

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**  
**Posted in accordance with the provisions of the Open Meeting Law**

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Jane Capasso

DATE OF MEETING: January 8, 2020

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Town Building

**PROPOSED AGENDA**

*Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.*

- 7:30 1. Call to order
- 7:31 2. Public comment
- 7:32 3. WWMDC Board membership.
- 7:37 4. Wastewater Application Workflow Process. Paul Brinkman.
- 7:47 5. Discussion of Existing Application/Approval Process. Recommend modifications under specific conditions. Paul Brinkman.
- 8:00 6. Long Term Financing Needs – Continued discussion regarding balancing revenues and future betterment/debt gap and identified capital purchases. Paul Brinkman
- 8:05 7. Monthly Operations Reports (MOR) of wastewater activity at the Wastewater Treatment Facility, (Town Center) and the Wastewater Treatment Plant (High School). Paul Brinkman.
- 8:05 8. Alta at River's Edge wastewater discussion update. Paul Brinkman
- 8:10 9. Administrative Items:
  - A. FY20 Lien Letter. Principal and Interest \$6,705.02. Tom Holder signed the final letter.
  - B. FY20 Q2 Billing \$73,212.19
  - C. FY20 Apportionment of Betterments – Final apportionment for the old betterment \$35,384.49 (principal and interest). New betterment \$324,490.02 (principal and interest).
- 8:15 10. Approve minutes from previous meetings – October 10, 2019.
- 8:20 11. Review Monthly Financial Report (MFR).
  - A. October, 2019
- 8:25 12. Topics not reasonably anticipated by Chair 48 hours in advance of meeting.
- 8:30 13. Calendar: Upcoming meetings, events and hearings – No meeting in December, January 8, 2020.
- 8:35 14. Adjourn