.

Notes:

- 1) The TASC reviewed the minutes for the June 21, 2018 open meeting. M. Peabody moved approval of the minutes. D. Gutschenritter seconded. Motion approved 6-0.
- 2) At 6:05 PM, C. Plumb moved, seconded by S. Pope, that the TASC enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8) to consider or interview applicants for employment or appointment with respect to the Town's search for a Town Administrator by a preliminary screening committee for purposes of interviewing candidates for Town Administrator. C. Plumb declared that to have a discussion in an open session will be detrimental to the ability of the Town to obtain qualified applicants for the position. C. Plumb invited attendance by B. Lynch and Sharon Flaherty of CPA and noted that the TASC will reconvene in open session in approximately three hours to address the remaining issues on this evening's agenda. Roll call vote: YEA: C. Plumb; S. Correia; D. Gutschenritter; D. Levine; B. O'Herlihy; M. Peabody; and S. Pope. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 7-0-0.

The TASC returned to open session at 9:45 PM.

- 3) There were no topics not reasonably anticipated by the Chair 48 hours in advance of the meeting.
- 4) C. Plumb noted the TASC's next meeting is scheduled for June 27, 2018 (Wednesday) beginning at 6:30 PM at Town Building. An executive session is anticipated in order to deliberate on the interviewed candidates.

Adjourn: D. Levine moved to adjourn the meeting at 9:50 P.M. S. Correia seconded. Motion approved 7-0.

Respectfully submitted,

Brian T. O'Herlihy