

WAYLAND HOUSING AUTHORITY
Board of Commissioners Meeting
February 15, 2018
Cochituate Village Apartments, 106 Main Street, Wayland, MA

Regular Meeting Minutes

Commissioners Present: Miriam Andrews, Mary Antes, Kevin Goodwin, Susan Weinstein
Absent: Russell Ashton
WHA Staff Present: Brian Boggia, Lynn Poisson
Others Present: None

- 1 Call to order Regular Meeting by Chair
The Chair S. Weinstein called the regular meeting to order at 7:33 P.M. Given that there was no public present, the agenda was not reviewed.
- 2 Public Comment
There was no Public Comment
- 3 Tenant Comment
There was no Tenant Comment
- 4 Minutes
M. Antes moved to approve the minutes of 1/18/18 as amended, M. Andrews seconded, and the motion passed unanimously. (2018.11)
- 5 Bill Warrant
M. Antes moved to approve the Bill Warrant for January 2018 in the amount of \$87,697.96, K. Goodwin seconded, and the motion passed unanimously. (2018.12)
- 6 Debit/Credit Card Warrant
M. Andrews moved to approve the Credit Card Warrant for December 2017 in the amount of \$1,311.36, M. Antes seconded, and the motion passed unanimously. (2018.13)
- 7 Executive Director's Report
B. Boggia gave an overview of the Executive Director's report. The Board reviewed the budget comparatives, tenant account receivables, maintenance work orders, vacancy ledger, evictions and terminations, Section 8 utilization, WHAI financials, waiting list applicant report and WHA tenant statistical summary report, and the FSS program. The Board also discussed the walkway flooding at Bent Park, upcoming HUD public housing inspection, HUD Section 8 set-aside funds, Meet the Director Meeting notes. The Board thanked M. Andrews for her designer touches in the CVA community room. The Board declined the purchase of an AED device for the community rooms.
- 8 Management Plan Review
M. Antes moved to table the review of the Management Plan policies pending further edits and updates, M. Andrews seconded, and the motion passed unanimously. (2018.14)
- 9 Capital Fund Improvements
B. Boggia updated the Board on the progress of work items on the capital plan.
- 10 Chapter 40B Affordable Housing Update
The Board discussed the status of Chapter 40B affordable housing developments in town. The Board also reviewed affordable housing monitoring and working with the Regional Housing Services Network.
- 11 General Correspondence
The Board reviewed general correspondence.
- 12 Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, if any
None

13 Next Meeting

The next meeting is scheduled for 7:30 PM on March 22, 2018 at Bent Park.

14 Adjourn

M. Andrews moved to adjourn, K. Goodwin seconded, and the motion passed unanimously. (2018.15)

S. Weinstein adjourned the meeting at 8:50 PM.

Attested: _____
Brian Boggia, Executive Director