

**Wayland Housing Authority
Board of Commissioners Meeting
July 15, 2022
9:00 AM
Teleconference**

Regular Meeting Minutes

In compliance with the revised Open Meeting Law requirements, this meeting was conducted remotely and streamed on WayCAM. Public Comment was available by phone for this meeting.

Commissioners Present: Mary Antes; Russell Ashton; Kevin Goodwin; Marie Isenburg; Susan Weinstein.

Absent: None

WHA Staff Present: Brian Boggia, Lynn Poisson

- 1 S. Weinstein called the Regular Meeting to order at 9:02 AM and reviewed the agenda.

- 2 Public Comment
There was no public comment.

- 3 Tenant Comment
There was no Tenant comment.

- 4 Minutes

M. Antes moved to approve the amended minutes of 5/27/22, K. Goodwin seconded, and upon a roll call vote the motion passed unanimously. (2022.40)

Antes	Aye
Ashton	Aye
Goodwin	Aye
Isenburg	Aye
Weinstein	Aye

M. Antes moved to approve the amended minutes of 6/17/22, M. Isenburg seconded, and upon a roll call vote the motion passed unanimously. (2022.41)

Antes	Aye
Ashton	Aye
Goodwin	Aye
Isenburg	Aye
Weinstein	Aye

- 5 Bill Warrant

The Board reviewed Bill Warrant. K. Goodwin moved to approve the Bill Warrant for June 2022 in the amount of \$184,469.40, M. Antes seconded and upon a roll call vote the motion passed unanimously. (2022.42)

Antes	Aye
Ashton	Aye
Goodwin	Aye
Isenburg	Aye
Weinstein	Aye

6 Debit Card Warrant

M. Antes moved to approve the Debit Card Warrant for June 2022 in the amount of \$263.30, K. Goodwin seconded, and upon a roll call vote the motion passed unanimously. (2022.43)

Antes	Aye
Ashton	Aye
Goodwin	Aye
Isenburg	Aye
Weinstein	Aye

7 Executive Directors Report

B. Boggia reported on various aspects of WHA operations including tenant accounts receivable, budget comparatives, vacancy ledger, Section 8 program utilization, fair housing training for staff and commissioners, the proposed Bent Park tenant's association, ice cream socials, and CPR Training.

8 Maintenance and Capital Improvements

The Board reviewed the Executive Director's Maintenance report including new laundry equipment at Bent Park and CVA, Bent Park fire alarm devices upgrade, inspections, upcoming capital improvement contracts, work order summary report, and staffing.

9 Affordable Housing

The Board discussed the recent Affordable Housing Summit, Hammond Road funding, revising the Wayland Housing Partnership charge, the upcoming Launcher Way housing inspection. M. Antes moved to approve the revised Hammond Road Bill warrant in the amount of \$18,518.83 (\$17,___ paid to the Wayland Housing Trust as per the NNN Lease with the WHA, K. Goodwin seconded, and upon a roll call vote the motion passed unanimously. (2022.44)

Antes	Aye
Ashton	Aye
Goodwin	Aye
Isenburg	Aye
Weinstein	Aye

Correspondence

The Board reviewed correspondence.

Next meeting

The next meeting was scheduled for 9:00 am on August 26, 2022 to be held remotely if possible.

Adjourn

K. Goodwin moved to adjourn the meeting, M. Isenburg seconded, and upon a roll call vote the motion passed unanimously. (2022.45)

Antes	Aye
Ashton	Aye
Goodwin	Aye
Isenburg	Aye
Weinstein	Aye

S. Weinstein adjourned the meeting at 9:55 AM

Documents Reviewed at the Meeting

- Meeting Packet
- Operating Budget Monthly Comparatives
- WHAt's News Tenant Newsletter

- CHAPA Housing Briefs
- Correspondence

Attested: _____
Brian Boggia, Executive Director

